

PROPOSED AGENDA
CHELAN COUNTY COMMISSIONERS
MEETING OF MAY 13&14, 2024

MONDAY, MAY 13, 2024

8:10 A.M. KOZI Interview, Commissioner Gering

9:00 A.M. Opening – Pledge of Allegiance

Public Comment Period

Consent Agenda

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Briar Applebury, Facility Maintenance – Step Increase
 - b) Thomas Cole, Facility Maintenance – Step Increase
 - c) Derrick Abel, Facility Maintenance – Resignation
 - d) Ian Phillips, Public Works – Terminated
 - e) Paula Cox. Public Works – Deceased
 - f) Anna Witherington, Economic Services – New Hire
 - g) John Tamngin, Economic Services – New Hire
 - h) Sean P. Lewis, Prosecuting Attorney – New Hire
 - i) Jeremiah Path, Natural Resources – Step Increase
 - j) Leslie Carlson, Regional Justice Center – Longevity Increase
 - k) Jeremy Cheever, Regional Justice Center – Longevity Increase
 - l) Oscar Hernandez, Regional Justice Center – Longevity Increase
 - m) Eric Stevens, Regional Justice Center – Longevity Increase
 - n) Betty Reeves, Regional Justice Center – Step Increase
 - o) Kyle Harmon, Regional Justice Center – Step Increase
 - p) Michael Wolfgang Kessler, Regional Justice Center – New Hire
 - q) Rebecca Gollehon. Sheriff – Step Increase
 - r) Elizabeth Hagen, Sheriff – Step Increase
 - s) Rachel Jones, Sheriff – Step Increase
 - t) Harold Marshall, Sheriff – Step Increase
 - u) Jen Ramm, Sheriff – Step Increase
 - v) Jillian Simmons, Sheriff – Step Increase

- w) Dana Vivian, Sheriff – Step Increase
- x) Brittany Ward, Sheriff – Step Increase
- y) Karrie Wolsborn, Sheriff – Step Increase
- z) Bruce Anderson, Sheriff – Step Increase
- aa) Zack Wenzel, Sheriff – Step Increase
- bb) Laura Kozma, Sheriff – Step Increase
- cc) Rich Magnussen, Sheriff – Step Increase
- dd) Diana Owens, Sheriff – Step Increase
- ee) Stan Smoke, Sheriff – Step Increase
- ff) Esmeralda Guerrero, Farm Worker Housing, Re-Hire
- gg) Alfredo Gonzalez, Farm Worker Housing, Re-Hire

Board Discussion

10:00 A.M. County Administrator Cathy Mulhall

Discussion

1. Executive Session RE: Performance of a Public Official
2. Housing Program Re-Organization
3. Historic Preservation Funds
4. Administrative Update

Action

1. Housing Program Reorganization Request
2. Dissolution of Petty Cash Fund for Chelan County Assessor's Office
3. Resolution RE: Appointment of Board Members to the Leavenworth Mosquito Control District #2

11:00 A.M. Natural Resources Director Mike Kaputa

Discussion

1. Change Order with Derby Canyon Natives for Nason Kahler Reach Project
2. Good Neighbor Agreement Supplemental Project Agreement (SPA) with US Forest Service for Upper Wenatchee Pilot Project Forest Resilience Bond 1
3. Consulting Agreement with North Forty Film Company for Forest Products Campus Marketing Consulting

NOTE: Agenda subject to change. Times listed are estimates only. The Commission reserves the right to move agenda items as needed and during the meeting. Chelan County Commissioners' Minutes are available at www.co.chelan.wa.us on the Board of Commissioners web page.

4. Execute Agreement with Strider Construction for Eagle Creek Culvert Replacement Project
5. Supplement to Interlocal Cooperative Agreement with Cascadia Conservation District for Yaksum Water Company Cultural Resources Survey
6. Contract for Cost-Share Funds with WA State Conservation Commission for Pobst Irrigation Efficiencies
7. Contract for Cost-Share Funds with WA State Conservation Commission for Yaksum Water Company Irrigation Efficiencies
8. Other

Action

1. Change Order with Derby Canyon Natives for Nason Kahler Reach Project
2. Good Neighbor Agreement Supplemental Project Agreement (SPA) with US Forest Service for Upper Wenatchee Pilot Project Forest Resilience Bond 1
3. Consulting Agreement with North Forty Film Company for Forest Products Campus Marketing Consulting
4. Execute Agreement with Strider Construction for Eagle Creek Culvert Replacement Project
5. Supplement to Interlocal Cooperative Agreement with Cascadia Conservation District for Yaksum Water Company Cultural Resources Survey
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7. Contract for Cost-Share Funds with WA State Conservation Commission for Yaksum Water Company Irrigation Efficiencies

11:30 A.M. Economic Services Director Ron Cridlebaugh

Discussion

1. Introduction of New VSO Staff
2. Executive Session RE: Real Estate
3. Farm Workers Housing Camp Vendor Contracts
4. Contract for the Homeless Housing Strategic Consultant
5. Departmental Update

Action

1. Real Estate Contract

NOTE: Agenda subject to change. Times listed are estimates only. The Commission reserves the right to move agenda items as needed and during the meeting. Chelan County Commissioners' Minutes are available at www.co.chelan.wa.us on the Board of Commissioners web page.

2. Farm Worker Housing Coca Cola Contract
3. Farm Worker Housing Eastern Cascade Vending Contract
4. Farm Worker Housing Vidal's Cleaning and Janitorial Contract
5. Farm Worker Housing Pacific Security Contract
6. Contract for the Homeless Housing Strategic Consultant

12:30 P.M. CDRPA Meeting, Commissioner Overbay

3:00 P.M. Legislative Steering Committee Meeting, Commissioner Overbay

TUESDAY, MAY 14, 2024

8:00 A.M. Elected Officials & Department Heads Meeting

Discussion

1. Monthly Financial Report
2. Round Table

8:40 A.M. KPQ Interview, Commissioner Overbay

9:00 A.M. Jail Director Chris Sharp

Discussion

1. Departmental Update

9:30 A.M. Public Works Director Eric Pierson

BID AWARD: Supplying Gasoline and Diesel

PUBLIC HEARING: Franchise Agreement with Brennen Balcom

Discussion

1. Event Permit – Gran Fondo Leavenworth
2. Open Item

10:00 A.M. Flood Control Zone District Administrator Eric Pierson

10:15 A.M. Community Development Director Deanna Walter

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Discussion

1. Departmental Update

11:00 A.M. Coroner Wayne Harris

Discussion

1. Departmental Update

11:30 A.M. City of Chelan Mayor Erin McCardle

1:00 P.M. Superior Court Judges and Court Administrator Fona Sugg

Discussion

1. Departmental Update

4:00 P.M. Board of Health Executive Team Meeting, Commissioner Smith

WEDNESDAY, MAY 15, 2024

7:00 A.M. Upper Valley Commissioners Breakfast, Commissioner Smith

11:00 A.M. Heritage Heights Ground Breaking, Commissioner Overbay

7:00 P.M. Property Tax Q&A, Commissioner Smith

THURSDAY, MAY 16, 2024

WSAC Legislative Steering Committee Planning Meeting, Commissioner Overbay

FRIDAY, MAY 17, 2024

WSAC Legislative Steering Committee Planning Meeting, Commissioner Overbay

1:30 P.M. Chelan Leadership Advisory Group Meeting, Commissioner Overbay

3:00 P.M. Chelan-Douglas Health Board Meet and Greet Event, Commissioner Smith

NOTE: Agenda subject to change. Times listed are estimates only. The Commission reserves the right to move agenda items as needed and during the meeting. Chelan County Commissioners' Minutes are available at www.co.chelan.wa.us on the Board of Commissioners web page.

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 6 & MAY 7, 2024

MONDAY, MAY 6, 2024

9:30:42 A.M. Opening – Pledge of Allegiance

Chairman Overbay calls the meeting to order. Present for session are Commissioner Gering, Commissioner Smith, Budget Director Nicole Thompson, Economic Services Director Ron Cridlebaugh, and Clerk of the Board Anabel Torres.

9:32:10 A.M. Public Comment Period was opened to members of the public

No public comment was provided

9:33:00 A.M. Public Comment Period Closed

9:33:25 A.M. Consent Agenda

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:

a) Timothy Roach	Natural Resources	New Hire
b) Ron Bates	Natural Resources	New Hire
c) Quan (Ben) Ho	Natural Resources	New Hire
d) Bruce Rogerson	Ohme Gardens	Hire
e) Donna O'Brien	Public Works	Resignation
f) Braden Reinholt	Assessor	Step Increase

9:37:19 A.M. Board Discussion

- Tierra Learning Center
- Helion Energy

- Chumstick Wildfire Stewardship Coalition
- Legislative Steering Committee
- Pathways Leadership Workgroup
- Wenatchee World Breakfast
- Commercial Air service Task Force

10:00:00 A.M. Executive Session Re: Performance of a Public Official

Upon a motion by Commissioner Smith and a second by Commissioner Gering, the Commission unanimously approved entering a 5-minute executive session pursuant to RCW 42.30.110(g) to discuss the performance of a public employee

10:05:03 A.M. Moved Back to Regular Session

10:05:54 A.M. Continue Board Discussion

10:11:54 A.M. Recess

10:30:37: A.M. Back in Session

10:30:44 A.M. Chelan County Auditor Skip Moore

Discussion

1. Resolution RE: Changing Voting Precincts for Chelan County Rescinding Resolution 2023-4

10:33:47 A.M. Action

Upon motion and second by Commissioner Smith and Gering, the Commission unanimously approves the action items as follows:

1. Resolution #2024-30 RE: Changing Voting Precincts for Chelan County Rescinding Resolution 2023-48

10:35:27 A.M. Recess

10:59:39 A.M. Back in Session

11:00:11 A.M. Natural Resources Director Mike Kaputa

Discussion

1. Agreement with Blue Forest for Upper Wenatchee Pilot Project Forest Health Project
2. Agreement amendment with Aqua Terra for Nason Creek Rivermile 12 cultural resource support
3. Agreement with EC Electric for Safety Watchers Services for Nason Creek Kahler Reach project
4. Amendment to agreement with WA Department of Natural Resources for Nason Ridge Community Forest Stellerwood-area fuels reduction
5. Interagency agreement with WA Department of Natural Resources for Squilchuck fuels reduction project
6. Other

11:09:27 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Agreement with Blue Forest for Upper Wenatchee Pilot Project Forest Health Project
20240506A5-1
2. Agreement amendment with Aqua Terra for Nason Creek Rivermile 12 cultural resource support
20240506A5-2
3. Agreement with EC Electric for Safety Watchers Services for Nason Creek Kahler Reach project
20240506A5-3
4. Amendment to agreement with WA Department of Natural Resources for Nason Ridge Community Forest Stellerwood-area fuels reduction
20240506A5-4
5. Interagency agreement with WA Department of Natural Resources for Squilchuck fuels reduction project
20240506A5-5

11:26:51 A.M. Economic Services Director Ron Criddlebaugh

Discussion

1. Architectural RFQ for Ohme Garden Rd. Project
2. CHG Contract Amendment for State fiscal years 2023 – 2025
3. Chelan County Acting as a Pass-Through Entity for A Potential CPF award
4. Contract for The Homeless Housing Strategic Consultant
5. Departmental update

11:43:14 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

- | | |
|--|--------------|
| 1. Architectural RFQ for Ohme Garden Rd. Project | 20240506A5-6 |
| 2. CHG Contract Amendment for State Fiscal Years 2023 – 2025 | 20240506A5-7 |

11:47:55 A.M. Continued Departmental Discussion

11:48:56 A.M. Recess Until Tuesday

TUESDAY, MAY 7, 2024

9:00:33 A.M. Back in Session

9:01:06 A.M. Chelan County Sheriff Mike Morrison

Discussion

1. CCSO EM / SAR Equipment Rotation List
2. Marine 2 Refurbishment Funding \$56,156.12
3. New Deputies, Campus Security and BHU Members Being Added
4. Request for Funding for Recruitment Efforts
5. Departmental Update

9:30:12 A.M. Chairman Overbay Officially Closed the Bid Opening to Further Submissions for the Following Projects: *No bids received after 9:30 A.M.*

1. Supplying Gasoline and Diesel

9:30:33 A.M. Continued Departmental Discussion

9:40:01 A.M. Public Works Director Eric Pierson

9:41:23 A. M. BID OPENING: Supplying Gasoline and Diesel

1. *A total of three bids were received as follows:*

	(Gasoline)	(Diesel)	
1. Wenatchee Petroleum	\$4.0229	\$3.4934	** <i>per gallon</i>
2. Coleman Oil	\$4.1226	\$3.3333	** <i>per gallon</i>
3. Co-Energy	\$4.1863	\$36833	** <i>per gallon</i>

9:44:08 A.M. Action

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

Bid documents were referred to the Public Works Department for comprehensive evaluation of the bids to determine compliance with project requirements.

9:44:46 A.M. Continued Departmental Discussion

1. Resolution Establishing No Parking on Nahahum Canyon Road
2. Safe Streets and Roads for All Grant Agreement
3. Event Permit – Manson Apple Blossom Parade
4. Event Permit – Lake Chelan Rotary Club Cycle Chelan 2024
5. Open Item

9:47:55 A.M. Action

Upon motion and second by Commissioner Smith and Gering, the Commission unanimously approves the action items as follows:

1. Resolution # 2024-31 RE: Establishing No Parking on Nahahum Canyon Road
2. Approve Safe Streets and Roads for All Grant Agreement 20240506A5-8

9:52:16 A.M. Executive Session RE: Pending Litigation

Upon motion and second by Commissioners Gering and Smith, the Commission unanimously approves to move into a 10-Minute Executive Session Pursuant to RCW 42.30.110(iii), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

Extend Executive Session by 5 minutes– Public Notified

10:07:38 A.M. Moved Back to Regular Session

10:08:21 A.M. Recess

10:21:05 A.M. Back in Session

10:21:05 A.M. Community Development Director Deanna Walter

Discussion

1. Departmental Update

10:25:56 A.M. Recess

10:30:03 A.M. Back in Session

**10:30:17 A.M. Executive Session with Deputy Prosecuting Attorney Susan Hinkle RE:
Pending Litigation**

Upon motion and second by Commissioners Gering and Smith, the Commission unanimously approves to move into a 15-Minute Executive Session Pursuant to RCW 42.30.110(iii), to discuss with Deputy Prosecuting Attorney Susan Hinkle matters relating to potential litigation.

Extend Executive Session by 46 minutes– Public Notified

11:30:30 A.M. Back in Session

11:33:54 A.M. City of Wenatchee Mayor Mike Poirier

11:56:43 A.M. Adjourn

Board adjourns until Monday, May 13, 2024.

Weekly Voucher Approval for Payment	20240506B4-1
Current Expense	\$831,576.43
Other Funds	<u>\$933,186.47</u>
Total All Funds	\$1,764,762.90

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

ANABEL TORRES, Clerk of the Board

CHELAN COUNTY AUDITOR - WEEKLY VOUCHER APPROVAL BY FUND

Issue Date: 5/17/2024

010	Current Expense	
010	Assessor	37.93
015	Auditor	4,647.69
020	Community Development	3,125.28
030	Human Resources	1,986.09
040	Clerk	18.27
045	Commissioners	488.37
050	Coroner	89.46
052	Information Technology	4,454.57
055	Facilities Maintenance	26,013.88
065	District Court	5.21
066	District Court Probation	26.69
075	Extension	1,507.67
085	Juvenile	11,387.98
105	Non-Departmental	86,511.91
139	Child Support Enforcement	89.46
140	Prosecuting Attorney	2,497.58
145	Sheriff	9,961.44
155	Superior Court	3,224.56
165	Treasurer	3.93
	Current Expense	156,077.97
101	Solid Waste	15,240.54
103	Solid Waste Planning	437.00
107	Flood Control	328.60
110	County Roads	42,973.64
115	Auditor's O & M	271.72
117	Boating Safety	1,894.16
118	Wenatchee River County Park	1,967.88
120	Expo Center	15,935.96
121	Fair	1.45
122	Sheriff Donation	974.52
124	Farm Worker Housing	5,137.34
128	Noxious Weeds	300.98
140	Cashmere Dryden Airport	218.14
142	Columbia River Drug Task Force	6,746.99
145	Law Library	552.00

150	Regional Justice Center	21,859.76
160	Mental Health & Retardation	169.83
163	Community Services & Housing	211,350.74
165	Treasurer's Operation & Maintenan	115.43
180	Natural Resources Department	67,304.88
185	RJC Prisoner	3,378.88
190	Criminal Justice Sales Tax	14,666.10
198	Distressed Counties Tax	51,833.28
510	Equipment Rental & Revolving	9,946.67
525	Industrial Insurance	4,369.53
530	Motor Pool	24,358.80
	Total of Other Funds:	502,334.82
	Grand Total of All Funds:	658,412.79

We, the undersigned, duly elected Board of Chelan County Commissioners, hereby certify that we have examined and approved payment for goods and services for accounts payable on this _____ day of _____ 2024.

_____ **Date:** _____

_____ **Date:** _____

_____ **Date:** _____

BUDGET STATUS REPORT

as of 5/9/2024

	TOTAL BUDGET	ACTUAL EXPENDITURES	REMAINING BUDGET
Current Expense - 010			
Assessor - 010			
Total 10s-20s	1,556,006.00	484,160.54	1,071,845.46
Total 30s-90s	<u>229,191.00</u>	<u>61,365.59</u>	<u>167,825.41</u>
TOTAL Assessor	1,785,197.00	545,526.13	1,239,670.87
Auditor - 015			
Total 10s-20s	1,276,610.00	366,116.15	910,493.85
Total 30s-90s	<u>338,133.00</u>	<u>211,204.92</u>	<u>126,928.08</u>
TOTAL Auditor	1,614,743.00	577,321.07	1,037,421.93
Board Of Equalization - 016			
TOTAL Board Of Equalization	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Boundary Review Board - 017			
Total 10s-20s	2,721.00	0.00	2,721.00
Total 30s-90s	<u>14,635.00</u>	<u>2,436.25</u>	<u>12,198.75</u>
TOTAL Boundary Review Board	17,356.00	2,436.25	14,919.75
Community Development - 020			
Total 10s-20s	2,690,777.00	853,177.05	1,837,599.95
Total 30s-90s	<u>574,124.00</u>	<u>102,312.24</u>	<u>471,811.76</u>
TOTAL Community Development	3,264,901.00	955,489.29	2,309,411.71
Fire Prevention & Investigation - 025			
Total 10s-20s	296,112.00	70,477.86	225,634.14
Total 30s-90s	<u>61,865.00</u>	<u>15,591.20</u>	<u>46,273.80</u>
TOTAL Fire Prevention & Investigation	357,977.00	86,069.06	271,907.94
Human Resources - 030			
Total 10s-20s	153,868.00	50,234.84	103,633.16
Total 30s-90s	<u>109,677.00</u>	<u>47,013.14</u>	<u>62,663.86</u>
TOTAL Human Resources	263,545.00	97,247.98	166,297.02
Clerk - 040			
Total 10s-20s	1,668,687.00	541,539.67	1,127,147.33
Total 30s-90s	<u>188,698.00</u>	<u>52,792.58</u>	<u>135,905.42</u>
TOTAL Clerk	1,857,385.00	594,332.25	1,263,052.75
Commissioners - 045			
Total 10s-20s	1,057,812.00	340,147.46	717,664.54
Total 30s-90s	<u>159,996.00</u>	<u>47,306.14</u>	<u>112,689.86</u>
TOTAL Commissioners	1,217,808.00	387,453.60	830,354.40
Coroner - 050			
Total 10s-20s	265,340.00	85,205.59	180,134.41
Total 30s-90s	<u>76,341.00</u>	<u>17,893.81</u>	<u>58,447.19</u>
TOTAL Coroner	341,681.00	103,099.40	238,581.60
Information Technology - 052			
Total 10s-20s	1,052,965.00	318,113.31	734,851.69
Total 30s-90s	<u>236,996.00</u>	<u>114,249.26</u>	<u>122,746.74</u>
TOTAL Information Technology	1,289,961.00	432,362.57	857,598.43

BUDGET STATUS REPORT

as of 5/9/2024

	TOTAL BUDGET	ACTUAL EXPENDITURES	REMAINING BUDGET
Facilities Maintenance - 055			
Total 10s-20s	1,416,900.00	466,309.08	950,590.92
Total 30s-90s	849,249.00	341,268.19	507,980.81
TOTAL Facilities Maintenance	2,266,149.00	807,577.27	1,458,571.73
District Court - 065			
Total 10s-20s	1,784,432.00	515,263.70	1,269,168.30
Total 30s-90s	151,478.00	48,486.76	102,991.24
TOTAL District Court	1,935,910.00	563,750.46	1,372,159.54
District Court Probation - 066			
Total 10s-20s	570,721.00	180,796.90	389,924.10
Total 30s-90s	52,986.00	12,060.24	40,925.76
TOTAL District Court Probation	623,707.00	192,857.14	430,849.86
Extension - 075			
Total 10s-20s	87,111.00	19,436.22	67,674.78
Total 30s-90s	309,443.00	59,401.98	250,041.02
TOTAL Extension	396,554.00	78,838.20	317,715.80
Juvenile - 085			
Total 10s-20s	3,403,267.00	1,109,610.06	2,293,656.94
Total 30s-90s	543,717.00	174,496.21	369,220.79
TOTAL Juvenile	3,946,984.00	1,284,106.27	2,662,877.73
Non-Departmental - 105			
Total 10s-20s	576,880.00	164,037.77	412,842.23
Total 30s-90s	12,429,508.00	5,084,936.64	7,344,571.36
TOTAL Non-Departmental	13,006,388.00	5,248,974.41	7,757,413.59
*** Title Not Found *** - 135			
TOTAL *** Title Not Found ***	0.00	0.00	0.00
Child Support Enforcement - 139			
Total 10s-20s	277,430.00	61,526.15	215,903.85
Total 30s-90s	65,792.00	7,978.39	57,813.61
TOTAL Child Support Enforcement	343,222.00	69,504.54	273,717.46
Prosecuting Attorney - 140			
Total 10s-20s	3,131,534.00	989,767.66	2,141,766.34
Total 30s-90s	244,421.00	68,571.76	175,849.24
TOTAL Prosecuting Attorney	3,375,955.00	1,058,339.42	2,317,615.58
Sheriff - 145			
Total 10s-20s	11,779,445.00	4,121,372.49	7,658,072.51
Total 30s-90s	4,371,375.00	923,046.76	3,448,328.24
TOTAL Sheriff	16,150,820.00	5,044,419.25	11,106,400.75
Superior Court - 155			
Total 10s-20s	1,422,784.00	428,835.52	993,948.48
Total 30s-90s	296,755.00	104,181.71	192,573.29
TOTAL Superior Court	1,719,539.00	533,017.23	1,186,521.77
Treasurer - 165			
Total 10s-20s	714,404.00	215,703.84	498,700.16
Total 30s-90s	95,509.00	41,152.42	54,356.58
TOTAL Treasurer	809,913.00	256,856.26	553,056.74

BUDGET STATUS REPORT

as of 5/9/2024

	<u>TOTAL BUDGET</u>	<u>ACTUAL EXPENDITURES</u>	<u>REMAINING BUDGET</u>
TOTAL Current Expense	56,585,695.00	18,919,578.05	37,666,116.95
Traffic Safety - 014			
Total 30s-90s	150,515.00	37,819.11	112,695.89
TOTAL Traffic Safety	150,515.00	37,819.11	112,695.89
Solid Waste - 101			
Total 10s-20s	568,862.00	175,302.00	393,560.00
Total 30s-90s	3,570,652.00	779,761.56	2,790,890.44
TOTAL Solid Waste	4,139,514.00	955,063.56	3,184,450.44
Solid Waste Planning - 103			
Total 10s-20s	221,965.00	130,013.72	91,951.28
Total 30s-90s	150,647.00	20,618.59	130,028.41
TOTAL Solid Waste Planning	372,612.00	150,632.31	221,979.69
Surface & Storm Water - 105			
Total 10s-20s	125,331.00	22,450.73	102,880.27
Total 30s-90s	792,666.00	60,050.83	732,615.17
TOTAL Surface & Storm Water	917,997.00	82,501.56	835,495.44
Flood Control - 107			
Total 10s-20s	91,650.00	6,867.54	84,782.46
Total 30s-90s	1,285,327.00	33,081.98	1,252,245.02
TOTAL Flood Control	1,376,977.00	39,949.52	1,337,027.48
County Roads - 110			
Total 10s-20s	7,489,817.00	2,237,163.79	5,252,653.21
Total 30s-90s	13,053,135.00	1,743,090.84	11,310,044.16
TOTAL County Roads	20,542,952.00	3,980,254.63	16,562,697.37
Drug Enforcement - 112			
Total 30s-90s	10,000.00	0.00	10,000.00
TOTAL Drug Enforcement	10,000.00	0.00	10,000.00
Felony Seizure & Forfeiture - 113			
Total 30s-90s	15,509.00	2.19	15,506.81
TOTAL Felony Seizure & Forfeiture	15,509.00	2.19	15,506.81

BUDGET STATUS REPORT

as of 5/9/2024

	TOTAL BUDGET	ACTUAL EXPENDITURES	REMAINING BUDGET
Auditor's O & M - 115			
Total 30s-90s	170,685.00	17,770.01	152,914.99
TOTAL Auditor's O & M	<u>170,685.00</u>	<u>17,770.01</u>	<u>152,914.99</u>
Boating Safety - 117			
Total 10s-20s	40,000.00	0.00	40,000.00
Total 30s-90s	81,094.00	6,181.82	74,912.18
TOTAL Boating Safety	<u>121,094.00</u>	<u>6,181.82</u>	<u>114,912.18</u>
Wenatchee River County Park - 118			
Total 10s-20s	190,755.00	43,209.85	147,545.15
Total 30s-90s	179,601.00	35,846.23	143,754.77
TOTAL Wenatchee River County Park	<u>370,356.00</u>	<u>79,056.08</u>	<u>291,299.92</u>
Ohme Gardens - 119			
Total 10s-20s	303,189.00	59,533.13	243,655.87
Total 30s-90s	164,584.00	19,394.02	145,189.98
TOTAL Ohme Gardens	<u>467,773.00</u>	<u>78,927.15</u>	<u>388,845.85</u>
Expo Center - 120			
Total 10s-20s	133,887.00	39,166.44	94,720.56
Total 30s-90s	617,387.00	38,656.22	578,730.78
TOTAL Expo Center	<u>751,274.00</u>	<u>77,822.66</u>	<u>673,451.34</u>
Fair - 121			
Total 10s-20s	85,211.00	14,964.61	70,246.39
Total 30s-90s	251,842.00	10,623.70	241,218.30
TOTAL Fair	<u>337,053.00</u>	<u>25,588.31</u>	<u>311,464.69</u>
Sheriff Donation - 122			
Total 30s-90s	15,551.00	987.31	14,563.69
TOTAL Sheriff Donation	<u>15,551.00</u>	<u>987.31</u>	<u>14,563.69</u>
Farm Worker Housing - 124			
Total 10s-20s	117,348.00	24,418.44	92,929.56
Total 30s-90s	326,167.00	47,305.79	278,861.21
TOTAL Farm Worker Housing	<u>443,515.00</u>	<u>71,724.23</u>	<u>371,790.77</u>

BUDGET STATUS REPORT

as of 5/9/2024

	TOTAL BUDGET	ACTUAL EXPENDITURES	REMAINING BUDGET
Horticulture Pest & Disease - 125			
Total 10s-20s	282,516.00	69,747.54	212,768.46
Total 30s-90s	<u>92,740.00</u>	<u>21,763.62</u>	<u>70,976.38</u>
TOTAL Horticulture Pest & Disease	375,256.00	91,511.16	283,744.84
REET Technology - 126			
Total 30s-90s	<u>114,954.00</u>	<u>11,971.60</u>	<u>102,982.40</u>
TOTAL REET Technology	114,954.00	11,971.60	102,982.40
Noxious Weeds - 128			
Total 10s-20s	348,783.00	110,913.20	237,869.80
Total 30s-90s	<u>174,011.00</u>	<u>26,374.87</u>	<u>147,636.13</u>
TOTAL Noxious Weeds	522,794.00	137,288.07	385,505.93
Trial Court Improvement - 129			
Total 30s-90s	<u>393,354.00</u>	<u>36,220.21</u>	<u>357,133.79</u>
TOTAL Trial Court Improvement	393,354.00	36,220.21	357,133.79
911 Communications - 132			
Total 30s-90s	<u>4,000,000.00</u>	<u>1,215,995.89</u>	<u>2,784,004.11</u>
TOTAL 911 Communications	4,000,000.00	1,215,995.89	2,784,004.11
Cashmere Dryden Airport - 140			
Total 10s-20s	16,834.00	5,580.71	11,253.29
Total 30s-90s	<u>136,449.00</u>	<u>43,759.88</u>	<u>92,689.12</u>
TOTAL Cashmere Dryden Airport	153,283.00	49,340.59	103,942.41
Columbia River Drug Task Force - 142			
Total 30s-90s	<u>238,098.00</u>	<u>113,698.86</u>	<u>124,399.14</u>
TOTAL Columbia River Drug Task Force	238,098.00	113,698.86	124,399.14
Law Library - 145			
Total 30s-90s	<u>47,926.00</u>	<u>6,079.78</u>	<u>41,846.22</u>
TOTAL Law Library	47,926.00	6,079.78	41,846.22

BUDGET STATUS REPORT

as of 5/9/2024

	TOTAL BUDGET	ACTUAL EXPENDITURES	REMAINING BUDGET
Regional Justice Center - 150			
Total 10s-20s	9,376,072.00	2,895,924.00	6,480,148.00
Total 30s-90s	<u>2,940,829.00</u>	<u>906,173.44</u>	<u>2,034,655.56</u>
TOTAL Regional Justice Center	12,316,901.00	3,802,097.44	8,514,803.56
Veteran's Relief - 155			
Total 10s-20s	159,726.00	45,713.74	114,012.26
Total 30s-90s	<u>33,140.00</u>	<u>7,025.94</u>	<u>26,114.06</u>
TOTAL Veteran's Relief	192,866.00	52,739.68	140,126.32
Mental Health - 160			
Total 10s-20s	402,876.00	133,935.95	268,940.05
Total 30s-90s	<u>254,379.00</u>	<u>27,614.26</u>	<u>226,764.74</u>
TOTAL Mental Health	657,255.00	161,550.21	495,704.79
Community Services & Housing - 163			
Total 10s-20s	212,747.00	53,143.93	159,603.07
Total 30s-90s	<u>4,322,956.00</u>	<u>1,272,372.46</u>	<u>3,050,583.54</u>
TOTAL Community Services & Housing	4,535,703.00	1,325,516.39	3,210,186.61
Treasurer's Operation & Maintenance - 165			
Total 30s-90s	<u>18,269.00</u>	<u>1,888.45</u>	<u>16,380.55</u>
TOTAL Treasurer's Operation & Maintenance	18,269.00	1,888.45	16,380.55
Tourist & Convention - 170			
Total 30s-90s	<u>3,012,704.00</u>	<u>746,656.36</u>	<u>2,266,047.64</u>
TOTAL Tourist & Convention	3,012,704.00	746,656.36	2,266,047.64
Election Reserve - 175			
Total 30s-90s	<u>11,545.00</u>	<u>11.21</u>	<u>11,533.79</u>
TOTAL Election Reserve	11,545.00	11.21	11,533.79
Natural Resources Department - 180			
Total 10s-20s	1,802,620.00	497,968.06	1,304,651.94
Total 30s-90s	<u>20,726,627.00</u>	<u>1,163,633.17</u>	<u>19,562,993.83</u>
TOTAL Natural Resources Department	22,529,247.00	1,661,601.23	20,867,645.77

BUDGET STATUS REPORT

as of 5/9/2024

	TOTAL BUDGET	ACTUAL EXPENDITURES	REMAINING BUDGET
Water Resources Fund - 181			
Total 30s-90s	219,500.00	79,324.92	140,175.08
TOTAL Water Resources Fund	219,500.00	79,324.92	140,175.08
RJC Prisoner - 185			
Total 10s-20s	62,429.00	20,617.58	41,811.42
Total 30s-90s	225,388.00	77,257.88	148,130.12
TOTAL RJC Prisoner	287,817.00	97,875.46	189,941.54
Forest Title III - 186			
Total 30s-90s	110,000.00	25,248.57	84,751.43
TOTAL Forest Title III	110,000.00	25,248.57	84,751.43
Criminal Justice Sales Tax - 190			
Total 10s-20s	302,875.00	74,326.88	228,548.12
Total 30s-90s	2,437,849.00	63,304.52	2,374,544.48
TOTAL Criminal Justice Sales Tax	2,740,724.00	137,631.40	2,603,092.60
CASA - 191			
Total 30s-90s	49,742.00	12,435.00	37,307.00
TOTAL CASA	49,742.00	12,435.00	37,307.00
Substance Abuse - 193			
Total 30s-90s	180,000.00	34,110.00	145,890.00
TOTAL Substance Abuse	180,000.00	34,110.00	145,890.00
ARPA - 197			
Total 30s-90s	3,850,275.00	1,275,024.47	2,575,250.53
TOTAL ARPA	3,850,275.00	1,275,024.47	2,575,250.53
Rural Counties Tax - 198			
Total 10s-20s	174,874.00	58,606.60	116,267.40
Total 30s-90s	6,513,800.00	333,378.44	6,180,421.56
TOTAL Rural Counties Tax	6,688,674.00	391,985.04	6,296,688.96
REET 1 Capital Improvement - 301			
Total 30s-90s	2,009,215.00	106,631.34	1,902,583.66
TOTAL REET 1 Capital Improvement	2,009,215.00	106,631.34	1,902,583.66

BUDGET STATUS REPORT

as of 5/9/2024

	TOTAL BUDGET	ACTUAL EXPENDITURES	REMAINING BUDGET
REET 2 Capital Improvement - 302			
Total 30s-90s	1,000,368.00	929.19	999,438.81
TOTAL REET 2 Capital Improvement	1,000,368.00	929.19	999,438.81
Equipment Rental & Revolving - 510			
ER Services - 001			
Total 10s-20s	1,064,851.00	356,256.42	708,594.58
Total 30s-90s	3,495,669.00	658,404.12	2,837,264.88
TOTAL ER Services	4,560,520.00	1,014,660.54	3,545,859.46
TOTAL Equipment Rental & Revolving	4,560,520.00	1,014,660.54	3,545,859.46
Industrial Insurance - 525			
Total 10s-20s	106,528.00	32,990.42	73,537.58
Total 30s-90s	1,187,915.00	515,994.82	671,920.18
TOTAL Industrial Insurance	1,294,443.00	548,985.24	745,457.76
Health Insurance - 526			
Total 10s-20s	105,840.00	17,008.44	88,831.56
Total 30s-90s	8,653,772.00	2,907,945.66	5,745,826.34
TOTAL Health Insurance	8,759,612.00	2,924,954.10	5,834,657.90
Motor Pool - 530			
Total 10s-20s	235,373.00	77,916.19	157,456.81
Total 30s-90s	1,524,580.00	647,162.75	877,417.25
TOTAL Motor Pool	1,759,953.00	725,078.94	1,034,874.06
Unemployment Compensation - 535			
Total 30s-90s	90,096.00	29,254.04	60,841.96
TOTAL Unemployment Compensation	90,096.00	29,254.04	60,841.96
Insurance Admin & Purchasing - 540			
Total 30s-90s	3,006,369.00	648,652.14	2,357,716.86
TOTAL Insurance Admin & Purchasing	3,006,369.00	648,652.14	2,357,716.86

Invoice #	Vendor #	Vendor Full Name	Description	Total Amount	Document Group
1113067 May24	100329	CASCADE QUALITY WATER	WATER	\$59.78	andrea
44726456	138867	FIRST-CITIZENS BANK & TRUST CO	DESIGN JET LEASE	\$271.72	andrea
066160	102186	K&H INTEGRATED PRINT SOLUTIONS	APRIL ELECTION	\$2,845.35	andrea
1626374	138409	KELLEY CREATE	COPIER	\$236.64	andrea
24-764	100076	LONG BUSINESS FORMS	LASER CHECKS	\$1,394.78	andrea
50970	100545	PACIFIC SECURITY	ELECTION SECURITY	\$105.00	andrea
PIN17524-1	139122	AARDVARK	C. EAKLE, PROJECT 7/RIFLE PLATE/LEVEL 3++ICW/LTWT/SAPI X-LARGE 339113PA	\$8.41	brennaw
1313-4PKC-J9XT	136436	AMAZON CAPITAL SERVICES	WHISTLE X6, MIRROR X6, HEADLAMP X6, TARP, TEAMS-SAR, MCLEOD	\$735.85	brennaw
1C19-LWYD-6HVX	136436	AMAZON CAPITAL SERVICES	CASHMERE, LAKE, PAPER TOWELS, LIGHT BULBS	\$180.24	brennaw
1FWN-DQYH-3DHG	136436	AMAZON CAPITAL SERVICES	HONDA PORTABLE GENERATOR, EM, SAR	\$974.52	brennaw
1LRV-DKWJ-RJ1R	136436	AMAZON CAPITAL SERVICES	EM FOR ASU, GRN PIN STAND. BOW SHACKLES W/SAFETY BOLT X2	\$58.80	brennaw
13HT-W4GR-FLPG	136436	AMAZON CAPITAL SERVICES	KOZMA FOR KENOYER, STOCK; SAFARILAND LEVEL 3 RETENTION DUTY HOLSTER X4	\$746.80	brennaw
0424	140579	AUSTIN, CRYSTAL	OFFICE CLEANING, CHELAN OFFICE, 4/3, 4/10, 4/18, 4/25	\$160.00	brennaw
BA29761	100357	BALLARD SERVICES INC	24C03420, EDWARD DOMINGUEZ, 4/19/24, CCRJ, LEGAL BLOOD DRAW	\$100.00	brennaw
192644	101183	BOB FEIL BOATS & MOTORS	DRIVE SLEEVE 835290Q1, MARINE	\$32.46	brennaw
316	114805	BROOKS MESSENGER SERVICE	SERVICE - MAY 2024, ATTN: LYNNE	\$175.00	brennaw
77987	100329	CASCADE QUALITY WATER	BOTTLED WATER DELIVERED 03/27/2024, QUANTITY 10	\$81.60	brennaw
78393	100329	CASCADE QUALITY WATER	BOTTLED WATER DELIVERED 04/10/2024, QUANTITY 5, AND FUEL SURCHARGE	\$44.06	brennaw
78635	100329	CASCADE QUALITY WATER	BOTTLED WATER DELIVERED 04/24/2024, QUANTITY 6	\$48.96	brennaw
78790	100329	CASCADE QUALITY WATER	RENTAL COOLER (2) FOR SERV. FROM 4/26-5/25, RENTAL COOLER (1), SERV: 4/26-5/25	\$36.83	brennaw
280203312024	100457	CHELAN CO SHERIFF REV FUND	CK 2802 - MARCH 2024 MINIMUM COMMITMENT AND TAX OL - ONLINE SUBSCRIPTIONS	\$217.60	brennaw
278704182024	100457	CHELAN CO SHERIFF REV FUND	A.MUSGROVE, SAN DIEGO, DV CONFERENCE, ADV. TRAVEL	\$379.50	brennaw
278804252024	100457	CHELAN CO SHERIFF REV FUND	N. HUNTER, KENNEWICK, BMLE INSTRUCTOR, CK#2788	\$352.00	brennaw
279105022024	100457	CHELAN CO SHERIFF REV FUND	P. NELSON ADVANCE TRAVEL SUQUAMISH WHIA CONFERENCE	\$189.00	brennaw
CP-0126667	116872	COLEMAN OIL COMPANY	VEHICLE #N255 AND VEHICLE #270, GAS E10 87 REGULAR, APRIL 2024	\$434.21	brennaw
027638011	138155	GALLS LLC	SUTHERLAND, VERTX MENS FUSION FLEX PANT X2	\$185.05	brennaw
027706318	138155	GALLS LLC	KENNY JUMPSUIT, LIGHT WEIGHT JUMPSUIT	\$557.99	brennaw
027706324	138155	GALLS LLC	MORAN/NAMETAGS, 511 TACTICAL BIG HORN JACKET	\$106.12	brennaw
027706333	138155	GALLS LLC	FOREMAN-JUMPSUIT, HEAVYWEIGHT SCHOELLER JUMPSUIT	\$662.99	brennaw
027706363	138155	GALLS LLC	NEW HIRES/STOCK, GALLS BARRIER TAPE, RADIO POUCH	\$193.52	brennaw
027707071	138155	GALLS LLC	FRANKLIN/STOCK, VERTX MENS FUSION FLEX PANTS	\$272.13	brennaw
027707106	138155	GALLS LLC	NEW HIRES/STOCK, VERTX MENS FUSION FLEX PANT	\$358.23	brennaw
39	139681	GFC SERVICES	COMMERCIAL JANITORIAL CLEANING SERVICES, CCSO, APRIL 2024	\$300.00	brennaw
40	139681	GFC SERVICES	COMMERCIAL JANITORIAL CLEANING SERVICES, CASHMERE & LEAVENWORTH, APRIL 2024	\$750.00	brennaw
05032024gollehon	140480	GOLLEHON, REBECCA J	APRIL CRDTF OFFICE CLEANING	\$200.00	brennaw
365443	100031	JERRYS AUTO SUPPLY	B & C OIL QUARTS, MCLEOD	\$8.12	brennaw
11288963	103946	LANGUAGE LINE SERVICES	OVER-THE-PHONE INTERPRETATION	\$263.72	brennaw
1170550-20240430	111079	LEXISNEXIS RISK DATA MANAGEMEN	APRIL 2024 MINIMUM COMMITMENT AND TAX OL - ONLINE SUBSCRIPTIONS	\$217.60	brennaw
MUSGROVE 04/21/2024	127555	MUSGROVE, ADAM	MUSGROVE SAN DIEGO DV CONFERENCE PERSONAL EXPENSE VOUCHER	\$663.21	brennaw
MUSGROVE 04302024	127555	MUSGROVE, ADAM	MUSGROVE, EYEWEAR REIMBURSE, COSTCO	\$542.96	brennaw

364835544001	140714	ODP BUSINESS SOLUTIONS LLC	BHU NEW HIRE DESK	\$169.83	brennaw
364681398001	140714	ODP BUSINESS SOLUTIONS LLC	B.WYATT OFFICE EQUIPMENT	\$36.33	brennaw
366225598001	140714	ODP BUSINESS SOLUTIONS LLC	SHEARS; PAD, PERF; ENVELOPE, CLSP	\$39.16	brennaw
02292024laces	138738	PERFORMANCE FOOTWEAR	10 SECONDS ATHLETIC OVAL LACES, MOODY	\$4.35	brennaw
03282024anderson	138738	PERFORMANCE FOOTWEAR	BRUCE ANDERSON, HOKA BONDI 8 MENS SHOES	\$179.52	brennaw
04012024haynes	138738	PERFORMANCE FOOTWEAR	MONIKA HAYNES, ON CLOUDWANDER WATERPROOF WOMENS	\$195.83	brennaw
04172024mccomas	138738	PERFORMANCE FOOTWEAR	LUCAS MCCOMAS 1294, HOKA KAHUA 2 GTX MENS SHOES	\$261.12	brennaw
547932-2	119350	PROFORCE LAW ENFORCEMENT	PTA ENTRY II X 24X48 HORZ HNDL, REMAINING BALANCE AFTER CK#934591	\$7.98	brennaw
MS-010852	100006	PUD # 1 OF CHELAN COUNTY	ANNUAL BILLING FOR USE OF CHELAN PUD RESCUE BOAT	\$216.60	brennaw
05062024PUD APRIL	100006	PUD # 1 OF CHELAN COUNTY	PUD BILL FOR 210 AND 206 EASY ST LOCATIONS 3/28-4/26/2024	\$221.10	brennaw
5069386763	125355	RICOH USA INC	CONTRACT#: 4901222, RICOH MP6503SP, 5/1/24	\$17.67	brennaw
5069387399	125355	RICOH USA INC	CONTRACT #: 5049985, RICOH IMC6000, 5/1/24	\$122.15	brennaw
5069387510	125355	RICOH USA INC	CONTRACT#:5451939, RICOH IMC4500, 5/1/24	\$22.82	brennaw
8161	132287	RJ'S MARINE	SERVICE DONE ON '99 NORTH RIVER W/YAMAHA O/B 150HP W/1755 HRS PORT & 1756HRS ST	\$1,164.74	brennaw
242508-2024041	126489	TRANSUNION RISK & ALTERNATIVE	APRIL 2024 BILLING	\$81.61	brennaw
I2406347	133164	WASHINGTON STATE PATROL	ACCT WA0040000, BACKGROUND CHECKS FOR APRIL 2024	\$503.50	brennaw
1602222	140881	WEST MARINE PRO	KNOB-WHEEL 'POWER KNOB' S/S, WB BELLEVUE LOCATION	\$128.36	brennaw
1360 052024	143563	WYATT, BRENNNA	B.WYATT MILEAGE FOR 5.14.24, PERSONAL EXPENSE VOUCHER, CHELAN	\$32.16	brennaw
0309 04252024	138760	ZIPLY FIBER	SERVICE FROM 4/25-5/24/24	\$79.03	brennaw
132	142653	BRADFORD LAW FIRM PLLC	ATTORNEY SERVICES - ARROYO GUARDIANSHIP - UGA 24-4-439-04	\$750.00	carols
133	142653	BRADFORD LAW FIRM PLLC	ATTY SERVICES - SANCHEZ ROMERO GUARDIANSHIP - UGA 24-4-48-04	\$75.00	carols
134	142653	BRADFORD LAW FIRM PLLC	ATTY SERVICES - CERROS GUARDIANSHIP - UGA 24-4-92-04	\$135.00	carols
135	142653	BRADFORD LAW FIRM PLLC	ATTY SERVICES - EMBRY GUARDIANSHIP - UGA 24-4-110-04	\$30.00	carols
200	114805	BROOKS MESSENGER SERVICE	MAY 2024 MESSENGER SERVICE	\$110.00	carols
Finn 05/02/2024	125819	FINN, ALICIA	COURT VISITOR TRUDELL GUARDIANSHIP 24-4-00143-04 - UGA	\$500.00	carols
Jourdan 5/2/2024	141484	JOURDAN, ROBERT	SPRING CONFERENCE - REIMBURSEMENT FOOD/MILEAGE	\$462.50	carols
41012887	100252	MATTHEW BENDER & CO INC	BOOKS/REFRENCES - APRIL 2024	\$36.99	carols
Monnette 05/02/2024	101010	MONNETTE LAW FIRM PS	ATTORNEY SERVICES TRUDELL GUARDIANSHIP 24-4-00143-04 - UGA	\$600.00	carols
3095074826	108956	RELX INC DBA LEXISNEXIS	BOOKS.REFRENCES APRIL 01- 30, 2024	\$552.00	carols
Sugg-Mathena 5/7/24	110688	SUGG-MATHENA, FONAL	SPRING CONFERENCE - REIMBURSEMENT FOOD/MILEAGE	\$202.04	carols
9962395192	100086	VERIZON WIRELESS	JUDGES PHONE MAR 23- APR 23	\$262.81	carols
9962395193	100086	VERIZON WIRELESS	P4P PHONE MAR 24- APR 23	\$52.36	carols
010140050624	102903	BARBARA SCOVILLE LLC	TRANSCRIPTION SERVICES	\$118.80	cindyd
6912	119973	BRITTINGHAM, AMY MICHELLE	TRANSCRIPTION SERVICES	\$297.00	cindyd
309	114805	BROOKS MESSENGER SERVICE	LEGAL MESSENGER SERVICE	\$480.00	cindyd
3095064205	108956	RELX INC DBA LEXISNEXIS	BOOKS & REFERENCES	\$776.68	cindyd
850180917	100254	THOMSON REUTERS WEST PYMNT CTR	BOOKS & REFERENCES	\$794.59	cindyd
ABC04/30/2024	100366	ABC LEGAL SERVICES LLC	SERVICE OF PROCESS	\$88.51	cindyk
05012024	142454	BARRY, CELESTE YERBA	CONFERENCE BARRY	\$104.52	cindyw
3461	100051	KOTTKAMP & YEDINAK PLLC	AA 24-039 ROWE	\$920.00	cindyw
3462	100051	KOTTKAMP & YEDINAK PLLC	CUPA 23-377	\$280.00	cindyw
3465	100051	KOTTKAMP & YEDINAK PLLC	AA 24-134	\$420.00	cindyw
3467	100051	KOTTKAMP & YEDINAK PLLC	AA 24-027	\$740.00	cindyw
357333874001	100470	OFFICE DEPOT CREDIT PLAN	OFFICE SUPPLIES	\$13.58	cindyw
364166608001	100470	OFFICE DEPOT CREDIT PLAN	OFFICE SUPPLIES	\$69.65	cindyw

9961558903	100086	VERIZON WIRELESS	VERIZON	\$546.46	cindyw
21733	135680	EMERALD CITY STATEWIDE	FENCE RENTAL	\$2,747.20	edmundog
8056264	117627	GONZALEZ, EDMUNDO R	SHARP COMMERCIAL MICROWAVE	\$325.20	edmundog
2735000000	100006	PUD # 1 OF CHELAN COUNTY	GENERAL SERVICES	\$243.81	edmundog
126	118883	VIDALS CLEANING & JANITORIAL	EXTRA HELP 4/28/24 - 5/04/24 HOLD CHECK	\$1,250.00	edmundog
509667135103 0702-5	138760	ZIPLY FIBER	ZIPLY FIBER	\$571.13	edmundog
5/1/2024	100127	CITY OF CASHMERE	CITY OF CASHMERE	\$218.14	ginas
396381-02	127365	A-1 INDUSTRIAL SUPPLY	Supplies - 510	\$1,122.01	jamiep
84799	100023	APPLE VALLEY PUMPING	Profesional Services - 110	\$130.00	jamiep
397753	101249	ARROW CONSTRUCTION SUPPLY	Supplies - 510	\$616.86	jamiep
397825	101249	ARROW CONSTRUCTION SUPPLY	Supplies - 110	\$7,346.55	jamiep
9503700724	100129	BDI	Supplies - 510	\$942.24	jamiep
04-CASH	100329	CASCADE QUALITY WATER	Supplies - 1076454	\$5.93	jamiep
04-CHELAN	100329	CASCADE QUALITY WATER	Supplies - 1067511	\$5.93	jamiep
04-DRYDEN	100329	CASCADE QUALITY WATER	Supplies - 1002856	\$23.20	jamiep
04-ENT	100329	CASCADE QUALITY WATER	Supplies - 1029040	\$5.91	jamiep
04-LEAV	100329	CASCADE QUALITY WATER	Supplies - 1077064	\$5.93	jamiep
04-MP	100329	CASCADE QUALITY WATER	Supplies - 1107077	\$49.99	jamiep
04-SHOP	100329	CASCADE QUALITY WATER	Supplies - 1051846	\$26.99	jamiep
04-SIGN	100329	CASCADE QUALITY WATER	Supplies - 1090190	\$43.85	jamiep
04-SURVEY	100329	CASCADE QUALITY WATER	Supplies - 1090216	\$2.71	jamiep
04-WEN	100329	CASCADE QUALITY WATER	Supplies - 1075936	\$28.13	jamiep
22044	134176	CHELAN SAND & GRAVEL LLC	Supplies - 110	\$646.89	jamiep
4190326296	100073	CINTAS	Supplies - 110	\$97.34	jamiep
4191044394	100073	CINTAS	Professional Services - 510	\$268.36	jamiep
05-CITY OF LEAV	100383	CITY OF LEAVENWORTH	Professional Services - 110	\$151.76	jamiep
CP0120217	116872	COLEMAN OIL COMPANY	Supplies - 530	\$16,109.55	jamiep
A6731D0E- 0027	142648	COLUMN SOFTWARE PBC	Professional Services - 110	\$173.48	jamiep
A6731D0E- 0028	142648	COLUMN SOFTWARE PBC	Professional Services - 110	\$195.81	jamiep
DETAMORE-5- 1	116490	DETAMORE, JASON	Professional Services -	\$328.60	jamiep
196	142301	GEORGES AUTO DETAIL LLC	Professional Services - 530	\$326.10	jamiep
845515-1	101146	IBS INCORPORATED	Supplies - 510	\$1,037.37	jamiep
335500	100031	JERRYS AUTO SUPPLY	Supplies - 510	\$542.69	jamiep
336197	100031	JERRYS AUTO SUPPLY	Supplies - 510	\$17.58	jamiep
6001-1288789	100429	MARSON AND MARSON LUMBER	Supplies - 110	\$95.27	jamiep
6005-1311486	100429	MARSON AND MARSON LUMBER	Supplies - 110	\$165.84	jamiep
6001-1315837	100429	MARSON AND MARSON LUMBER	Supplies - 110	\$14.65	jamiep
WNCS0232402	100265	N C MACHINERY CO	Supplies - 510	\$440.68	jamiep
WNCS0232403	100265	N C MACHINERY CO	Supplies - 510	\$997.67	jamiep
6947	101026	NCRR LLC	Professional Services - 101	\$217.35	jamiep
6958	101026	NCRR LLC	Professional Services - 101	\$12,140.82	jamiep
40385809	100151	NORCO INC	Supplies - 510	\$270.66	jamiep
40385810	100151	NORCO INC	Supplies - 510	\$232.32	jamiep
40385811	100151	NORCO INC	Supplies - 510	\$381.19	jamiep
40555653	100151	NORCO INC	Professional Services - 510	\$278.05	jamiep
4049055	102139	ONE CALL CONCEPTS INC	Professional Services - 110	\$238.68	jamiep
3160-411983	122764	O'REILLY AUTO PARTS	Supplies - 510	\$87.00	jamiep
3160-412240	122764	O'REILLY AUTO PARTS	Supplies - 510	\$133.90	jamiep
14608322	135766	PAPE KENWORTH NW	Supplies - 510	\$205.93	jamiep
14608346	135766	PAPE KENWORTH NW	Supplies - 510	\$843.58	jamiep
14618059	135766	PAPE KENWORTH NW	Supplies - 510	\$274.14	jamiep
14617046	135766	PAPE KENWORTH NW	Supplies - 510	\$122.60	jamiep
44320	137770	PAT ARMSTRONG FORD INC	Supplies - 530	\$235.14	jamiep
44331	137770	PAT ARMSTRONG FORD INC	Supplies - 530	\$170.13	jamiep
44333	137770	PAT ARMSTRONG FORD INC	Supplies - 510	\$27.05	jamiep
44398	137770	PAT ARMSTRONG FORD INC	Supplies - 510	\$194.01	jamiep
67129596	125356	RODDA PAINT	Supplies - 600	\$24.21	jamiep
50502801W	100069	SANGSTER MOTORS	Supplies - 530	\$6,495.33	jamiep
50503031W	100069	SANGSTER MOTORS	Supplies - 530	\$107.15	jamiep
6054051/1	100069	SANGSTER MOTORS	Supplies - 530	\$188.01	jamiep
517386	100171	STANS MERRY MART INC	Supplies - 510	\$90.24	jamiep
517399	100171	STANS MERRY MART INC	Supplies - 110	\$62.80	jamiep

