

# **CHELAN COUNTY, WASHINGTON**

## **2003 FINAL BUDGET**

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# Reader's Guide

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## **Introduction**

This document is the 2003 Annual Budget for Chelan County, Washington. It contains a wide variety of information about the programs the county government provides the community. This information ranges from a one-page summary of the entire County budget to a program-by-program breakdown.

The purpose of the Reader's Guide is to explain how the 2003 Budget is organized, and to help you find the information you are looking for.

## **How This Document Is Organized**

The 2003 Annual Budget is divided into three main sections: the Introduction, the Financial Section, and the Program Section. The beginning of each section is divided with descriptive title pages.

The Introduction begins with a brief overview of the 2003 General Fund budget, called the Budget In Brief. This one-page summary shows all of the General Funds, budgeted revenues, and expenditures for 2003, along with comparative numbers for 2001 and 2002.

The Financial Section presents the 2003 budget from the financial perspective. It begins with a short explanation of the accounting practices employed by the County, and continues with a fund-by-fund breakdown of the budget.

The Program Section looks at the budget from a program or service oriented perspective. It begins with an explanation of the nine broad "function categories" into which all County services are organized. Following this are detailed descriptions of all departments and programs in the County (organized by function category). The beginning of each category is divided with a title page for easy reference.

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## Quick Reference Guide

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The following are some of the most commonly asked questions about the Annual Budget, along with section references and pages numbers to help readers find the information they need.

For a one-page overview of the County General Fund Budget, see the Budget in Brief (Introduction title page) or the Budget by Fund (Financial Section title page). The table of contents begins on the following page.

Additional financial information about Chelan County is available in the County's Annual Financial Report.

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To: The Citizens of Chelan County  
Elected Officials and Department Directors

## 2003 BUDGET MESSAGE

### Overview

The Chelan County budget for 2003 represents the financial road map for all County activities for the coming year; and, it provides benchmarks for measuring both the receipt of revenues coming into the County, and the expenditure of funds for both infrastructure and services on behalf of Chelan County citizens.

The County budget can be broken down into two major components or “funds”- the Road Fund and the General Fund. In addition, there are smaller funds within the County Budget to cover specific activities like the 911 Communications Fund, Tourist and Convention Fund, and the Boating Safety Fund to name a few. Starting with the 2002 Budget, citizens will also be provided with a separate summarized version of the Budget that groups departments according to category and function such as “Law and Justice”, “Public Works”, “General Government Services”, and “Community Development.” But, the two major components of the Budget will remain the “Road Fund” and the “General Fund”

The “Road Fund” incorporates all of the activities associated with design, construction and maintenance of county owned roads, bridges, bicycle paths and pedestrian walk-ways. The major source of revenue for the “Road Fund” comes from the County Road Property Tax Levy which will be at a rate of \$1.73 per \$1,000 of assessed property valuation for 2003.

The “General Fund”, also referred to as the “Current Expense Fund”, covers the departments of all County Elected Officials, and the day to day operations and basic County services such as law and justice, vital records, elections, tax assessment and collection, building and planning, and accounting services. The primary revenue source for the “General Fund” is the Current Expense Levy Rate, which will be at \$1.58 per \$1,000 of assessed valuation for 2003.

While the levy rates for the “Road Fund” and “General Fund” represent the County’s primary funding sources, Chelan County’s share of sales tax revenue collected, along with State and Federal grant monies, and user fees contribute to total County revenue.

The preparation of the 2003 Budget began in July; and, it represented a team effort of the elected officials and department heads with special assistance from the Auditor’s and Treasurer’s Offices. We approached the County Budget Process much in the same way family members approach a budget at home. We worked together to estimate the amount of money the County would have left at the end of 2002 (our “Ending Fund Balance”) and the amount of County Revenue that would be received in 2003. Next we established a target for our reserves at 7% of estimated General Fund expenditures and deducted those reserves from the sum of our projected 2002 ending fund balance plus the 2003 revenues; the remaining dollars (after deducting reserves) represented our ceiling for the 2003 budget expenditures for the General Fund.

Our 2003 General Fund operating reserve is \$1.8 million; and, we placed an additional \$500,000 into a special reserve to help fund the costs of a potential capital trial. Total General Fund expenditures for 2003 were budgeted at \$26.3 million.

From September through early December, the Commissioners met with the various elected officials and department heads to identify and prioritize mandated County services and costs. Throughout the process, Commissioners focused on ensuring that on-going expenditure needs were covered by on-going sustainable revenue streams; and that, one-time revenues were limited to the funding of one-time expenditures.

While Chelan County adopted its 2003 Budgets, the message from Olympia was that the State’s budget crisis was worsening; and, any restoration of prior cuts in the State reimbursement for State mandated criminal justice activities was extremely unlikely. Further cuts in the State reimbursements to the Counties, coupled with even

greater cost transfers from Olympia to the County Courthouses may be unavoidable. The County, however, will stay committed to finding efficiencies to mitigate the impacts of the State financial crisis.

The Board of County Commissioners

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Ron Walter, Chairman

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Keith Goehner, Commissioner

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Buell Hawkins, Commissioner



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# CHELAN COUNTY

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INTRODUCTORY  
SECTION

## Key Budget Issues for 2003

- Financial Reserves** – Chelan County anticipates the use of \$2,402,063 in reserves to balance the 2003 General Fund budget. Chelan County increased its strategic operating reserve in the General Fund from \$1.6 million to \$1.8 million representing 7% of the current General Fund's expenditure budget to maintain desired cash flow for payment of vendors and maintenance of the County's bond rating, as well as emergency situations.
- State Funding** – Budget shortfalls at the State level will ultimately reduce funding usually provided for criminal justice and other program funding at the local level. The County continues to monitor State funding throughout 2003 in order to cover any shortfalls, as well as prepare for the 2004 budget. The County, however, will stay committed to finding efficiencies to mitigate the impacts of the State financial crisis.
- Property Taxes** – As part of the 2003 budget, the County Commissioners approved a 1% overall property tax increase as provided for under Initiative 747. The total amount of additional tax to be collected for the General Fund is estimated at \$68,000.

## General Fund Budget In Brief

Revenue by Source	2001 Actual	2002 Actual	2003 Budget
Taxes	10,894,757	11,835,160	11,853,501
Licences and Permits	488,015	510,579	438,400
Intergovernmental	7,347,416	6,808,724	4,910,418
Charges for Services	1,986,670	2,637,397	3,090,671
Fines & Forfeits	841,355	1,090,828	996,390
Miscellaneous Revenues	1,132,212	786,769	624,037
Other Financing Sources	43,175	1,183,708	25,721
<b>Total Revenue</b>	<b>22,733,600</b>	<b>24,853,165</b>	<b>21,939,138</b>
Beginning Fund Balance	1,415,707	3,095,044	4,074,055
<b>Total</b>	<b>24,149,307</b>	<b>27,948,209</b>	<b>26,013,193</b>

Expenditure By Object	2001 Actual	2002 Actual	2003 Budget
Salaries & Benefits	13,790,341	15,519,597	16,197,383
Supplies	506,172	760,582	559,888
Other Services & Charges	3,739,522	4,120,313	4,038,164
Intergovernmental	522,083	483,828	460,410
Capital Outlay	100,721	288,740	93,160
Interfund Payments	1,992,931	2,818,104	2,992,196
Other	149,905	-	-
<b>Total Expenditures</b>	<b>20,801,675</b>	<b>23,991,164</b>	<b>24,341,201</b>
Ending Fund Balance	3,347,632	3,957,045	1,671,992
<b>Total</b>	<b>24,149,307</b>	<b>27,948,209</b>	<b>26,013,193</b>

Expenditure by Function	2001 Actual	2002 Actual	2003 Budget
Law and Justice	11,362,859	15,653,145	16,478,297
General Government	4,609,784	5,532,617	5,608,532
Community Development	1,667,932	1,064,537	1,248,155
Community Services	244,413	234,246	281,622
Culture & Recreation	298,971	374,983	396,925
Mental/Physical Health	377,196	341,658	327,670
Other	580,568	789,978	-
<b>Total Expenditures</b>	<b>19,141,723</b>	<b>23,991,164</b>	<b>24,341,201</b>
Ending Fund Balance	1,415,707	3,957,045	1,671,992
<b>Total</b>	<b>20,557,430</b>	<b>27,948,209</b>	<b>26,013,193</b>

Staffing	2001	2002	2003
FTE's	263.10	275.10	276.70

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# **County Government: An Introduction**

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## **County Government in Context**

The United States Constitution created two sovereign governments: the federal government and the state governments. Each sovereign is divided into three separate branches (legislative, executive, and judicial). Each branch is independent of the others. Our State legislative branch authorizes and creates local level government entities like cities and counties, and a number of special purpose districts, such as school districts, utility districts, and fire districts. Individual county governments also have three branches of government: legislative, executive and judicial.

All government entities work together to deliver services to the public.

To understand a particular unit of government, it is important to see its place in the overall system. The purpose of this section is to explain how Chelan County fits into this system, and how it relates to the federal government, the State of Washington, the cities within the County's borders, and the many special districts which serve Chelan County's residents.

A county, first of all, is a legal creation of the state. Counties derive their powers and in fact, their existence, from state law. State law also mandates many of the duties and services performed by counties. For example, counties are required to appraise property values for tax purposes, and to collect property taxes from their residents. In this regard, counties act as "agents" for state government.

However, counties are more than agents of the state. Counties are governed by locally elected officials who have considerable latitude to establish policies on the basis of the local community's needs and preferences.

Counties co-exist with a variety of other overlapping local government entities, including cities. The relationship between county and city government can be slightly confusing. Many county services are "regional", meaning that they are provided to all residents of the county, regardless of whether they are also residents of a city. Property appraisal is again a good example. The county appraises all property whether or not it lies within an incorporated city. However, other county services, such as Sheriff's patrol are generally provided only in the unincorporated portion of the county.

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## County Services

Counties are general purpose governments. This means that they provide a wide variety of services to their citizens based on locally determined needs and priorities. In this respect, counties are unlike “Single Purpose” government jurisdictions, like school districts and fire districts. These special districts exist only to provide a single service (or a closely related group of services).

Each county provides a slightly different mix of services, based on the decisions of its locally elected officials. The following discussion reflects the services Chelan County provides.

Major regional services provided by Chelan County include criminal and civil courts, criminal prosecution, indigent defense services, juvenile court and related services, appraisal or property values for tax purposes, collection of property taxes, administration of elections, the issuance of motor vehicle license, and the operation of the county jail. As you can see, these services fall mostly into the categories of law and justice, and general government.

In addition, Chelan County acts as the regional coordinator for a variety of state and federally funded social service programs including assistance for the mentally ill and developmentally disabled, as well as substance abuse programs.

Major services provided only in the unincorporated areas include police protection (Sheriff’s patrol), land use planning and development review, road construction and maintenance, park acquisition, development, and maintenance, and the enforcement of building, and fire codes.

Chelan County provides a number of other services through participation in inter-local agencies. Such agencies are created by agreement between government entities (such as a County and several cities, or even more than one county). Typically, each participating government contributes an amount of money based on an agreed formula, and the inter-local agency provides the required service throughout the geographic areas covered by the participating governments. Inter-local agencies are used to improve the efficiency and coordination of services which do not naturally respect artificial government boundaries. A specific state law, known as the Inter Local Cooperation Act, gives Local Governments the authority to create inter-local agencies and governs their operation.

One service provided through inter-local agencies would be public health (through the Chelan-Douglas County Health District).

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**Chelan County Elected Officials**

Commissioner (District 1): Ron Walter	12/31/04
Commissioner (District 2): Keith Goehner	12/31/06
Commissioner (District 3): Buell Hawkins	12/31/04
Assessor: Russell Griffith	12/31/06
Treasurer: David Griffiths	12/31/06
Auditor: Evelyn L. Arnold	12/31/06
Prosecutor: Gary A. Riesen	12/31/06
Sheriff: Michael Harum	12/31/06
Clerk: Siri Woods	12/31/06
Coroner: Gina Fino	12/31/06

Dates shown represent the expiration date of the officials' current term.

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The services described are by no means all of the services provided by Chelan County. However, they do represent a good overview of the types of services county governments offer. For a more complete and detailed explanation of Chelan County's services, see the Program Section of this document.

To understand county government, it is also important to know what services counties do not provide. There are several important services which are not delivered by Chelan County, but by special purpose districts or other entities.

Fire protection is one example. In incorporated areas, fire protection service is generally provided by a city fire department. In unincorporated areas, this responsibility falls to special purpose districts (fire districts). Fire districts have their own elected boards, their own taxing authority, and their own budgets. Fire districts are not under the control of the County.

Schools are another example. Like fire districts, school districts have their own boards, their own taxing authority, and their own budgets. They are controlled neither by the County nor by the cities.

## Organization of County Government

Chelan County is a non-charter county, which means that the organization of the County is prescribed by state law. The organization chart that follows provides a view of the structure of the County, including its elected officials, administrators, and major departments.

As the chart shows, the voters of Chelan county elect fifteen officials, including three County Commissioners, three Superior Court Judges, two District Court Judges, an Assessor, a Treasurer, an Auditor, a Prosecutor, a Sheriff, a Clerk, and a Coroner.

## County Elected Officials

**Board of County Commissioners.** The three-member Board of County Commissioners is the County's legislative body. The Board levies all County taxes and appropriates all funds for expenditure through the budget process. It sets land use policy in the unincorporated areas and hears appeals to land use decisions. It enacts ordinances which has the force of law in the County. It appoints members of citizen advisory panels, hearing examiners, and members of the Board of Equalization. It approves all contracts and grant agreements. Commissioners serve a four-year term. Election terms are staggered so that no more than two commissioners stand for election in any single year.

**Assessor.** The Assessor is responsible for the appraisal of all real and personal property in the County for the purpose of assessing property taxes. The Assessor is elected "at large" to a four-year term.

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**Superior Court Judges**

T.W. "Chip" Small	JAN 2007
Lesley Allan	JAN 2007
John E. Bridges	JAN 2007

Dates shown represent the expiration date of the officials' current term.

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**District Court Judges**

Alicia Nakata	JAN 2005
Thomas C. Warren	JAN 2005

Dates shown represent the expiration date of the officials' current term.

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**Treasurer.** The Treasurer is responsible for the collection of all property taxes, the distribution of property tax revenues to the State and other taxing districts, receipting all money received by the County, and cash and investment management. The Treasurer provides services both to the County and to other government entities, including school and fire districts. The Treasurer's elected "at large" to a four-year term.

**Auditor.** The Auditor is responsible for the recording of documents, titles, and deeds; vehicle licensing; the issuance of marriage licenses; the conduct of all elections. The Auditor also provides accounting services, performs fiscal analysis, conducts audits, produces budget information documents and prepares final budgets, and compiles the Annual Financial Report. The Auditor is elected "at large" to a four-year term.

**Prosecutor.** The Prosecuting Attorney is responsible for the prosecution of all crimes and violations of County ordinances. The Prosecutor also acts as legal counsel to the County and other local government entities. In addition, the victim/witness assistance program, and the child support enforcement program are under the supervision of the Prosecutor. The State of Washington reimburses the County for one-half of the Prosecutor's salary. The Prosecutor is elected "at large" to a four-year term.

**Sheriff.** The Sheriff is responsible for the provision of police services in the unincorporated portion of the County, including patrol, criminal investigation, and emergency response. The Sheriff is elected "at large" to a four-year term.

**Superior Court Judges.** Chelan County Superior Court is a court of original jurisdiction. Consequently, superior court has jurisdiction over all legal disputes except those limited to federal court. Superior court is responsible for hearing and deciding legal issues in matters including adoptions, paternities, divorce, child custody, domestic violence, juvenile criminal, child dependency, all civil matters (including breach of contract, personal injury and property disputes), adult criminal, probates, guardianships and mental health cases.

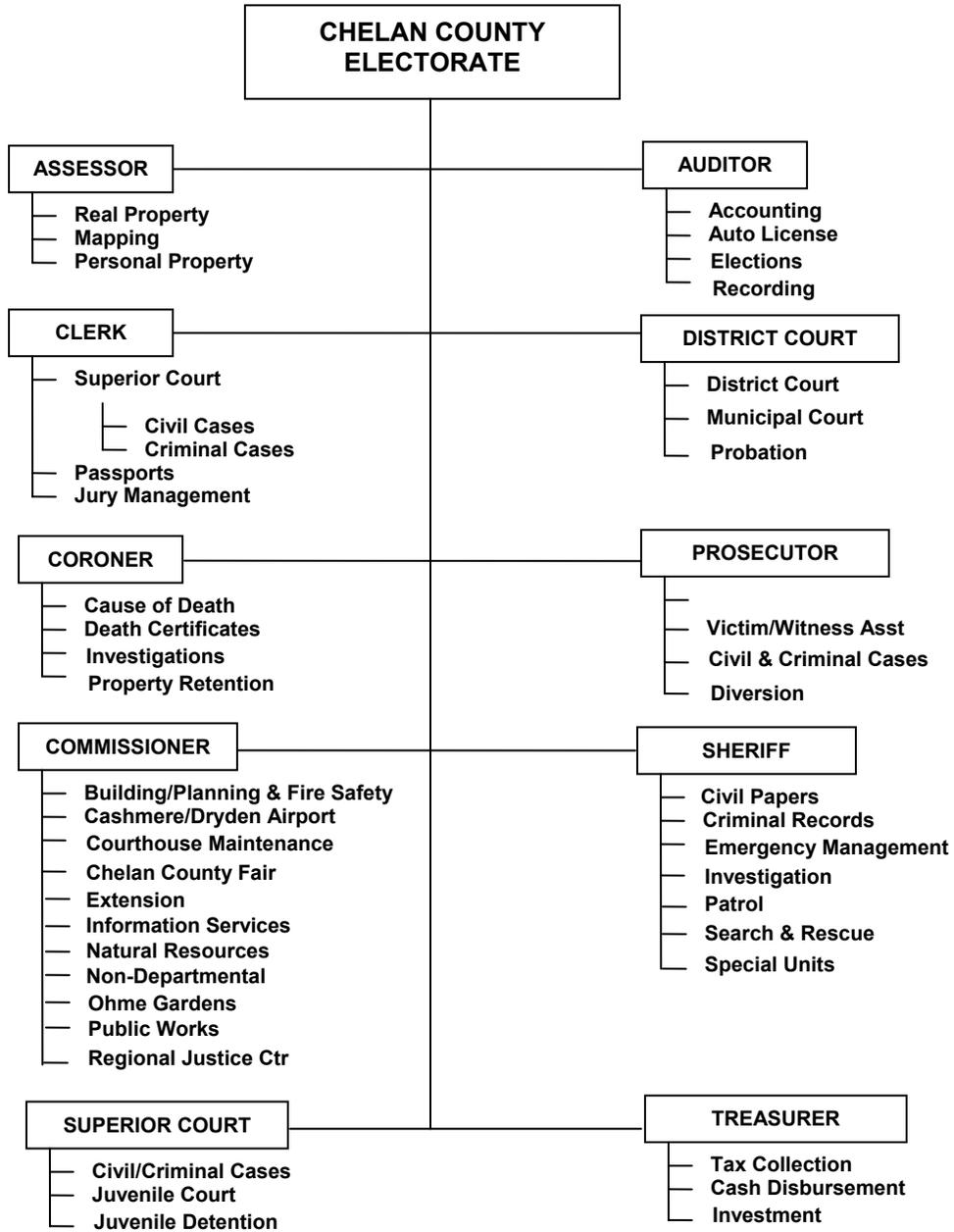
Superior Court Judges are considered to be partially employed by the State of Washington, so the State pays one half of their salaries and benefits. Chelan County has three Superior Court Judges who are elected "at large" to four-year terms.

**District Court Judges.** District Court is the trial court for ordinance infractions, misdemeanors, and civil cases involving amounts up to \$50,000. Chelan County has two District Court Judges who are elected "at large" to four-year terms.

**Clerk.** The County Clerk is responsible for maintaining the permanent records of the Superior Court, including all legal filings and records of all court proceedings. The Clerk is elected "at large" to a four-year term.

**Coroner.** The Coroner is responsible for the investigation of unattended deaths in Chelan County. The Coroner is also responsible for signing all death certificates and for safeguarding the property of decedents. The Coroner's Office provides emergency toxicology services and autopsy services. The Coroner is elected "at large" to a four-year term.

# CHELAN COUNTY, WASHINGTON





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# CHELAN COUNTY

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**FINANCIAL  
SECTION**

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# Introduction

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## Budget As A Financial Document

Budgets serve a wide variety of purposes. They can serve as policy making tools, management tools, and communication devices. Ultimately, budgets are financial documents. They should provide a snapshot of the overall financial condition of the entity and of its financial plan for the coming year. The Financial Section of Chelan County's Annual Budget document is intended to provide this information. Other sections of the document present the budget in terms of services programs and organizational structures.

The Financial Section is organized into two sections which are described below.

**Basis of Accounting.** This sub-section explains in brief the County's fund structure and accounting basis.

**Budget by Fund.** This sub-section is an overview in total of each fund revenue and expenditure budgets in total.

## Fund Accounting

The accounts of Chelan County are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. Each fund has its own balance sheet and, in effect, is treated as separate "business" for accounting purposes. The County's resources are allocated to and accounted for in individual funds depending on how they are to be spent and controlled. The individual funds are summarized in Program Categories in this budget document.

## Fund Types

Funds can be classified according to the accounting conventions which apply to them. "Governmental" type funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Reported fund balance (net current assets) is considered a measure of "available expendable resources". "Proprietary" funds, on the other hand, are governed by the same accounting standards that apply to private business. "Fiduciary" funds account for assets held by the county on behalf of other governments and other funds. These funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations.

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## **Basis of Accounting**

The “basis of accounting” determines when revenues and expenditures are recognized for the purposes of budget control and financial reporting. Accounting on a “cash basis” means that revenues and expenditures are recorded when cash is actually received or paid out. This method is used by many small businesses, but it has limitations which make it unsuitable for larger, more complex organizations. Most larger businesses employ “full accrual accounting”, in which revenues are recorded when earned (rather than when received), and expenditures are recognized when an obligation to pay is incurred (rather than when the payment is made). Capital expenses (the costs of acquiring tangible assets) are recognized over the life of the asset, not when the asset is purchased.

Governments typically employ a hybrid basis of accounting termed “modified accrual”. Under this system, revenues are recognized when they become measurable and available; expenditures are recognized when the obligation to pay is incurred. However, capital expenditures are recognized at the time of the purchase. This means that governments may experience significant increases and decreases in total expenditures from year to year because capital expenses tend to be large and unevenly timed. To help explain year to year expenditure trends, governments frequently report capital expenditures separately from operating costs in their budget documents.

Chelan County employs modified accrual accounting for its governmental fund types, including the General Fund, special revenue funds, debt service funds, and capital project funds. For proprietary fund types, including enterprise funds and internal service funds, the County employs full accrual accounting.

## **Washington State Budgeting Accounting & Reporting System (BARS)**

State law empowers the State Auditor to prescribe a uniform chart of accounts and budgeting, accounting, and reporting system for all local governments in Washington. This system devised by the Division of Municipal Corporations in the State Auditor’s Office and codified in a five hundred page manual, is known as BARS. Part Two of Volume One of the BARS Manual pertains to budgeting. It sets forth both general principles of budgeting and detailed procedural guidelines. These principles and guidelines are incorporated into the County budget process.

**2003 Expenditure Budget By Fund With 2002 Comparison (\*Includes Fund Balance)**

<u>Fund</u>	<u>2002</u>	<u>2003</u>
<b>General Fund</b>	<b>23,201,186</b>	<b>24,341,201</b>
County Roads	7,228,765	11,482,051
Paths & Trails	0	0
Drug Enforcement	6,512	15,056
Auditor's O & M	42,222	70,689
ORV Education & Enforcement	167,061	144,877
Boating Safety	28,822	25,865
Ohme Gardens	146,626	179,948
Sheriff Donation Fund	712	12,397
LLE Block Grant	35,227	18,000
Farm Worker Housing	501,860	344,175
Pest Control Internship Fund	9,270	10,088
Noxious Weeds	219,580	217,232
Emergency Management	117,538	140,667
911 Communications	286,251	1,270,400
Parent Education	12,138	21,037
Cashmere-Dryden Airport	14,380	28,783
Law Library	65,272	59,167
Veteran's Relief	55,317	75,533
Mental Health & Retardation	84,747	87,027
Housing Authority Fund	0	0
Treasurer O & M	9,637	14,750
Tourist & Convention	292,297	193,887
Community Visioning	15,952	13,178
Election Reserve Fund	50,412	40,023
GIS & Mapping	0	18,581
Natural Resources Program	233,532	2,072,295
Regional Jail Education	7,176	34,956
Forest Title III	204,510	424,468
Distressed Counties Tax Fund	686,221	1,668,741
<b>Total Special Revenue Funds</b>	<b>10,522,037</b>	<b>18,683,871</b>
<b>Debt Service Funds*</b>	<b>3,426,464</b>	<b>2,603,720</b>
<b>Capital Project Funds*</b>	<b>2,226,333</b>	<b>2,482,255</b>
Solid Waste	618,839	1,046,700
Solid Waste Planning & Programs	246,681	169,835
Wenatchee River Park	251,445	134,816
County Fair	407,631	369,121
Public Education Fund	5,702	18,999
Regional Justice Center	4,988,239	5,084,738
<b>Total Enterprise Funds</b>	<b>6,518,537</b>	<b>6,824,209</b>
Equipment Rental & Revolving Fund	2,767,691	4,032,856
Industrial Insurance	396,757	502,419
Health Insurance Fund	3,941,569	3,416,436
Unemployment Compensation	35,180	100,453
Tort Claims & Insurance	738,866	739,704
<b>Total Internal Support Funds</b>	<b>7,880,063</b>	<b>8,791,868</b>
<b>Grand Total</b>	<b>53,774,620</b>	<b>63,727,124</b>

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# CHELAN COUNTY

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**PROGRAM  
SECTION**

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# Introduction

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## Budget As A Program Document

A budget is not solely a financial document. It is also a program document, and a description of the services and functions of a government entity.

The Financial Section of the document presents the budget on the basis of individual funds in total revenue and expenditures. The Program Section presents the budget on the basis of functions, departments, and programs. This section focuses on services and program priorities.

The Program Section is divided into the following sub-sections:

**Budget by Function.** This sub-section presents the County's budget as broken down into nine broad function categories, along with summary descriptions of these categories.

**Guide to Detail.** This sub-section explains how to read and interpret the detailed department and program descriptions in the following sub-sections.

**Function Sub-Sections.** Each of the nine function categories has its own sub-section, which includes an overview of the function, policies and issues associated with it, and detailed budget information on each department and program within the category.

## Functions, Departments & Programs

This section of the budget is divided into functions, departments, and programs. A function is a grouping of departments which provide a related set of services. The budget is divided into nine functions: General Government, Law & Justice, Public Works, Community Development, Community Services, Culture & Recreation, Physical & Mental Health, Internal Support, and Capital & Debt.

A department is a distinct organizational or budgetary unit within the County, typically reporting to a single elected official or department head. In certain cases, departments are actually divisions of larger "super-departments" which encompass an entire function. For example, the Planning Division, which is treated here as a "department" is part of the entire Community Development function.

Each department is divided into programs, which represent a specific services delivered by the department. Some departments have only one program while others have several.

## 2003 Expenditures by Function

(\* Includes Fund Balance)

General Government	5,733,994
Law & Justice	23,284,420
Public Works	12,698,586
Community Development	3,746,081
Community Services	2,850,657
Culture & Recreation	1,120,846
Mental & Physical Health	414,697
Internal Support	8,768,648
Capital & Debt*	5,085,975
<b>Total</b>	<b>63,703,904</b>

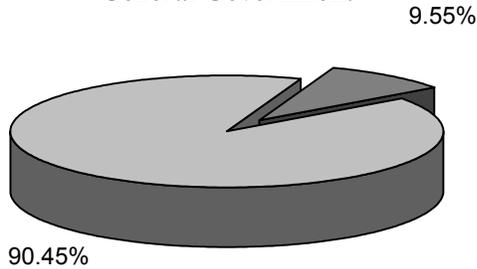
## Budget by Function

The County's budget is divided into nine function categories, as shown in the table at the left.

Seven of these categories correspond to major types of service provided by the County: General Government, Law & Justice, Public Works, Community Development, Community Services, Culture & Recreation, and Mental & Physical Health. The eighth category, Internal Support, includes those basic functions to support functions necessary to support County operations. Finally, the Capital & Debt category includes general obligation debt payments and purchases and projects developed through capital project funds.

The paragraphs which follow provide additional explanations for each of the function categories.

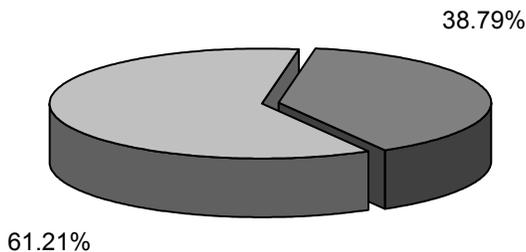
### General Government



Expenditures.....	5,733,994
Staff.....	66.70

General Government, which accounts for 9.55% of the total County budget, includes such basic government functions as legislation (Commissioners' Office), property appraisal, tax collection, issuance of marriage licenses, and administration of elections. Also included are services provided as general benefit to the community and support for community organizations. Organizationally, this function consists of several separate departments, many of which are headed by elected officials.

### Law & Justice

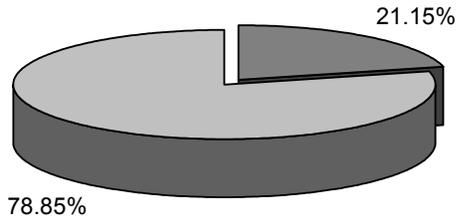


Expenditures.....	23,284,420
Staff.....	252.00

Law & Justice is the largest function in terms of total expenditures and staffing. This function includes police patrol, crime investigation, jail, juvenile justice, courts (criminal and civil), prosecution, and indigent legal services. Like General Government, this function includes several separate departments, nearly all of which are managed by elected officials.

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### Public Works

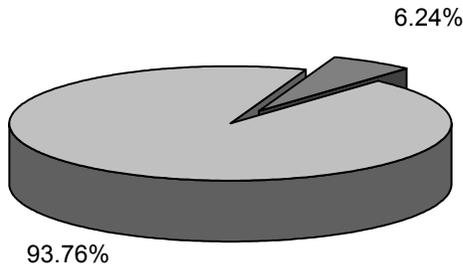


### Public Works

Expenditures.....	12,698,586
Staff.....	69.00

Public Works spending accounts for over 20% of the total County budget. This function includes road design, construction, maintenance; and administration of solid waste collection, disposal, and recycling. Unlike General Government and Law & Justice, this function falls entirely within the jurisdiction of a single “super-department,” the Department of Public Works, whose director is appointed by the County Commissioners. The “departments” shown in the detail section for this function are, in fact, divisions of the Department of Public Works.

