

CHELAN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 16, 17, 2002 MINUTES

9:07 A.M. Meeting called to order by Chairman Walter. Also present for session were Commissioner Hunter, Commissioner Hawkins, County Administrator Cathy Mulhall and Clerk of the Board.

9:08 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that the Board approve the September 9, 10, 2002 minutes as corrected.

9:09 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted.
- Payroll changes as follows:
 - a) Mark Bash, Regional Justice Center, length of service increase, to S062-3
 - b) Natalie Thresher, Regional Justice Center, lgth of service inc, to S031-2
 - c) Tamara Kirchner, Auditor, Extra Pay for Overtime, \$700.00 per month
- Refer to Prosecuting Attorney
 - a) Claim for Damage #2002-45, filed by G. Nicholas Bergh for alleged publication error
2002C9-80
- Donation of 64 Hours of Annul Leave for Employee of Public Works 2002B4-208

9:11 A.M. BOARD DISCUSSION:

- Commissioner Hawkins outlines Regional 911 Meeting Topics
 - ❖ Wenatchee Police Station and Regional 911 Groundbreaking Ceremony on September 17, 2002
 - ❖ Regional E911 Interlocal Agreement – Document nearly completed for approval and signatures
 - ❖ Bonding Issues – Bond is close to completion, Bond representative to meet with Board on 10/08/02
 - ❖ Dispatchers – Number of dispatchers discussed and it appears will be budgeted at 30 employees. This is down from 37, but does not include warrants person(s)
 - ❖ E911 Facility Materials – preliminary decision on materials to be used at facility
 - ❖ PUD Dam Security – Discussions continue
- Documents for permanent record – Clerk discusses importance of correct document presentation to Board for clarity in record keeping accuracy
- Jail Educator – Board needs to address auditor issues for classification of Jail Educator
- Urban Growth Area – Building and Planning Director will speak with the Board at 9:45 a.m. regarding Urban Growth Area/Sunnyslope
- Metropolitan Planning Organization – Interlocal Agreement needs several areas of concern by Chelan County Prosecutor addressed before signing. MPO office location changed to Chamber Office, Third Floor
- Chelan County Cooperative Extension:

- Ray Fiani meets with Board regarding office space rental in lower level of Auditorium for employees to be hired under new grant
- Funding for Tim Smith of Cooperative Extension – Nearly all funding is through Douglas County, with office needs and staff by Chelan County
- Grant funded opportunities – Ray found most to be outside of his services, but passed the information to those programs that may benefit
- Chelan County PUD Parks Issues – Commissioner Walter and Ray Fiani to meet with PUD next week to discuss park issues
- Title II Allocations – Board and Extension to track dates for next year’s allocation deadlines more closely
- KPQ Pulse Poll – Ray Fiani feels the question regarding tax increase should have been rephrased
- Chelan Winery – Winery permit for Chelan Winery have been approved. Board thanks Building/Planning Director for the hard work the department has put into this effort
- Urban Growth Areas – Chelan County and City of Wenatchee need to come to an agreement that will provide for one urban growth area. There are areas that need to be worked out for the common good for all involved. Mayor of Wenatchee and Commissioner Hawkins have been discussing this topic and have made great strides in the project concept

ADMINISTRATIVE AGENDA County Administrator, Cathy Mulhall

10:05 A.M. DISCUSSION ITEMS:

1. Re-Evaluation Appeal – Request for appeal has been made. Board will forward the appeal on to Position Evaluation Team with assurance there will be no further appeals if results are not in favor of appellate
2. Board informs Facilities Maintenance Director that Board will rent out Auditorium Lower Level. Commission requests rental figures from Facilities Maintenance
3. District Court Judges Sick Time Balance – County Administrator to look into matter
4. Sheriff’s Step II Grievance, Overtime Issue – County Administrator will investigate costs of challenge
5. Clerk’s Transfer of Unexpended Personnel Budget to Overtime
6. Contract for Provision of Legal Services for Public Defense – Draft only, no action to be taken
7. Administrative Update – GASB 34 much discussed topic at WFOA Conference
8. Miscellaneous – Juvenile Department transfer from salaries to overtime/extra help in the amount of \$10,500