280101855-00	125342	TACOMA SCREW PRODUCTS INC	Supplies - 510	\$41.40	jamiep
280101469-00	125342	TACOMA SCREW PRODUCTS INC	Supplies - 510	\$68.94	jamiep
280101616-00	125342	TACOMA SCREW PRODUCTS INC	Supplies - 510	\$169.55	jamiep
280102245-00	125342	TACOMA SCREW PRODUCTS INC	Supplies - 510	\$278.52	jamiep
280102247-00	125342	TACOMA SCREW PRODUCTS INC	Supplies - 510	\$144.23	jamiep
280102655-00	125342	TACOMA SCREW PRODUCTS INC	Supplies - 510	\$165.06	jamiep
424560	143354	THE COATS COMPANY LLC	Supplies - 510	\$233.42	jamiep
94207571	122487	THERMO FLUIDS INC	Professional Services - 103	\$437.00	jamiep
41757954	134645	TIREHUB LLC	Supplies - 530	\$754.13	jamiep
3313918	134545	US LINEN & UNIFORM	Supplies - 530	\$16.99	jamiep
3317490	134545	US LINEN & UNIFORM	Supplies - 530	\$16.99	jamiep
INV-008696	100657	WENATCHEE PETROLEUM CO	Supplies - 101	\$2,151.52	jamiep
35175	117514	WOODLAND RESOURCE SERVICES INC	Professional Services - 700	\$33,386.25	jamiep
04-ZIP-1046	100879	ZIPPY DISPOSAL SERVICE INC	Professional Services - 110	\$124.12	jamiep
04-ZIP-4813	100879	ZIPPY DISPOSAL SERVICE INC	Professional Services - 101	\$707.65	jamiep
1KFJ-4KXV-GYTP	136436	AMAZON CAPITAL SERVICES	VOUCHERS 5/07/2024	\$34.47	karenb
2734813843	110258	AVAYA INC	VOUCHERS 5/07/2024	\$307.08	karenb
29502404251042	118242	BATTERY SYSTEMS INC	VOUCHERS 5/07/2024	\$49.46	karenb
101001-04336	100510	CHELAN COUNTY TREASURER	VOUCHERS 5/07/2024	\$129.00	karenb
8671862	100240	CHEMSEARCH	VOUCHER 05/07/2024	\$861.77	karenb
0179075	131324	DEVRIES	VOUCHER 05/07/2024	\$426.47	karenb
2539384	111125	FERGUSON ENTERPRISES INC	VOUCHER 05/07/2024	\$213.11	karenb
2582375	111125	FERGUSON ENTERPRISES INC	VOUCHERS 5/07/2024	\$101.55	karenb
3250812	101851	GLACIER SUPPLY GROUP	VOUCHERS 5/07/2024	\$514.89	karenb
9099216856	101396	GRAINGER	VOUCHERS 5/07/2024	\$141.74	karenb
7340	110928	KYLE MATHISON ORCHARDS INC	VOUCHER 05/07/2024	\$30.00	karenb
143571 050624	143571	MCULLOUGH, JERRY	VOUCHERS 5/07/2024	\$110.00	karenb
40555652	100151	NORCO INC	VOUCHERS 5/07/2024	\$27.42	karenb
5D61010	110691	PLATT ELECTRIC SUPPLY	VOUCHERS 5/07/2024	\$1,467.51	karenb
5D78852	110691	PLATT ELECTRIC SUPPLY	VOUCHERS 05/07/2024	\$250.42	karenb
28430000000424	100006	PUD # 1 OF CHELAN COUNTY	VOUCHERS 05/07/2024	\$16,758.66	karenb
12453	128519	PUGET SOUND HARDWARE	VOUCHER 05/07/2024	\$27.42	karenb
12468	128519	PUGET SOUND HARDWARE	VOUCHER 05/07/2024	\$47.83	karenb
Visa 1607 050724	100083	VISA	VOUCHERS 5/07/2024	\$2,259.69	karenb
2024040282	100186	WA ST CONSOLIDATED TECH SVCS	VOUCHERS 5/07/2024	\$394.60	karenb
1982731-2674-0	100147	WASTE MANAGEMENT CORP SVCS	VOUCHER 05/07/2024	\$1,243.55	karenb
485241	100542	WEINSTEIN BEVERAGE CO	VOUCHER 05/07/2024	\$1,011.67	karenb
9307	116872	COLEMAN OIL COMPANY	FUEL	\$187.85	karenw
300479	100376	LOCALTEL COMMUNICATIONS	INTERNET	\$119.78	karenw
29288	142645	PLUMB PERFECT	HOT WATER TANK	\$13,091.38	karenw
424pud	100006	PUD # 1 OF CHELAN COUNTY	ELECTRICITY	\$2,510.10	karenw
0-040-267-822	120709	CHELAN CO TREASURER TRUST	VOUCHERS MONTHLY PARKS B/O TAXES APRIL 2024	\$162.82	kbfm
05012024	143523	BECKWITH CONSULTING GROUP	PROF. SERVICES	\$9,960.00	loriew
6771	101491	CASCADE ORCHARD IRRIGATION CO	PROF. SERVICES FEB-APR 2024	\$9,788.75	loriew
CTC2067	113870	CDRPA	MEETING ROOM 5/1/24	\$746.92	loriew
010015-03575	100510	CHELAN COUNTY TREASURER	RECORDING SVC 4/16-4/30/24	\$423.50	loriew
558306	125390	DBA ASPECT CONSULTING	PROF. SERVICES MAR 2024	\$4,498.75	loriew
15405	122643	FALLON TECHNOLOGY INC	WEBSITE HOSTING MAY 2024	\$217.00	loriew
2363	120997	FIG TITLE LLC	PROF. SERVICES - SUBDIVISION	\$326.40	loriew
542630-00	100767	FORESTRY SUPPLIERS INC	WATER LEVEL LOGGERS	\$4,556.50	loriew
2620796	110689	HOME DEPOT CREDIT SERVICES	BATTERIES	\$22.71	loriew
3023609	110689	HOME DEPOT CREDIT SERVICES	PVC CAPS/PIPE	\$60.08	loriew
3023610	110689	HOME DEPOT CREDIT SERVICES	ROTARY HAMMER/BATTERY	\$487.42	loriew
9515009	110689	HOME DEPOT CREDIT SERVICES	CAUTION TAPE	\$10.85	loriew
2024-2	117726	MDSQUARE LLC	PROF. SERVICES APR 2024	\$2,475.00	loriew
24-5-3	143566	MONAGHAN CONSULTING	PROF. SERVICES APR 2024	\$4,087.50	loriew
331225	100340	PAK-IT-RITE	MAIL SUPPLIES/SERVICES	\$30.53	loriew
202405-p-d-us-002393	143559	PIX4D INC	MAPPING	\$5,990.00	loriew

050124	137320	PLAUCHE & CARR LLP	PROF. SERVICES APR 2024	\$12,500.00	loriew
2024-4	132619	ROUMASSET, ADRIENNE	PROF. SERVICES APR 2024	\$4,081.00	loriew
VISA 051724	100083	VISA	VISA CHARGES	\$2,277.43	loriew
24-WAR313470-1	101894	WA ST DEPT OF ECOLOGY	PERMIT FEES	\$92.00	loriew
24-WAR313471-1	101894	WA ST DEPT OF ECOLOGY	PERMIT FEES	\$235.00	loriew
35205	117514	WOODLAND RESOURCE SERVICES INC	PROF. SERVICES 5/1/24	\$4,035.73	loriew
0011600	124394	PEREGRINE CO	REMINDER CARDS	\$150.34	marisar
1RHC-MXP4-PK4L	136436	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$405.36	maryelleng
1PWY-FLNP-3YWM	136436	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$20.66	maryelleng
161Y-T77J-RWMQ	136436	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	\$64.82	maryelleng
202614	100023	APPLE VALLEY PUMPING	CHALLENGE COURSE CLEANING	\$54.20	maryelleng
36455685	138409	KELLEY CREATE	COPIER LEASE	\$210.23	maryelleng
6001-1312563	100429	MARSON AND MARSON LUMBER	ROPES COURSE SUPPLIES	\$262.25	maryelleng
51190	100545	PACIFIC SECURITY	COPE SECURITY	\$175.00	maryelleng
PUD42224	100006	PUD # 1 OF CHELAN COUNTY	COLOCKUM POWER	\$68.19	maryelleng
21	100148	WASHINGTON STATE UNIVERSITY	PUBLICATIONS	\$244.40	maryelleng
22207	128433	ALPINE PEST MANAGEMENT	1571	\$43.36	maryleer
CP-0126841	116872	COLEMAN OIL COMPANY	852610	\$146.79	maryleer
9624196/3610302	110689	HOME DEPOT CREDIT SERVICES	VOUCHER2040	\$100.19	maryleer
Water	100006	PUD # 1 OF CHELAN COUNTY	3454139691	\$421.24	maryleer
9963280344	100086	VERIZON WIRELESS	964319971	\$93.08	maryleer
Office Supplies	100083	VISA	VOUCHER1441	\$27.06	maryleer
223421826742	100147	WASTE MANAGEMENT CORP SVCS	24532935009	\$857.37	maryleer
16397421	100125	WILBUR ELLIS COMPANY LLC	1521965	\$144.27	maryleer
13QG-M7JK-QRQP	136436	AMAZON CAPITAL SERVICES	CCRJC - EARPLUGS FOR THE JAIL	\$45.48	michelledt
131Q-G6KF-GNMH	136436	AMAZON CAPITAL SERVICES	CCRJC - MONITOR CLIP FOR DONNA IN RECORDS	\$10.19	michelledt
1G64-6R73-WM3J	136436	AMAZON CAPITAL SERVICES	CCRJC - WIRELESS KEYBOARD & MOUSE FOR CONTROL	\$30.45	michelledt
1KFJ-4KXV-W1RP	136436	AMAZON CAPITAL SERVICES	CCRJC - TV MOUNTS FOR TV'S - FOR MEDICAL SENSORS	\$95.04	michelledt
1LNC-1NH9-RJ7X	136436	AMAZON CAPITAL SERVICES	CCRJC - TV'S FOR MEDICAL SENSORS	\$2,153.10	michelledt
1LRV-DKWJ-MJ6V	136436	AMAZON CAPITAL SERVICES	CCRJC - WRITE & ERASE DIVIDERS	\$23.50	michelledt
157660	133165	ANIMAL HOSPITAL OF WENATCHEE	CCRJC - SLEEP MEDS FOR GAMBIT AT 4TH OF JULY	\$19.48	michelledt
4/01/24-4/30/24	100228	CITY OF WENATCHEE	CCRJC - WATER & SEWER FOR SWF BLDG	\$161.68	michelledt
4/24/24 LORENZO-VALD	100330	COLUMBIA VALLEY COMM HEALTH	CCRJC - DENTAL FOR INMATE	\$111.50	michelledt
4/10/24 #2 SANCHEZ-S	117551	CONFLUENCE HEALTH	CCRJC - MEDICAL FOR INMATE	\$140.00	michelledt
4/10/24 SANCHEZ-SALA	117551	CONFLUENCE HEALTH	CCRJC - MEDICAL FOR INMATE	\$449.50	michelledt
4/16/24 SANCHEZ-SALA	117551	CONFLUENCE HEALTH	CCRJC - MEDICAL FOR INMATE	\$23.50	michelledt
4/25/24 SANCHEZ-SALA	117551	CONFLUENCE HEALTH	CCRJC - MEDICAL FOR INMATE	\$227.50	michelledt
5/01/24 REIMB	116631	DONITHAN, HEATHER	CCRJC - PARKING, HOTEL & UBER - SPRING CONFERENCE IN MISSOURI	\$1,464.77	michelledt
120304008863	131487	FRANZ FAMILY BAKERIES	CCRJC - BREAD DELIVERY	\$675.88	michelledt
027668506	138155	GALLS LLC	CCRJC - UNIFORM - GWEN MARTIN	\$70.30	michelledt
027668531	138155	GALLS LLC	CCRJC - UNIFORM - LUPITA TEJEDA	\$102.02	michelledt
027681077	138155	GALLS LLC	CCRJC - UNIFORM - JEREMY RIGGAN	\$22.64	michelledt
027706364	138155	GALLS LLC	CCRJC - UNIFORM - DAVID HISEY	\$110.98	michelledt
027706368	138155	GALLS LLC	CCRJC - UNIFORM - JOHN WRIGHT	\$26.15	michelledt
027723853	138155	GALLS LLC	CCRJC - UNIFORM - JOHN WRIGHT	\$34.91	michelledt
027735720	138155	GALLS LLC	CCRJC - UNIFORM - JEREMY RIGGAN	\$14.50	michelledt
027747725	138155	GALLS LLC	CCRJC - UNIFORM - AARON MOORE	\$103.59	michelledt
027747737	138155	GALLS LLC	CCRJC - UNIFORM - JEREMY RIGGAN	\$62.38	michelledt

13318	139473	GRACE CITY CHURCH	CCRJC - JAIL MINISTRY	\$1,300.00	michelledt
800529695	120881	HD SUPPLY FACILITIES MAINT LTD	CCRJC - BLEACH, LINERS, DISH DETERGENT & RINSE	\$307.08	michelledt
56626-6-2024	134883	KS STATEBANK	CCRJC - MAIL SCREENER LEASE PAYMENT	\$3,608.05	michelledt
57343-6-2024	134883	KS STATEBANK	CCRJC - BODY SCANNER LEASE PAYMENT	\$4,409.08	michelledt
21997983	136867	MCKESSON MEDICAL-SURGICAL GOV	CCRJC - MEDICAL SUPPLIES	\$18.14	michelledt
INV0275243	133778	SUN DATA SUPPLY	CCRJC - TONER CARTRIDGES FOR PRINTER IN THE JAIL	\$283.03	michelledt
4385051	102012	SWANSON SERVICES CORPORATION	CCRJC - COMMISSARY	\$2,995.55	michelledt
221793645	100108	SYSCO FOOD SERVICES	CCRJC - FOOD, HOUSEHOLD SUPPLIES & INCENTIVES FOR INMATES	\$3,558.68	michelledt
INV00340989	140065	TIMECLOCK PLUS	CCRJC - TRAINING FOR MICHELLE & VETTA ON TIME CLOCK	\$1,475.00	michelledt
5-0-899752	100301	URM CASH & CARRY	CCRJC - FOOD FOR JAIL, MEDICAL-GATORADE, SPATULA'S	\$332.58	michelledt
486584	100542	WEINSTEIN BEVERAGE CO	CCRJC - TP, FLOOR CLNR, POT&PAN WASH, & SANI-T	\$859.26	michelledt
1672770-20240430	111079	LEXISNEXIS RISK DATA MANAGEMEN	APRIL 2024 SUBSCRIPTION FEE	\$115.43	michellef
118	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$33.00	nicolect
119	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$1,045.00	nicolect
120	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$154.00	nicolect
121	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$66.00	nicolect
122	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$462.00	nicolect
123	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$77.00	nicolect
124	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$253.00	nicolect
125	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$352.00	nicolect
126	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$22.00	nicolect
127	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$11.00	nicolect
128	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$198.00	nicolect
129	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$308.00	nicolect
130	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$33.00	nicolect
131	142653	BRADFORD LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$198.00	nicolect
77968	100329	CASCADE QUALITY WATER	BOTTLED WATER DELIVERED	\$8.16	nicolect
78376	100329	CASCADE QUALITY WATER	BOTTLED WATER DELIVERED	\$11.42	nicolect
78616	100329	CASCADE QUALITY WATER	BOTTLED WATER DELIVERED	\$8.16	nicolect
78763	100329	CASCADE QUALITY WATER	RENTAL COOLER	\$5.44	nicolect
APRIL 2024	100174	CHELAN DOUGLS COMMUNITY ACTION	CDBG GRANT	\$7,927.08	nicolect
MARCH 2024	100174	CHELAN DOUGLS COMMUNITY ACTION	CDBG GRANT	\$9,970.80	nicolect
573	100389	DOUGLAS COUNTY TREASURER	RIVERCOM MONTHLY PAYMENT	\$29,401.25	nicolect
APRIL 2024	100669	JOHN BEUHLER LAW FIRM PLLC	CONFLICT DEFENSE BILLING	\$8,790.00	nicolect
APRIL 2024	100051	KOTTKAMP & YEDINAK PLLC	CONFLICT DEFENSE BILLING	\$10,010.00	nicolect
APRIL 2024	135215	LAW OFFICE OF BRIAN CHASE PLLC	CONFLICT DEFENSE BILLING	\$18,480.00	nicolect
581	132612	MELTON LAW PLLC	CONFLICT DEFENSE BILLING	\$230.00	nicolect
582	132612	MELTON LAW PLLC	CONFLICT DEFENSE BILLING	\$310.00	nicolect
584	132612	MELTON LAW PLLC	CONFLICT DEFENSE BILLING	\$370.00	nicolect
585	132612	MELTON LAW PLLC	CONFLICT DEFENSE BILLING	\$130.00	nicolect
587	132612	MELTON LAW PLLC	CONFLICT DEFENSE BILLING	\$270.00	nicolect
357526499001	140714	ODP BUSINESS SOLUTIONS LLC	CCC - OFFICE SUPPLIES	\$73.28	nicolect
51189	100545	PACIFIC SECURITY	GUARD SERVICE	\$14,108.11	nicolect
APRIL 2024	100340	PAK-IT-RITE	POSTAGE/SHIPPING COSTS	\$439.03	nicolect
1025282723	100304	PITNEY BOWES INC	POSTAGE SUPPLIES	\$1,402.29	nicolect
B18273426	134027	SHI INTERNATIONAL CORP	IT - REDACTION SOFTWARE LICENSE	\$3,449.33	nicolect
05/07/2024	141307	SMITH, SHON	CCC - PER DIEM/GAS REIMBURSEMENT	\$355.73	nicolect
90814857	100186	WA ST CONSOLIDATED TECH SVCS	GEOSPATIAL INITIATIVE	\$10,000.00	nicolect
APRIL 2024	137178	WARGIN LAW PLLC	CONFLICT DEFENSE BILLING	\$3,317.00	nicolect
78007	100329	CASCADE QUALITY WATER	HR - BOTTLED WATER DELIVERED	\$8.16	nicolehr
78413	100329	CASCADE QUALITY WATER	HR - BOTTLED WATER DELIVERED	\$11.42	nicolehr
78655	100329	CASCADE QUALITY WATER	HR - BOTTLED WATER DELIVERED	\$16.32	nicolehr
050724-CHCNT	104964	CORVEL	INDUSTRIAL INSURANCE	\$4,369.53	nicolehr
TR-INV004219	143278	CPS HR CONSULTING	CIVIL SERVICE - BILINGUAL EXAM	\$1,299.25	nicolehr
106793	139408	DIGITAL INSURANCE LLC	HR - OUTSOURCED HR	\$450.00	nicolehr
5/7/2024	128019	WALTERS, MARGARET	HR - PER DIEM REIMBURSEMENT	\$199.84	nicolehr
INV0275228	133778	SUN DATA SUPPLY	IT - TONER/PRINTER SUPPLIES	\$777.58	nicoleit
90112024040283	100186	WA ST CONSOLIDATED TECH SVCS	IT - IGN ETHERNET 100M	\$220.00	nicoleit

987	101486	CHELAN DOUGLAS CASA/GAL PROG	CHELAN DOUGLAS CASA/GAL - APRIL, 2024	\$7,856.50	niskam
38437	127056	JADE DISTRIBUTION INC	JADE DISTRIBUTION, INC	\$352.21	niskam
5069383951	125355	RICOH USA INC	RICOH	\$50.64	niskam
13703122	137920	SPECIALTY ANSWERING SERVICE	SPECIALTY ANSWERING SERVICE	\$38.00	niskam
00912708	136604	SPOKANE PRODUCE	SPOKANE PRODUCE	\$340.55	niskam
167403	113380	THE PRINT GUYS INC	THE PRINT GUYS	\$172.93	niskam
5-0-899070	100301	URM CASH & CARRY	URM CASH & CARRY	\$117.52	niskam
4240028	114708	US FOODS INC	US FOODS	\$73.14	niskam
4220771	114708	US FOODS INC	US FOODS	\$1,674.69	niskam
4312813	114708	US FOODS INC	US FOODS	\$49.06	niskam
486585	100542	WEINSTEIN BEVERAGE CO	WEINSTEIN	\$526.71	niskam
2024-24	103172	CITY OF EAST WENATCHEE	MAY 2024 RENT	\$3,300.00	rebeccag
808861	100376	LOCALTEL COMMUNICATIONS	PHONE & FAX SERVICE	\$138.10	rebeccag
30034623	100158	RANDYS AUTO PARTS & TOWING	TOW 24C03822	\$195.12	rebeccag
30034624	100158	RANDYS AUTO PARTS & TOWING	MAY 2024 VEHICLE STORAGE	\$108.40	rebeccag
46	143570	SALS PROFESSIONAL AUTO REPAIR	*HOLD CHECK* VEHICLE REPAIRS	\$2,805.37	rebeccag
04/24	100174	CHELAN DOUGLS COMMUNITY ACTION	EMERGENCY HOUSING FUND - APRIL	\$97,039.37	sashas
04/24*	100174	CHELAN DOUGLS COMMUNITY ACTION	CHG EVICTION PREVENTION / PSH CHF	\$33,378.30	sashas
04/24**	100174	CHELAN DOUGLS COMMUNITY ACTION	HEN / HEN FCS BRIDGE	\$27,225.92	sashas
04/24	141245	COMMON GROUND COMMUNITY	CPIF 2023-3	\$51,833.28	sashas
04/24	118513	VOLUNTEER ATTORNEY SERVICES	CHG EVICTION PREVENTION	\$1,492.64	sashas
04/24	141246	WENATCHEE RESCUE MISSION	COORDINATED ENTRY / DIVERSION	\$8,559.80	sashas
04/24	113497	WOMENS RESOURCE CENTER	RRH - CHG / EHF / DIVERSION	\$23,988.63	sashas
04/24	115493	WVDRC	CHG EVICTION PREVENTION	\$1,768.20	sashas
CP-0119112	116872	COLEMAN OIL COMPANY	NOX WEED - TRUCK 104 MAINT - 856212	\$189.30	taynar
9962379481	100086	VERIZON WIRELESS	NOX WEED - DATA PLAN 342066962-00001	\$111.68	taynar
9962209133	100086	VERIZON WIRELESS	CELL PHONES	\$84.36	wayneh
338					

May 13, 2024
9:00 A.M.
Consent Agenda

- 1) Approval of Minutes
- 2) Vouchers as submitted and listed
- 3) Payroll Changes:
 - a) Briar Applebury, Facility Maintenance – Step Increase
 - b) Thomas Cole, Facility Maintenance – Step Increase
 - c) Derrick Abel, Facility Maintenance – Resignation
 - d) Ian Phillips, Public Works – Terminated
 - e) Paula Cox, Public Works – Deceased
 - f) Anna Witherington, Economic Services – New Hire
 - g) John Tamngin, Economic Services – New Hire
 - h) Sean P. Lewis, Prosecuting Attorney – New Hire
 - i) Jeremiah Path, Natural Resources – Step Increase
 - j) Leslie Carlson, Regional Justice Center – Longevity Increase
 - k) Jeremy Cheever, Regional Justice Center – Longevity Increase
 - l) Oscar Hernandez, Regional Justice Center – Longevity Increase
 - m) Eric Stevens, Regional Justice Center – Longevity Increase
 - n) Betty Reeves, Regional Justice Center – Step Increase
 - o) Kyle Harmon, Regional Justice Center – Step Increase
 - p) Michael Wolfgang Kessler, Regional Justice Center – New Hire
 - q) Rebecca Gollehon, Sheriff – Step Increase
 - r) Elizabeth Hagen, Sheriff – Step Increase
 - s) Rachel Jones, Sheriff – Step Increase
 - t) Harold Marshall, Sheriff – Step Increase
 - u) Jen Ramm, Sheriff – Step Increase
 - v) Jillian Simmons, Sheriff – Step Increase
 - w) Dana Vivian, Sheriff – Step Increase
 - x) Brittany Ward, Sheriff – Step Increase
 - y) Karrie Wolsborn, Sheriff – Step Increase
 - z) Bruce Anderson, Sheriff – Step Increase
 - aa) Zack Wenzel, Sheriff – Step Increase
 - bb) Laura Kozma, Sheriff – Step Increase
 - cc) Rich Magnussen, Sheriff – Step Increase
 - dd) Diana Owens, Sheriff – Step Increase
 - ee) Stan Smoke, Sheriff – Step Increase
 - ff) Esmeralda Guerrero, Farm Worker Housing, Re-hire
 - gg) Alfredo Gonzalez, Farm Worker Housing, Re-hire



Employee Payroll Change Notice

EFFECTIVE DATE: 06/01/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005498 (leave blank if new employee)

Name Briar Applebury

Department Facility Maintenance

Position Title Utility Worker II

Pay Grade PW1 Pay Step 5

Status full time Union cthse
(full time, part time, temp)

Account Number 010.055.51830. (required)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization

Date 5-7-24

Human Resources Review

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

Return completed form to the
Human Resources Department

EFFECTIVE DATE: 6/1/2024
(hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005237 *(leave blank if new employee)*

Name Thomas Cole

Department Facilities Maintenance

Position Title Utility Worker II Lead

Pay Grade PW02 Pay Step 6

Status full time Union Crthse
(full time, part time, temp)

Account Number 010.055.51830 *(required for new hires)*

REASON FOR CHANGE

- New Hire*
- Step Increase
- Promotion
- Transfer
- Reclassification
- Resignation
- Termination
- Retirement
- Other _____

**attach copy of offer letter*

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

Step 2: _____

Step 3: _____

Step 4: _____

Step 5: _____

Step 6: 6/1/2024

Step 7: 6/1/2027

Step 8: 6/1/2030

SIGNATURES

Department Authorization _____

Date 5-7-24

Human Resources Review _____

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

Return completed form to the
Human Resources Department

EFFECTIVE DATE: 05/16/2024
(hire date for new employees)

EMPLOYEE INFORMATION

Employee # 006115 *(leave blank if new employee)*

Name Derrick Abel

Department Facilities Maintenance

Position Title Utility Worker II

Pay Grade PW1 Pay Step 3

Status Full Time Union Crthseberg
(full time, part time, temp)

Account Number 010.055.51830. *(required for new hires)*

COMMENTS / ADDITIONAL INFORMATION

Leaving for a new job

REASON FOR CHANGE

- New Hire*
- Step Increase
- Promotion
- Transfer
- Reclassification
- Resignation
- Termination
- Retirement
- Other _____

**attach copy of offer letter*

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization

Date 5-7-24

Human Resources Review

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/2/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 006159 (leave blank if new employee)
Name Ian Phillips
Department Public Works - Survey Crew
Position Title Head Chainperson
Pay Grade PW08 Pay Step 2
Status Full Time Union Courthouse (PTC)
(full time, part time, temp)
Account Number 110.001.54420.10.000 (required for new hires)

REASON FOR CHANGE

- New Hire*
 - Promotion
 - Step Increase
 - Transfer
 - Reclassification
 - Termination
 - Retirement
 - Remove From Eden
 - Resignation
 - Other _____
- *Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Separated from employment at the end of work shift on 5/2/2024.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization [Signature] Date 5/2/24
Human Resources Review Margaret Walters Date 5/8/2024
Commissioner Approval _____ Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/6/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 000826 (leave blank if new employee)

Name Paula Cox

Department Public Works - Office

Position Title Assistant County Engineer

Pay Grade PW28 Pay Step 8

Status Full Time Union _____
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other Deceased

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

Step 2: _____

Step 3: _____

Step 4: _____

Step 5: _____

Step 6: _____

Step 7: _____

Step 8: _____

SIGNATURES

Department Authorization _____

Date 5/7/24

Human Resources Review _____

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 05/13/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # _____ (leave blank if new employee)

Name Anna Witherington

Department Economic Services

Position Title Veterans Service Administrative Specialist

Pay Grade PW07 Pay Step 3

Status Full Time Union N/A
(full time, part time, temp)

Account Number 155.001.56520.11.002 (required)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

Step 2: _____
Step 3: 05/2025
Step 4: 05/2026
Step 5: 05/2027
Step 6: 05/2029
Step 7: 05/2031
Step 8: 05/2033

SIGNATURES

Department Authorization _____

Date 05/1/2024

Human Resources Review _____

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 05/13/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # _____ (leave blank if new employee)

Name John Tamngin

Department Economic Services

Position Title Veterans Service Officer

Pay Grade PW11 Pay Step 4

Status Full Time Union N/A
(full time, part time, temp)

Account Number 155.001.56520.11.001 (required)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

Step 2: _____

Step 3: _____

Step 4: _____

Step 5: 05/2025

Step 6: 05/2027

Step 7: 05/2029

Step 8: 05/2031

SIGNATURES

Department Authorization _____

Date 5/6/2024

Human Resources Review _____

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 06-01-2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # _____ (leave blank if new employee)
Name Sean P. Lewis
Department PA (140)
Position Title Deputy Prosecuting Attorney
Pay Grade PW29 Pay Step 7
Status Full Time Union Nonbarg
(full time, part time, temp)
Account Number 010.140.51535.11.426 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other **

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

To fill existing deputy prosecutor position that will be vacated upon current employee's retirement on 6-30-24.

Front load w/ vacation hours to employee's bank.

**Auditors: Please re-title this position as Deputy Prosecuting Attorney; new employee not being designated as Chief Civil DPA. Thank you.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: 06-01-2026

SIGNATURES

Department Authorization
Human Resources Review
Commissioner Approval _____

Date 5.2.24
Date 05/07/2024
Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/1/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005685 (leave blank if new employee)

Name Jeremiah Rath

Department Natural resources

Position Title Natural resource specialist I

Pay Grade PW19 Pay Step 3

Status FT Union courthouse
(full time, part time, temp)

Account Number 180.001.55490.11.417 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 5/1/25
- Step 5: 5/1/26
- Step 6: 5/1/28
- Step 7: 5/1/30
- Step 8: 5/1/32

SIGNATURES

Department Authorization *Nick Blasto*

Date 5/2/2024

Human Resources Review *Margaret Walton*

Date 5/8/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/01/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 002225 (leave blank if new employee)

Name Leslie Carlson

Department Regional Justice Center

Position Title Mental Health Coordinator

Pay Grade P100 Pay Step Step C

Status FULL TIME Union AFSCME 846-CS
(full time, part time, temp)

Account Number 150.001.52360.11.736 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other Longevity Increase

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Leslie will be receiving her 5th Longevity increase per CBA. Her previous wages were \$9,227.16. Leslie's new wages will be \$9,319.43.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization Clio Sharp

Date 5-1-24

Human Resources Review [Signature]

Date 05/01/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/01/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 002447 (leave blank if new employee)

Name Jeremy Cheever

Department Regional Justice Center

Position Title Sergeant

Pay Grade S103 Pay Step Step 3

Status FULL TIME Union AFSCME 846-CDS
(full time, part time, temp)

Account Number 150.001.52360.11.661 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other Longevity Increase

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Jeremy Cheever is receiving his 4th Longevity increase per the CBA. His previous wages were \$8,052.26 per month. His new wages will be \$8,132.78 per month.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization *Clio Sharp*

Date 5-1-24

Human Resources Review *M*

Date 05/01/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/01/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 002228 (leave blank if new employee)

Name Oscar Hernandez

Department Regional Justice Center

Position Title Corrections Deputy

Pay Grade S062 Pay Step Step 7

Status FULL TIME Union AFSCME 846-CD
(full time, part time, temp)

Account Number 150.001.52360.11.675 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other Longevity Increase

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Oscar Hernandez is receiving his 5th Longevity increase per the CBA. His current wages are \$6,428.34. Oscar's new monthly wages are 6,492.63.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization *Clio Sharp*

Date 5-1-24

Human Resources Review *[Signature]*

Date 05/01/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/01/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 002434 (leave blank if new employee)

Name Eric Stevens

Department Regional Justice Center

Position Title Corrections Deputy

Pay Grade S062 Pay Step Step 7

Status FULL TIME Union AFSCME 846-CD
(full time, part time, temp)

Account Number 150.001.52360.11.701 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other Longevity Increase

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Eric Stevens is receiving his 4th Longevity Increase per the CBA. His current salary is \$6,364.69 per month. Eric's new salary will be \$6,428.34 per month.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization *Clis Sharp*

Date 5-3-24

Human Resources Review *[Signature]*

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/01/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 004752 (leave blank if new employee)

Name Betty Reeves

Department Regional Justice Center

Position Title Food Service

Pay Grade S062 Pay Step Step 4

Status FULL TIME Union AFSCME 846-CD
(full time, part time, temp)

Account Number 150.001.52360.11.904 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Betty is moving to Step 4 per the CBA. Her new monthly salary is \$4,375.90.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization *Clio Sharp*

Date 5-3-24

Human Resources Review *MM*

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/01/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 004476 (leave blank if new employee)

Name Kyle Harmon

Department Regional Justice Center

Position Title Corrections Deputy

Pay Grade S062 Pay Step Step 5

Status FULL TIME Union AFSCME 846-CD
(full time, part time, temp)

Account Number 150.001.52360.11.705 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Kyle Harmon is moving to Step 5 per the CBA. His new monthly salary is \$5,603.19.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: 05/01/2026
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization *Claire Sharp*

Date 5-1-24

Human Resources Review *[Signature]*

Date 05/01/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 5/06/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005974 (leave blank if new employee)

Name Michael Wolfgang Kessler

Department Regional Justice Center

Position Title Corrections Deputy

Pay Grade S062 Pay Step Step 3

Status FULL TIME Union AFSCME 846-CD
(full time, part time, temp)

Account Number 150.001.52360.11.700 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer*
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Michael Kessler is filling an open Deputy Position within the jail at Step 3 per the MOU with the Union. His monthly salary will be \$5,082.26.

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 5/1/2025
- Step 5: 5/1/2027
- Step 6: 5/1/2029
- Step 7: 5/1/2031
- Step 8: _____

SIGNATURES

Department Authorization Clio Sharp

Date 5-3-24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005521 (leave blank if new employee)

Name Rebecca Gollehon

Department Sheriff

Position Title Administrative Specialist

Pay Grade A091 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 1/01/2023
- Step 5: 12/1/2023
- Step 6: 12/1/2025
- Step 7: 12/1/2027
- Step 8: 12/1/2029

SIGNATURES

Department Authorization [Signature]

Date 5/2/2024

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005480 (leave blank if new employee)

Name Elizabeth Hagen

Department Sheriff

Position Title Administrative Specialist

Pay Grade A091 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

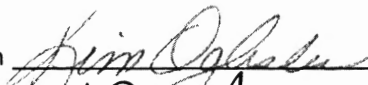
COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

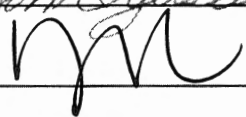
STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 1/01/2023
- Step 5: 10/1/2023
- Step 6: 10/1/2025
- Step 7: 10/1/2027
- Step 8: 10/1/2029

SIGNATURES

Department Authorization 

Date 5/2/2024

Human Resources Review 

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 000703 (leave blank if new employee)

Name Rachel Jones

Department Sheriff

Position Title Administrative Specialist

Pay Grade A091 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: 1/1/23

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005364 (leave blank if new employee)
Name Harold Marshall
Department Sheriff
Position Title Evidence Custodian
Pay Grade A091 Pay Step _____
Status Full Time Union Teamsters
(full time, part time, temp)
Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 1/01/2023
- Step 5: 5/1/2023
- Step 6: 5/1/2025
- Step 7: 5/1/2027
- Step 8: 5/1/2029

SIGNATURES

Department Authorization [Signature] Date 5/2/24
Human Resources Review [Signature] Date 05/07/2024
Commissioner Approval _____ Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023

(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 003400 (leave blank if new employee)

Name Jen Ramm

Department Sheriff

Position Title Civil Deputy

Pay Grade A091 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

Step 2: _____

Step 3: _____

Step 4: _____

Step 5: _____

Step 6: _____

Step 7: 1/1/2023

Step 8: 12/1/2023

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005721 (leave blank if new employee)
Name Jillian Simmons
Department Sheriff
Position Title Administrative Specialist
Pay Grade A091 Pay Step _____
Status Full Time Union Teamsters
(full time, part time, temp)
Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 01/01/2023
- Step 5: 9/1/2024
- Step 6: 9/1/2026
- Step 7: 9/1/2028
- Step 8: 9/1/2030

SIGNATURES

Department Authorization [Signature]
Human Resources Review [Signature]
Commissioner Approval _____

Date 5/2/24
Date 05/07/2024
Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 001583 (leave blank if new employee)

Name Dana Vivian

Department Sheriff

Position Title Administrative Specialist

Pay Grade A091 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: 01/01/2023
- Step 8: 01/01/2025

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 006047 (leave blank if new employee)

Name Brittany Ward

Department Sheriff

Position Title Administrative Specialist

Pay Grade A091 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: 01/01/2023
- Step 4: 08/01/2024
- Step 5: 08/01/2025
- Step 6: 08/01/2027
- Step 7: 08/01/2029
- Step 8: 08/01/2031

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 003500 (leave blank if new employee)

Name Karrie Wolsborn

Department Sheriff

Position Title Administrative Specialist

Pay Grade A091 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: 01/01/2023
- Step 7: 11/01/2023
- Step 8: 11/1/2025

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005363 (leave blank if new employee)

Name Bruce Anderson

Department Sheriff

Position Title Cod Enforcement

Pay Grade S065 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 01/01/2023
- Step 5: 04/01/2023
- Step 6: 04/01/2025
- Step 7: 04/01/2027
- Step 8: 04/01/2029

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/01/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 005610 (leave blank if new employee)

Name Zach Wenzel

Department Sheriff

Position Title Code Enforcement

Pay Grade S065 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: 01/01/2023
- Step 5: 06/01/2023
- Step 6: 06/01/2025
- Step 7: 06/01/2027
- Step 8: 06/01/2029

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 004516 (leave blank if new employee)

Name Laura Kozma

Department Sheriff

Position Title EM Specialist I

Pay Grade S061 Pay Step _____

Status Part Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

Step 2: _____

Step 3: _____

Step 4: _____

Step 5: 01/01/2023

Step 6: 06/01/2023

Step 7: 06/01/2025

Step 8: 06/01/2027

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 003714 (leave blank if new employee)

Name Rich Magnussen

Department Sheriff

Position Title EM Specialist II

Pay Grade S101 Pay Step _____

Status Full Time Union Teamsters
(full time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

Step 1: _____

Step 2: _____

Step 3: _____

Step 4: _____

STEP SCHEDULE (New Emp)

Step 2: _____

Step 3: _____

Step 4: _____

Step 5: _____

Step 6: 01/01/2023

Step 7: 11/1/2023

Step 8: 11/1/2025

SIGNATURES

Department Authorization [Signature]

Date 5/2/24

Human Resources Review [Signature]

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 004688 (leave blank if new employee)

Name Diana Owens

Department Sheriff

Position Title EM Specialist I

Pay Grade S061 Pay Step _____

Status Full Time Union Teamsters
(full-time, part time, temp)

Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other _____

*Attach copy of offer letter


COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

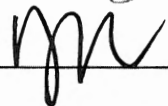
STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: 01/01/2023
- Step 6: 03/01/2024
- Step 7: 03/01/2026
- Step 8: 03/01/2028

SIGNATURES

Department Authorization 

Date 5/2/24

Human Resources Review 

Date 05/07/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 01/01/2023
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 004204 (leave blank if new employee)
Name Stan Smoke
Department Sheriff
Position Title EM Specialist I
Pay Grade S061 Pay Step _____
Status Part Time Union Teamsters
(full time, part time, temp)
Account Number _____ (required for new hires)

REASON FOR CHANGE

- New Hire*
 - Promotion
 - Step Increase
 - Transfer
 - Reclassification
 - Termination
 - Retirement
 - Remove From Eden
 - Resignation
 - Other _____
- *Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

Per Non-Commissioned CBA, Article 13.8 Step Increases are as follows:

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: 01/01/2023
- Step 7: 02/01/2024
- Step 8: 02/01/2026

SIGNATURES

Department Authorization [Signature] Date 5/2/24
Human Resources Review [Signature] Date 05/10/2024
Commissioner Approval _____ Date _____

Records/Civil	County Hire Date	Current Step	New Step	Date	Step	Date	Step	Date	Step	Date	Step	Date
Gollehon, Rebecca	12/1/2021	4	5	12/1/23	6	12/1/25	7	12/1/27	8	12/1/29		
Hagen, Elizabeth	10/4/2021	4	5	10/1/23	6	10/1/25	7	10/1/27	8	10/1/29		
Jones, Rachel	11/6/2006	7	8	1/1/23								
Marshall, Hal	4/19/2021	4	5	5/1/23	6	5/1/25	7	5/1/27	8	5/1/29		
Orendor, Lynne	4/16/1987	8										
Ramm, Jen	12/1/2007	7	8	12/1/23								
Simmons, Jillian	9/15/2022	4	5	9/1/24	6	9/1/26	7	9/1/28	8	9/1/30		
Vivian, Dana	8/8/2016	6	7	1/1/23	8	1/1/25						
Ward, Brittany	8/14/2023	3	4	8/14/24	5	8/14/25	6	8/14/27	7	8/14/29	8	8/14/31
Wolsborn, Karrie	11/1/2012	6	7	11/1/23	8	11/1/25						

Code Enforcement

Anderson, Bruce	4/5/2021	4	5	4/1/23	6	4/1/25	7	4/1/27	8	4/1/29		
Duke, Sean	1/10/2024	8										
Wenzel, Zach	5/16/2022	4	5	6/1/23	6	6/1/25	7	6/1/27	8	6/1/29		

EM

Kozma, Laura	6/1/2017	5	6	6/1/23	7	6/1/25	8	6/1/27				
Magnussen, Rich	11/12/2013	6	7	11/1/23	8	11/1/25						
Owens, Diana	3/1/2018	5	6	3/1/24	7	3/1/26	8	3/1/28				
Smoke, Stan	2/8/2016	6	7	2/1/24	8	2/1/26						



Employee Payroll Change Notice

EFFECTIVE DATE: 05/13/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 004283 (leave blank if new employee)

Name Alfredo Gonzalez

Department Farm Worker Housing

Position Title Camp Host Assistant

Pay Grade 19.00/hr Pay Step _____

Status part time seasonal Union _____
(full time, part time, temp)

Account Number 124.001 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other rehire

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

- Step 2: _____
- Step 3: _____
- Step 4: _____
- Step 5: _____
- Step 6: _____
- Step 7: _____
- Step 8: _____

SIGNATURES

Department Authorization [Signature]

Date 05/13/2024

Human Resources Review [Signature: Margaret Walters]

Date 5/8/2024

Commissioner Approval _____

Date _____



Employee Payroll Change Notice

EFFECTIVE DATE: 05/13/2024
(Hire date for new employees)

EMPLOYEE INFORMATION

Employee # 006009 (leave blank if new employee)
Name Esmeralda Guerrero
Department Farm Worker Housing
Position Title Camp Host
Pay Grade 19.75/hr Pay Step _____
Status full time temp Union _____
(full time, part time, temp)
Account Number 124.001 (required for new hires)

REASON FOR CHANGE

- New Hire*
- Promotion
- Step Increase
- Transfer
- Reclassification
- Termination
- Retirement
- Remove From Eden
- Resignation
- Other Rehire

*Attach copy of offer letter

COMMENTS / ADDITIONAL INFORMATION

STEP SCHEDULE (New Emp)

Step 2: _____
Step 3: _____
Step 4: _____
Step 5: _____
Step 6: _____
Step 7: _____
Step 8: _____

SIGNATURES

Department Authorization [Signature]

Date 05/13/2024

Human Resources Review Margaret Walters

Date 5/8/2024

Commissioner Approval _____

Date _____

ADMINISTRATIVE AGENDA
May 13, 2024

DISCUSSION ITEM:

1. Executive Session RE: Performance of a Public Official
2. Housing Program Re-Organization
3. Historic Preservation Funds
4. Administrative Update

ACTION ITEM:

1. Housing Program Reorganization Request
2. Dissolution of Petty Cash Fund for Chelan County Assessor's Office
3. Resolution RE: Appointment of Board Members to the Leavenworth Mosquito Control District #2

Discussion

Historic Document
preservation funds requested
from Current
Expense



**Wenatchee Valley Museum and Cultural Center
Chelan County Historic Records and Preservation Fund**

Need:

The Wenatchee Valley Museum and Cultural Center houses over 80,000 historic artifacts, photographs, and archival material. Most of these items are cared for and housed in the basement of the Museum complex at 127 South Mission Street. The Museum is currently working through a project to update the environmental controls and capacity in order to properly house and preserve these items.

The Museum also owns a special collection of large artifacts that cannot be housed at the Museum. This collection contains items like the region's first fire pumper truck, collection of vintage vehicles, a steam engine, a buckboard wagon, historic agricultural equipment, and a collection of petroglyphs removed from the Rock Island Rapids. These large items are unable to fit within the Museum and in some case, like the vehicles, not safe to store in a public building.

For many years the Museum has been able to store items at an off-site warehouse owned by Lineage. With the sale of its property, space was offered and used for the last few years at Alcoa Wenatchee Works. Plans for the demolition of the site move up in timeline and this year the Museum had to move these items to a now rented large scale storage space. Renting a secured space of this scale (1,380 square feet) will provide us with more assurances that items will not have to be unexpectedly moved. However, it has placed a large unexpected financial burden on our collection department. The collection department does not have a meaningful source of revenue. But relies on other revenue centers in the Museum to support its work.

Storage details:

1,380 square feet of secured storage space, locked gate with security cameras. Has bay doors for vehicle access.

Monthly rent: \$1,350

Long term plan:

The Museum does have a long-term plan to acquire its own off-site long-term storage. While the current space need for off-site storage is relatively small, 1,350 square feet. Our collection will continue to grow and we would like to opportunity to accept other large items in the future. Our plan is to start this project in 2028 with some phase of the storage ready to accept items in 2029. We did evaluate moving up this timeline. But with our current plan for the Museum complex well under way, we found that we do not have capacity from a staffing standpoint or a financial standpoint to make changes to our timeline. We remain dependent on the grants available in 2028 and 2029 to complete the storage project. Our best option is to continue to rent space through 2028. We are proposing entering into a 5-year collection storage lease (2024 – 2028.) This lease would cost \$16,200 a year, for a total of \$81,000 for 5 years. For support of our collection preservation needs, we are submitting two proposals to the Chelan County Commissioners for consideration:

CE has \$5000
budgeted for 2024

Proposal 1:

We would like to request a financial allocation from the Records Funds to cover the cost of a 5-year lease, for no more than \$81,000. Museum staff will work to negotiate a multi-year and non-profit discount for this lease.

During the 5 years period, staff would also be building a fund with other grant funds for an off-site long term Museum collection storage. Staff will be providing commissioners with annual updates of this progress. This funding allocation will enable the Museum to completely bridge this financial gap, provide a secured space for 5 years, and continue with our long-term planning work.

Proposal 2:

Historic Records Fund will provide a financial allocation of off-site storage for 2024 – 2025, no more than \$32,400. Museum staff will work to negotiate a multi-year lease discount. In 2025, Museum staff will return to the commission. Museum staff will provide an update on the project process and may make a request for renewed support of an additional 2 – 3 year lease.

Staff would continue to build a fund with other grant funds for an off-site long term Museum collection storage, as well as look for opportunities to bridge the financial gaps of rented storage. Staff will provide commissioners with annual updates of this progress.

Thank you for considering our request. I look forward to discussing this with you and answering any questions that you may have related to our collection, the current proposals, or our long term off-site collection storage plan.

Historic Preservation & Programs Funds

Revenue Code:010.045.34136.02.000

Collections:

2005	\$ 11,141
2006	\$ 25,758
2007	\$ 24,976
2008	\$ 21,408
2009	\$ 22,227
2010	\$ 18,616
2011	\$ 17,136
2012	\$ 19,307
2013	\$ 20,051
2014	\$ 16,085
2015	\$ 18,771
3016	\$ 19,195
2017	\$ 19,487
2018	\$ 18,173
2019	\$ 18,024
2020	\$ 24,057
2021	\$ 25,914
2022	\$ 17,215
2023	\$ 12,150
2024	
Total	\$ 369,691

Expenditure Code 010.045.51160.49.030*

Expenses:

2008	\$ 13,826	
2009	\$ 13,221	
2010	\$ 1,462	
2011	\$ 19,599	(\$16,308.57 plus transfers \$3,000 to Com Dev \$10,292 to Dist Court)
2012	\$ 27,663	(10,470.40 ex help, 9485.08 exp, \$7708 to DC)
2013	\$ 13,998	
2014	\$ 18,870	
2015	\$ 14,434	wages and \$6250 to Leavenworth Ski Hill Exhibit
2016	\$ 8,940	wages and digitizing records
2017	\$ 6,053	wages
2018	\$ 6,332	wages \$5095.37 *and \$319.24 digitizing
2019	\$ 9,064	Wages \$7584.06** and \$114.36 for digitizing
2020	\$ 12,153	wages \$10,298.83** and
2021	\$ 19,999	wages dep clerk with 18% benefits
2022	\$ 15,909	wages dep clerk with 18% benefits
2023	\$ 13,302	wages dep clerk with 18% benefits \$11,273
2024	\$ 15,471	wages dep clerk with 18% benefits \$13,111 Est based on budget
Total	\$ 230,296	

Total Available: \$ 139,395

\$ 40,000 reserve

Encumbered \$ 99,395 (unbudgeted funds within CE fund balance)

Possible Uses Identified:

Historic Programs/Exhibits (Wenatchee Valley Museum & Cultural Center)
 Document Preservation
 Imaging of Documents



CHELAN COUNTY ECONOMIC SERVICES

400 WASHINGTON STREET WENATCHEE, WA 98801
T: 509.667.6883 | F: 509.667.6599

MEMO

TO: Cathy Mulhall
FROM: Ron Cridlebaugh, Economic Services Director
DATE: May 8, 2024
RE: Housing Program Reorganization

Background:

Coordinated Entry is the access point for services for people experiencing homelessness. In the past three years, Coordinated Entry (CE) has been contracted out to three different agencies. Currently, Wenatchee Rescue Mission has the contract, but it was always meant to be temporary. It is common statewide practice for the County to be the CE Lead. This is because the County does not provide any direct housing services and is seen as being an objective entity. CE is a State and Federal requirement for certain permanent housing programs/solutions. Since this is the access point for many services, there needs to be consistency on where/how to access the system. With the frequent changing of contracts, this has made it difficult for clients to identify where they need to go to access services.

Staff Recommendation:

After discussions with the County Administrator and HR Manager, Economic Services is reorganizing the Housing Program in an effort to better streamline services to our unhoused and disadvantaged population. With the reorganization the Housing Program Manager will oversee all of the homeless and housing programs for the County. The Housing Program Coordinator will become the Homeless Program Manager and will oversee the Coordinated Entry Lead and two Coordinated Entry Specialists. The Housing Program Manager's PW and step will remain the same. The new Homeless Program Manager will be a non-bargained position paid at PW 19 Step 5. This change will take place effective June 1st 2024.



Chelan County Homeless Program Manager Job Description

Job Title: Homeless Program Manager
Department: Economic Services
Reports To: Housing Program Manager
FLSA Status: Exempt
Pay Grade: PW 19
Job Status: Regular Full Time

GENERAL FUNCTION

The Homeless Program Manager administers a county-wide project to carry out all aspects of the Homeless Housing Program. Overall responsibilities include executing systemic countywide plans to address homelessness, ensuring strategic investments in public funding, measuring and reporting on program progress and effectiveness, and leading a coordinated and effective response to homelessness, and managing the Coordinated Entry System. Work involves coordination with many individuals, community agencies and resources, and state and local organizations.

ESSENTIAL FUNCTIONS

Depending upon assignment, the incumbent may perform a combination of some or all of the following essential functions, which are a representative sample of the level of work appropriate to this classification.

- Manages homeless grant programs, applicable grants and other federal and state funded programs following the County's Comprehensive Plan.
- Promotes effective and efficient programs addressing homeless issues with a goal of providing Chelan and Douglas Counties the best service possible.
- Manages the Coordinated Entry System and staff to ensure an effective and streamlined system that is in compliance with the Washington State Coordinated Entry Guidelines and that responds to clients in a timely manner as well as makes appropriate referrals.
- Serves as a direct supervisor to Coordinated Entry staff.
- Performs contract management and monitors grant-funded projects and agencies.
- Serves as department representative during negotiations on specified terms and conditions of contracts. Create sub recipient contract preparation and contract management.
- Works directly with the Housing Program Manager and Economic Services Director, homeless advisory committees and taskforces.
- Serves as lead staff person for the Chelan Douglas Local Homeless Housing Taskforce. This includes scheduling all meetings, taking minutes, managing Taskforce Member

training, providing budgets and presentations to the Taskforce as requested, and preparing the agenda for each meeting with the chair of the Taskforce.

