

**CHELAN COUNTY COMMISSIONERS
MINUTES OF JANUARY 7, 8, 2008**

MONDAY, JANUARY 7, 2008

9:08:26 AM OPENING:

Chairman Hawkins opens session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board.

9:08:29 AM APPROVAL OF MINUTES:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously that the Board approve the minutes of December 31, 2007 as submitted.

9:08:42 AM CONSENT AGENDA:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously to approve the consent agenda as follows:

- Vouchers as submitted and listed
- Payroll changes:
 - a) Bonnie Heitman, Community Development, Length of Service Increase
 - b) Jorge Vargas-Mata, Juvenile, Length of Service Increase
 - c) Connie Head, Juvenile, Part Time New Hire
 - d) Jeremy Riggan, Regional Justice Center, Length of Service Increase
 - e) Jeffrey Bull, Regional Justice Center, Length of Service Increase
 - f) Mike Sequin, Wenatchee River County Park, Hire
 - g) Michael Beem, Public Works, Transfer
- Approve December 2007 Payroll 2008B4-1

9:10 BOARD DISCUSSION

- Operation Iraqi Freedom Plaque Presented to Chelan County 2008C8-1
- Farm Worker Housing Restroom Project
- Contract Extension for Legislative Consultant Jim Potts
- KPQ 2008 Overview
- PUD/Port District Update
 - Cashmere Mill Property Moving Forward
 - Peshastin Mill Site Sale Process
 - Second Access Issues
 - Tri Commission Meeting January 15 at 1:30 p.m.
- TransPo Group Contract for Action January 15
- Stehekin Plan – Meeting set for January 22 at Stehekin
- Tuscan Village Update
- Safety Committee Participation

- Council on Aging Update - Advisory Committee Membership, Shared Employee Leave, Funding Restraints
- Public Lands/Chelan County Dialogue Meeting
- Citizen Concerns regarding Warehouse Road in Monitor
- Leavenworth Echo Newspaper Article on Hotel/Motel Tax
- Tree Damage by Large Elk Herd in Peshastin/Dryden Ag Areas

10:00:23 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Director Brenda Abney, Wenatchee Valley Museum & Cultural Center Regarding Funding Requests.
 - Historic Preservation and Program Funds. Project number will be established for tracking purposes.
 - Hotel/Motel Tax Fund for WVMCC Rack Brochure
2. Requests for Affordable Housing Funds
3. Administrative Update – Need for Executive Session During Jail Agenda

10:35:02 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**pulling**) item **3(a)** and denying item **3(d)**:

1. Contracts

- a) Data Access Subscription between Jail & Superior Court Clerk 2008A5-1

2. Resolutions

- a) Adoption of **Resolution No. 2008 - 01** Accepting the Treasurer’s List of Property Tax Refunds

3. Funding Requests

- a) (**Pulled**) HB 1386 Funding Request for Museum “Apple Industry” Exhibit
- b) Hotel/Motel Tax Funding Request for WVMCC Rack Brochure 2008B4-2
- c) Housing Fund Request for Upper Valley Habitat for Humanity 2008B4-3
- d) (**Denied**) Housing Fund Request for Individual Assistance – Mid-Point Place 2008B4-4

10:38:25 AM RECESS

11:10:39 AM. NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

DISCUSSION ITEMS

1. Small Works Roster
2. On-Call Professional Services
3. Authorization to Hire New Employee: Natural Resource Specialist

4. Natural Resources Conversation with Eric Johnson of WSAC on Ag Exemptions –
Reference to FutureWise Letter by Tim Trohimovich 2008C8-2
5. WDFW and Commissioners’ Working Lunch

11:29:47 AM EXECUTIVE SESSION:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into fifteen minute executive session pursuant to RCW 42.30.110 (g) to review the performance of a public employee.

11:38:58 AM REGULAR SESSION:

Board Resumes Regular Session.