### Community Development

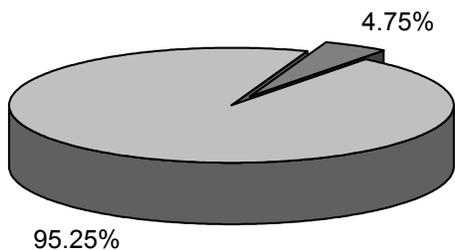


### Community Development

Expenditures.....	3,746,081
Staff.....	19.00

The Community Development function consists of activities which regulate development and enforce compliance with County Codes. Some operations in this area include land use planning and development review, and economic development.

### Community Services

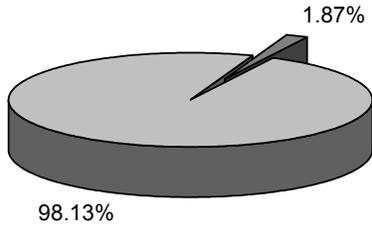


### Community Services

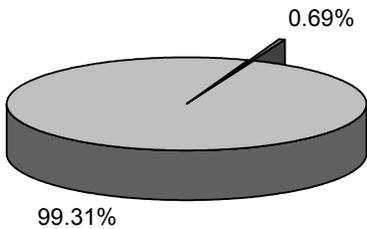
Expenditures.....	2,850,657
Staff.....	7.00

The Community Services function reflects different services offered to County residents. Some services include Animal Control, Veteran’s Relief, and Watershed Planning. Many of these programs are grant funded or other dedicated revenues from the General Fund.

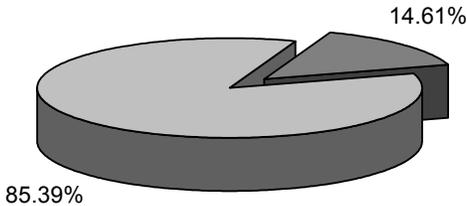
**Culture & Recreation**



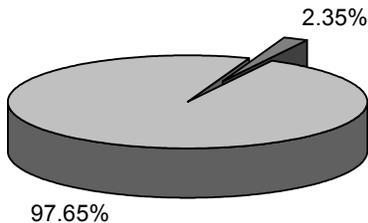
**Mental & Physical Health**



**Internal Support**



**Capital & Debt**



**Culture & Recreation**

Expenditures.....	1,120,846
Staff.....	9.00

The Culture and Recreation function consists of activities such as educational programs, community events, and parks. Some of these areas are the County Fair, Cooperative Extension, and Monitor Park.

**Mental & Physical Health**

Expenditures.....	414,697
Staff.....	00.00

The function of Mental & Physical Health provides for the care, treatment, and control of mental and physical illnesses. The two areas of this function are the General Fund’s allocation to the Chelan-Douglas Heath District, and the Mental Health Fund.

**Internal Support**

Expenditures.....	8,768,648
Staff.....	11.00

This function includes the basic internal support functions of the County, including the Equipment Rental & Revolving Fund, liability insurance, health insurance, unemployment insurance and workers’ compensation.

**Capital and Debt**

Expenditures.....	5,085,975
Staff.....	00.00

This function includes capital purchased through the County’s Capital Improvement Fund, and debt service paid through the County’s Debt Service Funds.



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# CHELAN COUNTY

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**GENERAL  
GOVERNMENT**

# General Government

## General Government

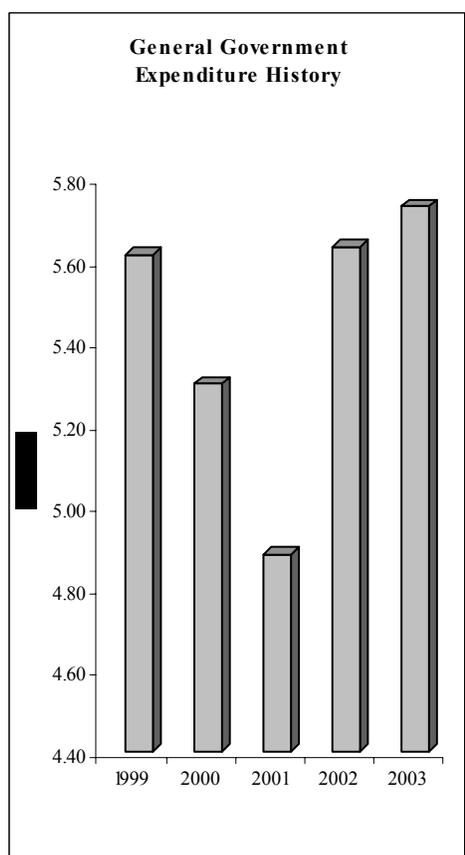
	Budget	FTE's
Assessor	1,019,924	18.00
Auditor	924,520	14.50
Board of Equalization	8,437	0.00
Commissioners	502,912	5.70
Department of Information	755,678	7.00
Facilities Maintenance	1,295,969	13.00
Non-Departmental	629,042	0.00
Treasurer	472,050	8.00
Auditor O & M	70,689	0.50
Treasurer O & M	14,750	0.00
Election Reserve	40,023	0.00
<b>Total</b>	<b>5,733,994</b>	<b>66.70</b>

## Summary

The General Government category includes basic governmental functions, such as legislation and policy making, property appraisal, tax collections, issuance of marriage licenses, and elections administration.

The table at the left summarizes the 2003 budget for General Government. Departments as shown in detail in the following pages. The graph shows the five-year trend in total spending for this function.

Operating transfers are interfund transactions equivalent to operating subsidies. Their purpose is to support the normal level of operations in the recipient fund. Below is a list of the departments receiving operating transfers from General Government.



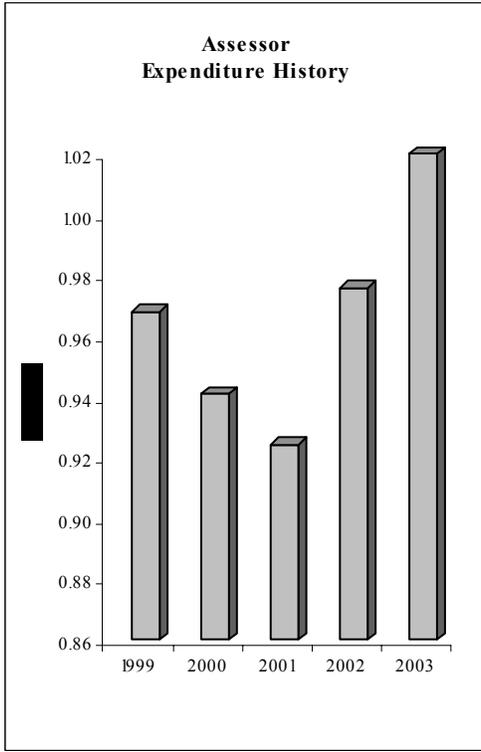
## Operating Transfers Out - Recipients

Emergency Management	59,906
Noxious Weed Control	53,300
<b>Total</b>	<b>\$ 113,206</b>

## Current Issues

- ✓ The overall general fund expenditures increased by approximately 5% over the 2002 budget. Revenue for 2003 decreased by 12% compared to actual receipts in 2002.
- ✓ In 2003, the majority of departments within the General Fund received no budget increases, with the exception of non-discretionary spending which includes salaries and benefits. Discretionary items such as supplies and services remained the same or less than the 2002 budget. The only increases in discretionary spending were with District Court (23% increase), Juvenile Services (15%), Prosecuting Attorney (10%), and Sheriff (10%).
- ✓ Staffing increased only six-tenths of one percent from the previous year. The only measurable increase in employees occurred in Law & Justice, which raised personnel by 4%.
- ✓ The following are increases in 2003 versus the prior year broken down by function:
  - General Government – 01.4%
  - Law & Justice – 05.3%
  - Community Development – 17.3%
  - Community Services – 20.2%
  - Culture & Recreation – 05.9%
  - Mental & Physical Health – (4.01)%

## Assessor



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	661,556	690,006	697,960	718,990
Personnel Benefits	153,606	153,404	187,081	195,507
Supplies	12,985	6,940	6,965	8,685
Other Services & Charges	29,281	17,711	16,628	28,317
Capital Outlay	-	8,643	-	-
Interfund Payments	83,505	47,596	67,231	68,425
<b>Total</b>	<b>940,933</b>	<b>924,300</b>	<b>975,865</b>	<b>1,019,924</b>

Staffing / FTE's	18.75	19.00	18.00	18.00
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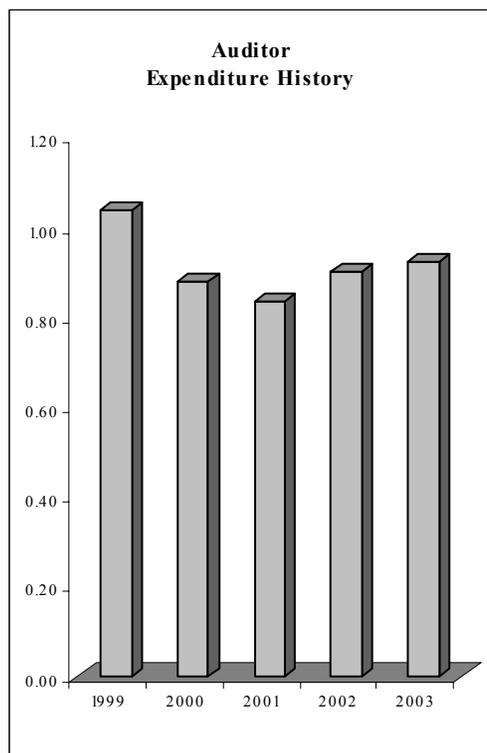
### PROGRAM DESCRIPTION:

The County Assessor staff annually maintains and places value on over 41,500 parcels of real property with an assessed value in excess of 5 billion dollars. Our appraisers are required by law to inspect at least one quarter of the real property parcels, which equates to approximately 10,350 parcels each year. Our abstractors administer and maintain approximately 3,600 property ownership and taxpayer transactions, processes property segregations, long plats, short-subdivisions, surveys and annexations each year. Our abstractors also do research for valid parcels prior to 1971 for compliance to the County Subdivision Code. Our office administers, maintain and audit approximately 3,000 personal property accounts on an annual basis. Our staff calculates the budget requests for every taxing district on an annual basis; auditing and verifying that the statutory or 106% limitation is not exceeded, establishes the levy rates based on those district requests, and certifies these rates to the County Treasurer's Office for collection. The Assessor's Office administers over 1,800 Senior Citizen/Disabled applications, renewals, removals, and refunds annually and audits annually on a 4-year basis. Our office administers over 600 Designated Forest Land parcels and approximately 900 Open Space parcels annually, and processes continuances and removals, and additionally audits for compliance of the Forest Land Designation and Open Space Classification. Our staff creates and maintains all new and ongoing parcel mapping information for the county.

### MAJOR OBJECTIVES:

- ✓ Continue to provide excellent customer service to the property owners of Chelan County.
- ✓ Continue to respectfully treat all taxpayers and government entities as if I am the one being served.
- ✓ Continue to value all property in Chelan County on a fair and equitable basis.
- ✓ Continue to maintain all special programs provided for by the RCWs and value all property in accordance with these programs.
- ✓ Continue to maintain and constantly upgrade the GIS base and parcel map used by private parties, cities, and local, state, and federal governments.
- ✓ Continue to plan for and implement new legislation such as HB1906 which will be done for the 2002 assessment year.
- ✓ Continue to work toward putting more people on line, installing Internet searches, and purchasing Geo North for the GIS system.

# Auditor



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	522,009	529,012	548,259	559,184
Personnel Benefits	121,460	117,299	140,765	145,967
Supplies	27,567	31,832	14,427	17,745
Other Services & Charges	135,081	123,891	163,283	167,940
Capital Outlay	-	-	-	-
Interfund Payments	70,887	31,801	32,386	33,684
<b>Total</b>	<b>877,004</b>	<b>833,835</b>	<b>899,120</b>	<b>924,520</b>
Staffing / FTE's	14.50	14.50	14.50	14.50

## PROGRAM DESCRIPTION:

The Chelan County Auditor's Office is responsible for four major functions in County programs. The Accounting Division serves as the chief financial officer by supporting the financial needs of the Board of County Commissioners, producing the annual financial report and County budget, maintaining payroll, accounts payable, accounts receivable, and the centralized accounting system.

The Recording Division is responsible for all recording of official public records and maintaining a permanent record of such documents. In addition, the department also issues marriage licenses.

The Licensing Division is an agent of the Washington State Department of Licensing having responsibility for the collection of fees and excise tax on motor vehicles and vessels.

The Auditor is also ex-officio, supervisor of all primary, general and special elections. The Election Division plans, coordinates, and implements all election procedures for the conduct of those elections. The department also maintains the files for all voter registration and all related transactions.

## MAJOR OBJECTIVES:

- ✓ New Federal Legislation. In October of 2002, Congress passed H.R. 3295, the "Help America Vote Act." Our goal is to take on the task of implementation to assure that the Election's department is in compliance with new federal regulations.
- ✓ Conversion of all Recording documents into a digital format. This will allow users and customers the ability to search our entire records database from within the County or via the Internet. This will someday replace microfilm searches which are cumbersome to our customers as it requires manual searching and can only be done in the Auditor's office.

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## **Auditor (continued)**

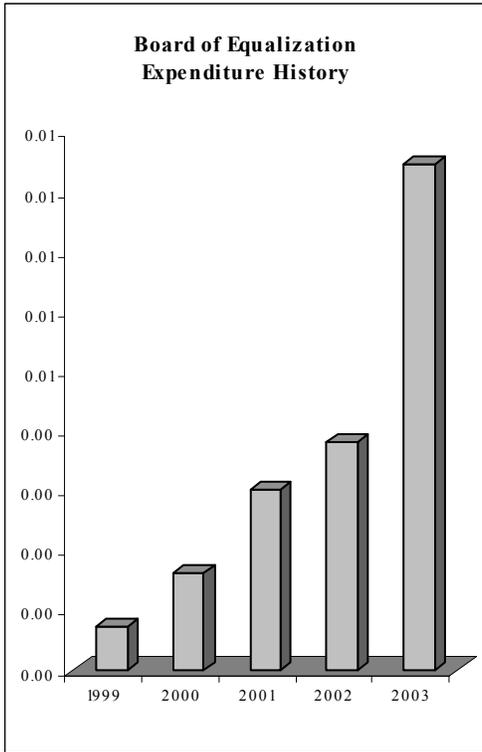
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- ✓ Better inform the public regarding public access and promote the principle of open public record access, granting citizens and businesses the right to collect information made available in the public record.

### **REVENUE/EXPENDITURE COMMENT:**

The Auditor's primary revenue source is the collection of fees for licensing and registration of motor vehicles and vessels. Approximately \$375,000 will generate from this program. Additional fees collected for the recording of documents and records will amount to approximately \$170,000, and fees for the administration of elections will amount to approximately \$100,000.

## Board of Equalization



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	850	2,700	2,940	4,836
Personnel Benefits	76	256	433	1,450
Supplies	-	-	-	115
Other Services & Charges	643	-	371	1,978
Interfund Payments	35	55	55	58
<b>Total</b>	<b>1,604</b>	<b>3,011</b>	<b>3,799</b>	<b>8,437</b>

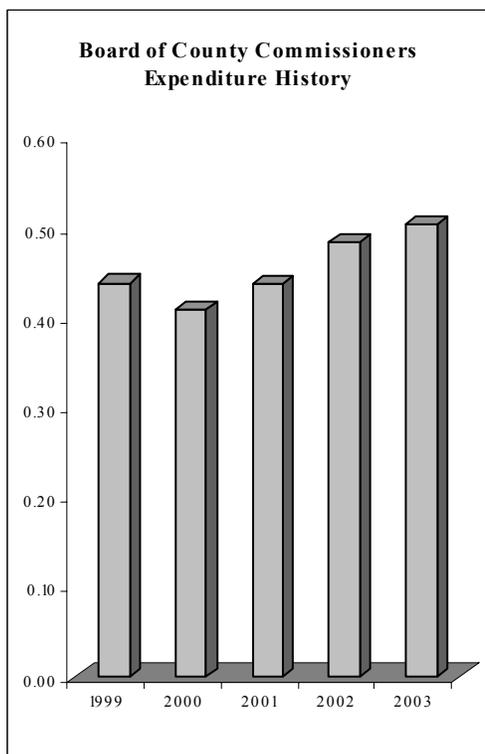
### PROGRAM DESCRIPTION:

This department has the authority to hear appeals of the Chelan County Assessor's determination concerning the assessed value of property. The person responsible for payment of taxes on any property may petition the Chelan County Board of Equalization for a change in the assessed valuation placed upon such property. The petition must be filed with the board on or before July 1<sup>st</sup> of the year of assessment or within 30 days after the date an assessment or value change notice has been mailed.

### MAJOR OBJECTIVES:

Ensure that all properties are valued on an equal level at 100% of market value. This means that comparable properties are appraised at comparable values.

## Board of County Commissioners

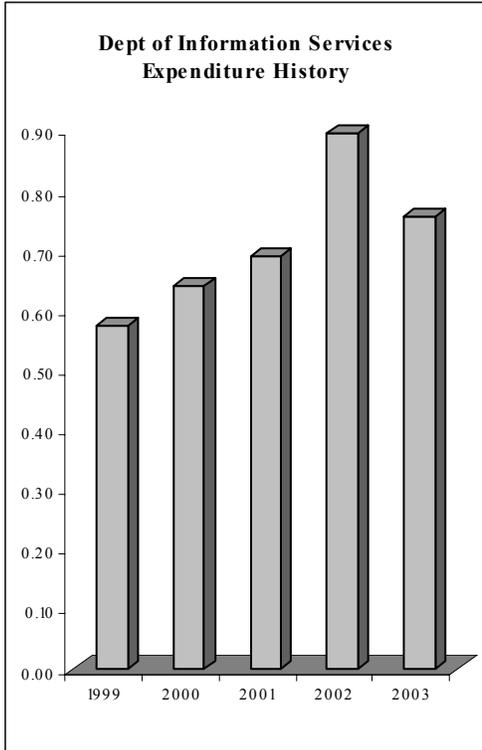


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	272,894	294,041	306,838	320,215
Personnel Benefits	51,355	55,519	58,332	62,081
Supplies	5,163	15,867	6,517	6,000
Other Services & Charges	56,887	59,394	105,625	106,986
Capital Outlay	-	-	-	-
Interfund Payments	22,195	11,581	7,267	7,630
<b>Total</b>	<b>408,494</b>	<b>436,402</b>	<b>484,579</b>	<b>502,912</b>
Staffing / FTE's	5.60	5.60	5.60	5.70

### PROGRAM DESCRIPTION:

This department is responsible for the overall administration of Chelan County government. The Board of County Commissioners is comprised of three officials elected from designated County districts. The Board's duties include adopting and enacting ordinances and resolutions, levying taxes, establishing County policies, and conducting general administration of the County. As the County's legislative authority, the Board is responsible for adoption of the annual budget, provision and maintenance of public facilities, construction and maintenance of County roads, development and implementation of planning and zoning policies, appointments to advisory committees and boards, and holds the authority to develop and implement various laws and ordinances.

# Department of Information Services



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	281,252	288,516	304,798	322,009
Personnel Benefits	60,945	57,327	70,723	73,547
Supplies	73,996	118,355	134,221	103,400
Other Services & Charges	186,481	215,359	204,730	231,336
Capital Outlay	22,270	-	171,186	15,000
Interfund Payments	15,012	9,891	9,891	10,386
<b>Total</b>	<b>639,956</b>	<b>689,448</b>	<b>895,549</b>	<b>755,678</b>
Staffing / FTE's	8.00	7.00	7.00	7.00

## PROGRAM DESCRIPTION:

Information Services provides computing hardware and software support, data base management, data communications services, software development, Internet services, and desktop computing support for all departments within the County organization.

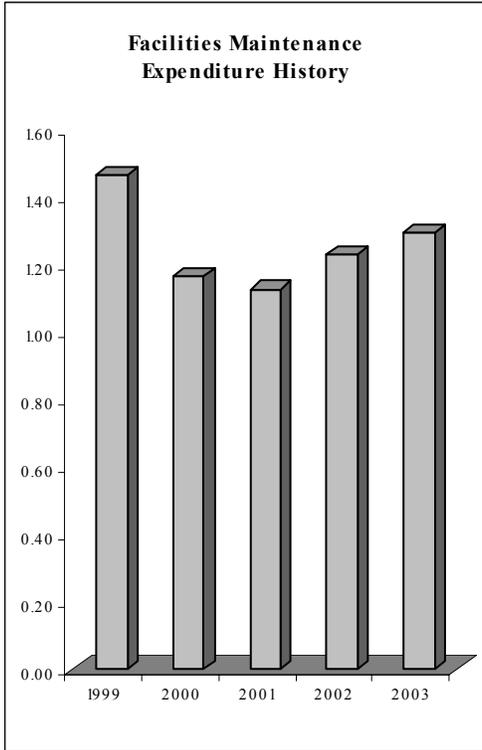
## MAJOR OBJECTIVES:

- ✓ Continue implementation of wide area networks for outlying county agencies and other law enforcement agencies.
- ✓ Continue to maintain the Chelan County Home Page on the Internet giving Chelan County an increasing worldwide presence on the information superhighway.
- ✓ Increase distribution of access to the Internet for county departments and continue to provide public access to Chelan County information and data.
- ✓ Provide assistance and network support for the implementation of the new BOS Web, EDEN Accounting System, Liberty Web, and Outlook Web systems.
- ✓ Maintain and administer the Chelan County client/server computing environment, local and wide area networks and systems.
- ✓ Provide hardware and software support for 300 desktop computer systems throughout the county organization.

## REVENUE/EXPENDITURE COMMENT:

This program is financed by the General Fund and receives revenue through charges to other funds as part of the general administration of the County.

# Facilities Maintenance



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	427,564	452,857	445,055	479,751
Personnel Benefits	110,887	112,217	123,781	129,037
Supplies	95,676	104,262	123,419	105,450
Other Services & Charges	432,688	426,844	500,475	541,651
Capital Outlay	62,015	-	-	-
Interfund Payments	35,850	31,210	39,023	40,080
<b>Total</b>	<b>1,164,680</b>	<b>1,127,390</b>	<b>1,231,753</b>	<b>1,295,969</b>

Staffing / FTE's	13.00	13.00	13.00	13.00
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## PROGRAM DESCRIPTION:

The Facilities Maintenance Fund provides the Chelan County Campus facilities and grounds with necessary repairs, improvements, jail security, fire alarms, telephones, HVAC, and computer control systems.

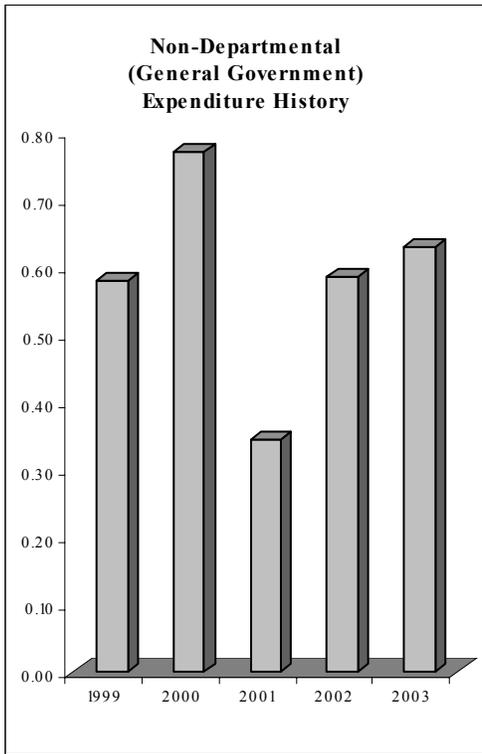
## MAJOR OBJECTIVES:

- ✓ Preserve value and functionality of eleven county facilities.
- ✓ Provide essential services for the operation of the Regional Jail, Juvenile Detention, County Clerk, Auditor, Treasurer, Sheriff, District Courts, Superior Courts, Assessor, and Board of Commissioners.
- ✓ Adminstrate facility capital improvements.
- ✓ Provide emergency power systems reliability.
- ✓ Maintain and administrate an 800 port telephone system.
- ✓ Repair and administrate a network of computer control systems for operation, monitoring, alarming, and control of Regional Jail and Juvenile detention facilities.
- ✓ Install and repair plumbing, electrical, and fire alarm systems.
- ✓ Provide repairs of all security locking system components.
- ✓ Insure safe and economical operation of facility heating, ventilation, and air-conditioning systems.
- ✓ Maintain facilities to provide a clean environment for county employees and patrons.
- ✓ Provide a staff of trained professionals to eliminate contractual services.
- ✓ Maintain campus grounds, including grass, shrubs, trees, sidewalks, and signs.
- ✓ Insure parking lots are maintained, safe, and free from snow and ice.
- ✓ Preserve facility historical value
- ✓ Maintain and resurface courthouse marble floors and walls

## REVENUE/EXPENDITURE COMMENT:

This program is financed by the General Fund and receives revenue through charges to other funds as part of the general administration of the County.

## Non-Departmental

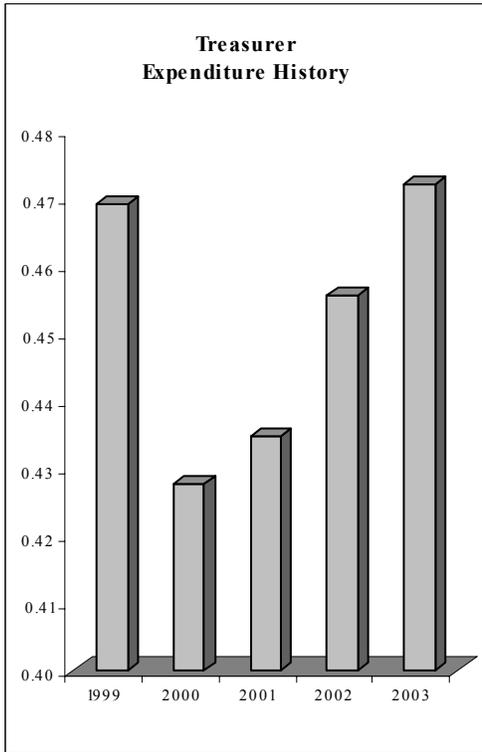


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	28,225	35,036	15,327	25,000
Personnel Benefits	54,451	4,411	166,161	105,383
Supplies	26,362	23,845	26,150	30,000
Other Services & Charges	114,466	108,348	217,723	314,508
Operating Transfers Out	505,672	132,145	121,906	113,206
Capital Outlay	-	-	-	-
Interfund Payments	43,765	38,995	38,995	40,945
<b>Total</b>	<b>772,941</b>	<b>342,780</b>	<b>586,262</b>	<b>629,042</b>

Because this department encompasses a wide number of functions, it is also listed in Law & Justice, Community Services, Mental & Physical Health, and Culture & Recreation.

The table above only depicts the General Government portion of Non-Departmental.

# Treasurer



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	317,057	330,244	344,294	351,761
Personnel Benefits	69,152	67,751	79,930	82,432
Supplies	6,222	5,450	7,831	5,025
Other Services & Charges	9,537	20,302	12,702	21,352
Capital Outlay	-	-	-	-
Interfund Payments	25,513	10,933	10,933	11,480
<b>Total</b>	<b>427,481</b>	<b>434,680</b>	<b>455,690</b>	<b>472,050</b>

Staffing / FTE's	8.00	8.00	8.00	8.00
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## PROGRAM DESCRIPTION:

The County Treasurer's Office serves as the receipting and banking center for all Chelan County departments, junior taxing districts, and benefit districts—currently totaling over 62 agencies. This office also bills, collects and distributes property taxes and assessments for all districts, cities and the State. Our other responsibilities include processing real estate excise tax affidavits and mobile home moving permits, billing and collecting the road and local improvement districts. As well as the management of cash flow for the County's general fund, investing and portfolio management for all County agencies, providing forecasting information for major County revenues, and management of debt service for all County agencies.

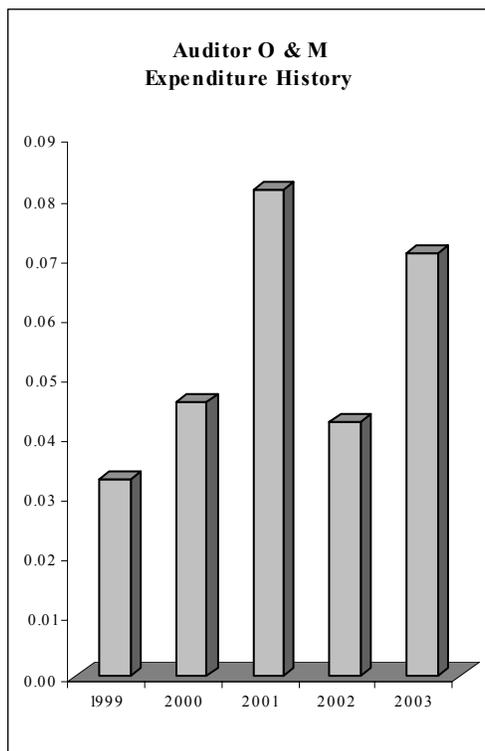
## MAJOR OBJECTIVES:

To adapt services that will comply with the budget appropriated for this Office's operations and still meet the mandates from the State and Federal agencies.

## REVENUE/EXPENDITURE COMMENT:

The County Treasurer's office sees continual growth in services to the taxpayers of Chelan County as new districts are created and the County population grows which increases the revenues as well as increasing operating expenditures.

## Auditor O & M



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries	10,337	11,812	12,046	15,368
Personnel Benefits	1,285	2,244	3,945	4,445
Supplies	-	-	-	-
Other Services & Charges	10,107	29,660	5,298	25,000
Capital Outlay	24,015	37,359	20,368	25,000
Interfund Payments	-	225	565	876
Total Expenditures	45,744	81,300	42,222	70,689
Ending Fund Balance	72,697	79,343	77,117	56,428
Total Budget	118,441	160,643	119,339	127,117
Staffing / FTE's	0.00	0.50	0.50	0.50

### PROGRAM DESCRIPTION:

The Centennial Document Preservation Act of 1989 was established to add a \$2 surcharge on each document recorded in the County. It is used for the operation and maintenance of the recording system, and for copying, indexing and preserving recorded documents. The Auditor O & M Fund was established to keep an accurate record of monies received for this purpose.