- Works with service providers in developing program and supports advisory bodies.
- Prepares grant proposals outlining plans, strategies, goals, and objectives.
- Researches grant implementation strategies and stays current with homeless program opportunities, changes and trends.
- Tracks, organizes, analyzes and documents grants and fund allocation.
- Researches and organizes data, costs and information needed to prepare specifications for obtaining contracts for professional services.
- Ensures legal and policy compliance throughout contract decision making and preparation processes.
- Processes contract service implementation documents. Monitors progress and payments. Investigates and resolves service delivery issues.
- Prepares correspondence, reports or other documents, keeping others adequately informed. Details activities, progress and program success. Processes and submits reports to City leadership, Washington State Department of Commerce, U.S Department of Housing and Urban Development (HUD) and other regulatory agencies.
- Develops and conducts presentations to homeless service providers and the public.
- Responds, in a timely manner, to agency and public inquiries and requests for information.
- Maintains current desk procedures and tasks to explain position responsibilities.
- Updates and implements process improvement procedures, tasks, workflows and systems.

NECESSARY KNOWLEDGE SKILLS, AND ABILITIES

- Advanced English language composition skills;
- Ability to organize and plan multiple tasks and responsibilities;
- Proficient in public relations, customer service and telephone skills in stressful situations;
- Proficient personal relationship skills, and demonstration and maintenance of the desire and willingness to work well with Elected Officials, Department Heads, co-workers, other governmental agencies and the public;
- Ability to successfully perform responsible and complex work involving the use of independent judgment and personal initiative without supervision;
- Ability to work under pressure and meet deadlines;
- Ability to maintain strict confidentiality and exercise discretion and sound judgment and decision making when handling sensitive documents;
- Knowledge of principles, practices, and procedures of project management and grant administration.
- State Homeless Housing and Assistance Act and other related federal and state regulations.
- Regulatory reporting requirements
- Safety and security hazards, precautions, standards, policies, and procedures.
- Ability to apply laws, rules and policies to effectively manage county-wide programs;
- Projection of a professional image; and
- Ability to work occasional evenings
- Assimilate technical information and present to agencies and the public in an easily understood manner.

- Be attentive to detail and maintain a high degree of accuracy.
- Understand and apply appropriately regulatory requirements, terminology, policies and procedures.
- Develop ways to identify, improve and promote efficient systems and processes.

MINIMUM QUALIFICATIONS

- Bachelor's Degree in Public Administration, Political Science, Regional and Urban Planning, Social Work, or related field.
- Three years of project management, grant administration or related experience.
- Proficiency in M.S Office

DESIREABLE QUALIFICATIONS

- Master's Degree in Public Administration, Political Science, Regional and Urban Planning, Social Work or related field.
- Five years of program and/or grant administration experience
- Demonstrated organization, facilitation, communication, and presentation skills.
- Public Sector experience

SUPERVISORY RESPONSIBILITIES

This position supervises the Coordinated Entry Lead, Coordinated Entry Administrative Specialist, and Coordinated Entry Outreach Specialist.

LANGUAGE SKILLS

Must be able to communicate proficiently in English both orally and in writing. Preferred proficiency in Spanish both orally and in writing.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Work is performed independently in an office environment;
- Work environment may be stressful in striving to meet deadlines, staffing demands and response to public;
- Work involves tasks that require routine ergonomic practices, including computer keyboard, typewriter and writing;
- Lifting 40 pounds waist high;
- Sitting for extended periods of time at a desk and/or computer;
- Using stairs in county facilities and other agency buildings;
- Bending, stooping, twisting during course of work day;
- Sight and hearing at acceptable levels; and
- Occasional overnight travel out of the Wenatchee area for training and meetings.

CLOSING STATEMENT

This job description does not constitute an employment agreement between the employer and employee and is subject to change as the needs of the employer and requirements of the job change.

Resolution No. 2024-_____
Re: Dissolving Assessor Petty Cash Fund

WHEREAS, the Chelan County Assessor is no longer in need of a Petty Cash Fund established under Resolution No. 76-82

NOW THEREFORE, BE IT RESOLVED, that:

1. The petty cash fund be dissolved for the Assessor's office.
2. The amount of said fund was one hundred dollars (\$100.00)
3. The one hundred dollars (\$100.00) will be returned to the Treasurer's office.
4. The Treasurer will provide a receipt to be affixed to this resolution.

Dated this ____ day of _____, 2024

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

ATTEST: ANABEL TORRES

TIFFANY GERING, COMMISSIONER

Clerk of the Board

SHON SMITH, COMMISSIONER

RESOLUTION NO. 2024-_____

Re: Appointment of Christine Parsons and Reappointment of Chester Marler to the
Leavenworth Mosquito Control District Board of Trustees

WHEREAS, on December 31, 2023 there were expirations of terms on the Leavenworth Mosquito Control Board; and

WHEREAS, it has been recommended that Chester Marler be re-appointed to serve on the Leavenworth Mosquito Control Board for a two-year term.

WHEREAS, it has been recommended Christine Parsons be appointed to serve on the Leavenworth Mosquito Control Board for a two-year term.

NOW, THEREFORE, BE IT HEREBY RESOLVED that that the Board of Chelan County Commissioners duly re-appoints Chester Marler to serve a two year term on the Leavenworth Mosquito Control Board, and appoints Christine Parsons to serve a two year term on the Leavenworth Mosquito Control Board; said terms to expire December 31, 2025.

DATED at Wenatchee, Washington this 13th day of May 2024.

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

SHON SMITH, COMMISSIONER

TIFFANY GERING, COMMISSIONER

Anabel Torres
Clerk of the Board

BOARD OF CHELAN COUNTY COMMISSIONERS

BOCC Agenda

May 13, 2024

11:30 P.M. Economic Services Director Ron Cridlebaugh

Discussion

1. Introduction of New VSO Staff
2. Executive Session RE:
3. Farm Workers Housing Camp Contracts
4. Contract for the Homeless Housing Strategic Consultant
5. Departmental Update

Action

1. Real Estate Contract
2. Farm Worker Housing Coca Cola Contract
3. Farm Worker Housing Eastern Cascade Vending Contract
4. Farm Worker Housing Vidal's Cleaning and Janitorial Contract
5. Farm Worker Housing Pacific Security Contract
6. Contract for the Homeless Housing Strategic Consultant

May 13th, 2024

Board of County Commissioners
Chelan County
400 Douglas St. Suite # 201
Wenatchee, WA 98801

Re: Farm Worker Housing Camp
Approval of Contracts

Gentlemen:

Attached is information about the various contracts and services for the Farm Worker Housing Camp at Monitor Park for the 2024 season:

Service/Proposal	Recommendation/Action	Company
Vending	Renew Contract	Coca Cola*
Vending	Renew Contract	Eastern Cascade Vending *
Security Services	Renew Contract	Pacific Security*
Cleaning Services	Renew Contract	Vidal's Cleaning & Janitorial*

* Last year's vendor

Please don't hesitate to contact me if you have any questions or need additional information. Thank you for your consideration in these manners.



Edmundo Gonzalez

Farm Worker Housing



VIDAL'S

CLEANING & JANITORIAL

Vidal's Cleaning & Janitorial
4045 Bluecrest Dr NE
East Wenatchee, WA 98802
(509) 423-0467
License # 604862185
April 25, 2024

This proposal is for the ongoing cleaning services for the 2024 season, provided to the Chelan County Farm Worker Housing by Vidal's Cleaning & Janitorial.

Facility Service Descriptions:

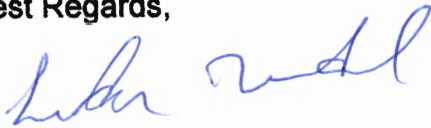
- **Kitchen Trailers:** Cleaning of gas stove tops, counter tops, sinks, cabinets, windows, floors, walls, doors, stairs, light fixtures, fan and fan filters, restocking supplies such as paper towel rolls and empty out trash cans.
- **Restroom/Shower Trailers and Building:** Cleaning of showers, toilets, liners, sinks, counter tops, mirrors, floors, walls, fans, light fixtures, restocking supplies such as hand soap and paper towels, entry, and empty out trash cans.
- **Laundry Room/Trailer:** Cleaning of washer and dryer outside surfaces, sinks, floors, walls, windows, fans, light fixtures, restocking supplies, and empty trash cans.
- **Office:** Cleaning of desks, filing cabinets, floor, windows, light fixtures, and empty trash can.
- **Travel Trailer:** Cleaning of kitchen, dining room, restroom, bedroom, and empty out trash can.
- **Housing Trailers:** Cleaning of eight foot lockers, eight totes, eight cots, two refrigerators, walls, ceiling, floor, windows, doors, and light fixtures.
- **Housing Tents:** Cleaning of six foot-lockers, six totes, six cots, one refrigerator, floor, and tent walls.
- **Dining Tent:** Cleaning of 12 tables, floor, and emptying and replacing of trash liners.

The pricing of services is as follows.

Facility	Initial	Daily	Final
Kitchen Trailers	\$25.00	\$51.00	\$179.00
Shower Trailers	\$25.00	\$35.00	\$139.00
Laundry Trailer	\$25.00	\$31.00	\$122.00
Laundry Room	\$20.00	\$22.00	\$79.00
Restroom/Shower Rooms	\$40.00	\$54.00	\$149.00
Restroom/Shower Trailers	\$35.00	\$53.00	\$134.00
Office	\$20.00	\$30.00	\$49.00
Travel Trailer	\$30.00	\$30.00	\$94.00
Housing Trailers	\$20.00	\$45.00	\$84.00
Tents	\$15.00	\$25.00	\$54.00
Dining Tent	\$10.00	\$15.00	\$14.00
Extra Help/Labor	\$26.00/hr.		

We have explained, to the best of our ability, the services which Vidal's Cleaning & Janitorial can provide for The Chelan County Farm Worker Housing Camp. Please take our proposal into consideration and feel free to contact us if needed.

Best Regards,



Lucila Vidal

Pacific Security Services Agreement

This security services agreement (the "Agreement") is dated _____ (the "Effective Date"), and is between Pacific Security Services, a division of Parker Corporate Services, Inc., a Washington corporation located at 2009 Iron Street, Bellingham, Washington ("Pacific") and the client described below (the "Client"). This Agreement describes the services that Pacific has agreed to provide to the Client, and the terms and conditions by which Pacific will provide them to the Client, which Client has likewise agreed to accept.



www.pacsecurity.com
(800) 743-2737

SECTION A

Client Information

Name: Chelan County Commissioners

Project Name: Monitor Migrant Camp

Address: 2924 State Hwy 2

City: Monitor State: WA Zip: 98836

Contact: Edmundo Gonzalez Title: Manager

Email: edmundo.gonzalez@co.chelan.wa.us Phone: 509-679-1786 Cell: 509-679-1786

Address where services are to be performed (the "Premises"): Same as Client 2924 State Hwy 2

City: Monitor State: WA Zip: 98836

Billing Information

Same as client info above

Address: 400 Douglas Street Suite 201

City: Wenatchee State: WA Zip: 98801 PO#:

Contact: Edmundo Gonzalez

Invoice Email: edmundo.gonzalez@co.chelan.wa.us Phone: 509-679-1786

SECTION B

Description of Services and Fees

Term (the "Term"): Start Date: 06/01/2024

Length of term - See Section C, paragraph 2. Unless end date specified in Exhibit A.

Services (the "Services"): See Site Information Sheet attached hereto and incorporated by reference as Exhibit A, and Services Addendum, attached hereto and incorporated by reference as Exhibit B. For towing services, see Exhibit C.

Cost for Services (the "Fees"): The following fees are applicable if checked:

Mobile Patrol and On-Site Security Services:

Mobile patrol services are billed at a rate of \$ _____ per month.

On-site security services are billed at a rate of \$ 28.00 per hour, per guard.

Unarmed Less Lethal Armed Site Supervisor

Loss Prevention Includes Vehicle

On-site security services are billed at a rate of \$ _____ per hour, per guard.

Unarmed Less Lethal Armed Site Supervisor

Loss Prevention Includes Vehicle

Marked security vehicles are billed at a rate of \$ _____ per month day

Guard management systems & cell phone are billed at a rate of \$ _____ per month.

Other _____

Other Services:

Alarm Towing Lockout

Plan A (available only to Alarm Companies):
Base Rate of \$65.00 per response, which includes 30 minutes of response time. After 30 minutes, each quarter hour is charged at a rate of \$18.25. Response time starts when the officer departs for the Premises. No charge if canceled within 4 minutes.

Plan B:
Base rate of \$85 per response, which includes 30 minutes of response time. After 30 minutes each quarter hour is charged at a rate of \$18.25. Response time starts when the officer departs for the Premises. No charge if cancelled within 4 minutes. Annual \$50 maintenance fee.

Cost included in Patrol or On-Site Security Services.

All hourly services are subject to a four-hour minimum charge. Pacific employee breaks are included in scheduled time in accordance with Washington state law. Scheduling changes made with less than 24 hours' notice, overtime, and service provided on New Years' Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving, and Christmas will be billed at a time and a half rate. Services canceled by Client with less than 12 hours' notice will be subject to a four-hour minimum charge per security officer.

All Fees are subject to an annual 3% rate increase, and the Fees listed above do not include any applicable taxes.

1. Provision of Services.

a — In consideration for the Client's agreement to pay Pacific the Fees, Pacific agrees to provide the Client with the Services identified in Section B during the Term, subject always to these General Terms and Conditions. Pacific shall perform the Services in a professional and workmanlike manner according to the schedule indicated in Section B. Client acknowledges that it has selected the Services it deems appropriate for its purposes; that Pacific is not a guarantor of safety, is not responsible for the criminal acts of third parties, and that Pacific makes no representation or warranty that the Services will be adequate for Client's purposes or sufficient to prevent loss or damage to life or property. Client recognizes that unforeseen events including but not limited to accidents, breakdowns, inclement weather, natural disasters, emergencies or other circumstances beyond Pacific's control may at times prevent Services from being performed in strict accordance with the time schedule, in which case Pacific shall perform the service as soon as is practicable. In the event Client is damaged by Pacific's failure to strictly comply with the time schedule, Pacific's liability shall be limited to a refund of the fee for the untimely or missed service. Client shall advise Pacific of any changes to the Premises that may affect the provision of Services hereunder.

b — Pacific will maintain a log pertaining to the provision of Services for the Client, which shall include the date and time of service and any comments, and may be made available to the Client upon request. Pacific will retain said records for one year following the date of service.

c — The Client may, at any time during the Term of this Agreement, request additional services beyond the scope of Services identified in Section B, or may request changes to said Services. Any such requests must be given in writing to Pacific, incorporating any adjustment in the Services and Fees set forth herein, and are subject to Pacific's written approval. If approved, any such changes shall be incorporated in an Addendum to this Agreement.

2. Term.

This Agreement shall commence on the Start Date identified in Section B and shall have an initial term of one year (the "Initial Term"). The Agreement shall automatically renew in one-year increments (the "Renewal Term") unless terminated earlier as provided herein. Upon renewal, the Fees shall be subject to an annual 3% rate increase as identified in Section B.

3. Termination.

Either party may terminate this Agreement at any time by giving thirty (30) days' written notice to the other party. Additionally, Pacific may terminate this Agreement immediately upon providing written notice of such termination to Client, if Client fails to pay any Fees when due, or if Client becomes the subject of a petition in bankruptcy, insolvency, reorganization or receivership.

4. Fees and Payment Terms.

a — Pacific will bill the Client monthly for the Fees specified in Section B. All invoices are due and payable upon receipt, and will be past due thirty days thereafter.

b — Payments shall be made payable to Pacific Security at 2009 Iron Street, Bellingham, WA 98225.

c — Credit card payments shall be subject to a 3% processing charge.

d — Client shall pay an additional service charge of 1.5% per month on any past-due accounts.

5. Security Equipment and Supplies.

Any and all property, equipment, supplies and materials furnished by Pacific hereunder and placed at or on the Premises during the Term of this Agreement shall remain the property of Pacific, and Pacific shall at all times during and after the term of this Agreement have the sole and exclusive right to install, maintain, replace and remove such property, equipment, supplies and materials, and shall have a license to enter the Premises for such purposes.

6. Client Emergency Contact List.

Client shall provide Pacific with a list including the name and phone number of each person who should be contacted in the event of an emergency. It is Client's sole responsibility to keep this list up-to-date and notify Pacific of any changes.

7. Compliance with Law.

All work and services rendered hereunder shall be provided in accordance with applicable law, and Pacific shall maintain all licenses, authorities and approvals required to perform the services. All security officers furnished by Pacific shall be licensed in accordance with applicable law.

8. Insurance.

a — Pacific shall obtain and maintain for the term of this Agreement a policy of commercial general liability insurance. Pacific shall provide a certificate of insurance coverage to Client upon request.

b — Where the services to be provided under this Agreement involve or require the use of any vehicle provided by Client in order to perform said services, such vehicles shall be fully insured by Client and Client assumes any and all liability for any injury to person or damage to property resulting from the use of such vehicles by Pacific.

9. Independent Contractor.

Neither the Client nor any of its employees, agents or representatives shall have any control over the manner, mode or means by which Pacific, its agents or employees, perform the Services, except as otherwise set forth herein. Pacific shall perform all services required herein as an independent contractor and shall remain under only such obligations as are consistent with that role. Any security officers or personnel furnished by Pacific to perform the Services shall remain the employees of Pacific and shall at no time be considered Client's employees.

10. Prohibition on Hiring.

Client agrees that during the term of this Agreement and for a period of one year thereafter, it shall not hire or solicit any person who was employed by Pacific or its affiliates during such period, whether such person is hired as an employee or independent contractor, unless authorized in writing by Pacific, or unless such person has not been employed by Pacific for at least twelve months prior to his or her hiring or solicitation.

11. Indemnification.

Each party agrees to defend, indemnify, and hold the other party and its affiliates, officers, directors, elected officials, employees, agents, and representatives harmless from any and all damages, costs, expenses and fees, including reasonable attorney's fees, and from any judgments and suits at law or equity of whatsoever nature (hereinafter "Pacific") brought against the other party directly or indirectly arising from, or in connection with, or incident to (i) a breach of the provisions of this Agreement by the party or (ii) the negligent or intentional acts or omissions of that party or its officers,

agents, directors or employees in connection with this Agreement; provided that nothing herein shall require either party to hold the other party harmless from Pacific caused by or resulting from the sole negligence of said party, its affiliates, officers, directors, elected officials, employees, agents, or representatives, and provided further, that if any such Pacific are caused by or result from the concurrent negligence of the parties or their affiliates, officers, directors, elected officials, employees, agents, or representatives then this indemnity provision shall be valid and enforceable only to the extent of that particular party's negligence, or that of its affiliates, officers, directors, elected officials, employees, agents, or representatives. The obligations set forth in this section shall survive the expiration or earlier termination of this Agreement.

12. No Warranty.

EXCEPT AS SPECIFICALLY SET FORTH IN THIS AGREEMENT, PACIFIC DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES.

13. Waiver of Consequential Damages.

NO PARTY SHALL UNDER ANY CIRCUMSTANCES BE LIABLE TO ANY OTHER PARTY FOR ANY SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES (INCLUDING LOSS OF PROFITS OR REVENUE) RESULTING OR ARISING FROM THE SERVICES, ANY PERFORMANCE OR NONPERFORMANCE OF THE SERVICES OR TERMINATION OF THE SERVICES. THIS LIMITATION APPLIES REGARDLESS OF WHETHER SUCH DAMAGES OR OTHER RELIEF ARE SOUGHT BASED ON BREACH OF WARRANTY, BREACH OF CONTRACT, NEGLIGENCE, STRICT LIABILITY IN TORT, OR ANY OTHER LEGAL OR EQUITABLE THEORY.

14. Limitation on Liability.

CLIENT UNDERSTANDS THAT PACIFIC IS NOT RESPONSIBLE FOR THE CRIMINAL ACTS OF THIRD PARTIES. EXCEPT FOR ACTIONS OR CLAIMS ARISING FROM GROSS NEGLIGENCE OR INTENTIONAL OR WILLFUL MISCONDUCT, PACIFIC'S TOTAL LIABILITY TO CLIENT SHALL NOT EXCEED THE GREATER OF (I) THE TOTAL FEES PAID TO ACTION BY CLIENT OR (II) THE AMOUNT OF RECOVERABLE INSURANCE, REGARDLESS OF WHETHER ANY ACTION OR CLAIM IS BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE) OR STRICT LIABILITY.

15. No Third-Party Beneficiaries.

This Agreement is intended for the benefit of the parties hereto and their respective permitted successors and assigns, and shall not confer any rights or remedies upon any other person.

16. General.

a — This Agreement, including without limitation all addenda, constitutes the entire agreement between the parties, and may only be modified by a writing signed by the Parties.

b — This Agreement will in all respects be governed exclusively by and construed in accordance with the laws of the State of Washington without regard to the application of conflicts of law principles. Venue for any dispute concerning this Agreement shall be exclusively in Whatcom County, Washington. In any dispute concerning this Agreement, the prevailing party shall be entitled to its attorneys' fees and costs.

c — No waiver or consent to any breach or default in the performance of any term, condition or provision of this Agreement shall be deemed a waiver of any subsequent breach of the same or other term, condition or provision of this Agreement. No failure or delay of either party to exercise any right or power or to insist upon strict compliance by the other party with its obligation shall constitute a modification of this Agreement or a waiver of a party's right to demand strict compliance with the terms of this Agreement.

d — If any terms or provisions of this Agreement are determined by a court to be invalid or illegal, such provisions shall be severed from the Agreement and all remaining terms and provisions shall remain in full force and effect.

e — Any notices permitted or required under this Agreement must be in writing and are effective on the date received (unless the notice specifies a later date). Notices must be sent to the address set forth on the first page of this Agreement or at such other address of which a party may from time to time give notice in accordance with this subsection.

f — The parties may sign this agreement in counterparts. A faxed, or scanned and emailed signature shall be a valid signing by a party.

By signing this Agreement below, Pacific agrees to provide the Services to the Client, and the Client agrees to accept them, for the Fees, and according to the General Terms and Conditions contained in Section C, all of which are incorporated by this reference.

Pacific Security Services

Client

Signature:

Signature:

By:

By:

its:

its:

Dated:

Dated:



SERVICES AGREEMENT

"Effective Date": May 1st 2024

"Operator": Eastern Cascade Vending, Inc., doing business as Eastern Cascade Distributing ("ECD") & Weinstein Wholesale Solutions ("WWS")
410 Peter St
Wenatchee, WA 98807
Fax: (509)663-2164

"Company": Chelan Co. Temp Farm Worker Housing

"Facility(ies)": Temp Farm Worker Housing
Wenatchee River County Park

I. VENDING

1. Semi-Exclusive Vending Right

The Company hereby grants, during the term hereof, including any extension of the term as set forth below, the semi-exclusive right to ECD to sell and dispense soft drinks, and other assorted beverage ("**Vending Products**") at the Facilities, by coin operated vending machines or otherwise. The Company grants the exclusive right to ECD to sell and dispense any food & candy at the Facilities, by coin operated vending machines.

2. Obligations of ECD

ECD shall:

a. Furnish vending machines and related apparatus ("**Equipment**") for dispensing the Vending Products, as ECD determines appropriate and necessary, to adequately and properly service the needs of the Company.

- b. Install, serve and maintain the Equipment and keep the machines stocked with current, fresh and marketable Vending Products.
- c. Pay, when due, all governmental license fees or permits resulting from the placement or use of the Equipment at the Facilities.
- d. Maintain reasonable liability insurance with respect to the Equipment.

3. Obligations of the Company

The Company shall:

- a. Allow the installation and placement of the vending placement of the Equipment in prominent locations at the Facilities, and allow replacement and removal of the Equipment as ECD determines is appropriate from time to time.
- b. Provide uninterrupted water and electrical services to the Equipment and pay on a current basis all utility charges arising from the use and operation of the Equipment at the Facilities.
- c. Provide a reasonably safe and secure location for the Equipment and use reasonable care to ensure that the Company's employees and guests are not responsible for vandalism or other damage to the Equipment or the Product. In the event of any such vandalism or other damage, ECD reserves the right to remove or modify the Equipment as it deems appropriate in its sole discretion.
- d. Indemnify ECD against any loss ECD suffers as a result of harm caused by any of the Company's employees, and any foreseeable harm caused by any of the Company's customers or invitees, to the Equipment or the Vending Products.

4. Ownership of Equipment

The Equipment, to include all vending and dispensing equipment, all Vending Products, and all cash, coins, and other receipts, will at all times be and remain the property of ECD. ECD will endeavor to place appropriate notices to such effect on the Equipment, but with or without such notices, the Company will make no claim of ownership, claim of lien or other interest of any kind or nature with respect to the Equipment or the Vending Products or their contents.

5. Selection of Vending Products

ECD will consult with the Company from time to time upon request of the Company with respect to the Company's needs and desires regarding the Equipment and Vending Products to be furnished, as well as with respect to the frequency and

type of stocking and other services. An initial list of Equipment and Vending Products to be furnished is attached hereto as Exhibit A. ECD shall have the right to modify such list as a result of fast or slow moving items, usage, vandalism, or other reasonable factors.

6. Pricing

ECD will establish price lists for the Vending Products sold from the Equipment. Such price lists will be subject to adjustment at any time, with or without notice, based on costs of Vending Products and other factors.

II. DISTRIBUTION

1. Exclusive Wholesale Distribution

The Company and WWS hereby agree that during the term hereof, including any extension of the term as set forth below, their respective rights and obligations with respect to distribution of certain wholesale products will be governed by this Section II.

2. Identification of Products

WWS will provide to the Company from time to time a list of available products for use by the Company in its operations ("*Wholesale Products*"), to be delivered by WWS to the Facilities upon Company's request. Such list will be reviewed and updated as ECD deems appropriate, including at least quarterly updates. WWS reserves the right to change pricing without notice on any Wholesale Product in the interim period between distribution of product lists in the event of particular volatility in prices of specific Wholesale Products.

3. Obligations of WWS

WWS shall:

a. Upon receipt of an order for any Wholesale Products, use its best efforts to deliver such Wholesale Products to the Facilities at or about the time requested by the Company, subject to availability of WWS delivery trucks and WWS other route requirements.

b. Provide to the Company at least quarterly, and otherwise as frequently as reasonably practicable, updated price lists for available Wholesale Products.

4. Obligations of the Company

The Company shall:

a. Pay promptly upon receipt of an invoice from WWS for all Wholesale Products delivered to the Company, whether at the Facilities or elsewhere.

III. GENERAL PROVISIONS

1. Other Terms

Attached hereto as Exhibit B is an addendum with additional terms relating to the services offered by ECD/WWS to the Company under this Agreement.

2. Term/Extension of Term

The term of this Agreement shall be for a period of one year(s), beginning on the 1st day of May, 2023, and ending on the 30th day of April, 2022. However, the term shall automatically be extended for one year at a time, and thereafter on a year to year basis, unless and until either party gives to the other party ninety (90) days' written notice of intent to terminate prior to the end of the initial term or the end of an extended term, as the case may be.

3. Default – Termination

If either party fails to perform its obligation under this contract, the other party shall have the right to give to the party who has failed to perform its obligation thirty (30) days' written notice of the breach by registered mail. If the breach, as specified in the notice, is not cured within the said 30-day period, then the party sending the notice shall have the right to terminate this contract.

4. Attorneys' Fees

Should it be necessary for either party to retain an attorney to aid in interpretation or enforcement of the terms of this Agreement, the prevailing party therein shall recover a reasonable sum as attorneys' fees, in addition to recovery of costs allowed by law, all of which the other party agrees to pay.

5. Binding Effect

To the extent not expressly prohibited, this contract shall inure to and be binding upon the heirs, legal representatives, successors and assigns of the parties.

6. Right of First Refusal

In the event the Company opens any new premises within the territory ECD/WWS currently services, ECD/WWS shall have the right of first refusal to service any such new Company premises, which at ECD/WWS's option shall automatically become additional Facilities for purposes of this Agreement.

Executed as of the Effective Date.

**EASTERN CASCADE VENDING, INC., doing business
as Eastern Cascade Distributing ("ECD") &
Weinstein Wholesale Solutions ("WWS")**

By _____
Name/Title: _____

Chelan Co Temp Farm Worker Housing ("Company")

By _____
Name/Title: _____



FSV

Customer Maintenance Form
(5 Business Days required)

DATE 4/1/24

ADD CHANGE SUPPRESS REACTIVATE

CUSTOMER# 600538659

GENERAL DATA

NAME Leavenworth migrant camp
DELIVERY ADDRESS 2924 hwy 2
STATE Wa ZIP CODE 98836 SPECIAL INSTRUCTIONS _____
PHONE 509-679-1786 EXT _____ CELL _____
TAX ID# _____ COUNTY _____
(W-9 NUMBER)

SALES OFFICE Wenatchee - 282
STORE# _____
CITY Monitor
CONTACT Edmundo Gonzalez

CUSTOMER TRADE CHANNEL AND _____

CODE PARTNER FUNCTIONS

ZA - SALES MANAGER (ASM) EMPLOYEE# _____ EMPLOYEE NAME _____
ZR - SALES REPRESENTATIVE (MDM) EMPLOYEE# _____ EMPLOYEE NAME _____
SV COMMISSION CUSTOMER# _____ CUSTOMER NAME _____

SCALE DATA

ON BOARDING DATE _____ PRODUCT EXCLUSIONS (AML): NON-MONSTER NON-DR PEPPER
PRIMARY GROUP (KEY ACCOUNT NAME) _____ PRIMARY GROUP (KEYACCT#) _____

LEO DATA MASTER ROUTE _____

FSV COMMISSION (if different than delivery)
CUSTOMER NAME _____
CUSTOMER ADDRESS _____
CITY _____ STATE _____ ZIP _____

VEND RATE
SSD: CAN || BTL COFFEE ENERGY ENHCD WTR JUICE MILK
PRWD TEA SPKLG WTR: CAN || BTL WATER: DASANI || SMTWTR || COCONUT

VISIT PLAN PLAN TYPE = Z1 FULL SERVICE VENDING DELIVERIES ROUTE _____
(same as Master Route)
FIRST DELIVERY DATE _____ DELIVERY DAY(S) M T W TH F
WEEK RULE: WEEKLY 2 WEEK (BI-WEEKLY) 3 WEEK MONTHLY DELIVERY TIMES _____

COMMISSION RATE (%) 20% || 0% 0% 10% 0% 0%
SSD: CAN || BTL COFFEE ENERGY ENHCD WTR JUICE
0% 0% 0% 0% || 0% 0% || 0% || 0%
MILK PRWD TEA SPKLG WTR: CAN || BTL WATER: DASANI || SMTWTR || COCONUT
COMMISSION TYPE: (SELECT ONE)
 TYPE 2 (% NO TAX) TYPE 3 (% LESS TAX AFTER COMM) TYPE 4 (% LESS TAX BEFORE COMM) TYPE 5 (RETAIL NO TAX)

REQUESTOR: _____

DATE: 4/1/24

**AGREEMENT BETWEEN CHELAN COUNTY
AND
SAGE STEP CONSULTING
FOR
HOMELESS HOUSING STRATEGIC PLANNING CONSULTING**

THIS AGREEMENT, entered this 1st day of May, 2024 by and between Chelan County (herein called the "County") and Sage Step Consulting (herein called the "Consultant").

WHEREAS, the County receives funds from the Washington State Department of Commerce to address the needs of people who are homeless or at-risk of homelessness including the planning, writing and implementation of the 5-year homeless housing strategic plan; and

WHEREAS, the County wishes to engage the Consultant in assisting with drafting of the 2025 – 2030 homeless housing plan for Chelan and Douglas Counties;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. SCOPE OF SERVICES

The consultant will work with Chelan County on strategic consultation for the plans will need to assist the Housing Program Manager and Housing Program Coordinator to facilitate and plan a community meeting, compile data, assist in structuring the language of the Homeless Housing Plan, attend Task Force, Community Development, and any other necessary meetings, and assist in creating the draft and finalized versions of the proposals. The Board of Chelan County Commissioners will have sole decision-making authority over the finalized plans and their approval of the plan.

- Community Meetings: The hired consultant will be responsible for facilitation of Community Meetings in conjunction with the Chelan County Housing Staff:
 - Assist in the planning and execution of the Community Meeting;
 - Work with Chelan County Housing staff to utilize Art of Hosting principles in the facilitation process;
 - Streamlining data gathered at the Community Meeting;
 - Must be able to attend a Community Meeting in the evening (after 5pm) preferably in June 2024, but no later than July 2024.

- Compiling Data and Language in Plans: Hired consultant will assist in sorting through data and drafting language by:
 - Organizing data acquired at the Community Meeting;
 - Reviewing existing plans;
 - Working with Community Development staff to learn of updates that can be made in existing plan;
 - Assisting Housing staff in looking through housing/homeless data to make informed metrics in Strategic Plan;
 - Collaborate with Chelan County staff in drafting the language to be included in both plans.

- Attending Meetings: Hired consultant will need to attend required meetings such as:
 - Chelan-Douglas Homeless Housing Task Force quarterly meetings and special meetings for strategic planning – quarterly meetings.
 - Community Planning Meeting in June or July
 - Meetings with Community Development Department scheduled as needed
 - Occasional Columbia River Task Force if needed
 - Meetings with Housing staff scheduled as needed

II. PROJECT GOALS

- Enhance current strategies and introduce solutions to prevent and end homelessness in Chelan and Douglas Counties
- Strengthen trust and collaboration among key partners
- Publish a fundable strategic plan that complements Chelan and Douglas Counties' funding cycles
- Create updates to the housing portion of the existing Comprehensive Plan

III. PROJECT DELIVERABLES

Consultants will work closely with Chelan County staff and various stakeholders throughout the process, ensuring the deliverables are achieved within the specified timelines and meet the needs and expectations of Chelan and Douglas Counties and their residents concerning homeless housing and comprehensive planning.

- Homeless Housing Five-Year Strategic Plan: A comprehensive strategic plan outlining the priorities for homeless housing over the next five years, as determined through collaboration with the Chelan-Douglas Homeless Housing Task Force, Chelan County Housing Staff, and input from community strategic planning meetings.
- Updates to the Housing Portion of the Comprehensive Plan: Revised and updated sections of the existing Comprehensive Plan specifically related to housing, incorporating recommendations from the Chelan County Community Development Department and Chelan County Housing Staff.
- Facilitation of Community Meeting: Execution and facilitation of at least one community meeting to gather input for the strategic plan and comprehensive plan updates, ensuring the meeting is planned and executed effectively and in accordance with the principles of engaging community participation.
- Compilation and Organization of Data: Collection, organization, and analysis of data gathered from the community meeting and other relevant sources to inform the strategic plan and comprehensive plan updates.
- Meeting Attendance and Participation: Active participation in required meetings, including the Chelan-Douglas Homeless Housing Task Force quarterly meetings, special meetings for strategic planning, Community Planning Meetings, and any other meetings as necessary with the Community Development Department, Columbia River Task Force, and Housing staff.

IV. PROJECT ANALYSIS

Community + Key Partner Engagement (May - June 2024)

Phase I Objective: Create a community engagement process that ensures the voices of the community are heard and considered in the strategic plan.

Phase I Activities: These Activities will be designed collaboratively with the task force and facilitated by Sage Step Consulting. Activities to include:

- Assist in the planning and execution of the Community Meeting
- Work with Chelan County Housing staff to utilize Art of Hosting principles in the facilitation process
- Streamlining data gathered at the Community Meeting
- Consultants will be available to attend a Community Meeting in the evening (after 5pm)
- preferably in June 2024, but no later than July 2024

II. Assessment + Strategy Development (June-August 2024)

Phase II Objective: Perform a thorough analysis of existing resources, gaps, and the effectiveness of past strategies, forming a solid foundation for informed strategy development.

Phase II Activities:

- Organizing data acquired at the Community Meeting
- Reviewing existing plans

- Working with Community Development staff to learn of updates that can be made in existing plan
- Assisting Housing staff in looking through housing/homeless data to make informed metrics in Strategic Plan
- Facilitating workshops with the Homeless Housing task force to co-create strategies that address the identified gaps, incorporating feedback from the engagement phase
- Collaborating with Chelan County staff in drafting the language to be included in both plans

III. Implementation Planning (September-November 2024)

Phase III Objective: Develop comprehensive, actionable plans for the implementation of each strategy, including detailed timelines, responsible parties, and success metrics.

Phase III Activities:

- Developing metrics and evaluation framework: Establish clear metrics for success and a framework for ongoing evaluation of the strategies' impact
- Attending Chelan-Douglas Homeless Housing Task Force quarterly meetings and special meetings
- Meeting with Housing staff, Community Development Department, Columbia River Task Force as often as needed

IV. Feedback + Adoption (December-January 2024)

Phase IV Objective: Finalize the Homeless Housing Strategic Plan and Comprehensive plan language.

Phase IV Activities:

- Hosting review sessions: Present the draft of the strategic plan to partners for review and final feedback, ensuring broad consensus
- Revising and finalizing: Incorporate feedback from the review sessions into the final plan, making necessary adjustments to ensure alignment with community needs and expectations
- Adopting: Support the housing staff in preparing material necessary in calling for a vote to formally adopt the 2025-2029 strategic plan

V. TIME OF PERFORMANCE

Services of the Consultant shall start no earlier than the 1st day of May, 2024, and end on the 31st day of January, 2025. The term of this Agreement and the provisions herein may be extended at the County's discretion to cover any additional time period during which grant funds remain unspent, the funded project has not been completed, and/or the minimum level(s) of program services have not been met.

VI. BUDGET

A. The Consultant may charge eligible expenses in accordance with the following Budget items:

<i>Consolidated Homeless Grant- Operations</i>	<i>Budget Amount</i>
Phase 1: Community Engagement	\$5,000
Phase 2: Assessment + Strategy Development	\$10,000
Phase 3: Implementation Planning	\$10,000
Phase 3: Feedback + Adoption	\$5,000
TOTAL ALLOCATED FUNDING	\$30,000

- B. Any general administration expenses shall be identified herein, and if any indirect costs are charged, the Consultant shall submit an indirect cost allocation plan for determining the appropriate Consultant's share of administrative costs to the County for prior approval.
- C. Any amendments to the budget must be approved in writing by both the County and the Consultant.
- D. In the event funding from state, federal, local, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion, the County may terminate the Grant under the "Termination for Convenience" clause, without the ten-business day notice requirement. In lieu of termination, the Grant may be amended to reflect the new funding limitations and conditions.

VII. INVOICING & PAYMENT

- A. It is expressly agreed and understood that the total amount to be paid by the County under this Agreement shall not exceed **\$30,000.00**.
- B. Reimbursement requests for the payment of eligible expenses shall be made against the line item budgets specified in Section III herein and in accordance with performance.
- C. No payments in advance of or in anticipation of goods or services to be provided under this Grant shall be made by the County.
- D. The Consultant shall submit invoices on a monthly basis. Invoices are due on the 10th of the month following the provision of services; final invoices for a biennium may be due sooner. Invoices received after the 10th of the month will be held for payment until the County's next regularly scheduled monthly billing cycle. If the 10th falls on a holiday or weekend, invoices will be due on the next business day.
- E. Invoices shall be submitted in a form provided by the County and shall include accompanying proof of expenses as documented by copies of receipts, invoices, purchase orders, and time sheets.
- F. Payment shall be considered timely if made by the County within thirty (30) calendar days after receipt of properly completed invoices.
- G. All services provided by the Consultant pursuant to this grant Agreement shall be performed to the satisfaction of the County, as determined at the sole discretion of its authorized representative, and in accord with all applicable federal, state, and local laws, ordinances, rules and regulations. The Consultant shall not receive payment for work found by the County to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation. Failure of the Consultant to comply with provisions of this Agreement may result in the withholding of future payments.
- H. The County reserves the right to withhold funds available under this contract for costs incurred by the County on behalf of the Consultant or to recapture funds in an amount to compensate the County for the noncompliance in addition to any other remedies available at law in or in equity.
- I. The County shall not pay the Consultant, if the Consultant has charged or will charge the State of Washington or any other party under any other Grant, subgrant/subcontract, or agreement for the same services or expenses.
- J. The Consultant is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subgrantees.

VIII. ADMINISTRATIVE REQUIREMENTS

- A. **Financial Management/Accounting Standards:** The Consultant agrees to comply with standard accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred. The Consultant agrees to be subject to periodic agency audits as requested by the County or other governmental agency.
- B. **Insurance:**
1. The Consultant shall provide insurance coverage that shall be maintained in full force and effect during the term of this Grant, as follows:
 - a. **Commercial General Liability Insurance Policy** including contractual/grant liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of Grant activity but no less than \$1,000,000 per occurrence.
 - b. **Automobile Liability:** In the event that performance pursuant to this Grant involves the use of vehicles, owned or operated by the Consultant, automobile liability insurance shall be required. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.
 2. The insurance required shall be issued by an insurance company authorized to do business within the state of Washington.
 3. Except for Consultants participating in a self-insurance program, the insurance shall name the state of Washington and Chelan County, its agents, officers, and employees as additional insureds under the insurance policy. All policies shall be primary to any other valid and collectable insurance.
 4. The Consultant shall submit to the County within 15 calendar days of the grant start date, a certificate of insurance which outlines the coverage and limits defined in this insurance section. During the term of the Grant, the Consultant shall submit renewal certificates not less than thirty (30) calendar days prior to expiration of each policy required under this section.
 5. The Consultant shall instruct its insurers to give the County thirty (30) calendar days advance notice of any insurance cancellation, non-renewal, or modification.

IX. GENERAL CONDITIONS

- A. **Laws:** The Consultant shall comply with all applicable laws, ordinances, codes, regulations, and policies of local, state, and federal governments, as now or hereafter amended including, but not limited to:
1. Affirmative Action, RCW 41.06.020 (1)
 2. Boards of Directors or Officers of Non-profit Corporations – Liability – Limitations, RCW 4.24.264
 3. Disclosure-Campaign Finances-Lobbying, Chapter 42.17 RCW
 4. Federal Hatch Act 5 USC 1501-1508
 5. Discrimination – Human Rights Commission, Chapter 49.60 RCW
 6. Ethics in Public Service, Chapter 42.52 RCW
 7. Office of Minority and Women’s Business Enterprises, Chapter 39.19 RCW and Chapter 326-02 WAC
 8. Open Public Meetings Act, Chapter 42.30 RCW
 9. Public Records Act, Chapter 42.56 RCW
 10. State Budgeting, Accounting, and Reporting System, Chapter 43.88 RCW

- B. **Americans with Disabilities Act (ADA) of 1990, Public Law 101-336, also referred to as the "ADA" 28 CFR Part 35:** The Consultant must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.
- C. **Noncompliance with Nondiscrimination Laws:** During the performance of the Sub Grant, the Consultant shall comply with all federal, state, and local nondiscrimination laws, regulations, and policies. In the event of the Consultant's noncompliance or refusal to comply with any nondiscrimination law, regulation, or policy, the Sub Grant may be rescinded, canceled, or terminated in whole or part, and the Consultant may be declared ineligible for further grants with the County. The Consultant shall, however, be given a reasonable time in which to remedy the noncompliance.
- D. **Conformance:** If any provision of this Sub Grant violates any statute or rule of law of the state of Washington, it is considered to be modified to conform to that statute or rule of law.
- E. **Independent Contractor:** Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Consultant shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. All payments for payroll taxes, unemployment contributions, FICA, retirement, life and/or medical insurance, Workers' Compensation Insurance and any other taxes or expenses for the Consultant's staff shall be the sole responsibility of the Consultant.
- F. **Indemnification:** To the fullest extent permitted by law, the Consultant shall indemnify, defend, and hold harmless Chelan County, the state of Washington, the Washington State Department of Commerce, all other agencies of the state and county and all officials, agents, and employees of the county and state, from and against all claims or damages for injuries to persons or property or death arising out of or resulting from the Consultant's performance or failure to perform the Grant. The Consultant's obligation to indemnify, defend, and hold harmless includes any claim by the Consultant's agents, employees, or representatives. Commerce, the State of Washington, and Chelan County are not liable for claims or damages arising from the Consultant's performance of the sub grant. The Consultant's obligation to indemnify, defend, and hold harmless shall not be eliminated or reduced by any actual or alleged concurrent negligence of the County and State or their agents, agencies, employees, and officials. The Consultant waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend, and hold harmless the County and the state and their agencies, officials, agents, or employees.
- G. **Assignability:** Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Consultant without prior written consent of the County.
- H. **Subcontracts:**
 - 1. The Consultant shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the County prior to the execution of such agreement.
 - 2. Every subcontract shall bind the Subcontractor to follow all applicable terms of this Agreement. The Consultant shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.
 - 3. Every subcontract shall include a term that Chelan County, the Washington State Department of Commerce, and the state of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.
 - 4. The Consultant is responsible to the County if the Subcontractor fails to comply with any applicable term or condition of this Agreement. The Consultant shall appropriately monitor the activities of the Subcontract to assure fiscal conditions of this Agreement. In no event shall the existence of a subcontract operate to release or reduce the liability of the Consultant to the County for any breach in the performance of the Consultant's duties.

5. The Consultant shall undertake to ensure that all subcontracts let in the performance of this Agreement be awarded on a fair and open competition basis in accordance with applicable procurement requirements.
6. Executed copies of all subcontracts shall be forwarded to the County along with documentation concerning the selection process.
7. If the County approves subcontracting, the Consultant shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, the County in writing may: (a) require the Consultant to amend its subcontracting procedures as they relate to this Grant; (b) prohibit the Consultant from subcontracting with a particular person or entity; or (c) require the Consultant to rescind or amend a subcontract.

- I. **Amendments:** The County or Consultant may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, are executed in writing, and are signed by a duly authorized representative of each organization. Such amendments shall not invalidate this Agreement, nor relieve or release the County or Consultant from its obligations under this Agreement.

The County may, in its discretion, amend this Agreement to conform with state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the County and Consultant.

- J. **Termination for Cause:** In the event the County determines that the Consultant failed to comply with any term or condition of this grant, the County may terminate the Grant in whole or in part upon written notice to the Consultant. Such termination shall be deemed “for cause”. Termination shall take effect on the date specified in the notice. Alternatively, the County upon written notice may allow the Consultant a specific period of time in which to correct the non-compliance. During the corrective-action time period, the County may suspend further payment to the Consultant in whole or in part, or may restrict the Consultant’s right to perform duties under this Grant. Failure by the Consultant to take timely corrective action shall allow the County to terminate the Grant upon written notice to the Consultant. If the Grant is terminated for cause, the Consultant shall be liable for damages as authorized by law. This section supersedes any language that conflicts elsewhere in the contract.

- K. **Termination for Convenience:** Except as otherwise provided in this Grant, the County may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Grant, in whole or in part. If this Grant is so terminated, the County shall be liable only for payment required under the terms of this Grant for services rendered or goods delivered prior to the effective date of termination. This section supersedes any language that conflicts elsewhere in the contract.

- L. **Termination Procedures:** After receipt of a notice of termination, except as otherwise directed by the County, the Consultant shall:

1. Stop work under the Grant on the date, and to the extent specified, in the notice;
2. Place no further orders or subgrants for materials, services, or facilities related to the Grant;
3. Preserve and transfer any materials, Grant deliverables, and/or County property in the Consultant’s possession as directed by the County.

Upon termination of the Grant, the County shall pay the Consultant for any service provided by the Consultant under the Grant prior to the date of termination. The County may withhold any amount due as the County reasonably determines is necessary to protect the County against potential loss or liability resulting from the termination. The County shall pay any withheld amount to the Consultant if the County later determines that loss or liability will not occur. The rights and remedies of the County under this section are in addition to any other rights and remedies provided under this Grant or otherwise provided under law. This section supersedes any language that conflicts elsewhere in the contract.

- M. **Governing Law and Venue:** This Grant shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be, at the sole discretion of the County, either Chelan County or Douglas County, Washington.
- N. **Attorneys' Fees/Costs:** Unless expressly permitted under another provision of this Agreement, in the event of litigation or other action brought to enforce Grant terms, each party agrees to bear its own attorneys' fees and costs.
- O. **Publicity:**
The Consultant agrees not to publish or use any advertising or publicity materials in which the County's, the state of Washington's, or Commerce's name is mentioned, or language used from which the connection with the County, state of Washington, or Commerce's name may reasonably be inferred or implied, without the prior written consent of the County or Commerce.
- P. **Compliance with State Grant Agreement:** Consultant agrees to be subject to and to comply with all applicable terms set forth in the 2023 – 2025 Consolidated Homeless Grant Agreement between the County and the Washington State Department of Commerce incorporated herein by this reference ("the Grant Agreement").
- Q. **Order of Precedence:** In the event of an inconsistency in this Agreement, the inconsistency shall be resolved by giving precedence in the following order:
1. Applicable federal and state of Washington statutes and regulations
 2. The terms of the 2023 – 2025 Consolidated Homeless Grant Agreement between Chelan County and the Washington State Department of Commerce
 3. The terms of this Agreement
 4. Department of Commerce Guidelines for the Consolidated Homeless Grant
 5. Consultant Grant Application/Proposal
 6. Chelan County Consultant Policies & Procedures

These documents are incorporated herein by reference and as may hereafter be amended.

X. **SEVERABILITY**

If any term or provision of this Agreement is illegal or invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

XI. **WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by an Authorized Representative of the County.

XII. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this contract shall be directed to the following contract representatives:

Chelan County
Amber Hallberg
Housing Program Coordinator
Chelan County
400 Washington St
Wenatchee, WA 98801
Phone: (509) 667-6881
Email: amber.hallberg@co.chelan.wa.us

Consultant
Summer Hess
Organizational Consultant
Sage Step LLC
25 Sylvester Meadows Lane
Leavenworth WA, 98826
Phone: (509) 828-0462
Email: summer@sagestepconsulting.com

XIII. ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the County and the Consultant for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the County and the Consultant with respect to this Agreement.

Date 5/1/2024

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

[County]

By _____
KEVIN OVERBAY, CHAIRMAN
BOARD OF CHELAN COUNTY COMMISSIONERS

Attest _____
ANABEL TORRES, CLERK OF THE BOARD

[Consultant]

By  _____

Name: Summer Hess

Title: Organizational Consultant

UBI #: 604-630-637



Chelan County Natural Resource Department
BOCC Agenda
May 13, 2024

Discussion

1. Change order with Derby Canyon Natives for Nason Kahler Reach Project
2. Good Neighbor Agreement Supplemental Project Agreement (SPA) with US Forest Service for Upper Wenatchee Pilot Project Forest Resilience Bond 1
3. Consulting agreement with North Forty Film Company for forest products campus marketing consulting
4. Execute agreement with Strider Construction for Eagle Creek culvert replacement project
5. Supplement to interlocal cooperative agreement with Cascadia Conservation District for Yaksum Water Company cultural resources survey
6. Contract for cost-share funds with WA State Conservation Commission for Pobst irrigation efficiencies
7. Contract for cost-share funds with WA State Conservation Commission for Yaksum Water Company irrigation efficiencies
8. Other

Action

1. Change order with Derby Canyon Natives for Nason Kahler Reach Project
2. Good Neighbor Agreement Supplemental Project Agreement (SPA) with US Forest Service for Upper Wenatchee Pilot Project Forest Resilience Bond 1
3. Consulting agreement with North Forty Film Company for forest products campus marketing consulting
4. Execute agreement with Strider Construction for Eagle Creek culvert replacement project
5. Supplement to interlocal cooperative agreement with Cascadia Conservation District for Yaksum Water Company cultural resources survey
6. Contract for cost-share funds with WA State Conservation Commission for Pobst irrigation efficiencies
7. Contract for cost-share funds with WA State Conservation Commission for Yaksum Water Company irrigation efficiencies

Change Order

PROJECT:
Nason Creek Kahler Reach Habitat
Improvement Project

TO CONTRACTOR:
Derby Canyon Natives
CHANGE ORDER NUMBER: 002
DATE: April 26, 2020
CONTRACT FOR: Plant Procurement

PO Box 185
Peshastin WA 98847

THE CONTRACT IS CHANGED AS FOLLOWS:

1. Agreement Item 3 "MATERIAL SPECIFICATIONS"

The price per plant listed in the final plant schedule is updated to reflect changes in pricing for the remaining 1,267 plants to be delivered in 2024.

2. Agreement Item 4 "PRICING AND PAYEMENT"

For the remaining 1,267 plants to be delivered to the site in 2024, the following pricing applies: 27 C.I. and 40 C.I. plants are priced at \$5.40 each, 5' live stakes are \$2.75 each plus a \$300.00 Delivery Charge. Based on these unit price changes, the total Contract amount is increased by \$1,202.21.

	ADD	\$1,202.21
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3. Agreement Item 5 "COMPLETION DATE"

The completion date is revised to November 15th, 2024.

In accordance with description written above and the attached Quote for services (Appendix A), this Change Order will add \$1,202.21 to the total Contract Price.

The original Contract sum was (without WSST)	<u>\$ 26,115.50</u>
The net change by previously authorized Change Orders (001)	<u>\$ 2,314.15</u>
The Contract Sum will be increased by this Change Order will be	<u>\$ 1,202.21</u>

The new contract sum including this change order will be: \$ 29,631.86

The Contract Time will be changed by Three-Hundred and Sixty-five (365) Days.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE CONTRACTOR AND OWNER.

OWNER: Chelan County

CONTRACTOR: Derby Canyon Native



Title: _____
Date: _____

Title: President
Date: 4-27-24



Forest Service Agreement Number: 24-GN-11061700-381
Cooperator Agreement Number:

**GOOD NEIGHBOR AGREEMENT
SUPPLEMENTAL PROJECT AGREEMENT**
To
MASTER GOOD NEIGHBOR AGREEMENT #23-GN-11061700-044
BETWEEN
COUNTY OF, CHELAN
AND THE
USDA, FOREST SERVICE
OKANOGAN-WENATCHEE NATIONAL FOREST

This Supplemental Project Agreement (SPA) is hereby made and entered into by and between County of, Chelan, hereinafter referred to as “the County” or the Cooperator and the USDA, U.S. Forest Service, Okanogan-Wenatchee National Forest, hereinafter referred to as the “Forest Service,” under the authority of the Agricultural Act of 2014, Pub. L. 113-79, section 8206, (Good Neighbor Authority) and specified under the provisions of Master Good Neighbor Agreement #23-GN-11061700-044. This project is funded through the Infrastructure Investment and Jobs Act (IIJA) (commonly known as the Bipartisan Infrastructure Law (BIL)). The ALN for this agreement is 10.724.

