

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER 23, 24, 2002 MINUTES**

**9:07 A.M.** Meeting called to order by Chairman Walter. Also present for session were Commissioner Hunter, Commissioner Hawkins, County Administrator Cathy Mulhall and Clerk of the Board.

**9:08 A.M. EMPLOYEE RECOGNITION AWARDS**

Present for award recognitions are Bob Session, Gary Smith, and Phil Jans from the Chelan County Juvenile Center. Commissioner Walter presents the following Employee Recognition Awards:

Robert Sessions	Juvenile Department	15 years
Betty Taylor	Sheriff's Office	15 years

**9:09 A.M. BOARD DISCUSSION**

- Conference call with Douglas County Commissioner Ken Stanton - Commissioner Stanton requests call from Chairman Walter.
- Board reviews King County Council Tour - Very informative tour and much is to be learned through increased communication. Each County has issues that can be supported by each other and yet not necessarily be implemented in both counties.
- WACO/WSAC Conference in Wenatchee – Commissioner Walter and Wenatchee Mayor Johnson will greet participants. King County also invited to participate in welcoming.
- Proposed State Liquor Surcharge – Commissioner Hunter discussed with King County the proposed surcharge on liquor to help support criminal justice funding and health issues.
- Cooperative Extension Funding Sources – Commissioner Hunter will work with Tree Fruit Research Center on proposal to fund one FTE for Cooperative Extension by Tree Fruit Research Center
- Wenatchee River County Park Farm Worker Housing Camp – Stemilt states they have 20 workers to send to camp
- Apple/Pear Harvest – Wenatchee Valley highways show harvest is in full swing
- Sunnyslope Urban Growth Area – Discussions continue to be positive in working toward issues involved in Urban Growth Area
- Rocky Reach Dam Construction Projects – Chelan County should be bringing in significant tax monies from those projects
- Chelan County PUD Dam Safety Issues – Recreational watercraft are getting too close to restricted areas near dam. Jet skis have actually gone up fish passage. PUD and Chelan and Douglas County to look at joint Ordinance and Penalties
- Kid's First Charity – Commissioners support Kid's First Organization at Charity Golf Tourney

**9:45 A.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that the Board approve the September 16, 17, 2002 minutes as corrected.

**9:48 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted and listed
- Payroll changes:
  - a) Scott Burchett, Public Works Temp Summer help, resignation
  - b) David Clive, Public Works Temp Summer help, resignation
  - c) Beau Strutzel, Public Works, resignation
  - d) Lee Daniels, Public Works, return from Medical Leave
  - e) Tim Larson, Public Works Temp Summer help, return to college
  - f) Kenneth Greene, Public Works Temp Summer help, return to college
  - g) Ryan Rush, Public Works, Transfer from Wenatchee to Leavenworth Crew
  - h) Jerry Gosvener, Public Works, FMLA leave of absence
  - i) Jeremy Riggan, Regional Justice Center, Return from Military Leave
  - j) James Edlund, DIS, length of service increase, to P053-5

**9:50 A.M. Discussion Continued:**

- Wenatchee Valley Transportation Council letter to governor regarding Interlocal Agreement on Metropolitan Planning Organization – Signature Page
- Upper Columbia Salmon Recovery Board – Board needs to develop a model for public outreach and information regarding efforts

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**9:57 A.M. Discussion Items:**