11:39:24 AM DISCUSSION ITEMS CONTINUE:

6. Reference to FutureWise Letter by Tim Trohimovich (Continued)
7. Meeting Updates

11:47:00 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items:

1. Budget Request/Personnel

- a) Authorization to Hire New Employee: Natural Resource Specialist
2008B4-5

2. Hearing Notices/Advertisements

- a) Small Works Roster 2008H6-1
- b) On-Call Professional Services 2008H6-1

11:47:36 AM RECESS

NOON

1:32:28 PM CHELAN COUNTY REGIONAL JUSTICE CENTER

Phil Stanley, Interim Director

DEPARTMENTAL ISSUES

- Quiet Holiday Season in Regional Jail
- Exercise of Bid Rights for Shift Position
- Revised Maintenance Issues
- Labor Management Meeting Tuesday, January 8
- DOC, Contract Cities Contract Increase
- Prothman Report Review

1:41:12 PM EXECUTIVE SESSION:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board move into 20 minute executive session pursuant to RCW 42.30.140(4) for contract negotiations.

1:50:39 PM REGULAR SESSION:

Board resumes regular session.

1:51:14 PM BOARD DISCUSSION CONTINUES:

- LOTS (Local Option Tax Share) Application Process (Application to be available on County Website)
 - Leavenworth Amtrak Station
 - LOTS Funding for Wenatchee
- Letter regarding Knowles Road written by John Buehler, Sr.
- Short Plat Application Work

2:01:13 PM RECESS

2:13:48 PM FIRE MARSHALL POSITION WORKSHOP

Present are Chelan County Prosecutor Gary Reisen, Community Development Director John Guenther, District One Fire Chief Randy Johnson and Fire District One Commissioner Mike Compton

3:39:33 PM RECESS

Board Recesses until Tuesday, January 8, 2008.

TUESDAY, JANUARY 8, 2008

8:00 A.M. DEPARTMENT HEAD MEETING

Meeting Room #1 Administration Building

- Legislative Issues
- County-Wide Imaging System
- Budget Status/Financial Reports
- Parking Lot Enforcement
- Safety Committee Participation
- Historic Preservation Funding

9:05 A.M. OPENING:

Commissioner Hawkins opens session with all Commissioners present. Also present is County Administrator Cathy Mulhall and Deputy Clerk of the Board.

9:05:50 AM FACILITIES MAINTENANCE

Pat DuLac, Director, Michael Beaman, Architect meet with the Board

DISCUSSION ITEMS:

- Change Order for Auditor Furnishings Contract with One Source - Add furniture for the Clerk, Juvenile and Prosecuting Attorney
- Add Amendment #5 to Beaman Architecture Contract for Auditor Remodel
- Facilities Updates - Projects ahead of schedule
- Regional Justice Center Maintenance Issues - Commissioner Walter and Maintenance Director will plan for most necessary repair projects.
- Maintenance Director Position Request - Request for groundskeeper position for 2008, Board will consider after first quarter of 2008

9:20:57 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously to approve the following action items, (**adding**) item **1(b)** Amendment #5 to Beaman Architecture Contract for HVAC services:

ACTION ITEMS:

1. Contracts/Agreements

- a) Change Order #2 with One Source for Furnishings, \$37,020.87 for Additional Furnishings for the Clerk, Juvenile and Prosecuting Attorney Contract #07104
2008A5-2
- b) (**Added**) Amendment #5 to Beaman Architecture Contract for HVAC Services
2008A5-3

9:25:00 AM BOARD DISCUSSION:

- Planning Commission Meetings and Recommendations from Staff
- Working Lunch with WDFW

9:32:48 AM PUBLIC WORKS DEPARTMENT

Public Works Engineer Jolene Gosselin

9:33:09 AM COMMISSIONERS' HEARING

Commissioner Hawkins opens public hearing regarding Road Vacation for Bridge Street. No members of the public are present. Public Work's Engineer Jolene Gosselin reads Engineer's report into the record.

9:35 AM ACTION ITEM:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the recommendation of the County Engineer to approve Road Vacation for Bridge Street. 2008V1-1

9:38:27 AM DISCUSSION ITEMS:

1. Temporary Agreement and Access and Construction Easement for the Unincorporated Religious Society known as The Whole Armor of God
2. Temporary Agreement and Access and Construction Easement for the Unincorporated Religious Society known as The Whole Armor of God
3. Final Order of Vacation for Chiwawa Loop Road
4. Beaver Creek Bridge Replacement in Plain - Road closure approximately 5 days. County Engineer will consult with Natural Resources, similar project completed in 2007. **Filed** cost analysis and time frame. 2007R1-1
5. Code Updates for Late Comers Agreements (January 15 discussion)
6. Grant Application for Diesel Engines Approved - Retrofit equipment to reduce exhaust
7. Stormwater Utilities in Olds Station Area - Discussion regarding maintenance of existing systems as part of new Stormwater District
8. Transportation Plan - Documents on schedule for next week
9. Manson Blvd Project Update
10. Chiwawa Loop Road Project Update
11. Consultant to Complete Road Standards Review
12. Public Works Department Policy and Procedures Workshop for Office Crew
13. Citizen Concern on Grenz Road Traffic - Engineer will respond to John Beuhler Sr.
14. Comparison of ASHTO Road Standards/Chelan County Standards