Title: Restoration and Engineering Work

Good Neighbor Supplemental Project Agreement for Forest Restoration Services

Authorized Activities: Authorized forest, rangeland, and watershed restoration services include activities to treat insect and disease infected trees; activities to reduce hazardous fuels; and any other activities to restore or improve forest, rangeland, and watershed health, including fish, and wildlife habitat.

The Good Neighbor Authority excludes construction, reconstruction, repair, or restoration of paved or permanent roads or parking areas, except for reconstruction, repair or restoration of a National Forest System road that is necessary to carry out authorized restoration services under this agreement. Any such roads reconstructed, repaired or restored that were previously identified as not needed according to 36 CFR 212.5(b)(2) must be decommissioned according to the travel management plan no later than 3 years after completion of the applicable authorized restoration project. Construction, alteration, repair, or replacement of public buildings or works is not authorized. Projects are not authorized in wilderness areas, wilderness study areas, and lands where removal of vegetation is prohibited or restricted by an Act of Congress or Presidential proclamation.

I. GENERAL PROJECT DESCRIPTION



Description of the activities proposed under this SPA. These activities must be within the authorized forest, rangeland, and watershed restoration services as outlined in Section II, Good Neighbor Objectives in the Master Good Neighbor Agreement.

The County and the U.S. Forest Service enter into this Supplemental Project Agreement (SPA) as a cooperative effort to perform restoration activities and engineering services on National Forest System lands in Chelan County Washington. This includes but is not limited to, mechanized and conventional noncommercial thinning and fuels treatment, Alluvial Water Storage (AWS), improve and/or replace Aquatic Organism Passages (AOP), Culvert Replacements (Non-AOP), and road maintenance. This work was analyzed in the Upper Wenatchee Pilot Project's Environmental Analysis.

This project is funded through the Infrastructure Investment and Jobs Act (IIJA) / Bipartisan Infrastructure Law (BIL) to accomplish long-term maintenance planning on national forests and grassland to confront the wildfire and climate change crisis.

Increased aquatic habitat diversity, floodplain access, water retention, and baseflow are valuable watershed restoration metrics. Alluvial water storage restoration techniques (large wood addition, beaver dam analogs, and post assisted log structures) can achieve these restoration metrics in cost effective, low resource impact manner. Chelan County Natural Resource Department and the Forest Service will work together to continue the development and design of alluvial waters storage restoration opportunities.

Over the next 5 years, as outlined in the Upper Wenatchee Pilot Project Implementation Plan for Forest Resiliency Bond (FRB 1) strategy report (Appendix F), approximately 5,000 acres of non-commercial treatment, 79 miles of roads, 27 AWS projects, and 9 AOP/culvert projects will be implemented. Appendix C outlines the implementation for 2024 that will be undertaken by the County. Fuels that cannot be removed will be burned.

In consideration of the above premises, the parties agree as follows:

II. RESPONSIBILITIES:

A. The County shall:

1. Collaborate with the Forest Service in development of the Statement of Work (SOW) as described in C1 below.
2. Perform the activities described in the SOW, attached as Appendix A, the Financial Plan, attached as Appendix B, or other applicable appendixes if attached. As appropriate, work will comply with requirements of the National Environmental Policy Act (NEPA) decision as well as provided or approved silvicultural prescriptions and timber marking guides. The Cooperator shall utilize the information provided by the Forest Service to comply with Federal regulations including the protection of federal resources, permitted uses and forest product accountability.



3. FINANCIAL STATUS REPORTING. A Federal Financial Report, form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted Quarterly. These reports are due 30 days after the reporting period ending March 31, June 30, September 30, December 31. The final SF-425 (and SF-425A, if applicable) must be submitted either with the final payment request or no later than 120 days from the expiration date of the Good Neighbor Agreement
4. INDIRECT COST RATE. The indirect cost rate at the time of execution of this SPA is 20.10%.

B. The U.S. Forest Service shall:

1. Collaborate with the Cooperator in development of the SOW as described in C1 below.
2. Perform the activities described in the SOW, attached as Appendix A, the Financial Plan, attached as Appendix B, and any other attached appendices if attached. The Forest Service must be involved in the development and implementation of any work performed on NFS lands.
3. Complete all necessary NEPA requirements. Any decision required to be made under NEPA with respect to any authorized restoration services to be provided under this agreement on NFS lands shall not be delegated to the Cooperator.
4. Provide information to the Cooperator, such as NEPA mitigation or requirements; silviculture prescriptions and marking guides; and locations of protected resources as necessary to comply with federal law, regulation, and policy.
5. Ensure appropriate boundary line determination and designation is completed prior to implementation of project activities.

C. It Is Mutually Understood and Agreed By And Between The Parties That:

1. JOINT STATEMENT OF WORK (SOW). Both parties will collaborate in the development of an SOW, which will be incorporated and made a part of this agreement. At a minimum, the SOW must clearly provide a plan of operations and quality control for project work, identify activities to be performed, and the responsible party. The funding for those activities will correspond to and be reflected in the financial plan. A timeline for the work activities should be included to serve as a monitoring tool for both parties, and to help ensure completion of the work within the period of performance of the SOW. The work described in the SOW must reflect the activities approved in the applicable NEPA document and any mitigation activities identified therein.



2. AVAILABILITY FOR CONSULTATION. Both parties will make themselves available at mutually agreeable times, for continuing consultation to discuss the conditions covered by this agreement and agree to actions essential to fulfill its purposes.
3. ADVANCE AND REIMBURSABLE PAYMENTS. Advance and reimbursable payments are approved under this SPA. The U.S. Forest Service shall reimburse the Cooperator for the Forest Service's share of actual expenses incurred, not to exceed \$330,000.00, as shown in the Financial Plan. Only costs for those project activities approved in (1) the initial agreement, or (2) modifications thereto, are allowable. Requests for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

Advance payments must not exceed the minimum amount needed or no more than is needed for a 30-day period, whichever is less. If the Cooperator receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate that the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, upon expiration of this agreement must be returned to the Forest Service.

The Program Manager reserves the right to request additional information prior to approving a payment:

The invoice must be sent by one of three methods (email is preferred):

EMAIL: SM.FS.ASC_GA@USDA.GOV

FAX: 877-687-4894

POSTAL: USDA Forest Service
Budget & Finance - Grants and
Agreements
4000 Masthead St, NE
Albuquerque, NM 87109

Send a copy to: Seth Krammer at Seth.Kammer@usda.gov

4. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANT LIABILITY. The Cooperator agree(s) that any of their employees, volunteers, sub-recipients,



contractors, and participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the Cooperator hereby willingly agrees to assume these responsibilities to the extent allowed by state law.

Further, the Cooperator shall provide any necessary training to their employees, volunteers, sub-recipients, contractors, and participants to ensure that such personnel are capable of performing tasks to be completed. The Cooperator shall also supervise and direct the work of its employees, volunteers, and participants performing under this SPA.

5. JUSTICE 40 INITIATIVE. Executive Order (EO) 14008, Tackling the Climate Crisis at Home and Abroad, was signed on January 27, 2021. This EO commits federal agencies to providing 40% of federal benefits to disadvantaged communities. When the cooperator is considering a subaward or contract to be executed under this agreement, the cooperator may consider the requirements of EO 14008, section 223, OMB M-21-28 and OMB-23-09.
6. CONTRACT REQUIREMENTS. When procuring property and services under this Master Agreement, the Cooperator must follow the same policies and procedures it uses for procurements from its non-Federal funds, as described in 2 CFR 200.317.
7. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
8. PROGRAM MONITORING AND PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of activities described in the SOW to ensure that performance goals are being achieved.

Performance reports shall contain information on the following:

- A comparison of actual accomplishments to the goals established for the period. the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable,
- Reason(s) for delay if established goals were not met,
- *Additional language may be added which outlines specific report requirements.*

The Cooperator shall submit (QUARTERLY) performance reports. These reports are due (30) days after the reporting period. The final performance report shall be



submitted either with the Cooperator's final payment request, or separately, but not later than 120 days from the expiration date of this SPA.

9. COORDINATION OF LAW ENFORCEMENT. Either party to this agreement shall provide to the other party, any and all reports of violations of law cited within the project area or otherwise associated with the activities of the agreement.
10. GEOSPATIAL DATA. All data collected will meet the requirements of the Geospatial Data Act of 2018 where applicable. This will always include the documentation of all relevant metadata standards, use of standard data formats; description of quantitative measures of uncertainty and source of uncertainty and sources of uncertainty associated with the data. Additionally, the data must meet specific standards specified elsewhere to ensure the data is useful to support the USDA's mission. The recipient/cooperator agrees to comply with USDA's Department-wide enterprise geospatial data management policy implemented in Departmental Regulation 3465-001 which establishes the USDA policy for defining the strategic direction necessary to optimize the management of the USDA geospatial data and geospatial infrastructure, including all geospatial data created for, by, and enhanced by USDA.
11. SCIENTIFIC INTEGRITY. USDA is committed to the highest levels of integrity in all of our scientific activities and decision making. This includes to performing, recording and reporting the results of scientific activities with honesty, objectivity, and transparency. All persons performing under this agreement shall adhere to the principles of scientific integrity described in Departmental Regulation (DR) 1074-001.
12. PUBLIC ACCESS TO SCHOLARLY PUBLICATIONS AND DIGITAL SCIENTIFIC RESEARCH DATA. The recipient agrees to comply with USDA's Department-wide public access policy implemented in Departmental Regulation 1020-006 which establishes the USDA policy for public access to scholarly publications and digital scientific research data assets. The USDA will make all peer-reviewed, scholarly publications and digital scientific research data assets arising from unclassified scientific research supported wholly or in part by the USDA accessible to the public, to the extent practicable.
13. BUY AMERICA BUILD AMERICA. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for an infrastructure project unless:
 - (1) All iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
 - (2) All manufactured products used in the project are produced in the United States— this means the manufactured product was manufactured in the United



States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard that meets or exceeds this standard has been established under applicable law or regulation for determining the minimum amount of domestic content of the manufactured product; and

- (3) All construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The construction material standards are listed below.

Incorporation into an infrastructure project. The Buy America Preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America Preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or permanently affixed to the infrastructure project.

Categorization of articles, materials, and supplies. An article, material, or supply should only be classified into one of the following categories: (i) Iron or steel products; (ii) Manufactured products; (iii) Construction materials; or (iv) Section 70917(c) materials. An article, material, or supply should not be considered to fall into multiple categories. In some cases, an article, material, or supply may not fall under any of the categories listed in this paragraph. The classification of an article, material, or supply as falling into one of the categories listed in this paragraph must be made based on its status at the time it is brought to the work site for incorporation into an infrastructure project. In general, the work site is the location of the infrastructure project at which the iron, steel, manufactured products, and construction materials will be incorporated.

Application of the Buy America Preference by category. An article, material, or supply incorporated into an infrastructure project must meet the Buy America Preference for only the single category in which it is classified.

Determining the cost of components for manufactured products. In determining whether the cost of components for manufactured products is greater than 55 percent of the total cost of all components, use the following instructions:

- (a) For components purchased by the manufacturer, the acquisition cost, including transportation costs to the place of incorporation into the manufactured product (whether or not such costs are paid to a domestic firm),



and any applicable duty (whether or not a duty-free entry certificate is issued);
or

(b) For components manufactured by the manufacturer, all costs associated with the manufacture of the component, including transportation costs as described in paragraph (a), plus allocable overhead costs, but excluding profit. Cost of components does not include any costs associated with the manufacture of the manufactured product.

Construction material standards. The Buy America Preference applies to the following construction materials incorporated into infrastructure projects. Each construction material is followed by a standard for the material to be considered “produced in the United States.” Except as specifically provided, only a single standard should be applied to a single construction material.

- (1) Non-ferrous metals. All manufacturing processes, from initial smelting or melting through final shaping, coating, and assembly, occurred in the United States.
- (2) Plastic and polymer-based products. All manufacturing processes, from initial combination of constituent plastic or polymer-based inputs, or, where applicable, constituent composite materials, until the item is in its final form, occurred in the United States.
- (3) Glass. All manufacturing processes, from initial batching and melting of raw materials through annealing, cooling, and cutting, occurred in the United States.
- (4) Fiber optic cable (including drop cable). All manufacturing processes, from the initial ribboning (if applicable), through buffering, fiber stranding and jacketing, occurred in the United States. All manufacturing processes also include the standards for glass and optical fiber, but not for non-ferrous metals, plastic and polymer-based products, or any others.
- (5) Optical fiber. All manufacturing processes, from the initial preform fabrication stage through the completion of the draw, occurred in the United States.
- (6) Lumber. All manufacturing processes, from initial debarking through treatment and planning, occurred in the United States.
- (7) Drywall. All manufacturing processes, from initial blending of mined or synthetic gypsum plaster and additives through cutting and drying of sandwiched panels, occurred in the United States.
- (8) Engineered wood. All manufacturing processes from the initial combination of constituent materials until the wood product is in its final form, occurred in the United States.



Waivers. When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements.

When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the Buy America Preference in any case in which the agency determines that:

- (1) applying the Buy America Preference would be inconsistent with the public interest;
- (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
- (4) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the Buy America Preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at [USDA Buy America Waivers for Federal Financial Assistance | USDA](#).

Definitions

“Buy America Preference” means the “domestic content procurement preference” set forth in section 70914 of the Build America, Buy America Act, which requires the head of each Federal agency to ensure that none of the funds made available for a Federal award for an infrastructure project may be obligated unless all of the iron, steel, manufactured products, and construction materials incorporated into the project are produced in the United States.

“Construction materials” means articles, materials, or supplies that consist of only one of the items listed in paragraph (1) of this definition, except as provided in paragraph (2) of this definition. To the extent one of the items listed in paragraph (1) contains as inputs other items listed in paragraph (1), it is nonetheless a construction material.

- (1) The listed items are:
 - (i) Non-ferrous metals;



- (ii) Plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables);
 - (iii) Glass (including optic glass);
 - (iv) Fiber optic cable (including drop cable);
 - (v) Optical fiber;
 - (vi) Lumber;
 - (vii) Engineered wood; and
 - (viii) Drywall.
- (2) Minor additions of articles, materials, supplies, or binding agents to a construction material do not change the categorization of the construction material.

“Infrastructure” means public infrastructure projects in the United States, which includes, at a minimum, the structures, facilities, and equipment for roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property; and structures, facilities, and equipment that generate, transport, and distribute energy including electric vehicle (EV) charging.

“Infrastructure project” means any activity related to the construction, alteration, maintenance, or repair of infrastructure in the United States regardless of whether infrastructure is the primary purpose of the project. See also paragraphs (c) and (d) of 2 CFR 184.4.

“Iron or steel products” means articles, materials, or supplies that consist wholly or predominantly of iron or steel or a combination of both.

14. PROPERTY IMPROVEMENTS. Improvements placed on National Forest System land at the direction or with approval of the Forest Service become property of the United States. These improvements are be subject to the same regulations and administration of the Forest Service as would other National Forest improvements of a similar nature. No part of this SPA entitles the Cooperator to any interest in the improvements, other than the right to use and enjoy them under applicable Forest Service regulations.
15. FUNDING EQUIPMENT. Federal funding under this agreement is not available for reimbursement of the Cooperator’s purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over 1 year.
16. AGREEMENT CLOSE-OUT. Within 120 days after expiration or notice of termination the parties shall close out this SPA.



Any unobligated balance of cash advanced to the Cooperator or unexpended program income must be immediately refunded to the U.S. Forest Service, including any interest earned in accordance with 2 CFR 200.343.

Within a maximum of 120 days following the date of expiration or termination of this SPA, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by the Cooperator.

If this SPA is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

17. TERMINATION BY MUTUAL AGREEMENT. This SPA may be terminated, in whole or part, as follows:

1. When the U.S. Forest Service and the Cooperator agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
2. By 30 days written notification by either party setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the SPA will not accomplish the purposes for which the agreement was made, the U.S. Forest Service may terminate this SPA in its entirety.

Upon termination of an agreement, the Cooperator shall not incur any new obligations for the terminated portion of this SPA after the effective date, and shall cancel as many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to the Cooperator for the U.S. Forest Service share that cannot be cancelled and were properly incurred by the Cooperator up to the effective date of the termination. Excess funds must be refunded within 60 days after the effective date of termination.

III. CONTACTS & TIME LIMITS:

- A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.



Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Mike Kaputa 411 Washington St., Suite 201 Wenatchee, WA 98801 Telephone: (509) 670-6935 Email: mike.kaputa@co.chelan.wa.us	Erin McKay 411 Washington St., Suite 201 Wenatchee, WA 98801 Telephone: (509) 630-5303 Email: erin.mckay@co.chelan.wa.us

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Victoria Wilkins 215 Melody Lane Wenatchee, WA 98801 Telephone: 509-470-4588 Email: victoria.wilkins@usda.gov	Kelly Underwood Email: kelly.underwood@usda.gov
Seth Kammer 215 Melody Lane Wenatchee, WA, 98801 Telephone: 509-433-0503 Email: seth.kammer@usda.gov	Andrew Lakota 600 Sherbourne Street Leavenworth, WA, 98847 Telephone: 410-210-6755 Email: andrew.lakota@usda.gov

B. **PERIOD OF PERFORMANCE.** This SPA is executed as of the date of the Forest Service signatory official signature. The start date of this award is the date of the Forest Service signatory official signature. The end date, or expiration date is **12/31/2028**. This instrument may be extended by a properly executed modification.

C. *All other contacts are listed in the Blue Forest Communication Plan on Pages 6-7.*

IV. APPROVAL

A. **AUTHORIZED REPRESENTATIVES.** By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.



KEVIN OVERBAY, Chair, Board of County
Commissioners
County of, Chelan

Date

CYNTHIA SANDENO, Interim Forest Supervisor
U.S. Forest Service, Okanogan-Wenatchee National
Forest

Date

The authority and format of this SPA 24-GN-11061700-381 has been reviewed and approved for signature.

DAVID
BLAIR

Digitally signed by DAVID
BLAIR
Date: 2024.05.03
09:30:52 -07'00'

DAVID BLAIR
U.S. Forest Service Grants Management Specialist

Date

ATTACHMENTS:

- A. Statement of Work
- B. Financial Plan
- C. Project Areas & Treatment Activities
- D. FRB maps
- E. FRB Implementation Plan

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0239. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



APPENDIX A

SCOPE OF WORK

I. Description of the project area, treatment activities corresponding treated acres, and other agreed-to activities

The SPA is intended to be utilized for district restoration projects across the Wenatchee River Ranger District, within the phase 1 area of the Forest Resilience Bond (Attachment D); however, only the 2024 projects are identified here. As additional projects are developed, they will be added to the SPA through a modification. See Appendix C for project details, which includes the agreed upon project locations and approximate acres to be treated. The projects identified in Appendix C are targeted to be established over the next 6 months; and implemented, administered within 12 months.

II. Plan of Operations

- a. U.S. Forest Service and the County shall complete agreed upon activities as outlined throughout the SPA. Principal contacts identified in the SPA shall communicate quarterly, at a minimum, to ensure operations are proceeding according to agreement. U.S. Forest Service contacts and the County staff contacts will be identified to coordinate and communicate at the field level. Appendix C contains a detailed list of tasks to be completed by the County and U.S. Forest Service. The work to be completed by the County as part of this agreement shall be conducted by a combination of the County staff, seasonal staff, contractors, and/or private forestry consultants.

III. Quality Control Plan

The U.S. Forest Service will review all work completed by the County (appendix C)

IV. Specifications

See Appendix C for project specifications and specific tasks to be completed by the State and U.S. Forest Service

The County Shall

a. Required specifications for restoration projects

- 1) Collaboratively review restoration projects with the U.S. Forest Service to select for inclusion in the SPA. Work with the U.S. Forest Service to identify and select project areas and types of project work. Generate maps or utilize maps generated by the U.S. Forest Service.
- 2) When applicable, complete all necessary NEPA design elements and requirements for designated restoration services to accompany the project or occur under future modifications of this SPA. The U.S. Forest Service has



authority over decisions made under NEPA with respect to any restoration services to be provided under the SPA.

- 3) Layout project area boundaries, and temporary road locations, as necessary.
- 4) Ensure appropriate unit project boundary line determination and designation is completed prior to implementation of project activities.
- 5) Complete project assessment including cost estimate, project area map and or contract area map, as well as draft contract documents. Provide draft contract documents, along with other relevant documents, to U.S. Forest Service for approval prior to soliciting bids. Notify U.S. Forest Service project contact of any significant contract modification and incorporate feedback, as needed.
- 6) Advertise, solicit bids, and award restoration project contracts in accordance with the County procedures.
- 7) Provide awarded restoration project contract summary to U.S. Forest Service following each bid opening.
- 8) Act on behalf of the U.S. Forest Service to implement authorized restoration activities using the County contracting procedures.
- 9) Administer contracts, conduct periodic inspections of contract work, and collect project proceeds from contractor, if applicable.
- 10) Provide a report of other restoration services (e.g. fuels reduction, piling, mastication) accomplished on a monthly basis to the U.S. Forest Service for the purpose of maintaining forest inventory and upward reporting of accomplishments.
- 11) Provide a summary report of project accomplishment on an annual basis no later than August 31 for the U.S. Forest Service, to include timber removal volumes and acres for completed sales, revenue, and other non-timber project work accomplishments.
- 12) The County shall meet with the U.S. Forest Service at least annually and identify project areas with an overall objective of accelerating the pace and scale of restoration activities on NFS lands.

The U.S. Forest Service Shall

b. Required Specifications for Activities Related to Restoration Projects and Engineering Projects

- 1) Identify and prioritize restoration projects that could be completed under the



Forest Resilience Bond phase 1 area.

- 2) Work with the County to identify project areas and treatments which the County is able to undertake. Grant access to or transfer forest stand specific data to the County. Provide relevant NEPA decision documents and crosswalks and identify project specific measures needed to comply with the Forest Plan and NEPA decision. Identify objectives and/or treatments for project areas. Generate maps for use by the County, if needed. Implement road closures as needed. Identify design elements or other requirements in NEPA. Provide any additional project or treatment specific information that is needed to ensure successful project implementation.
- 3) Provide necessary design criteria and specifications prepared by the U.S. Forest Service to the County and provide clarification. Ensure there is adequate detail in design criteria and specifications to provide information the County needs for project layout to meet management objectives and comply with Forest Plan and NEPA decision.
- 4) Review and approve restoration contract documents submitted by the County, including project assessment, cost estimate, project area map, and a complete draft contract. Approve or request edits within 15 business days of submission or provide written notification with justification and alternative completion timeframe.
- 5) Complete any required reporting of project accomplishments in U.S. Forest Service corporate databases.
- 6) Consult with the County on road projects necessary to complete projects and activities outlined in the SPA.
- 7) Identify the roads that are directly affected by the implementation of any restoration treatments.
- 8) If applicable, provide the County with proposed non-commercial restoration treatments included in the approved silvicultural prescriptions, NEPA design elements, marking guidelines, and other information; and provide clarification if needed.
- 9) The U.S. Forest Service shall meet at least annually with the County and identify project areas with an overall objective of accelerating the pace and scale of restoration activities on NFS lands. Through acceleration of restoration activities, the U.S. Forest Service will move closer to meeting the goals, along with associated outputs, as described in the SPA.

Appendix B

USFS Agreement No.: 24-GN-110601700-381

Mod. No.:

Cooperator Agreement No.:

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS			COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	(e) Total	
Direct Costs						
Salaries/Labor	\$22,125.00	\$0.00	\$74,112.82	\$0.00	\$96,237.82	
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other	\$0.00	\$330,000.00	\$410,990.50	\$0.00	\$740,990.50	
Other					\$0.00	
Subtotal	\$22,125.00	\$330,000.00	\$485,103.32	\$0.00	\$837,228.32	
Coop Indirect Costs		\$0.00	\$14,896.68		\$14,896.68	
FS Overhead Costs	\$3,540.00				\$3,540.00	
Total	\$25,665.00	\$330,000.00	\$500,000.00	\$0.00	\$855,665.00	
Total Project Value:						

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	41.57%
Total Cooperator Share (c+d) ÷ (e) = (g)	58.43%
Total (f+g) = (h)	100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Salaries/Labor				
Standard Calculation				
Job Description	Cost/Day	# of Days		Total
Silviculturist	\$375.00	20.00		\$7,500.00
Project Coordination	\$375.00	20.00		\$7,500.00
Fish bio	\$375.00	15.00		\$5,625.00
Hydrologist	\$375.00	2.00		\$750.00
Engineer (TBD on a future Mod when funding for aquatics work becomes available)				
Soil scientist	\$375.00	2.00		\$750.00

Non-Standard Calculation

Total Salaries/Labor **\$22,125.00**

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00

Non-Standard Calculation

Total Travel **\$0.00**

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00

Non-Standard Calculation

Total Equipment **\$0.00**

Supplies/Materials				
Standard Calculation				
Supplies/Materials	# of Items	Cost/Item		Total
				\$0.00

Non-Standard Calculation

Total Supplies/Materials **\$0.00**

Printing				
Standard Calculation				
Paper Material	# of Units	Cost/Unit		Total
				\$0.00

Non-Standard Calculation

Total Printing **\$0.00**

Other Expenses				
Standard Calculation				
Item	# of Units	Cost/Unit		Total
				\$0.00

Non-Standard Calculation

Total Other **\$0.00**

Subtotal Direct Costs **\$22,125.00**

Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
16.00%	\$22,125.00			\$3,540.00
Total FS Overhead Costs				\$3,540.00

TOTAL COST **\$25,665.00**

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor

Standard Calculation				
Job Description		Cost/Day	# of Days	Total

\$0.00

Non-Standard Calculation

Total Salaries/Labor	\$0.00
-----------------------------	---------------

Travel

Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total

\$0.00

Non-Standard Calculation

Total Travel	\$0.00
---------------------	---------------

Equipment

Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total

\$0.00

Non-Standard Calculation

Total Equipment	\$0.00
------------------------	---------------

Supplies/Materials

Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total

\$0.00

Non-Standard Calculation

Total Supplies/Materials	\$0.00
---------------------------------	---------------

Printing

Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total

\$0.00

Non-Standard Calculation

Total Printing	\$0.00
-----------------------	---------------

Other Expenses

Standard Calculation				
Item		# of Units	Cost/Unit	Total

\$0.00

Non-Standard Calculation

Fuels reduction contractor for implementation of terrestrial 2024 FRB units	\$330,000.00
Engineering Costs for Aquatic preliminary designs - 2 Big Meadow Crk AWS projects	TBD
Engineering and Build for Aquatic AWS project - Brush Creek	TBD
Engineering costs for Aquatic Organic Passage Design - C1 and C17 culverts	TBD
Engineering costs for non Aquatic Organic Passage Design/Build - C12 and C14 culverts	TBD
Project Management and Permitting- Consultant for Aquatic Projects	TBD
Total Other	\$330,000.00

*TBD contracts will be funded in future modifications when funding for aquatics work becomes available

Subtotal Direct Costs	\$330,000.00
------------------------------	---------------------

Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs		Total
20.10%	\$0.00		\$0.00

Total Coop. Indirect Costs	\$0.00
-----------------------------------	---------------

*Contacts are not assessed for overhead

TOTAL COST	\$330,000.00
-------------------	---------------------

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Salaries/Labor				
Standard Calculation				
Job Description	Cost/Day	# of Days		Total
				\$0.00
Non-Standard Calculation				
Project management and coordination for terrestrial implementation, CCNRD staff				\$74,112.82
Total Salaries/Labor				\$74,112.82

Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
Non-Standard Calculation				
Total Travel				\$0.00

Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Non-Standard Calculation				
Total Equipment				\$0.00

Supplies/Materials				
Standard Calculation				
Supplies/Materials	# of Items	Cost/Item		Total
				\$0.00
Non-Standard Calculation				
Total Supplies/Materials				\$0.00

Printing				
Standard Calculation				
Paper Material	# of Units	Cost/Unit		Total
				\$0.00
Non-Standard Calculation				
Total Printing				\$0.00

Other Expenses				
Standard Calculation				
Item	# of Units	Cost/Unit		Total
				\$0.00
Non-Standard Calculation				
Consulting forester layout and prescription				\$25,000.00
Fuels reduction contractor for implementation of terrestrial 2024 FRB units				\$385,990.50
Total Other				\$410,990.50

Subtotal Direct Costs	\$485,103.32
------------------------------	---------------------

Cooperator Indirect Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
20.10%	\$74,112.82			\$14,896.68
Total Coop. Indirect Costs				\$14,896.68

*Contacts are not assessed for overhead

TOTAL COST	\$500,000.00
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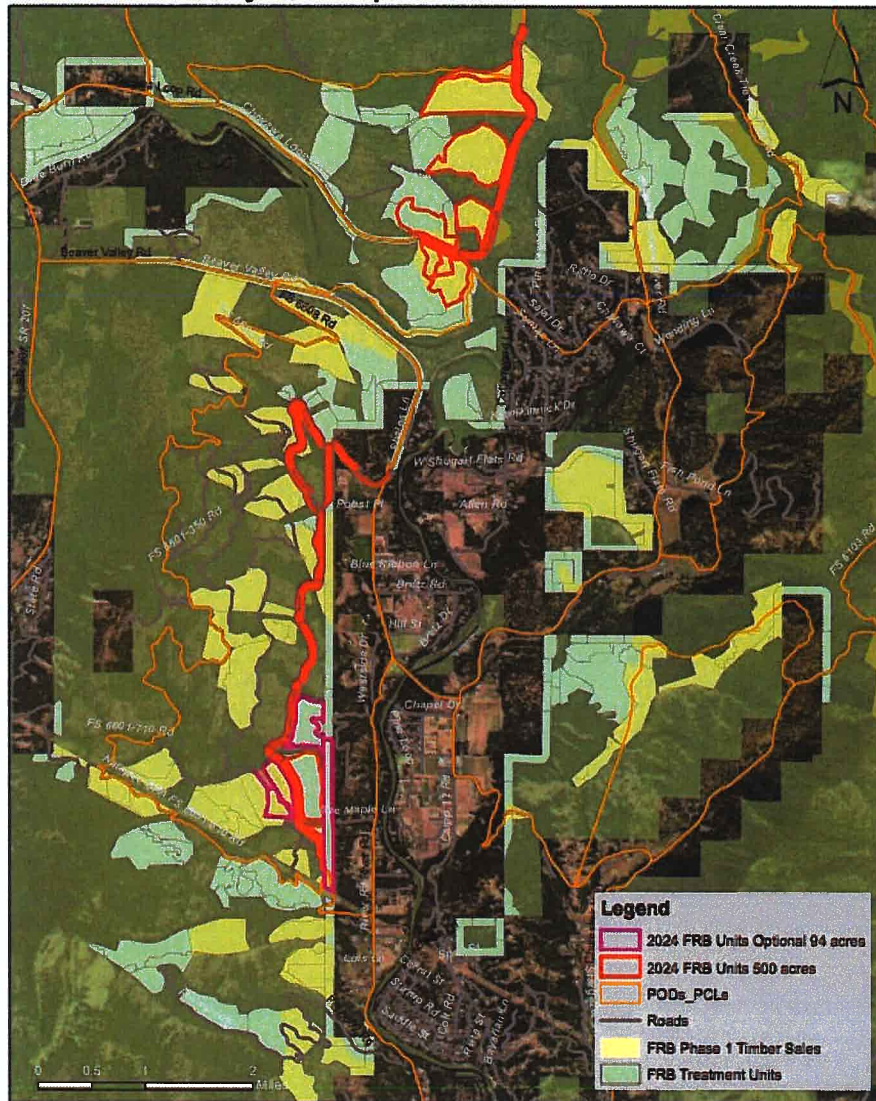


APPENDIX C

2024 Terrestrial Project

The following tables outline the agreed upon responsibilities of the U.S. Forest Service and the County for the projects being implemented. This is meant to be a snapshot of general workflow and not an exhaustive or detailed checklist. It is acknowledged that many of these processes are in progress and will need to be determined as the projects are implemented.

2024 FRB Units for Layout and Implementation



Note: Units overlaid with yellow Timber Sale shading may be treated with machine mastication, all other units will be hand treated.

Background The 2024 project is largely west of Plain, Washington on Natapoc ridge, it continues north to incorporate areas identified as fuel breaks under the Upper Wenatchee Pilot



Project. The area has high public use and there is substantial wildland urban interface. All 500 acres are expected to be laid out and under contract this year.

This agreement will assist the district in accomplishing 500 acres of noncommercial restoration treatments associated with the proposed actions of the UWPP Decision, which is essential to the successful execution of the Central Washington Initiative on the forest.

<p>NEPA Decision: Upper Wenatchee Pilot Project; Decision Notice July 2023 Project Name: 2024 FRB terrestrial layout and implementation (phase 1) Completion date: December 31st, 2024</p> <p>USFS Field Contacts: Andrew Lakota, Timber Management Assistant, (410) 210-6755, andrew.lakota@usda.gov Justin Gelb, Silviculturist, (360) 631-6685, justin.gelb@usda.gov</p> <p>Chelan County Field Contacts: Erin McKay, Senior Natural Resource and Recreation Specialist, (509) 630-5303, erin.mckay@co.chelan.wa.us</p>	
U.S. Forest Service Staff	The County Staff
Approve work	Ensure Annual Reports and other documents required by this agreement are accurate and submitted on time.
Review and complete U.S. Forest Service inputs for financial plan	Secure authorized access to the project area, if necessary
Complete corporate data entry	Provide spatial data to U.S. Forest Service
Provide the County all applicable NEPA requirements that must be considered. Provide NEPA documents and applicable project design criteria and specifications, such as but not limited to GIS files and data to the County.	Provide unit maps, layout notes to Forest Service. Complete all necessary field work (such as unit boundary designation, contract administration etc) using county procedures.
Review contract and design specifications and provide necessary feedback to ensure desired outcomes and objectives are being met.	Draft and incorporate necessary design elements into County contract for U.S. Forest Service review.
Complete inspections	Complete bid solicitation and award contract(s) using standard County protocols and procedures ensure regular progress updates are provided to the U.S. Forest Service in the form of in-person meetings, phone calls, or email.



Provide any local knowledge, access needs, or other relevant information to State that may impact the success project implementation.	Notify U.S. Forest Service and Public when Implementation of project will begin.
Be available for field visits and technical consultation with the County, when requested.	Complete project(s) contract administration objectives and notify the U.S. Forest Service upon completion of project.
Other tasks TBD	Other tasks TBD



Aquatics Projects

Project: FRB Aquatics Projects
Project Location: UWPP project area

USFS Field Contacts:

Andrew Lakota, Timber Management Assistant, (410) 210-6755, andrew.lakota@usda.gov
Mclain Johnson, Aquatics, 509-548-2577, mclain.johnson@usda.gov

Chelan County Field Contacts:

Erin McKay, Senior Natural Resource and Recreation Specialist, (509) 630-5303,
erin.mckay@co.chelan.wa.us
Allison Lutes, Chelan County,

Implementation Tasks

U.S. Forest Service Staff	The County Staff
Approve work	The County shall meet regularly, as needed, with representatives of U.S Forest Service for design and approval of AOP and AWS design plans, implementation schedule, rehabilitation work, road closures, and any other project aspects. This includes monthly check-ins.
Be available in advisory capacity to the County either through in person meetings, phone calls, or email	Manage contracts for design and implementation following U.S. Forest Service guidelines including providing a project manager with responsibility to coordinate communications between parties, and to inspect and approve of work.
Review Contracts when necessary. Provide feedback to the County with recommendations as necessary to meet federal requirements on a project by project basis	Coordinate with appropriate U.S. Forest Service staff to make sure all Section 7 (including ESA and ARBO) and Section 106 (Heritage) consultation is complete prior to project implementation.
Conduct periodic inspections and coordinate with the County on results.	Obtain all necessary permits for project work, including a Hydraulic Project Application (HPA) from Washington Department of Fish and Wildlife for in-water work.



	Conduct site assessments, perform site surveys, develop designs, and compile and administer contracts for projects including but not limited to: <ul style="list-style-type: none"> a. Road decommissioning b. Culvert replacements (Non-AOP) c. Aquatic organism passage (AOP) d. Alluvial Water Storage (AWS) e. General road maintenance f. Other TBD
Other tasks TBD	Other tasks TBD

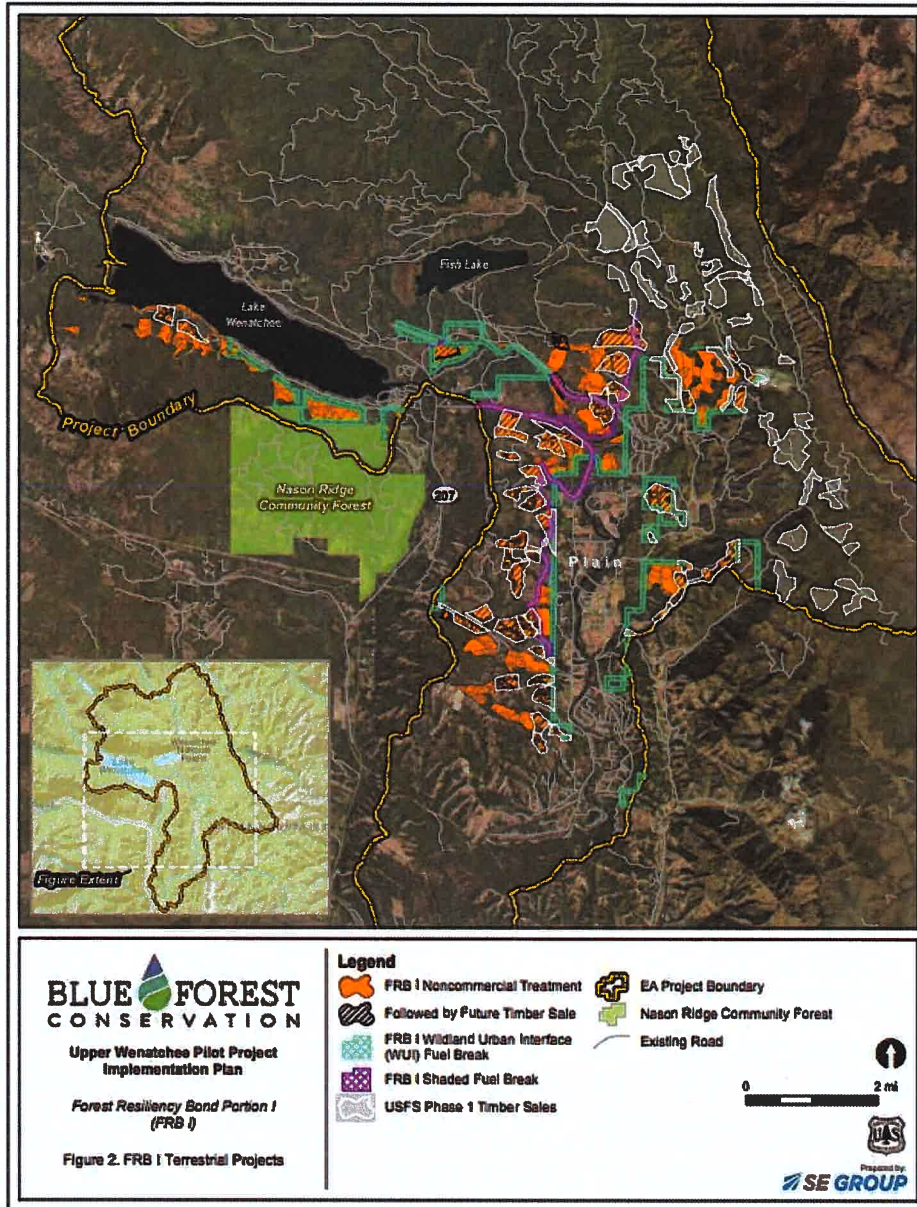
Aquatics Project Background: Undersized and malfunctioning culverts are one of the biggest barriers for fish distribution in the region, blocking hundreds of miles of potential suitable habitat. Many of these barriers are located on National Forest System (NFS) lands and roads. The Okanogan-Wenatchee National Forest lacks the capacity to handle all design, planning, and implementation of culvert removal and replacement without support from local restoration partners. Chelan County Natural Resource Department has experience managing stream restoration projects in North Central Washington, including completed and ongoing projects on U.S. Forest Service land in collaboration with the Okanogan-Wenatchee National Forest. Chelan County Natural Resources Department is also a member of the North Central Washington Forest Health Collaborative, which provided input during the development of restoration project priorities in the Upper Wenatchee Pilot Project Area.

This project will restore aquatic ecosystem health through the removal of two legacy culvert structures, and removal and subsequent replacement of two additional culverts in the Upper Wenatchee Pilot Project Area. Three of the culverts are in the Clear Creek subwatershed, and one culvert is in the Deep Creek subwatershed, both subwatersheds are tributaries to the Chiwawa River.

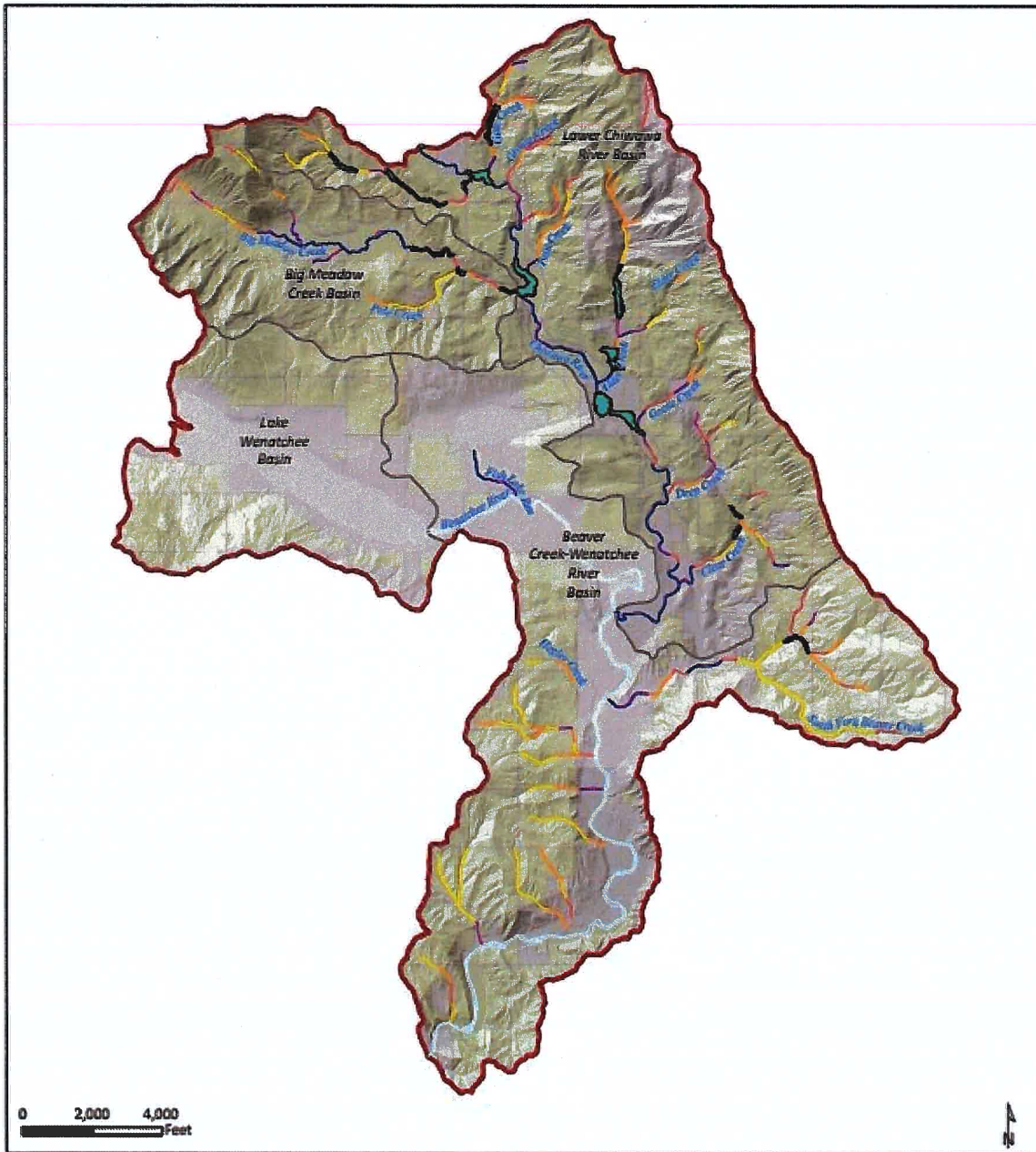


Appendix D Forest Resilience Bond

Project Maps







Upper Wenatchee River Alluvial Water Storage Project Opportunities

Lambert conformal conic projection, NAD 1983 State Plane Coordinate System (WA North Zone).

Estimates of restorable alluvial water storage (AWS) are from NSD, 2020, Alluvial Water Storage Modeling - Wenatchee Basin. Conducted on behalf of Chelan County Natural Resources Department.

Water Storage Acre-ft/mi (est)

- 0-2.5
- 2.5-5
- 5-7.5
- 7.5-10
- 10-15
- >15

AWS Restoration Opportunities

- UWPP Boundary
- MUC12 Boundary

Land Ownership

- USFS
- Other



Upper Wenatchee Pilot Project Implementation Plan for Forest Resilience Bond (FRB) I

September 2023

Prepared for:



Natural Resource Department
411 Washington Street, Suite 201
Wenatchee, WA 98801

&



2716 6th Avenue
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Prepared by:



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1. Background and Motivation

This document lays out an implementation plan for the use of a Forest Resilience Bond (FRB) to support forest and watershed management actions as part of the Upper Wenatchee Pilot Project (UWPP) on the Okanogan-Wenatchee National Forest (Oka-Wen NF). This plan may be updated periodically as projects are completed and field season treatment priorities change. Updates will be provided via addendums with a specific focus, such as an upcoming field season.

Conversations around the use of a FRB on this landscape began in 2020 when Chelan County initiated discussions with Blue Forest Conservation about the potential use of conservation finance to advance shared stewardship goals on public land. The FRB is a conservation finance tool that brings together stakeholders that benefit from ecological restoration (e.g., utilities, state agencies, infrastructure owners, corporations, and local governments) to provide funding or in-kind support to projects. Developed by Blue Forest, in partnership with the United States Department of Agriculture (USDA) Forest Service (Forest Service) and the World Resources Institute, the FRB provides both upfront investment to address cash flow challenges and a vehicle for cost sharing to alleviate funding shortfalls. The FRB can motivate stakeholders to support a project by quantifying the environmental and social benefits to each paying project beneficiary.

FRBs are designed to work within the existing governance structures of the Forest Service, local implementation partners, and project beneficiaries. Funds from a FRB specifically flow through implementation partners, who have authority to perform work on National Forest System (NFS) land, meaning that the Forest is not responsible for handling or managing funds. Thus, the FRB not only brings funding and financing to project development, but also additional human resource capacity to help catalyze action and accelerate the pace and scale of environmental management and restoration projects.

Initial scoping conversations led to broad collaborative discussions between Chelan County, Blue Forest, the Oka-Wen NF, and Washington Department of Natural Resources (WA DNR) to develop a FRB for the UWPP. As a high priority landscape for both the Forest Service, Chelan County, WA DNR, and community partners like the North Central Washington Forest Health Collaborative (NCWFHC), the UWPP was determined to be a good fit for conservation finance and the FRB.

The UWPP aims to restore forest and watershed health on the Oka-Wen NF around and upstream of the mainstem of the Wenatchee River, the Chiwawa and Beaver Creek tributaries, and the communities of Plain and Lake Wenatchee. The 75,000-acre project is the result of a collaborative planning effort between the Forest Service, NCWFHC stakeholders, and citizens that began in 2017. The project provides a host of economic and environmental benefits including wildfire risk reduction, water resources protection, public health protection, and local economy and tourism enhancement. The UWPP underwent environmental analysis under the National Environmental Policy Act (NEPA), with a Decision Notice and Finding of No Significant Impact (Final DN/FONSI) issued July 17, 2023. The Final DN/FONSI is included in this document as **Appendix A**.

In June 2021, Blue Forest completed a feasibility study for WA DNR on the possibility of using a FRB to help fund implementation for the UWPP. The report found that all critical components for successful FRB deployment are present for UWPP, including strong local support and leadership, high ecological

need, and presence of experienced implementation partners to support work on the ground. The project was thus determined to be a good fit for the FRB model, which can support more rapid implementation even as other funds and resources are scaled up. Since the feasibility study was completed, the Oka-Wen NF received a substantial 5-year investment from the federal Infrastructure Investment and Jobs Act (IIJA) under the Forest Service's National Wildfire Crisis Strategy as part of the Central Washington Initiative (CWI). These new funds can be deployed alongside the FRB, which can help provide discretionary funds, support local partner capacity building, and ease cash flow constraints. The CWI is also focused on building capacity at the Forest-level, which can benefit UWPP FRB implementation.

2. Goals

The UWPP was developed using a Conditions-Based Management approach that supports planning at a large scale. This approach provides a high-level strategy for implementation without requiring detailed ground-truthing and surveys before the Decision Notice is issued. However, as the project moves toward implementation, the need for a detailed, rigorous, and comprehensive implementation strategy and sequencing plan has become more immediate.

Blue Forest works on a pilot-to-scale model on each new landscape. Launching and executing a smaller-scale (<15,000 acres and <\$15M) FRB demonstrates early success and allows the land manager, implementation partner, and beneficiaries to become familiar with the model before it is scaled. This requires identifying a subset of actions planned in the UWPP for an initial FRB (hereafter, FRB I) before launching.

The Oka-Wen NF would like to focus the FRB I on the Wildland Urban Interface (WUI) around the communities of Plain and Lake Wenatchee. This would complement the Forest's initial work on the project, which is planned higher in the headwaters, and supports community priorities for protection of homes and private property.

The Oka-Wen and their partners, including but not limited to WA DNR and Chelan County, tasked Blue Forest to select a contractor to facilitate partner meetings and develop an implementation plan for the FRB I area within the UWPP. As a result of this process, Blue Forest and Chelan County contracted SE Group to lead this process, with the goal of articulating a plan for selecting and implementing the suite of actions included in FRB I. This includes identifying an initial set of planned actions, what steps are necessary to implement each action, how the actions are phased and sequenced based on priority and dependencies, and which partner is responsible for implementing the various steps of these actions. The process will also assist the partners assessing project benefits and obtaining funding for implementation.

SE Group is funded by the Forest Service National Partnership Office, Blue Forest, and Chelan County.

3. Assumptions

Blue Forest has been exploring an FRB for the past several years in parallel with the planning process for the UWPP but has intentionally not contributed to the planning process to avoid conflicts of interest or interference with Forest Service decision-making authority. The Oka-Wen NF has analyzed the effects of the UWPP through the NEPA process, which is summarized in the Final EA. The Final DN/FONSI was issued on July 17, 2023 selecting Alternative 2 with modifications.

Based on the Final DN/FONSI, as well as progress and updates from Oka-Wen staff, Blue Forest and SE Group are operating under the following assumptions:

- A phased approach, starting with a small-scale proof-of-concept FRB (FRB I) within the UWPP project area, will be most successful and set the stage for scaling to the entire UWPP footprint and across the Oka-Wen NF
- The lower WUI watersheds within the UWPP project area are likely the best candidates for the FRB I project site
- The FRB I does not have to be limited to work on public lands, and may include cross-boundary work in the WUI and/or on the Nason Ridge Community Forest

4. Partners and Roles

The most updated partners and information on roles and responsibilities is documented in the Upper Wenatchee Pilot Project Communication Plan for Forest Resilience Bond 1 (FRB 1) dated October 2023.

5. Overview of the UWPP Selected Alternative

This section describes the selected alternative of the UWPP, which was approved in a Final DN/FONSI on July 17, 2023. Specifically, the Final DN/FONSI selected and modified Alternative 2 as described in the Final EA. The Final DN/FONSI is included in this implementation plan as **Appendix A**.

The UWPP project area is located approximately 6 miles north of the town of Leavenworth in Chelan County, Washington (refer to **Figure 1**). The project area crosses large environmental gradients, extending from the lower elevation dry ponderosa pine forests to high elevation sub-alpine fir and whitebark pine dominated forests. The project is contained within four subwatersheds: Lower Chiwawa, Big Meadow, Lake Wenatchee, and Beaver Creek-Wenatchee River. The project area is approximately 74,760 acres in size, including about 62,560 acres of NFS lands. Project actions are proposed to be implemented entirely within the WRRD of the Oka-Wen NF.

