

CHELAN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 3, 2002 MINUTES

9:00 A.M. Meeting called to order by Chairman Walter. Also present for session were Commissioner Hunter, Commissioner Hawkins, County Administrator Cathy Mulhall and Clerk of the Board.

9:02 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that the Board approve the August 26, 27, 2002 minutes as corrected.

9:04 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows,

- Vouchers as submitted.
- Payroll changes as follows:
 - a) Maria Sanchez, Clerk, resignation
 - b) Kathy Ochs, Clerk, FMLA
 - c) Bob Sessions, Juvenile Probation, length of service, to P070-6
 - d) Camilo Casanova, Migrant Camp, temporary help, \$8.00 hr
 - e) Ortega Robles, Migrant Camp, temporary help, \$8.00 hr
- Refer to Prosecuting Attorney Claim for Damage #2002-42, filed by Robert Stewart for alleged continuing violations 2002C9-74

9:06 A.M. BOARD DISCUSSION:

- Commissioner Hawkins meeting with jail administration, staff and AFSME regarding issue of early release of prisoners – issues resolved
- Road Restrictions due to Fire Danger - Chelan County Public Works Department crew to take care of signs on roads with restrictions. Issue also discussed earlier in week regarding roads closed or restricted for hunting. Chelan County Sheriff's Dispatch given official authorization that hunters are allowed in area as restrictions now in place do not prohibit legitimate travel for recreational purposes. Clear and concise information will be generated for each level on resolution in 2003.
- Commissioner Hawkins updates Board on Regional E911 progress. Very small changes in Interlocal Agreement being drawn.
- Radio Antenna Sites (Backbone). Lease of sites has increased in cost due to addition of cell phone towers
- Groundbreaking for new Police Station and Regional E911 Center is set for Tuesday, September 17, 2002.
- Cooperative Extension Budget – County supports this important service but requesting they find sustainable funding.
- Commissioner Walter met with Chelan County PUD. Discussion included park management, maintenance, Cooperative Extension assistance with parks, and shoreline vegetation issues
- Proposed Home Depot development site – Commissioners concern for traffic and safety issues

- Sunnyslope Urban Growth Area – There has been no agreement at this time. Continued talks with City regarding Interlocal Agreement, sewage treatment
- Road closures and road restrictions – Public Works Department and Commission to reword resolution to clarify classifications and restrictions
- Petition for “no shoot zone” to be brought before Board of Commissioners after concern regarding recent bear shooting
- Out of State Travel Request for Commissioner Hawkins – minutes show verbal approval however, no formal written request presented to accounting
- King County Council Visit – Commissioner Walter to follow up on responses by Council

ADMINISTRATIVE AGENDA – COUNTY ADMINISTRATOR, CATHY MULHALL

10:21 A.M. DISCUSSION ITEMS:

1. Commissioners’ selection of “Everyday Hero” to be participant in commemorative observance of first anniversary of tragic events of September 11, 2001. Nominations were Margie Kerr, Gene Sharratt, Ron Martin, Clyde Ballard, Mike Hughes and Shawn Ballard.
2. Chelan/Douglas Health District split from Chelan County regarding health benefits. County Administrator to look into benefit to county employees to keep larger group intact for voluntary long term disability and life policies
3. Overtime and stipend issue for Auditor employees to be paid out of Financial Management Reserve Fund. Stipend will require signed Memorandum of Agreement. Payment cannot be retroactive.
4. County Administrator City and County Managers’ Conference. Association letter to WACO and WSAC re: current funding crisis in Washington cities and counties.
2002C8-312
5. Chelan County Sheriff’s Office grievance issue – County Administrator will draw letter of understanding for Commissioner approval
6. Commission Office 2003 Budget – County Administrator to prepare Commission Department Budgets for their review
7. State Auditor Exit Results – To be on for discussion September 9

ACTION ITEMS:

10:48 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that that Board approve the following action items (**pulling**) item **2(a)** to be discussed on Sheriff’s agenda:

1. Budget – Out of State Travel

- a) Commissioner Buell Hawkins to travel to Nashville, TN for E911 training
2002B4-198
- b) Facilities Maintenance Dept employees Pat DuLac and Bill Jared to travel to Pasadena, CA, for telephone training, approximate cost of \$1665.88
2002B4-199
- c) Regional Justice Center Director Dick Winn to travel to Oregon, for Legal Issues training, cost \$700.00
2002B4-200

2. Budget – Expend Grant Funds

- a) (**Pulled**) Sheriff - \$13,955 for Seven lap top computers from BLOCK grant

3. Contracts and Agreements

- a) Prosecuting Attorney/Support Enforcement, 2003 Lawn Care Contract, , \$275.00

4. Miscellaneous

- a) Appointment of Shawn Ballard as Chelan County Representative of Governor's Everyday Hero Memorial and Procession
2002C8-313

10:53 A.M. Board Discussion Continued:

- GIS Server location at Wenatchee Tech Center – Commissioner Hawkins states it would need to be a Web Site based system
- PUD Parks Maintenance and Shoreline Vegetation Clearing
- Chelan County Inmate Worker secured satellite facility

DICK WINN, GALE WICK, DEPARTMENT OF CORRECTIONS

10:58 A.M. DISCUSSION ITEMS:

- Modular Building Solutions for Regional Justice Center – Jail to look into possible cost savings to County

(11:13 A.M. Commissioner Hawkins leaves for Dispatcher Team Meeting)

- AFSME meeting update with County Administrator
- 2003 Jail Budget - Regional Justice Center Administrator explains need for “course outline” for extended multi-year facility budget outlook

(11:26 A.M.) Commissioner Hawkins returns to regular session

11:27 A.M. Break

11:31 A.M. Board resumes regular session.

