

CHELAN COUNTY BOARD OF COMMISSIONERS
JULY 8, 9, 2002 MINUTES

9:06 AM Meeting called to order by Chairman Walter. Also present for session were Commissioner Hunter, Commissioner Hawkins, County Administrator Cathy Mulhall and Clerk of the Board.

9:06 AM Moved by Commissioner Hunter, seconded by Commissioner Walter, and carried that the Board approve the July 1,2, 2002 minutes as corrected.

9:06 AM Moved by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as submitted:

- Vouchers as submitted.
- Payroll changes as follows:
 - a) Ed Smith, Regional Justice Center, Resignation
 - b) Barbara Heggerston, Regional Justice Center, Layoff
 - c) Sandra Stevenson, Clerk, Resignation
 - d) Brooke Murray, Building/Planning/Fire Safety, Temp \$10/hr, Hired
 - e) Sara Haley, Prosecuting Attorney, Resignation
 - f) James Bradley Kimball, Assessor, Length of Service
 - g) Oscar Hernandez, Juvenile, Hired
 - h) Pam Worley, Auditor, Out of Class Pay
- Refer to Prosecuting Attorney Claims for Damages No. 2002-29, Bob Stewart, alleged Civil Rights Violations C-9a

9:07 AM Board Discussion.

- Presentation at Washington Apple Shipment to Cuba
- Watershed Planning
- Planning of King County Officials Visit
- Budget Planning Meetings
- Possible Funding Sources Outside of General Fund for Cooperative Extension
- VOITIS Grant for Jail Expansion – Possible Relocation of the Motor Pool.
Consensus of Board to Hire On Call Consultant Bob Knowles for 80-100 hours to Explore Preliminary Costs and Options
- Animal Control for 2003
- Sub Basin Planning Proposal
- Dole Property, Letter to be Drawn by Commissioner Hawkins to Department of Fish and Wildlife
- Irrigation Users and Water Utilization Issues Relating to Watershed Planning
- Public Forum with Director of Agriculture, Valoria Loveland at WV College July 9
- Budget Meeting Outline - Revenue Forecast

County Administrator, Cathy Mulhall

10:03 AM DISCUSSION ITEMS:

- Evelyn Arnold, Tamara Kirchner, Chelan County Auditor's Office present for administrative discussion regarding payroll signatures for the Lag Payroll Eden System.
- Department Requests for New Hire, Payroll Change Notice and Procedure

10:28 AM Break

ADMINISTRATIVE ACTION ITEMS:

10:32 AM Moved by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that the Board approve the following action items:

1. Budget Request – Transfer

- a) Non-Departmental to transfer \$4,314.06 from carryover incentive to DIS for GeoNorth purchase B-4a

2. Resolution

- a) Adoption of **Resolution No. 2002-94** Updating County Position Evaluation Program, Rescinding and Superceding Exhibits A & B of Resolution 99-33
- b) Adoption of **Resolution No. 2002-95** Regarding Payroll Procedures-Lag Payroll

3. Notice of Hearing

- a) Emergency Budget Appropriation for Department of Information Services to purchase GeoNorth H-6a
- b) Emergency Budget Appropriation for Community Visioning Fund for expenses relating to the Meth Summit H-6a

4. Contracts

- a) Second Contract Amendment for Commissioned Sergeants C-5a

5. Miscellaneous

- a) Referral of Positions for Review by the Position Evaluation Team B-4a

DEPARTMENT HEAD BUDGET MEETING

10:32 AM Present for meeting are Greg Pezoldt, Marlane Gurnard, Evelyn Arnold, Pat DuLac, Mike Short, Larry Angell, Dick Matson, Phil Jans, Dick Winn, Fred Hart, Mike Kaputa, Ray Fiani.

Budget Process

- Department heads to identify two types of revenue and amounts, sustainable and one time revenue.
- Identify Functions, Beginning with Core Functions
- Match Revenue to Core Functions
- Find Ways to Free Up Discretionary Items from General Fund that are Funded from Other Areas
- Determine Budget Groups
- Commissioners to Provide Template for Revenue Forecast Which will be Driver or Module for Activity Driver

- Concentrate on Core Functions Done Well, Not Everything Done With Lesser Quality With Lack of Current and Future Budget Revenues
- Departments to Submit Revenue Timelines by August 1.