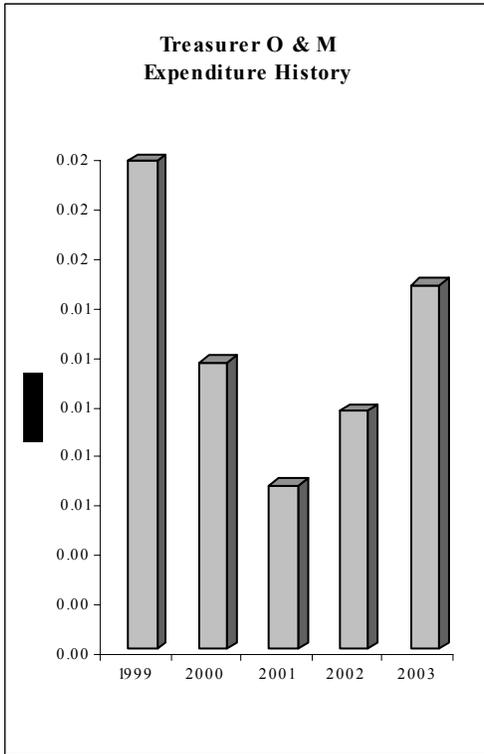
### MAJOR OBJECTIVES:

To continue conversion of County microfilm into a digital format allowing access via the Internet and the ability to use search engines to locate particular documents. There are approximately 95 years of stored microfilm to convert. This will be an ongoing objective in the Recording Department.

### REVENUE/EXPENDITURE COMMENT:

Revenues will be utilized for several projects to ensure integrity of permanent records throughout the County. Revenues are also used to maintain the County recording system, upgrading as necessary.

## Treasurer's O & M



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries	-	-	-	-
Personnel Benefits	-	-	-	-
Other Services & Charges	11,615	6,603	9,559	14,700
Capital Outlay	-	-	-	-
Interfund Payments	-	-	78	50
Total Expenditures	11,615	6,603	9,637	14,750
Ending Fund Balance	75,650	85,495	93,073	93,101
Total Budget	87,265	92,098	102,710	107,851

### PROGRAM DESCRIPTION:

The Treasurer's O & M fund is a self-supporting fund, which is established within statutory regulations to recover all administrative costs applicable to the foreclosure distraint and sale of real and personal property for delinquent taxes. This fund is to be used by the County Treasurer to defray the costs of further foreclosure distraint and sale of property because of delinquent taxes.

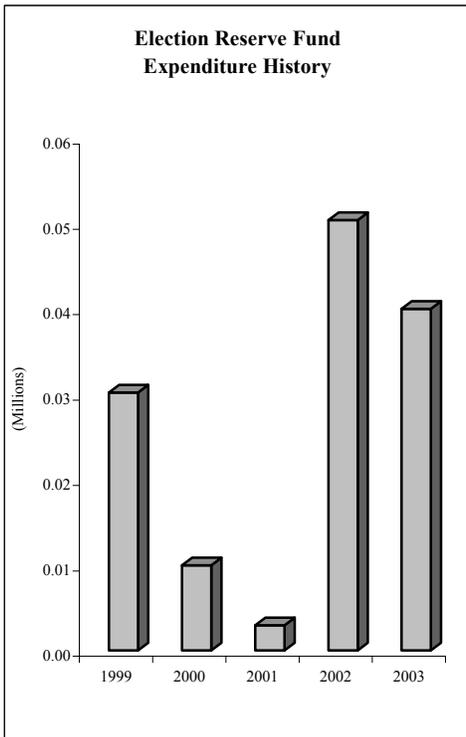
### MAJOR OBJECTIVES:

The Treasurer strives to work with delinquent taxpayers to avoid any foreclosure process if possible. Our goal is to provide cost effective professional services within the statutory regulations applicable to foreclosure and distraint activities.

### REVENUE/EXPENDITURE COMMENT:

We have maintained a high level of efficiency within this arena in order to insure the collection of taxes certified to this office for collection and to meet the criteria outlined in state property tax regulations. Increased costs result from rising costs of title searches, legal advertising, personnel resources, and for additional legal requirements placed by legislative and/or court case mandates. These costs are passed on to the taxpayers involved in the foreclosure process.

## Election Reserve Fund



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Supplies	-	1,530	919	1,000
Other Services & Charges	-	-	678	9,000
Capital Outlay	10,005	1,429	17,090	30,000
Interfund Payments	-	-	31,725	23
<b>Total Expenditures</b>	10,005	2,959	50,412	40,023
Ending Fund Balance	71,789	51,511	64,138	36,117
<b>Total Budget</b>	81,794	54,470	114,550	76,140

### PROGRAM DESCRIPTION:

The Election reserve fund was established to provide a separate source of revenue for the upgrade, replacement, and purchase of election equipment. With the many new laws being enacted regarding election administration, it is imperative to replace equipment quickly to ensure an efficient election. There can be as many as six elections per year.

### MAJOR OBJECTIVES:

To offer the citizens of Chelan County an efficient and accurate means for voting on issues and candidates of local, state and federal jurisdictions. As technology rapidly changes and new laws are enacted on the state and federal level, we will strive to maintain the most reliable system to ensure the intent of the people is accomplished.

### REVENUE/EXPENDITURE COMMENT:

The major source of revenue for this fund is a 15% allocation of election fees received by state and local agencies.

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# CHELAN COUNTY

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LAW AND  
JUSTICE

# Law & Justice

## Law & Justice

	Budget	FTE's
Civil Service	37,573	0.50
Clerk	830,883	17.00
Coroner	167,196	2.00
District Court	920,885	14.00
District Court Probation	279,419	5.00
Juvenile Services	2,438,038	41.00
Non-Departmental (L&J)	3,581,736	3.00
Support Enforcement	422,582	6.00
Prosecuting Attorney	1,179,697	17.00
Sheriff	5,817,882	70.50
Superior Court	802,406	10.00
Drug Enforcement	15,056	0.00
ORV Enforcement	144,877	0.00
Boating Safety	25,865	0.00
Sheriff Donation Fund	12,397	0.00
LLE Block Grant	18,000	0.00
Emergency Management	140,667	2.00
911	1,270,400	0.00
Law Library	59,167	0.00
Jail Education	34,956	0.00
Regional Justice Center	5,084,738	64.00
<b>Total</b>	<b>23,284,420</b>	<b>252.00</b>

## Summary

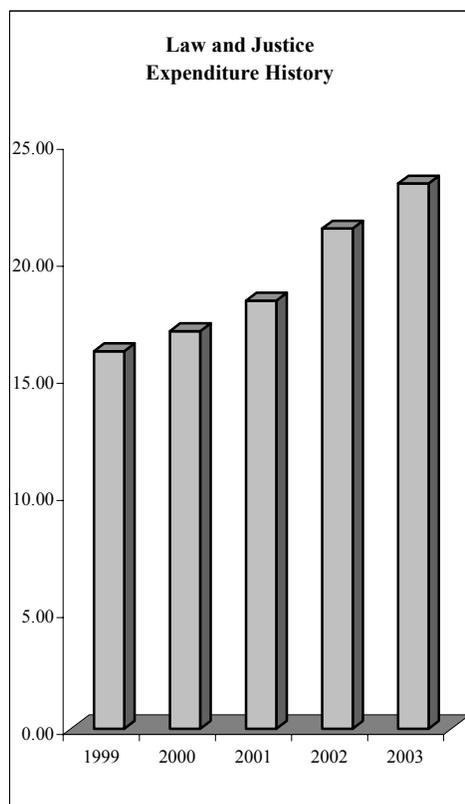
The Law and Justice Category includes the County's police services, civil and criminal courts, indigent defense, and department of corrections. Also included are juvenile court, juvenile incarceration, support and enforcement, and other funds related to Criminal Justice.

Law and Justice is the largest County function in terms of staffing levels and expenditures. With 252.00 full time equivalent positions, Law & Justice accounts for over 58% of all County staff.

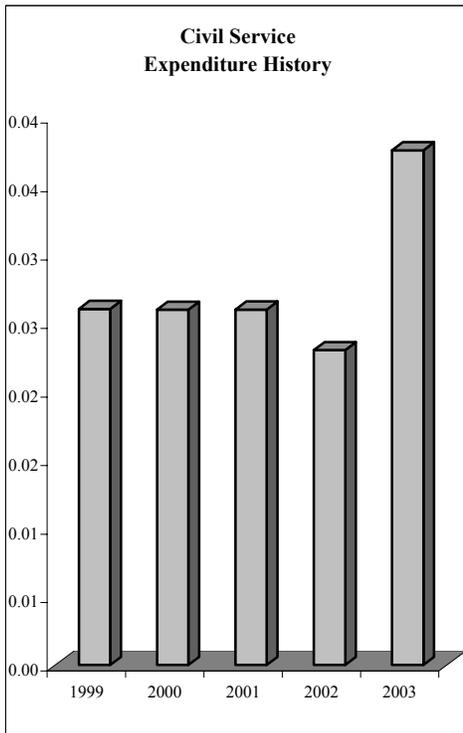
The table at the left summarizes the 2003 budget for Law and Justice. Departments are shown in detail in the following pages. The graph shows the five year trend in total spending for this function.

## Current Issues

- ✓ Law & Justice will absorb over 67.7% of the General Fund expenditures in 2003.
- ✓ Law and Justice continues to be one of the fastest growing functions in local government in terms of expenditures. It is anticipated this growth will continue in future years due to unfunded state and legislative changes to be upheld by the County.



# Civil Service



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	14,492	15,056	15,509	16,266
Personnel Benefits	3,137	3,481	1,683	4,580
Supplies	297	68	1,167	250
Other Services & Charges	7,519	6,351	3,632	15,438
Interfund Payments	480	989	989	1,039
<b>Total</b>	<b>25,925</b>	<b>25,945</b>	<b>22,980</b>	<b>37,573</b>
Staffing / FTE	0.50	0.50	0.50	0.50

## PROGRAM DESCRIPTION:

The Department of Civil Service implements and maintains a recruitment and testing program to provide qualified applicants for positions with the Sheriff's Department and the Regional Justice Center. Additionally, this department implements and updates physical agility testing standards to conform with State standards, and maintains a regular testing program for promotional candidates.

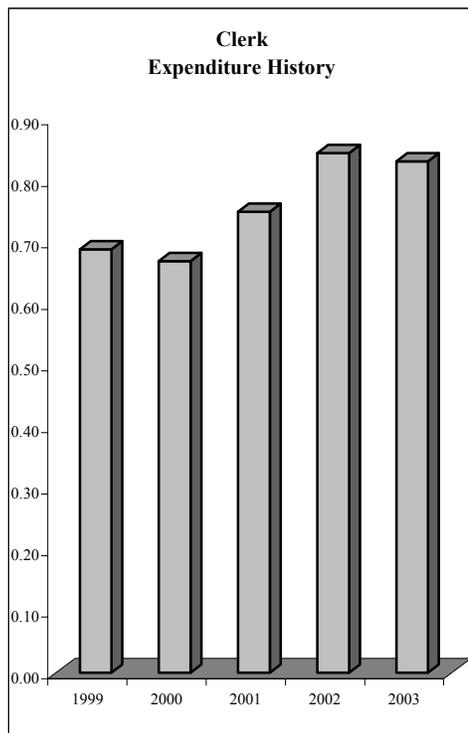
## MAJOR OBJECTIVES:

To recruit the best qualified applicants available within our budgetary guidelines.

## REVENUE/EXPENDITURE COMMENT:

Revenue sources include charges for testing to funds other than the General Fund, and from fees paid by applicants.

# Clerk



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	467,048	538,063	599,948	609,785
Personnel Benefits	110,188	121,537	164,634	166,638
Supplies	8,008	26,258	32,432	6,800
Other Services & Charges	21,318	27,170	29,722	29,343
Capital Outlay	-	18,068	17,445	-
Interfund Payments	62,137	17,445	-	18,317
<b>Total</b>	<b>668,699</b>	<b>748,541</b>	<b>844,181</b>	<b>830,883</b>

Staffing / FTE	14.00	15.00	18.00	17.00
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## PROGRAM DESCRIPTION:

The County Clerk is the financial and executive officer of the Superior Court. The Clerk's office is composed of several departments. Mandated duties include permanent retention of all Superior Court and Juvenile Court records; attending and recording criminal, civil, domestic relations, probate, adoption, mental illness and juvenile court proceedings; receipting, collecting, investing trust funds as required, disbursing all money paid through the Clerk's office; microfilming or electronically preserving all documents filed with the court; perfecting appeals to the Court of Appeals and Supreme Court; holding and releasing exhibits used in court proceedings; dismissing court cases; complying with reporting requirements to other departments and agencies; jury management for superior and district court.

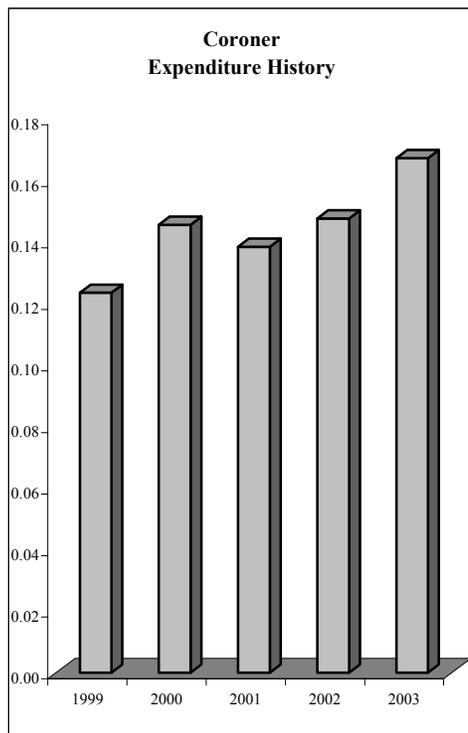
## MAJOR OBJECTIVES:

- ✓ Improve public service.
- ✓ Expand access to court records using document imaging technology and the web.
- ✓ Web subscription for attorneys, press and title companies.
- ✓ Continue successful collection of court ordered financial obligations.
- ✓ Complete Self Help Center.
- ✓ Improve public access to court information through web and court technology.

## REVENUE/EXPENDITURE COMMENT:

Between 1999 and 2002, revenue was increased by 34% while expenditures increased by 29%. Most of the increase in income is attributed to the court collection project which is a non-mandated function of the clerk. In 2002, \$565,676 was collected from criminal defendants to repay the county part of the costs of public defenders and for restitution to victims. Not only does the collection project increase county revenue, it reduces county costs by reducing jail and court time that defendants would use if their probation was violated for failure to pay their court ordered obligations.

# Coroner



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	66,496	63,455	67,493	75,450
Personnel Benefits	15,620	14,944	18,642	19,383
Supplies	1,158	1,864	3,075	2,135
Other Services & Charges	60,509	55,668	55,933	67,703
Interfund Payments	1,754	2,405	2,405	2,525
<b>Total</b>	<b>145,537</b>	<b>138,336</b>	<b>147,548</b>	<b>167,196</b>
Staffing / FTE	2.00	2.00	2.00	2.00

## PROGRAM DESCRIPTION:

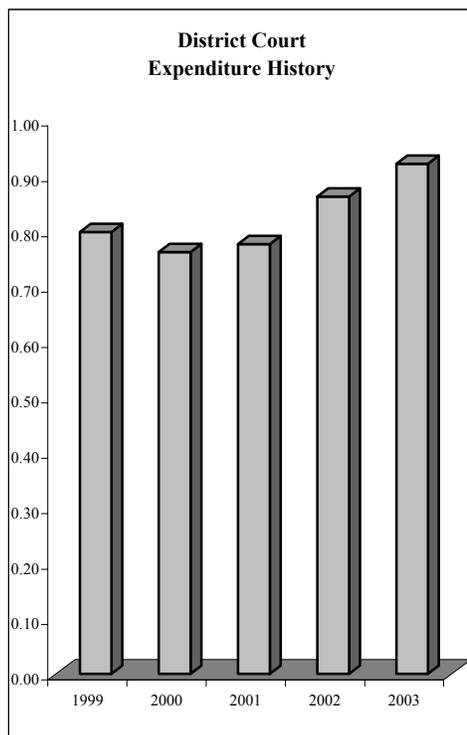
It is the duty of the Coroner to assume jurisdiction over all bodies of deceased persons who come to their deaths under unexplained circumstances. This applies to circumstances which indicate death was caused by unlawful or unnatural means or where a death occurs under suspicious circumstances. It also applies to cases where a Coroner's autopsy or inquest is to be held; or where death is by violence. The jurisdiction of the Coroner also extends to those deaths which occur when the individual was not seen by a physician within 36 hours preceding death.

It is the duty of the Coroner to maintain the morgue facilities.

## MAJOR OBJECTIVES:

Continue to provide quality death investigations through cooperation with police agencies, medical community, prosecutor and the funeral home industry.

## District Court



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	551,165	571,759	627,582	677,752
Personnel Benefits	116,737	112,564	140,432	150,591
Supplies	11,033	17,008	14,397	10,500
Other Services & Charges	38,881	46,343	50,444	64,130
Capital Outlay	-	10,789	11,878	-
Interfund Payments	43,267	17,059	17,059	17,912
<b>Total</b>	<b>761,083</b>	<b>775,522</b>	<b>861,792</b>	<b>920,885</b>
Staffing / FTE	13.00	13.00	14.00	14.00

### PROGRAM DESCRIPTION:

District Court provides limited jurisdiction court services for Chelan County residents. The court handles both criminal and civil matters. Criminal matters in District Court involve crimes punishable by up to one year in jail and a \$5,000 fine and include such charges as theft, domestic violence assaults, driving under the influence of alcohol, hit and run, and driving with a suspended license. The court also handles traffic infractions for such violations as speeding, failure to stop, driving without liability insurance and driving without a driver's license. Civil matters include personal injury, property damage, and contract disputes for amounts up to \$50,000 while Small Claims matters involve claims up to \$4,000. This court's jurisdiction also includes civil anti-harassment actions, name changes, impound hearings, and certain lien foreclosures.

District Court currently has two full-time elected judges, one administrator, one assistant administrator, eight clerks, and two interpreter/bailiffs handling over 16,000 cases per year.

The mission of the Chelan County District Court is: To provide effective and timely resolution of legal matters, assuring dignified and fair treatment to all participants while promoting respect for the justice system and maintaining the independence of the judiciary.

### MAJOR OBJECTIVES:

The major objective of the District Court is to continue to provide quality services to the citizens of Chelan County with shrinking resources allotted to it from the county. While the trend through 2001 was for fewer filing than normal, 2002 filing were up to one of the highest levels in recent history, slightly less than 20,000 cases. The staff's continued efforts to maximize their production have allowed the court to maintain basic operational needs while handling caseloads within reasonable time frames.

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## **District Court (continued)**

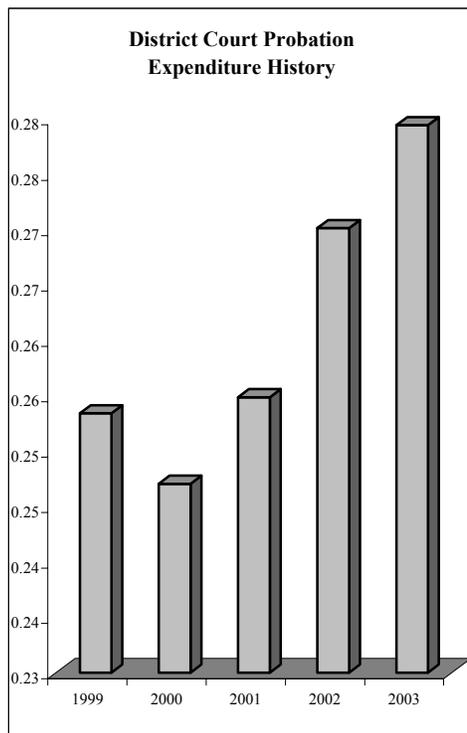
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### **REVENUE/EXPENDITURE COMMENT:**

District Court operations are governed by legislative statute and most expenses are beyond the control of the court. A review of the court's complete expenditure history will show an increase in expenditure growth. However, this growth is accounted for from increased salaries and benefit costs, as well as increases in the cost for interpreter services for non-English speaking defendants, jury and witness fees, and insurance, none of which the court has any direct control over. When reviewing expenditures for such items as office supplies, small tools, travel, printing costs, etc, the court's expenditures have actually been reduced in the past several years even though the court has received only half of what is statutorily mandated for payment of judicial protem services. We have always managed to somehow stay within the allotted budget each year and never have our expenditures been more than our revenue.

While overall revenue collected by the court has increased from \$1,761,897 in 1995 to \$2,181,799 in 2000 (with a high of \$2,386,693 in 1998), the portion retained by the county has decreased significantly. For example, of the total monies collected in 1995, the county retained \$1,071,610 in the current expense fund (approximately 60%). In 2000 the County was only able to retained \$994,382 (approximately 47%). That was the court's lowest collection of local revenue in recent history and the same trend continued into 2001. The decrease in local revenue is a direct result of additional fees imposed on defendants by the Washington Sate Legislature and the Washington State Supreme Court. Historically, as more and more special fees are assessed, less money is retained by the county. A poor local economy also results in lower revenue collections and larger amounts being assigned to our collection agency. Still, a comparison of revenue intake to staff size shows that Chelan County District Court has the highest revenue per clerk ratio in similar sized courts throughout Washington State - proof that the citizens of Chelan County are being served in an exemplary manner by the staff of District Court.

## District Court Probation



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	180,761	192,581	201,867	206,925
Personnel Benefits	41,089	42,002	48,871	50,164
Supplies	4,284	4,659	3,216	3,600
Other Services & Charges	9,576	9,358	9,912	12,171
Capital Outlay	-	-	-	-
Interfund Payments	11,341	6,247	6,247	6,559
<b>Total</b>	<b>247,051</b>	<b>254,847</b>	<b>270,113</b>	<b>279,419</b>
Staffing / FTE	5.00	5.00	5.00	5.00

### PROGRAM DESCRIPTION:

District Court Probation, under the jurisdiction of the District Court Judges, provides corrections services primarily to adult offenders, supervising cases involving felony reductions, juvenile declines, gross misdemeanors (such as domestic violence assault), serious traffic violations (primarily driving under the influence), and other misdemeanors (such as shoplifting and vehicle/property vandalism). This department also provides sentencing investigations for the judges, community service placement and monitoring of restitution to victims, as well as behavioral/crisis counseling and treatment referral brokerage to the offenders.

For the year 2002, District Court Probation supervised a total of 2,165 probation cases, down approximately 200 cases from the previous year. The staffing levels involve a Director/Chief Probation Officer, two full time probation officers, and two office assistants (one of which handles restitution and community service.)

### MAJOR OBJECTIVES:

1. Continue our efforts at reducing the County's exposure to liability by formulating policies of operation that are supported and approved by the District Court Judges. In 2002, we completed phase one by finalizing those policies affecting probation supervision. These efforts would also include a consistent assessment of the probation caseload in relationship to the staffing levels. This could involve a reduction of probation orders by the courts.
2. Provide staff training opportunities in areas of caseload management, current trends in offender behavior and treatment modalities, as well as enhancing staff knowledge in the use of various computer technologies, specifically in database programming.
3. Continue to expand the offender database program in an effort to more efficiently manage the caseload and reduce stress on the probation officers.

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## **District Court Probation (continued)**

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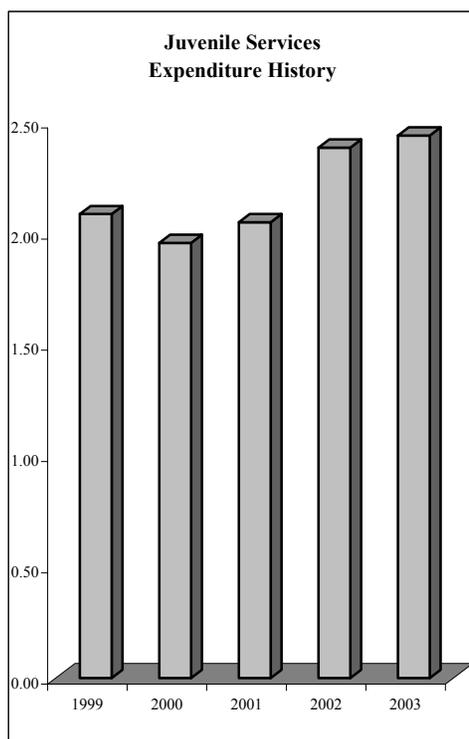
4. Further define the direction and objectives of the offender service fee accounting system put in place during the latter part of 2001. A full year of experience with this new system has improved the collection process and made many functions more efficient. There remain some issues to resolve.

### **REVENUE/EXPENDITURE COMMENT:**

District Court Probation is funded by the Current Expense, or general, Fund. RCW 10.64 allows judges to assess service fees upon offenders referred to probation services. This department has been collecting such fees for a number of years to offset the cost of the department's operation. The generation of this revenue, however, is contingent upon a number of factors, including the number of probation referrals made by the judges, staffing levels, and the method of collection.

While we cannot guarantee a self-supporting endeavor, it is clear that our ability to assess fees to the offenders who utilize the service will continue to reduce our dependence upon the taxpayers of Chelan County.

## Juvenile Services



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	1,404,841	1,437,743	1,636,302	1,667,836
Personnel Benefits	314,660	324,718	414,838	435,265
Supplies	89,359	94,835	117,742	97,651
Other Services & Charges	80,456	123,091	145,817	165,489
Capital Outlay	-	-	-	-
Interfund Payments	65,069	67,530	68,859	71,797
<b>Total</b>	<b>1,954,385</b>	<b>2,047,917</b>	<b>2,383,558</b>	<b>2,438,038</b>
Staffing / FTE	38.00	39.00	43.00	41.00

### PROGRAM DESCRIPTION:

The Chelan County Juvenile Center is responsible for processing all criminal cases involving children who are at least eight and not yet 18 years of age, as well as non-offender juvenile court matters such as At Risk Youth and Truancy petitions. The juvenile court administrator, who is appointed by the superior court judges, directs the activities of the agency. Funding for the Juvenile Center comes primarily from the county, supplemented by money from 16 sources of revenue including state and federal grants and contracts. The functions of the agency are divided into three areas, administration, probation services, and detention.

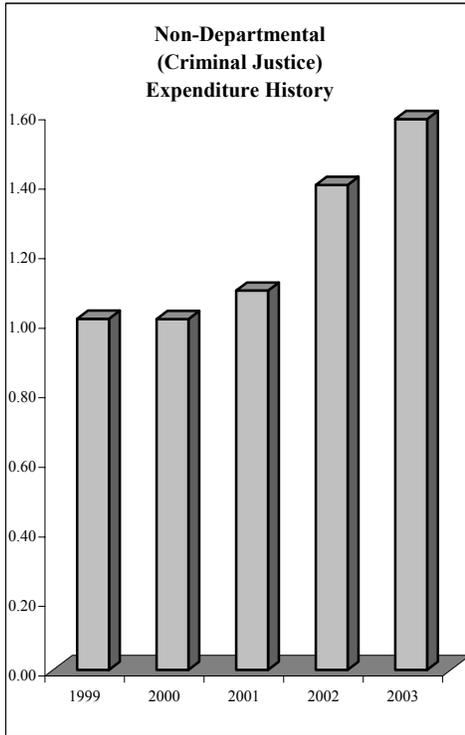
Probation staff serves in either an intake or community supervision role. Intake counselors facilitate court hearings, investigate and write reports, and make recommendations to the court on issues such as release from detention, decline to adult court, and disposition. Supervision counselors monitor offenders who are placed on probation, ensuring that the court's orders are followed. If a youth violates probation, the supervising counselor requests a hearing and recommends sanctions such as confinement in detention.

The Juvenile Center operates a 50-bed detention facility located at the corner of Washington and Orondo in Wenatchee. Youth are brought to detention by law enforcement when arrested for a crime or on a warrant, or when sentenced to confinement by the court. In addition to housing offenders, a Secure Crisis Residential Center located in one wing of the detention facility provides short-term shelter and crisis intervention for runaways under a contract with the state.

### MAJOR OBJECTIVES:

- ✓ Continue to provide high quality juvenile probation and detention services, in order to serve the interests of community safety, accountability, and rehabilitation.
- ✓ Seek out new sources of revenue to replace funding lost through state reductions.
- ✓ Continue implementation of the statewide Juvenile Risk Assessment instrument to create a database for accurate measurement of recidivism and for evaluating the cost-effectiveness of programs designed to reduce juvenile crime.

# Non-Departmental

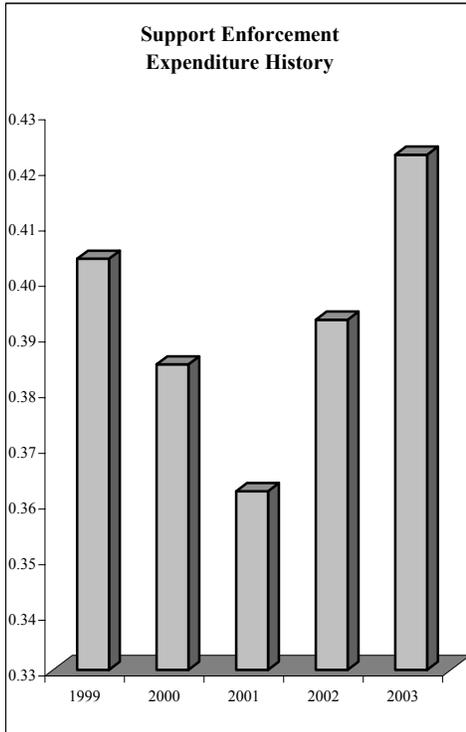


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Leoff Benefits	-	-	92,423	90,000
Special Legal Services	1,008,295	1,090,474	1,113,147	1,250,000
Campus/PUD Security	-	-	188,977	243,460
Regional Jail Payment	-	1,157,659	1,846,020	1,998,276
<b>Total</b>	<b>1,008,295</b>	<b>2,248,133</b>	<b>3,240,567</b>	<b>3,581,736</b>
Staffing / FTE	-	-	1.00	3.00

## PROGRAM DESCRIPTION:

The Criminal Justice portion of Non-Departmental consists of Leoff Benefits for retired law enforcement personnel, Special Legal services for those who can't afford a defense attorney, and Campus/PUD Security which provides courthouse and PUD related security.