MIKE KAPUTA, NATURAL RESOURCES PROJECT COORDINATOR

11:31 A.M. DISCUSSION ITEMS:

- Letter of Approval for Washington Department of Fish and Wildlife Steelhead Fishery on Upper Columbia 2002C8-314
- Approval of draft letter by Upper Columbia Salmon Recovery Board to North West Power Planning Council in reference to Sub-Basin Planning with attached Sub Basin Planning Organizational Flow Chart 2002C8-315

It was **consensus** of Board to authorize letter of approval for Washington Department of Fish and Wildlife Steelhead Fishery on Upper Columbia and Approval of draft letter by Upper Columbia Salmon Recovery Board to North West Power Planning Council in reference to Sub-Basin Planning with Organizational Flow Chart

- Use and costs associated with vehicle use by Natural Resources

11:55 A.M. Discussion Items Continued:

11:56 A.M. Steve Reinke here to discuss contract addendum with Board

11:58 A.M. Board recessed.

(1:00 P.M. Sheriff's scheduled agenda changed to 1:30 p.m.)

(1:30 P.M. Donn Etherington, Farm Worker Housing Director Agenda cancelled)

CHELAN COUNTY SHERIFF, MIKE BRICKERT

1:30 P.M. DISCUSSION ITEMS:

- Sheriff request to purchase seven lap top computers from BLOCK grant in the amount of \$13,955 - Commissioner Walter informs Sheriff item was pulled from Administrative Agenda due to confusion on funds - this is county match portion of grant.
- Chelan County Regional Justice Center phone identification – Sheriff suggests incorporating “jail” in phone book listing
- State Audit findings – Favorable improvement in Sheriff budget process. Sheriff concurs Auditor’s suggestion that County retain Grant Writer/Manager
- Commissioner Hawkins shares Mobile Command Center information with Sheriff
- Sheriff updates Commissioners on Marine Patrol vessel repairs
- Sheriff fire billing and payment information to Commissioners
- Location of man from Holden Village still unknown. Overtime hours incurred in search
- Bear shooting in Icicle River area

ACTION ITEMS:

1:54 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that that Board approves the following **previously pulled Administrative Agenda** action item and adding Amendment to Agreement for Professional Consultant Services for Preparation of Regional 911 Program Office:

Budget – Expend Grant Funds

- a). Sheriff - \$13,955 for Seven lap top computers from BLOCK grant 2002B4-201

Contracts and Agreements

- a). Amendment to Agreement for Consultant Services for Regional 911 Program
2002A5-92

Discussion Items Continued:

- Holiday traffic emphasis – Board requests Sheriff’s office inform jail administration of traffic emphasis to provide adequate staffing during emphasis
- Sheriff implementing Regional Law Enforcement Mobilization for fire emergencies

GARY OWEN, PUBLIC WORKS DEPARTMENT

2:09 P.M. DISCUSSION ITEMS

1. Road Closure and Restriction Signs – Appropriate signs are in place on County Roadways
2. Contract between Chelan County and Basin Paving Company
3. Contract between Chelan County and MSE Environmental
4. Resolution and Commissioners’ Notice of Hearing

5. Final Order of Vacation between Chelan County and Jorge Espinoza

ACTION ITEMS:

2:17 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following action items, also **referring** of petition for road vacation of Hollywood Beach Road filed by Michael Walker

1. Contract/Agreement

- a. Contract for Basin Paving Company to overlay the Chumstick Highway Overlay, Phase III – CRP 589 2002C5-28
- b. Contract Agreement for MSE Environmental for the Household Hazardous Waste Event on October 5, 2002. 2002C5-29

2. Resolution/Notice of Hearing

- a. A hearing scheduled for the vacation of an alley off of Ustah Street. 2002H6-39

3. Vacation

- a. Final Order of Vacation for Jorge Espinoza for an alley off of Ustah Street 2002V1-36

2:21 P.M. Discussion Items Continued:

- Removal of storage tanks at Cashmere/Dryden Airport – Special certification needed by contractor removing storage tanks
- Primitive road improvements – Commissioner Walter would like to see cost comparisons of primitive road stabilization and upgrades compared to paved public road
- Assessment continues at Cashmere/Dryden Airport cleanup
- Donation of annual leave to public works employee – it was determined by Auditor’s office that some donated leave by public works employees came from different revenue fund. Auditor and Public Works to check on donations

LARRY ANGELL, BUILDING/PLANNING/FIRE SAFETY

2:48 P.M. DISCUSSION ITEMS

- Malaga clean up day successful. Approximately 100 unwanted and illegally dumped cars removed

2:50 P.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110 (i) regarding potential litigation. Counsel present for discussion.