Dick Winn, Gale Wick, Department of Corrections

11:18 AM DISCUSSION ITEMS:

- Jail Population Up to 292
- Warrant Processing at Chelan County Regional Jail Location
- Retain Robert Knowles to Explore Jail Expansion Options

Mike Kaputa, Natural Resources Project Coordinator

11:45 AM DISCUSSION:

- Wenatchee Water Shed Planning
- Sub Basin Planning
- Budget Issues/Grant Monies
- Geo North/User Group

12:07:07 PM Recessed

Chelan County Pest Board, Marlane Gurnard, Martin Roys, Tom Griffith

1:07 PM DISCUSSION ITEMS:

- High Volume of Phone Calls Regarding Re-Growth
- Increase in Certified Mailings to Property Owners Regarding Pest Management
- Knap Weed Control

ACTION ITEMS

1:32 PM Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following action item:

1. Contracts/Agreements

- a. Agreement with Chelan County PUD and Regional Justice Center for Knapweed Removal Project

A-5a

(Mike Brickert, Chelan County Sheriff's Office not available for session)

1:32 PM Budget Discussion Continued:

- June Month End Cash Report.
- Drug Fund Expenditures
- Officer Selection for Homeland Security Training
- GIS Fund

Board Discussion Continued:

Wenatchee River County Park Manager, Jerry Niebuhr joins Board for purchase request.

1:46 PM Moved by Commissioner Hunter, seconded by Commissioner Walter and carried that the Board authorize Park Manager to purchase over \$500 to purchase Mower Deck. (Commissioner Hawkins abstains from vote) B-4a

Chelan County Sheriff's Office, Marilyn Musson

1:46 PM DISCUSSION ITEMS:

- Courthouse Security Up-date. Sheriff's Office to look at funding from Health Department Homeland Security Grant, PUD Security, Non-Departmental Courthouse Security
- Sheriff's Donation Fund
- Officer Selection for Security Training
- Multi-Jurisdictional Drug Task Force Payment for Operating Expenses to be drawn from Drug Reserve Fund
- Amendment to Sergeants Labor Agreement

ACTION ITEMS

1:47 PM Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried to approve the following action item with funding source to be determined from several options, Health Department Homeland Security Grant, PUD Security Fund, and Non Departmental Courthouse Security funds:

1. Budget Request - Out of State Travel

- a. Financial support request for NCJ Homeland Security Conference for civil service employee to be determined July 15, 2002. B-4a

2:01 PM Board Discussion Continued:

- Auditor's Fund for Computer Accounting System
- Vouchers

2:02 PM Board recessed

Donn Ethrington, Monitor Park Farm Worker Housing Manager

2:17 PM DISCUSSION ITEMS:

- Farm Worker Housing Filled to Capacity
- Operational Issues/Enforcement of Rules
- Registration and Registration Updates
- Sheriff's Office Occasional Presence
- Items from Tents Not Located at Set Up
- June Bed Rentals of \$4471.00

3:08 PM June 2, 2002 Leavenworth Bike Race Discussion with Earl Marcellus and concerned citizen group. Attendance Roster Attached. C-8a

- Safety Concerns for Chumstick, Plain, Chiwawa Loop Road
- Road Width, Shoulder Width Not Adequate to Accommodate Bikes and Automobiles
- 15-Minute Delays for Racing Bikes at Stop Signs, Bikes Not Stopping

- Bike Speeds Surpass Road Speed Limits
- Local Store Owners Do Not Gain
- Bike Rides Do Not Require Permits, Races Require Permits
- Certain Roads Not Adequate for Bike Races

Mike Kaputa, Natural Resources Program Coordinator

3:40 PM DISCUSSION

- Channel Migration Zone Study

4:19 PM Recessed

Tuesday, July 9

8:00 A.M. Department Head Meeting

(9:00 A.M. Chairman Walter is not available due to concurrent meeting. Board Discussion cancelled)

10:03 AM Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried that Commissioner Hunter serve as chair pro tem until Commissioner Walter returns.