10:11:32 AM ACTION ITEMS

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously to approve the following action items:

1. **Agreements for Signature**
 - a) Temporary Agreement for Access and Construction Easement with the Unincorporated Religious Society known as The Whole Armor of God for Chiwawa Loop Road, County Road Project No. 559 (CRP 559) 2008A5-4
 - b) Temporary Agreement for Access and Construction Easement with the Unincorporated Religious Society known as The Whole Armor of God for Chiwawa Loop Road, County Road Project No. 559 (CRP 559) 2008A5-4
2. **Road Vacation**
 - a) Final Order of Vacation by the Board of County Commissioners for the Road Vacation of a Portion of Chiwawa Loop Road in Correlation with the Chiwawa Loop Road Improvement Project Proposed to be Built in 2008 2008V1-2

10:12:31 AM COMMUNITY DEVELOPMENT

John Guenther, Director. Nathan Pate, Sherry Meadows and Karen Peele from Community Development also present for session.

DISCUSSION ITEMS

1. CTED Grant Updates - Schedules for meetings and funding concerns
 - a) Leavenworth - Working group drafting a MOU and pursuing funding
 - b) Manson - Working on goals and policies
 - c) Wenatchee - Foothills RFP to be forwarded to the board

- d) Permit Tracking - User group working on installing program and input of addresses.
PUD to donate \$10,000 to addressing system coordinating with Assessor for Input
- 2. Archiving Project Costs Update – LibertyNet Project, contract pulled in December of 2007. Discussion regarding proceeding with project.
- 3. Organizational Proposals and Process Improvement Schedule - **Consensus** of Board to approve updated organization chart 2008B4-6
- 4. Proposed Agenda for Tri-Commission Meeting on Jan 15, 2008 at 1:30 p.m. to Include Draft Implementation Strategy
- 5. Planning Commission and BOCC Meeting Schedule
- 6. Fee Schedule Public Hearing on January 29 at 1:30 p.m.
- 7. Community Indicators Meeting January 24, 11:30 a.m. 2008 - Commissioner Goehner to attend.

11:24:01 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously to approve the following (**adding**) action item:

1. Agreements for Signature

- a) (**Added**) LibertyNET Image and Document Management System installation with EIS, cost of \$7,395 2008A5-5

11:24:35 AM OHME GARDENS

Mike Short, Director

DISCUSSION ITEMS:

- Lots Application for Ohme Gardens
- Possible Upgrade of Second Access Road
- Discussion of Purchase of Greenhouse
- Possible Water Feature for Weddings
- Purchase of New Chairs for Weddings
- RCO Grant, Recreational Conservation Grant - Park will apply through the State
- Entrance Signs to Ohme Gardens - Contractor to begin work
- Washington Arboretum to Advertise Ohme Gardens
- Part Time Sales Promotion Position

NOON: EXECUTIVE SESSION - Working Lunch with Department of Fish and Wildlife Dennis Beich and Peter Birch. *Meeting Cancelled due to inclement weather and the inability to of WDFW inability to fly into Pangborn Airport.*

11:53:20 AM ADJOURN:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously that the Board adjourn until January 14, 2008. Board adjourned.

Filed Correspondence:

- Jeffers, Danielson, Sonn and Aylward, P.S. regarding CPA 2007-001-CPA 2007-031 and Planning Commission Meeting Times 2008C8-3
- 2007 Annual Report of the Land Use Hearing Examiner 2008C8-4

Vouchers Approved for Payment (2007 Budget) 2008B4-7

Current Expense	\$ 20,994.45
All Other Funds	<u>414,093.27</u>
Total All Funds	\$435,087.72

Vouchers Approved for Payment (2008 Budget) 2008B4-7

Current Expense	\$ 0.00
All Other Funds	<u>32,921.11</u>
Total All Funds	\$ 32,921.11

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board