3:08 P.M. Board resumes regular session.

Discussion Items Continued:

- Tract X Agreement moving forward for Wall plat recording
- Exempt well issue will be brought before Board in next few weeks
- Urban growth area, Sunnyslope Urban Growth sewage treatment issue discussions to continue with City of Wenatchee
- PUD planning retreat follow up meeting with Commissioner Walter and PUD Commissioners – goal to develop waterfront utilization by County and PUD
- “One stop shopping” for County permit process

3:30 P.M. Break

3:35 P.M. Commissioners resume regular session.

PAT DULAC FACILITIES MAINTENANCE DIRECTOR

JERRY NIEBUHR, WENATCHEE RIVER COUNTY PARK MANAGER

3:35 P.M. DISCUSSION ITEMS

- Injured maintenance worker and position possibilities
- Inmate worker program at parks for grounds maintenance
- 2003 proposal for projects at Wenatchee River County Park and three year improvement plans
- Eviction of Wenatchee River County Park resident
- County Park rules to be reviewed by Chelan County Prosecutor
- County Employee misuse of County letterhead

Budget Requests outlined by Park Manager as follows: (see attached proposal)

- Park Manager to take park reservations during off season with payment by County
- Campground Management Software System purchase at a cost of approximately \$300
- Two sets of Camp Hosts for 2003 season
- Park Manager Salary Increase of \$500 per month

ACTION ITEMS:

3:55 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that the Board approves the following action items as outlined in proposal by Wenatchee River County Park Manager:

- Park Manager to take park reservations during off season with one half month payment for services and cell phone provided by County
- Campground Management Software System at a cost of approximately \$300
- Two sets of Camp Hosts for 2003 season to be applied to their park site rental cost
- Park Manager Salary Increase of \$500 per month 2002B4-202
- **Filed**, Monitor Park Proposed Projects for 2003 2002C8-316

3:57 P.M. Discussion Items Continued:

- Board commends Park Manager for his hard work and dedication

3:58 P.M. Commissioners notified that County Payroll not ready for Commissioner Approval. Will go for initial approval by Auditor and placed on September 9 Agenda.

Discussion Items Continued:

- Sheriff's Office grievance issue determination letter signed by Board.
- Interlocal Agreement for long term contract with State for Farm Worker Housing Camp at Wenatchee River County Park – Administrator will follow up on status of Interlocal Agreement
- Upper Columbia Salmon Recovery Board meeting September 4, 2002 in Chelan

4:15 P.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board adjourn. Board adjourned.

Filed Correspondence:

- Washington State Liquor Control Board letter approving liquor license for Monitor Handy-Mart 2002L1-29
- Memo to Board regarding formation of new association for non commissioned supervisor's association 2002C8-317
- Chelan County Prosecuting Attorney letter to Karol Peterson regarding claim for damages No. 2002-34 2002C9-75
- Chelan County Prosecuting Attorney letter to Karol Peterson regarding payment on claim for damages No. 2002-34 2002C9-77
- Chelan County Prosecuting Attorney letter to Frank Barkey Peterson regarding claim for damages No. 2002-39 2002C9-76
- Letter from State Auditor's Office regarding Exit Conference with Commissioners 2002C8-318
- Department of Agriculture letter listing projects for Title II money 2002C8-319

Filed Treasurer's Receipts:

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|------|------------------------------|------------|----------------------|
| 5122 | Migrant Camp Refunds | - \$ 94.00 | Current Expense |
| 5125 | State of Washington AR | 52,341.00 | Substance Abuse Fnd |
| 5143 | State of Washington AR | 2,713.00 | Substance Abuse Fnd |
| 5151 | Migrant Housing Camp | 372.00 | Current Expense |
| 5186 | State of Washington | 440,828.34 | Current Expense |
| 5187 | State of Washington – County | 53,698.29 | Juv Bldg Finance Fnd |
| 5193 | Sate of Washington – Cities | 54,803.41 | Juv Bldg Finance Fnd |
| 5194 | State of Washington – County | 43,768.06 | Distressed Cnty Tax |
| 5195 | State of Washington – Port | 43,768.05 | Distressed Cnty Tax |
| 5196 | State of Washington | 36.61 | Veteran's Relief Fnd |
| 5208 | Donald Wilson Refund Park | - 92.00 | Current Expense |
| 5262 | State of Washington | 3,944.89 | Current Expense |

Vouchers Approved for Payment

| | |
|-----------------|-------------------|
| | 2002B4-203 |
| Current Expense | \$55,139.90 |
| All Other Funds | <u>127,487.13</u> |
| Total All Funds | \$182,627.03 |

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board