Greg Pezoldt, Gary Owen, Public Works Department

10:03 AM DISCUSSION ITEMS

- Resident Concern Over Cashmere Intersection

(10:08 AM) Commissioner Walter returns and resumes Chairmanship.

- Resolution to amendment to annual construction program
- Colockum Creek Bridge Project
- Order of Examinations for Road Vacation
- Notice of Hearing for Road Vacation
- Household hazardous waste disposal day. Contract to be available 07/16/02

ACTION ITEMS:

10:29 AM Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried to approve the following action items:

1. Resolution:

- a. Adoption of **Resolution No. 2002-96** Amend 2002 Annual Construction Program

2. Call for Bids:

- a. Call for Bids for replacing the Colockum Creek Bridge to be held on July 30, 2002 at 1:00 p.m. B-1a

3. Vacations:

- a. Order for Examination for Jorge and Anita Espinoza for the vacation of county road right of way designated as a platted alley for Block 15. V-1a
- b. Commissioners' Notice of Hearing for Jorge and Anita Espinoza to be held on August 6, 2002 at 10:00 a.m. V-1a

- c. Order for Examination for Fred Hart for the vacation of a portion of county road right of way on High Street in Peshastin.
V-1a
- d. Commissioners' Notice of Hearing for Fred Hart to be held on August 6, 2002 at 10:05 a.m. V-1a

10:30 AM Discussion Items Continued:

- Cashmere/Dryden Airport Work Plan for Remediation Investigation and Feasibility Study.

Larry Angell, Building/Planning/Fire Safety

10:49 AM DISCUSSION ITEMS

- Population Projections
- Sift Process for Mini Grants and WCERT
- Senator Linda Evan's Parlette Introduction and Forum with Director of Agriculture Valoria Loveland
- Mission Creek Road Residence Accumulation of Discarded Vehicles
- Building and Planning Department Meeting regarding Wall Property Issue
- Recognition of Extraordinary Effort by Building Official.
- Time Shortage for Building and Planning Meetings Within Community Due to Short Staffing.
- Lake Chelan Resident Regarding Lake Chelan Lot Restrictions

11:15 AM Recess

EMERGENCY BUDGET APPROPRIATION HEARING

| | |
|------------------------------|-------------|
| Carry Over Incentive Program | \$29,222.00 |
|------------------------------|-------------|

11:33 AM Hearing opened by Chairman Walter for Emergency Budget Appropriation for Carryover Incentive Program. No one from public present for hearing. Commissioners state this was intended result of program and states this is a positive action to reward department heads for good management practices.

11:35 AM Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried to approve the following:

1. Resolution

- a. Adoption of **Resolution No. 2002-96** Emergency Budget Appropriation Carryover Incentive Program

11:35 AM Board recessed.

11:43 AM Board Discussion:

- Public Defender Files and Voucher to Commissioners' Office by Superior Court Clerk
- Filling of Open Positions
- Public Defense Costs/Pending Capital Murder Case

- Reserve Fund for PLT Money

Jerry Niebuhr, Wenatchee River County Park Manager

1:34 PM DISCUSSION ITEMS:

- (Commissioner Hunter will serve as Chair Pro Tem. Commissioner Walter to Public Forum with Director of Agriculture, Valoria Loveland)
- Positive Comments from Campers at Wenatchee River County Park regarding Manager and Facilities
- Asphalt Projects to be Postponed Until Fall after Parks Budget Examination
- Safety Issue with Well Casing. Consensus of Board to Construct Decorative Wishing Well at Approximate Cost of \$100.00
- Farm Worker Housing Garbage Issue
- Barrier Request/Fencing
- Request to Purchase Larger Hot Water Tank for Middle Shower Facility. Consensus of Board to Authorize \$400 Purchase with Three Phone Bids
- 2003 Improvements
 - Gravel Drive Through Motor Home Sites
 - Remodel Shower Stalls

1:54 PM Board Discussion Continued:

- Reserve Fund Previously Established. Board Has Instructed Treasurer to Place PILT Money in Reserve Fund.