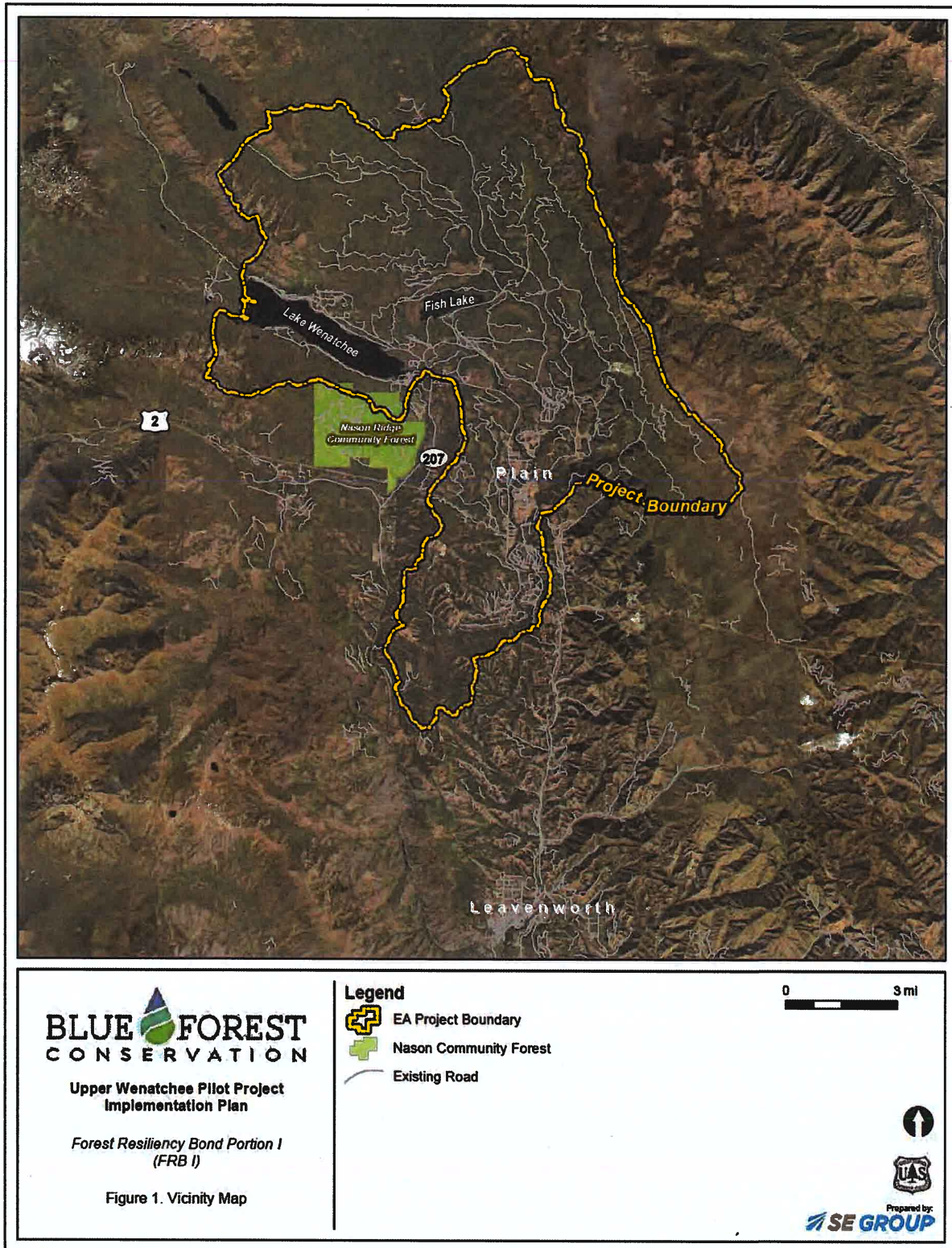
The three primary components of the selected alternative of the UWPP include:

1. Terrestrial Vegetation Treatments – These include a combination of commercial and noncommercial thinning, commercial harvests, fuels reduction, prescribed fire, and shaded fuel breaks to restore forest health and wildlife habitats, and to reduce risk of uncharacteristic fires;

2. Watershed and Aquatic Restoration Actions – These include a combination of treatments aimed at reducing impacts to listed fish habitats, restoring habitat connectivity, and restoring watershed functions; and
3. Implementation of road network changes identified through a Travel Analysis Process (TAP) described in the Travel Analysis Report, which is provided in Appendix A of the Final EA (and summarized under **Section 5.2.5** below).

The selected alternative follows the Northwest Forest Plan (NWFP) and Wenatchee Land Use Plan guidelines to protect all suitable habitat within the northern spotted owl (NSO) home ranges. By adhering to these plans, the decision protects current NSO habitat while accepting more risk from fire and disease than Alternative 1. Specific treatment limitations within NSO habitat and riparian areas are detailed in Appendix A of the Final DN/FONSI. Additionally, the selected alternative does not include stand regeneration treatments (stand condition 6a) to treat root rot within the Late Successional Reserves (LSRs),

Figure 1. Vicinity Map



commercial treatments or road construction within inventoried roadless areas (IRAs), or 62 acres of whitebark pine restoration treatments.

5.1 Terrestrial Vegetation Projects

As described in the Final EA, the UWPP was designed to create and maintain successional pathways that provide the amount and spatial arrangement of forest conditions that improve resilience to natural disturbances and sustainability into the future. A combination of noncommercial and commercial tree thinning, and prescribed fire were proposed to reduce the risk of large-scale habitat loss from severe wildfires and insect outbreaks, and to restore the structure and composition of the landscape that is consistent with reference and predicted future reference conditions. The terrestrial vegetation projects may be divided into three major groups: stand treatments, shaded fuel breaks, and wildland urban interface fuel breaks.

5.1.1 Stand Treatments

The Final EA identified nine primary existing stand conditions for forested areas within the project area: Plantations; Plantations with Off-site Ponderosa Pine; Early Seral Stem Exclusion Closed Canopy and Understory Reinitiation; Dry Forest – Young Forest Multistory; Dry Forest Stem Exclusion Open Canopy; Moist Forest -Young Forest Multistory; Root Disease – Primarily within the Moist Young Forest Multistory; Old Forest Multi-Story; and Whitebark Pine Restoration – Stand Initiation, Stem Exclusion Open Canopy, and Understory Reinitiation. For each stand condition, the Forest Service developed desired conditions, stand objectives, and preliminary prescriptions. Refer to **Table 2.2-1** of the Final EA for additional detail regarding these desired conditions, stand objectives, and preliminary prescriptions for each of these nine forest stand conditions. Preliminary prescriptions for the nine forest stand conditions are summarized below based on text provided in the EA.

1 - Plantations: Reduce stand density to 50 to 200 trees per acre (TPA), depending on size class distribution. Retain large and old trees and protect high-valued snags. Remove ladder fuels. Enhance huckleberry production by creating openings in areas where shrub is present. Apply prescribed fire as needed to modify fuels profile to modify fuel profile and fuel loading, specifically in dry forests. Apply activity-dependent design criteria within riparian reserves.

2 - Plantations with Off-site Ponderosa Pine: Remove Montana provenance overstory and ponderosa pine understory. Protect younger understory trees “Advanced Regeneration” that are acceptable species, health, and vigor. Establish additional trees in areas without advanced regeneration. Achieve desired post-treatment stocking of 150 to 200 TPA. Apply activity-dependent design criteria within riparian reserves.

3 - Early Seral Stem Exclusion Closed Canopy and Understory Reinitiation: Reduce stand density to 30 to 100 TPA depending on size class distribution. Retain large and old trees and protect high-valued snags. Remove ladder fuels from within 30-40 feet of old trees. Enhance huckleberry production by creating openings in areas where shrub is present. Apply prescribed fire as needed to modify fuels profile to modify fuel profile and fuel loading, specifically in dry forests. Retain a portion of younger plantations classified as stem exclusion closed canopy. Apply activity-dependent design criteria within riparian reserves.

4 - Dry Forest – Young Forest Multistory: Reduce density by thinning from below to a residual 20 to 60 TPA of overstory. Retain large and old trees and protect high-valued snags. Remove ladder fuels from within 30-40 feet of old trees. Maintain groups of early seral understory trees across these stands where they do not impact fire risk objectives. Apply prescribed fire to reduce surface fuels that exceed the desired ranges and maintain a low-density understory. Enhance huckleberry production by creating openings in areas where shrub is present. Apply activity-dependent design criteria within riparian reserves.

5 - Dry Forest Stem Exclusion Open Canopy: Reduce density by thinning from below to a residual 20 to 60 TPA of overstory. Retain large and old trees and protect high-valued snags. Remove ladder fuels from within 30-40 feet of old trees. Maintain groups of early seral understory trees across these stands where they do not impact fire risk objectives. Apply prescribed fire to reduce surface fuels that exceed the desired ranges and maintain a low-density understory. Apply activity-dependent design criteria within riparian reserves.

6M - Moist Forest -Young Forest Multistory - Matrix: Transition to Understory Reinitiation structure by reducing density via thinning from below while protecting the trees less than 7 inches diameter at breast height (dbh). Residual stocking for trees greater than 7 inches is 20 to 60 TPA depending on size class distribution and approximately 30 to 50% canopy cover for the overstory trees. Transition to Stem Exclusion Open Canopy where risk reduction is the primary objective; follow the previous overstory treatments plus remove most trees less than 7 inches dbh. Remove ladder fuels from within 30-40 feet of old trees. Enhance huckleberry production by creating openings in areas where shrub is present. Apply activity-dependent design criteria within riparian reserves.

6LSR – Moist Forest - Young Forest Multi-Story - LSR: Variable density thinning to minimum 50% canopy cover, including complex patches and thinned areas. Remove ladder fuels from within 30-40 feet of old trees. Thin from below to a residual density at 20-60 TPA depending on size class distribution. Retain complex patches for horizontal and vertical structural diversity. Retain large and old trees and protect high-valued snags. Apply activity-dependent design criteria within riparian reserves.

6a - Root Disease (Primarily within the Moist Young Forest Multi-Story): Apply regeneration harvest with reserves. Remove all grand fir and Douglas-fir overstory and understory from the stand except from within identified Green Tree Retention (GTR) areas. Post-treatment stocking should be 100 to 200 TPA and may require tree planting depending on site conditions. Apply activity-dependent design criteria within riparian reserves. Under Alternative 2, this treatment would not occur within LSRs.

7 - Old Forest Multi-Story: Reduce density by thinning from below up to 25 inches dbh, to a residual 20-60 TPA depending on size class distribution. Maintain overstory canopy cover for trees > 25" dbh above 30%. Retain large and old trees and protect high-valued snags. Apply activity-dependent design criteria within riparian reserves.

7a - Old Forest Multi-Story: Reduce density by thinning from below targeting the ladder fuels near trees greater than 25 inches dbh. Maintain total canopy cover greater than 50% and canopy cover for trees greater than 25 inches dbh at greater than 30%. Retain large and old trees and protect high-valued snags. Apply activity-dependent design criteria within riparian reserves.

8 - Whitebark Pine Restoration – Stand Initiation, Stem Exclusion Open Canopy, and Understory Reinitiation: Remove conifers less than 7 inches dbh from within 30 feet of mature whitebark pine and reduce competition/ ladder fuels near smaller sapling and pole sized whitebark pine. Apply prescribed fire to reduce fuel levels, encourage seed caching, and reduce competition for emerging seedlings. Create small openings between 0.5 to 2 acres in size across the whitebark pine habitat. Avoid areas near existing mature whitebark pine. Plant blister rust-resistant whitebark pine in openings. Mimic emerging seedlings from lost caches by planting in groups of 1-3 seedling/planting spot. Collect whitebark pinecones and plant whitebark pine seedlings/saplings. Apply activity-dependent design criteria within riparian reserves.

5.1.2 Shaded Fuel Breaks

The selected alternative approved the development of shaded fuel breaks to slow fire movement, reduce the potential for crown fire initiation, protect habitats, and decrease the resistance of control on small and large fires. This action requires the modification of forest structures in order to reduce surface and ladder fuels. In general, the objective is to raise the canopy base height and reduce canopy closure. Residual stand density will be dependent on the existing tree size class and distribution. The shaded fuel breaks will be developed along ridgelines, near system roads, and over pre-existing firelines. The fuel break footprint will generally overlap existing or planned treatment areas and will be integrated with silvicultural treatments to achieve desired stand conditions. The width of the fuel breaks will be between 100 to 300 feet. Over time, vegetation within these fuel breaks will continue to develop and periodic noncommercial thinning and prescribed fire will be needed to maintain the integrity of these control features.

5.1.3 Wildland Urban Interface Fuel Break

The selected alternative approved a 300-foot-wide fuel break around non-federal lands to further reduce risk and provide increased fire fighter safety, increased defensible space to non-federal lands, and at-risk communities. These fuel breaks will be treated to reduce surface and ladder fuels, raise the canopy base height, and reduce canopy closure. General stand condition objectives, retention, and canopy cover will be similar to the shaded fuel breaks. Periodic noncommercial thinning and prescribed fire will be required in order to maintain the fuel-break. Fuel-break maintenance will likely include pruning (hand saws), noncommercial thinning (chainsaws) and hand piling that typically occurs outside of winter.

5.1.4 Terrestrial Treatment Methodology

Approved terrestrial treatments include stand regeneration treatments, moderate to heavy thinning, and prescribed burns. Terrestrial treatments (primarily thinning of trees) may use a variety of mechanical logging systems including ground-based, cable or skyline, or helicopter yarding. Heavy mechanical equipment used may include traditional ground-based equipment (e.g., harvesters, feller-bunchers, shovels, skidders, forwarders, and masticators), tethered ground-based equipment on slopes, yarders, log-haul trucks, and helicopters. Hand equipment will include chainsaws and drip torches. Depending on the timing of actions, equipment may operate on existing and new temporary roads, over trails, over ground, and over snow.

In general, prescribed fire will be applied within each of the stand conditions in order to help move towards or achieve stand objectives. Prescribed fire will restore fuel patterns and fuel loading, restore understory plant diversity and composition, and re-introduce an important ecosystem process. Prescribed

fire may also be used outside of the forested stands where appropriate (such as in meadows or other non-forest areas between stands) for these same reasons. In most cases, the application of prescribed fire will be conducted following mechanical treatments; however, prescribed fire as a standalone treatment may also be used in areas where access or logging system limitations inhibit mechanical treatments, strategic placement for risk reduction or stand resilience, in order to achieve landscape restoration objectives. Prescribed fire treatments will include broadcast burning, jackpot burning, and pile burning. Prescribed fire may be implemented during any season; however, fall and winter are the most common seasons for prescribed burning within the local area. Seasonal timing restrictions will be followed for prescribed fire unless prior exception is granted.

5.2 Aquatics Projects

In addition to terrestrial treatments, the selected alternative includes watershed and aquatic restoration actions including habitat access and connectivity improvements; instream habitat quality improvements; floodplain and off-channel habitat connectivity improvements; riparian condition improvements; and road and trail-related impacts reduction. Restoration opportunities, including recommended prioritization of actions, have been identified utilizing the *Upper Wenatchee Pilot Project Habitat Assessment and Restoration Report*, Appendix C (Cramer Fish Sciences, 2019), *Upper Wenatchee River Stream Corridor Assessment and Habitat Restoration Strategy* (Inter-Fluve, 2012), *A Biological Strategy to Protect and Restore Salmonid Habitat in the Upper Columbia Region* (UCSRB, 2017), *Fish Passage Project Prioritization in the Upper Columbia* (UCSRB, 2018), and Forest Service road and stream survey data. **Sections 5.2.1-5.2.5** below summarize text provided in Chapter 2 of the Final EA.

5.2.1 - Habitat Access and Connectivity Improvement

The selected alternative includes the removal, replacement, or modification of culverts and water crossings in the project area to eliminate fish passage barriers and improve fish distribution. Opportunities have been identified where culverts currently block or partially block passage by one or more life stages of fish in multiple streams within Big Meadow, Lower Chiwawa, Beaver Creek-Wenatchee River, and Lake Wenatchee subwatersheds. Culverts that impeded passage will be removed or replaced with bridges or bottomless, countersunk, or oversized culverts designed to improve fish passage potential for all life stages. Fish barrier projects are primarily being pursued by local aquatics implementers including Chelan County, Cascadia Conservation District, Cascade Fisheries, Trout Unlimited, and Yakama Nation.

5.2.2 Instream Habitat Quality Improvement

The selected alternative includes the restoration of instream habitat in project area stream reaches where large woody debris (LWD) and pool frequency is deficient (REI of *at risk* or *poor*) and where improvements to the impaired indicators could be made primarily with large wood supplementation via the addition of engineered log jams. These projects will be designed to increase stream habitat complexity, including the creation of pool habitat, improving LWD and pool indicators at both the site and watershed scales.

5.2.3 Floodplain and Off-channel Habitat Connectivity Improvement

The selected alternative includes projects intended to reconnect streams to their floodplains and reconnect off-channel habitat in stream segments where connectivity is deficient. Opportunities have been identified by stream reach; however, not all stream reaches have been surveyed for habitat connectivity.

5.2.4 Riparian Condition Improvements

The selected alternative includes riparian condition restoration projects including the decommissioning of valley bottom roads, replanting of currently degraded sites and the construction or placement of barriers (boulders, fences, and deterrent vegetation). These projects are intended to discourage vehicle use and parking within 100 feet of streams and waterbodies to reduce sediment delivery from roads and currently disturbed sites, increase stream canopy cover on smaller streams, and maintain optimal opportunities for LWD recruitment. Reach-specific opportunities that have been identified include restoring streamside cover on an incised stream channel and adjacent to developed campgrounds and within a dispersed campsite. Additional treatments designed to improve existing riparian conditions are described as part of terrestrial vegetation treatments.

5.2.5 Road and Trail Related Impacts Reduction

Road and Trail Related Impacts Reduction projects were derived from the Travel Analysis Process (TAP), which occurred as part of the NEPA process. The travel analysis was developed through an interdisciplinary approach to examine the existing forest transportation system and determine appropriate management direction for each road. The TAP provides recommendations to improve reach-based ecosystem indicators of streams within the project area.

The selected alternative includes decommissioning existing roads and reducing road densities; reconstructing and relocating existing roads or trails; and improving existing road condition through maintenance actions. These actions include changes to Maintenance Levels (ML) of roads and decommissioning or improving user-made unauthorized routes where resource damage is occurring. The primary benefits of lowering road/trail impacts are to reduce the effects of riparian displacement by roads or trails, reduce hydrologic impacts related to roads, and to reduce sediment delivery from roads/trails to streams.

The TAP identified approximately 65 miles of roads for decommissioning, and approximately 14 miles of road to be closed (i.e., placed in storage in ML 1 status), for a total net reduction in open road of 78.5 miles. Of the approximately 22 miles of unauthorized roads identified in the TAP, almost half (10.5 miles) will be decommissioned, and the remaining 11.7 miles will be converted to NFS roads in either ML 1 or ML 2 status.

5.3 Key Resource Issues

The Final DN/FONSI determined that implementation of terrestrial and aquatic restoration work, including prescribed fire, thinning, stream improvements, and road system work, would not significantly affect the quality of the human environment and the biological environment. Chapter 3 of the Final EA presents information about current resource conditions and the direct, indirect, and cumulative effects of implementing the selected alternative. Detailed analysis was provided for the following resources: Vegetation Management and Forest Health, Fire and Fuels, Wildlife, Aquatics, Soils and Hydrology,

Recreation, Scenery, Transportation, Socioeconomics, and Other Issues. Based on the analysis in the Final EA and the decision documented in the Final DN/FONSI, the following paragraphs have been prepared to summarize the primary resource concerns that should be considered during implementation. For additional information, please refer to the Final DN/FONSI, included in **Appendix A** of this implementation plan, and Chapter 3 of the Final EA.

5.3.1 Northern Spotted Owl

The NSO is federally listed as threatened under the Endangered Species Act (ESA) and is state listed as endangered. The revised recovery plan for the NSO outlines habitat management strategies for fire-prone forests on the east side of the Cascade Range to sustain NSO habitat and restore or maintain ecological processes and habitat resilience (United States Fish and Wildlife Service [USFWS], 2011).

The Project area includes 53,403 acres of designated critical habitat for the NSO; 6,500 acres of High-Quality RA 32 habitat; 22,518 acres of nesting, roosting, and foraging (NRF) habitat; and 27,750 acres of dispersal habitat. In addition, there are 21 NSO activity centers that either fall within the project area or have a portion of their 1.8-mile radius home range circle falling within the project area, six of which are considered high-priority activity centers (i.e., high-priority owl activity centers were defined as those that have had an owl detection occur within the last 15 years). **Table 3.4-3** of the Final EA lists each of these activity centers, as well as the extent of NRF, dispersal, and non-habitat that occurs within 1.8 miles of each center.

During the NEPA process, NSO surveys detected spotted owls in two new locations. Should follow-up surveys identify the continued presence of NSO in these locations, additional consultation with the USFWS may lead to the creation of two new activity centers. Should these locations become activity centers, the required project design features for NSO will modify treatments in nesting, roosting, and foraging habitat to less than what was described in the EA, on approximately 1,200 acres.

Potential impacts of the project on NSO and their habitat were identified as the primary wildlife issue of concern; however, impacts on other key species as well as general species groups (i.e., old-growth dependent, early successional habitat dependent, riparian dependent species that primarily utilize snags; big game species [i.e., deer and elk]; and migratory birds) were also identified as potential issues.

Design features and best management practices for NSO are identified in the Final DN/FONSI available in **Appendix A** of this implementation plan.

5.3.2 Steelhead and Bull Trout

Consultation with the USFWS during Endangered Species Act consultation resulted in the identification of design features specific to Upper Columbia River steelhead and Columbia River bull trout. To minimize impacts on Upper Columbia River steelhead, the Forest Service will follow Washington Department of Ecology water quality standards for turbidity and monitoring turbidity quarterly.

To minimize impacts on bull trout, the Forest Service will monitor log truck crossings at eight locations for turbidity. If sediment and turbidity plumes exceed 300 feet downstream, work will cease until levels subside. Prior to treatments on slopes greater than 10 percent within 100 to 300 feet of bull trout occupied waterbodies in riparian reserves, additional reporting will occur if treatment includes removal of trees 12 to 25 inches dbh within applicable waterbodies.

5.3.3 Late Successional Reserves

Approximately 38 percent (28,349 acres) of the project area is designated as LSR. The Northwest Forest Plan directs that all restoration treatments within the LSR lands must protect or enhance conditions of late-successional and old-growth forest ecosystems, which serve as habitat for late-successional and old-growth forest-related species including the NSO (USDA Forest Service and USDI Bureau of Land Management, 1994a). Limited stand management is permitted and is subject to review by the Regional Ecosystem Office.

The project area includes areas within the Chiwawa and Deadhorse LSRs, and the Natapoc and Twin Lakes Managed Late Successional Areas (MLSAs). All treatments in LSRs are subject to review by the Regional Ecosystems Office (REO), unless specifically exempted based on the REO review of the Late Successional Reserve Assessment (LSRA). Generally, Forest Service actions must demonstrate consistency with the standards and guidelines found within the NWFP ROD, Attachment A (USDA Forest Service and USDI Bureau of Land Management, 1994a), and follow management guidance in the *Forest-wide Assessment for Late Successional Reserve and Managed Late Successional Areas* (USDA Forest Service, 1997a) and the Forest's Late Successional Reserve and Managed Late Successional Areas Assessments (LSRA) (USDA Forest Service, 1997b). Additionally, any treatments in a known NSO activity center should comply with management guidelines for LSRs and are subject to review by the REO (USDA Forest Service, 1994a).

The selected alternative also establishes that thinning in dry young forest multistory (YFMS) and stem exclusion open canopy (SEOC) will not remove NSO dispersal habitat within activity centers (will retain minimum 40 percent canopy cover) to ensure consistency with recommendations in the Late Successional Reserve Assessments.

5.3.4 Whitebark Pine

In Washington and Oregon, as well as throughout its range, the future of whitebark pine is of substantial concern because of the species' acute vulnerability to infection to white pine blister rust, its susceptibility to infestation by mountain pine beetle, its risk of being destroyed in large and intense wildfires, and the likelihood of it being replaced in some subalpine mixed conifer forests by more shade-tolerant tree species; a trend that is attributed to fire exclusion (Schwandt, 2006; Aubry et al., 2008). There are also concerns regarding the effects of climate change, particularly warming, on this high-elevation, cold-adapted species (Hansen and Phillips, 2014; Schwandt, 2006). Aubry et al. (2008) recommends that whitebark pine populations within this area be safeguarded against potential loss from fire and/or insects and disease.

The Final DN/FONSI defers a decision on 62 acres of whitebark pine restoration treatment within the UWPP project area, as they were burned in the 2022 Minnow Ridge wildfire. These 62 acres are to be protected from project activities. In addition, pre-implementation surveys for whitebark pine will be required for all treatment units approved in the Final DN/FONSI (refer to page A-7 of Attachment A in the Final DN/FONSI located in **Appendix A** of this implementation plan).

5.3.5 Inventoried Roadless Areas

Treatments were approved within three IRAs in the project area: the Nason Ridge, Rock Creek, and Twin Lakes IRAs. Shaded fuel breaks are prohibited in IRAs. The selected alternative modified Alternative 2 regarding treatments within IRAs. Specifically, due to the remoteness and access limitations, only non-commercial treatments for the purpose of ecological restoration will occur within IRAs. In addition, there will be no new permanent or temporary roads and no commercial harvest within IRAs associated with the UWPP. Finally, allowable treatments will be limited to small tree thinning (trees less than 7 inches dbh), pruning, and prescribed burning.

5.3.6 Floodplains and Wetlands

The selected alternative does not propose impacts to nationally mapped wetlands. Project activities would occur in Riparian Reserves, on floodplains, and around small unmapped wetlands, but all of these features would be protected through required mitigation measures designed to ensure consistency with amended Forest Plan standards and guidelines, and EOs 11988 and 11990. If impacts to a nationally mapped wetland were determined to be necessary, all required federal and state permitting, and mitigation would be followed. Wetland surveys would be required prior to implementation.

5.3.7 National Historic Preservation Act

Compliance with the National Historic Preservation Act would be met by completing the Section 106 process prior to project implementation. The Forest Service would consult with the State Department of Archaeology and Historic Preservation under the terms of the Nationwide Phasing Programmatic Agreement and the Region 6 Washington Programmatic Agreement. These agreements allow the Forest Service to follow a phased approach while ensuring continues to consult on the effects of a proposed undertaking on cultural resources. All treatment areas require cultural surveys before consultation with the State Department of Archaeology and Historic Preservation and implementation can occur.

5.4 Monitoring and Adaptive Management

As described in Chapter 2 of the Final EA and referenced by the Final DN/FONSI, the Forest Service will monitor implementation throughout the project to ensure the desired conditions are being achieved. Monitoring components include the balance of road decommissioning and temporary road construction; soil conditions; air quality effects; BMP compliance and effectiveness; invasive plant control; and compliance with regulations and agreements. Chapter 2 of the Final EA outlines more specific monitoring strategies for operations, fuel treatments, invasive plant monitoring, spotted owl monitoring, road closures, forest plan implementation monitoring, reforestation, national aquatic best management practice monitoring, and aquatic restoration projects.

Additionally, the Final EA and Final DN/FONSI describe the establishment of a monitoring partnership with collaborators and partners of the Forest Service for regular reporting of monitoring results. These results can be used to modify future treatments to achieve desired conditions.

6. FRB I Project Selection and Implementation Framework

During April of 2022, Blue Forest and SE Group hosted individual partner interviews with the Forest Service, WA DNR, and Chelan County to initiate planning for FRB I and develop this implementation plan. Information gathered during these interviews was then used to facilitate discussions during an in-person workshop that was held on May 13, 2022. The primary goal of the in-person meeting was to develop the preliminary project area for FRB I and to begin identifying actions, steps, sequencing, proposed timelines, and estimated costs for implementation. The in-person meeting was attended by members of the Forest Service, WA DNR, Chelan County, Blue Forest, and SE Group. Additional follow-up meetings and reporting have occurred since the in-person meeting to further develop this implementation plan. The following sections summarize key takeaways from these meetings and the planned strategy for implementation.

Key in developing the FRB I projects was considering planned Forest Service commercial treatments (i.e., timber sales). The Forest Service has divided the UWPP project area into six timber sale areas based on geography and environmental characteristics, and the phasing and prioritization of these areas is described in detail in Section 2.4 of the Final EA. Timber sale areas are divided at a landscape scale to help facilitate discussions about implementation; however, they are not intended to be viewed as an agreed or final approach for sequencing or prioritization. The Forest Service reserves the flexibility to sequence timber sale implementation based on agency priorities, contractor interest, and the availability of resources.

The Forest Service has identified the Big Meadow Creek (Area 1) and Brush Creek (Area 3) timber sales as their first priorities for implementation after a decision is made for the UWPP. The Brush Creek and Big Meadow Creek areas are located in the northern portion of the EA project area between the Dirty Face Fire and the Wolverine Fire burn sites. These areas have been identified as the Forest Service's first priorities due to stand conditions and the delayed emergency response time when compared to other sensitive areas near the Towns of Plain and Lake Wenatchee. The proposed timber sales would create a continuous control feature across the landscape by providing connectivity between the Dirty Face Fire and the Wolverine Fire burn sites. The Forest Service plans to implement timber sales in areas adjacent to the Town of Plain, including the FRB I area. The timing of these timber sales has not yet been determined.

During a March 2023 planning process, the Forest Service identified commercial projects within the South Shore and Nata-Wen areas. Unit boundaries for these sales have been included in relevant figures.

6.1 FRB I

6.1.1 Terrestrial Projects

While Forest Service time and resources are primarily focused on those timber sales areas described above, FRB I would provide additional human resource capacity to help catalyze action and accelerate the pace and scale of implementation elsewhere in the UWPP project area. FRB I is expected to take approximately 5 years to complete. It would support projects that are generally more difficult to fund and can be supplemented by external resources and partnerships.

Terrestrial projects included in FRB I would remove ladder fuels in the WUI and ensure that land managers can take advantage of key burning windows using pile burning. All partners identified the WUI as a high priority for treatment. It was also recognized that treating the WUI first would provide opportunities for cross-boundary treatment and early collaboration with private landowners.

The Forest Service performed a geospatial analysis to begin defining the boundaries of FRB I, which was then shared during the in-person meeting in May 2022. During the meeting, partners expressed interest in expanding FRB I to include the area between the south shore of Lake Wenatchee and the Nason Ridge Community Forest. Similar feedback had been received from other partner groups such as the Cascadia Conservation District. Based on this feedback, FRB I was revised to include terrestrial treatments in this area (refer to **Figure 2**). Notably, this area includes treatments within the Nason Ridge IRA and treatments within this IRA would be limited to noncommercial treatments removing small diameter trees (less than 7 inches dbh), pruning, and prescribed fire.

As of January 2023, FRB I terrestrial projects include approximately 3,623 acres of noncommercial treatments using hand treatment methods (e.g., no ground-based harvest equipment), 403 acres of treatments to create shaded fuel breaks, and 1,188 acres of treatments in the WUI. For sequencing purposes, the noncommercial treatments were divided into two categories: treatments that would be followed by future timber sale and treatments that would not. These timber sales are not part of FRB I but are key factors in whether aquatics projects should be implemented as part of this FRB. FRB I terrestrial projects are summarized below in **Table 1** and described in greater detail below.

Figure 2. FRB Terrestrial Treatments

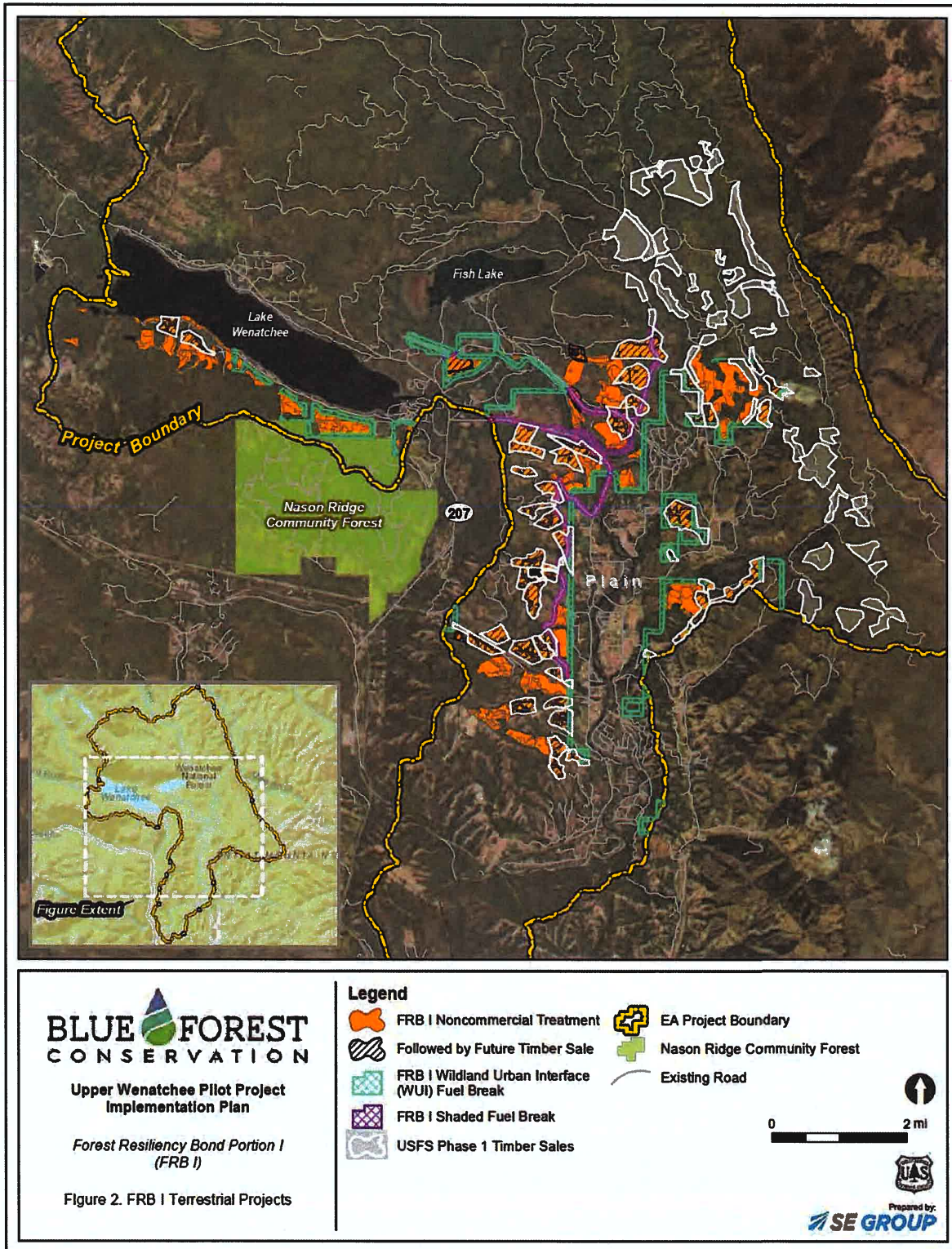


Table 1. FRB I Terrestrial Projects

Treatment Type	Area (acres)
<i>Noncommercial Treatments</i>	
Dry Forest 1960s Plantation- Clearcut Plant Ponderosa Pine (PIPO)	<1
Dry Forest Understory Reinitiation (UR) - Thin to 30%	19
Dry Forest Young Forest Multi-Story (YFMS) - Thin to 30%	304
Exclusion Zone	67
Moist Forest- Old Forest Multi-Story (OFMS) (selected)- Thin to 50%	24
Moist Forest UR- Maintenance	19
Moist Forest 1960s Plantation- Clearcut Plant Douglas Fir (PSME)	3
Moist Forest YFMS- Thin to 50%	218
No Treatment	17
Non-Forest, Possible RX Burn	13
NSO - Limited or No Treatment	537
Old Forest - Limited Treatment	340
Plantation or Stand Initiation Thin to 30%	63
Root Disease Pockets- Clearcut Plant PSME	2
Seral Stem Exclusion Closed Canopy (SECC)- Maintenance- Heavy Thin	6
SEOC- Maintenance	142
Total	1,773
<i>Noncommercial Treatments Followed by Timber Sale</i>	
Dry Forest 1960s Plantation- Clearcut Plant Ponderosa Pine (PIPO)	28
Dry Forest UR- Thin to 30%	12
Dry Forest YFMS- Thin to 30%	541
Moist Forest UR- Maintenance	84
Moist Forest 1960s Plantation- Clearcut Plant PSME	4
Moist Forest YFMS- Thin to 50%	772
No Treatment	7
Non-Forest, Possible RX Burn	<1

Treatment Type	Area (acres)
NSO - Limited or No Treatment	156
Old Forest - Limited Treatment	55
Plantation or Stand Initiation Thin to 30%	31
Root Disease Pockets- Clearcut Plant PSME	43
SECC- Maintenance- Heavy Thin	20
Stem Exclusion Open Canopy (SEOC)- Maintenance	75
Total	1,850
Shaded Fuel Breaks	403
WUI Fuel Breaks	1,188
Grand Total	5,213

Noncommercial and Noncommercial Followed by Timber Sale

The Forest Service conducted stand exams of the FRB I area during the UWPP NEPA process. These stand exams have informed treatment unit selection in FRB I. Many of the stands in FRB I have been treated in the past and data suggests that additional maintenance is required in some of areas to achieve desired fuel conditions. Stand exam data has allowed the Forest Service to identify noncommercial treatment areas and noncommercial treatment areas followed by timber sale, which is essential to inform sequencing with aquatics projects. Typically, following timber sales, the Forest Service returns to the timber sale areas between 10 to 15 years following the sale to perform follow-up noncommercial treatments.

During the May 2022 meeting, partners debated whether noncommercial treatment in areas followed by timber sale is necessary as it requires additional entry into areas that would already be treated as timber sales. The partners determined that this is the preferred approach because it allows for immediate fuels reduction and provides insight on follow-up management needs. Noncommercial treatments followed by timber sale would also ensure that stands and piles are prepped for burning as soon as conditions allow. Additionally, as noncommercial treatment areas followed by timber sale would not use ground-based equipment, soils are not likely to be disturbed upon first entry.

A prioritization report was prepared by American Forest Management, Inc. in June 2023 to further refine treatment plans. The report included results from field reviews and identified treatment types, cost estimates, and treatment sequencing for terrestrial and road projects. This report builds on the work plan described herein and is considered a further step in the process; therefore, it has not been incorporated into this implementation plan and instead is attached as **Appendix B** for reference.

Shaded and WUI Fuel Breaks

WUI fuel breaks were mapped around NFS parcels regardless of slopes, riparian/wetland areas or adjacent land uses. This includes locations adjacent to residential development (e.g., Chiwawa Pines) and locations along non-NFS parcels without homes, including wetland/riparian areas and uplands. WUI fuel breaks were defined to include commercial logging to "reduce canopy closure" as part of the specifications. Removal of trees above 8 inches dbh would be required to achieve these objectives, but challenging to implement on a 300-foot-wide corridor that follows ownership boundaries. Some fuel breaks are also mapped on the edge of previously treated stands that currently meet the canopy characteristics of a WUI fuel break, so harvest would not be needed in those cases. These areas would essentially be treated as a noncommercial thinning unit.

An identical approach applies to shaded fuel breaks, some of which were mapped along river margins, which are typically not treated with vegetation removal. Most of the proposed fuel breaks in the FRB I Year 1 project area follow roads instead of river margins, so this will be less of an issue in those areas; however, adjacent units planned and previously managed must still be considered to determine appropriate treatment specifications. Some of this information has been determined in boundary line surveys and remaining details would be resolved in other surveys and project layout. Treatment methods in fuel breaks may also need to be identified based on site conditions, topography, and access.

Other Terrestrial Treatments

Project partners have shown interest in expanding FRB I to include terrestrial treatments in the following areas: Chiwawa River Pines, Fish Lake, Camp 12 emergency egress route, Lower River Road/Juneberry, the north side of Beaver Pass Ridge, Deadhorse Canyon Mackenzie-Beverly transmission line, and the BPA high-voltage transmission lines. Should additional capacity and funding become available, these areas would be considered for inclusion in FRB I.

Additionally, during the in-person meeting in May 2022, the County communicated that preliminary planning has occurred for treatments on NFS lands in lower Nason Creek which is outside the treatment areas analyzed in the EA (refer to **Figure 2**). Treatment of these areas would require approval under a separate NEPA process.

6.1.2 Aquatics Projects

FRB I aquatics projects include road closure/decommissioning, road stabilization/reconditioning,, and culvert replacements. FRB I may also include alluvial water storage (AWS) and streamflow restoration projects, pending Forest Service approval and available resources and capacity. These types of projects are generally more difficult to fund when compared to fish barrier projects, which are actively pursued by other existing partner groups. Local aquatics implementers currently working in this landscape include Chelan County Natural Resources Department, Cascadia Conservation District, Cascade Fisheries, Trout Unlimited, Confederated Tribes and Bands of the Colville Reservation, and the Yakama Nation. Close coordination with these partners will be critical to avoid sequencing and dependency issues between their existing projects and FRB I implementation. In addition, FRB I project partners will work with these groups to identify potential opportunities for collaboration, either on new projects that could be included in FRB I or to solve funding challenges with existing projects.

FRB I aquatics project selection began with a review of projects included in Alternative 2 and analyzed in the TAP. Stand exam data used to distinguish noncommercial treatment areas and noncommercial treatment areas followed by timber sale was overlaid with aquatics projects to facilitate this process. Projects located on haul routes were excluded from FRB I because they would be needed for timber sales and can be handled in timber contracts. In these instances, aquatics projects would be performed by timber contractors after roads are used to haul out timber for sale. Road closure/decommissioning project selection focused on roads with recommendations for ML1 (closure). For road stabilization and reconditioning projects as well as culvert replacement projects, projects located on ML1 roads, decommissioned routes, private lands, county lands and railroad sites were removed. Culverts were divided into aquatic organism passages (AOPs) and non-AOPs, and culverts located in ephemeral draws were removed.

FRB I aquatics projects include approximately 11.5 miles of roads to be placed in ML 1, approximately 20.9 miles of roads to be decommissioned, 56 road stabilization/reconditioning, 9 culvert replacement projects, and up to 27 AWS projects. FRB I aquatics projects are summarized below in **Table 2** and depicted on **Figures 3 and 4**.

Alluvial Water Storage and Streamflow Improvements

AWS projects were not specifically identified in the selected alternative; however, these projects are consistent with the goals and framework of the UWPP Final DN/FONSI as well as the FRB, and may be included in the FRB project area, subject to approval by the Forest Service. The AWS projects in this implementation plan were identified by the Chelan County Natural Resources Department in July 2023 and are intended to restore the natural water storage functions of alluvial corridors. In unimpaired or restored low gradient streams, high streamflows flow overbank during the spring snowmelt season, which recharges floodplain water bodies and the shallow alluvial aquifer. That stored water contributes to soil water for riparian forests and streamflow for aquatic organisms during the dry season of the year. In degraded stream reaches, AWS projects are designed to increase the hydraulic roughness and reduce the overall hydraulic gradient within the stream channel by increasing the amount and effect of stable instream wood to capture and retain incoming alluvium and re-aggrade the incised stream channels.

Watershed modeling, geospatial analysis, and field assessment have identified and quantified alluvial water storage opportunities by stream reach throughout the UWPP project area. AWS and floodplain reconnection reaches were prioritized utilizing the AWS model which computes the restorable sub-surface water storage and associated streamflow contribution per restored river mile derived from reach-scale valley widths, extents of incision, and stream gradients. The methods followed those detailed in *Alluvial Water Storage Restoration in the Wenatchee Basin: Synthesis of Approach, Results, and Applications, 2017-2021*.¹

High priority projects that will result in the greatest restored acre-feet/river mile have been identified in Big Meadow Creek, Brush Creek, Gate Creek, Alder Creek, Beaver Creek, Upper Clear Creek, and the Chiwawa River. Refined reach-scale calculations and analysis prioritized 27 high potential project

¹ Available at <https://naturaldes.com/resources/restoration-of-alluvial-water-storage-in-chelan-county-wa/>

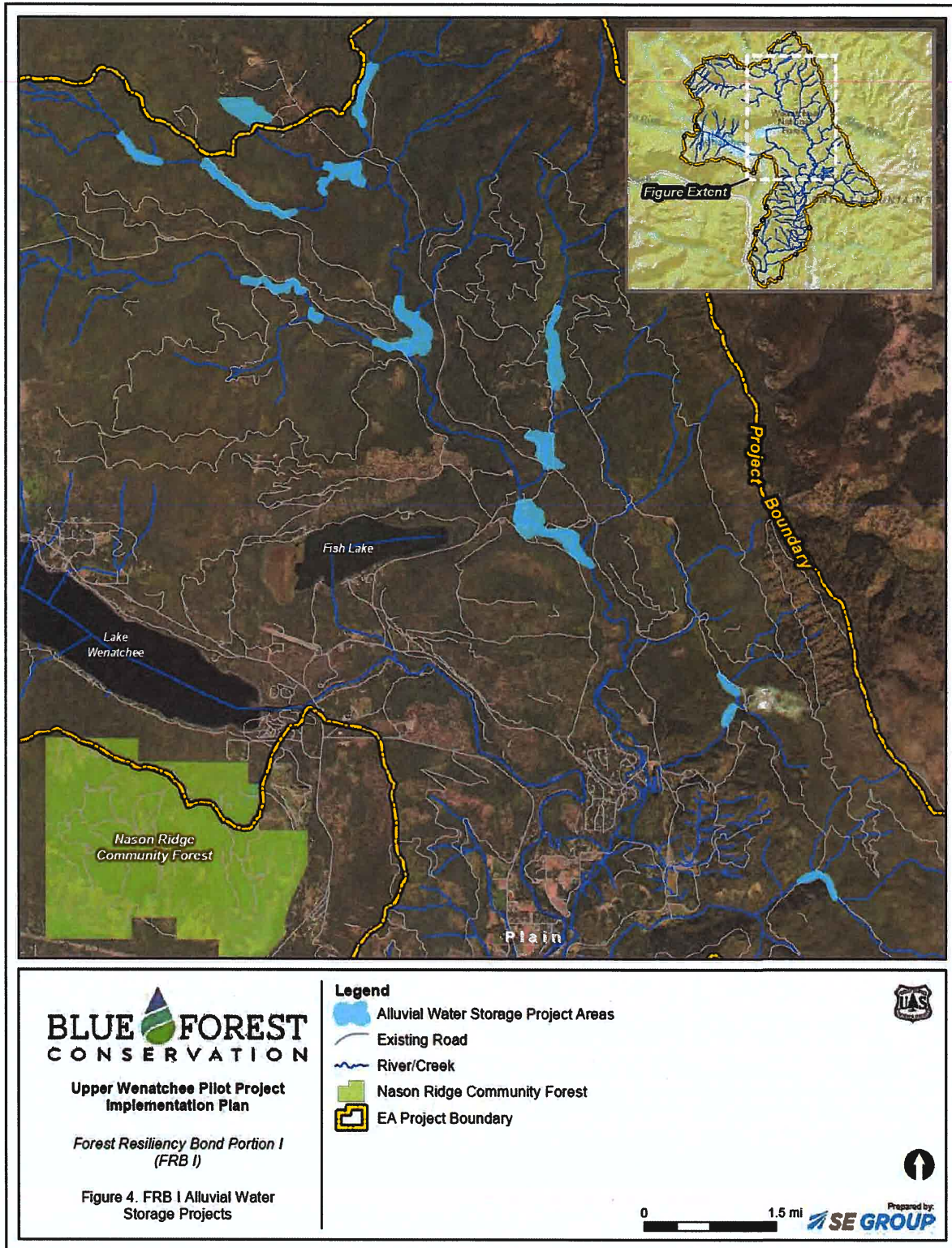
Table 2. FRB I Aquatics Projects

Project Type	Quantity	Length
<i>Road Closure/Decommissioning</i>		
Open Road Proposed for Closure	17	9.3 miles
Unauthorized Route Proposed for Closure	5	2.2 miles
Closed Road Proposed to be Decommissioned	29	8.2 miles
Open Road Proposed to be Decommissioned	13	6.3 miles
Unauthorized Route Proposed to be Decommissioned	34	6.4 miles
Total	98	32.4 miles
<i>Road Stabilization/Reconditioning</i>		
Stabilization, medium severity	2	50 feet
Reconditioning, high severity	2	0.5 mile
Reconditioning, medium severity	15	0.9 mile
Reconditioning, low severity	37	2.5 mile
Total	56	N/A
<i>Culvert Replacement Projects</i>		
AOP Culvert	9	N/A
Non-AOP Culvert	10	N/A
Total	19	N/A
<i>Alluvial Water Storage Projects</i>		
Hand Built Structures	up to 11	4.5 miles
Machine Built Structures	up to 15	8.1 miles
Total	up to 27	12.6 miles

Figure 3. FRB I Aquatics Projects



Figure 4. FRB I Alluvial Water Storage Projects



reaches across 12.6 miles.² Identified reaches show high potential for utilizing stream restoration techniques such as engineered log jams, beaver dam analogs, post-assisted log structures, and alluvial water structures to address channel incision, reconnect floodplains, and restore water storage potential. AWS projects were divided into project implementation approach hand-built vs machine built which was guided by reach specific analysis on stream power, valley morphology, presence of roads and infrastructure, access, and feasibility. The inclusion of AWS projects in the UWPP FRB 1 project area, as well as number and location of these projects, is subject to approval by the Forest Service.

Refer to **Figure 4** for a depiction of AWS project locations. **Appendix C** provides AWS project metadata in **Tables C-1 and C-2** as well as reach maps and concept designs.

6.1.3 Coordination Between Terrestrial and Aquatics Projects

Sequencing of aquatics projects with terrestrial projects was one of the primary concerns discussed during the May 2022 in-person meeting because many of the aquatics projects are situated on roads that would be needed to implement terrestrial projects or overlap with terrestrial projects themselves. Aquatics projects would be sequenced in concert with nearby terrestrial projects to improve efficiency during implementation. Aquatics projects situated away from terrestrial projects may be handled independently; however, this approach may be less cost effective.

Aquatics projects have been divided into three categories in order to inform sequencing: 1) aquatics projects that may occur at any time; 2) aquatics projects that can occur following noncommercial treatments; and 3) aquatics projects that should consider impacts to future timber sales. Aquatics projects that may occur at any time are those that are not located within terrestrial project footprints. It may be more cost effective to implement these projects together if they are in close proximity to each other or other active terrestrial projects. Aquatics projects that can occur following noncommercial treatments are those that contain spatial overlap with noncommercial treatments. It is recommended that these aquatics projects occur following noncommercial treatments to ensure that access is available during noncommercial treatments and to avoid adversely impacting completed aquatics projects during implementation of terrestrial projects. Aquatics projects that should consider impacts to future timber sales are those that contain spatial overlap with timber sales. Again, it is recommended that these aquatics projects occur following timber sales to ensure that access is available during timber sales and so that timber sale activities do not adversely impact completed aquatics projects.

In order to provide a roadmap for sequencing and identify dependencies between terrestrial and aquatics projects, unique Project Identification Numbers were attributed all terrestrial and aquatics projects using Geographic Information Systems (GIS). Terrestrial and aquatics projects were codified by project type and assigned unique numbers. Dependencies between aquatic and terrestrial projects were identified using a spatial join in GIS. This exercise identified all aquatics projects located within terrestrial project areas. FRB I aquatics projects with dependencies to terrestrial projects are captured in **Tables D-1, D-2, and D-3** of **Appendix D**.

² The methods and prioritization results for identified AWS projects in the UWPP are summarized in the Upper Wenatchee Pilot Project Alluvial Water Storage Prioritization and Project Opportunities: Implementation Plan for Forest Resilience Bond I (Chelan County and NSD, 2023)

The proposed FRB I terrestrial and aquatic projects also considered aquatic projects that are currently in progress with existing project partners. As of September 2023, no dependencies or other considerations have been identified that would affect the implementation of the FRB I projects beyond what has been disclosed in **Tables D-1, D-2, and D-3 of Appendix D**.

6.2 FRB I Year 1 Projects

6.2.1 Terrestrial Projects

During the May 2022 in-person meeting, project partners agreed that the first season of FRB I implementation would focus on the matrix area north of the Town of Plain (refer to **Figure 5**). This area would be surveyed during the Year 1 field season with a goal of implementation in summer of Year 1 or Year 2. Pile burning would occur during the late fall/winter of Year 1 or Year 2. The County expressed interest in locating the next phase of timber sales in this area; however, additional internal Forest Service conversations identified that adjusting the timber sale sequence is impractical for the first several sales as sale planning for the previously identified initial sale areas is already substantially underway. FRB I Year 1 terrestrial projects are summarized on the following page in **Table 3**. It is important to note that FRB I Year 1 terrestrial projects are included in the total FRB I projects described in **Section 6.1** above.