ACTION ITEMS:

10:33 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that that Board approve the following action items **adding** item **1(d)** and **pulling** item **3(b)** for further review:

1. Budget Transfer

- a) Clerk to Transfer \$12,239.00 from Salaries to Part Time/Overtime

- 2002B4-209
- b) Treasurer to Transfer \$293,000.00 from Distressed County Tax to GO Bond Payment, (Correction of Error in Budget) 2002B4-210
- c) Treasurer to Transfer \$1,000.00 from Juvenile Bond Repayment to Miscellaneous Juv Bond Payment, 2002B4-211
- d) **(Added)** Juvenile Department Budget Transfer from salaries to Overtime \$10,500 2002B4-212
- 2. Notice of Hearing**
- a) Auditor Emergency Budget Approp for \$7,552.00 to Salaries 2002H6-44
- b) Auditor Emergency Budget Appropriation for \$7,552.00 from Financial Management to Fund Balance 2002H6-45
- 3. Contracts for Signature**
- a) Agreement between Chelan County and Auditor Employee for Overtime payment 2002A5-94
- b) **(Pulled)** Contract for Provision of Legal Services for Public Defense
- 4. Miscellaneous**
- a) Refer Evaluation Appeal to Evaluation Committee 2002B4-213

10:35 A.M. Discussion Items Continued:

- Budget Process – Board Continues due date for Preliminary Budget which will shorten budget calendar and budget hearings
- Stipend payment to Building/Planning employee
- RSN Services – Board discusses proposed changes in RSN Board
- King County Council Tour – Finalization of details

DEPARTMENT OF CORRECTIONS Dick Winn, Gale Wick

11:01 A.M. DISCUSSION ITEMS:

- JRA Contract – Previously signed contract (07/15/02) void due to penciled changes. New contract will be re-signed with same changes printed. JRA/DSHS contract signed July 15, 2002 to be replaced with new copy.
- Jail Personnel Weapons request – Jail requests that each person qualified to carry a weapon has weapon assigned to them specifically.
- 2003 Jail Budget – Commissioner Walter requests summary page which will be modified from first copy due to changes
- Jail Expansion Project – Administrator would like consensus of Jail Partners to move ahead with expansion. Port District property available in Malaga for possible expansion site
- Custody Officer/Educator – Board requests that position be Education Officer. Administrator feels he receives $\frac{3}{4}$ benefits since he is $\frac{3}{4}$ time employee. College takes on $\frac{1}{4}$ of position. His title needs to reflect what his position is.
- Warrant Officers – It is most efficient for warrant officers to be housed in Regional Jail rather than Regional Emergency 911 Center. Each partner will need to sign agreement for their portion.

- VOITIS Grant – VOITIS Grant Agreement signed in July but was not made part of the record as it was attached to the application. **** Please note:** Board recognizes error and will manually add to **July 1, 2002** minutes. *2002A5-95

ACTION ITEMS:

Moved by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that that Board approve the following action item:

1. Contracts and Agreements

- a) JRA Contract – County Program Agreement between DSHS and Chelan County Regional Justice Center for JRA Youth (previously signed (07/15/02 now void due to penciled changes with no changes to content in new contract)* 2002C5-22

11:38 A.M. Board recessed

NATURAL RESOURCES PROGRAM Mike Kaputa Project Coordinator

11:43 A.M. DISCUSSION ITEMS:

- Title II and Title III Funds – Less Flexibility with Title II Funds than Title III Funds. Title II Funds are like projects that would not get funded without Title II
- Lake Wenatchee Water Storage Team – Team to interview for Engineer this week
- Entiat Watershed Planning Unit – Planning unit to receive award Oct 16 for their efforts
- Upper Columbia Salmon Recovery Board – Funding available from Salmon Recovery Board
- Public Information – Natural Resources to find ways to inform public of tangible work that has been done by Natural Resources Program

NOON

Chelan County Sheriff’s Office Not Available for Session

REGIONAL SUPPORT NETWORK MEETING

1:30 P.M. Present for Session are Douglas County Commissioners Ken Stanton, Mary Hunt, Dane Keene, Behavioral Health Board member Gale Wick, NAMI Member Sally Taylor, Chelan County Administrator Cathy Mulhall, KPQ Reporter Steve Hair and Wenatchee World Reporter Michelle Partridge

Board Discusses ways to look at how mental health issues are addressed by the RSN. Also discussed was how to reorganize the governing board to more elected officials with a technical advisory committee made up of user and advocacy groups which advises the governing board. Upcoming symposium in October will help answer questions regarding services and duplication of services, etc. This discussion group will meet again after symposium.