# Support Enforcement



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	255,379	240,079	263,689	277,928
Personnel Benefits	56,903	51,630	57,044	63,211
Supplies	3,612	2,857	4,037	4,650
Other Services & Charges	62,331	58,744	59,397	67,610
Capital Outlay	-	-	-	-
Interfund Payments	6,665	8,784	8,746	9,183
<b>Total</b>	<b>384,890</b>	<b>362,094</b>	<b>392,913</b>	<b>422,582</b>
Staffing / FTE	7.00	6.00	6.00	6.00

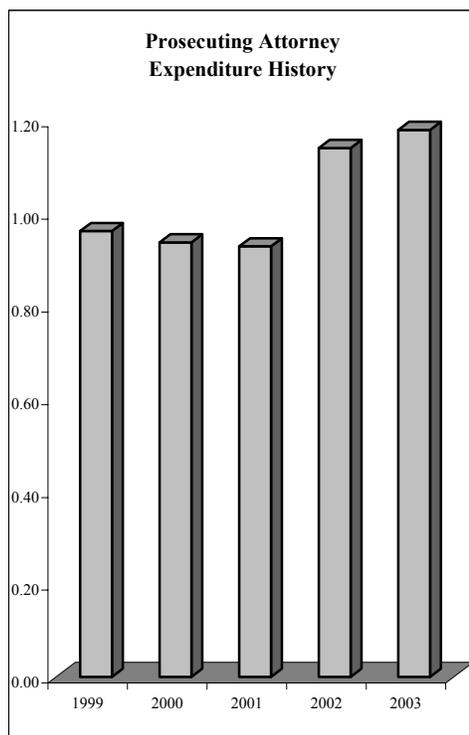
## PROGRAM DESCRIPTION:

This Division remains the court arm for the Division of Child Support, (DCS) DSHS, formerly called Office of Support Enforcement, in providing certain services under Title IV-D of the Social Security Act, including establishment of paternity, enforcement of child support (locally and interstate), and modifications of child support orders for Chelan and Douglas Counties. This operation is founded upon an Interagency Agreement between DSHS and Chelan County. The role of this office is to represent the State of Washington and the best interests of children with respect to paternity cases and child support matters in which this office is legitimately involved.

## REVENUE/EXPENDITURE COMMENT:

This department is funded through state and federal grant dollars.

## Prosecuting Attorney



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	696,853	710,853	871,833	898,057
Personnel Benefits	141,563	135,488	187,105	190,443
Supplies	18,280	24,822	22,661	22,300
Other Services & Charges	30,730	32,441	34,281	43,522
Interfund Payments	49,384	24,583	24,387	25,375
<b>Total</b>	<b>936,810</b>	<b>928,187</b>	<b>1,140,267</b>	<b>1,179,697</b>
Staffing / FTE	15.00	14.00	17.00	17.00

### PROGRAM DESCRIPTION:

The Criminal Division of the Office of the Chelan County Prosecuting Attorney prosecutes criminal actions for Chelan County and for the State of Washington in the Chelan County Superior Court, Juvenile Court, District Court, the Washington State Court of Appeals and the Washington State Supreme Court. The Prosecutor's Office handled over 2000 criminal matters in 2002. The Civil Division of the Prosecuting Attorney's Office serves as legal advisor to the County Commissioners and all County departments and officials and represents the County in lawsuits brought by or against the County in all Federal courts, State courts, and administrative agencies. The Support Enforcement Division of the Prosecuting Attorney's Office represents the children of Chelan County (and Douglas County by contract) in matters of parentage and to establish and enforce child support orders.

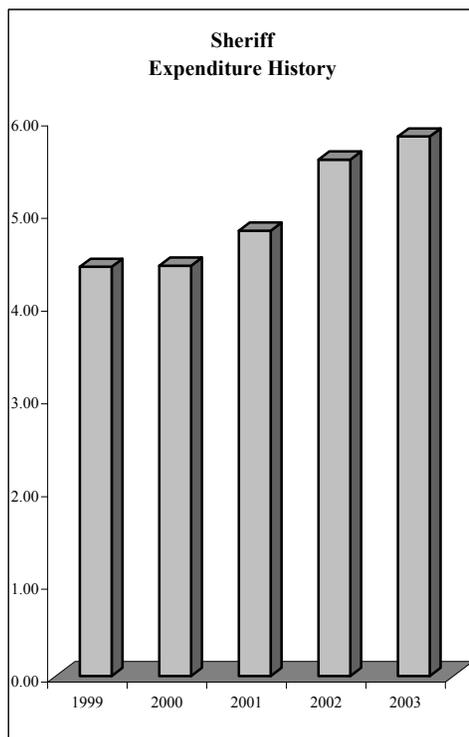
### MAJOR OBJECTIVES:

- ✓ Provide consistent review of criminal referrals for decisions related to charging and disposition which will result in the maximum accountability for a defendant's criminal conduct given all the circumstances of the case.
- ✓ Provide within the resources available maximum services for crime victims and witnesses.
- ✓ In conjunction with the Department of Social and Health Services provide for the collection of child support and the determination of parentage.
- ✓ Provide expertise and prosecution support services for the Columbia River Drug Task Force.
- ✓ Provide sound and consistent advice with respect to civil matters including land use practices, zoning, and County risk management.

### REVENUE/EXPENDITURE COMMENT:

Most of the revenue to support the Prosecuting Attorney's Office comes from general County tax revenue through the Current Expense Fund. The Prosecutor's Office does receive some limited funds from the State from Criminal Justice Assistance monies. Some grants are also available for victim-witness services. In addition, the Support Enforcement Division is fully funded through grants from the Federal government. The Prosecutor's Office also receives a grant to provide payment of a portion of the salaries of Deputy Prosecuting Attorneys who assist the Columbia River Drug Task Force. Further, the State pays one half of the salary of the elected Prosecuting Attorney.

# Sheriff



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	2,842,024	3,083,731	3,421,052	3,581,065
Personnel Benefits	944,724	1,033,308	1,187,021	1,250,651
Supplies	46,487	58,193	137,156	87,982
Other Services & Charges	153,032	160,230	207,538	277,621
Intergovernmental	-	-	1,923	1,384
Capital Outlay	-	-	78,160	78,160
Interfund Payments	436,142	465,126	534,813	541,019
<b>Total</b>	<b>4,422,409</b>	<b>4,800,588</b>	<b>5,567,663</b>	<b>5,817,882</b>
Staffing / FTE	62.50	64.00	68.00	70.50

## PROGRAM DESCRIPTION:

The sheriff is the chief executive officer and conservator of the peace of the county. In the execution of his office, he and his deputies:

1. Shall arrest and commit to prison all persons who break the peace, or attempt to break it, and all persons guilty of public offenses;
2. Shall defend the county against those who, by riot or otherwise, endanger the public peace or safety;
3. Shall execute the process and orders of the courts of justice or judicial officers, when delivered for that purpose, according to law;
4. Shall execute all warrants delivered for that purpose by other public officers, according to the provisions of particular statutes;
5. Shall attend the sessions of the courts of record held within the county, and obey their lawful orders or directions;
6. Shall keep and preserve the peace in their respective counties, and quiet and suppress all affrays, riots, unlawful assemblies and insurrections, for which purpose, and for the service of process in civil or criminal cases, and in apprehending or securing any person for felony or breach of the peace, they may call to their aid such persons, or power of their county as they may deem necessary.

The Sheriff's office has a broad and varied mission. Minimal growth is anticipated in the overall scope of the office mission. However, substantial growth could occur within the existing programs. Program growth will be justified and sustained when it can be documented that such programs contribute to the efficient and effective delivery of service to the public. Future growth of the Sheriff's office will be driven by these demands: of population growth, escalating crime and public demand to "get tough on criminals." While the crime rate in the Chelan County has remained fairly stable over the last several years, individual developments with high potential criminal impact (such as gang activity and methamphetamine throughout the county) will significantly impact the workload and crime trends in our community.

While the crime rate in Chelan County has remained fairly stable over the last several years, continuing developments and changing enforcement philosophies will significantly impact the workload of the Sheriff's Office.

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## **Sheriff (continued)**

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The Sheriff's office and the community of Chelan County continue to experience a great number of changes such as growth in population, residential and business development and recreational use. With these changes, public demands for quality and quantity law enforcement services have increased substantially.

Long range planning involves building on the past, and predicting the future so that agency activities and programs can be considered, designed, and implemented in an orderly fashion. The Sheriff's management team provides program goals that are designed to meet the present and future needs of the Sheriff's office and community. Although some goals require simple change, others require substantial change. It is essential that we have full commitment and support from all of the Sheriff's office staff and community. Some of the goals can be implemented with few additional resources and minimal outside support, while others require extensive resources and support. Therefore, we must come to the realization that some of the goals depend greatly on decisions of others outside the Sheriff's office.

We continue to expand our community education and crime prevention efforts through enhancements through proposed School Resource Officer and Community outreach programs. We also anticipate launching additional initiatives with the county's senior citizen groups, and expanding our volunteer organizations (i.e. Posse, Patrol Reserves, Marine Patrol, etc.).

Personnel growth, capital expansion, and technological enhancements in the Sheriff's Office will be dependent on the growth of tax base and other revenue sources in the county and the pass-through of that growth to the Sheriff's Office budget by the County Commissioners.

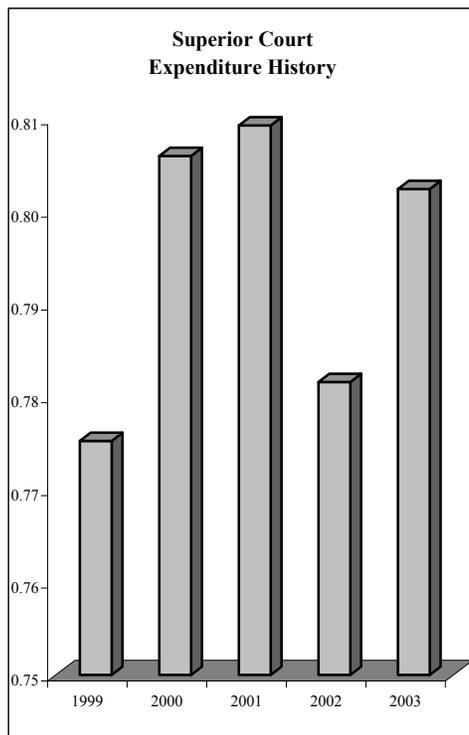
We will seek additional sources of revenue through State and Federal grant opportunities, as they become available, to help reduce the burden on Chelan County taxpayers.

### **REVENUE/EXPENDITURE COMMENT:**

Financial assistance to the Sheriff's office from State and Federal governments has dwindled. With the current status of State and Federal finance we must anticipate even more cuts in subsistence. Consequently, revenues and funding of law enforcement must be through normal taxation, private grants and private contributions. We must look at the present and future resources and become more innovative in locating and obtaining resources while doing more for less. It is essential we become more involved in local, State and Federal issues in order to be properly represented in attempts to enjoy greater autonomy for aid.

The Sheriff's office will have to rely on its own resources for managing growth, regardless of how well or ill equipped with technical expertise it may be. It is imperative, therefore, that this office plan and prepare for necessary growth through technical training of its existing staff and future staff. The challenges of the new millennium will have an effect on law enforcement services. The office must consolidate the gains of the past and make certain we continue to plan for the future. We must face the fiscal austerity that local governments are currently facing in this decade by making policing more productive through such tools as better leadership, management and research. This of course, must be done without affecting the basic law

# Superior Court



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	482,165	482,369	499,588	538,843
Personnel Benefits	76,486	79,816	78,095	78,080
Supplies	14,941	15,895	26,749	16,500
Other Services & Charges	208,542	222,496	168,463	159,882
Capital Outlay	-	-	-	-
Interfund Payments	23,822	8,668	8,668	9,101
<b>Total</b>	<b>805,956</b>	<b>809,244</b>	<b>781,563</b>	<b>802,406</b>
Staffing / FTE	10.00	10.00	10.00	10.00

## PROGRAM DESCRIPTION:

Chelan County Superior Court is a court of original jurisdiction. Consequently, superior court has jurisdiction over all legal disputes except those limited to federal court. Superior court is responsible for hearing and deciding legal issues in matters including adoptions, paternities, divorce, child custody, domestic violence, juvenile criminal, child dependency, all civil matters (including breach of contract, personal injury and property disputes), adult criminal, probates, guardianships and mental health cases.

## MAJOR OBJECTIVES:

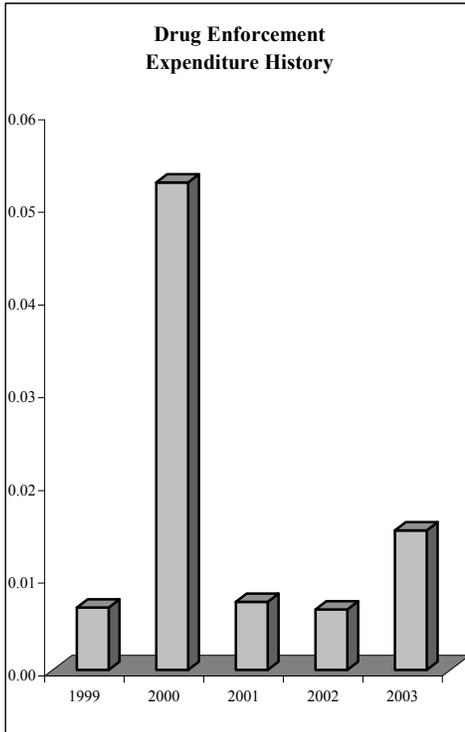
- ✓ The goal of the Chelan County Superior Court is to provide effective and timely resolution of legal matters, assuring dignified and fair treatment to all participants while promoting respect for the justice system and maintaining the independence of the judiciary.
- ✓ The superior court judges request to be actively involved in any facilities planning, especially involving our jury assembly room, the auditorium, the former health district offices, and criminal hearing courtroom.
- ✓ Reinstatement, in part, of a permanent, part-time court commissioner to handle our Thursday afternoon child support contempt calendars. In the year 2002, 78% of the costs of that commissioner would have been reimbursed by the state.

## REVENUE/EXPENDITURE COMMENT:

The court receives reimbursement from the State for hearings held by our court commissioner for the non-support calendar. Since we no longer have permanent part-time court commissioners hearing this calendar, the reimbursements we have received for this calendar have decreased. However, the state's percentage of reimbursement increased to 78% in 2002. Consequently, if we reinstate a permanent part-time court commissioner for the child support calendar, then the state will pick up 78% of that expense. It will allow us to schedule 26 more court days of judges' time. We think that is a bargain.

The superior court is required by law to hear all cases filed and noted for hearing before it. Therefore, Special Legal Services, Arbitration Expense and Juror Fees are 100% uncontrollable costs. The cost of attorneys and expert witnesses for sexual violent predator cases are supposed to be paid by the state. The state is only paying a portion of these expenses. We believe the county should pursue full reimbursement regardless of what any WAC regulation provides.

# Drug Enforcement



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	32,568	7,344	6,424	15,000
Capital Outlay	-	-	-	-
Interfund Payments	20,000	-	88	56
Total Expenditures	52,568	7,344	6,512	15,056
Ending Fund Balance	52,173	53,417	47,757	48,029
Total Budget	104,741	60,761	54,269	63,085

## PROGRAM DESCRIPTION:

The drug enforcement fund was established by county resolution to administer all proceeds of drug forfeiture cases worked by the Chelan County Sheriff's Office. The fund was also designed to receive drug related, court order fines.

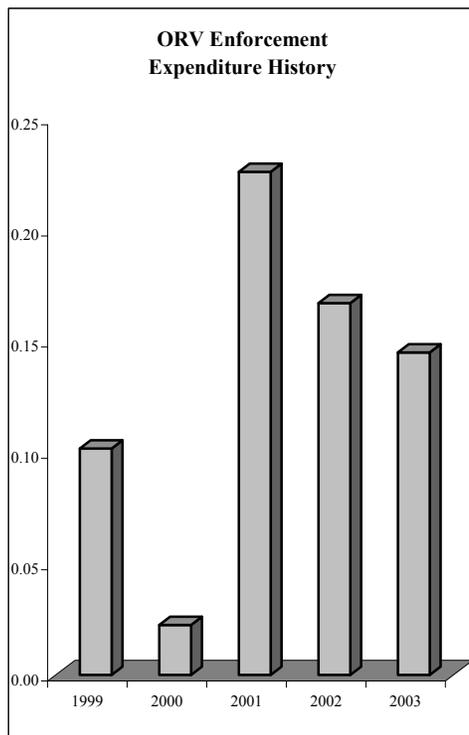
## MAJOR OBJECTIVES:

- ✓ To support all drug related enforcement by the Chelan County Sheriff's Office.
- ✓ To support drug related education for the Chelan County Sheriff's Office.
- ✓ To support all other expenses related to drug enforcement by the Chelan County Sheriff's Office.

## REVENUE/EXPENDITURE COMMENT:

All revenue directed to the fund has been the result of drug seizures and all expenditures of the fund are according to statute, (RCW 69.50.505). Additionally, 10% of all net proceeds of forfeitures under this statute will be remitted to the state treasurer.

## ORV Education and Enforcement



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Supplies	4,662	7,474	1,908	5,932
Other Services & Charges	436	84,907	50,451	60,750
Capital Outlay	16,981	-	21,026	-
Interfund Payments	320	133,652	93,676	78,195
Total Expenditures	22,399	226,033	167,061	144,877
Ending Fund Balance	96,295	94,440	93,932	83,823
Total Budget	118,694	320,473	260,993	228,700

### PROGRAM DESCRIPTION:

The Off Road Vehicle Education and Enforcement program involves patrolling the off-road, high recreation areas that include all major trail systems, undeveloped roads and byways. The means of patrol will vary depending on the terrain but can involve the use of patrol vehicles, off-road motorcycles and all terrain vehicles. **Note: Snowmobile patrol is conducted during the months of December and January.** Snowmobile patrol is partially funded through a grant from the Washington State Parks. Deputies in this unit also provide ORV safety classes for all ages. They work to accomplish enforcement of local and state laws, including fire and road closures, as well as intervention through presence and ORV inspections. Additionally, they apply prevention practices through their education and high profile patrol. The ORV program is a cooperative effort between the Chelan County Sheriff's Office and the Wenatchee-Okanogan ranger district.

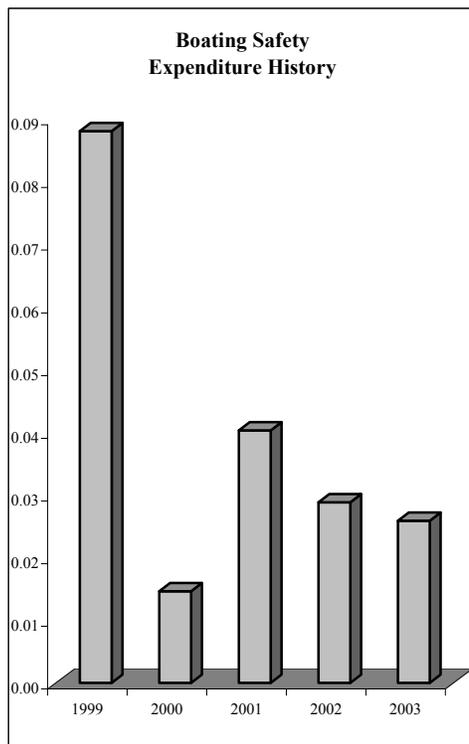
### MAJOR OBJECTIVES:

- ✓ Promote safety in ORV operations within Chelan County.
- ✓ Educate and train ORV users.
- ✓ Enforce ORV laws and regulations.

### REVENUE/EXPENDITURE COMMENT:

The ORV program funding pays for all ORV related vehicles, as well as two deputy salaries for use in ORV enforcement 10 months of the year. The rest of the salary and expenses is from the Sheriff's Office Budget.

## Boating Safety



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	-	8,324	-	11,353
Personnel Benefits	-	830	89	1,386
Supplies	3,961	20,277	22,513	5,800
Other Services & Charges	4,355	10,834	6,141	7,000
Capital Outlay	6,302	-	-	-
Interfund Payments	-	-	79	326
<b>Total Expenditures</b>	<b>14,618</b>	<b>40,265</b>	<b>28,822</b>	<b>25,865</b>
Ending Fund Balance	42,658	36,649	84,509	94,644
<b>Total Budget</b>	<b>57,276</b>	<b>76,914</b>	<b>113,331</b>	<b>120,509</b>

### PROGRAM DESCRIPTION:

Developed to administer money received annually from boater registration fees. The fund is used to support the Chelan County Sheriff's Office Marine Patrol unit.

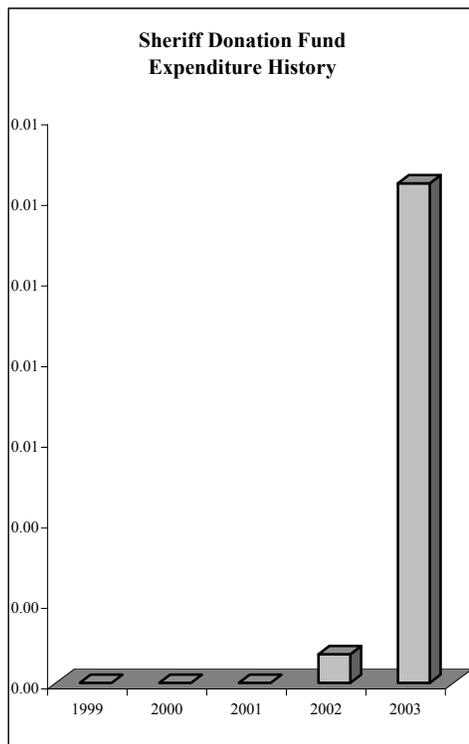
### MAJOR OBJECTIVES:

- ✓ Enforce marine laws on the waterways of Chelan County.
- ✓ Provide marine safety inspections and education for marine recreation participants in Chelan County.
- ✓ Enhance the programs effectiveness by dedicating a deputy to full time marine patrol during the summer season.

### REVENUE/EXPENDITURE COMMENT:

The only revenue source for the fund is state returns on boater registration fees. 10% of the total annual amount received is shared with the City of Chelan to support their marine patrol activity.

## Sheriff Donation Fund



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Supplies	-	-	540	4,765
Other Services & Charges	-	-	172	7,632
Total Expenditures	-	-	712	12,397
Ending Fund Balance	-	-	13,206	12,397
Total Budget	-	-	13,918	24,794

### PROGRAM DESCRIPTION:

The Chelan County Sheriff's Donation Fund is an account where by private citizens and companies can give money to special units within the Chelan County Sheriff's Office. Primarily these monies are donated to specialty units such as K-9, posse, mountain-rescue, DARE, GREAT (gang awareness education), swift water rescue, and the Hasty Team.

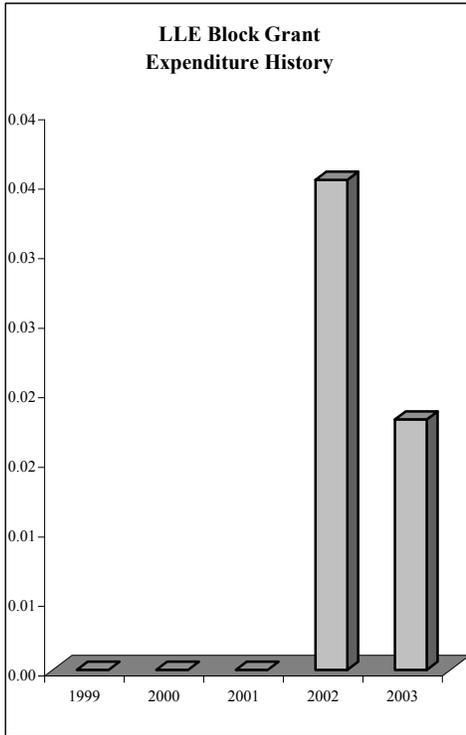
### MAJOR OBJECTIVES:

- ✓ To assist specialty in the purchasing of equipment and attending training.
- ✓ To initiate new programs or projects within the specialty unit.
- ✓ To augment the specialty unit's budget (when necessary).

### REVENUE/EXPENDITURE COMMENT:

The funds/donations are received from private companies and citizens.

# LLE Block Grant



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Supplies	-	-	35,227	18,000
Capital Outlay	-	-	-	-
Total Expenditures	-	-	35,227	18,000
Ending Fund Balance	-	-	16,230	12,772
Total Budget	-	-	51,457	30,772

## PROGRAM DESCRIPTION:

Local Law Enforcement (LLE) Grant is a federal grant, which is given out for specific needs of the agency, such as for equipment.

## MAJOR OBJECTIVES:

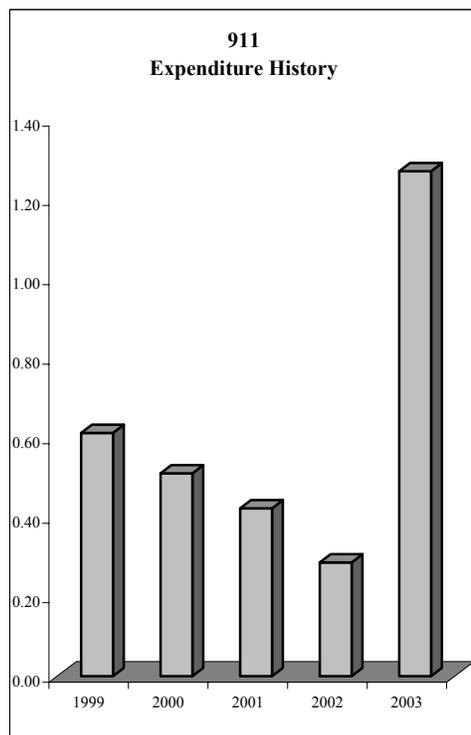
- ✓ To purchase needed equipment for the Chelan County Sheriff's Office.
- ✓ To cover some training costs.

## REVENUE/EXPENDITURE COMMENT:

The grants are applied for through the Sheriff's Office and approved by the federal government.



# 911



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	10,680	417	-	-
Personnel Benefits	934	175	19	-
Supplies	9,188	1,549	764	-
Other Services & Charges	295,473	273,098	208,639	285,400
Intergovernmental	75,000	75,000	-	-
Capital Outlay	33,357	-	-	805,000
Interfund Payments	85,690	72,043	76,829	180,000
Total Expenditures	510,322	422,282	286,251	1,270,400
Ending Fund Balance	121,756	37,567	124,751	124,751
Total Budget	632,078	459,849	411,002	1,395,151

## PROGRAM DESCRIPTION:

The 911 Communications fund was established to implement and maintain an Enhanced 911 communications system in Chelan County. The money to fund this program comes from a voter-approved \$.50 telephone charge.

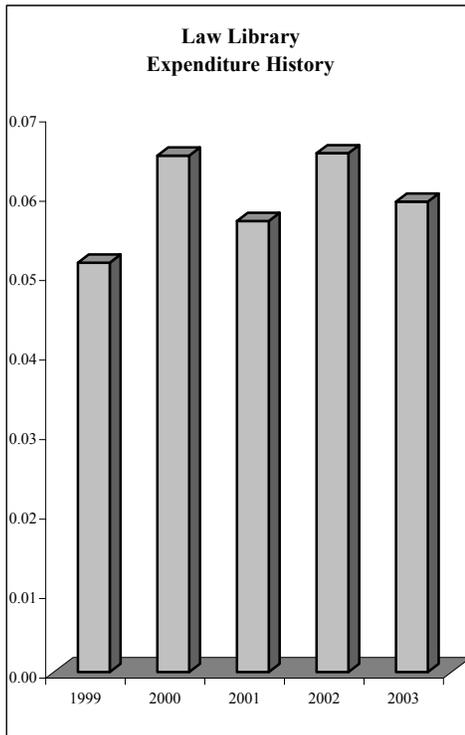
## MAJOR OBJECTIVES:

To provide and maintain an emergency telephone system for the citizens of Chelan County.

## REVENUE/EXPENDITURE COMMENT:

Revenue for 911 Communications come from telephone taxes, a \$.50 tax on wire line telephones, and a \$.50 tax on wireless. At this time, this is the maximum tax that can be collected as a 911-telephone tax. We are also eligible for grants from the state if we meet certain requirements. In the 2002–2003 contract we qualified for a state grant, which mainly covered part of the 911-coordinator salary and communication training. We should be eligible for a state grant in the 2003–2004 budget to assist in purchases for RiverCom.

# Law Library



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Supplies	49,065	40,908	46,407	39,510
Other Services & Charges	148	73	1,562	2,000
Intergovernmental	15,752	15,752	16,883	17,221
Capital Outlay	-	-	-	-
Interfund Payments	-	-	420	436
Total Expenditures	64,965	56,733	65,272	59,167
Ending Fund Balance	25,077	21,395	32,066	26,428
Total Budget	90,042	78,128	97,338	85,595

## PROGRAM DESCRIPTION:

The Chelan County Law Library is located on the 5<sup>th</sup> floor of the courthouse. The County is required by law to maintain the law library for the public. With the number of persons representing themselves increasing substantially over the past few years, the importance of the law library has increased.

Our library currently shelves reference materials including, but not limited to, materials for Washington law, Bankruptcy law, and Federal law. There is a public access terminal to LoisLaw and KeyCite as well as an online domestic violence protection order forms program.

The superior court employs a law clerk who also serves as the county librarian. The law clerk/librarian is available to assist with reference questions, but cannot conduct research for litigants/members of the public.

The Chelan-Douglas Counties Bar Association maintains a copy machine in the law library. Copies are available to the public at the cost of \$.15 each.

## MAJOR OBJECTIVES:

The law library is designed to provide legal reference materials to attorneys and members of the public. The objectives are to maintain the materials in a manner that is readily accessible to the public and to ensure that all the materials are current.

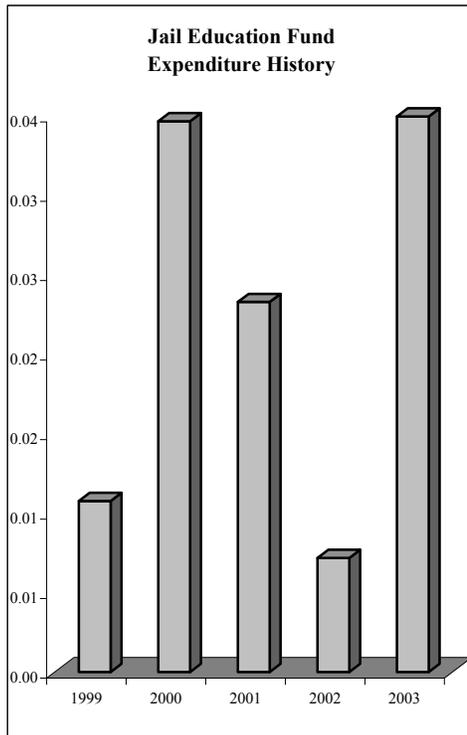
## REVENUE/EXPENDITURE COMMENT:

Revenue for the law library consists of portions of district and superior court filing fees and certain county taxes. These funds are dedicated to the law library and are not available to the county for any purpose other than those outlined in RCW 27.24.