Figure 5. FRB I Year 1 Terrestrial Projects

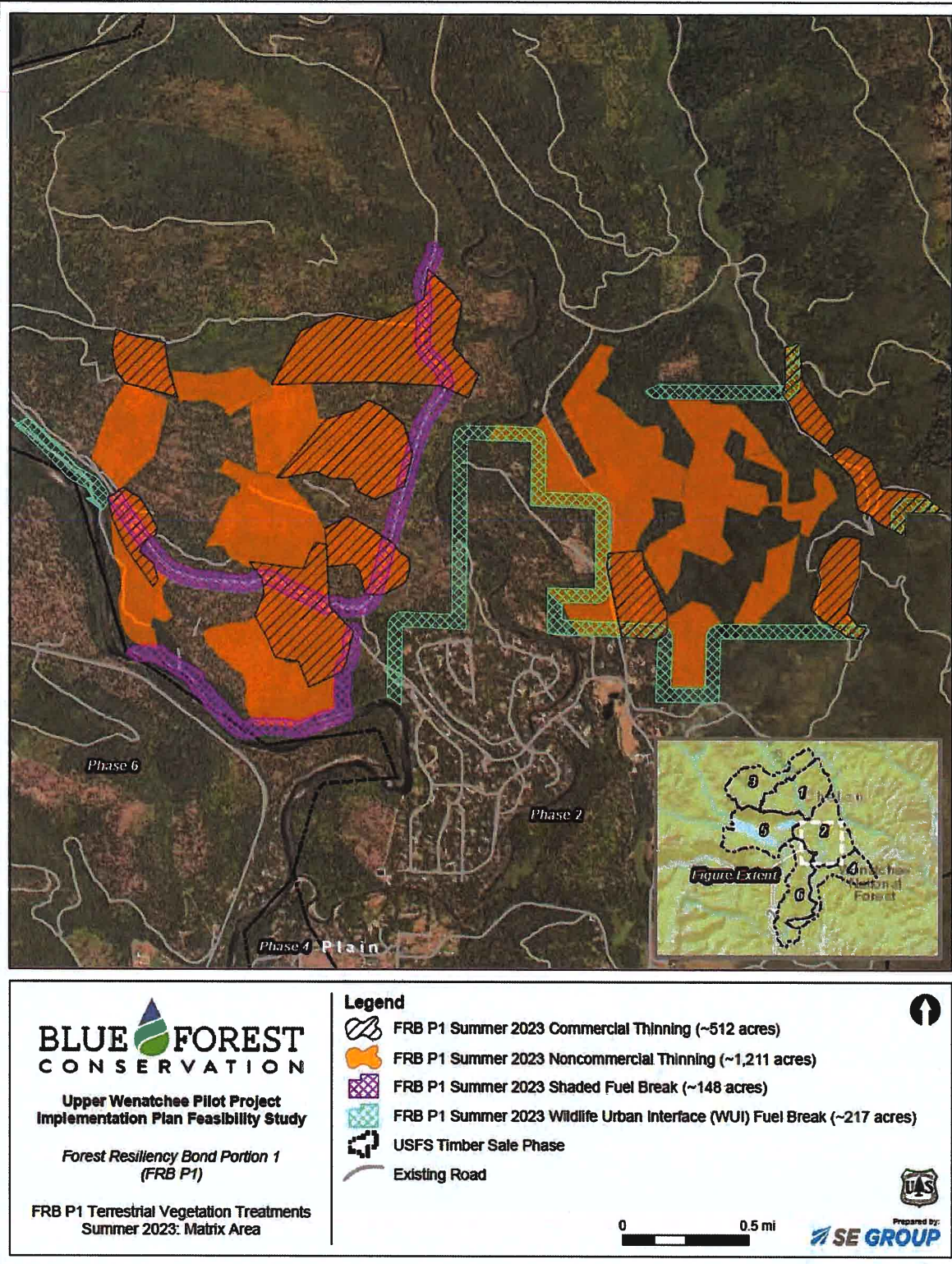


Table 3. FRB I Year 1 Terrestrial Projects

Treatment Type	Area (acres)
<i>Noncommercial Treatments</i>	
Dry Forest UR- Thin to 30%	1
Dry Forest YFMS- Thin to 30%	203
Moist Forest YFMS- Thin to 50%	7
No Treatment	4
NSO - Limited or No Treatment	317
Old Forest - Limited Treatment	20
Plantation or Stand Initiation Thin to 30%	8
SEOC- Maintenance	52
Total	612
<i>Noncommercial Treatments Followed by Timber Sale</i>	
Dry Forest UR- Thin to 30%	9
Dry Forest YFMS- Thin to 30%	241
Moist Forest YFMS- Thin to 50%	103
No Treatment	0.1
Non-Forest, Possible RX Burn	0.4
NSO - Limited or No Treatment	61
Plantation or Stand Initiation Thin to 30%	4
SEOC- Maintenance	48
Total	467.5
Shaded Fuel Breaks	148
WUI Fuel Breaks	217
Grand Total	1,444.5

6.2.2 Aquatics Projects

As FRB I Year 1 terrestrial projects are focused in the matrix area north of the Town of Plain, aquatics projects have been selected to be located in the same area in order to improve efficiency during implementation and avoid orphan projects (refer to **Figure 6**). Aquatics projects included in FRB I Year 1

are summarized on the follow page in **Table 4**. Similar to the FRB I Year 1 terrestrial projects, these FRB I Year 1 aquatics projects are included in the total FRB I projects described in **Section 6.1** above.

Figure 6. FRB I Year 1 Aquatics Projects

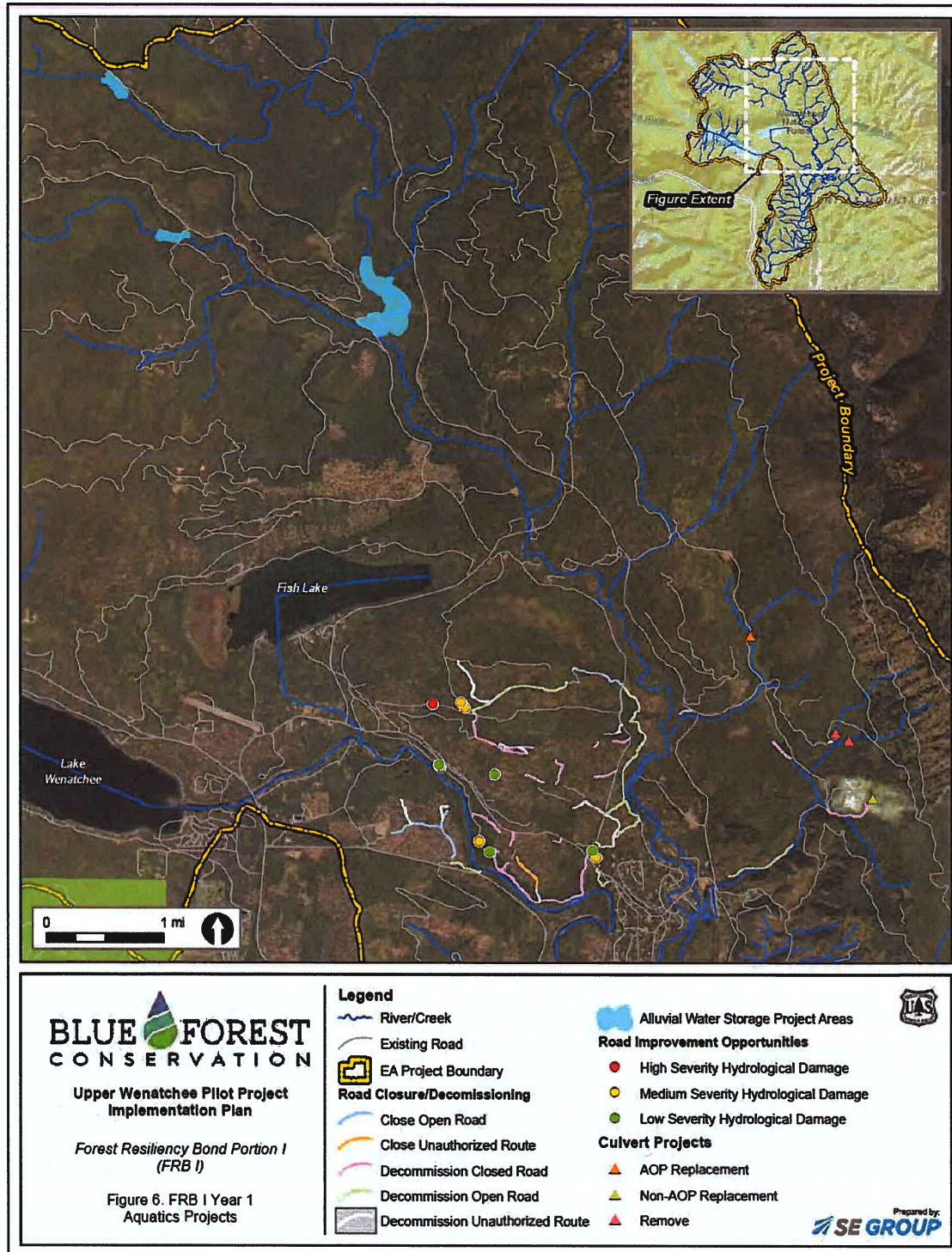


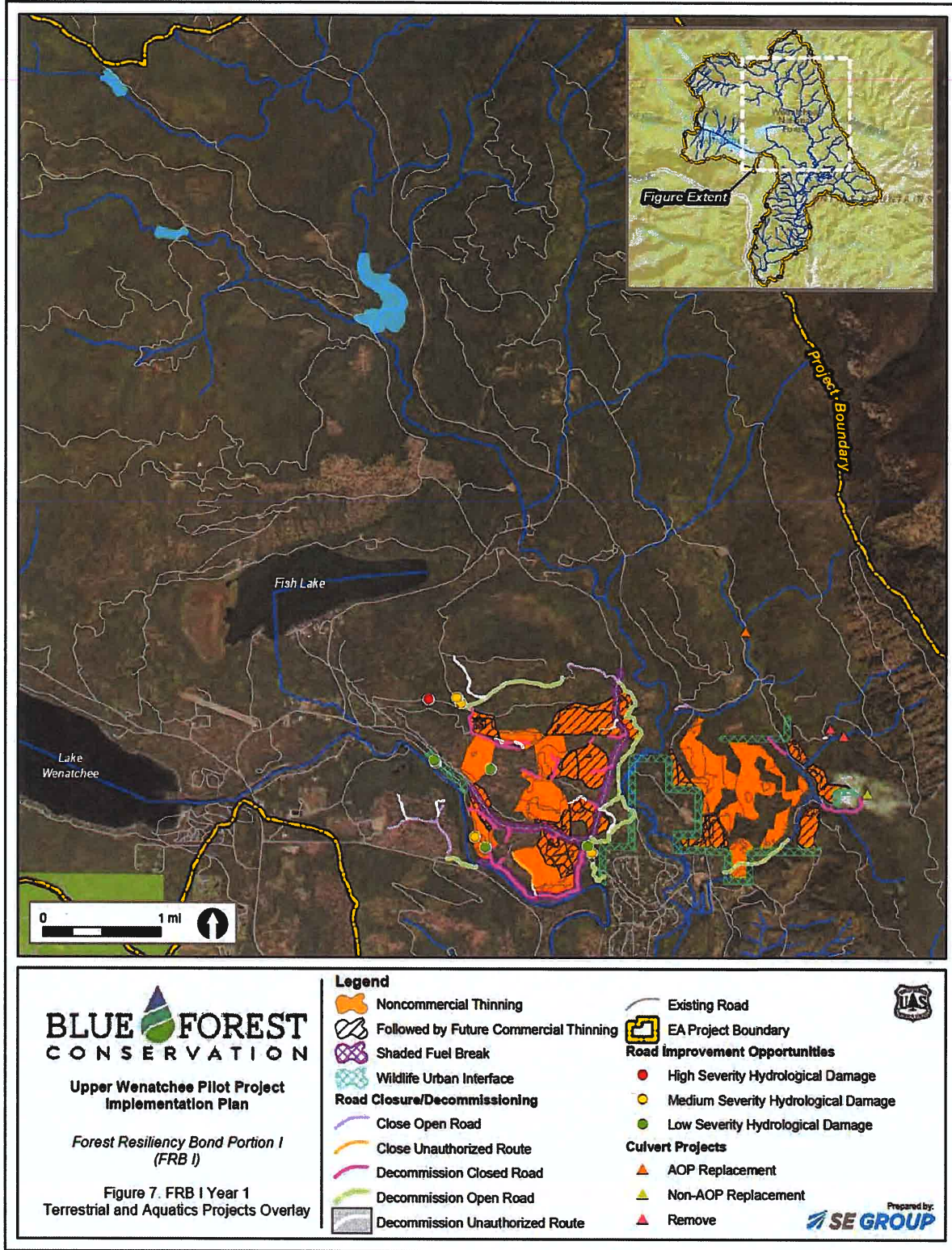
Table 4. FRB I Year 1 Aquatics Projects

Project Type	Quantity	Length
<i>Road Closure/Decommissioning</i>		
Open Road Proposed for Closure	4	1.5 miles
Unauthorized Route Proposed for Closure	1	0.4 miles
Closed Road Proposed to be Decommissioned	17	4.6 miles
Open Road Proposed to be Decommissioned	9	4.3 miles
Unauthorized Route Proposed to be Decommissioned	12	1.9 miles
Total	43	12.7 miles
<i>Road Stabilization/Reconditioning</i>		
Reconditioning, high severity	1	0.38 mile
Reconditioning, medium severity	4	0.02 mile
Reconditioning, low severity	5	0.13 mile
Total	10	0.53 mile
<i>Culvert Replacement Projects</i>		
AOP Culvert	1	N/A
Non-AOP Culvert	1	N/A
Removal	2	N/A
Total	4	N/A
<i>Streamflow Restoration/Floodplain Reconnection Projects</i>		
Hand Built	1	0.26 miles-
Machine Built	2	1.3 miles
Total	3	1.56 miles

6.2.3 Coordination Between Terrestrial and Aquatics Projects

FRB I Year 1 aquatics projects along with identified terrestrial project dependencies are captured in **Tables D-4, D-5, and D-6 of Appendix D**. FRB I Year 1 terrestrial and aquatics projects are depicted together in **Figure 7**.

Figure 7. FRB I Year 1 Terrestrial and Aquatics Projects



7. Survey and Implementation Needs

During the May 2022 in-person meeting, project partners discussed survey and implementation of FRB I. These discussions focused primarily on engineering, prescribed fires, stand exams, cultural surveys, botany surveys, wildlife surveys, soil surveys, wetland surveys, and aquatics surveys. It was determined that soil and aquatics surveys are not necessary for FRB I. **Tables 5 and 6** below summarize the survey and implementation needs for FRB I and FRB I Year 1 projects, respectively. It is important to note that FRB I Year 1 survey needs identified in **Table 6** are included in the total FRB I survey needs identified in **Table 5**. Additional details regarding these survey and implementation needs are provided in the following sections.

Table 5. FRB I Survey and Implementation Needs Summary

Project	Responsibility	Count	Units	Notes
Surveys/Reporting Needs Common to All Projects				
Cultural	Forest Service	1,584	acres	Forest Service to complete fieldwork/reporting. Forest Service contracts in place for contractor support where needed.
Botany/Wetlands	Contractor	5,213	acres	Forest Service contracts in place for contractor support where needed. Forest Service will be available to help on surveys for future FRB I projects. To be completed along with site layout.
Wildlife	Forest Service	5,213	acres	Forest Service to complete surveys and reporting.
Terrestrial Projects – Implementation Needs				
Site Layout	Forest Service/ Contractor	5,213	acres	Contractor support needed for 2023 projects. Forest Service available to help on future FRB I project layout. To be completed along with botany/wetlands fieldwork.
Noncommercial Treatment and Pile Followed by Timber Sale	Contractor	1,766	acres	Contractor Bid
Noncommercial Treatment and Pile	Contractor	1,856	acres	Contractor Bid
WUI Fuel Break Thin, Prune, and Pile	Contractor	1,188	acres	Contractor Bid
Shaded Fuel Break Thin, Prune, and Pile	Contractor	403	acres	Contractor Bid
Pile Burning	Forest Service/ Contractor	5,213	acres	Forest Service or Contractor Bid

Aquatics Projects – Implementation Needs

Road Closure Implementation	Forest Service/ Contractor	11.5	miles	Forest Service responsible for engineering for larger/more complex projects.
Road Decommissioning Implementation	Forest Service/ Contractor	20.9	miles	Forest Service responsible for engineering for larger/more complex projects.
Road Stabilization/Reconditioning Implementation	Forest Service/ Contractor	56	projects	Forest Service responsible for engineering for larger/more complex projects.
Culvert Design and Implementation Non-AOP	Forest Service/ Contractor	2	culverts	Forest Service responsible for engineering for larger/more complex projects.
Culvert Design and Implementation AOP	Forest Service/ Contractor	3	culverts	Forest Service responsible for engineering for larger/more complex projects.
Hand Built Streamflow Restoration Projects	Forest Service/ Contractor	4.5	miles	Contractor Bid
Machine Built Streamflow Restoration Projects	Forest Service/ Contractor	8.1	miles	Contractor Bid

Table 6. FRB I Year 1 Survey and Implementation Needs Summary

Project	Responsibility	Count	Units	Notes
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Surveys/Reporting Needs Common to All Projects

Cultural	Forest Service/ Contractor	142	acres	Forest Service to complete fieldwork and reporting; Forest Service contracts in place for contractor support where needed.
Botany/Wetlands	Contractor	1,445	acres	Contractor support needed for 2023 projects; Forest Service contracts in place for contractor support where needed. To be completed along with site layout.
Wildlife	Forest Service	1,445	acres	Forest Service to complete surveys and reporting.

Terrestrial Projects Implementation Needs

Site Layout	Forest Service/ Contractor	1,445	acres	Contractor support needed for 2023 projects. To be completed
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				along with botany/wetlands fieldwork.
Noncommercial Treatment and Pile Followed by Timber Sale	Forest Service/ Contractor	467	acres	Contractor Bid
Noncommercial Treatment and Pile	Contractor	613	acres	Contractor Bid
WUI Fuel Break Thin, Prune, and Pile	Contractor	217	acres	Contractor Bid
Shaded Fuel Break Thin, Prune, and Pile	Contractor	148	acres	Contractor Bid
Pile Burning	Forest Service/ Contractor	1,445	acres	Forest Service or Contractor Bid

Aquatics Projects Implementation Needs

Road Closure Implementation	Forest Service/ Contractor	1.9	miles	Forest Service responsible for engineering for larger/more complex projects.
Road Decommissioning Implementation	Forest Service/ Contractor	10.8	miles	Forest Service responsible for engineering for larger/more complex projects.
Road Stabilization/Reconditioning Implementation	Forest Service/ Contractor	10	projects	Forest Service responsible for engineering for larger/more complex projects.
Culvert Design and Implementation Non-AOP	Forest Service/ Contractor	2	culverts	Forest Service responsible for engineering for larger/more complex projects.
Culvert Design and Implementation AOP	Forest Service/ Contractor	3	culverts	Forest Service responsible for engineering for larger/more complex projects.
Hand Built Streamflow Restoration	Forest Service/Contractor	4.5	miles	Contractor support
Machine Built Streamflow Restoration	Forest Service/Contractor	8.1	miles	Contractor Engineering with Forest Service oversight

7.1 Stand Exams, Site Layout, and Boundary Surveys

The Forest Service has completed stand exams for the FRB I area. Treatment delineation is mostly complete and treatment prescriptions would continue to be refined by the Forest Service as the project evolves. The Forest Service has three staff that can assist with layout; however, their focus for summer 2022 and summer 2023 would be the Area 1 timber sales at Brush Creek and Big Meadow Creek. If needed, the Forest is comfortable contracting out layout needs. Contractors would probably not be necessary to layout projects after summer 2023.

The UWPP project area contains over 70 miles of NFS land boundaries. All but a few miles had been marked and posted mostly from 1976 to 1987. Boundaries of this age usually require maintenance or a resurvey in order to bring them up to standard and to be made visible for project layout and implementation. Since 2018, over 25 miles have been brought up to standard by Forest Service crews and a cooperative contract through Chelan County, funded by a DNR grant. Another 7.5 miles are set to be completed under a contract funded with CWI funds by mid-August 2023. Forest Service efforts have focused on timber sale Areas 1, 2, and 3 in order to cover the Big Meadow Creek and Brush Creek timber sales. Additional boundary surveys will be necessary in the FRB I area in order to make boundaries visible for project layout and implementation.

7.2 Botany

Botany surveys are required for FRB I projects. The Forest Service's priority in summer 2022 was the Brush Creek timber sale; however, the Forest Service would be able to complete botany surveys for some of the FRB I project area. CWI funds are currently being used to pay for contractors, but contractor availability has been a constraint. The County maintains a list of approved contractors, and these contractors are typically more expensive than Forest Service staff. This is also true for contracting out thinning crews. Using County and GNA resources would improve access to contractor support. Sensitive plant surveys must occur prior to implementing FRB I Year 1 projects. Wetlands will be mapped if they are located during botany surveys; separate wetland surveys would not be required.

7.3 Wildlife

Preliminary wildlife surveys have been completed within the FRB I area; however, additional annual NSO and raptor surveys would be required. Because these surveys use automated recording units, they are relatively inexpensive when compared to other resource surveys and can be conducted by Forest Service staff. Surveys will be required each year in areas where NSO habitat overlaps project activities that create smoke or noise above ambient forest conditions during the breeding season (March 15 through July 31).

7.4 Cultural

Cultural fieldwork, reporting, tribal consultation, and State Department of Archaeology and Historic Preservation (SHPO) consultation would need to occur before FRB I terrestrial and aquatics projects can be implemented. Post-implementation site monitoring may also be required for cultural sites identified during surveys depending on whether the sites are NRHP-eligible and on the proximity of disturbing implementation activities. North Zone Archaeologist, Francoise Sweeny, confirmed that approximately 248 acres of the FRB I terrestrial project area have already been surveyed and approximately 1,584 acres still require surveys. This includes portions of the FRB I Year 1 project area, where approximately 87 acres have already been surveyed and approximately 142 acres still require survey. Fieldwork needs to take place prior to implementation of FRB I Year I projects. Eighteen cultural sites were identified in the previously surveyed portion of the FRB I area. Known sites in the FRB I area may need to be revisited and their conditions updated and documented if this was not done by Forest Service staff in 2019/2020 and would be a necessary part of the pedestrian surveys prior to and early in Year 1. Culverts and AOPs will need to be surveyed prior to removal or replacement. If larger engineered culverts are needed, these may require implementation monitoring as well.

The Forest Service has decided to include the FRB I terrestrial units (all 1,584 acres) in their cultural resources survey contract for the Brush Creek Timber Sale using CWI funding. AOPs were not part of the Brush Creek CWI contract. The contract has gone out for bid and closed on August 29th, 2022. The contract does not include an option for the recording and evaluation of all the historic recreation residences along Lake Wenatchee; that effort is being addressed through a Historic Built Environment contract through the Regional Office.

Pursuant to the Forest Service's 2020 Programmatic Agreement (2020 PA) with the SHPO, sample surveys would be necessary, which includes a requirement to survey 100 percent of high probability

areas, 35 percent of medium probability areas, and 10 percent of low probability areas. Surveys in high probability areas would include a limited number of shovel probes (subsurface testing).

Monitoring and associated reporting would also add to the cost of heritage compliance for treatments. Monitoring requirements are three-fold, including: 1) monitoring of known recorded sites during pre-implementation surveys; 2) monitoring of these same sites, post-implementation if treatments occurred in close proximity (within 100 feet of boundaries); and 3) monitoring a sample set of treatment areas where sites could be expected to exist, but where ground visibility was poor and nothing was found during surveys. Forest Heritage staff would likely be responsible for post-implementation surveys because the agency is required to complete these within a very short window post-implementation. For contracting site monitoring, several variables factor into site monitoring costs that are built into the pedestrian survey estimate costs. Variables include, but are not limited to, access, ground visibility, crew sizes, size and complexity of a site, the last time a site was visited, the thoroughness and accuracy of previous site records, the time it takes to relocate the site and for GPS receivers to provide location information, identifying features, defining boundaries, mapping and photographing time, data entry and reporting. Monitoring (and/or the costs) could potentially be performed by the Forest Service.

The high probability areas along the Wenatchee River, from the lake outlet to the confluence with the Chiwawa River, have very high site densities and these sites are important locations from an archaeological standpoint as well as from a Tribal values standpoint. Typically, the Forest Service relies on an “avoidance = protection” protocol; however, implementation as well as post-implementation monitoring would be needed. This requirement is pursuant to the 2020 PA, Appendix E for phased NHPA-106 compliance (applies to all UWPP undertakings for the life of the project). The Forest Service would need to write a monitoring plan (shared with SHPO and Tribes) in support of those efforts (again, Appendix E requirement).

Along the south shore of Lake Wenatchee, there are 12 historic recreation residences whose property inventory records would need to be updated. This effort is being addressed through the Historic Built Environment contract through the Regional Office. The effects of treatments may have an impact on the historic character of the residential recreation lots (of course, if not treated, a wildfire would too). Additionally, Lake Wenatchee historic recreation residences (possibly, as many as 32) may be within treatment areas and would need to be recorded and evaluated for listing in the National Register of Historic Places (NRHP). Again, adding to the cost of surveys and reporting. SHPO would need to concur on the eligibilities, so additional review time must be accounted for in project timelines.

7.5 Engineering

Engineering plans would likely be necessary for aquatics projects such as road decommission/closure and culvert replacements, depending on project specifics and site conditions. The Forest Service typically handles these types of projects in-house; however, some smaller projects may be contracted out. The Forest Service would want to do engineering for larger projects in areas where roads and culverts would stay open. For smaller projects such as road closures, contractor support would be necessary.

As of August 2022, the Oka-Wen NF has a lead engineer and two other staff members assisting with engineering. The Lead Engineer should be notified on all projects requiring contractors in order to provide review and oversight.

7.6 Prescribed Fire

The EA project area is centered around the Wenatchee River Valley, which retains smoke when performing prescribed fires. This limits the amount of burning that can be done at one time. The most prescribed burning the Forest Service has done in one effort is approximately 1,000 acres. While prescribed burning allows land managers to achieve a greater volume of fuels reduction in a shorter amount of time, burn windows are limited to the early spring and late fall. Pile burning may occur from October through February. FRB I would initiate treatments around the Town of Plain and make use of prescribed fire to ensure that fuels reduction projects are completed as soon as possible.

The Forest Service maintains annual burning targets that are supported by CSR and good neighbor authority (GNA) funding. The Forest would revisit these targets and see whether there are gaps in costs and capacity to use these funds for projects in FRB I. The Oka-Wen NF has not contracted out prescribed fire work in the past; however, implementation success will depend on using contractors for prescribed fire activities as much as possible. Contracts and funding must be put in place to ensure that they are available during unpredictable burning windows. Contracting prescribed fires may be difficult because recently many contractors have been unable to get prescribed fire insurance.

Boundary surveys will be necessary to perform prescribed fire in treatment units adjacent to private property (refer to **Section 7.1**). Boundary surveys have been completed for the FRB I Year 1 project area; however, additional surveys will be required for the remainder of the FRB I project area.

8. Cost Estimates

As previously stated, the FRB is a conservation finance tool that brings together stakeholders that benefit from ecological restoration (e.g., utilities, state agencies, infrastructure owners, corporations, and local governments) to provide funding or in-kind support to projects. Part of Blue Forest's role in the project is to engage beneficiaries, analyze project benefits, and obtain contractual commitments for funding put towards a FRB. In order to support this effort, a cost estimate has been prepared to frame project implementation in terms of cost and to provide materials to inform fundraising.

Cost estimates are intended to provide an order-of-magnitude estimate to inform project funding. Assumptions used in preparing cost estimates include:

- Cost estimates were generated based on our current understanding of industry rates for surveying and implementation. Industry rates were sourced from partners based on past projects and are subject to change based on market conditions.
- Project costs may vary based on complexity and site-specific conditions. When ranges were provided for the cost of implementation, the average of the range was used to formulate cost estimates.
- Survey and implementation costs may vary depending on whether tasks are being handled by the Forest Service or by contractors. Unless specified otherwise, consultant rates were used to provide a more conservative cost estimate.

- In areas of overlap between commercial/noncommercial treatments and WUI/shaded fuel breaks, the cost of fuel breaks was used to provide a more conservative estimate.

Tables 7 and 8 present survey and implementation cost estimates for the FRB I and FRB I Year 1 projects. Cost estimates presented in **Table 8** for the FRB I Year 1 projects are included in the total FRB I costs presented in **Table 7**.

Table 7. FRB I Estimated Implementation Costs

Project	Count	Units	Cost / Unit	Total Cost	Notes
Project Management	6	Year	TBD	TBD	Chelan County
Surveys/Reporting Costs Common to All Projects					
Cultural (terrestrial projects)	1,584	acre	\$200	\$316,800.00	Covered by Brush Creek Timber Sale using CWI funding and a Historic Built Environment contract through the Regional Office. Brush Creek Timber Sale contract estimated at ~\$257,000.00.
Cultural (culverts)	19	culvert	TBD	TBD	Not covered in existing contract
Botany	5,213	acre	\$12.50	\$65,162.50	Contractor cost. USFS rate approximately \$5 per acre
Wildlife	5,213	acre	\$1.50	\$7,819.50	USFS rate and based on sound recorder methodology
Subtotal				TBD	
Terrestrial Projects – Implementation Costs					
Site Layout	5,213	acre	\$100.00	\$521,300.00	Contractor cost
Boundary Surveys	TBD	TBD	TBD	TBD	TBD
Noncommercial treatment and pile followed by timber sale	1,766	acre	\$2,000.00	\$3,532,000.00	Contractor cost
Noncommercial Thin and Pile	1,856	acre	\$1,000.00	\$1,856,000.00	Contractor cost

WUI Fuel Break Thin, Prune, and Pile	1,188	acre	\$1,100.00	\$1,306,800.00	Contractor cost
Shaded Fuel Break Thin, Prune, and Pile	403	acre	\$1,100.00	\$443,300.00	Contractor cost
Pile Burning	5,213	acre	\$2,000.00	\$10,426,000.00	Contractor cost
Subtotal				TBD	
<i>Aquatic Projects – Implementation Costs</i>					
Road Closure Implementation	11.5	mile	\$8,000.00	\$92,000.00	Used Decom method 2 for estimate. Is likely high, but provides leeway for unforeseen culvert removal, decompaction, seeding etc.
Road Decommissioning Implementation	20.9	mile	\$12,500.00	\$261,250.00	\$5k to \$20k range. Assumed average.
Subtotal				\$353,250.00	
<i>Road Stabilization/Reconditioning</i>					
Stabilization, medium severity	50	feet	\$1,000.00	\$50,000.00	2 total locations
Reconditioning, high severity	0.5	miles	\$5,640.00	\$2,820.00	2 total locations. See cost est. below
Reconditioning, medium severity	0.9	miles	\$5,640.00	\$5,076.00	17 sites with rilling and rutting. Estimate 68,000 ft (from road segments) for grading and brushing (\$3,000.00/mile) of entire road. Additional cost of waterbar installation est. average every 300 ft. at \$150.00 each.
Reconditioning, low severity	2.5	miles	\$5,640.00	\$14,100.00	37 total sites

Culvert Design and Implementation AOP	1	each	\$500,000.00	\$500,000.00	Cost is a very rough high-end estimate. Cost may range from \$100,000 to \$5,000,000. 10 to 15 Foot open culverts would probably be \$350,000 for design and implementation. Costs would be substantially less on a lot of these, might not always be culvert replacement, just removal, which is much cheaper.
Culvert Design and Implementation Non-AOP	5	each	\$50,000.00	\$250,000.00	Cost substantially less than AOP pipes. Replacement on intermittent channels to remove barriers.
Culvert Removal	3	each	TBD	TBD	
Hand Built Streamflow Restoration Projects	4.52	miles	\$250,000	\$1,130,000	Hand built structures don't require engineering and can often utilize on site materials in addition to hand crews. Longevity is less certain compared to machine-built structures. Cost estimate is approximated from past implementation project budgets for similar scoped work and includes labor, materials (assuming purchased logs), and mobilization.
Machine Built Streamflow Restoration Projects	8.12	miles	\$750,000	\$6,090,000	Machine built structures require engineered design plans and formal risk assessment. Recommended for projects upstream of critical infrastructures like road crossings. Cost estimate is approximated from past implementation project budgets for similar scoped work.
Subtotal				TBD	
Grand Total				TBD	

Table 8. FRB I Year 1 Projects Estimated Implementation Costs

Project	Count	Units	Cost / Unit	Total Cost	Notes
Project Management	6	Year	TBD	TBD	Chelan County

Surveys/Reporting Costs Common to All Projects					
Cultural (terrestrial projects)	142	acre	\$200.00	\$28,400	Covered by Brush Creek Timber Sale using CWI funding and a Historic Built Environment contract through the Regional Office.
Cultural (culverts)	4	culvert	TBD	TBD	Not covered in existing contract
Botany	1,445	acre	\$12.50	\$18,062.50	Contractor cost. USFS rate approximately \$5 per acre
Wildlife	1,445	acre	\$1.50	\$2,167.50	USFS rate
Subtotal				TBD	
Terrestrial Projects – Implementation Costs					
Site Layout	1,445	acre	\$100.00	\$144,500.00	Contractor cost
Boundary Surveys	TBD	TBD	TBD	TBD	TBD
Noncommercial treatment and pile followed by timber sale	467	acre	\$2,000.00	\$934,000.00	Contractor cost
Noncommercial Thin and Pile	613	acre	\$1,000.00	\$613,000.00	Contractor cost
WUI Fuel Break Thin, Prune, and Pile	217	acre	\$1,100.00	\$238,700.00	Contractor cost
Shaded Fuel Break Thin, Prune, and Pile	148	acre	\$1,100.00	\$162,800.00	Contractor cost
Pile Burning	1,445	acre	\$2,000.00	\$2,890,000.00	Contractor cost
Subtotal				TBD	
Aquatic Projects – Implementation Costs					
Road Closure Implementation	1.9	mile	\$8,000.00	\$15,200.00	Used Decom method 2 for estimate. Is likely high, but provides leeway for unforeseen

					culvert removal, decompaction, seeding etc.
Road Decommissioning Implementation	10.8	mile	\$12,500.00	\$135,000.00	\$5k to \$20k range. Assumed average.
Subtotal				\$150,200.00	
<i>Road Stabilization/Reconditioning</i>					
Reconditioning, high severity	0.38	mile	\$5,640.00	\$2,143.20	
Reconditioning, medium severity	0.02	mile	\$5,640.00	\$112.80	
Reconditioning, low severity	0.13	mile	\$5,640.00	\$733.20	
Culvert Design and Implementation AOP	1	each	\$500,000.00	\$500,000.00	
Culvert Design and Implementation Non-AOP	1	each	\$50,000.00	\$50,000.00	
Culvert Removal	2	each	TBD	TBD	
Hand Built AWS Project: B6 Reach	1	Each	\$48,379.90	\$48,379.90	Cost estimate based on recent project builds and includes labor, rentals and material costs. Labor costs could be lowered utilizing Conservation Corps crews when feasible. A 40% contingency was added to account for design chances, inflation, and unforeseen construction considerations.
Machine Built AWS Projects: C5 Reach	1	Each	\$419,493.12	\$419,493.12	Cost estimate assumes medium grade control alternative (4 ft. raise). Cost includes mobilization, materials, excavation, water control, and site control. A 40% contingency was added to account for design chances, inflation, and unforeseen construction considerations.
Machine Built AWS Projects: G3 Reach	1	Each	\$1,140,723.81	\$1,140,723.81	Cost estimate includes mobilization, erosion/water control, machine built ELJs, grade control, floodplain excavation, campground

					decompaction, revegetation and weed management, and materials costs. A 40% contingency was added to account for design changes, inflation, and unforeseen construction considerations.
Subtotal				TBD	
Grand Total				TBD	

9. Timeline

During the May 2022 in-person meeting, project partners set a goal to implement all FRB I projects over a period of five years. For FRB I Year 1 projects, some fieldwork was initiated during the summer of 2022 and contractor work could be put out to bid in 2023 but this is not guaranteed. During the fall of 2022, Blue Forest began identifying project beneficiaries and Chelan County will assist with financing and coordination with project partners.

Based on this agreed approach, coarse project timelines for FRB I and FRB I Year 1 projects have been prepared in **Tables 9** and **10**. These timelines are subject to change as contractor availability, funding, and needs are identified throughout the project process.

Table 9. FRB I Project Timeline

Task #	Task Description	Y 1 Q 2	Y 1 Q 3	Y 1 Q 4	Y 2 Q 1	Y 2 Q 2	Y 2 Q 3	Y 2 Q 4	Y 3 Q 1	Y 3 Q 2	Y 3 Q 3	Y 3 Q 4	Y 4 Q 1	Y 4 Q 2	Y 4 Q 3	Y 4 Q 4	Y 5 Q 1	Y 5 Q 2	Y 5 Q 3	Y 5 Q 4	Y 6 Q 1	Y 6 Q 2	Y 6 Q 3
1	Final NEPA Decision																						
2	Terrestrial Project Selection																						
3	Aquatic Project Selection																						
4	Final Prescription Development																						
5	Resource Field Surveys, Reporting, and Consultation																						
6	Contractor Selection and Signature																						
7	Prep and Layout																						
8	Implementation of Selected Terrestrial Projects																						
9	Isolated Road Closure/Decommissioning/ Repair/ Culverts																						
10	AWS and Streamflow Improvements																						

Appendix A. Upper Wenatchee Pilot Project Final Decision Memo and Finding of No Significant Impact

Appendix B. American Forest Management June 2023 Feasibility Study Review

Appendix C. Aquatic Treatment Assessment

Through efforts described in the implementation plan, the Chelan County Natural Resources Department compiled metadata and initial concepts for Alluvial Water Storage and streamflow restoration improvement projects. Metadata for identified areas (and Year 1 priority projects) is included in **Tables C-1** and **C-2**. Reach maps for each AWS area are labeled as **Figures C-1 through C-9**. Additionally, more detailed concept plans for priority (Year 1) projects are captured in **Sheets C-1, C-2, C-3, and C-4**.

The methods and prioritization results for identified AWS projects are summarized in the *Upper Wenatchee Pilot Project Alluvial Water Storage Prioritization and Project Opportunities: Implementation Plan for Forest Resilience Bond I* (Chelan County and NSD, 2023)

Appendix D: Sequencing Tables

In order to provide a roadmap for sequencing and identify dependencies between terrestrial and aquatic projects, project identification numbers were attributed all terrestrial and aquatic projects using Geographic Information Systems (GIS). Terrestrial and aquatic projects were codified by project type and assigned unique numbers, as follows:

Terrestrial	Aquatics
WFB_# = WUI Fuel Break	R_# = Road Closure/Decommissioning
SFB_# = Shaded Fuel Break	RI_# = Road Improvements
NCT_# = Noncommercial Treatment	C_# = Culvert Replacement
NCFT_# = Noncommercial Treatment Followed by Future Timber Sale	

Dependencies between aquatic and terrestrial projects were identified using a spatial join in GIS. This exercise identified all aquatic projects located within terrestrial project areas. FRB I aquatic projects with dependencies to terrestrial projects are captured in **Tables D-1, D-2, and D-3**. FRB I Year 1 aquatic projects with dependencies to terrestrial projects are captured in **Tables D-4, D-5, and D-6**.

Project locations and Project IDs may be reviewed and queried using project shapefiles and KMZs.

Appendix E: Treatment Survey Needs Tables

In order to track whether required fieldwork has been completed for each terrestrial and aquatic project, survey attributes were also added to each project layer in GIS. This includes attributes for cultural, botany/wetlands, wildlife, and layout. Survey status is marked with Yes/No to demonstrate whether surveys have been completed. Survey status for FRB I terrestrial projects is captured in **Tables E-1, E-2, E-3, and E-4**. Survey status for FRB I Year 1 terrestrial projects is captured in **Tables E-5, E-6, E-7, and E-8**. Survey status for FRB I aquatics projects is captured in **Tables E-9, E-10, and E-11**. Survey status for FRB I Year 1 aquatics projects is captured in **Tables E-12, E-13, and E-14**.

Project locations, Project IDs, and survey status may be reviewed and queried using project shapefiles and KMZs.



CONSULTING AGREEMENT / STATEMENT OF WORK
CHELAN COUNTY DEPT OF NATURAL RESOURCES
Forest Products Marketing Consulting
May 1, 2024

This STATEMENT OF WORK / CONSULTING AGREEMENT ("Agreement") is made this 1st day of May 1, 2024, by and between Chelan County Natural Resources Department ("Client") located at 411 Washington St# 201, Wenatchee, WA 98801 and North Forty Productions, LLC, an independent consulting firm with its principal place of business located at 14 N Wenatchee Ave Ste 148 Wenatchee, WA. 98801. This agreement shall terminate on January 31, 2024.

This Statement of Work outlines work and related expenses related to consulting for messaging and outreach for the proposed Forest Products Campus to be sighted in Chelan County. This will include support on presentations regarding the products campus efforts, and recommendations on how to develop additional marketing materials for to support your efforts.

Client is a county governmental agency in the United States of America.

Consultant is in the business of performing consulting services in the field of media creation.

Client and Consultant desire to set forth in this Agreement the terms of their relationship whereby Consultant will perform certain consulting services for Client.

The parties therefore agree as follows:

I. SCOPE AND TERMS

Client hereby grants to Consultant, and Consultant hereby accepts, the right to perform during the Term (as defined below) consulting services for Client that consist of recommendations and other assistance in the creation of presentations and other marketing efforts to recruit the timber industry to Chelan County in order to decrease catastrophic wildfire risk.

The Term of this Agreement begins May 1, 2024 and concludes December 31, 2024.

The Scope of Services, costs or schedule shall not be changed except in writing agreed to by both parties. The quoted fees and Scope of Services constitute the best estimate of the fees and tasks required to perform the Services as defined. This Agreement, upon execution by both parties hereto, can be amended only in writing and signed by both parties.

II. COMPENSATION AND PAYMENT

Compensation for Consulting Services are described in the scope of work. Total amount is not to exceed \$5,000.00 USD. Consultant will submit monthly invoices to the Client based on work completed in the previous month.

III. RELATIONSHIP OF THE PARTIES

It is expressly understood and agreed that Consultant is not an employee of Client for any purpose whatsoever, but is an independent contractor. Neither Consultant nor Client will have any capacity, authority, right or power to create any contract or obligation, either express or implied, on behalf of, in the name of, or binding upon, the other party.

IV. LIABILITY INSURANCE

The Contractor shall, at its own expense, carry and maintain the following liability insurance coverage throughout the course of performance of the work:

General Liability Insurance - \$1,000,000 per occurrence/\$2,000,000 aggregate. Employer's

Liability (or Stop Gap) Insurance - \$1,000,000 per occurrence, if applicable.

Automobile Liability Insurance - \$1,000,000 per occurrence combined single limit of liability (if a vehicle is used in connection with the work).

V. CONFIDENTIALITY

During the Term, Consultant may have access to and become acquainted with certain confidential information of the Client. Consultant will not disclose or use any information that the Client has identified as confidential unless authorized to do so in writing. "Confidential Information" does not include any information that is in the public domain or any information that the Consultant obtained from a third-party without any obligation regarding use or disclosure.

VI. COPYRIGHT AND MEDIA OWNERSHIP

Client and Dept of Ecology will have a non-exclusive, royalty-free right to all files, video and audio recordings acquired or created through this project, with an irrevocable license to reproduce, publish, perform or otherwise use the media created. Client may authorize others to use created or acquired media for federal, state or local governmental use. Consultant will maintain a non-exclusive right to use this media in other projects unless strictly prohibited by Client in writing. Consultant will comply with all identity laws if media acquired in this project is used for other projects.

VII. TERMINATION

If either party commits a material breach of or default under this Agreement, then the other party may give such party written notice of the breach or default (including, but not necessarily limited to, a statement of the facts relating to the breach or default, the provisions of this Agreement that are in breach or default and the action required to cure the breach or default) and that the Term will terminate pursuant to this paragraph if the breach or default is not cured within thirty (30) days after receipt of notice (or such later date as may be specified in such notice). If the other party fails to cure the specified breach within thirty (30) days after receipt of such notice (or such later date as may be specified in such notice), then the Term will terminate. Any termination of this Agreement shall not extinguish Consultant's right to receive Consulting Fees for services provided prior to termination.

VIII. ENTIRE AGREEMENT

This Agreement contains all of the terms and conditions agreed upon by the Client and the

Consultant with reference to the subject matter hereof. All exhibits attached are incorporated by this reference. No other agreements, expressed or implied, oral or otherwise, will be deemed to exist or to bind either the Client or the Consultant, and all prior agreements between the Client and the Consultant are superseded hereby. This Agreement cannot be modified, changed, amended, or extended except by written instrument signed by both the Client and the Consultant and attached hereto.

IX. INDEMNIFICATION

The Client agrees to defend, indemnify, and hold the Consultant harmless from and against any all claims arising from any negligent, willful or wrongful acts or omissions of the Client or its representatives.

The Consultant agrees to defend, indemnify, and hold the Client harmless from and against any all claims arising from any negligent, willful or wrongful acts or omissions of the Consultant or its representatives.

X. NOWAIVER

The failure of either party to insist upon or enforce strict performance by the other party of any of the provisions of this Agreement or to exercise any right or remedy under this Agreement will not be construed as a waiver or relinquishment to any extent of that party's right to assert or rely upon any provisions, rights or remedies in that or any other instance; rather, the provisions, rights and remedies will remain in full force and effect.

XI. GOVERNING LAW

This Agreement will be construed and enforced in all respects in accordance with the laws of the State of Washington, without reference to its choice of laws rules. Each party hereby irrevocably consents to the jurisdiction of the state or federal courts located in Chelan County, State of Washington with venue laid in Chelan County, State of Washington.

XII. SEVERABILITY

Nothing contained in this Agreement will be construed as requiring the commission of any act contrary to law. Whenever there is any conflict between any of the provisions of this Agreement and any present or future statute, law, ordinance or regulation, the latter will prevail, but, in such event, the provision of this Agreement thus affected will be curtailed and limited only to the extent necessary to bring such provision in compliance with the requirements of the law.

In the event that any part, article, paragraph, or clause of this Agreement is held to be indefinite, invalid, or otherwise unenforceable, the entire Agreement will not fail on account thereof, and the balance of the Agreement will continue in full force and effect.

XIII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original and all of which together will be deemed to be one and the same

instrument.

XIV. NOTICES

Any notice or other communication under this Agreement given by one party to the other will be deemed properly made if given in writing and delivered in person, by facsimile or overnight courier or mailed, properly addressed and stamped with the required postage, to the other party at the address listed in the introductory paragraph above. Notices will be deemed given upon receipt. Either party may change such address by giving the other party notice of the change in accordance with this paragraph.

XV. SURVIVAL

The provisions of this Agreement shall survive the termination or non-renewal of this Agreement.

XVI. ATTORNEYS' FEES

In the event of any action to enforce this Agreement, for interpretation or construction of this Agreement or on account of any breach of or default under this Agreement, the prevailing party in such action shall be entitled to recover, in addition to all other relief from the other party, all reasonable attorneys' fees incurred by the prevailing party in connection with such action (including, but not limited to, any appeal thereof).

IN WITNESS WHEREOF, the Client and the Consultant have executed this Agreement as of the date first set forth above.

CLIENT

Name: _____

Signature: _____

Title: _____

Date: _____

CONSULTANT

Name: Jeff Ostenson

Signature:  _____

Title: Owner

Date: 5/1/2024

BILLING AND CONTACT INFO

North Forty Productions, LLC
14 N. Wenatchee Ave #148
Wenatchee, WA 98801
UBI#: 602-626-052
EIN#: 20-5106618
Tel. 509-888-2212
Email: jeff@north40productions.com

**Chelan County
Natural Resource Department**

Monday, May 13th, 2024

**To: Chelan County Commissioners
Wenatchee, Washington**

From: Hannah Pygott, Senior Natural Resource Specialist

**RE: Eagle Creek Culvert Replacement Project
Recommendation to Execute Agreement (Action Item)**

Commissioners:

On April 15th, 2024, the Chelan County Commissioners authorized the issuance of a “Notice of Award” for the referenced Project to Strider Construction of Bellingham WA. In accordance with the “Notice of Award”, Strider has provided the required pre-contract documentation listed as follows:

1. Fully executed Agreement between Owner and Contractor
2. Payment and Performance Bond(s)
3. Acknowledgement of “Notice of Award”
4. Contractor’s Certificate of Liability Insurance

The Prosecuting Attorney has provided review of the Contractor’s Insurance and Agreement and is evidenced by the attached executed “Certificate of Owner’s Attorney”.

Based on the foregoing, recommendation is as follows:

Recommendation

It is recommended that the Chelan County Board of Commissioners execute Agreement for the Eagle Creek Culvert Replacement Project for the Base Bid only– in the Amount of \$ 804,556.00 (not including w.s.s.t.), and further authorize the issuance of “Notice to Proceed” with the date of notice to be determined by the Chelan County Natural Resource Department.

Respectfully Submitted,



Hannah Pygott, Senior Natural Resource Specialist

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized official, this Contract in triplicate. The Contract will be effective on _____ (insert date).

CONTRACTING AGENCY

CONTRACTOR

SIGNATURE

SIGNATURE

PRINT NAME

Kyle J. Gebhardt, P.E.

PRINT NAME

TITLE (SEAL)

4721 Northwest Drive, Bellingham, WA 98226

ADDRESS

ATTEST:
Clerk of the Board

President

TITLE (SEAL)

SIGNATURE

EMPLOYER ID
NUMBER: 91-1418799

PRINT NAME

ATTEST:

TITLE

SIGNATURE

Darren D. Mullen

PRINT NAME

Secretary

TITLE



**SUPPLEMENT TO
CASCADIA CONSERVATION DISTRICT – CHELAN COUNTY
2021 INTERLOCAL COOPERATIVE AGREEMENT
FOR COORDINATION, REVIEW, TECHNICAL AND PROJECT SUPPORT SERVICES**

EXHIBIT 2024-1

ASSISTANCE WITH Yaksum Water Company Irrigation Cultural Resources Survey

THIS EXHIBIT is made between the Cascadia Conservation District, a Washington quasi-municipal corporation (“District”) and the Chelan County, a Washington municipal corporation (“the County”), collectively referred to as “Parties.”

RECITALS

- A. The Parties to this Work Order entered into an Interlocal Cooperative Agreement, dated May 01, 2024 (“the Interlocal Agreement”), to provide cultural resource investigation services related to the Yaksum Water Company Irrigation pipeline replacement within Chelan County. The Interlocal Agreement is incorporated into this Work Order by this reference;
- B. Section Two of the Interlocal Agreement provides that specific services shall be identified from time to time in separate Work Orders in this case as exhibits and, unless otherwise agreed to by the Parties, those Work Order shall be governed by the general terms of the Interlocal Agreement; and
- C. The Parties to seek to supplement the Interlocal Agreement with this Exhibit.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Supplement, the Parties agree as follows:

AGREEMENT

Cascadia will provide cultural resources investigation services to the Yaksum Water Company Irrigation Pipeline project.

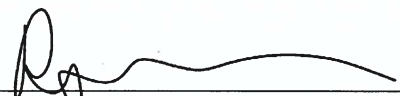
Work conducted includes pre-survey literature review, on-site survey, and report writing. Expenses will include staff time, mileage and overhead at 25%.

Total Estimated Cost for this agreement: \$4,705.03

Period of Performance: May 01, 2024 to August 31, 2024

CASCADIA CONSERVATION DISTRICT

CHELAN COUNTY



RYAN WILLIAMS, Executive Director

MIKE KAPUTA, Director

Date: 05/08/2024

Date: _____



**Washington State
Conservation Commission**

Commission Use Only	
Cost Share #:	Grant Number:
District Priority #:	Cultural Resources Report on file:
Environmental Benefit Description Complete: Yes No	Before/After Photos In CPDS: Yes No
Implementation Measures Updated: Yes No	CD Supervisor Employee Associate Supervisor N/A

Contract for Cost Share Funds

This contract contains the following elements:

- District and Participant Information.
- Natural Resources planning, environmental benefits, locations.
- Contract Term Definitions.
- Contract Assertions.
- Signatures for Participant and Conservation District.
- Practices to be installed with funding identified.
- Proof of Performance Documentation.

Conservation District:	Chelan County	SCC Funding Program:	Implementation
Participant Referral:	Yes No (please include copy)	Referral Agency:	WSCC
Participant Name:	Dennis Pobst (Participant Id: 19516)		
Participant Street Address:	19622 Beaver Valley Road		
City, ST, Zip:	Plain, WA, 98826		
Farm Name:			
Farm Address:	19622 Beaver Valley Road		
Farm City, ST, ZIP:	Plain, WA, 98826	PO Box:	
Phone Number:	(509) 433-1832	Email Address:	dpobst@nwi.net
Additional Participant Information (if applicable)			
Name:		Email Address:	
Address:			
City, ST, ZIP:	, WA	PO Box:	
Organization Name:			
Phone Number:			

Description of Property

Dennis Pobst and his son, Jonathon, own and operate an grass hay operation consisting of approximately 9.25 acres of grass hay production. The property is located in Plain near the Wenatchee River and located at the base of a hillslope. A perennial creek runs through the southeast quadrant of the parcel that flows into and out of a pond on the property. This creek has been designated as Fish Bearing by the WA Department of Natural Resources, under the Forest Practices Water Typing. USFWS NWI mapper also attributes a riverine wetland complex along the unnamed creek. a second pond is located on the parcel near Mr. Pobst home.

The Hay operation is split between two parcels, one owned by Dennis Pobst and the other his son Jonathan, combining for a total of 26.05 acres. Irrigation for the parcels is supplied through the Wenatchee Chiwawa Irrigation District (WCID). WCID sources it water from the Wenatchee and Chiwawa Rivers and conveys water to users through a canal network. Roughly the western third of both parcels contain coniferous trees and forest habitat on a steep slope. in addition to the hay operation both Pobst families maintain vegetable gardens on site.

Description of Resource Concern.

Currently the hay fields are irrigated using non-motorized wheel lines. Mr. Pobst grows timothy grass hay. the current wheel lines have 5 foot diameter wheels, thus placing the sprinkler heads approximately 24 inches +/- above the ground. the micro climate in Plain is highly conducive for timothy production. Mr. Pobst very frequently has timothy stands in excess of 40 inches tall. This is problematic for the low clearance of the 5 foot wheels. as the timothy grows above 24" in height it creates a situation where irrigation water is not uniformly or effectively spread across the intended throw pattern of the sprinklers. in addition to inefficient use of water this also creates ponding and water run off issues on the parcel. Mr. Pobst is also interested in updating his old Rainbird brass impact sprinklers to more efficient and modern Nelson R33 rotating sprinkler heads. The conversion from brass impact to modern rotating heads will provide not only a more efficient use of irrigation water but will also provide for a reduction in irrigation application while maintaining appropriate soil moisture levels for this hay field.

A combination of sprinkler head conversion with utilization of larger diameter wheels for the wheel-line, increased water savings could be realized by allowing the wheel-line to be shortened and achieve the same irrigation foot print.

The water runoff issues is potentially problematic for this parcel, due to the presence of a riverine wetland that transects the Southwest portion of the parcel. excess runoff on the property could have negative impacts to the existing wetland through increased sediment inputs or increased nutrient loading through water transporting soils and fertilizers via excess runoff. Additionally, the unnamed creek that provides a perennial water source for the riverine wetland and large pond on the parcel is a fish bearing stream. Any additional sediment or ag runoff inputs the this stream could lead to a degradation of fish habitat within the stream.

Planned Practice(s) and Calculation of Funding Assistance.

Table 1.

NRCS Practice Code	NRCS Practice Name	Practice Measurement (feet, acres)	Practice Design Life	Total Practice Cost	Participants Contribution	Funding from Other Sources	Eligible SCC Funding/Maximum Requested
1 443	Irrigation System, Surface & Subsurface	Annual Water Savings (Qa) : 31.14 Acre-ft	15	\$4,854.89	\$0.00	\$0.00	\$4,854.89
TOTALS				\$4,854.89	\$0.00	\$0.00	\$4,854.89

Annual Proof of Performance Documentation for Each Practice

Table 2.