2:44 P.M. Board Recessed

Tuesday, September 17, 2002

8:32 A.M. Commissioner Walter opens regular session.

PUBLIC WORKS Gary Owen, Assistant County Engineer

8:32 A.M. DISCUSSION ITEMS

Bid Awards

Tilt Trailers – Board discussed recommendation of staff regarding bid specifications

2002B1-66

Cab and Chassis Trucks

2002B1-67

8:33 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the recommendations of staff for four new 2002 Trailking Tilt Trailers submitted by Pape Machinery for a bid of \$100,720.80 which were not apparent low bid but rather met all bid specifications as requested, and also approved the recommendation by staff to accept the low bid for three new Ford F550 Cab and Chassis Trucks submitted by Joe Welty Ford for \$93,992.40.

8:38 A.M. DISCUSSION ITEMS:

1. Contract between Chelan County and One Way Construction

ACTION ITEMS

8:40 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following action items as submitted:

1. Contract/Agreements

- a. Contract between Chelan County and One Way Construction to construct a new bridge over the Colockum Creek. 2002C5-30

8:43 A.M. Discussion Items Continued:

1. Board would request to address contracts which do not specify dollar amounts but rely on bid documents
2. Contract with Department of Fish and Wildlife for Deer Fencing and Cattle Guards. Board will look into contract further.
3. Metropolitan Planning Organization Interlocal Agreement-Chelan County Prosecutor Susan Hinkle shared concerns with Board regarding voting percentages. Board will discuss this further.
4. Maple Street Project Open House – Assistant Director attended open house and learned more about city's right of way and easement practices on street/sidewalk projects
5. Chumstick Highway Project – Project on schedule, difficulty with railroad on underpass portion
6. West Monitor Bridge – Need to get consensus by residents to replace bridge. Funding is available
7. Drainage issues on Wenatchee Heights and Nahahum Canyon Roads
8. Cashmere/Dryden Airport – Remedial Investigation Feasibility Study continuing. Soil samples are beginning to produce data

9:26 A.M. BOARD DISCUSSION

- Lady of Lake Express – Resident complaint that Lady of Lake Express is causing damage to boats. Complaint not verified by nearby residents who were questioned by Commissioner Hawkins
- Mission Creek Road Right of Way Congestion – Reports that access to Mission Creek Road by Emergency Vehicles because Right of Way is blocked by car hulks near Stewart property
- Building/Planning Session notes:
 - Planning Department would like more Code Enforcement remedies
 - Possible civil penalties outside of Prosecutor's Office
 - Streamline of Violation process
 - Lack of participation by members of Planning Commission
 - Legal Council from Civil Department is backlogged due to extreme case load and therefore not able to respond to Planning Department Requests
- Request by Clerk's Office for purchase of SNAP Servers

9:42 A.M. Board Recessed. Commissioners attend Wenatchee Police Department and Regional E911 Center Groundbreaking Ceremony

BUILDING/PLANNING/FIRE SAFETY Larry Angell Building/Planning Director

11:15 A.M. DISCUSSION ITEMS

1. Budget Requests/Refunds – Commissioners question whether there is method to authorize Building/Planning Director to refund fees up to certain amount.

