

Chelan County Civil Service Lateral Testing Guidelines

Chelan County Civil Service offers continuous testing for Lateral applicants throughout the year for placement on the Lateral eligibility list.

Department Information:

The Chelan County Sheriff's Office consists of 65+ employees that work in Patrol, Records, Emergency Management, Investigation and Administration. Patrol Deputies work 12-hour non-rotating shifts.

Salary and Benefits:

Starting salary for a Lateral Field Deputy is \$3,909-\$4,525 depending on experience. Excellent benefits, education incentive, specialty team incentive pay, and take home patrol vehicles.

Minimum Requirements:

Applicants for Lateral Field Deputy must have been employed continuously for 12 months as a full-time employee of a public law enforcement agency in a comparable position in the last two years and have successfully completed a probationary period; and have successfully completed the Washington State Criminal Justice Training Commission Basic Law Enforcement Academy, or be qualified to take the Washington State equivalency course.

All applicants must successfully pass the Civil Service examination process for Lateral Field Deputy; and meet all minimum requirements for the position, including background investigation, polygraph, peace officer certification, physical examination, or other interviews and examinations required as part of the hiring process.

Application Process:

To apply as a Lateral Deputy with the Chelan County Sheriff's Office a candidate must complete the Personal History Statement; a copy can be requested from the Secretary/Examiner. The completed PHS must be received by the Secretary/Examiner prior to scheduling a Lateral test.

Testing Process:

The Lateral testing process will consist of two parts. An oral interview with 2-3 current supervisory staff in the Chelan County Sheriff's Office; and a written test through Public Safety Testing. A minimum passing score of 70% will be required on each part of the test. The test scores will be weighted at 60% for the oral interview and 40% for the written test for total combined final score. Placement on the eligibility list will be by total combined final score.

An applicant that does not receive the minimum passing score necessary for placement on the Lateral eligibility list must wait 6 months before being eligible to re-test, this applies to both the oral interview and written.

Eligibility List:

Placement on the Lateral Eligibility List is for one year from date of testing; or until an applicant's law enforcement certification expires, whichever comes first. Lateral eligibility lists may be extended for up to one additional year at the request of the Sheriff so long as an applicant's law enforcement certification is still current. Lateral testing is offered on a continuous basis which may result in changes to a candidate's rank order on the list as other candidates are added or removed. Candidates will not be notified each time their rank on the eligibility list changes. The top three candidates from the Lateral eligibility list are made available to the Sheriff, along with candidates from the Entry Level and Bi-lingual eligibility lists, when an opening occurs.

Contact Information

Completed Personal History Statements can be sent to the Secretary/Chief Examiner via email at Katie.Batson@co.chelan.wa.us or by mail to:

Chelan County Civil Service
PO Box 3045
Wenatchee, WA 98807

If you would like to speak with someone in the Sheriff's Office you can contact Jan Brincat at (509) 667-6850 and she will direct you to the appropriate administrator.

You can contact Katie Batson, Secretary/Chief Examiner, with any additional questions at (509) 667-6311 or (509) 667-6877.