The bulk of the expenditures in the law library consist of updating reference materials and maintaining subscriptions to on-line research databases.

The law library also reimburses the superior court for a portion of the law librarian's salary.

# Jail Education



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Supplies	17,311	18,634	1,153	28,777
Other Services & Charges	17,342	4,637	5,090	6,000
Capital Outlay	-	-	-	-
Debt Service	-	-	700	-
Interfund Payments	-	-	233	179
Total Expenditures	34,653	23,271	7,176	34,956
Ending Fund Balance	12,138	12,214	3,489	3,543
Total Budget	46,791	35,485	10,665	38,499

## PROGRAM DESCRIPTION:

The Chelan County Regional Justice Center Transition Education Program provides academics, cognitive restructuring, and workforce development to offenders.

The academic curriculum includes Adult Basic Education (ABE), English as a Second Language (ESL), High School Completion, and Computer Literacy that are developmentally appropriate, self selected, and interdependent.

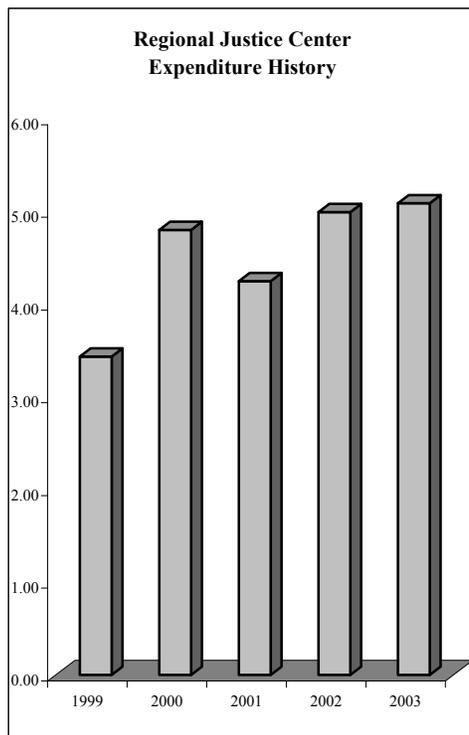
The cognitive restructuring classes are Relapse Prevention, Moral Reconciliation Therapy (MRT), MRT Domestic Violence, Life Skills, and Family Strengthening. The Workforce Development component develops work maturity and technical/vocational skills, employment planning and job seeking instruction, employer network and job retention strategies as support to the Jail Industries Inmate Worker and Work Release Programs.

In addition, assessments are administered that include GED testing, the Washington State Basic Skills Competencies or RUBRICS, Substance Abuse Subtle Screening Inventory (SASSI), and Cognitive Distortion Scale. Finally, participants can obtain Food Handler's Permit, First Aid/CPR, Back Injury Prevention, and Preventing Disease Transmission certifications.

## REVENUE/EXPENDITURE COMMENT:

Revenue will be received from the Wenatchee School District, Wenatchee Valley College, and grant funds from the Carl Perkins Corrections Alliance to support the Transition Education Program.

# Regional Justice Center



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	2,261,210	2,259,858	2,902,411	3,004,953
Personnel Benefits	697,195	734,097	950,024	1,013,125
Supplies	200,565	172,109	284,947	249,850
Other Services & Charges	728,865	484,448	297,678	269,380
Capital Outlay	735,943	154,869	-	-
Interfund Payments	172,976	438,655	553,179	547,430
Total Expenditures	4,796,754	4,244,036	4,988,239	5,084,738
Ending Fund Balance	123,258	290,115	228,621	110,362
Total Budget	4,920,012	4,534,151	5,216,860	5,195,100
Staffing / FTE	61.00	51.00	55.00	64.00

## PROGRAM DESCRIPTION:

The Chelan County Regional Justice Center (CCRJC) Fund supports a 309-bed facility. The facility houses pre-trial, and sentenced misdemeanors and felons. The main source of revenue is from the regional partnership including Chelan County, Douglas County and the City of Wenatchee. Other intergovernmental revenue includes the cities of Cashmere, Leavenworth, Entiat, and East Wenatchee. In addition, the CCRJC contracts with other agencies throughout Washington, as needed, for \$56.00 per day per bed. It is estimated that a minimum of \$525,000.00 in 2002 will offset the cost of the operation to the partnership. Other resources are obtained from the inmate phone system, medical service fees and Federal Agencies such as United States Border Patrol. Inmates are assessed fees to participate in the Work Release and Electronic Home Monitoring Programs.

The budget as projected will have a net cost to the regional jail partners of just under \$18.00 per bed day.

## MAJOR OBJECTIVES:

- ✓ Continue to stabilize the work force
- ✓ Partnership with other corrections facilities to share resources
- ✓ Minimize overtime by utilizing staff resources in a more effective and efficient manner.
- ✓ Regain credibility with other agency's and the community.
- ✓ Continue to plan for future facility expansion.
- ✓ Increase bed sale revenue.
- ✓ Develop strategies for a 5 year plan for growth and operation

## REVENUE/EXPENDITURE COMMENT:

The major revenue source is the charges for services to Chelan County, Douglas County, and Wenatchee. Another significant source of revenue is bed rentals to outside agencies.

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# CHELAN COUNTY

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**PUBLIC WORKS**

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# Public Works

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## Public Works

	Budget	FTE's
County Roads	11,482,051	66.00
Paths & Trails	-	0.00
Solid Waste	1,046,700	2.00
SW Planning & Programs	169,835	1.00
Total	12,698,586	69.00

## Summary

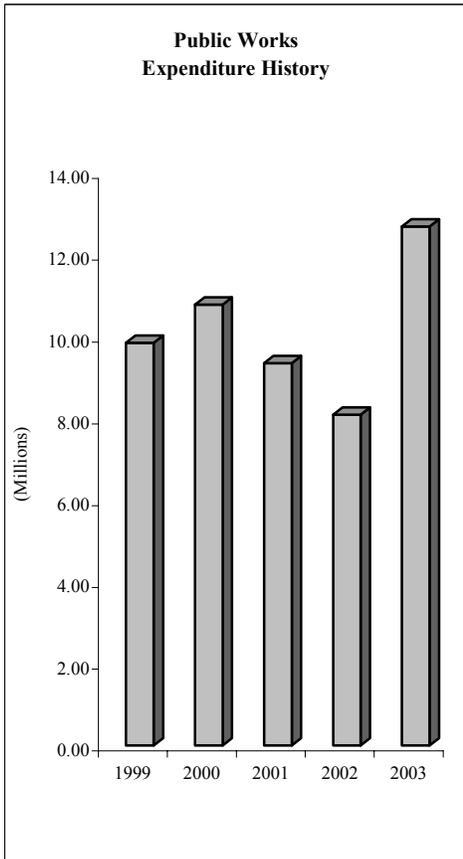
In terms of total spending, Public Works is the third largest functional category in the County's budget. At \$12.7 million, these four Public Works division's budgets exceed all but one function: Law and Justice. However, Public Works has 73% less staff than the Law and Justice function in total. This difference reflects the fact that a large portion of the Public Works budget represents capital projects: road construction, overlays, and similar projects.

Public Works, unlike General Government or Law and Justice, is organized as a single "super-department," with a director appointed by the County Commissioners. The "divisions" described on the following pages are included within this program.

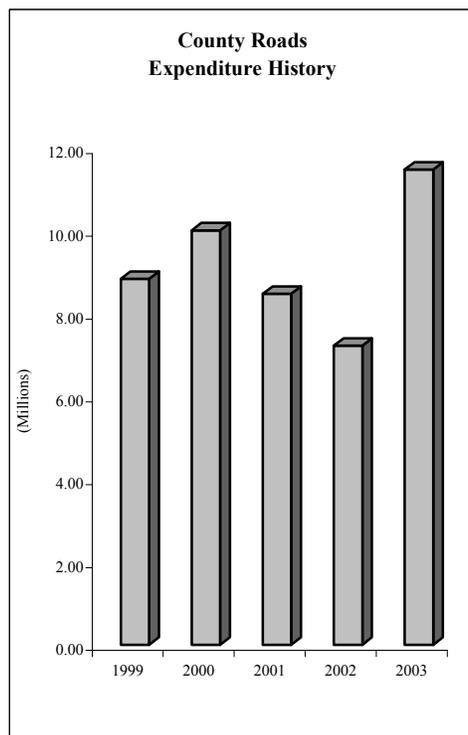
The table at the left summarizes the 2003 budget for Public works. Departments are shown in detail in the following pages. The graph shows the five-year trend in total spending and staffing for this function.

## Current Issues

- ✓ As the community grows, the challenge facing Public Works is to provide and maintain adequate infrastructure, particularly roads. As our county relies heavily on our agricultural based economy, maintaining and improving road conditions is a very high priority.



## County Road



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	2,326,929	2,365,589	2,389,363	2,699,165
Personnel Benefits	534,294	559,397	670,120	892,090
Supplies	1,841,785	1,349,884	1,292,452	1,355,131
Other Services & Charges	2,964,596	1,289,507	773,995	3,841,751
Intergovernmental	87,010	-	-	-
Capital Outlay	2,256,267	60,339	72,357	142,954
Debt Service	-	-	-	35,000
Interfund Payments	-	2,856,594	2,030,478	2,515,960
Total Expenditures	10,010,881	8,481,310	7,228,765	11,482,051
Ending Fund Balance	2,614,756	3,386,640	4,686,832	5,007,545
Total Budget	12,625,637	11,867,950	11,915,597	16,489,596
Staffing / FTE	65.00	65.00	64.00	66.00

### PROGRAM DESCRIPTION:

The County Road Division of the Public Works Department provides for the planning, engineering and construction of improvements to and the maintenance of 722.62 miles of road infrastructure. The County Roads Division is also responsible for administration, accounting and right-of-way management to support these primary activities.

### MAJOR OBJECTIVES:

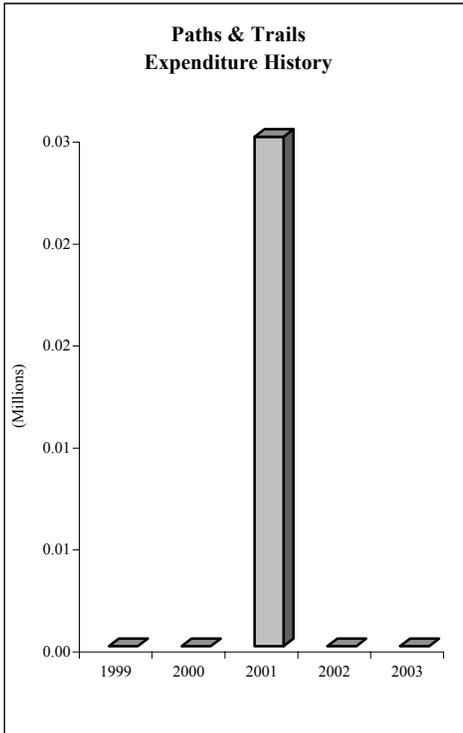
The primary focus of this department continues to be County road system maintenance and construction. Our year 2003 budget has been prepared with the goal of efficiently providing these services and programs, consistent with local needs, priorities, and available funding.

### REVENUE/EXPENDITURE COMMENT:

Maintenance functions will continue to include snowplowing and sanding, sweeping, ditch and culvert cleaning, patching, sealing, roadside vegetation control, and day labor construction.

Road and bridge projects scheduled for design and construction in the year 2003 have been programmed based on prioritized needs and available funding. Within our available fiscal limits, it will be critical for Chelan County to consistently pursue an aggressive road and bridge construction program in order to maintain our current system level of service.

# Paths & Trails



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	-	25,000	-	-
Total Expenditures	-	25,000	-	-
Ending Fund Balance	75,719	64,101	76,181	86,652
Total Budget	75,719	89,101	76,181	86,652

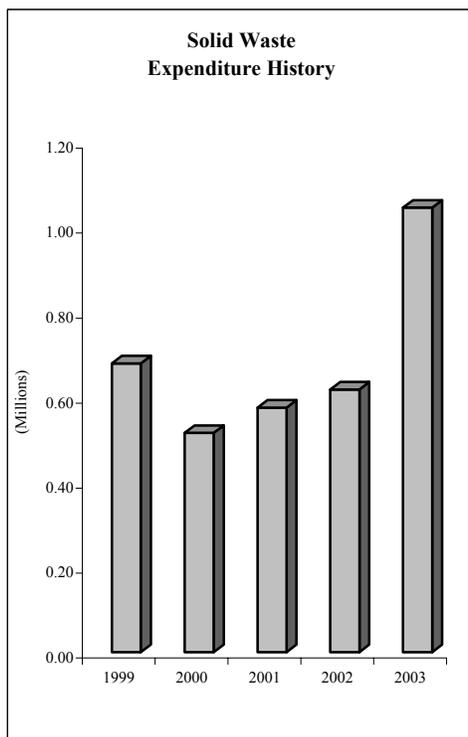
## PROGRAM DESCRIPTION:

A portion of the motor vehicle fuel tax distributed by the State is set aside for the specific purpose of paths and trails. These funds are to be used for pedestrian, equestrian, and bicycle facility maintenance or construction on a public way. Further definition of the fund is provided in RCW 47.30.005.

## MAJOR OBJECTIVES:

The Paths and Trails fund has recently been used to complete a portion of the Apple Capital Recreation Trail and fund a portion of the Pedestrian Overpass in Wenatchee. These projects have decreased the amount of available funds for any significant new projects.

## Solid Waste



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	54,087	51,093	64,234	124,050
Personnel Benefits	8,879	9,130	12,879	37,215
Supplies	11,033	15,773	10,627	15,183
Other Services & Charges	430,775	448,589	500,870	821,610
Intergovernmental	11,736	14,308	15,022	16,200
Capital Outlay	-	26,742	-	-
Interfund Payments	-	10,470	15,207	32,442
<b>Total Expenditures</b>	<b>516,510</b>	<b>576,105</b>	<b>618,839</b>	<b>1,046,700</b>
Ending Fund Balance	271,354	493,046	554,922	200,024
<b>Total Budget</b>	<b>787,864</b>	<b>1,069,151</b>	<b>1,173,761</b>	<b>1,246,724</b>
Staffing / FTE	1.00	1.25	1.25	2.00

### PROGRAM DESCRIPTION:

The Chelan County Solid Waste office continues to provide Solid Waste management information for residents, litter and illegal dump clean ups, landfill closures and well monitoring, as well as managing two Transfer Stations, of which one is fully operated by the County.

### MAJOR OBJECTIVES:

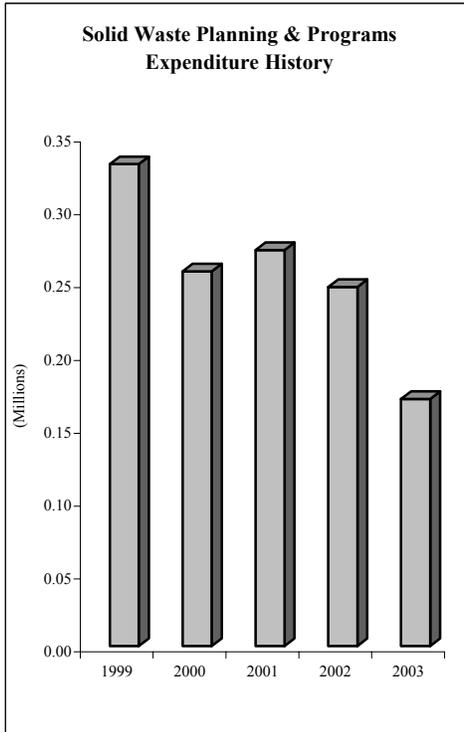
- ✓ Continue to provide options for residents to dispose or recycle materials in a safe and economical manner for the environment and the residents.
- ✓ Manage the Community Litter Cleanup Program in partnership with the Chelan County Jail Inmate program.
- ✓ Continue the operations and maintenance of the Dryden Transfer Station, as well as manage and review the hauling contract.
- ✓ Continue the management of the operations contract for the Chelan Transfer Station, as well as maintain the facilities.
- ✓ Close and maintain closure of two landfills, Dryden and Manson.
- ✓ Continue to implement the Chelan County Comprehensive Solid Waste Management Plan.

### REVENUE/EXPENDITURE COMMENT:

The majority of revenue generated for all the Solid Waste programs is from two Transfer Stations. A \$2.00 surcharge is received for each cubic yard of refuse disposed of at the facilities. These funds have accumulated over \$250,000 and during the year 2002, will be spent to properly cap and close the Dryden Landfill according to WAC 173-304.

The Dryden Transfer Station generates the revenues necessary for operation, hauling services, and facilities maintenance. These funds also support the County's portion of payment to Solid Waste Planning Fund Programs. A state grant from the Department of Ecology funds \$30,000 for the Litter cleanup program.

## Solid Waste Planning & Programs



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	34,125	40,098	45,278	25,720
Personnel Benefits	8,198	7,604	11,662	7,806
Supplies	881	20,411	69,438	855
Other Services & Charges	85,491	77,911	102,177	87,319
Intergovernmental	109	4,391	120	1,274
Capital Outlay	128,537	117,127	-	40,251
Interfund Payments	-	4,383	18,006	6,610
<b>Total Expenditures</b>	<b>257,341</b>	<b>271,925</b>	<b>246,681</b>	<b>169,835</b>
Ending Fund Balance	115,011	229,310	127,943	156,315
<b>Total Budget</b>	<b>372,352</b>	<b>501,235</b>	<b>374,624</b>	<b>326,150</b>
Staffing / FTE	1.00	1.25	1.25	1.00

### PROGRAM DESCRIPTION:

Chelan County Solid Waste program provides opportunities for recycling and hazardous waste disposal for residents.

### MAJOR OBJECTIVES:

- ✓ Continue to provide the annual Household Hazardous Waste collection events and the Small Quantity Generators events. Continue to provide affordable opportunities for the disposal and recycling of refrigeration units.
- ✓ Continue to provide and encourage recycle programs, such as educational publications and information, Christmas tree and wood waste diversion, metal collection and recycling, and drop off recycling sites in each city.
- ✓ Review all programs quarterly with the Solid Waste Advisory Committee and review policies and budget with the Solid Waste Council.
- ✓ Develop plans to construct a Moderate Risk Facility that will be conveniently available for all residents of Chelan County.
- ✓ Update the Chelan County Solid Waste Comprehensive Management Plan of 1994.

### REVENUE/EXPENDITURE COMMENT:

Funds generated for these programs are derived through an Interlocal agreement and State grants. Within the Interlocal Agreement, the County and incorporated cities pay proportionate to their population for a total of \$100,000. The County's portion, \$44,000 is derived from the Solid Waste Fund. The Interlocal funds are used to match the State grant of \$207,000 at 75% grant to 25% match. The remaining Interlocal money is used for administration and programs not eligible for grants.

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# CHELAN COUNTY

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COMMUNITY  
DEVELOPMENT

# Community Development

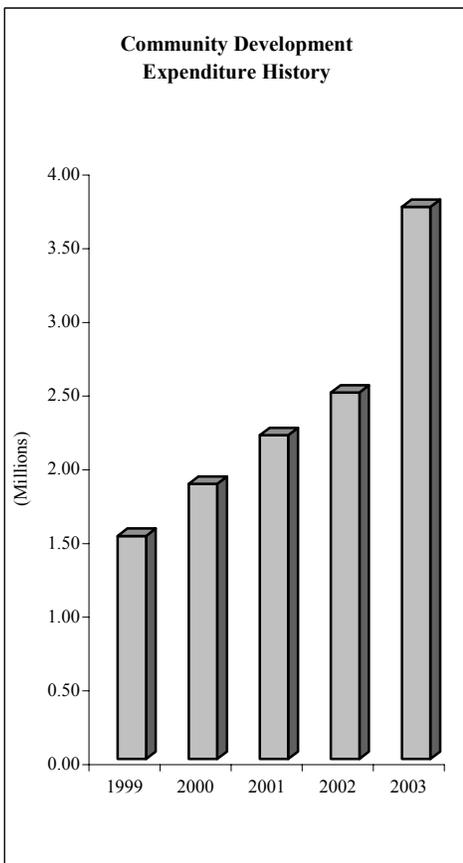
## Community Development

	Budget	FTE's
Planning & Building	1,248,155	19.00
Farm Worker Housing	344,175	0.00
Cashmere/Dryden Airport	28,783	0.00
Housing Authority	-	0.00
Community Visioning	13,178	0.00
GIS & Mapping	18,581	0.00
Forest Title III	424,468	0.00
Distressed Counties Tax	1,668,741	0.00
<b>Total</b>	<b>3,746,081</b>	<b>19.00</b>

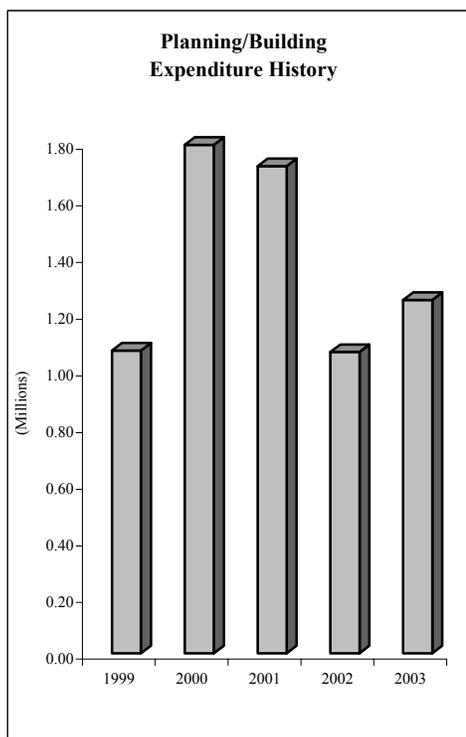
## Summary

Community Development includes the County's programs for planning and regulating development, including enforcement of building, plumbing, mechanical, and fire codes. Also included are budget items for Community Visioning, Cashmere-Dryden Airport, GIS & Mapping, and Distressed Counties Tax Fund.

The table at the left summarizes the 2003 budget for Community Development. Departments are shown in detail in the following pages. The graph shows the five-year trend in total spending and staffing for this function.



## Planning & Building



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	745,372	766,348	714,816	843,837
Personnel Benefits	170,568	178,141	178,751	206,207
Supplies	24,139	32,615	12,832	22,200
Other Services & Charges	724,127	690,828	89,790	106,250
Capital Outlay	57,435	-	-	69,661
Interfund Payments	74,509	53,215	68,348	-
<b>Total</b>	<b>1,796,150</b>	<b>1,721,147</b>	<b>1,064,537</b>	<b>1,248,155</b>
Staffing / FTE	22.00	23.00	19.00	19.00

### PROGRAM DESCRIPTION:

#### Planning

The main emphasis of the Planning Department is in the area of land development and environmental services. Planners help the public with questions about land development, subdivision, land use and environmental applications; and provide technical support to the Planning Commission, Hearing Examiner, the Board of County Commissioners and other agencies on a wide array of community development issues. The Planning Department is also the County's lead agency responsible for doing long range planning. Following the adoption of a new Comprehensive Plan 2000, Zoning, Development Standards and the Subdivision Codes were revised. These codes are intended to guide unincorporated urban, rural and resource (farm, forest, and mining) development and to fulfill regulatory reforms mandated by the state legislature in the Growth Management Act.

#### Building & Fire Safety

This division is responsible for the administration and enforcement of the uniform building, mechanical, plumbing, flood determination, energy and fire codes. Activities include permit application intakes, plan reviews, permit issuance, and field inspections during construction. The Chelan County Fire Marshall is attached to this division and administers the Uniform Fire Code.

### MAJOR OBJECTIVES:

#### Planning

##### Customer Service:

- ✓ Provide quality public assistance in keeping with the direction of the Board of Chelan County Commissioners.
- ✓ Complete implementation of the Planning, Building, Fire Safety Permit services.
- ✓ Continually analyze the department's level of service and alter operations as needed to improve turn around times on all types of permits.
- ✓ Provide professional services and technical assistance to boards and commissions, the hearing examiner, and other county and municipal agencies and the general public.
- ✓ Conduct annual maintenance on the comprehensive plan and development regulations.

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## **Planning & Building (continued)**

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### Planning Goals:

- ✓ Administer Community Development Block Grants that the county sponsors.
- ✓ Coordinate GMA planning activities with the cities in areas of mutual concern.
- ✓ Provide the lead on population projection distributions among the Urban Growth Areas in the county.
- ✓ Monitor analysis city/county zoning consistency analysis.
- ✓ Implement Capital Facilities Planning and Capital Budgeting in 2003 for year 2004.
- ✓ Continue entering zoning map revisions into the GIS system.
- ✓ Implement state archival requirements for the preservation of planning records.
- ✓ Continue code enforcement and compliance activities throughout the county.
- ✓ Continue to work through the queue of current development applications.
- ✓ Expansion and reconstruction of Cashmere/Dryden Airport runways and taxiways.
- ✓ Remediation of contaminated soils at Cashmere/Dryden Airport.
- ✓ Implementation of GIS & Mapping.
- ✓ Promotion of Agriculture Tourism.

### **Building & Fire Safety**

The main objective for 2003 is to maintain the twenty-four hour inspection schedule and to timely process the almost one-thousand permit applications that are received annually. Periodic changes in the uniform codes must also be monitored and appropriate amendments to county resolutions prepared for consideration by the Board of Chelan County Commissioners. The uniform codes and their application are based on protecting public life and safety.

## **REVENUE/EXPENDITURE COMMENT:**

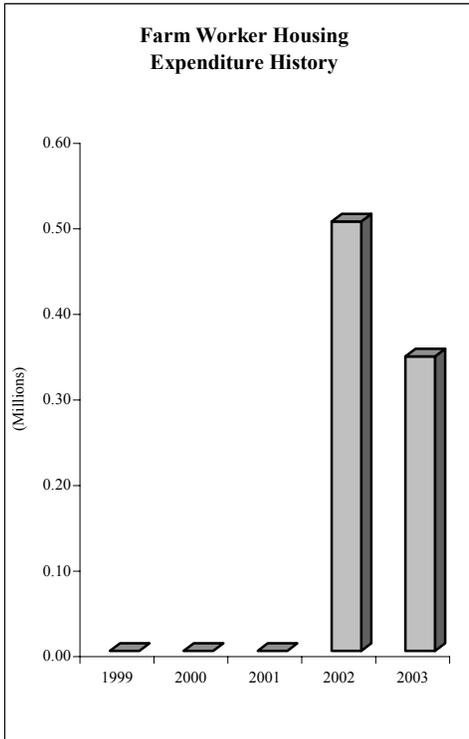
### **Planning**

The Planning Department receives most of its revenue from fees for processing subdivision, zoning, and environmental applications. These fees do not recover the full cost of processing. State grants to carry out growth management responsibilities has declined steadily since 1992. During the same period, legislative mandates required consistently higher expenditures. The largest unfunded mandate looming in the future is the required rewrite of the Shoreline Master Program required by the Shoreline Management Act. Overall, department expenditures remain at maintenance levels with the exception of fluctuations in grant receipts which vary widely and often come in during the budget year and are largely unanticipated.

### **Building & Fire Safety**

This program is self-supporting by permit fees most years. The revenue and expenditure projections for the 2003 budget year anticipates that this division will be entirely supported through fee collections and will not require any obligation of current expense funds in excess of its ability to generate revenues.

# Farm Worker Housing



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	-	-	21,654	32,080
Personnel Benefits	-	-	1,666	3,904
Supplies	-	-	-	-
Other Services & Charges	-	-	478,540	303,208
Capital Outlay	-	-	-	-
Interfund Payments	-	-	-	4,983
Total Expenditures	-	-	501,860	344,175
Ending Fund Balance	-	-	-	85,970
Total Budget	-	-	501,860	430,145

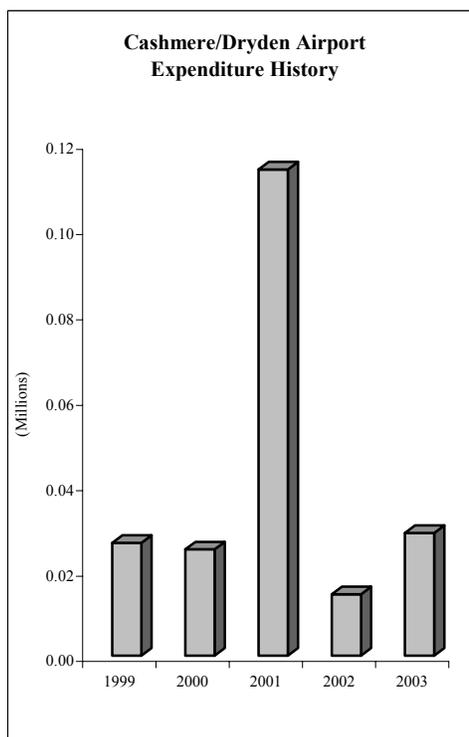
## PROGRAM DESCRIPTION:

Chelan County through an Interlocal agreement with the State of Washington provides temporary farm worker housing for the harvests of Cherries, Apples and Pears throughout the Wenatchee Valley. All costs associated with this program are reimbursed in full through the Washington State Department of Community Development – Housing Division.

## MAJOR OBJECTIVES:

To provide clean, safe and affordable housing to temporary or seasonal agricultural workers.

# Cashmere-Dryden Airport



Expenditures	2000	2001	2002	2003
	Actual	Actual	Actual	Budget
Salaries & Wages	4,080	3,740	4,080	6,000
Personnel Benefits	312	311	432	540
Supplies	5,353	188	119	775
Other Services & Charges	13,741	23,943	7,805	14,468
Intergovernmental	214	238	192	450
Capital Outlay	-	83,989	-	4,000
Interfund Payments	1,243	1,541	1,752	2,550
Total Expenditures	24,943	113,950	14,380	28,783
Ending Fund Balance	-	6,363	14,484	11,307
Total Budget	24,943	120,313	28,864	40,090

## PROGRAM DESCRIPTION:

Cashmere-Dryden Airport is a county-owned airport facility which compliments the overall transportation infrastructure of Chelan County.