Practice From Table 1	NRCS Code	Practice Design Life	Participant Responsibility	Due Date	Conservation District Role
1 Irrigation System, Surface & Subsurface	443	15	Cooperator will assume responsibilities for maintaining the wheel line in proper working order for the 15 year design life of the system	11/28/2024	County VSP coordinator will conduct annual checks to ensure the irrigation system is in proper working order and being utilized accordingly on the property.

Participant and Conservation District Staff Initials for Table 2:

Contract Definitions:

- **Authorized Conservation District Signer:** Person identified by the Conservation District authorized to obligate the conservation district and reflected on an Authorized Signature Form on file at Washington State Conservation Commission.
- **Best Management Practice:** (BMP) or (Practice) A defined activity or construction activity approved by the NRCS for the purpose of addressing an existing or current natural resources issue.
- **Participant:** Person entering into a contract with the conservation district. If the Participant is a Lessee of the property, the contract must also be signed by the legal landowner of the property.
- **Conservation District:** (CD) Special purpose district authorized under RCW 89.08 to assist in the conservation of natural resources in Washington State.
- **Cost Share:** Public funds provided by local, state, federal agencies, and funds provided by private non-governmental organizations, for the purpose of sharing in the expense and encouraging the implementation of Practices for improving and sustaining natural resources.
- **Natural Resource Issue:** An opportunity to sustain or enhance soil, water, air, plants, animals, humans, and energy.
- **NRCS Practice Code:** A code assigned to a Field Office Technical Guide Practice, published by USDA, Natural Resources Conservation Services (NRCS).
- **Practice Design Life:** (Design Life) the described and expected life of NRCS practices if installed correctly, and maintained in accordance with the accompanying management plan.
- **Proof of Performance:** An agreed-to method of communicating the ongoing operation and participant maintenance of a Practice.
- **Termination:** For actions defined in REFUNDS/SALE/TRANSFER/TERMINATION.

Terms of Contract:

\WARD

- 1) Participant requests cost-share assistance under SCC's programs to install conservation Practices. These

Practices are needed to address natural resource issues and would not be performed to the extent requested without state funding.

- 2) Participant understands the obligation of the conservation district to reimburse expenses incurred is contingent on the availability of funds through legislative appropriation and state allotments to SCC.
 - a) Participant also understands that if this contract crosses over state fiscal years the obligations of SCC and the CD is contingent upon the appropriation of funds during the next fiscal year.
 - b) Participant further understand the failure to appropriate or allot such funds shall be good cause to terminate this contract.
- 3) If sufficient cost share funds are made available to the CD by SCC, and if this application is approved for the Practice(s) requested:
 - a) Participant will be notified by the CD within 30 days from when the CD receives notice the project has been approved for funding.
 - b) This notification will include the required timeline for implementation.

CD/Participant initials the information was reviewed with the Participant:

DP 

TIMELINE

- 4) Participant agrees to the timeline for Practice(s) implementation:
 - a) Participant agrees to begin project implementation within 60 days of notification in 3(a) or as soon as weather and permit approval allows. If delays of more than 60 days occur, Participant will keep the CD informed.
 - b) Participant agrees that if implementation cannot be completed within the allotted timeline, the CD and SCC reserve the right to withdraw funding.


CD/Participant initials the information was reviewed with the Participant:

DP 

PERMITS & REVIEWS

- 5) Participant agrees to ensure all applicable local, state, and federal permits are obtained for installation of the Practice(s). Participant understands Practice implementation and subsequent reimbursement will not occur until evidence of obtained permits is provided to CD.
- 6) Participant agrees to ensure compliance with SCC's Cultural Resources Survey policy and provide documentation to the CD of all actions required under the policy.

CD/Participant initials the information was reviewed with the Participant:

DP 

REIMBURSEMENT AND ASSIGNMENT OF PAYMENT

- 7) CD agrees to reimburse Participant , subject to Participant's compliance with the conditions of this contract, for eligible expenses which are incurred after the date the funds are made available by contract amendment to the CD by SCC.
- 8) Participant agrees that in order to receive reimbursement for eligible expenses, installation of the Practices described in Table 1 must have occurred, the installation must have met established NRCS standards and specifications or an alternative Practice design approved by a professional engineer, and, the Practice installation and functionality must be verified and approved in writing by the CD.
- 9) Participant understands that they will receive reimbursement for eligible expenses in the form of a check. This check will be made out only to the Participant after providing the CD with "paid" invoices that demonstrate vendors/contractors have been paid in full.
 - a) If Participant chooses to utilize the Assignment of Payment option for contractor and vendors, the Participant understands that contractors and/or vendors will be paid only to the extent the Participant would have been reimbursed had the Participant incurred the expenses. The Participant understands they are responsible for securing all necessary contractor and vendor information on the Assignment of Payment Form, and ensuring all necessary receipts accompany the reimbursement request.
- 10) Participant agrees that, in the event the CD has materials or purchases the materials for use on Participants project, Participant will provide the CD a check, reimbursing the CD for the cost of the materials.
- 11) CD agrees to provide Participant with a 1099-G if applicable. Please reference the IRS guidance on issuing a 1099-G form.

CD/Participant initials the information was reviewed with the Participant:

DP 

PARTICIPANT MAINTENANCE & RESPONSIBILITIES

- 12) Participant agrees to maintain and operate the Practice(s) for its Design Life as determined by the CD and as shown in Table 2.
- 13) Participant agrees to permit for the duration of its Design Life, on reasonable notice and request from the CD, the inspection of the location, maintenance, and monitoring, of the long-term condition of the Practice(s).
- 14) Participant agrees, for the Design Life of each Practice, to provide the conservation district on October 1 of each year, annual proof of performance documentation as specified in Table 2, for each practice.

CD/Participant initials the information was reviewed with the Participant: DP SG

REFUNDS/SALE/TRANSFER/TERMINATION

- 15) Participant agrees to refund all, or part, of the funding paid to them as prorated by the CD, in addition to any other remedies available by law or in equity, if, before the expiration of each or any Practice Design Life, the contract is terminated because of the any of the following:
 - a) Participant fails to expend funds under this contract in accordance with state laws and/or the provisions of this contract;
 - b) Participant knowingly or recklessly misrepresents—through falsified signatures, land placement, or any other means—the purpose of or circumstances related to the Practice installation.
 - c) Participant destroys or fails to maintain the approved Practice, or sells or leases Practice equipment.
 - d) Participant relinquishes management or title to the land on which the approved Practice has been established, and the new owner/operator of the land does not agree, in writing, to properly maintain, under the same terms applicable to the Participant, the Practice for the remainder of its Design Life.
- 16) Participant agrees to request of any person(s) to whom the benefitted acres are transferred by sale, lease, or other means, to sign a statement to maintain and continue the Practice for its Design Life under the same terms applicable to the Participant as a condition of ownership or control.
 - a) Participant will notify the CD in writing of any change in ownership or control of the subject property within thirty (30) days of such a change.
- 17) Written notification to the CD will include:
 - a) The name of the new Participant ;
 - b) Whether or not the participant agrees to continue the cost shared Practice, and;
 - c) If they agree to continue the Practice, a copy of the new participant-signed statement to maintain and continue the Practice for its remaining Design Life.
- 18) Participant also understands that in the event the CD is required to institute legal proceedings to recover any funds used to reimburse my expenses, the conservation district is entitled to its costs thereof, including attorney's fees.

CD/Participant initials the information was reviewed with the Participant: DP SG

SUSPENSION & DEBARMENT

19) Certification Regarding Debarment, Suspension and Ineligibility
The Participant, by signature to this contract, certifies the Participant is not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded by any federal department or agency from participating in transactions (debarred). The Participant also agrees to include the above requirements in any and all subcontracts into which it enters. The Participant shall immediately notify the CD if, during the term of this contract, the Participant becomes debarred. The CD may immediately terminate this contract by providing Participant written notice if Participant becomes debarred during the term of this contract.

CD/Participant initials the information was reviewed with the Participant: DP SG

This section intentionally blank. Authorized Signatures on Next (Separate) Page.

I hereby agree to all descriptions, costs, terms included in this contract for Practice installation(s).

(Note: Numbers indicate order of signatures needed)

PARTICIPANT SECTION

David Tolson 5/9/2024
Signature of Participant + (date of application) (#1)

Signature of Co-Participant + (date of application)

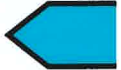
Signature of Landowner(if Participant is Lessee) + (date of application)

For state DNR lands, the lessee must obtain signature of the Regional Lease Officer or designee

APPROVAL SECTION FOR CONSERVATION DISTRICT

[Signature] 9 May 2024
Signature of Conservation District Staff (#2)+
date submitted to Board of Supervisors for approval.

Signature of Authorized Conservation District Signer + (#3)
date approved by Board of Supervisors.



---- This application is now eligible for funding, once funding is awarded per 3(a), implementation can begin. ----

IMPLEMENTATION CERTIFICATION

Conservation District Staff/Technician (#4) date

Conservation District Engineer or NRCS Technical Staff date

PAYMENT AUTHORIZATIONS

By my signature, I attest all invoices for vendors and contractors associated with the Practices included in this agreement have either been paid in full or an Assignment of Payment is attached. All receipts and invoice copies are included.

signature of Participant (#5) date

Approved for payment by Authorized Conservation District Signer (#6) date



**Washington State
Conservation Commission**

Commission Use Only	
Cost Share #:	Grant Number:
District Priority #:	Cultural Resources Report on file:
Environmental Benefit Description Complete: Yes No	Before/After Photos In CPDS: Yes No
Implementation Measures Updated: Yes No	CD Supervisor Employee Associate Supervisor N/A

Contract for Cost Share Funds

This contract contains the following elements:

- District and Participant Information.
- Natural Resources planning, environmental benefits, locations.
- Contract Term Definitions.
- Contract Assertions.
- Signatures for Participant and Conservation District.
- Practices to be installed with funding identified.
- Proof of Performance Documentation.

Conservation District:	Chelan County	SCC Funding Program:	VSP Capital
Participant Referral:	Yes No (please include copy)	Referral Agency:	WSCC
Participant Name:	Yaksum Water Company (Participant Id: 19816)		
Participant Street Address:	3755 Yaksum Canyon Rd		
City, ST, Zip:	Cashmere, WA, 98815		
Farm Name:			
Farm Address:	3755 Yaksum Canyon Road		
Farm City, ST, ZIP:	Cashmere, WA, 98815	PO Box:	
Phone Number:	(541) 231-6339	Email Address:	seth@archibaldjames.com
Additional Participant Information (if applicable)			
Name:		Email Address:	
Address:			
City, ST, ZIP:	, WA	PO Box:	
Organization Name:			
Phone Number:			

Description of Property

Yaksum Canyon is a community owned and operated system of buried concrete piping, steel syphon draws, and concrete vent and portioning boxes. Like many older irrigation delivery systems in the region, the Yaksum system was installed in the early 1900s and extended during the first half of the 1900s, as orchards reached further southward into the productive canyon. Also, like many older systems, the condition and function of the piping and boxes has deteriorated, having far exceeded the functional expected lifespan of such structures. Originally Yaksum Water Company utilized wood stave piping to deliver water to its users, as technology and need for expansion advanced conveyance piping was transitioned to concrete and eventually steel pipes. Leading up to 2016, the flow of water further down the delivery system exhibited continual decline due to pipe damage, leaking, seepage, and blockage due to intruding roots and flotsam entering the pipe works at vent and weir boxes as coverings are damaged by animals, weather, and general deterioration. Over the past ca. 10 years, users and Yaksum Water Company board members have worked to make repairs to pipes and boxes and to identify possible blockages. Over the past five (5) years, reduction in water delivery capacity caused the user group to take more aggressive actions to clearly identify issues and research options for repair and avoidance strategies. At this time, distribution of the large volumes of water required through this system represent a real risk of failure and property damages.

In 2018, YWC hired a local plumbing contractor to run cameras along the system in order to gage issues and aid in the repair process. Many blockages and cracks in the pipe were observed along the span of the system and, in many cases, prevented the passage of the video equipment. Several problematic areas were identified. One major corner was excavated by hand, breached, and numerous large pieces of wood, sticks, and bottles were removed prior to patching with hydraulic cement. Removal of these blockages resulted in an immediate improvement in the subsequent flow of water through the system just beyond those points. While this type of repair is beneficial, increased flow potential in one zone does not mean water can flow freely throughout; many areas of overflow exist still and must be carefully managed for flow conditions. Several areas of seepage and surface water can be observed along the pipeline during irrigation season and need to be addressed with a permanent fix.

The general problem faced with the water delivery system is simply conveying the 120+ shares of water to all users without risk of failure or major overflow. In its current state, if too much water is allowed to enter the system in an effort to deliver expected water to end users, boxes and vents inevitably over-flow and find their way down the canyon sides, risking damage to homes and orchards. The Yaksum Water Company board members must closely monitor and coordinate usage to assure water is moving all the way to end users and not risking damage. When up-stream users open/close valves to meet irrigation demands, the entire system must be adjusted.

By design, the Yaksum Water delivery system ends at the final portioning box at the southern point of the line. In the 2000s, one of the end users installed a metal pipe to allow any final over flow to divert directly back in to Yaksum Creek, which was recommended by water conservation authorities and an environmental assessment. If working properly, this system could accommodate changes in water usage allowing any excess to flow directly into Yaksum Creek, finding its way back to the Wenatchee River. In addition, repairs are intended to significantly reduce, if not eliminate, the amount of water taken out of the irrigation canal that is lost before reaching users. As mentioned, each of the areas of loss represents current and potential wash-out and land/mud slides that can damage property, structures, and habitat.

Description of Resource Concern.

In 2018, YWC hired a local plumbing contractor to gage issues and aid in the repair process. Many blockages and cracks in the pipe were observed along the span of the system and, in many cases, prevented the passage of the video equipment. Several problematic areas were identified. One major corner was excavated by hand, breached, and numerous large pieces of wood, sticks, and bottles were removed prior to patching with hydraulic cement. Removal of these blockages resulted in an immediate improvement in the subsequent flow of water through the system just beyond those points. While this type of repair is beneficial, increased flow potential in one zone does not mean water can flow freely throughout; many areas of overflow exist still and must be carefully managed for flow conditions. Several areas of seepage and surface water can be observed along the pipeline during irrigation season and need to be addressed with a permanent fix. The general problem faced with the water delivery system is simply conveying the 120+ shares of water to all users without risk of failure or major overflow. In its current state, if too much water is allowed to enter the system in an effort to deliver expected water to end users, boxes and vents inevitably over-flow and find their way down the canyon sides, risking damage to homes, orchards, and Habitat. The Yaksum Water Company board members must closely monitor and coordinate usage to assure water is moving all the way to end users and not risking damage. When up-stream users open/close valves to meet irrigation demands, the entire system must be adjusted. By design, the Yaksum Water delivery system ends at the final portioning box at the southern point of the line. In the 2000s, one of the end users installed a metal pipe to allow any final over flow to divert directly back in to Yaksum Creek, which was recommended by water conservation authorities and an environmental assessment. If working properly, this system could accommodate changes in water usage allowing any excess to flow directly into Yaksum Creek, finding its way back to the Wenatchee River. Repairs are intended to significantly reduce, if not eliminate, the amount of water that is lost before reaching users. In the event of catastrophic system failure, the resulting damage to both agricultural and residential property would be extensive. In addition to property damage, a critical failure would also impose significant environmental damage. The YWC is a gravity system, with the main pipeline running along the slope of Yaksum Canyon. Yaksum Creek is situated in the bottom of the canyon. Yaksum Creek has been identified by the Washington Department of Natural Resources as a fish bearing stream. Additionally, the U.S. Fish and Wildlife Service identifies Yaksum Creek as potentially containing bull trout, a federally listed threatened species, and critical habitat. Yaksum Creek flows into Mission Creek, which is a known salmon and steelhead bearing stream. Effects of catastrophic system failure would have profound effects on federally listed fish species. The proposed infrastructure improvements would also put excess irrigation water back into Yaksum Creek. The additional augmented surface water will not only provide year-round running water in the creek, but, also cool water. Water from YWC is transported in buried piping, this will allow excess water to cool before being added into Yaksum Creek. This will benefit both Yaksum and Mission creeks in lowering surface water temperatures to levels more aligned with salmonid acceptable ranges. Not making the required infrastructure modernization improvements will result in the continuation of water delivery rates of 50% of allocation to users and perpetuate the risk of catastrophic failure, resulting in significant property and environmental damages.

Planned Practice(s) and Calculation of Funding Assistance.
Table 1.

NRCS Practice Code	NRCS Practice Name	Practice Measurement (feet, acres)	Practice Design Life	Total Practice Cost	Participants Contribution	Funding from Other Sources	Eligible SCC Funding/Maximum Requested
1 430	Irrigation Pipeline	Annual Water Savings (Qa) : 106.00 Acre-ft	20	\$87,000.00	\$0.00	\$0.00	\$87,000.00
TOTALS				\$87,000.00	\$0.00	\$0.00	\$87,000.00

Annual Proof of Performance Documentation for Each Practice
Table 2.

Practice From Table 1	NRCS Code	Practice Design Life	Participant Responsibility	Due Date	Conservation District Role
1 Irrigation Pipeline	430	20	Cooperator will guarantee that any implemented systems will be maintained in proper condition and working order for the duration of the 20 year design life. Cooperator has also agreed to furnish labor for the removal of old piping and installation of new piping. Cooperator also agrees to abide by all SCC requirements and any permitting that may be applicable to this project.	6/30/2025	Chelan County will coordinate all project management and administration. Chelan County will also be responsible for conducting annual monitoring of the system to ensure that it is properly maintained and in working order for the design life of the practice. Chelan County will also be responsible for completing and submitting all required documentation for SCC and/or other agency purposes. Chelan County will also assist with any permitting the project may require.

Participant and Conservation District Staff Initials for Table 2: 

Contract Definitions:

- *Authorized Conservation District Signer:* Person identified by the Conservation District authorized to obligate the conservation district and reflected on an Authorized Signature Form on file at Washington State Conservation Commission.
- *Best Management Practice:* (BMP) or (Practice) A defined activity or construction activity approved by the NRCS for the purpose of addressing an existing or current natural resources issue.
- *Participant:* Person entering into a contract with the conservation district. If the Participant is a Lessee of the property, the contract must also be signed by the legal landowner of the property.
- *Conservation District:* (CD) Special purpose district authorized under RCW 89.08 to assist in the conservation of natural resources in Washington State.
- *Cost Share:* Public funds provided by local, state, federal agencies, and funds provided by private non-governmental organizations, for the purpose of sharing in the expense and encouraging the implementation of Practices for improving and sustaining natural resources.
- *Natural Resource Issue:* An opportunity to sustain or enhance soil, water, air, plants, animals, humans, and energy.
- *NRCS Practice Code:* A code assigned to a Field Office Technical Guide Practice, published by USDA, Natural Resources Conservation Services (NRCS).
- *Practice Design Life:* (Design Life) the described and expected life of NRCS practices if installed correctly, and maintained in accordance with the accompanying management plan.
- *Proof of Performance:* An agreed-to method of communicating the ongoing operation and participant

maintenance of a Practice.

- *Termination:* For actions defined in REFUNDS/SALE/TRANSFER/TERMINATION.

Terms of Contract:

AWARD

- 1) Participant requests cost-share assistance under SCC's programs to install conservation Practices. These Practices are needed to address natural resource issues and would not be performed to the extent requested without state funding.
- 2) Participant understands the obligation of the conservation district to reimburse expenses incurred is contingent on the availability of funds through legislative appropriation and state allotments to SCC.
 - a) Participant also understands that if this contract crosses over state fiscal years the obligations of SCC and the CD is contingent upon the appropriation of funds during the next fiscal year.
 - b) Participant further understand the failure to appropriate or allot such funds shall be good cause to terminate this contract.
- 3) If sufficient cost share funds are made available to the CD by SCC, and if this application is approved for the Practice(s) requested:
 - a) Participant will be notified by the CD within 30 days from when the CD receives notice the project has been approved for funding.
 - b) This notification will include the required timeline for implementation.

CD/Participant initials the information was reviewed with the Participant:

TIMELINE

- 4) Participant agrees to the timeline for Practice(s) implementation:
 - a) Participant agrees to begin project implementation within 60 days of notification in 3(a) or as soon as weather and permit approval allows. If delays of more than 60 days occur, Participant will keep the CD informed.
 - b) Participant agrees that if implementation cannot be completed within the allotted timeline, the CD and SCC reserve the right to withdraw funding.

CD/Participant initials the information was reviewed with the Participant:

PERMITS & REVIEWS

- 5) Participant agrees to ensure all applicable local, state, and federal permits are obtained for installation of the Practice(s). Participant understands Practice implementation and subsequent reimbursement will not occur until evidence of obtained permits is provided to CD.
- 6) Participant agrees to ensure compliance with SCC's Cultural Resources Survey policy and provide documentation to the CD of all actions required under the policy.

CD/Participant initials the information was reviewed with the Participant:

REIMBURSEMENT AND ASSIGNMENT OF PAYMENT

- 7) CD agrees to reimburse Participant, subject to Participant's compliance with the conditions of this contract, for eligible expenses which are incurred after the date the funds are made available by contract amendment to the CD by SCC.
- 8) Participant agrees that in order to receive reimbursement for eligible expenses, installation of the Practices described in Table 1 must have occurred, the installation must have met established NRCS standards and specifications or an alternative Practice design approved by a professional engineer, and, the Practice installation and functionality must be verified and approved in writing by the CD.
- 9) Participant understands that they will receive reimbursement for eligible expenses in the form of a check. This check will be made out only to the Participant after providing the CD with "paid" invoices that demonstrate vendors/contractors have been paid in full.
 - a) If Participant chooses to utilize the Assignment of Payment option for contractor and vendors, the Participant understands that contractors and/or vendors will be paid only to the extent the Participant would have been reimbursed had the Participant incurred the expenses. The Participant understands they are responsible for securing all necessary contractor and vendor information on the Assignment of

Payment Form, and ensuring all necessary receipts accompany the reimbursement request.

- 10) Participant agrees that, in the event the CD has materials or purchases the materials for use on Participants project, Participant will provide the CD a check, reimbursing the CD for the cost of the materials.
- 11) CD agrees to provide Participant with a 1099-G if applicable. Please reference the IRS guidance on issuing a 1099-G form.

CD/Participant initials the information was reviewed with the Participant:

PARTICIPANT MAINTENANCE & RESPONSIBILITIES

- 12) Participant agrees to maintain and operate the Practice(s) for its Design Life as determined by the CD and as shown in Table 2.
- 13) Participant agrees to permit for the duration of its Design Life, on reasonable notice and request from the CD, the inspection of the location, maintenance, and monitoring, of the long-term condition of the Practice (s).
- 14) Participant agrees, for the Design Life of each Practice, to provide the conservation district on October 1 of each year, annual proof of performance documentation as specified in Table 2, for each practice.

CD/Participant initials the information was reviewed with the Participant:

REFUNDS/SALE/TRANSFER/TERMINATION

- 15) Participant agrees to refund all, or part, of the funding paid to them as prorated by the CD, in addition to any other remedies available by law or in equity, if, before the expiration of each or any Practice Design Life, the contract is terminated because of the any of the following:
 - a) Participant fails to expend funds under this contract in accordance with state laws and/or the provisions of this contract;
 - b) Participant knowingly or recklessly misrepresents—through falsified signatures, land placement, or any other means—the purpose of or circumstances related to the Practice installation.
 - c) Participant destroys or fails to maintain the approved Practice, or sells or leases Practice equipment.
 - d) Participant relinquishes management or title to the land on which the approved Practice has been established, and the new owner/operator of the land does not agree, in writing, to properly maintain, under the same terms applicable to the Participant , the Practice for the remainder of its Design Life.
- 16) Participant agrees to request of any person(s) to whom the benefitted acres are transferred by sale, lease, or other means, to sign a statement to maintain and continue the Practice for its Design Life under the same terms applicable to the Participant as a condition of ownership or control.
 - a) Participant will notify the CD in writing of any change in ownership or control of the subject property within thirty (30) days of such a change.
- 17) Written notification to the CD will include:
 - a) The name of the new Participant ;
 - b) Whether or not the participant agrees to continue the cost shared Practice, and;
 - c) If they agree to continue the Practice, a copy of the new participant-signed statement to maintain and continue the Practice for its remaining Design Life.
- 18) Participant also understands that in the event the CD is required to institute legal proceedings to recover any funds used to reimburse my expenses, the conservation district is entitled to its costs thereof, including attorney's fees.

CD/Participant initials the information was reviewed with the Participant:

SUSPENSION & DEBARMENT

- 19) Certification Regarding Debarment, Suspension and Ineligibility
The Participant , by signature to this contract, certifies the Participant is not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded by any federal department or agency from participating in transactions (debarred). The Participant also agrees to include the above requirements in any and all subcontracts into which it enters. The Participant shall immediately notify the CD if, during the term of this contract, the Participant becomes debarred. The CD may immediately terminate this contract by providing Participant written notice if Participant becomes debarred during the term of this contract.

CD/Participant initials the information was reviewed with the Participant:

This section intentionally blank. Authorized Signatures on Next (Separate) Page.

I hereby agree to all descriptions, costs, terms included in this contract for Practice installation(s).

(Note: Numbers indicate order of signatures needed)

PARTICIPANT SECTION

[Signature] 5.9.24
Signature of Participant + (date of application) (#1)

Signature of Co-Participant + (date of application)

[Signature] 5.9.
Signature of Landowner(if Participant is Lessee) + (date of application)

For state DNR lands, the lessee must obtain signature of the Regional Lease Officer or designee

APPROVAL SECTION FOR CONSERVATION DISTRICT

[Signature] 9 MAY 2024
Signature of Conservation District Staff (#2)+
date submitted to Board of Supervisors for approval.

Signature of Authorized Conservation District Signer + (#3)
date approved by Board of Supervisors.



---- *This application is now eligible for funding, once funding is awarded per 3(a), implementation can begin.* ----

IMPLEMENTATION CERTIFICATION

Conservation District Staff/Technician (#4) date

Conservation District Engineer or NRCS Technical Staff date

PAYMENT AUTHORIZATIONS

By my signature, I attest all invoices for vendors and contractors associated with the Practices included in this agreement have either been paid in full or an Assignment of Payment is attached. All receipts and invoice copies are included.

Signature of Participant (#5) date

Approved for payment by Authorized Conservation District Signer (#6) date

CHELAN COUNTY COMMISSIONERS
DEPARTMENT OF PUBLIC WORKS ISSUES

May 14, 2024

9:30 A.M. PUBLIC WORKS AGENDA
Public Works Director/County Engineer Eric Pierson

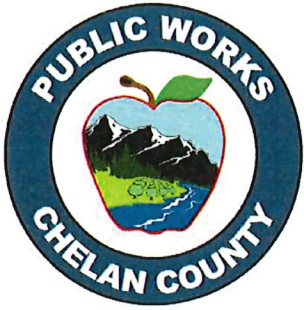
BID AWARD: Supplying Gasoline and Diesel

PUBLIC HEARING: Franchise Agreement with Brennen Balcom

DISCUSSION ITEMS:

1. Event Permit – Gran Fondo Leavenworth
2. Event Permit – Lake Chelan Rotary Club Cycle Chelan 2024
3. Open Item

10:00 A.M. Flood Control Zone District
District Administrator Eric Pierson



CHELAN COUNTY

DEPARTMENT OF PUBLIC WORKS
316 WASHINGTON STREET
SUITE 402
WENATCHEE, WASHINGTON 98801
TELEPHONE 509/667-6415

ERIC P. PIERSON, PE
DIRECTOR/COUNTY ENGINEER

May 14, 2024

Chelan County Commissioners
400 Douglas Street
Wenatchee, WA 98801

RE: Supplying Gas and Diesel Bids

Dear Commissioners,

On May 7, 2024 at 9:30 a.m., bids were opened in the Commissioners' chambers for the above-mentioned service. Bids were received as follows:

	Gasoline, \$/gal	Diesel, \$/gal	
Wenatchee Petroleum	\$4.0229	\$3.4934	
Coleman Oil	\$4.1226	\$3.3333	**
Co-Energy	\$4.1863	\$3.6833	

** - No Sales Tax as included in Diesel bid price

After review of the bids, the best value and proposal was submitted by Wenatchee Petroleum. Based on this, I recommend that the contract be awarded to Wenatchee Petroleum.

Sincerely,

A blue ink handwritten signature, appearing to read "Eric Pierson", is written over a blue horizontal line.

ERIC PIERSON, P.E.
Director/County Engineer

EPP:jp

Attachments: Bid Tabulations and Contractor Bids

CHELAN COUNTY PUBLIC WORKS FUEL BIDDING SHEET:			
Wenatchee Petroleum			
Bid for all Chelan County Locations			
OPIS gallon price below shall be BP Seattle Cardlock, low rack price for day of bid			
	Regular E-10 87 Octane Gasoline (\$ per gallon)	Dyed ULSD #2 Diesel (\$ per gallon)	Diesel Example (\$ per gallon)
OPIS Gallon Price for 4/30/24	2.9875	2.632	3.0000
WA Hazzard Tax	0.0333	0.0333	0.0333
WA PPT	0.009	0.008	0.0095
Fed Oil Spill	0.0019	0.0021	0.0019
Fed LUST	0.001	0.001	0.0001
Fed Superfund	0.0036	0.0041	0.0036
CAP and Rack Tax	0.2899	0.3713	0.3500
LCFS	0.0127	0.015	0.0060
Freight Per Gallon	0.15	0.15	0.1200
WA State Road Tax	0.494	Exempt	Exempt
Fed Road Tax	Exempt	Exempt	Exempt
Chelan County Sales Tax	Exempt	0.2316	0.2520
Mark Up	0.04	0.045	0.1000
Total	4.0229	3.4934	3.8779

Bidding Sheet	x
Signature Page	x
Non-collusion	x
Specs	x
Acknowledge Addendums	x

CHELAN COUNTY PUBLIC WORKS FUEL BIDDING SHEET:			
Coleman			
Bid for all Chelan County Locations			
OPIS gallon price below shall be BP Seattle Cardlock, low rack price for day of bid			
	Regular E-10 87 Octane Gasoline (\$ per gallon)	Dyed ULSD #2 Diesel (\$ per gallon)	Diesel Example (\$ per gallon)
OPIS Gallon Price for 4/30/24	2.9875	2.591	3.0000
WA Hazzard Tax	0.033333	0.033333	0.0333
WA PPT	0.0099	0.0089	0.0095
Fed Oil Spill	0.0021	0.0021	0.0019
Fed LUST	0.001	0.001	0.0001
Fed Superfund	0.004	0.004	0.0036
CAP and Rack Tax	0.2899	0.3684	0.3500
LCFS	0.0127	0.0128	0.0060
Freight Per Gallon	0.2594	0.2806	0.1200
WA State Road Tax	0.494	Exempt	Exempt
Fed Road Tax	Exempt	Exempt	Exempt
Chelan County Sales Tax	Exempt	**no value listed	0.2520
Mark Up	0.0288	0.0312	0.1000
Total	4.1226	3.3333	3.8779

Bidding Sheet	x	**Sales tax was not included
Signature Page	x	
Non-collusion	x	
Specs	x	
Acknowledge Addendums	x	

CHELAN COUNTY PUBLIC WORKS FUEL BIDDING SHEET:			
Co-Energy			
Bid for all Chelan County Locations			
OPIS gallon price below shall be BP Seattle Cardlock, low rack price for day of bid			
	Regular E-10 87 Octane Gasoline (\$ per gallon)	Dyed ULSD #2 Diesel (\$ per gallon)	Diesel Example (\$ per gallon)
OPIS Gallon Price for 4/30/24	2.9875	2.591	3.0000
WA Hazzard Tax	0.0333	0.0333	0.0333
WA PPT	0.0093	0.0078	0.0095
Fed Oil Spill	0.00193	0.00214	0.0019
Fed LUST	0.001	0.001	0.0001
Fed Superfund	0.00364	0.00405	0.0036
CAP and Rack Tax	0.2899	0.3713	0.3500
LCFS	0.01265	0.0128	0.0060
Freight Per Gallon	0.2331	0.2577	0.1200
WA State Road Tax	0.494	Exempt	Exempt
Fed Road Tax	Exempt	Exempt	Exempt
Chelan County Sales Tax	Exempt	0.2822	0.2520
Mark Up	0.12	0.12	0.1000
Total	4.1863	3.6833	3.8779

Bidding Sheet	x
Signature Page	x
Non-collusion	x
Specs	x
Acknowledge Addendums	x

BID PROPOSAL PACKAGE

Wenatchee Petroleum

CHELAN COUNTY PUBLIC WORKS FUEL BIDDING SHEET

Bid for all Chelan County Locations

OPIS gallon price below shall be Seattle as the reference City, low rack price for 4/30/24

	Regular E-10 87 Octane Gasoline (\$ per gallon)	Dyed ULSD #2 Diesel (\$ per gallon)	Diesel Example (\$ per gallon)
OPIS Gallon Price for 4/30/24	\$2.9875	\$2.6320 (w/Additive)	3.0000
WA Hazzard Tax	\$0.0333	\$0.0333	0.0333
WA PPT	\$0.0090	\$0.0080	0.0095
Fed Oil Spill	\$0.0019	\$0.0021	0.0021
Fed LUST	\$0.0010	\$0.0010	0.0010
Fed Superfund	\$0.0036	\$0.0041	0.0040
CAP and Rack Tax	\$0.2899	\$0.3713	0.3500
LCFS	\$0.0127	\$0.0150	0.0060
Freight Per Gallon	\$0.1500	\$0.1500	0.1200
WA State Road Tax	\$0.4940	Exempt	Exempt
Fed Road Tax	Exempt	Exempt	Exempt
Chelan County Sales Tax	Exempt	\$0.2316	0.252
Mark Up	\$0.0400	\$0.0450	0.1000
Total	\$4.0229	\$3.4934	3.8779

Winter additives, conditioners and treatments shall be included in the bid prices above. **On the lines below**, bidders shall describe how they will condition fuel for winter use, what products will be used and respective proportioning ratios and when this conditioning will take place (dates or temp ranges). This information will be used in evaluating the overall proposal.

Wenatchee Petroleum Co. treats diesel at the rack when loading it. The ratio we use is;
 1 gal of additive to 1500 gallons at 32 degrees
 1 gal of additive to 1000 gallons at 20 degrees
 1 gal of additive to 750 gallons at -10 degrees

We heavily monitor the weather. If we see cold weather coming in, we add more diesel to the delivery. This treats the fuel you already have in the tank and what is being delivered. We also make suggestions and have other means to fixing any freezing issues. We had no issues with freezing last winter.

Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

- 1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.**
- 2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.**

NOTICE TO ALL BIDDERS

To report rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

BID PROPOSAL PACKAGE

SPECIFICATIONS

FUEL TYPE AND QUANTITIES:

The supplier shall furnish all gasoline (87 Octane) and diesel fuel (Dyed #2) to Chelan County during the term of the Contract. Chelan County does not guarantee any minimum quantity of fuel to be purchased from the supplier. The following quantities and type of fuel are only informational estimates of projected annual volumes:

Unleaded Gasoline (87 Octane) 30,000 gallons

Diesel (Dyed ULSD #2) 130,000 gallons

The gasoline shall be a standard branded product having a minimum 87 Octane rating. The diesel shall be a standard branded product having a Dyed Ultra Low Sulfur #2 grade. All diesel product pricing shall include any winter additives needed to ensure no cold weather issues with use (blending with #1 Ultra-Low Sulfur Diesel or other additives).

FUEL DELIVERY:

Chelan County Fuel Tank Information					
Site	Address	Fuel	Gallons	Fill Frequency	Fill Requirement
Wenatchee	210 East St.	Gasoline	5000	Every 3 months	Keep Full
		Diesel	6000	Every 2 weeks	Keep Full
Cashmere	5815 Westcott Dr.	Gasoline	2000	Every 3 months	Keep Full
		Diesel	4000	Every 2 weeks	Keep Full
Leavenworth	10210 County Shop Rd.	Gasoline	3000	Every 3 months	Keep Full
		Diesel	5000	Every 2 weeks	Keep Full
Chelan	23290 US Hwy 97A	Gasoline	2000	Every 3 months	Keep Full
		Diesel	4000	Every 2 weeks	Keep Full
Plain	273 State Haul Rd.	Gasoline	None	Every 3 months	Will Call
		Diesel	550	Every 2 weeks	Will Call
Entiat	9486 Entiat River Rd.	Gasoline	1000	Every 3 months	Will Call
		Diesel	2000	Every 2 weeks	Will Call
Dryden Transfer Station	9073 US Hwy 2	Gasoline	None	Every 3 months	Will Call
		Diesel	250	Every 2 weeks	Will Call

BID PROPOSAL PACKAGE

SIGNATURE PAGE

To the Board of Chelan County Commissioners:

The undersigned Bidder hereby certifies that the Bidder has read and thoroughly understands the project specifications and addenda, and has read and thoroughly understands the contract governing the work (collectively "Contract Documents") and the manner by which payment will be made for such work, and is familiar with all of the conditions surrounding the required work, including but not limited to, availability of materials and transportation requirements.

The Bidder hereby acknowledges that by execution of this Signature Page the Bidder has agreed to all bidding requirements, has fully executed all required bidding documents, and has agreed to fully and completely perform all work required under the Contract Documents if awarded the contract, at the prices stated in this Bid Proposal Package.

Receipt is hereby acknowledged of Addendum(s) No(s) 1, 2, 3 and _____.

Wenatchee Petroleum Company 601 E. North Wenatchee Ave.

Print Bidder Name

Mailing Address

Phil Dormaier CPA/CFO Wenatchee WA 98801

Signature of Principal or Officer

City

State

Zip Code

Phil Dormaier CFO 509-662-4423 509-662-9708

Print Name of Signatory

Title

Telephone

Fax

91-0260050 04800217

Federal Tax Number

UBI Number

Note:

This Bid Proposal Package is not transferable and any alteration of the firm's name entered hereon without prior permission from Chelan County will be cause for considering the proposal irregular and subsequent rejection of the bid.



Chelan County Public Works Department

316 Washington Street, Suite 402
Wenatchee, Washington

May 2, 2024
Addendum No. 3
Page 1 of 1

Attention: All bidders

RE: Supplying Gasoline and Diesel

You are hereby notified of the following changes to the Bid Proposal Package for the above referenced project.

On Page 3, first paragraph after "TERMS:" is revised to read:

All bids must state a firm price including all applicable Local, State, and Federal Taxes. Portions of the fuel price that will be allowed to vary will be the OPIS value and Cap and Rack tax, in addition to any applicable tax changes imposed at the Local, State and Federal levels. Gasoline is not subject to Washington State Sales Tax nor Federal Gas Tax. Diesel fuel is not subject to Washington State Gas Taxes nor Federal Gas Taxes but is subject to Washington State Sales Tax.

Replace pages 6 with the attached page. This page has been revised.

All bidders will be required to furnish the Board of Chelan County Commissioners with evidence of the receipt of this addendum by noting on the signature page of the bid proposal package.

There will be no change in the bid opening date and time due to this addendum.

Addendum Number 3 is hereby incorporated in and made part of the contract documents, and its terms and conditions are fully binding on the plan holder and contractor when awarded and when formally executed.

Chelan County Public Works



Josh Patrick, P.E.
Assistant County Director

Attachment: Revised pages 6

Chelan County Public Works

3000 MAY 16 2024
D KODAK 45131155

**CHELAN COUNTY PUBLIC WORKS
DEPARTMENT**

Coleman ✓

Supplying Gasoline and Diesel

**Bidding Instructions
and
Bid Proposal Package**

BIDS RECEIVED ON FACSIMILE MACHINE WILL NOT BE ACCEPTED

Chelan County Public Works
316 Washington Street, Suite 402
Wenatchee, WA 98801
Phone: 509.667.6415



BIDDING INSTRUCTIONS

In order to be considered for award the sealed bid must contain all forms fully completed, signed and submitted together as the Bid Proposal Package prior to the time of bid opening.

DATE OF OPENING BIDS:

The bid opening date for this contract is **May 7, 2024**. Bid Proposal Packages received prior to **9:30 A.M** on that day will be publicly opened and read.

Sealed bids are to be received at the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801.

Each Bid Proposal Package shall be submitted in a sealed envelope, addressed to the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801, and shall be marked “**SUPPLYING GASOLINE AND DIESEL**” on the outside of the bid envelope.

RIGHT TO REJECT BIDS:

Chelan County reserves the right to reject any and/or all proposals, to accept the proposal or proposals deemed best for the County, or to advertise for new proposals, when, in the opinion of the Board of Chelan County Commissioners, the best interests of the County will be promoted thereby.

BID EVALUATION:

In evaluating bids, the following criteria, in addition to price, quality and delivery, will be considered.

1. The guaranteed availability of material included in the bid;
2. The bidders ability and capacity to fully perform within the time required, taking into account the bidder’s existing performance commitments and past performance;
3. The bidders qualifications and eligibility to contract under applicable laws and regulations;
4. The bidder’s compliance with the terms and conditions and specifications of this request for bids;
5. Any equalizing elements or factors, in addition to price, which would affect the acquisition, maintenance and/or operation costs or benefits to Chelan County;
6. Any additional evaluation criteria or specifications set forth in these provisions;
7. Any other information as may have a bearing on this bid.

REQUESTS FOR CLARIFICATION:

Any requests for clarification by a Bidder for the purpose of preparing a proposal shall be submitted in writing, by email to Chelan County Public Works ("CCPW"), attention to:

Josh Patrick
Chelan County Public Works
Email: Public.Works@co.chelan.wa.us

Requests may only be submitted until 4:00 PM, one (1) calendar day prior to the proposal submission date. No request will be considered after the above stated deadline. CCPW will respond to any request received prior to the above stated deadline, in writing in the form of an addendum.

ADDENDA:

All changes, additions and/or clarifications in connection with this proposal will be issued by CCPW in the form of a WRITTEN ADDENDUM.

SIGNED ACKNOWLEDGMENT OF RECEIPT OF EACH ADDENDUM MUST BE SUBMITTED WITH THE PROPOSAL. Verbal responses and/or representations shall not be binding on the County.

TERMS:

All bids must state a firm price including all applicable Local, State, and Federal Taxes. Gasoline is not subject to Washington State Sales Tax nor Federal Gas Tax. Diesel fuel is not subject to Washington State Gas Taxes nor Federal Gas Taxes but is subject to Washington State Sales Tax.

Chelan County reserves the right to award both gasoline and diesel to a single bidder or to award either gas or diesel to a single bidder.

Chelan County reserves the right to use an alternate vendor if problems develop resulting in the untimely supply of materials.

Chelan County also reserves the right to cancel its purchase if the quality of the product is reduced from the project specifications, or County standards or both, or if the County determines its interests will be better served by another supplier.

This bid is for a single year with the option of (3), one year extensions if mutually agreeable.

PREPARATION OF PROPOSAL:

Chelan County will only accept Bid Proposal Packages properly executed on forms provided by the County.

For a proposal to be considered by the County, the Bid Proposal Package must include all of the following:

1. All pages of the Bid Proposal Package including the bidding sheet, signature page, non-collusion declaration pagen specifications and current OPIS pricing.
2. All prices identified within a proposal must be written in numerical digits (not words) written in ink or typed, and expressed in U.S. dollars and cents.
3. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.
4. The Bidder shall make no stipulation on the Bid Form, nor qualify the bid in any manner.

COOPERATIVE PURCHASES:

The Washington State Interlocal Cooperative Act, RCW 39.34, provides that other governmental agencies may purchase goods and services on this solicitation or contract in accordance with the terms and prices indicated therein if all parties are willing.

A bidder unwilling to extend a contract for supply of the products at County contract pricing to a municipal corporation requesting the same pricing must indicate this unwillingness in the response to the bid.

CALL FOR BIDS

Supplying Gasoline and Diesel

Sealed bids will be received by the Board of Chelan County Commissioners at their office at 400 Douglas Street, Wenatchee, Washington 98801 until **9:30 a.m. on May 7, 2024**, and there publicly opened and read as soon thereafter as the matter may be heard for:

This Contract provides for supplying Chelan County Public Works with gasoline and diesel through May 1, 2025, all in accordance with the Contract Provisions and amendments at Cashmere, Leavenworth, Chelan and Wenatchee shops as well as on a will call basis at Plain, Entiat and the Dryden transfer station.

Chelan County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Complete specifications may be obtained from the office of the Chelan County Public Works, **509.667.6415**, 316 Washington Street, Suite 402, Wenatchee, Washington 98801.

All bids shall be marked "**SUPPLYING GASOLINE AND DIESEL**" on the outside of envelope.

The Board of County Commissioners reserves the right to accept or reject any or all bids.

Dated at Wenatchee, Washington this 16th day of April, 2024.

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, Chairman

SHON SMITH, Commissioner

TIFFANY GERING, Commissioner

ATTEST: ANABEL TORRES

Clerk of the Board

BID PROPOSAL PACKAGE

CHELAN COUNTY PUBLIC WORKS FUEL BIDDING SHEET:			
Bid for all Chelan County Locations			
OPIS gallon price below shall be Seattle as the reference City, low rack price for 4/30/24			
	Regular E-10 87 Octane Gasoline (\$ per gallon)	Dyed ULSD #2 Diesel (\$ per gallon)	Diesel Example (\$ per gallon)
OPIS Gallon Price for 4/30/24	2.9875	2.5910	3.0000
WA Hazzard Tax	0.033333	0.033333	0.0333
WA PPT	0.0099	0.0089	0.0095
Fed Oil Spill	0.0021	0.0021	0.0021
Fed LUST	0.0010	0.0010	0.0010
Fed Superfund	0.0040	0.0040	0.0040
CAP and Rack Tax	0.2899	0.3684	0.3500
LCFS	0.0127	0.0128	0.0060
Freight Per Gallon	0.2594	0.2806	0.1200
WA State Road Tax	0.4940	Exempt	Exempt
Fed Road Tax	Exempt	Exempt	Exempt
Chelan County Sales Tax	Exempt		0.252
Mark Up	0.0288	0.0312	0.1000
Total	4.1230	3.3330	3.8779

Winter additives, conditioners and treatments shall be included in the bid prices above. **On the lines below**, bidders shall describe how they will condition fuel for winter use, what products will be used and respective proportioning ratios and when this conditioning will take place (dates or temp ranges). This information will be used in evaluating the overall proposal.

Beginning September 30th or sooner if adverse weather conditions begin, All diesel fuel will be

treated at a ratio of 1:3000 per manufactures recommendations to lower the CFPP to a minimum of -18F

Seasonal testing is performed prior to insure adequate protection is acheived. There are no

There are no additional charges for this.

Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

- 1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.**
- 2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.**

NOTICE TO ALL BIDDERS

To report rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

BID PROPOSAL PACKAGE

SPECIFICATIONS

FUEL TYPE AND QUANTITIES:

The supplier shall furnish all gasoline (87 Octane) and diesel fuel (Dyed #2) to Chelan County during the term of the Contract. Chelan County does not guarantee any minimum quantity of fuel to be purchased from the supplier. The following quantities and type of fuel are only informational estimates of projected annual volumes:

Regular E-10 87 Octane Gasoline 30,000 gallons

Dyed ULSD #2 Diesel 130,000 gallons

FUEL DELIVERY:

Chelan County Fuel Tank Information					
Site	Address	Fuel	Gallons	Fill Frequency	Fill Requirement
Wenatchee	210 East St.	Gasoline	5000	Every 3 months	Keep Full
		Diesel	6000	Every 2 weeks	Keep Full
Cashmere	5815 Westcott Dr.	Gasoline	2000	Every 3 months	Keep Full
		Diesel	4000	Every 2 weeks	Keep Full
Leavenworth	10210 County Shop Rd.	Gasoline	3000	Every 3 months	Keep Full
		Diesel	5000	Every 2 weeks	Keep Full
Chelan	23290 US Hwy 97A	Gasoline	2000	Every 3 months	Keep Full
		Diesel	4000	Every 2 weeks	Keep Full
Plain	273 State Haul Rd.	Gasoline	None	Every 3 months	Will Call
		Diesel	550	Every 2 weeks	Will Call
Entiat	9486 Entiat River Rd.	Gasoline	1000	Every 3 months	Will Call
		Diesel	2000	Every 2 weeks	Will Call
Dryden Transfer Station	9073 US Hwy 2	Gasoline	None	Every 3 months	Will Call
		Diesel	250	Every 2 weeks	Will Call

The supplier shall be responsible to monitor fuel supplies at Chelan County's Cashmere, Chelan, Leavenworth and Wenatchee shop sites to assure a constant, uninterrupted supply of fuel (keep full). Chelan County will contact the supplier for fuel delivery to the Plain, Entiat and Dryden Transfer Station sites.

OPIS REPORTING:

The bid shall include the current OPIS price for the described fuel as of April 30, 2024.

INVOICING AND PAYMENT:

Invoicing shall be directed to Chelan County Public Works, 316 Washington St., Wenatchee, WA 98801. Each delivery shall be invoiced individually within 3 days of delivery. Invoices will be paid within 30 days of receiving an invoice if all supporting documentation is included. Incorrect invoices may be returned for correction and may delay payments.

CONFORMING CONDITION REQUIRED ON DELIVERY-NO WAIVER:

All purchases shall be subject to inspection. All purchases shall on delivery:

1. Conform to all requirements of the Contract and the Bid Proposal.
2. Meet all manufacturer's standard specifications for the type and grade of fuel.

The supplier shall have the continuing obligation to fully and completely cure the delivery of any non-conforming fuel.

SOURCE AND DOCUMENTATION:

The source of all fuel shall be disclosed on the bid proposal. The source of fuel shall not be changed by the supplier without first obtaining the written authorization of Chelan County Public Works.

CONTRACT DISPUTES:

Any contractual agreement shall be performed under the laws of the State of Washington. Any litigation to enforce such agreement or any of its provisions shall be brought in Chelan County, Washington.

FORM OF CONTRACT:

The successful bidder shall be required to enter into formal contract with Chelan County; however, in the absence of such requirements, it is agreed by the bidder that the bid submitted, together with “Notice of Award” issued by Chelan County, will together constitute a contract fully binding upon both parties thereto.

BID PROPOSAL PACKAGE

SIGNATURE PAGE

To the Board of Chelan County Commissioners:

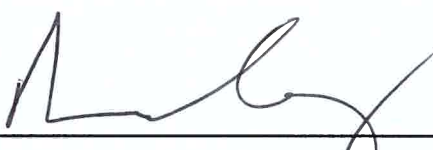
The undersigned Bidder hereby certifies that the Bidder has read and thoroughly understands the project specifications and addenda, and has read and thoroughly understands the contract governing the work (collectively "Contract Documents") and the manner by which payment will be made for such work, and is familiar with all of the conditions surrounding the required work, including but not limited to, availability of materials and transportation requirements.

The Bidder hereby acknowledges that by execution of this Signature Page the Bidder has agreed to all bidding requirements, has fully executed all required bidding documents, and has agreed to fully and completely perform all work required under the Contract Documents if awarded the contract, at the prices stated in this Bid Proposal Package.

Receipt is hereby acknowledged of Addendum(s) No(s). 1, 2, _____ and 3.

Coleman Oil, LLC.

335 Mill Road, Lewiston, ID 83501

Print Bidder Name	Mailing Address		
	Quincy	WA	98848
Signature of Principal or Officer	City	State	Zip Code

Print Name of Signatory	Title	Telephone	Fax
DENNIS Gregory	Director Sales & Operations	509-834-9925	
820321932			

Federal Tax Number

UBI Number

Note:

This Bid Proposal Package is not transferable and any alteration of the firm's name entered hereon without prior permission from Chelan County will be cause for considering the proposal irregular and subsequent rejection of the bid.