11:19 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following action items:

1. Budget Requests/Refunds

- a) SDP 2002-030/SCUP 2002-031: A refund request of **\$1,030.00** (receipt #013160) for Cande Collins and Michael Seal. The outcome of their neighbor's plat alteration may change the applicants' proposal. 2002B4-214
- b) BP number 020409:- A refund request of **\$140.00** (receipt #23782) for Randall Stafford. Mr. Stafford withdrew his application. 2002B4-215
- c) BP number 020443:- A refund request of **\$168.00** (receipt #23845) for Robert Ferguson. Mr. Ferguson withdrew his application. 2002B4-216

11:20 A.M. Discussion Items Continue:

- Pre-application Process – Planning Director wishes to defer Pre-Application Conference Fees to Surcharge on Permit for Land Use Application by way of amendment to fee schedule.
- Population Allocation Figures from Census – Planning Department to write letter of agreement to each city not one Memorandum of Agreement
- Urban Growth Areas for City of Wenatchee – Board receives map outlining areas for Urban Growth for Wenatchee
- Riverfront Property in Merit Area – Bank Erosion on waterfront property. Planning Department to contact owner to offer assistance

12:01 P.M. Board Recessed

1:35 P.M. Board resumes regular session

Insurance renewal up-date with Kirk Andonian - Renewal documents from Premara and Washington Dental to arrive soon. Board will look at different options in October.

FACILITIES MAINTENANCE DEPARTMENT Pat DuLac, Facilities Maintenance Director

WENATCHEE RIVER COUNTY PARK Jerry Niebuhr, Park Manager

2:03 P.M. DISCUSSION ITEMS

- Rental of Auditorium Lower Level
- Elevator Upgrades
- Wenatchee River County Park Year End Statistics 2002C8-323
- Debris Pile and clean up

FARM WORKER HOUSING CAMP Donn Etherington, Administrator

2:32 P.M. DISCUSSION ITEMS

Camp Issues:

- Ten Local Growers Involved with Farm Worker Camp
- Currently 38 guests. State requests keeping camp open despite low numbers
- Possible reasons for low numbers at camp may be that information stating there may be low crop, and long harvest seasons in area
- Park to cut down security hours
- Profit on Coin Operated Laundry services

Board Discussion Continues:

2:43 P.M. Mark Urdahl speaks with Board regarding legislative issues. He will speak with other Port Districts regarding Senate Bill #6405 regarding Bi-Annual Comp Plan Amendments and Senate Bill #6474 regarding government acquisition of private lands.

2:51 P.M. Board recessed

3:05 P.M. Board resumes regular session. **Moved** by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board move into one hour Executive Session Pursuant to **RCW 42.30.110 (i)** with legal council present.

3:55 P.M. Board resumes regular session.

Board Discussion Continues:

- Payroll Change Notice by Superior Court Judges
- Notice of King County Council member participation in Wenatchee Valley Tour

4:06 P.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the board adjourn. Board adjourned.

Filed Correspondence:

- E-mail memo from Steve Reinke regarding work of Chelan County Sheriff’s Office Airlift Rescue by Liberty 2002C8-324
- Letter from SHARE regarding filing fees for affordable housing 2002C8-325
- Courthouse Security Statistics Memo from Superior Court Judges 2002C8-326
- Copy of letter from Terrence McCauley regarding Exempt Wells and the City of Leavenworth Urban Growth Area 2002C8-327
- Letter from Walter Winhel in reference to Lake Chelan Mirror article on Wilderness Bill 2002C8-328
- Frank Stull letter to Commissioners commending Terry Nowka of Weed Board for his service to Standing Rock Rank 2002C8-329
- Letter to Commissioners from Norman Neal supporting Cashmere/Dryden Airport

2002C8-330

Filed Treasurer’s Receipts:

5408	Migrant Housing Camp	\$ 115.00	Current Expense
5439	Tom DeWitt – Refund	278.00-	Current Expense
5481	Bank Card Fees – County Park	209.35-	Current Expense
5501	State of WA AR	70,117.46	Current Expense
5508	Migrant Housing Camp	257.00	Current Expense
5614	Melanie’s Courtyard Café	264.13	Current Expense
5620	American Meter and Appliance	832.88	Current Expense

Vouchers Approved for Payment

		2002B4-217
Current Expense		\$ 92,276.60
All Other Funds		<u>523,428.88</u>
	Total All Funds	\$615,705.48

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board