Maintenance and operation activities of the airport are funded by the payment of airport user fees. Capitol airport improvements are funded by Washington State Department of Transportation/Aviation Division grant awards with five to ten percent grant match contributions made by Chelan County.

Cashmere-Dryden Airport, part of the Washington State Small Airport Network, serves as a base of operation for fifty general aviation aircraft and as a destination airport for numerous flying visitors to the area. It also serves as a reliever airport and as an emergency airport facility as well. The airport also supports other airborne-related activities such as helicopter-related fire fighting and construction.

Airport operations are monitored by the Airport Manager's office to assure consistency with Washington State Small Airport Network guidelines and conformity with applicable Federal Aviation Administration (FAA) guidelines for small airports.

## MAJOR OBJECTIVES:

- ✓ To best utilize airport features and potential, Cashmere-Dryden Airport maintains a six-year plan. Established and updated through joint effort of the Airport Managers office and the Airport Advisory Board, the six-year plan provides guidance for airport improvements, for land use and for airport safety.
- ✓ The Airport is currently undergoing a runway rebuild project which will increase airport utility and help in meeting airport operational and air safety standards over the next ten year period and beyond.
- ✓ Planned Airport improvements for 2003 include an airport lighting system upgrade designed to improve safety and to reduce energy consumption. Also planned are improved transient and guest aircraft parking areas which will better welcome arriving area visitors.

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## **Cashmere-Dryden Airport (continued)**

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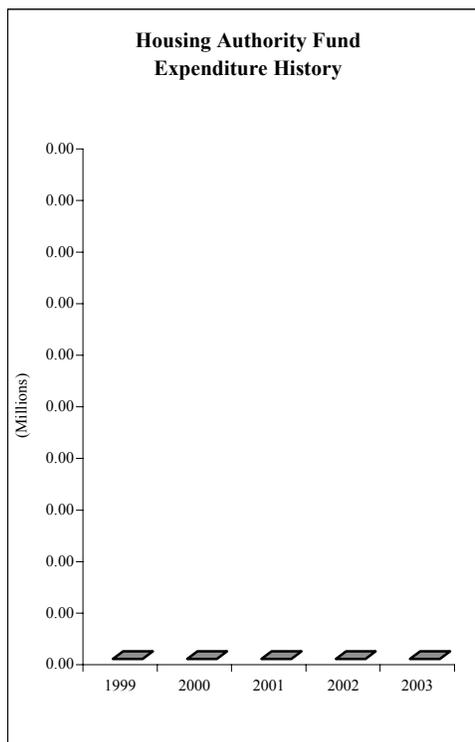
### **REVENUE/EXPENDITURE COMMENT:**

Cashmere-Dryden Airport operates fiscally as a department within Chelan County. Department revenues for airport maintenance and operation are generated through land lease and user assessments.

Capital improvements for airports included in the Washington State Small Airport Network are funded by a tax collected on fuel used by general aviation aircraft such as aircraft using Cashmere-Dryden Airport.

Revenue for capital improvements is made available through a grant application process from Washington State Department of Transportation / Aviation Section. Capital improvement projects are normally underwritten jointly by Washington State Department of Transportation /Aviation Division and by Chelan County.

# Housing Authority Fund



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	-	-	-	-
Capital Outlay	-	-	-	-
Interfund Payments	-	-	-	-
Total Expenditures	-	-	-	-
Ending Fund Balance	-	-	-	167,778
Total Budget	-	-	-	167,778

## PROGRAM DESCRIPTION:

Legislation passed in 2002 which required the Auditor to include a surcharge of \$10.00 on each recorded document. A portion of this surcharge was mandated to stay at the local government level to provide for needs and opportunities for low income housing. Chelan County has entered into an Interlocal Agreement with all of its five incorporated cities. This agreement provides for the distribution of these funds as follows:

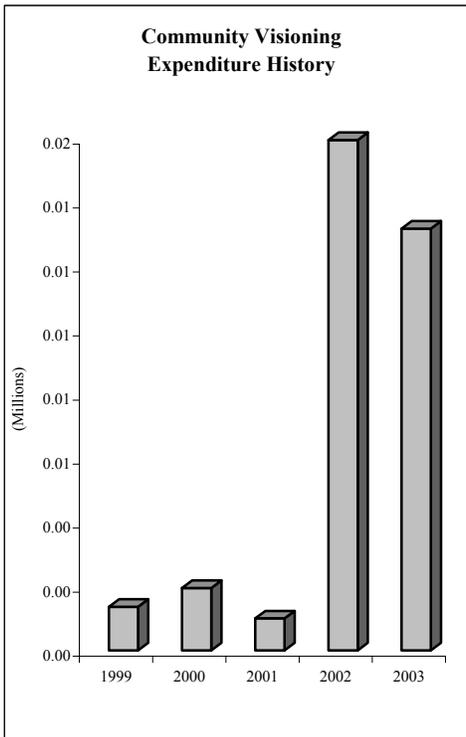
Chelan County	33%
Wenatchee	47%
Chelan	6%
Leavenworth	6%
Cashmere	6%
Entiat	2%

The County disburses funds to the cities on a quarterly basis. In 2003 the County Commissioners in Cooperation with the Chelan County Port District will create a grant process to solicit for projects which meet the intent of the legislation.

All funds collected under this legislation must be used for the following:

- a) Acquisition, construction, or rehabilitation of housing or units with in housing projects that are affordable to very low-income persons.
- b) Supporting building operation and maintenance costs of housing projects or units within housing projects built with housing trust funds that are affordable to very low-income persons.
- c) Rental assistance vouchers for housing projects or units within housing projects that are affordable to very low-income persons.
- d) Operating costs for emergency shelters and licensed overnight youth shelters.

# Community Visioning

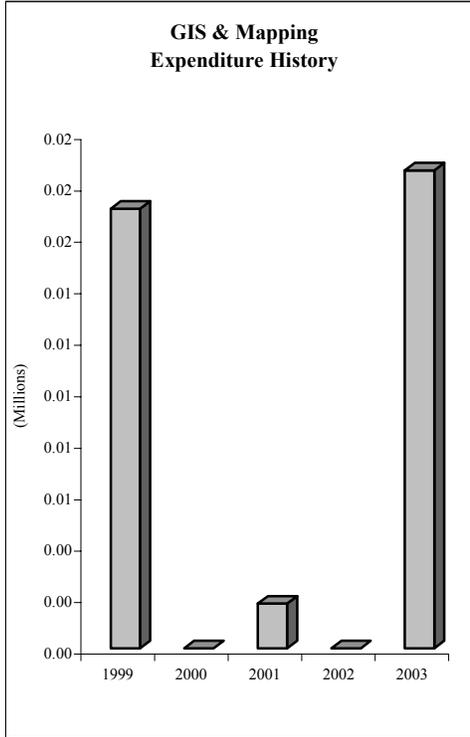


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	1,951	1,000	15,939	13,170
Interfund Payments	-	-	13	8
<b>Total Expenditures</b>	<b>1,951</b>	<b>1,000</b>	<b>15,952</b>	<b>13,178</b>
Ending Fund Balance	14,183	13,183	15,431	2,252
<b>Total Budget</b>	<b>16,134</b>	<b>14,183</b>	<b>31,383</b>	<b>15,430</b>

## PROGRAM DESCRIPTION:

In 1999, the local governments of our area made contributions for the purpose of providing community visioning and planning. A citizen's committee was established to direct the expenditure of these funds. A number of programs including the 2002 Methamphetamines Summit and the 1999 Futurist Presentation have been funded by these dollars.

# GIS & Mapping

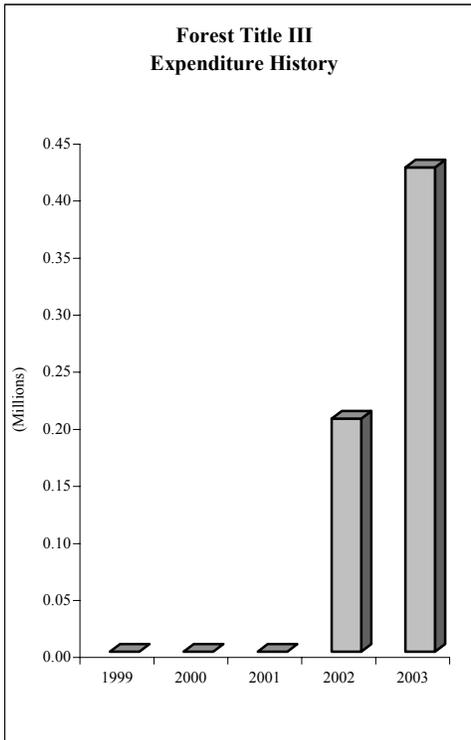


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	-	1,738	-	18,581
Total Expenditures	-	1,738	-	18,581
Ending Fund Balance	18,286	18,346	18,653	447
Total Budget	18,286	20,084	18,653	19,028

## PROGRAM DESCRIPTION:

The GIS Fund has been carefully saved and used only when something big really needs to be done and there is no other way to get the money. It has mainly been treated as a backup reserve, lately, whereas in the early days of GIS it was used to pass money from the PUD to us to hire people to create maps. The current GIS system is funded through the Assessor's office, and all related problems can be found in the Assessor's narrative.

# Forest Title III



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Interfund Payments	-	-	204,510	424,468
Total Expenditures	-	-	204,510	424,468
Ending Fund Balance	-	-	649,920	565,452
Total Budget	-	-	854,430	989,920

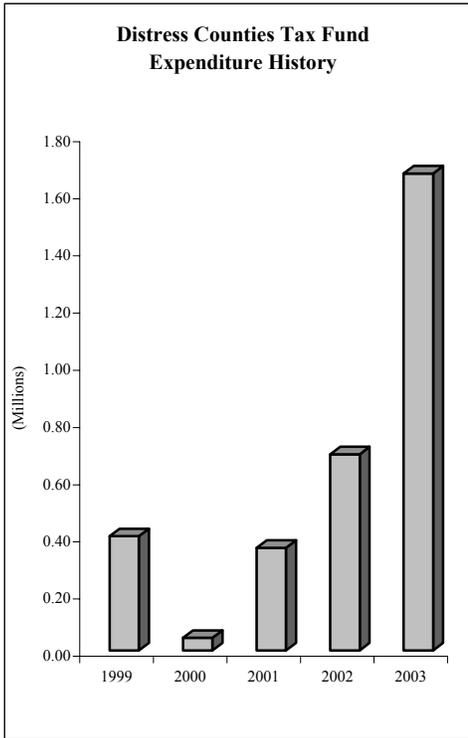
## PROGRAM DESCRIPTION:

In 2000, the Secure Rural Schools and Community Self-Determination Act of 2000 was passed by the Federal government. PL 106-393 Title III provides funding to Counties for the following purposes:

- a) Reimbursement for costs of emergency services on public lands
- b) Costs of supervising mandatory community service work on public lands
- c) Easements for access or conservation
- d) Forest-related education
- e) Fire prevention and planning
- f) Community forestry

To meet these mandates in 2003 Chelan County will fund planning and natural resources projects on public lands, costs of fire prevention, costs for search and rescue services and the 4-H Forestry Education Program.

## Distressed Counties Tax Fund



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	44,133	300	710	1,131,976
Debt Service Principal	-	90,000	316,090	230,000
Debt Service Interest	-	269,194	367,558	304,000
Interfund Payments	-	-	1,863	2,765
<b>Total Expenditures</b>	<b>44,133</b>	<b>359,494</b>	<b>686,221</b>	<b>1,668,741</b>
Ending Fund Balance	601,486	1,109,140	1,467,736	588,995
<b>Total Budget</b>	<b>645,619</b>	<b>1,468,634</b>	<b>2,153,957</b>	<b>2,257,736</b>

### PROGRAM DESCRIPTION:

State Legislation in 1997 and again in 1998 provides for rural counties to receive back a portion of the state sales tax. These funds must be used for public facilities and infrastructure which promote economic development.

In 2003 funds will be used to pay for the bond debt associated with the construction of Fair Grounds Centennial Pavilion and the projects specified in the Chelan County Port LOTS program.

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# CHELAN COUNTY

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COMMUNITY  
SERVICES

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## Community Services

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### Community Services

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	Budget	FTE's
Horticulture	86,522	1.00
Non-Departmental (CS)	195,100	0.00
Pest Control Internship	10,088	0.00
Noxious Weeds	217,232	2.00
Veteran's Relief	75,533	0.00
Tourist & Convention	193,887	0.00
Watershed Planning	2,072,295	4.00
<b>Total</b>	<b>2,850,657</b>	<b>7.00</b>

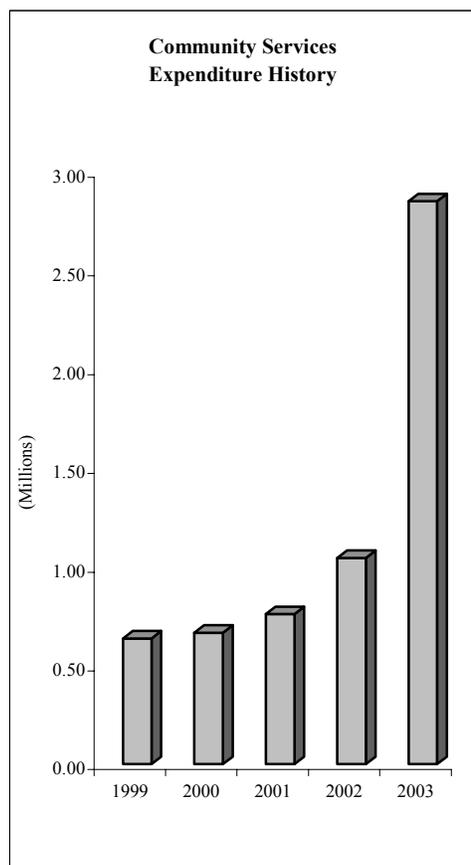
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### Summary

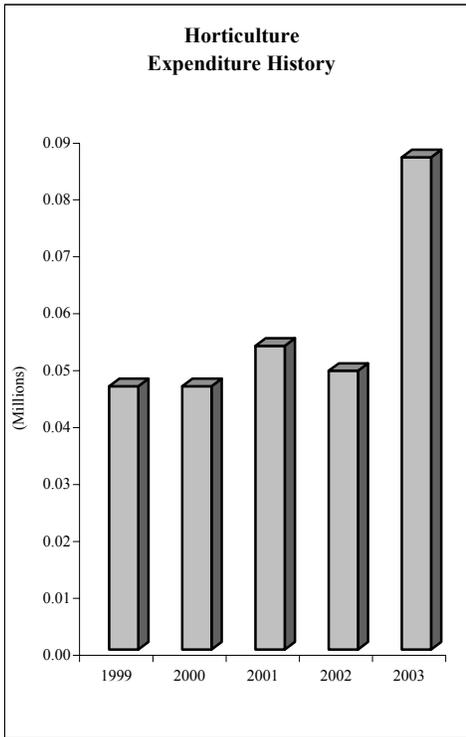
Community Services encompasses Chelan County's service programs. Many of the services in this category are delivered through contracts with community-based agencies, although several services are provided on an "in house" basis.

The Community Services program directors are appointed by the County Commissioners.

The table at the left summarizes the 2003 budget for Community Services. Departments are shown in detail in the following pages. The graph shows the five-year trend in total spending and staffing for this function.



# Horticulture



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	33,056	35,744	36,820	39,436
Personnel Benefits	7,708	8,230	9,746	9,899
Supplies	1,645	1,881	931	2,200
Other Services & Charges	1,969	5,249	(1,095)	32,332
Interfund Payments	1,892	2,256	2,593	2,655
<b>Total</b>	<b>46,270</b>	<b>53,360</b>	<b>48,995</b>	<b>86,522</b>
Staffing / FTE	1.00	1.00	1.00	1.00

## PROGRAM DESCRIPTION:

The Chelan-Douglas Horticultural Pest and Disease Board enables the counties to more efficiently control and prevent the spread of horticultural pest and diseases. The Chelan-Douglas Pest Board investigates complaints received on neglected, unsprayed or abandoned fruit trees. This can be anything from a single backyard tree to commercial sized orchards. The Chelan-Douglas Horticultural Pest and Disease Board is directed by a board of directors, four directors from each county. The Chelan and Douglas County Commissioners appoint the board of directors.

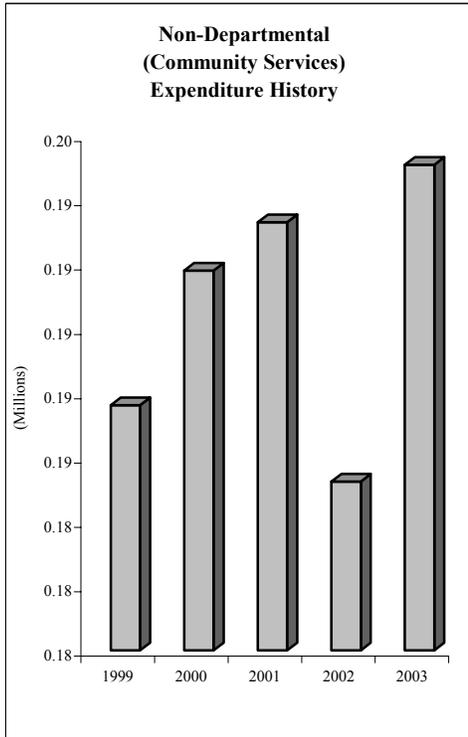
## MAJOR OBJECTIVES:

- ✓ To control and prevent the spread of horticultural pests and diseases within Chelan and Douglas Counties as provided by RCW 15.09.080.
- ✓ To charge the owner for the expense for the work in accordance with RCW 15.09.080.
- ✓ To educate property owners regarding pest management practices.

## REVENUE/EXPENDITURE COMMENT:

Chelan County Funds 60 percent of the Chelan-Douglas Pest Board yearly budget. Douglas County funds 40 percent of the Chelan-Douglas Pest Board yearly budget.

## Non-Departmental (Community Services)

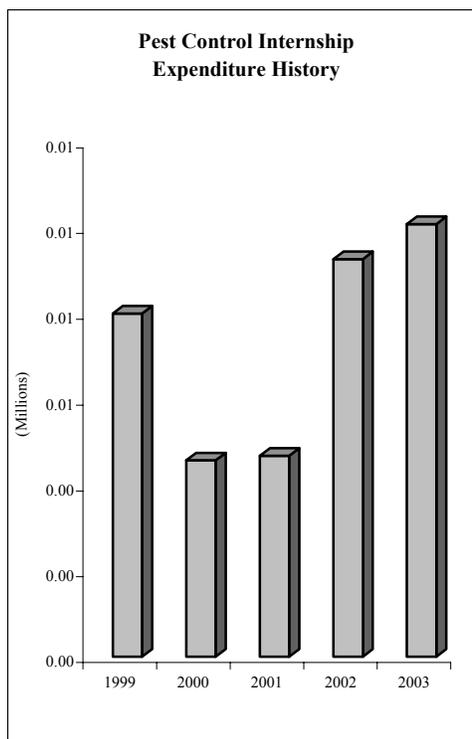


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Soil Conservation	10,000	10,000	10,000	10,000
Nuisance Control	10,263	8,309	10,564	14,800
Animal Control	171,547	175,000	164,687	170,300
<b>Total</b>	<b>191,810</b>	<b>193,309</b>	<b>185,251</b>	<b>195,100</b>

### PROGRAM DESCRIPTION:

The Community Services portion of Non-Departmental consists of Soil Conservation, Nuisance Control, and Animal Control.

## Pest Control Internship



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	3,571	3,995	6,962	7,680
Personnel Benefits	273	405	555	680
Other Services & Charges	495	-	1,425	1,375
Interfund Payments	241	286	328	353
Total Expenditures	4,580	4,686	9,270	10,088
Ending Fund Balance	2,625	1,763	2,938	2,850
Total Budget	7,205	6,449	12,208	12,938

### PROGRAM DESCRIPTION:

This fund enables the Chelan-Douglas Horticultural Pest and Disease Board to hire extra help during the summer months to investigate the complaints received by the Pest Board.

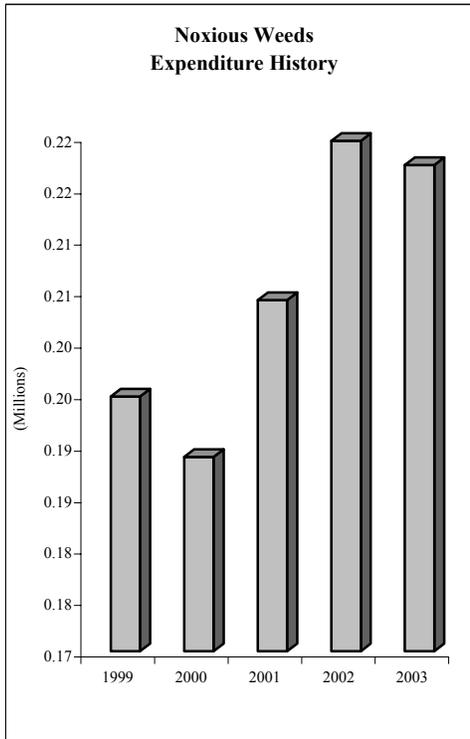
### MAJOR OBJECTIVES:

- ✓ To control and prevent the spread of cherry fruit fly infestations within Chelan and Douglas Counties by continuing the cherry fruit fly trapping program.
- ✓ To control and prevent the spread of codling moth infestations within Chelan and Douglas Counties by continuing the codling moth trapping program.
- ✓ To educate property owners regarding pest management practices.

### REVENUE/EXPENDITURE COMMENT:

The Pest Control Program is 100 percent funded and strongly supported by the fruit warehouses in Chelan and Douglas Counties.

# Noxious Weed Control



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	69,096	70,885	73,717	78,153
Personnel Benefits	15,575	15,306	18,958	21,521
Supplies	84,829	98,814	106,949	94,179
Other Services & Charges	7,448	6,675	4,512	7,500
Capital Outlay	-	-	-	-
Interfund Payments	11,927	12,436	15,444	15,879
Total Expenditures	188,875	204,116	219,580	217,232
Ending Fund Balance	22,320	63,460	37,284	12,852
Total Budget	211,195	267,576	256,864	230,084
Staffing / FTE	2.00	2.00	2.00	2.00

## PROGRAM DESCRIPTION:

The Chelan County Noxious Weed board is a department of Chelan County. The day to day operation is directed by a board of directors appointed by the County Commissioners. The Weed Board is granted its authority within Washington State Laws R.C.W. 17.10 and the County's Noxious Weed List and Control Policy which is approved each year during the annual hearing. The Weed Board shall direct landowners to control noxious weeds on their property and encourage the control of other problem weeds, as so directed.

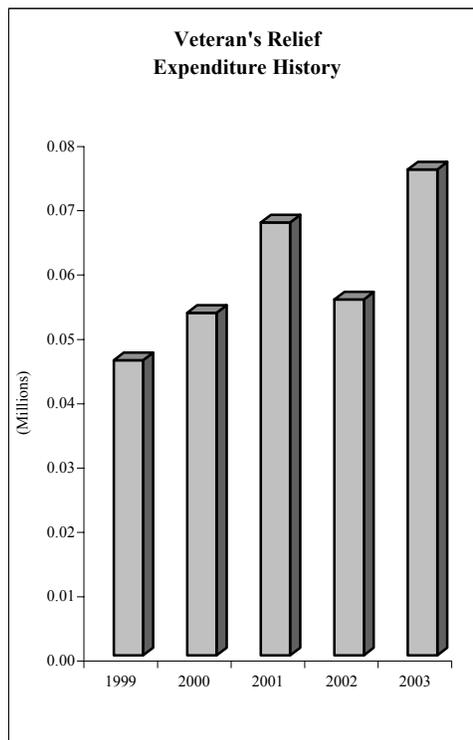
## MAJOR OBJECTIVES:

- ✓ Cause the control or eradication of all weeds that are classified as A & B designated or as so outlined within RCW 17.10 and the County Noxious Weed Policy.
- ✓ Work with State, County, and Local agencies to promote an acceptable weed control program that will benefit the general public.
- ✓ Generate an annual budget and submit it to the Board of County Commissioners for their approval.

## REVENUE/EXPENDITURE COMMENT:

The funds used for the Weed Board's budget are generated through the general fund.

# Veteran's Relief



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	53,236	67,280	54,961	75,000
Interfund Payments	-	-	356	533
Total Expenditures	53,236	67,280	55,317	75,533
Ending Fund Balance	139,103	126,195	124,147	102,340
Total Budget	192,339	193,475	179,464	177,873

## PROGRAM DESCRIPTION:

This program helps destitute veterans who have exhausted all other sources of help. Veterans' organizations process all applications for assistance. To qualify, veterans must be Washington State residents for one year, have received an honorable discharge, and be classified as indigent (income level).

This money can only be used for items of necessity, i.e. food, rent, utilities, emergency transportation, gasoline, minor emergency expenses, property taxes and burial benefits.

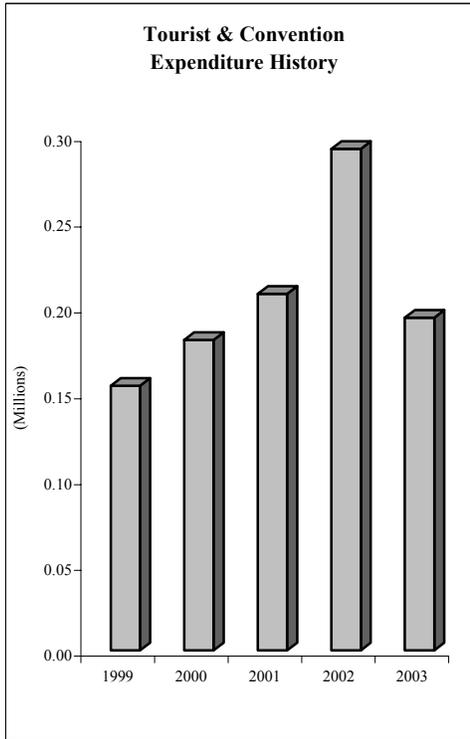
## MAJOR OBJECTIVES:

To provide relief to indigent veterans in Chelan County.

## REVENUE/EXPENDITURE COMMENT:

RCW 73.08.080 authorizes the County to collect taxes for the purpose of aiding honorably discharged veterans.

# Tourist and Convention



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	178,016	195,921	279,085	180,288
Intergovernmental	3,000	12,000	12,000	12,000
Interfund Payments	-	-	1,212	1,599
Total Expenditures	181,016	207,921	292,297	193,887
Ending Fund Balance	142,769	67,766	104,971	97,584
Total Budget	323,785	275,687	397,268	291,471

## PROGRAM DESCRIPTION:

The Tourism and Convention fund collects the county portion of the hotel motel bed tax. The County distributes these funds as follows:

- 30% to the Lake Chelan Chamber of Commerce
- 30% to the Leavenworth Chamber of Commerce
- 20% to the City of Wenatchee
- 10% to the Cascade Loop Association

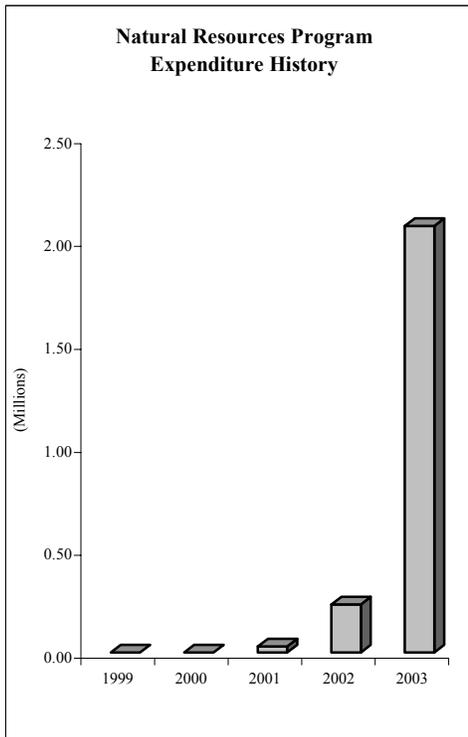
The remaining 10% is used at the discretion of the Board of Commissioners. In the past these funds have been allocated to the advertising of the Chelan County Fair, advertising of Ohme Gardens, the printing of the Stehekin Guidebook and in 2002 funds were provided for the Tourism Mini-grant Program.

The following projects were recipients of the mini-grants:

- Leavenworth Summer Theater
- Lake Chelan Grape Growers Association
- Wenatchee Valley Visitor and Convention Bureau
- Ohme Gardens
- Lake Chelan Bach Fest
- Cascade Foothills Farmland Association
- Lake Chelan Nordic Ski Club
- Mission Ridge Foundation
- Lake Chelan Ski Club
- Wenatchee Valley Museum and Cultural Center

All funds collected must be used for convention and tourism promotion.

# Natural Resources Program



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	-	19,538	121,747	165,434
Personnel Benefits	-	3,574	29,698	44,450
Supplies	-	1,793	12,966	18,100
Other Services & Charges	-	4,210	35,503	1,827,825
Interfund Payments	-	-	33,618	16,486
Total Expenditures	-	29,115	233,532	2,072,295
Ending Fund Balance	-	-	1,480,963	170,482
Total Budget	-	29,115	1,714,495	2,242,777

Staffing / FTE	-	-	3.00	4.00
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## PROGRAM DESCRIPTION:

The Natural Resource Program administers watershed planning and salmon recovery efforts in Chelan County. Current activities include Wenatchee River Watershed (WRIA45) Planning, a countywide salmon recovery grant program through Washington Salmon Recovery Funding Board, and habitat conservation plan development under the Federal Endangered Species Act. The Natural Resources Program also supports a regional salmon recovery effort, the Upper Columbia Salmon Recovery Board, and staffs the Chelan County Water Conservancy Board. The Natural Resources Program manages a variety of state, federal, and local project and planning grants that assist watershed planning and salmon recovery efforts in Chelan County.

## MAJOR OBJECTIVES:

The Program will continue its various activities through FY 2003 and respond to new and changing regulatory and policy directives consistent with County policy.

## REVENUE/EXPENDITURE COMMENT:

The Program is completely funded by State and Federal grants, and staffing levels and work products will be determined by the availability of these grants.