1:56 PM Board Adjourned.

Wednesday, July 10, 2002

1:09 PM WCERT Ranking Process for Mini Grant Applications

Ron Johnston Rodriguez, Chelan County Port District
Cliff Wavra, Chelan County Building/Planning

- Overview of previous sift process held on Thursday, June 20, 2002
- Ranking of Projects
- Financial Award Determination

2:14 PM Board Adjourned.

Filed Correspondence:

- Letter from City of East Wenatchee regarding 911 Regional Center C-8a
- Letter from Chelan County Juvenile Center regarding open position C-8a
- Letter from Chelan County Prosecutor to Walter Williams regarding Claim for Damages No. 2002-9 C-9a

- Washington State Liquor Control Board listing of licensed establishments for an expiration date of October 31, 2002 L-1a
- Letter from Linda Evans Parlette regarding visit of Director of Agriculture C-8a
- United States Department of Interior Bureau of Land Management regarding PILT payments to County C-8a
- Letter from State of Washington Interagency Committee regarding Public and Tribal Lands Inventory C-8a
- Documents from Washington and Yakima Provincial Advisory Committee Joint Meeting C-8a
- Letter from Office of Community Development regarding final closeout of block grant C-8a
- Washington State Department of Corrections regarding award of Grant C-8a
- Copy of letter from Office of the Governor to Agriculture Department regarding disaster designation for local counties C-8a
- Letter informing Commissioners of District Court Administrator Patty King's presentation of President's Award from Washington State District and Municipal Court Management Association C-8a
- Senator Bob Morton's Letter to US Department of Agriculture regarding disaster designation for local counties C-8a
- Letter from Chelan County Prosecutor to Ronald Lowe regarding Claim for Damages No. 2002-15 C-9a
- Washington State Liquor Control Boards notice of approval of liquor license to Banjo Creek Farms L-1a

Filed Treasurer's Receipts:

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|-------|------------------------------|-----------|------------------------|
| 3690 | Migrant Housing Camp | \$ 149.00 | Trust Account |
| 3722 | State of Wa-AR | 93,000.95 | Current Expense |
| 3894 | CVB Investment Pool | 4.14 | Real Estate Excise Tx |
| 3895 | CVB Investment Pool | 590.70 | Real Estate Excise Tx |
| 3912 | Wa Investment Pool | 2,513.13 | Current Expense Rsrv |
| 3922 | Wa Investment Pool | 191.69 | Veteran's Relief |
| 3924 | Wa Investment Pool | 124.03 | Tour&Convntn Fund |
| 3928 | Wa Investment Pool | 1,707.30 | Distressed Cnty Tax |
| 3929 | Wa Investment Pool | 703.84 | Juv Bldg Finance Fnd |
| 3930 | Wa Investment Pool | 1,783.97 | Real Estate Excise Tx |
| 3931 | Wa Investment Pool | .07 | Juv Construction Fnd |
| 3936 | Wa Investment Pool | 40.16 | Indust Insurance Fnd |
| 3939 | Wa Investment Pool | 691.56 | Tort Claim & Ins Fnd |
| 3942 | Wa Investment Pool | 1,439.88 | Infrastruct Improv Prj |
| 4038 | Migrant Housing Camp | 453.00 | Trust Account |
| 40443 | Douglas County | 316.90 | Substance Abuse Fnd |
| 4107 | Chelan County Superior Court | 2,249.00 | Current Expense |
| 4120 | State of Washington | 4,000.00 | Real Estate Excise Tx |
| 4121 | Migrant Housing Camp | 400.00 | Trust Account |

Vouchers Approved for Payment

B-4a

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|-----------------|-------------------|
| Current Expense | \$ 221,937.04 |
| All Other Funds | <u>864,473.47</u> |
| Total All Funds | \$1,086,410.51 |

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board