

EARLY TERMINATION PROTOCOL

Early termination from supervision is an option we have available. It is meant to assist in managing the size of our caseloads and to reward those offenders who have performed well while on supervision. It is not mandatory. A probation officer's decision to request early termination should be based on an assessment of the offender's rehabilitation, criminal history and potential effect on public safety. The probation officer will have discretion to determine whether or not early termination will be requested, and when. It is to be a case by case decision. The probation officer should consider the following requirements before requesting early termination:

1. The offender cannot be on Level 1 classification
2. ALL affirmative probation conditions MUST be completed, INCLUDING RESTITUTION, and the offender IS NOT delinquent with probation fees.
3. If a 2 year probation and this is a 1st offender, 3 months must have elapsed, VIOLATION FREE, following completion of treatment.
4. If a 2 year probation, and this is a repeat offender, 6 months must have elapsed, VIOLATION FREE, following completion of treatment.
5. If a 5 year probation, 6 months must have elapsed. VIOLATION FREE, following completion of treatment.

RE PROBATION FEES: Check with accounting for probation fee account status PRIOR to submitting your early termination. Delinquent fees should be used as an incentive – pay up or no early termination.

NOTE: DEFERRED SENTENCES WILL NOT BE GRANTED EARLY TERMINATION UNLESS VERY SPECIAL CIRCUMSTANCES EXIST. THIS SHOULD BE DISCUSSED WITH THE DIRECTOR PRIOR TO REQUEST.

NOTE: REGARDING SOC'S, PLEASE OBSERVE CAREFULLY THE LANGUAGE IN THE ORDER REGARDING EARLY TERMINATION. IF THERE IS NO SUCH LANGUAGE, YOU SHOULD HANDLE THE SOC THE SAME AS ABOVE FOR DEFERRED SENTENCES.