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# CHELAN COUNTY

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CULTURE AND  
RECREATION

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## Culture & Recreation

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### Culture & Recreation

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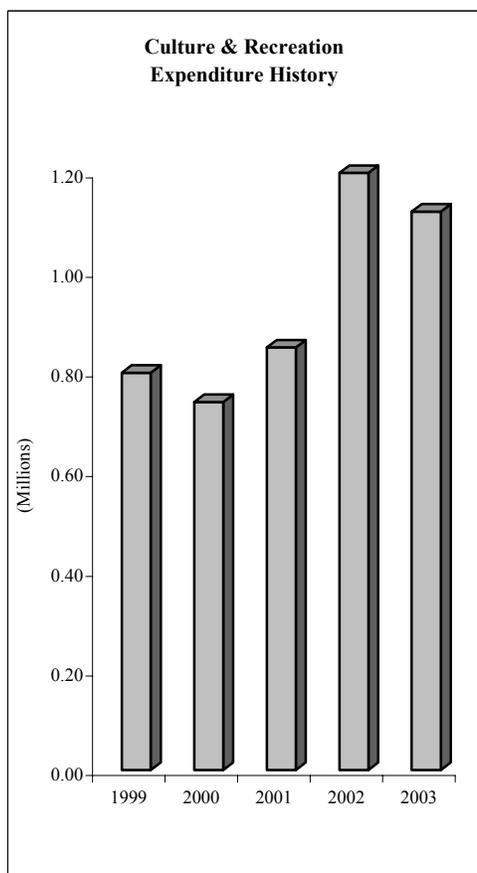
	Budget	FTE's
Cooperative Extension	388,775	4.50
Non-Departmental	8,150	0.00
Wenatchee Rvr Park	134,816	0.00
Ohme Gardens	179,948	1.50
Parent Education	21,037	0.00
County Fair	369,121	3.00
Public Education	18,999	0.00
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Total	1,120,846	9.00

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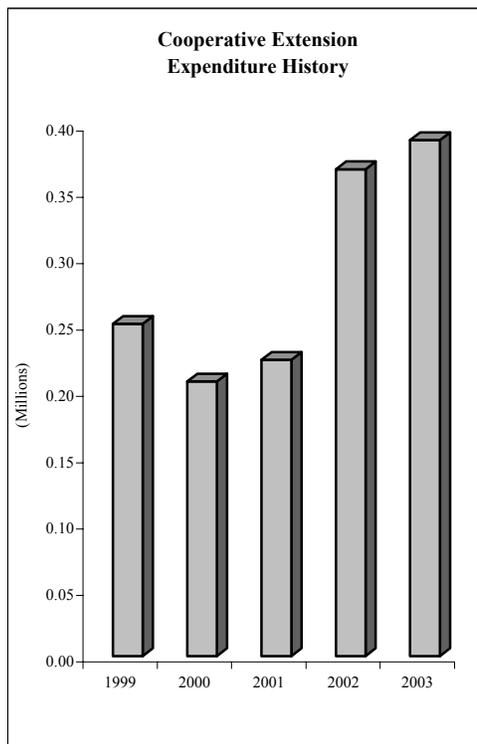
### Summary

Culture and Recreation mainly encompass Chelan County activities such as educational programs, community events, and parks.

The table at the left summarizes the 2003 budget for Culture & Recreation. Departments are shown in detail in the following pages. The graph shows the five-year trend in total spending and staffing for this function.



## Cooperative Extension



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	124,721	139,010	226,729	242,940
Personnel Benefits	30,892	31,933	51,015	54,727
Supplies	5,239	4,899	15,394	6,700
Other Services & Charges	41,265	41,717	68,059	78,387
Capital Outlay	-	-	-	-
Interfund Payments	4,821	5,734	5,734	6,021
<b>Total</b>	<b>206,938</b>	<b>223,293</b>	<b>366,931</b>	<b>388,775</b>
Staffing / FTE	3.50	3.50	4.50	4.50

### PROGRAM DESCRIPTION:

Through a partnership agreement with Washington State University, Cooperative Extension is made available to provide information in the form of professional development training as well as credit and non-credit educational programs for citizens of Chelan County. Additionally, the Extension offices in Chelan, Douglas and Okanogan Counties share faculty across county lines to further enhance educational opportunities to all of North Central Washington.

Cooperative Extension's mission is to assist the people of Chelan County through education to: 1) improve agricultural and natural resource management; 2) improve the capabilities of individuals and families; 3) provide developmental opportunities for youth; 4) aid communities or agencies in developing and adapting to changing conditions; and 5) obtain WSU academic degrees locally.

### MAJOR OBJECTIVES:

In 2003, Chelan County Cooperative Extension will:

- ✓ Access Douglas County faculty to deliver applied research and educational programs to help tree fruit growers and industry support personnel in Chelan, Douglas and Okanogan Counties cope with the increasingly-complex biological and political aspects of pest management. These efforts will address numerous issues faced by the fruit industry due to concerns of the non-agricultural public (i.e., FQPA, ESA). Planned educational programs will provide over half of the growers' required pesticide license recertification credits this year;
- ✓ Chelan County staff will assist commercial landscape and nursery businesses as well as PUD's and golf courses in best horticultural practices; educate Chelan and Douglas county residents regarding community and home horticultural and pest management practices through the Master Gardener volunteers program;
- ✓ Expand the 4-H Forestry Education Program's summer and after school components to Entiat, Chelan and Manson while maintaining programs to Leavenworth and Cashmere;

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## Cooperative Extension (continued)

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- ✓ Chelan County faculty/staff will provide education about the impacts of divorce on youth, support group settings for teenagers dealing with parental divorce issues in Douglas and Chelan County, basic life skills training, parenting and strengthening family relationships programs in conjunction with area schools; Douglas County faculty/staff will provide diabetes education & information, education for food preservers & food handlers, food safety & nutrition for low income and Hispanic families and family economics in Chelan County
- ✓ Provide opportunities (in Spanish and English) for youth in personal growth and leadership development through 4-H clubs, therapeutic horse back riding for the physically and mentally challenged, 4-H Challenge experiential learning in Chelan and Douglas Counties; special emphasis will continue on facilitation skills development among migrant students in the Wenatchee School District using 4-H Challenge;
- ✓ Deliver risk management education for farm families in NCW through grants from RMA, relying on the time and expertise from 3 Chelan County faculty, one Douglas County faculty and one Okanogan County faculty.
- ✓ The WSU Learning Center for NCW will work toward a 10% increase of area enrollment in WSU=s undergraduate and graduate academic programs through distance learning technologies. Online and WHETS Certification programs for volunteer manager training and teacher certificates will reach new audiences.

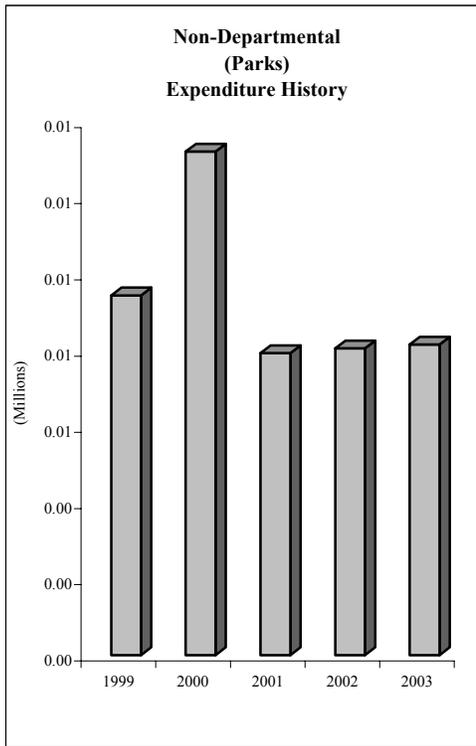
### REVENUE/EXPENDITURE COMMENT:

Revenue: We began reducing our reliance on tax (general fund) dollars several years before it was requested of us. For the past 5 years, the Extension office has purchased **all** of our computers and software, printers, digital cameras and projectors and other office equipment with funds we generated from fees and gifts. At the request of the County, our goal this year will be to increase user fees, grant funds, and gifts sufficiently to replace 50% of the general fund dollars previously requested from Chelan County. This will be a loss of \$110,000, reducing the County=s share of expenses (from the general fund) to about 14% of our total costs; this is about ½ of 1% of Chelan County=s general fund expenditures in 2003.

Our budget numbers seem inflated because of nearly \$200,000 in grant funds (not County tax dollars) that are dedicated to the 4-H Forestry Education program only and may not be used for any other Extension program needs.

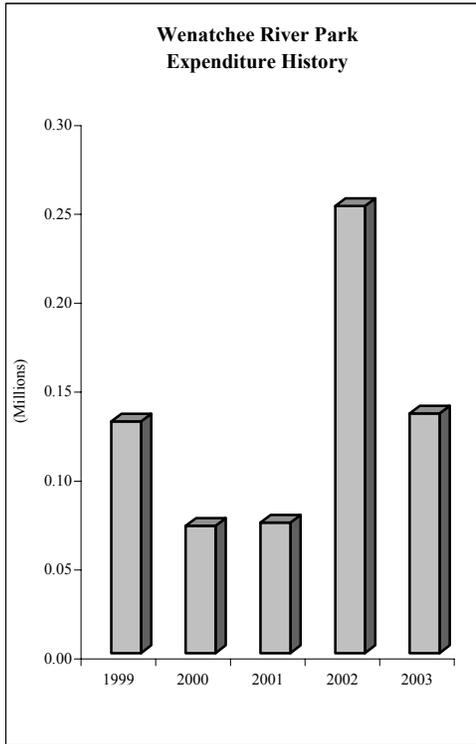
Expenditures: The only increases in the budget are those resulting from scheduled step increases or countywide pay raises, increases in insurance or other costs not controlled by the department. If we are successful in reaching our revenue goal stated above, the 2003 Budget Request from Chelan County will represent a significantly reduced percentage of the total cost of WSU Cooperative Extension=s work committed to Chelan County. The balance of our operational and salary funds comes from Washington State University, fees, gifts and grants.

## Non-Departmental (Community Services)



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Parks	13,220	7,925	8,052	8,150
Total	13,220	7,925	8,052	8,150

## Wenatchee River Park (Monitor)



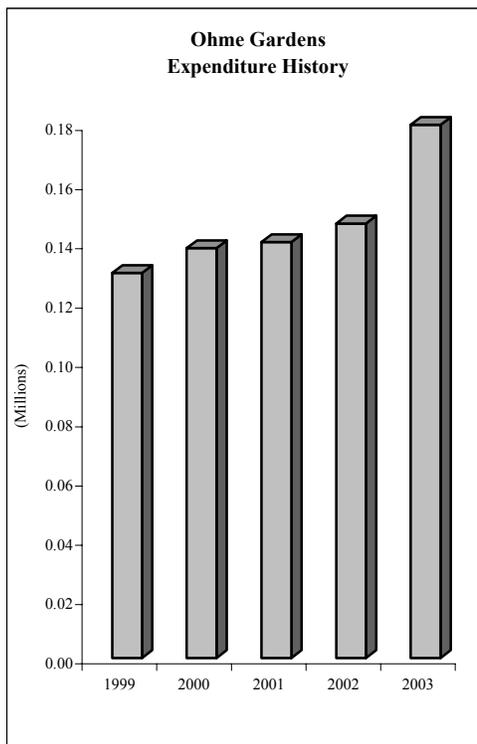
Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	-	23,562	44,900	48,000
Personnel Benefits	-	2,783	21,804	32,509
Supplies	30,082	8,730	25,261	19,000
Other Services & Charges	41,539	38,125	159,181	32,300
Intergovernmental	-	287	289	150
Interfund Payments	-	-	10	2,857
<b>Total Expenditures</b>	<b>71,621</b>	<b>73,487</b>	<b>251,445</b>	<b>134,816</b>
Ending Fund Balance	-	-	-	41,184
<b>Total Budget</b>	<b>71,621</b>	<b>73,487</b>	<b>251,445</b>	<b>176,000</b>

### PROGRAM DESCRIPTION:

Wenatchee River County Park is a County owned facility in Monitor, Washington. The park provides a day-use area and an overnight tent camping and recreational vehicle park. The Park is also used as the finishing line of the Ridge to River relay race, which takes place each April. The park is open seasonally from mid-April through September with limited services in October and November.

The Park is self supporting through user fees and income generated through a lease with the State of Washington for the temporary farm worker camp. In 2002, and continuing in 2003 the park has upgraded the electrical system to provide 50 amp service, improved the irrigation and domestic water systems, repaved as well as upgrade many of the facilities.

# Ohme Gardens



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	74,978	74,274	78,226	86,924
Personnel Benefits	18,688	18,342	18,294	22,361
Supplies	23,665	21,930	19,263	31,100
Other Services & Charges	16,880	20,633	22,947	30,650
Capital Outlay	-	-	-	-
Interfund Payments	4,077	5,180	7,896	8,913
<b>Total Expenditures</b>	<b>138,288</b>	<b>140,359</b>	<b>146,626</b>	<b>179,948</b>
Ending Fund Balance	117,363	115,641	118,709	81,801
<b>Total Budget</b>	<b>255,651</b>	<b>256,000</b>	<b>265,335</b>	<b>261,749</b>
Staffing / FTE	1.50	1.50	1.50	1.50

## PROGRAM DESCRIPTION:

This department is responsible for the management, operations, and maintenance of the gardens.

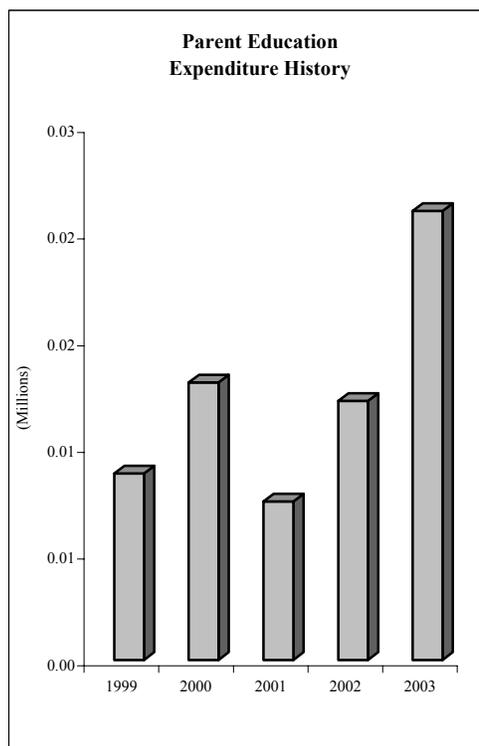
## MAJOR OBJECTIVES:

- ✓ Start a Friends of Ohme Gardens organization.
- ✓ Plant the new plants for the summer/fall plant color project.
- ✓ Continued planning for future park enhancements.

## REVENUE/EXPENDITURE COMMENT:

Ohme Gardens County Park is self-supporting premiere tourist attraction. The primary revenue source is the collection of admission fees. The garden also generates revenue from plant/gift shop sales, wedding/event fees, memberships, investment interest, and bus/group tours.

## Parent Education



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	6,030	5,490	5,865	6,600
Personnel Benefits	461	463	824	825
Supplies	1,745	593	3,096	4,025
Other Services & Charges	4,766	772	2,276	9,397
Capital Outlay	-	-	-	-
Interfund Payments	-	112	77	190
<b>Total Expenditures</b>	<b>13,002</b>	<b>7,430</b>	<b>12,138</b>	<b>21,037</b>
Ending Fund Balance	7,837	10,921	13,031	14,029
<b>Total Budget</b>	<b>20,839</b>	<b>18,351</b>	<b>25,169</b>	<b>35,066</b>

### PROGRAM DESCRIPTION:

The Cooperative Extension, Parent Education Fund is used for conducting parent education programs to help children cope with divorce. Cooperative Extension conducts Children Cope With Divorce® parent education classes in Spanish and English for divorcing and separating parents with dependent children, as required by Superior Court for Chelan and Douglas Counties. Continued efforts will be made to seek grants and outside funding to conduct educational programs for children of divorce.

### MAJOR OBJECTIVES:

The main objectives for 2003 are to continue providing a parent education program in both English and Spanish for parents court-mandated to attend by Superior Courts for Chelan and Douglas Counties and pursue the development of educational programs for children of divorce and strengthening marriages to reduce the chances of divorce.

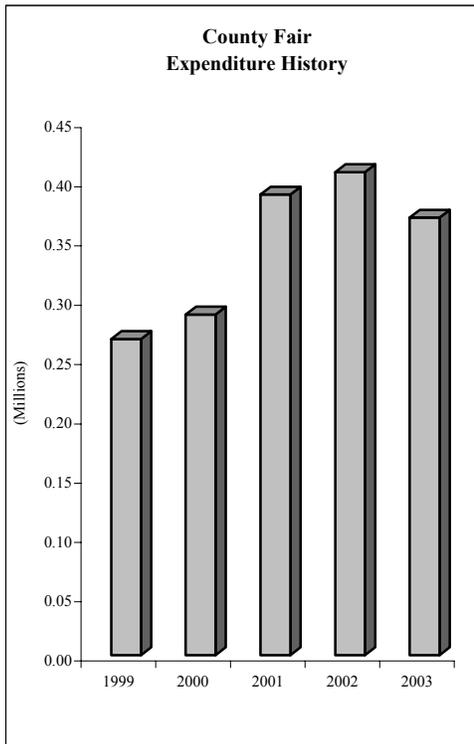
### REVENUE/EXPENDITURE COMMENT:

As a result of reduced General Fund Dollars to Extension, the 2003 budget reflects an increase in costs and revenue due to increased security guard and facility rental charges, and the addition of salary and wages and benefits for county secretarial support staff and administrative support services for time spent on this program. In order to meet these expenditures, the Chelan-Douglas Regional Support Network will be providing \$8500 of funding so that class registration fees may be kept the same in 2003 as in 2002.

The 2003 budget also reflects anticipated, continued funding from the Chelan-Douglas Community Network for conducting Teens Talk About Divorce: A Program for Teens Who Have Experienced Their Parents' Divorce, conducted as a pilot program in 2002.

The budget also utilizes \$1,513.65 of the reserves to balance the 2003 budget.

# Fair



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Salaries & Wages	107,955	134,487	153,817	141,304
Personnel Benefits	20,395	27,240	40,932	55,903
Supplies	29,573	34,618	36,261	23,500
Other Services & Charges	114,923	135,284	154,620	121,100
Intergovernmental	2,913	2,902	3,600	3,500
Capital Outlay	-	20,670	-	-
Debt Service Prinipal	-	20,000	-	-
Interfund Payments	11,662	13,554	18,401	23,814
Total Expenditures	287,421	388,755	407,631	369,121
Ending Fund Balance	14,430	68,619	5,731	1,509
Total Budget	301,851	457,374	413,362	370,630
Staffing / FTE	1.00	1.00	1.00	3.00

## PROGRAM DESCRIPTION:

This department/fund is responsible for producing the annual Chelan County Fair. The Chelan County Fair exists to provide a family event reflecting the past, showcasing current accomplishments and looking to the future of the county's best resources – its youth, agriculture and communities.

## MAJOR OBJECTIVES:

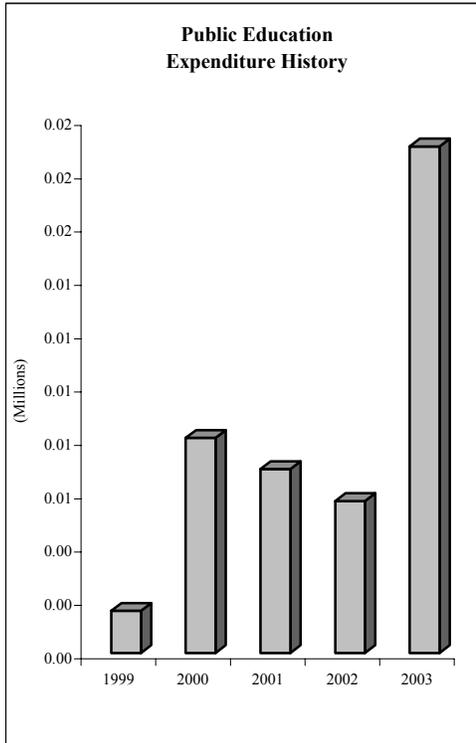
The main objective for 2003 is producing the annual Chelan County Fair and to assure the owners – the citizens of Chelan County – that the Fair is successfully accomplishing its Aims and Purposes. The Aims and Purposes are as follows:

- ✓ To provide a truly family event which reflects Chelan County's best resources.
- ✓ To provide recognition and inspiration for all exhibitors in a setting which will showcase their accomplishments.
- ✓ Provide an educational opportunity for all of those visiting the fair through demonstrations, displays, contests and the judging of exhibits.
- ✓ To provide a well-balanced array of exhibits from our youth, adults and commercial enterprises.
- ✓ To encourage all area citizens to attend the annual celebration each fall to enjoy the exhibits, entertainment and camaraderie.
- ✓ To contribute to the economic development of Chelan County through education and promotion of the agricultural and industrial products of our area.
- ✓ To enhance its performance as a public resource for the annual fair which is of social and economic benefit to the region.

## REVENUE/EXPENDITURE COMMENT:

At the current time, the revenue from the annual Chelan County Fair provides more than half of the total revenue to the Fair Fund. Cash rewards, known as premium money, are awarded to all exhibitors at the Chelan County Fair. Some funding for the premium money is awarded to the Chelan County Fair from the Washington State Department of Agriculture. This funding is awarded to the fair based upon an evaluation of the annual fair and a statistical report sent annually to the Department of Agriculture.

# Public Education



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Supplies	8,065	6,898	5,648	18,946
Interfund Payments	-	-	54	53
Total Expenditures	8,065	6,898	5,702	18,999
Ending Fund Balance	5,067	8,191	9,202	9,203
Total Budget	13,132	15,089	14,904	28,202

## PROGRAM DESCRIPTION:

This fund is used to purchase publications from WSU at 80% of retail for resale locally. This does not include publications given to low income families at no charge, which are supplied by WSU at no charge to the local office. WSU also pays shipping costs to deliver the publications to Wenatchee. This fund also receives unrestricted gifts to the Chelan County Cooperative Extension office that are intended for the general support of office operations.

## MAJOR OBJECTIVES:

We hope to increase the participation of area commercial tree fruit businesses in purchasing their WSU-printed publications directly from the Chelan County Cooperative Extension office, thus allowing us to receive the 20% (less sales tax) "profits" for purchase of equipment and supplies for the local office.

## REVENUE/EXPENDITURE COMMENT:

Money generated in this fund offset expenses from the general fund of the county. Since the start of the fund, more than \$3,000 has been accumulated that has helped buy computers, software and the like which otherwise would have come from the county's general fund.

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# CHELAN COUNTY

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MENTAL AND  
PHYSICAL HEALTH

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# Mental & Physical Health

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## Mental & Physical Health

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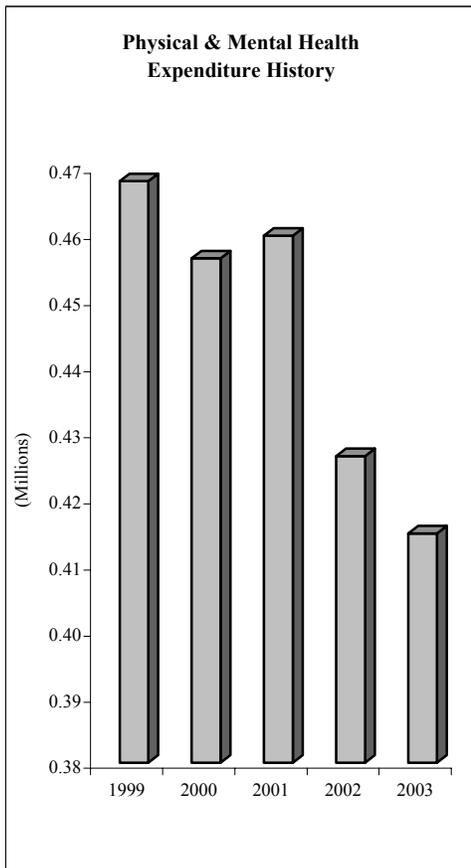
	Budget	FTE's
Non-Departmental	327,670	0.00
Mental Health	87,027	0.00
Total	414,697	0.00

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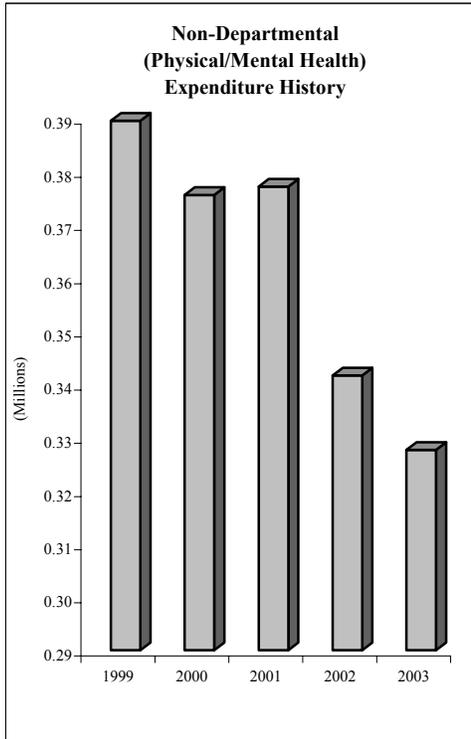
## Summary

Mental & Physical Health mainly encompasses Chelan County activities that relate to the mental and physical health. This is the smallest function and is .007% of the County budget.

The table at the left summarizes the 2003 budget for Mental & Physical Health. Departments are shown in detail in the following pages. The graph shows the five-year trend in total spending for this function.



## Non-Departmental (Physical/Mental Health)

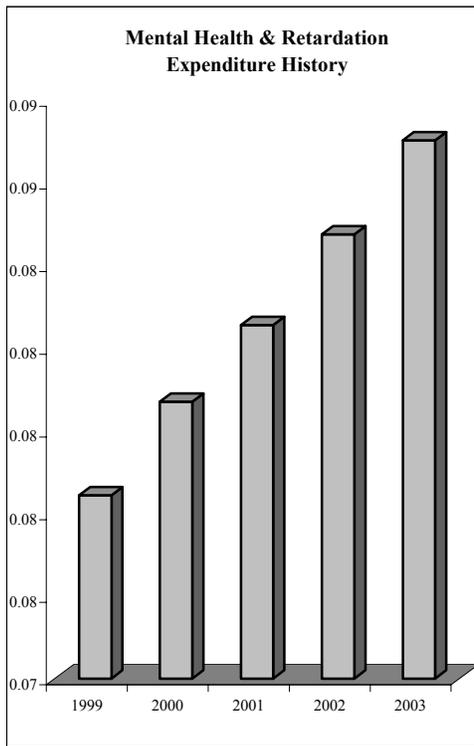


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Public Health	375,603	377,196	341,658	327,670
Total	375,603	377,196	341,658	327,670

### PROGRAM DESCRIPTION:

This portion of the Non-Departmental Department is a payment made from the General Fund to the Chelan-Douglas Health District.

## Mental Health & Retardation Fund



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Intergovernmental	80,700	82,556	84,207	86,392
Interfund Payments	-	-	540	635
Total Expenditures	80,700	82,556	84,747	87,027
Ending Fund Balance	160	711	909	814
Total Budget	80,860	83,267	85,656	87,841

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# CHELAN COUNTY

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INTERNAL SUPPORT

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# Internal Support

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## Internal Support

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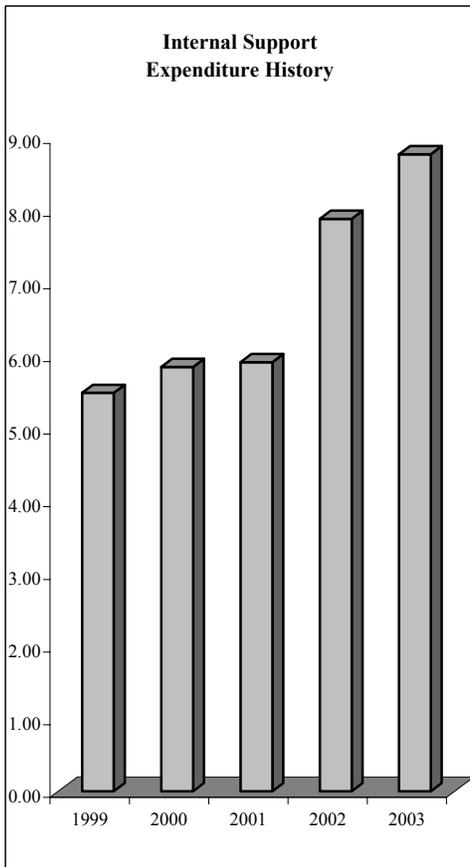
	Budget	FTE's
ER&R	4,009,636	11.00
Industrial Insurance	502,419	0.00
Health Insurance	3,416,436	0.00
Unemployment Comp	100,453	0.00
Tort Claims & Insurance	739,704	0.00
Total	8,768,648	11.00

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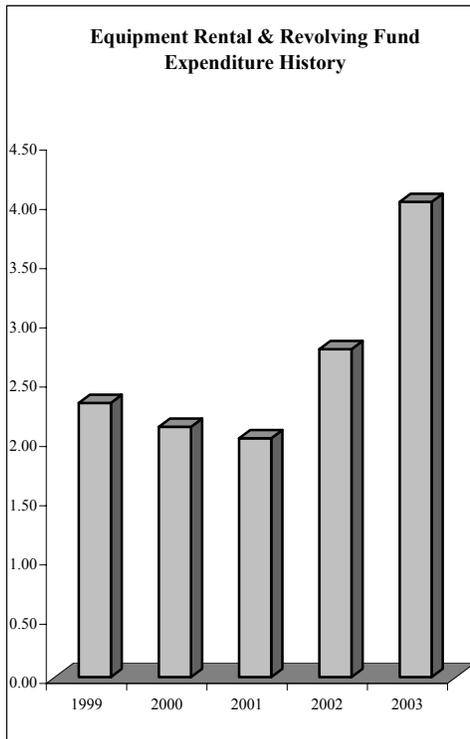
## Summary

The Internal Support category includes departments which perform major support functions for other County departments, and which do not fall into other categories. (For example, both the Treasurer's and Auditor's offices perform certain internal support functions; however, both are shown in the General Government category.)

The table at the left summarizes the 2003 budget for Internal Support. Departments are shown in detail in the following pages. The graph shows the five-year trend in total spending for this function.