SEATTLE, WA

2024-04-30 10:00:25 EDT

OPIS CONTRACT BENCHMARK FILE

**OPIS GROSS CBOB ETHANOL(10%) PRICES WITHOUT CAR COST **

9.0 RVP

								Move		
	Terms	Unl	Move	Mid	Move	Pre	Move	Date	Time	
Sinclair	u N-10	298.75	- 6.25	321.41	-12.00	333.41	-12.00	04/29	18:00	
BP	u N-10	299.00	- 6.00	315.00	- 6.00	330.00	- 6.00	04/29	18:00	
Sinclair	b 1-10	302.75	- 6.25	325.41	-12.00	337.41	-12.00	04/29	18:00	
PSX	b 1-10	312.88	- 5.56	331.72	- 5.56	349.55	- 5.56	04/29	18:00	
PSX	u N-10	313.80	- 5.10	330.64	- 5.10	347.47	- 5.10	04/29	18:00	
Marathon	u N-10	314.15	- 5.50	331.80	- 5.50	350.68	- 5.50	04/29	18:00	
Cenex	b 1-10	314.38	- 5.56	336.42	- 3.83	353.41	- 3.91	04/29	18:00	
Marathon	b 1-10	316.27	- 7.57	334.50	- 7.57	353.64	- 7.58	04/29	18:00	
MPC-XOM	b 1-10	316.27	- 7.57	334.50	- 7.57	353.64	- 7.58	04/29	18:00	
Chevron	b 1-10	322.75	- 4.00	339.69	- 4.00	353.62	- 4.00	04/29	18:00	
Texaco	b 1-10	322.75	- 4.00	339.69	- 4.00	353.62	- 4.00	04/29	18:00	
Shell	b 125-3	323.06	- 4.05	342.14	- 4.05	364.25	- 4.05	04/29	18:00	
LOW RACK		298.75		315.00		330.00				
HIGH RACK		323.06		342.14		364.25				
RACK AVG		313.07		331.91		348.39				
CAP-AT-THE-RACK		28.99		29.15		29.32				
LCFS COST		1.2650		1.2650		1.2650				
OPIS PACIFIC NORTHWEST DELIVERED SPOT (SRI)										
FOB SEATTLE		306.73		-- --		335.98				
BRD LOW RACK		302.75		325.41		337.41				
BRD HIGH RACK		323.06		342.14		364.25				
BRD RACK AVG		316.39		335.51		352.39				
UBD LOW RACK		298.75		315.00		330.00				
UBD HIGH RACK		314.15		331.80		350.68				
UBD RACK AVG		306.43		324.71		340.39				
CONT AVG-04/30		313.07		331.91		348.39				
CONT LOW-04/30		298.75		315.00		330.00				
CONT HIGH-04/30		323.06		342.14		364.25				

SEATTLE, WA

2024-04-30 10:00:25 EDT

OPIS CONTRACT BENCHMARK FILE

**OPIS GROSS ULTRA LOW SULFUR RED DYE DISTILLATE PRICES WITHOUT CAR COST **

								Move		
	Terms	No.2	Move	No.1	Move	Pre	Move	Date	Time	
Sinclair	u N-10	259.10	- 4.25	-- --	-- --	-- --	-- --	04/29	18:00	
PSX	u N-10	259.70	- .10	-- --	-- --	-- --	-- --	04/29	18:00	
BP	u N-10	260.50	- 1.00	-- --	-- --	-- --	-- --	04/26	18:00	
Marathon	u N-10	262.29	- 2.25	-- --	-- --	-- --	-- --	04/29	18:00	
Sinclair	b 1-10	263.10	- 4.25	-- --	-- --	-- --	-- --	04/29	18:00	
PSX	b 1-10	264.56	+ .51	-- --	-- --	-- --	-- --	04/29	18:00	
Cenex	b 1-10	264.59	- .53	315.39	- .53	-- --	-- --	04/29	18:00	
Chevron	b 1-10	267.89	- 1.00	-- --	-- --	-- --	-- --	04/24	18:00	
Texaco	b 1-10	267.89	- 1.00	-- --	-- --	-- --	-- --	04/24	18:00	
LOW RACK		259.10		315.39		-- --				
HIGH RACK		267.89		315.39		-- --				
RACK AVG		263.29		315.39		-- --				
CAP-AT-THE-RACK		37.13		36.84		37.13				
LCFS COST		1.2800		1.2800		1.2800				
OPIS PACIFIC NORTHWEST DELIVERED SPOT (SRI)										
FOB SEATTLE		259.00		-- --		-- --				
BRD LOW RACK		263.10		315.39		-- --				
BRD HIGH RACK		267.89		315.39		-- --				
BRD RACK AVG		265.61		315.39		-- --				
UBD LOW RACK		259.10		-- --		-- --				
UBD HIGH RACK		262.29		-- --		-- --				
UBD RACK AVG		260.40		-- --		-- --				
CONT AVG-04/30		263.29		315.39		-- --				
CONT LOW-04/30		259.10		315.39		-- --				
CONT HIGH-04/30		267.89		315.39		-- --				



Chelan County Public Works Department

316 Washington Street, Suite 402
Wenatchee, Washington

May 2, 2024
Addendum No. 3
Page 1 of 1

Attention: All bidders

RE: Supplying Gasoline and Diesel

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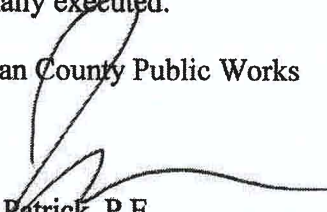
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Addendum Number 3 is hereby incorporated in and made part of the contract documents, and its terms and conditions are fully binding on the plan holder and contractor when awarded and when formally executed.

Chelan County Public Works



Josh Patrick, P.E.
Assistant County Director

Attachment: Revised pages 6

APR 7, 2024
10:18:26

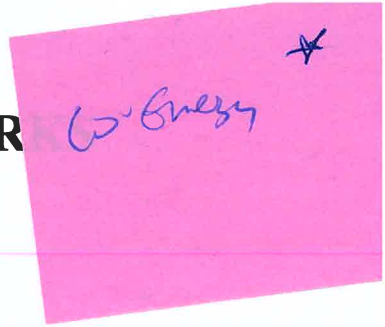
Board of Chelan County Commissioners

400 Douglas Street

WENATCHEE, WASHINGTON 98801

"SUPPLYING GASOLINE AND DIESEL"

**CHELAN COUNTY PUBLIC WORKS
DEPARTMENT**



Supplying Gasoline and Diesel

**Bidding Instructions
and
Bid Proposal Package**

BIDS RECEIVED ON FACSIMILE MACHINE WILL NOT BE ACCEPTED

Chelan County Public Works
316 Washington Street, Suite 402
Wenatchee, WA 98801
Phone: 509.667.6415



BIDDING INSTRUCTIONS

In order to be considered for award the sealed bid must contain all forms fully completed, signed and submitted together as the Bid Proposal Package prior to the time of bid opening.

DATE OF OPENING BIDS:

The bid opening date for this contract is **May 7, 2024**. Bid Proposal Packages received prior to **9:30 A.M** on that day will be publicly opened and read.

Sealed bids are to be received at the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801.

Each Bid Proposal Package shall be submitted in a sealed envelope, addressed to the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801, and shall be marked “**SUPPLYING GASOLINE AND DIESEL**” on the outside of the bid envelope.

RIGHT TO REJECT BIDS:

Chelan County reserves the right to reject any and/or all proposals, to accept the proposal or proposals deemed best for the County, or to advertise for new proposals, when, in the opinion of the Board of Chelan County Commissioners, the best interests of the County will be promoted thereby.

BID EVALUATION:

In evaluating bids, the following criteria, in addition to price, quality and delivery, will be considered.

1. The guaranteed availability of material included in the bid;
2. The bidders ability and capacity to fully perform within the time required, taking into account the bidder’s existing performance commitments and past performance;
3. The bidders qualifications and eligibility to contract under applicable laws and regulations;
4. The bidder’s compliance with the terms and conditions and specifications of this request for bids;
5. Any equalizing elements or factors, in addition to price, which would affect the acquisition, maintenance and/or operation costs or benefits to Chelan County;
6. Any additional evaluation criteria or specifications set forth in these provisions;
7. Any other information as may have a bearing on this bid.

REQUESTS FOR CLARIFICATION:

Any requests for clarification by a Bidder for the purpose of preparing a proposal shall be submitted in writing, by email to Chelan County Public Works (“CCPW”), attention to:

Josh Patrick
Chelan County Public Works
Email: Public.Works@co.chelan.wa.us

Requests may only be submitted until 4:00 PM, one (1) calendar day prior to the proposal submission date. No request will be considered after the above stated deadline. CCPW will respond to any request received prior to the above stated deadline, in writing in the form of an addendum.

ADDENDA:

All changes, additions and/or clarifications in connection with this proposal will be issued by CCPW in the form of a WRITTEN ADDENDUM.

SIGNED ACKNOWLEDGMENT OF RECEIPT OF EACH ADDENDUM MUST BE SUBMITTED WITH THE PROPOSAL. Verbal responses and/or representations shall not be binding on the County.

TERMS:

Prices may not vary up or down from the original bid price.

All bids must state a firm price including all applicable Local, State, and Federal Taxes. Gasoline is not subject to Washington State Sales Tax nor Federal Gas Tax. Diesel fuel is not subject to Washington State Gas Taxes nor Federal Gas Taxes but is subject to Washington State Sales Tax.

Chelan County reserves the right to use an alternate vendor if problems develop resulting in the untimely supply of materials.

Chelan County also reserves the right to cancel its purchase if the quality of the product is reduced from the project specifications, or County standards or both, or if the County determines its interests will be better served by another supplier.

PREPARATION OF PROPOSAL:

Chelan County will only accept Bid Proposal Packages properly executed on forms provided by the County.

For a proposal to be considered by the County, the Bid Proposal Package must include all of the following:

1. All pages of the Bid Proposal Package including the bidding sheet, signature page, non-collusion declaration page and specifications.

2. All prices identified within a proposal must be written in numerical digits (not words) written in ink or typed, and expressed in U.S. dollars and cents.
3. A unit price for each item (omitting digits more than two places to the right of the decimal point).
4. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.
5. The Bidder shall make no stipulation on the Bid Form, nor qualify the bid in any manner.

COOPERATIVE PURCHASES:

The Washington State Interlocal Cooperative Act, RCW 39.34, provides that other governmental agencies may purchase goods and services on this solicitation or contract in accordance with the terms and prices indicated therein if all parties are willing.

A bidder unwilling to extend a contract for supply of the products at County contract pricing to a municipal corporation requesting the same pricing must indicate this unwillingness in the response to the bid.

CALL FOR BIDS

Supplying Gasoline and Diesel

Sealed bids will be received by the Board of Chelan County Commissioners at their office at 400 Douglas Street, Wenatchee, Washington 98801 until **9:30 a.m. on May 7, 2024**, and there publicly opened and read as soon thereafter as the matter may be heard for:

This Contract provides for supplying Chelan County Public Works with gasoline and diesel through May 1, 2025, all in accordance with the Contract Provisions and amendments at Cashmere, Leavenworth, Chelan and Wenatchee shops as well as on a will call basis at Plain, Entiat and the Dryden transfer station.

Chelan County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Complete specifications may be obtained from the office of the Chelan County Public Works, **509.667.6415**, 316 Washington Street, Suite 402, Wenatchee, Washington 98801.

All bids shall be marked **“SUPPLYING GASOLINE AND DIESEL”** on the outside of envelope.

The Board of County Commissioners reserves the right to accept or reject any or all bids.

Dated at Wenatchee, Washington this 16th day of April, 2024.

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, Chairman

SHON SMITH, Commissioner

TIFFANY GERING, Commissioner

ATTEST: ANABEL TORRES

Clerk of the Board

BID PROPOSAL PACKAGE

CHELAN COUNTY PUBLIC WORKS FUEL BIDDING SHEET:

Bid for all Chelan County Locations

OPIS gallon price below shall be Seattle as the reference City, low rack price for 4/30/24

	Regular E-10 87 Octane Gasoline (\$ per gallon)	Dyed ULSD #2 Diesel (\$ per gallon)	Diesel Example (\$ per gallon)
OPIS Gallon Price for 4/30/24	2.9875	2.5910	3.0000
WA Hazzard Tax	.0333	.0333	0.0333
WA PPT	.0093	.0078	0.0095
Fed Oil Spill	.00193	.00214	0.0021
Fed LUST	.001	.001	0.0010
Fed Superfund	.00364	.00405	0.0040
CAP and Rack Tax	.2899	.3713	0.3500
LCFS	.01265	.0128	0.0060
Freight Per Gallon	.2331	.2577	0.1200
WA State Road Tax	.494	Exempt	Exempt
Fed Road Tax	Exempt	Exempt	Exempt
Chelan County Sales Tax	Exempt	.2822	0.252
Mark Up	.12	.12	0.1000
Total	4.1863	3.6832	3.8779

Winter additives, conditioners and treatments shall be included in the bid prices above. On the lines below, bidders shall describe how they will condition fuel for winter use, what products will be used and respective proportioning ratios and when this conditioning will take place (dates or temp ranges). This information will be used in evaluating the overall proposal.

Winter treat power service Additive 10-1 to 3-31
70/30 Blend # 2 Diesel 70% # 1 Diesel 30% from
11-15 to 2-15

Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

- 1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.**
- 2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.**

NOTICE TO ALL BIDDERS

To report rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

BID PROPOSAL PACKAGE

SPECIFICATIONS

FUEL TYPE AND QUANTITIES:

The supplier shall furnish all gasoline (87 Octane) and diesel fuel (Dyed #2) to Chelan County during the term of the Contract. Chelan County does not guarantee any minimum quantity of fuel to be purchased from the supplier. The following quantities and type of fuel are only informational estimates of projected annual volumes:

Unleaded Gasoline (87 Octane) 30,000 gallons

Diesel (Dyed ULSD #2) 130,000 gallons

The gasoline shall be a standard branded product having a minimum 87 Octane rating. The diesel shall be a standard branded product having a Dyed Ultra Low Sulfur #2 grade. All diesel product pricing shall include any winter additives needed to ensure no cold weather issues with use (blending with #1 Ultra-Low Sulfur Diesel or other additives).

FUEL DELIVERY:

Chelan County Fuel Tank Information					
Site	Address	Fuel	Gallons	Fill Frequency	Fill Requirement
Wenatchee	210 East St.	Gasoline	5000	Every 3 months	Keep Full
		Diesel	6000	Every 2 weeks	Keep Full
Cashmere	5815 Westcott Dr.	Gasoline	2000	Every 3 months	Keep Full
		Diesel	4000	Every 2 weeks	Keep Full
Leavenworth	10210 County Shop Rd.	Gasoline	3000	Every 3 months	Keep Full
		Diesel	5000	Every 2 weeks	Keep Full
Chelan	23290 US Hwy 97A	Gasoline	2000	Every 3 months	Keep Full
		Diesel	4000	Every 2 weeks	Keep Full
Plain	273 State Haul Rd.	Gasoline	None	Every 3 months	Will Call
		Diesel	550	Every 2 weeks	Will Call
Entiat	9486 Entiat River Rd.	Gasoline	1000	Every 3 months	Will Call
		Diesel	2000	Every 2 weeks	Will Call
Dryden Transfer Station	9073 US Hwy 2	Gasoline	None	Every 3 months	Will Call
		Diesel	250	Every 2 weeks	Will Call

The supplier shall be responsible to monitor fuel supplies at Chelan County's Cashmere, Chelan, Leavenworth and Wenatchee shop sites to assure a constant, uninterrupted supply of fuel (keep full). Chelan County will contact the supplier for fuel delivery to the Plain, Entiat and Dryden Transfer Station sites.

PRICE-BASED ON MARGIN:

The bid shall include one bid price Per Gallon Margin applied to the applicable fuel price published in the Oil Price Information Reports (OPIS) for the Rack price on that week of delivery.

A copy of the current OPIS pricing information shall be submitted with the bid package. The supplier shall provide the County with updated OPIS pricing information as requested.

INVOICING AND PAYMENT:

Invoicing shall be directed to Chelan County Public Works, 316 Washington St., Wenatchee, WA 98801. Each delivery shall be invoiced individually within 3 days of delivery. Invoices will be paid within 30 days of receiving an invoice if all supporting documentation is included. Incorrect invoices may be returned for correction and may delay payments.

CONFORMING CONDITION REQUIRED ON DELIVERY-NO WAIVER:

All purchases shall be subject to inspection. All purchases shall on delivery:

1. Conform to all requirements of the Contract and the Bid Proposal.
2. Meet all manufacturer's standard specifications for the type and grade of fuel.

The supplier shall have the continuing obligation to fully and completely cure the delivery of any non-conforming fuel.

SOURCE AND DOCUMENTATION:

The source of all fuel shall be disclosed on the bid proposal. The source of fuel shall not be changed by the supplier without first obtaining the written authorization of Chelan County Public Works.

CONTRACT DISPUTES:

Any contractual agreement shall be performed under the laws of the State of Washington. Any litigation to enforce such agreement or any of its provisions shall be brought in Chelan County, Washington.

FORM OF CONTRACT:

The successful bidder shall be required to enter into formal contract with Chelan County; however, in the absence of such requirements, it is agreed by the bidder that the bid submitted, together with "Notice of Award" issued by Chelan County, will together constitute a contract fully binding upon both parties thereto.

BID PROPOSAL PACKAGE

SIGNATURE PAGE

To the Board of Chelan County Commissioners:

The undersigned Bidder hereby certifies that the Bidder has read and thoroughly understands the project specifications and addenda, and has read and thoroughly understands the contract governing the work (collectively "Contract Documents") and the manner by which payment will be made for such work, and is familiar with all of the conditions surrounding the required work, including but not limited to, availability of materials and transportation requirements.

The Bidder hereby acknowledges that by execution of this Signature Page the Bidder has agreed to all bidding requirements, has fully executed all required bidding documents, and has agreed to fully and completely perform all work required under the Contract Documents if awarded the contract, at the prices stated in this Bid Proposal Package.

Receipt is hereby acknowledged of Addendum(s) No(s). 1, 2, 3 and _____.

CO-ENERGY 1025 N 6th Ave.
Print Bidder Name Mailing Address

Brad Bond Yakima WA 98902
Signature of Principal or Officer City State Zip Code

BRAD BOND Manager 509-949-6114 509-547-6838
Print Name of Signatory Title Telephone Fax

91-1375975 601 030 157
Federal Tax Number UBI Number

Note:

This Bid Proposal Package is not transferable and any alteration of the firm's name entered hereon without prior permission from Chelan County will be cause for considering the proposal irregular and subsequent rejection of the bid.

3rad Bond

SEATTLE, WA

2024-04-30 10:00:25 EDT

OPIS CONTRACT BENCHMARK FILE

**OPIS GROSS ULTRA LOW SULFUR RED DYE DISTILLATE PRICES WITHOUT CAR COST **

			Move					
	Terms	No.2	Move	No.1	Move	Pre	Move	Date Time
3P	u N-10	260.50	-1.00	---	---	---	---	04/26 18:00
Genex	b 1-10	264.59	-.53	315.39	-.53	---	---	04/29 18:00
Chevron	b 1-10	267.89	-1.00	---	---	---	---	04/24 18:00
Marathon	u N-10	262.29	-2.25	---	---	---	---	04/29 18:00
PSX	b 1-10	264.56	+.51	---	---	---	---	04/29 18:00
PSX	u N-10	259.70	-.10	---	---	---	---	04/29 18:00
Minclair	b 1-10	263.10	-4.25	---	---	---	---	04/29 18:00
Minclair	u N-10	259.10	-4.25	---	---	---	---	04/29 18:00
Texaco	b 1-10	267.89	-1.00	---	---	---	---	04/24 18:00
LOW RACK		259.10		315.39		---		
HIGH RACK		267.89		315.39		---		
RACK AVG		263.29		315.39		---		
AP-AT-THE-RACK		37.13		36.84		37.13		
CFS COST		1.2800		1.2800		1.2800		

SEATTLE, WA

2024-04-30 10:00:25 EDT

OPIS CONTRACT BENCHMARK FILE

**OPIS GROSS CBOB ETHANOL(10%) PRICES WITHOUT CAR COST ** 9.0 RVP

	Terms	Unl	Move	Mid	Move	Pre	Move	Date Time
3P	u N-10	299.00	-6.00	315.00	-6.00	330.00	-6.00	04/29 18:00
Genex	b 1-10	314.38	-5.56	336.42	-3.83	353.41	-3.91	04/29 18:00
Chevron	b 1-10	322.75	-4.00	339.69	-4.00	353.62	-4.00	04/29 18:00
Marathon	b 1-10	316.27	-7.57	334.50	-7.57	353.64	-7.58	04/29 18:00
Marathon	u N-10	314.15	-5.50	331.80	-5.50	350.68	-5.50	04/29 18:00
MPC-XOM	b 1-10	316.27	-7.57	334.50	-7.57	353.64	-7.58	04/29 18:00
PSX	b 1-10	312.88	-5.56	331.72	-5.56	349.55	-5.56	04/29 18:00
PSX	u N-10	313.80	-5.10	330.64	-5.10	347.47	-5.10	04/29 18:00
Shell	b 125-3	323.06	-4.05	342.14	-4.05	364.25	-4.05	04/29 18:00
Minclair	b 1-10	302.75	-6.25	325.41	-12.00	337.41	-12.00	04/29 18:00
Minclair	u N-10	298.75	-6.25	321.41	-12.00	333.41	-12.00	04/29 18:00
Texaco	b 1-10	322.75	-4.00	339.69	-4.00	353.62	-4.00	04/29 18:00
LOW RACK		298.75		315.00		330.00		
HIGH RACK		323.06		342.14		364.25		
RACK AVG		313.07		331.91		348.39		
AP-AT-THE-RACK		28.99		29.15		29.32		
CFS COST		1.2650		1.2650		1.2650		



Chelan County Public Works Department

316 Washington Street, Suite 402
Wenatchee, Washington

May 2, 2024
Addendum No. 3
Page 1 of 1

Attention: All bidders

RE: Supplying Gasoline and Diesel

You are hereby notified of the following changes to the Bid Proposal Package for the above referenced project.

On Page 3, first paragraph after "TERMS:" is revised to read:

All bids must state a firm price including all applicable Local, State, and Federal Taxes. Portions of the fuel price that will be allowed to vary will be the OPIS value and Cap and Rack tax, in addition to any applicable tax changes imposed at the Local, State and Federal levels. Gasoline is not subject to Washington State Sales Tax nor Federal Gas Tax. Diesel fuel is not subject to Washington State Gas Taxes nor Federal Gas Taxes but is subject to Washington State Sales Tax.

Replace pages 6 with the attached page. This page has been **revised**.

All bidders will be required to furnish the Board of Chelan County Commissioners with evidence of the receipt of this addendum by noting on the signature page of the bid proposal package.

There will be no change in the bid opening date and time due to this addendum.

Addendum Number 3 is hereby incorporated in and made part of the contract documents, and its terms and conditions are fully binding on the plan holder and contractor when awarded and when formally executed.

Chelan County Public Works


Josh Patrick, P.E.
Assistant County Director

Attachment: Revised pages 6

Board of Chelan County Commissioners

400 Douglas Street

Wenatchee WA 98801

RECEIVED

MAY 06 2024

CHELAN COUNTY
COMMISSIONERS OFFICE

Supplying Gasoline and Diesel



CHELAN COUNTY

DEPARTMENT OF PUBLIC WORKS
316 WASHINGTON STREET
SUITE 402
WENATCHEE, WASHINGTON 98801
TELEPHONE (509) 667-6415

Eric P. Pierson, PE
DIRECTOR/COUNTY ENGINEER

April 4, 2024

Jake Maedke
139 E SW
Ephrata, WA 98823

RE: Gran Fondo Leavenworth Bicycle Ride

Dear Mr. Maedke:

Attached you will find a copy of the fully executed Event Permit for the Gran Fondo Leavenworth Bicycle Ride happening on May 19, 2024 which was approved by the Sheriff's office and our department.

If you have any questions please give me a call at 509.667.6415.

Sincerely,

A handwritten signature in blue ink that reads "Jamie Parkins". The signature is cursive and fluid.

Jamie Parkins
Business Assistant-Administration

Attachments: Copy of Permit



CHELAN COUNTY

DEPARTMENT OF PUBLIC WORKS

316 WASHINGTON STREET
SUITE 402

WENATCHEE, WASHINGTON 98801
TELEPHONE (509) 667-6415

ERIC PIERSON, PE
DIRECTOR/COUNTY ENGINEER

EVE 24-004

RECEIVED

FEB 28 2024

CHELAN COUNTY
PUBLIC WORKS

EVENTS PERMIT

APPLICATION FOR EVENT OR ACTIVITY IN CHELAN COUNTY RIGHT-OF-WAY FEE: **\$250**

Permit must be received by Chelan County Public Works Department **ONE (1) MONTH** in advance of the event/activity date

APPLICANT INFORMATION		
Applicant (Print full name): Jake Maedke		
Address: 139 E SW		
City: Ephrata	State: WA	Zip: 98823
Phone No: (509)750-0977	Email: ephratabikes@gmail.com	
ORGANIZER'S INFORMATION		
Organizer's True Name: Jake Maedke		
Address: 139 E SW		
City: Ephrata	State: WA	Zip: 98823
Phone No: (509)750-0977	Email: ephratabikes@gmail.com	
UBI Number: 603198215		
NAME OF EVENT/ACTIVITY CONTACT: <i>Contacts must be on site during event in case they are needed by emergency responders</i>		
Name (Print): Gran Fondo Leavenworth Bicycle Ride		
Email: ephratabikes@gmail.com		
Cell Phone Number: (509)750-0977		
Alternate Contact Person: <i>Contacts must be on site during event in case they are needed by emergency responders</i>		
Organizer's True Name: Karen Maedke		
Email: karenmaedke@gmail.com		
Cell Phone Number: (509)760-3620		
EVENT INFORMATION		
Name of Event/Activity: Gran Fondo Leavenworth Bicycle Ride		
Type/Description of Event/Activity: 40/80 mile bicycle ride		
Date(s) of Proposed Event/Activity: 5/19/24		
Times for Proposed Event/Activity: 8:00 am - 5:00 pm		

Describe proposed route on county right-of-way, including start and end points, assembling points, and parking (please submit a map illustrating the route and other pertinent information):

Ride starts and finishes at Peshastin Elementary School. See attached map for full course

Estimated number of people, vehicles, and/or animals expected to participate or be included in the event/activity (please provide detailed information):

250 participants

Proof of permissions for event/activity officials, participants, and spectators to enter onto private and public property in relation to this activity (please submit documentation):

Pending

Proof of authorizations from other involved jurisdictions (please submit documentation):

Pending

Name of organizer's insurance company and policy number for coverage of this event/activity (please submit a certificate/proof of insurance showing coverage's and an endorsement including Chelan County as additional insured and providing that the organizer's insurance policy shall be primary insure for the event/activity):

Company: McKay Insurance Inc

Policy Number: 3607AH010099-6

Describe organizer's previous experience with the conduct and administration of this type of event/activity:

15+ years promoting bicycle events. 10 years of Gran Fondo Leavenworth

Traffic plan, safety plan, race plan:

No roads will be closed and participants will be required to follow all traffic laws. WSDOT approved signs will be placed on all roads to notify traffic of "Bicycles on Roadway"

Will any road closure or lane/shoulder restrictions be needed? (Yes or No):
No

If yes, provide details:
IF A ROAD CLOSURE IS TO LAST IN EXCESS OF 12 HOURS, THE APPLICANT SHALL PUBLISH NOTICE IN A LOCAL PAPER AND POST ONSITE A MINIMUM OF 3 DAYS PRIOR TO THE CLOSURE IN ACCORDANCE WITH RCW 47.48.

Documentation for any requested waiver or exemption (please submit):

Other:

Plan for Event Clean-Up:
All event signage and refuse will be removed from course within 24 hours.


Applicant's Signature

2-22-24
Date and Place

Printed Name: Jake Maedke

Title: Event Director

For County Use Only

- Chapter 9.26 of the Chelan County Code is incorporated by this reference.
- See attached Exhibit(s) _____ - _____ for additional conditions and route modifications.
- Fire Districts notified: _____
- Permit fee of \$250.00 (copy of receipt attached).
- Payment in advance for necessary public safety personnel and equipment in the amount of \$_____ (copy of receipt and related documents attached).

Reviewed and Approved:

Permit is Approved Denied

Chelan County Public Works Department

Chelan County Sheriff's Office

By: _____

By: Daniel Ozment
Digitally signed by Daniel Ozment
DN: cn=Daniel Ozment, o=Chelan County Sheriff's
Office, ou=Undersheriff,
email=dan.ozment@co.chelan.wa.us, c=US
Date: 2024.03.07 12:06:12 -0800

Date: 3/27/24

Date: 03/07/2024

* As noted

For questions, we may be reached at the following address, phone, or email:

Chelan County Public Works Department
316 Washington St, Suite 402
Wenatchee WA 98801

(509) 667-6415 or public.works@co.chelan.wa.us

* Place "BIKES ON ROADWAY" or similar signs on Chumstick and Entiat River road during event.

May 19, 2024

Gran Fondo Leavenworth

Start time: 8:00 am/10:00 am

Location: Peshastin/Dryden Elementary School

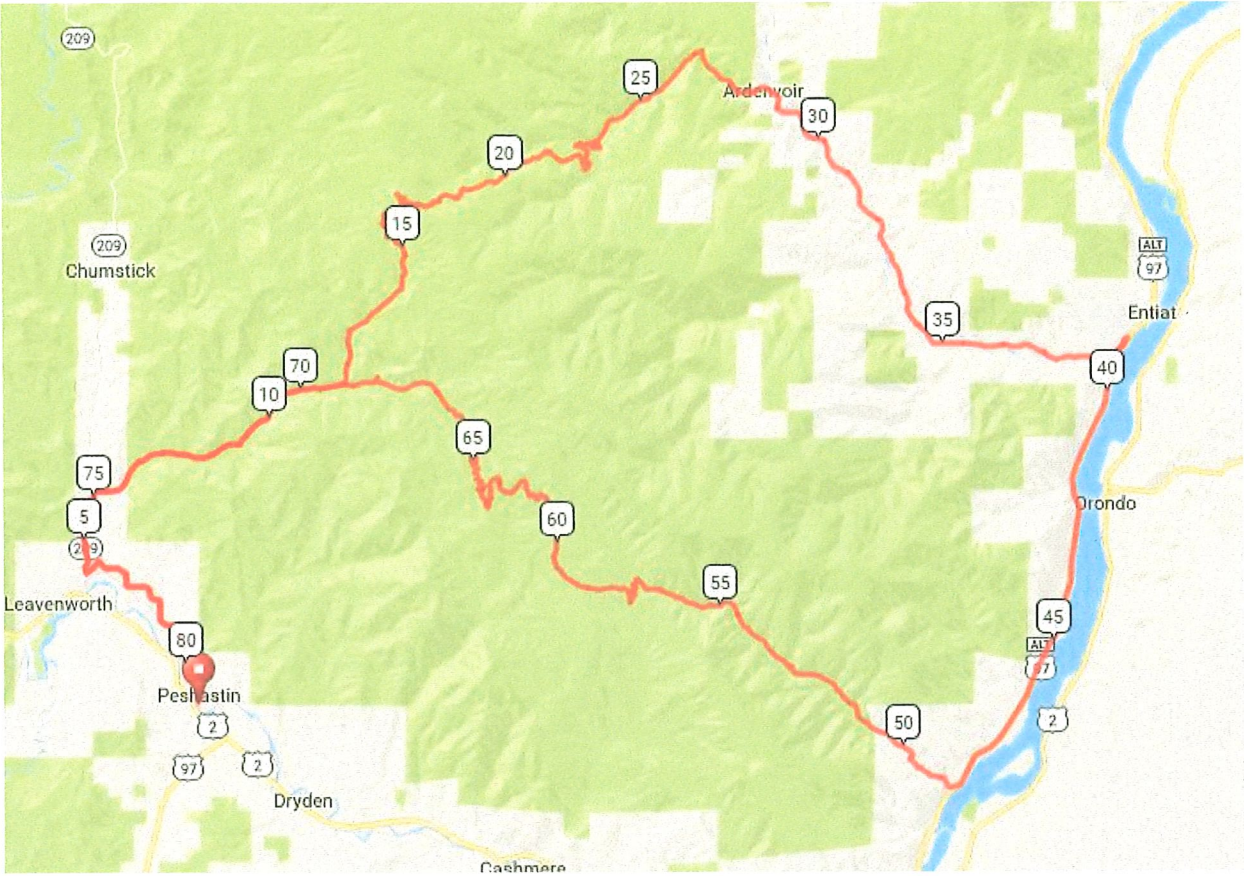
Produced in cooperation with the USDA National Forest Service, WSDOT, Chelan County, and Cascade School District.

Can be viewed online at:

Long Course: <https://ridewithgps.com/routes/20962190>

Short Course: <https://ridewithgps.com/routes/28734005>

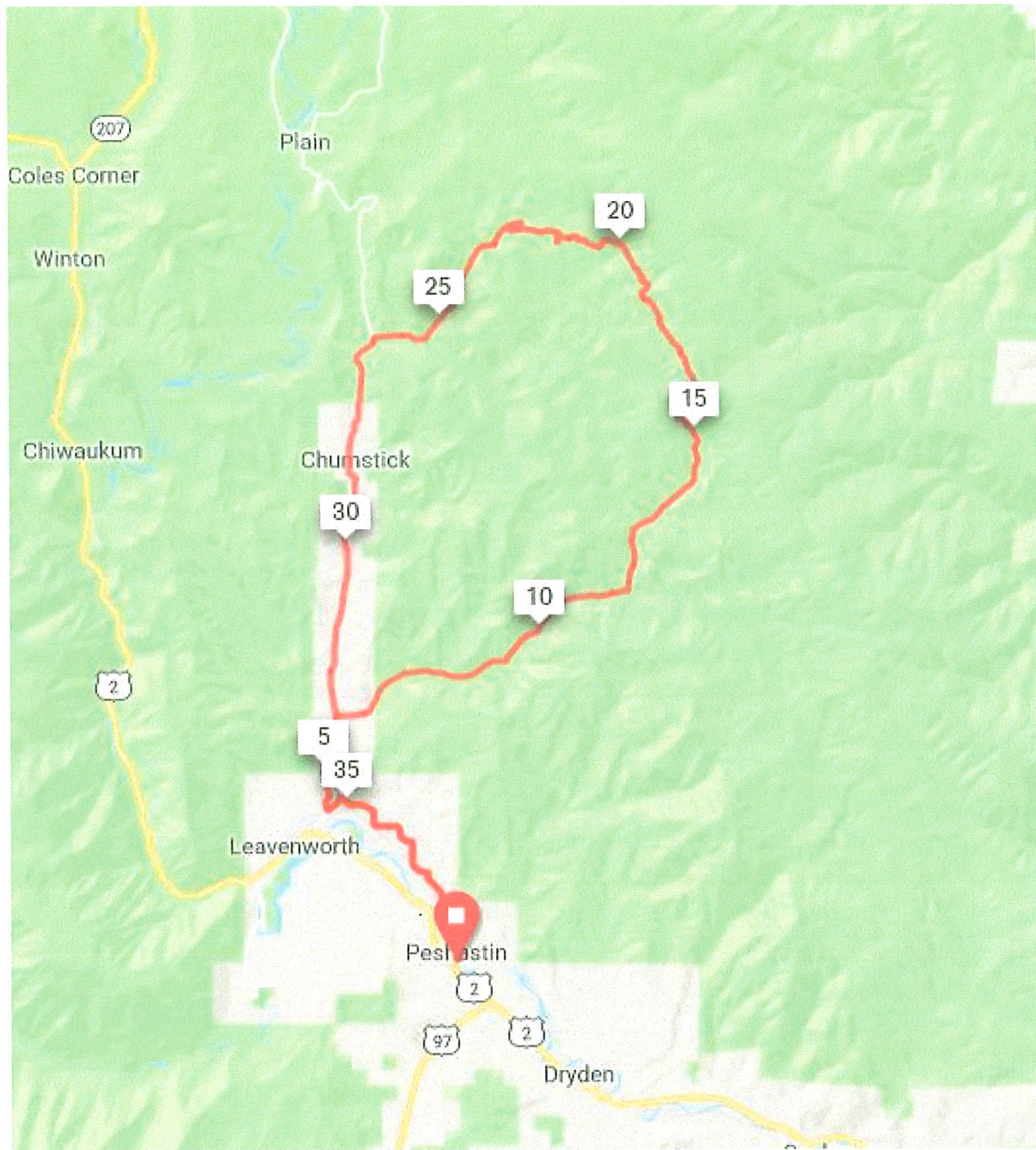
Gran Fondo Leavenworth Long Course:



Gran Fondo Leavenworth Cue Sheet
Long Course

0.6	↑	Straight	Continue onto North Rd	0.6
3.7	→	Right	Turn right onto State Hwy 209	4.3
1.7	→	Right	Turn right onto Eagle Creek Rd	6.0
5.8	←	Left	Turn left onto NF-7520	11.8
1.5	↑	Straight	Continue straight	13.3
0.1	↑	Straight	Merge onto NF-7520	13.4
3.1	←	Left	Turn left onto NF-7801	16.5
0.7	→	Right	Turn right to stay on NF-7801	17.2
0.4	→	Right	Turn right onto NF-5800	17.6
9.0	→	Right	Turn right onto Mad River Rd	26.6
1.4	←	Left	Turn left to stay on Mad River Rd	28.0
0.6	→	Right	Turn right onto Entiat River Rd	28.7
7.2	↑	Straight	Continue straight to stay on Entiat River Rd	35.9
2.2	←	Left	Turn left onto Entiat Way	38.1
0.7	→	Right	Turn right onto Shearson St	38.8
0.1	→	Right	Turn right at the 1st cross street onto US-97 ALT S	38.9
9.6	→	Right	Turn right onto Swakane Rd	48.5
2.8	←	Left	Slight left to stay on Swakane Rd	51.3
0.0	←	Left	Turn left at the 1st cross street onto NF-7415/Swakane Canyon Ln	51.4
6.3	→	Right	Turn right onto NF-7415	57.7
3.0	←	Left	Turn left onto NF-7400	60.6
2.3	←	Left	Turn left	63.0
0.9	←	Left	Turn left onto NF-7400	63.9
0.0	→	Right	Turn right onto NF-7500	63.9
5.2	↑	Straight	Continue onto Eagle Creek Rd	69.1
5.8	←	Left	Turn left onto State Hwy 209	74.9
1.7	←	Left	Turn left onto North Rd	76.6
3.7	↑	Straight	Continue onto Main St	80.3
0.4	→	Right	Turn right to stay on Main St	80.7
0.2	←	Left	Turn left onto School St	80.9

Gran Fondo Leavenworth Short Course:



Gran Fondo Leavenworth Cue Sheet
Short Course

	←	Left	Turn Left onto North Rd	
3.7	→	Right	Turn right onto Chumstick Hwy	4.3
1.7	→	Right	Turn right onto Eagle Creek Rd	6.0
5.8	←	Left	Turn left onto NF-7520	11.8
1.5	↑	Straight	Continue straight	13.3
0.1	↑	Straight	Merge onto NF-7520	13.4
3.1	←	Left	Turn left onto NF-7801	16.5
2.3	→	Right	Turn right	18.8
3.1	→	Right	Turn right onto NF-7804	21.9
0.8	←	Left	Turn left onto NF-7801	22.7
2.7	→	Right	Turn right onto Merry Canyon Rd	25.4
0.9	←	Left	Turn left onto Chumstick Hwy	26.3
8.3	←	Left	Turn left onto North Rd	34.5
3.7	↑	Straight	Continue onto Main St	38.2
0.4	→	Right	Turn right to stay on Main St	38.6



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/02/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McKay Insurance Agency, Inc. 106 East Main Street P O Box 151 Knoxville IA 50138	CONTACT NAME: Megan Stanley PHONE (A/C, No, Ext): (641) 842-2135 E-MAIL ADDRESS: meg@mckayinsagency.com	FAX (A/C, No): (641) 828-2013
	INSURER(S) AFFORDING COVERAGE	
INSURED Silent Sports Association- NBTS SE Vicious Cycle Events, Inc. 139 E. Street SW Ephrata WA 98823	INSURER A: Evanston Insurance Company	NAIC # 35378
	INSURER B: Gerber Life Insurance Company	70939
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	


COVERAGES **CERTIFICATE NUMBER:** CL242264732 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Includes Athletic Participants GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Event	Y	N	3607AH010099-6	05/19/2024	05/20/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000						
	MED EXP (Any one person) \$ Excluded						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GENERAL AGGREGATE \$ 2,000,000						
	PRODUCTS - COMP/OP AGG \$ 2,000,000						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
							Excess \$25,000 Deductible \$250

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Gran Fondo Leavenworth Bicycle Ride: May 19, 2024. Certificate holder is an additional insured but only with respect to liability arising out of the operations of the above named insured. "This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association."

CERTIFICATE HOLDER Chelan County 350 Orondo Ave Wenatchee WA 98801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
**ADDITIONAL INSURED - STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION -
PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

Chelan County
350 Orondo Ave
Wenatchee, WA 98801

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

- 1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Insured: Silent Sports Association - NBTS SE
Vicious Cycle Events, Inc.
139 E. Street SW
Ephrata, WA 98823
Event: Gran Fondo Leavenworth Bicycle Ride: May 19, 2024.



Chelan County
Department of Public Works

Receipt Number: 24-00391

316 Washington St, Suite 402
 Wenatchee, WA 98801
 (509) 667-6415

Payer/Payee: MAEDKE JAKE
 139 SW E ST
 EPHRATA WA 98823

Cashier: ROSE HOLMAN

Date: 02/28/2024

EVE 24-004 PW EVENT OR ACTIVITY IN COUNTY RIGHT-OF-WAY PERMIT

<u>Fee Description</u>	<u>BARS Number</u>	<u>Fee Amount</u>	<u>Amount Paid</u>	<u>Fee Balance</u>
PW - Event Permit Fee - Public Works	110.001.32240.00.000	\$125.00	\$125.00	\$0.00
PW - Event Permit Fee - Sheriff's	010.145.34210.02.000	\$125.00	\$125.00	\$0.00
		\$250.00	\$250.00	\$0.00
TOTAL PAID:			\$250.00	

<u>Payment Method</u>	<u>Reference Number</u>	<u>Payment Amount</u>
CHECK	Check # 1070	\$250.00
Total:		\$250.00

Notes :

Project Information

<u>Permit #</u>	<u>Permit Type</u>	<u>Project Description</u>	<u>Parcel #</u>
EVE 24-004	PW-EVENT	Gran Fondo Leavenworth Bicycle Ride	

Project Contacts

<u>Permit #</u>	<u>Name</u>	<u>Association</u>	<u>Address</u>
EVE 24-004	MAEDKE JAKE	APPLICANT	139 SW E ST, EPHRATA, WA 98823

DEPARTMENTAL UPDATE

APRIL 2024



MISSION & VISION

Mission:

To protect the rights and safety of our community, resident inmates and staff through effective correctional programs, strategies, operations and partnerships.

Vision:

To be a premier correctional facility, operating at the highest standard of professional excellence.

SAFETY AND SECURITY

- Other than some restrictions on bookings we are fully open.
- We have 75 individual seg/holding cells with cameras installed. All Single Cells completed
- Medical Sensors have been installed, power source fixed. Training was conducted May 7.
 - We ordered 4, 32 inch monitors to display the sensors, 1 booking, 1 control, 1 in each medical office, nurses and Billye
- Nurses, when available are accessing individuals for acceptance to jail and are completing the medical intake form at the time of booking.

CORRECTIONAL PROGRAMS

- Recovery/Reintegration - Recovery House update. AA & NA meetings
- Training - 1108 hours through April
- Chaplain Program - One on one's and church going well
- EHM - 10 individuals on the program
- Work Release - 8 on the program
- Alcohol Monitoring - 3 individuals on the program

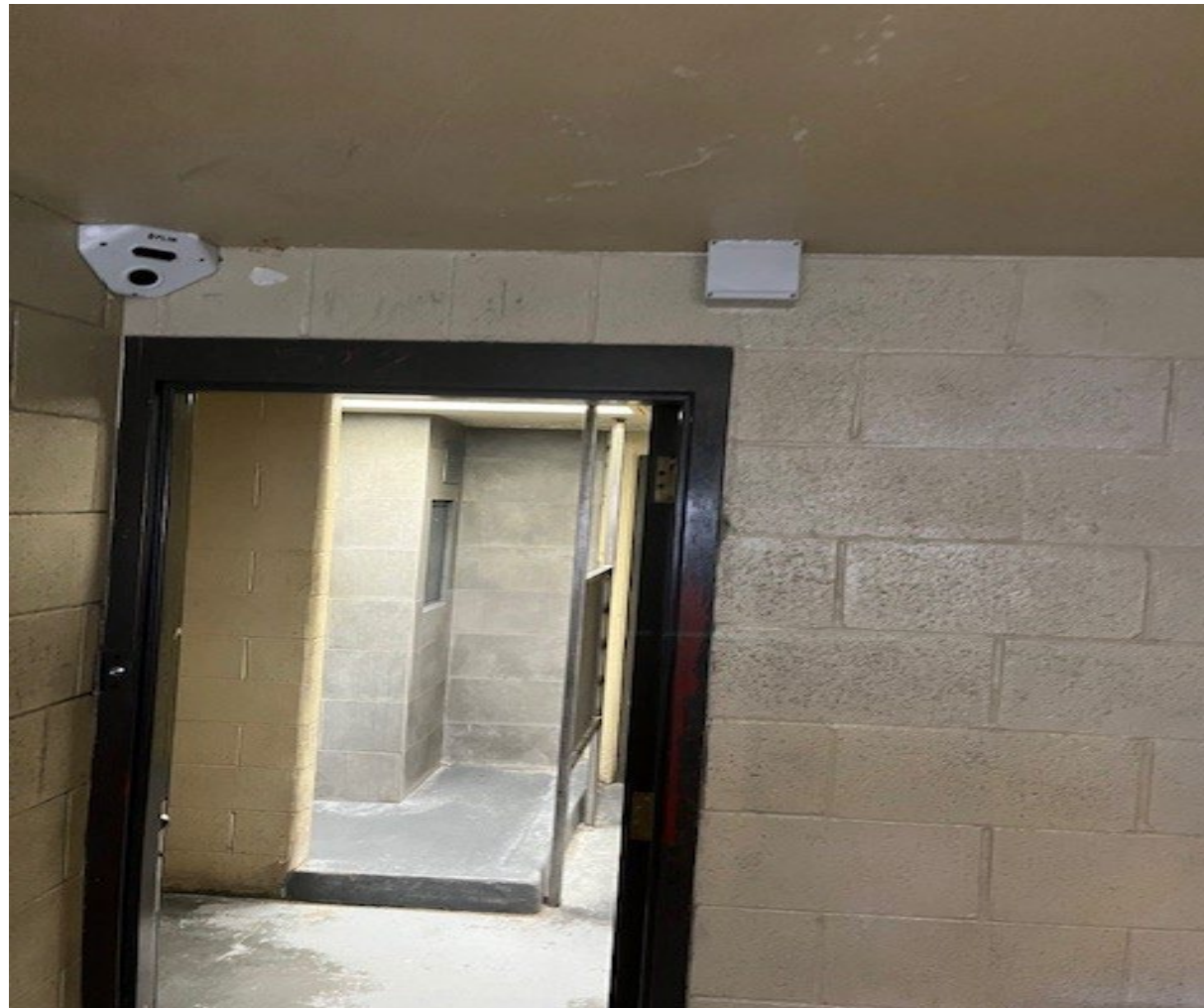
OPERATIONAL EFFICIENCIES

- Policy Training -- 10 daily Lexipol training bulletins for April
- Directives -- Completed conversion of directives to policies
- Bed Check Inspection Process -- Many daily duties are addressed during this time
- Policy Reviews -- Quarterly reviews with each department
- Assigning Cleaning to each team -- This will assist in responsibility to the facility
- K9 Program -- 18 deployments in April, 3 detections

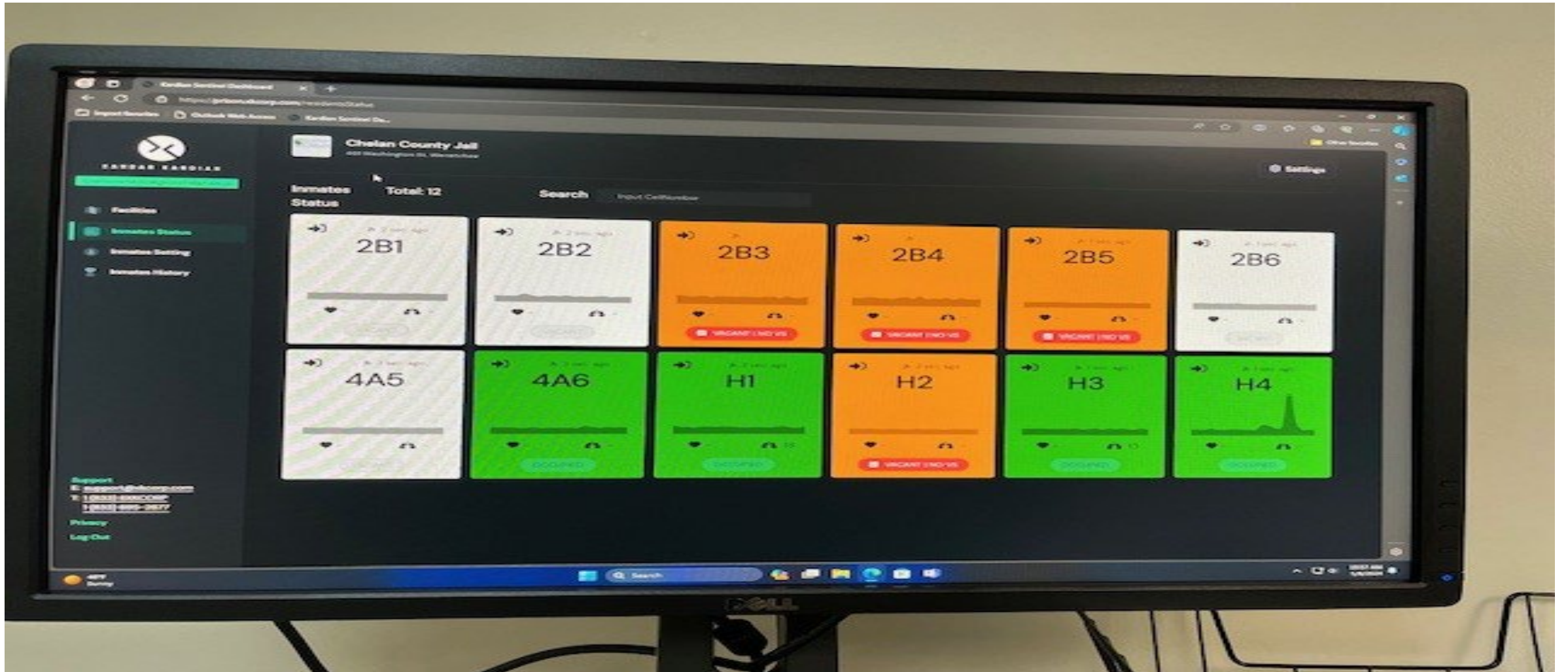
OTHER UPDATES

- Medical/Mental Health
 - Averaging 7 a day on higher level of care (Detox) - Primarily Fentanyl
 - 6 ambulance transports to CWH, same as March.
 - 14 outside medical appointments, 1 admitted to ER due to alcohol withdrawals
 - 51 seen at sick call for the month
 - 17 individuals seen on Wednesdays mental health check walkthrough
- Staffing
 - Down 9 CO's, we have 4 in FTO training, they are not counted until FTO completion, once they complete FTO we will be down 5.
 - We have 1 candidate in background, we have interviewed 2 more, 2 interviews completed, possible interviews
 - 2 staff on light duty, which adds to us being down 11.
 - One in Academy, graduation date June 18th, 1 termination while at the Academy

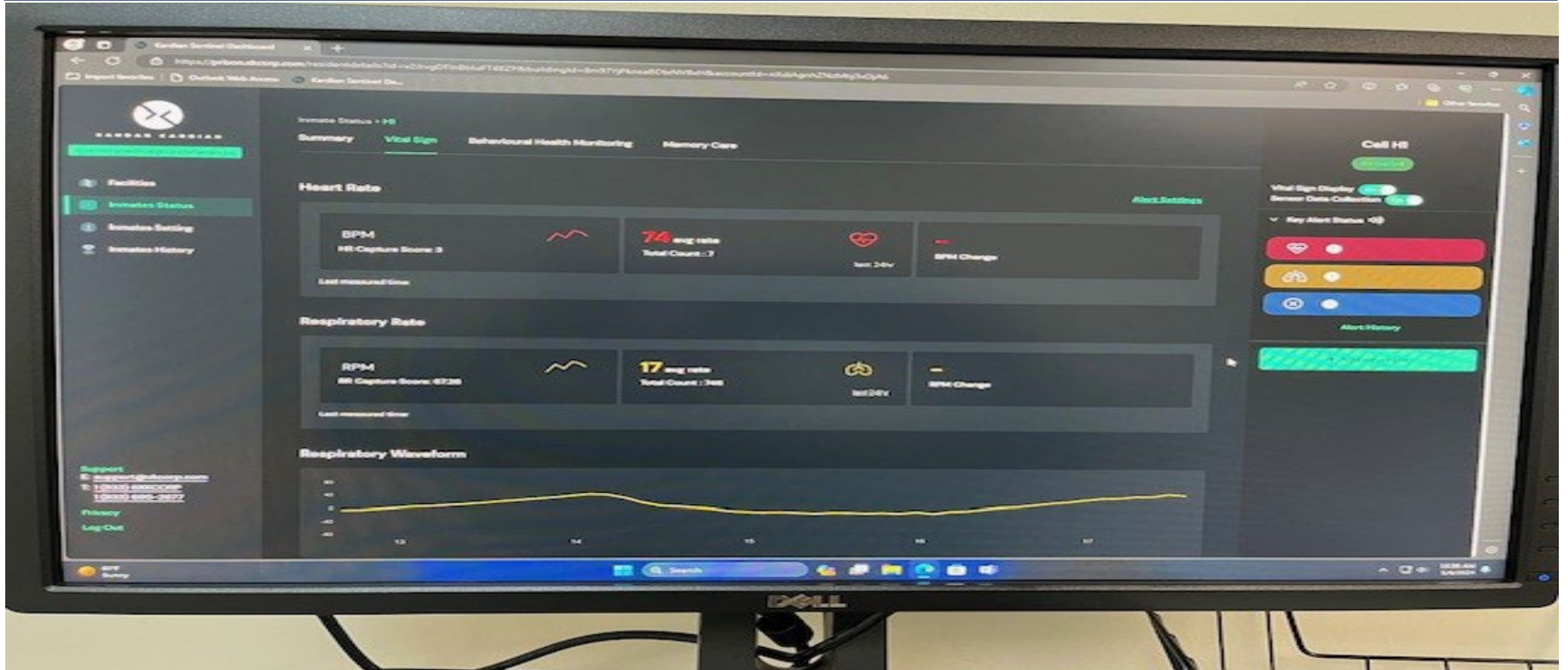
MEDICAL SENSOR & MONITORS



MEDICAL SENSOR & MONITOR



MEDICAL SENSOR & MONITOR



CHALLENGES

- Detox, and MH continue to be our biggest challenge, very sick individuals.
- COA Classes and the need for more.
- Medical expenses for 2024. \$79,968.00, April \$40,658.49
 - Ambulance's-\$6000, Confluence Health-\$32,323.99, Columbia Valley Dental-\$1366, Gunderson Dental-\$810, Misc-\$150
- Bed space for new bookings due to detoxing individuals and the increase in violent individuals.
- Hiring correctional deputies. Staffing Shifts with OT

SUCCESSES

- Continuing to manage challenging individuals.
- Installation of Medical Sensors
- 1 new CO hire in April
- 3 in process to hire for CO position.