## Equipment Rental & Revolving Fund



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Equipment Rental	1,483,844	1,485,811	1,780,164	2,517,799
Central Stores	596,173	497,433	433,642	756,844
Fabrication Shop	32,660	33,742	11,177	33,100
Motor Pool	-	-	542,708	701,893
Total Expenditures	2,112,677	2,016,986	2,767,691	4,009,636
Ending Fund Balance	4,265,593	5,549,919	6,073,352	4,865,429
Total Budget	6,378,270	7,566,905	8,841,043	8,875,065

Staffing / FTE	8.00	9.00	11.00	11.00
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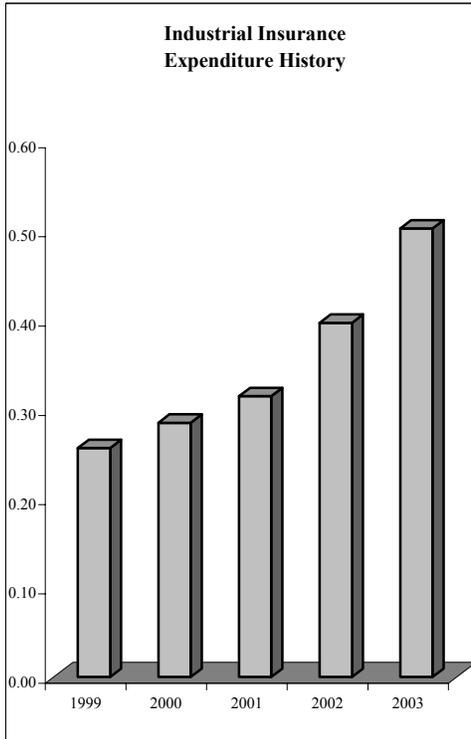
### PROGRAM DESCRIPTION:

The Equipment Rental and Revolving Fund was established to manage the purchase, maintenance, and repair of equipment used in fulfilling the objectives of the Public Works Department. This fund also manages material inventory used in the construction and maintenance of county roads.

### Major Objectives:

The budget approach used for the Equipment Rental and Revolving Fund was to maintain or improve our current fleet and level of service, with adjustments for known or normally anticipated cost increases.

# Industrial Insurance

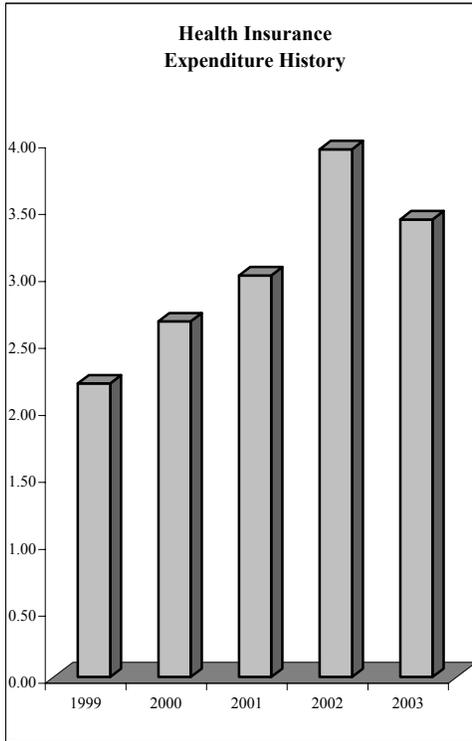


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	284,899	314,539	394,850	500,000
Interfund Payments	-	-	1,907	2,419
Total Expenditures	284,899	314,539	394,850	502,419
Ending Fund Balance	115,656	46,894	49,384	42,287
Total Budget	400,555	361,433	444,234	544,706

## PROGRAM DESCRIPTION:

Chelan County is a self insured employer in the provision of workers compensation benefits. The County hires a third party administrator (TPA) to provide claims administration and loss control services. This fund receives both the employer and employee contributions. The county uses the funds to purchase excess workers compensation premiums, pay the third-party administrator, pay employee claims and pay premiums to the state fund. Ward North America is the current TPA for the county.

# Health Insurance

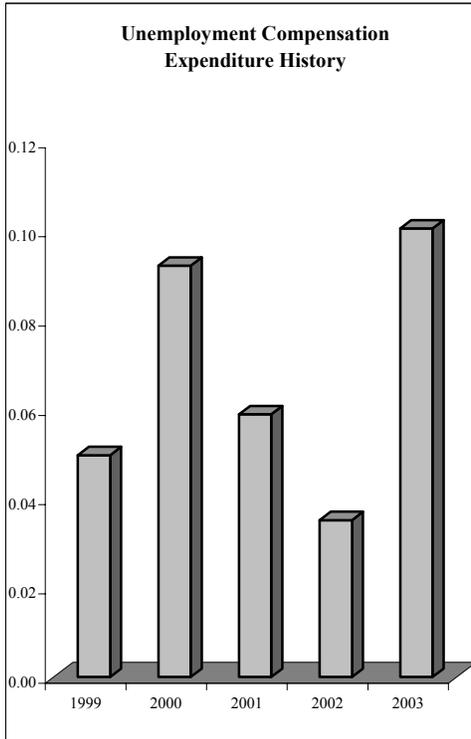


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	2,655,672	2,998,885	3,497,208	3,416,436
Interfund Payments	-	-	444,361	-
Total Expenditures	2,655,672	2,998,885	3,941,569	3,416,436
Ending Fund Balance	421,978	448,743	102,338	20,000
Total Budget	3,077,650	3,447,628	4,043,907	3,436,436

## PROGRAM DESCRIPTION:

The Chelan County Employee Benefit fund is a reserve fund to pay medical, dental, vision and life insurance premiums for Chelan County employees and provide wellness programs. Berg Andonion serves as the County's Broker for County medical benefits plan.

# Unemployment Compensation

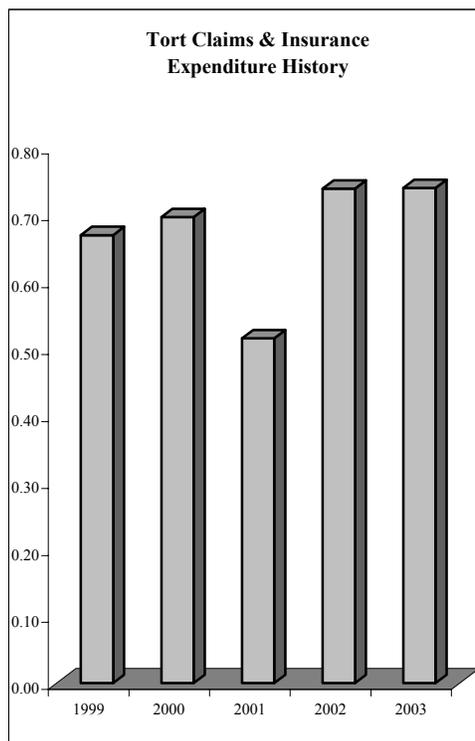


Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	92,109	58,882	34,564	100,000
Interfund Payments	-	-	616	453
Total Expenditures	92,109	58,882	35,180	100,453
Ending Fund Balance	238,358	235,122	308,778	335,775
Total Budget	330,467	294,004	343,958	436,228

## PROGRAM DESCRIPTION:

Chelan County is self-insured for unemployment compensations. The purpose of this fund is to pay unemployment claims and to minimize the total cost of unemployment premiums.

## Tort Claims & Insurance



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Other Services & Charges	695,837	514,893	734,881	735,000
Interfund Payments	-	-	3,985	4,704
Total Expenditures	<u>695,837</u>	<u>514,893</u>	<u>738,866</u>	<u>739,704</u>
Ending Fund Balance	19,788	129,254	109,847	110,272
Total Budget	<u><u>715,625</u></u>	<u><u>644,147</u></u>	<u><u>848,713</u></u>	<u><u>849,976</u></u>

### PROGRAM DESCRIPTION:

The Tort Claims Insurance Fund is a reserve fund for liability and property insurance. The fund pays liability insurance premiums, property insurance premiums, employee fidelity bond premiums, and claims and judgments against the county.

### MAJOR OBJECTIVES:

Provide a reserve for payment of the above expenses avoiding unfunded expenses that vary significantly from month to month and year to year.  
Provide evaluation and defense of claims and suits against the County.



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# CHELAN COUNTY

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CAPITAL AND  
DEBT

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## Capital & Debt

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### Capital & Debt

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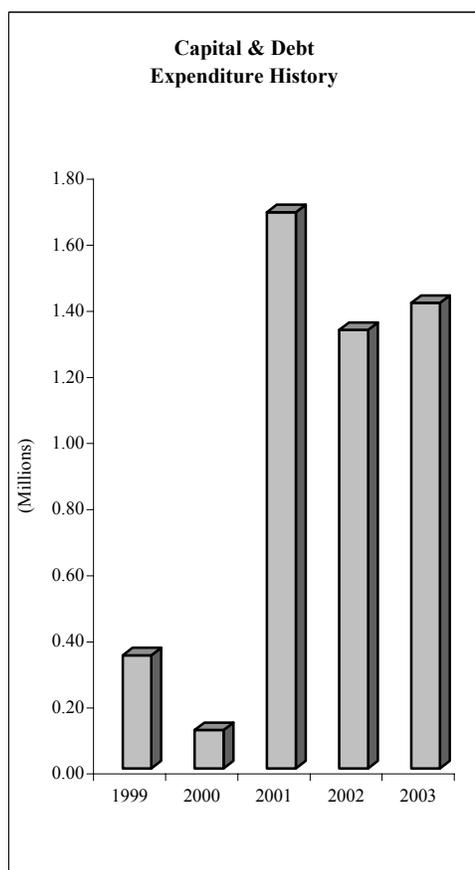
	Budget	FTE's
Capital Project Funds	2,482,255	N/A
Debt Service Funds	2,603,720	N/A
Total	5,085,975	N/A

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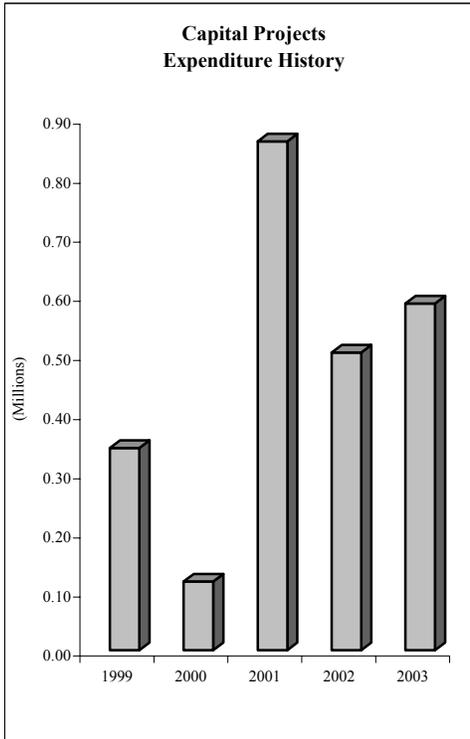
### Summary

The capital project fund accounts for capital purchases and projects except road construction (which is accounted for in the County Road fund). The debt service funds account for payments on the County's general obligation bonds. Debt service is administrated by the staff in the Treasurer's office.

The table at the left summarizes the 2003 budget for Capital Project and Debt Service funds. Departments are shown in detail in the following pages. The graph shows the five year trend in total spending for this function.



# Capital Projects



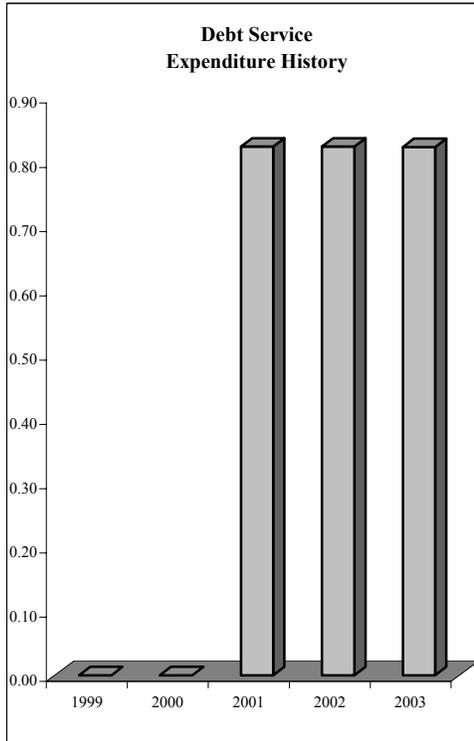
Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Reet 1 Projects	116,328	860,888	283,643	186,676
Reet 2 Projects	0	0	220,250	400,000
Total Expenditures	116,328	860,888	503,893	586,676
Ending Fund Balance	1,192,298	1,455,692	1,722,440	1,895,579
Total Budget	1,308,626	2,316,580	2,226,333	2,482,255

## PROGRAM DESCRIPTION:

**Real Estate Excise Tax (REET) 1 Projects** – Projects for any capital purpose identified in a capital improvements plan and local capital improvements.

**Real Estate Excise Tax (REET) 2 Projects** – Public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; and administrative and/or judicial facilities.

## Debt Service Funds



Expenditures	2000 Actual	2001 Actual	2002 Actual	2003 Budget
Juvenile Bond	-	822,675	822,744	821,900
Total Expenditures	-	822,675	822,744	821,900
Ending Fund Balance	1,991,663	2,239,619	2,603,720	1,781,820
Total Budget	1,991,663	3,062,294	3,426,464	2,603,720

### PROGRAM DESCRIPTION:

**Juvenile Justice Bond Redemption** - A fund to account for redemption of bonds to be used for the construction of Juvenile Justice Facility.

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# CHELAN COUNTY

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## CAPITAL FINANCING PLAN

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## **Capital Financing Plan**

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The Chelan six-year capital financing plan (CFP) is a multi-year financial plan for the acquisition, expansion, and rehabilitation of infrastructure and major capital assets, to maintain and enhance the productive capacity of County services.

The purpose of the CFP is to collectively forecast and plan for the funding of the County's long-term capital improvement needs to maximize the delivery of services to our citizens. It establishes a framework for overall County capital planning, identification of funding sources, and an analysis of the impact of long-term capital improvements on future operating revenue and expenses.

This plan represents a further evolution of the County's capital facility planning effort under the Growth Management Act. One of the statutory requirements for the GMA comprehensive plan is to contain a capital facilities element, which serves as a major implementing mechanism for the plan. Chelan County's GMA Comprehensive Plan, calls for updating the capital facilities element annually to reflect revisions to the capital financing plan. This document serves to be a six-year financing plan as stipulated in RCW 36.70A.070.

### **Capital Expenditures versus Operating Expenses**

To efficiently maximize the services delivered to the public, the County spends money on such costs as salaries, benefits, supplies and services, collectively referred to as "operating expenses", and equipment, public facilities and building improvements, collectively referred to as "capital expenditures". Operating expenses are the use of funds to support the ongoing, day-to-day business and operation of the County. Operating expenses items are generally used up within one year. Examples of operating expenses items include office supplies, vehicle fuel, payroll, utilities, paint, etc. Capital expenditures, however, occur periodically and are used up over multiple years. The County defines a capital expenditure for the Capital Financing Plan, as the outlay of funds greater than \$20,000 per item with an anticipated useful life of at least ten years. Examples of capital expenditures include structures, improvements, equipment, and other major assets including land.

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## **Capital Financing Plan (continued)**

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### **Impact of Capital Expenditures on the Operating Budget**

Although capital expenditures are not directly related to day-to-day operations, over time they can have a significant impact on operating revenue and expenses. For planning purposes, on a project by project basis, it is important to understand the relationship between current capital expenditures and long-term operating revenues and expenditures. A project to build a new road, for example, will require not only an initial one-time capital outlay for construction but will require ongoing operating and maintenance costs to maintain the road's serviceability. Savings associated with lower maintenance and operational costs may offset the initial cost to replace an older piece of equipment. Construction of new office space, while requiring a significant amount of up-front capital outlay, may reduce the annual office space lease payment paid for office space not owned by the County.

A major benefit of long-term capital planning and decision making is understanding the operational impact of one-time capital outlays.

**CHELAN COUNTY CAPITAL FINANCING PLAN 2002-2008**

<b>YEAR</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>PUBLIC WORKS DEPARTMENT</b>						
<b><u>Construction Projects</u></b>						
<b>Uses of Funds</b>						
Wapato Lake Road	374,000					
Penny Rd.	195,000					
Chumstick Ph 2	1,617,000					
Co. Overlay Pgm.	370,000	270,000	270,000	270,000	270,000	270,000
Manson Boulevard	155,000	1,715,000				
Western Ave. (City)	50,000					
Colockum Bridge	15,000					
Maple Street (City)	34,000					
9th & Western Signal	15,000					
Stormy Cr. Culvert	116,000					
25 Mile Cr. Culvert	25,000					
Chumstick Cr. Culvert	428,000					
Sleepy Hollow Bank	38,000					
Squilchuck Culv.	49,000					
Peshastin Mill Rd. Int.	175,000					
South End Bridge	68,000					
Unspecified Projects	220,000	220,000	220,000	220,000	220,000	220,000
City/Co. Overlay	30,000					
Chiwawa Loop 2	10,000	50,000	118,000	2,376,000		
Winton Rd./SR2 intersection	25,000					
Saunders/Motel Rd. intersection	35,000					
Mission Creek Road 2.59-4.73	265,000					
North Rd. Ph. 1			64,000	672,000		
Mission Ridge Rd.				75,000	5,525,000	
Old Blewett Br. #1 replacement	75,000	500,000				
Eagle Cr. Rd. Ph. 1		100,000	100,000	432,000	2,100,000	
North Road (Peshastin Main Street)					32,000	273,000
Chiwawa Loop 3					70,000	625,000
Chiwawa Loop 4					118,000	1,061,000
West Monitor Br.	20,000	620,000	4,200,000			
W. Cashmere Br.				160,000	140,000	2,800,000
Malaga-Alcoa Hwy. 3R MP 5.96 to 8.35		660,000				
Walnut St. Recon.			2,100,000			
Wenatchee Urban Area Overlay Pgm.				400,000		
Eagle Cr. Rd. Ph 2					235,000	765,000
<b>Total Uses of Funds</b>	<b>4,416,000</b>	<b>4,135,000</b>	<b>7,072,000</b>	<b>4,605,000</b>	<b>8,710,000</b>	<b>6,014,000</b>

**Sources of Funds**

Local, State and Federal Funds (See Six Year Trans. Program)	4,416,000	4,135,000	7,072,000	4,605,000	8,710,000	6,014,000
<b>Total Sources of Funds</b>	<b>4,416,000</b>	<b>4,135,000</b>	<b>7,072,000</b>	<b>4,605,000</b>	<b>8,710,000</b>	<b>6,014,000</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**County Road Fund Facilities**

**Uses of Funds**

**Administration**

Remodel Juvenile Admin. Bldg.	1,400,000					
NPDES Ph. 2 compliance.	50,000	50,000	50,000	50,000	50,000	50,000
Wenatchee Heights Fire Station	50,000					

<b>YEAR</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>Public Works Dept. (Cont.)</b>						
<b><u>Wenatchee District</u></b>						
Renovate Shop Lavatory			20,000			
Extend Truck Shed				24,000		
Shed Renovation		20,000				
Shop Doors					30,000	
<b><u>Leavenworth District</u></b>						
Extend Truck Shed					25,000	
Truck Bay Addition	20,000					
<b><u>Chelan District</u></b>						
New Water Line		25,000				
<b>Total Uses of Funds</b>	<b>1,520,000</b>	<b>95,000</b>	<b>70,000</b>	<b>74,000</b>	<b>105,000</b>	<b>50,000</b>
<b>Sources of Funds</b>						
County Road Fund	1,520,000	95,000	70,000	74,000	105,000	50,000
<b>Total Sources of Funds</b>	<b>1,520,000</b>	<b>95,000</b>	<b>70,000</b>	<b>74,000</b>	<b>105,000</b>	<b>50,000</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NATURAL RESOURCES PRGM.</b>						
<b>Uses of Funds</b>						
Conservation Easement Acquisition	1,500,000					
Peshastin Irrig. Dist. Fish Ladder	70,000					
<b>Total Uses of Funds</b>	<b>1,570,000</b>					
<b>Sources of Funds</b>						
WACTED	1,500,000					
Federal Salmon Recovery Funds	70,000					
<b>Total Sources of Funds</b>	<b>1,570,000</b>					
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COMMISSIONER'S OFFICE</b>						
<b>Uses of Funds</b>						
<b><u>Buildings</u></b>						
Juvenile Building Debt Service	821,047	823,127	823,653	822,577	823,443	822,380
MSC Building Debt Service	29,266	29,266	29,266	29,266	29,266	29,266
<b>Total Uses of Funds</b>	<b>850,313</b>	<b>852,393</b>	<b>852,919</b>	<b>851,843</b>	<b>852,709</b>	<b>851,646</b>
<b>Sources of Funds</b>						
Dedicated Sales Tax Revenues	821,047	823,127	823,653	822,577	823,443	822,380
Capital Imp. Reet 1 Fund	29,266	29,266	29,266	29,266	29,266	29,266
<b>Total Sources of Funds</b>	<b>850,313</b>	<b>852,393</b>	<b>852,919</b>	<b>851,843</b>	<b>852,709</b>	<b>851,646</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>Local Option Tax Fund</u></b>						
<b>Uses of Funds</b>						
County Wide Public Projects	313,080	312,905	312,445	316,695	315,418	313,838
Wenatchee Community Center	50,000					
Peshastin Water District Project	32,000					
<b>Total Uses of Funds</b>	<b>395,080</b>	<b>312,905</b>	<b>312,445</b>	<b>316,695</b>	<b>315,418</b>	<b>313,838</b>

<b>YEAR</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>Local Option Tax Fund (Cont.)</b>						
<b>Sources of Funds</b>						
Local Option Tax	395,080	312,905	312,445	316,695	315,418	311,838
<b>Total Sources of Funds</b>	<b>395,080</b>	<b>312,905</b>	<b>312,445</b>	<b>316,695</b>	<b>315,418</b>	<b>313,838</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Chelan County Fairgrounds</b>						
<b>Uses of Funds</b>						
Fairgrounds Redevelopment	214,915	215,515	210,915	211,315	211,515	211,390
Carnival Lot Upgrade		20,000				
Fur & Feather Barn	35,000					
Replace Arena Fence	5,000					
Electrical Upgrade		10,000	10,000	10,000		
Restroom Upgrade	5,000				10,000	
Auditorium Renovation	15,000		50,000	50,000	50,000	50,000
Horse Show Arena & Barn		100,000				
<b>Total Uses of Funds</b>	<b>274,915</b>	<b>345,515</b>	<b>270,915</b>	<b>271,315</b>	<b>271,515</b>	<b>261,390</b>
<b>Sources of Funds</b>						
Rural Distressed County Funds	214,915	215,515	210,915	211,315	211,515	211,390
Grants, Loans, Donations	60,000	130,000	60,000	60,000	60,000	50,000
<b>Total Sources of Funds</b>	<b>274,915</b>	<b>345,515</b>	<b>270,915</b>	<b>271,315</b>	<b>271,515</b>	<b>261,390</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cashmere-Dryden Airport</b>						
<b>Uses of Funds</b>						
Runway Extension	52,000					
Electrical Repair/update.	35,000					
Taxi-Way Rebuild		61,500				
Land Acquisition				74,000		
Signage/Lighting/Reseal			8,750			
Visitor's Center/ Restrooms					24,500	
Security Fencing				4,500		
Hanger Addition						72,500
<b>Total Uses of Funds</b>	<b>87,000</b>	<b>61,500</b>	<b>8,750</b>	<b>78,500</b>	<b>24,500</b>	<b>72,500</b>
<b>Sources of Funds</b>						
WA/DOT/Aviation	82,650	58,425	8,310	74,575	22,775	68,875
Airport Sponsor	4,350	3,075	440	3,975	1,225	3,625
<b>Total Sources of Funds</b>	<b>87,000</b>	<b>74,586</b>	<b>8,750</b>	<b>78,500</b>	<b>24,500</b>	<b>72,500</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Local Option Tax Fund</b>						
<b>Uses of funds</b>						
County Wide Public Projects	357,214	195,741	201,096	211,737	217,466	223,483
<b>Total Uses of Funds</b>	<b>357,214</b>	<b>195,741</b>	<b>201,096</b>	<b>211,737</b>	<b>217,466</b>	<b>223,483</b>
<b>Sources of funds</b>						
Local Option Tax	357,214	195,741	201,096	211,737	217,466	223,483
<b>Total Sources of Funds</b>	<b>357,214</b>	<b>195,741</b>	<b>201,096</b>	<b>211,737</b>	<b>217,466</b>	<b>223,483</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>YEAR</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>AUDITOR'S OFFICE</b>						
<b>Uses of Funds</b>						
Financial System/Phone System	50,431	50,431	50,431	50,431	50,431	50,431
Touch Screen Voting Machines	75,000	75,000				
<b>Total Uses of Funds</b>	<b>125,431</b>	<b>125,431</b>	<b>50,431</b>	<b>50,431</b>	<b>50,431</b>	<b>50,431</b>
<b>Sources of Funds</b>						
Capital Imp Reet 1Fund	50,431	50,431	50,431	50,431	50,431	50,431
Election Reserve/Fed Grant	75,000	75,000				
<b>Total Sources of Funds</b>	<b>125,431</b>	<b>125,431</b>	<b>50,431</b>	<b>50,431</b>	<b>50,431</b>	<b>50,431</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**MAINTENANCE DEPARTMENT**

**Uses of Funds**

**Courthouse**

Roof	125,000					
HVAC Upgrades	175,000	200,000	200,000	100,000		
Boiler Replacement			300,000			
Exterior Cleaning		100,000				
Window Replacement						250,000

**Juvenile Detention Bldg.**

Chiller Replacement					200,000	
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**Juvenile Administration Bldg.**

Remodel	3,400,000					
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**East Annex**

HVAC Upgrade						500,000
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**West Annex**

Jail Expansion	1,200,000					
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**CASA**

HVAC Upgrade				200,000		
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**Law and Justice Bldg.**

Mechanical Upgrade		2,500,000				
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Lock Upgrade	25,000	25,000				
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<b>Total Uses of Funds</b>	<b>4,925,000</b>	<b>2,825,000</b>	<b>500,000</b>	<b>300,000</b>	<b>200,000</b>	<b>750,000</b>
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**Sources of Funds**

Capital Imp. Reet 1 Fund	4,925,000	2,850,000	500,000	100,000	200,000	750,000
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<b>Total Sources of Funds</b>	<b>4,925,000</b>	<b>2,850,000</b>	<b>500,000</b>	<b>100,000</b>	<b>200,000</b>	<b>750,000</b>
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<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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**MONITOR PARK**

**Uses Of Funds**

Loop "B&D" Remodel	116,000					
Domestic Water Upgrade		30,000				
Sewage Plant Upgrade Docs		20,000				
Loop "C" Remodel			50,000			
Sewage Plant Upgrade				200,000		
Repave Entire Park					120,000	
Irrigation System Upgrade			30,000			

<b>Total Use of Funds</b>	<b>116,000</b>	<b>50,000</b>	<b>80,000</b>	<b>200,000</b>	<b>120,000</b>	<b>0</b>
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<b>YEAR</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>MONITOR PARK (Cont.)</b>						
<b>Sources of Funds</b>						
Capital Imp. Reet 2 Fund	116,000	50,000	80,000	200,000	120,000	0
<b>Total Sources of Funds</b>	<b>116,000</b>	<b>50,000</b>	<b>80,000</b>	<b>200,000</b>	<b>120,000</b>	<b>0</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**MANSON PARK AND REC. DIST.**

<b>Uses of Funds</b>						
Wapato Lk. Cmpgrd. Electric					25,000	
Old Mill Park Campground Imp.		205,000	1,345,000	100,000		
Land Purchase				300,000		
Manson Bay Park Improvements	450,000	60,000			130,000	
Singleton Park Improvements	40,000					25,000
Office Remodel	100,000	125,000				
<b>Total Uses of Funds</b>	<b>590,000</b>	<b>390,000</b>	<b>1,345,000</b>	<b>400,000</b>	<b>155,000</b>	<b>25,000</b>

**Sources of Funds**

**Wapato Lk. Cmpgrd. Electric**

Grants, Levy 25,000

**Old Mill Park Campground**

PUD, Grants, Donations, In Kind 205,000 1,345,000 100,000

**Land Purchase**

PUD, Grants, Bond 300,000

**Manson Bay Park**

PUD, IAC, Bonds, Co., Park Dist. 450,000 60,000 130,000

**Singleton Park**

Donations, Grants, IAC, Co., P Dist. 40,000 25,000

**Office Remodel**

Donations 100,000 125,000

**Total Sources of Funds 590,000 390,000 1,345,000 400,000 155,000 25,000**

**Variance 0 0 0 0 0 0**

**PORT OF CHELAN COUNTY**

**Uses of Funds**

Peshastin Industrial Park Land	60,000	60,000	800,000			
Malaga Wastewater Treat. Plant		200,000				
Ped. Route-Olds Station/Confl. Pk.	85,000					
Incubator Building		1,300,000				
Olds Station Parking Area		304,000				
Olds Station Improve Bldg. No. 10	250,000					
Olds Station Improve Bldg. No. 11		250,000				
<b>Total Uses of Funds</b>	<b>395,000</b>	<b>2,114,000</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Sources of Funds**

**Peshastin Industrial Park**

Port of Chelan County Funds 60,000 60,000 800,000

**Malaga Wastewater Treat. Plant**

Community Economic Revit. Board 140,000

Port of Chelan County Funds 60,000

**Ped. Rt.-Olds Station/Confl. Pk.**

Interagency Com. for Outdoor Rec. 40,000

Port of Chelan County Funds 45,000

<b>YEAR</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>PORT OF CHELAN CO. (CONT.)</b>						
<b><u>Incubator Building</u></b>						
Community Economic Revit. Board		1,000,000				
Port of Chelan County Funds		300,000				
<b><u>Olds Station Parking Area</u></b>						
Port of Chelan County Funds		304,000				
<b><u>Olds Station Bldg. No. 10</u></b>						
Port of Chelan County Funds	250,000					
<b><u>Olds Station Bldg. No. 11</u></b>						
Port of Chelan County Funds		250,000				
<b>Total Sources of Funds</b>	<b>395,000</b>	<b>2,114,000</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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# CHELAN COUNTY

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**ELECTED OFFICIALS  
PAY PLAN**

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**CHELAN COUNTY  
ELECTIVE POSITION PAY PLAN  
EFFECTIVE JANUARY 1, 2003**

<b>POSITION</b>	<b>MONTHLY SALARY</b>
Assessor	\$5,082.42
Auditor	\$5,082.42
Clerk	\$5,082.42
Commissioners (District 1)	\$4,789.17
Commissioners (District 2 and 3)	\$5,082.42
Coroner ^	\$2,929.17
District Court Judges	\$9,678.00
Prosecuting Attorney *	\$7,683.00
Sheriff	\$5,772.17
Superior Court Judges *	\$10,164.33
Treasurer	\$5,082.42

\*Half of salary paid by Chelan County, half by State of Washington

^The Coroner also receives approximately \$27,744 for professional services in 2003.

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