1. United Way Letter of Support – Mari Herrera, Director and Dianne Cornell, Executive Director of United Way here to offer information regarding program and request support for the 2002-2003 Campaign
2. Juvenile Court Administrator Phil Jans Re: Juvenile Medical Program – Actual medical costs are outlined for Board. Board wants to make this a pay as you go expenditure. Board also discusses possible medical fund.
3. Memorandum of Understanding between Conservation District and Chelan County Board – This item will be pulled from action items
4. Assessor's purchase of ARC SDE for GIS – Assessor explains that although this will be an increase in budget each year, this change by company is necessary and will save the County if implemented at this time rather than at a later date.  
**Consensus** of Board to pay for this additional expense. 2002B4-219
5. Informal Bid for Debris Removal at Wenatchee River County Park – Board reviews bid options
6. Administrative Update
  - DIS Department is spending \$2500 for ink for county each month. Funds are depleted for this purpose. County Administrator to look into general fund carryover to help with ink costs and ARC SDE
  - Superior Court request to offer position at STEP 5. Board to meet with Superior Court Judges tomorrow for further discussion

- Request for funding for Housing Authority money for Block Grant Matching Funds – This may be a good fit for Sift Process

**Action Items:**

**10:49 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that that Board approve the following action items **(pulling)** item **3(a)** for further contract negotiations, and noting that the bid approved is the Smith bid option # 2 as recommended by Park Manager:

1. Budget Transfer
  - a) Planning to Transfer \$9,000.00 from Salaries to Extra Help 2002B4-220
  - b) Fair to Transfer \$20,000 from Capital Outlay to Extra Help, Supplies and Services 2002B4-221
  - c) District Court to Transfer \$1400 from Extra Help to Overtime and Contractual Services 2002B4-222
2. Notice of Hearing
  - a) Horticulture Emergency Budget Appropriation for \$3,500 to Salaries 2002H6-46
3. Contracts for Signature
  - a) **(Pulled)** Memo of Understanding from Conservation District for Wenatchee River Watershed Plan (WRIA 45)
4. Miscellaneous
  - a) United way letter of Support for Commission Signatures 2002C8-331
  - b) Approval of Informal Bid for Debris Removal at Wenatchee River County Park **(Option #2)** 2002B1-68

**10:50 A.M.** Recessed

**11:02 A.M.** Board resumes regular session.

**CHELAN COUNTY DEPARTMENT OF CORRECTIONS AGENDA**

**Dick Winn, Gale Wick**

**11:02 A.M. Discussion Items:**

- Phil Jans, Chelan County Juvenile present for discussion on juvenile medical services – Quarterly payments of \$2500 for medical services will be billed by Department of Corrections for services to Juvenile Department.
- 2003 Jail Budget – Projections based upon current and past usage.
- 2003 Budget requests – Jail Administrator will ask questions to gain clear direction from partnership
- Jail Expansion – Modular facility for jail expansion for minimum security inmates and work crews
- Bed rental fees – Partnership may look at increase of fees for maximum security prisoners to encourage lesser security inmate population
- Warrants positions for E911 Center – Jail looking at space issue for placement of warrant entry positions in jail facility
- Current population – Current population at 295

11:33 A.M. Recess

11:42 A.M. Board resumes regular session.

## **NATURAL RESOURCES PROGRAM AGENDA**

**Mike Kaputa, Natural Resources Project Coordinator**

### **11:42 A.M. Discussion Items:**

1. Forest Service Payments Resolution (Title II and Title III Funds) – Board will take a 55-45 Split for funds between Title II and Title III
2. Juniper GIS Training –System upgrade from 3.2 to 8.1

(11:48 Commissioner Hunter leaves for meeting)

3. Wyden Agreement for Stormy Creek Project

### **Action Items:**

11:53 A.M. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that that Board approve the following action items:

#### **1. Resolutions**

- a) Adoption of **Resolution No 2002-129** for Forest Service Payments Resolution (Title II Title III Funds)

#### **2. Contracts/Agreements**

- a) Wyden Agreement for Stormy Creek Project 2002A5-96

11:54 A.M. Dick Winn, Chelan County Regional Justice Center meets with Board regarding formula for projected growth for jail populations

12:08 P.M. Recessed

## **1:41 P.M. CHELAN COUNTY SHERIFF'S OFFICE AGENDA**

**Chelan County Sheriff Mike Brickert**

### **Discussion Items:**

1. Dependent Medical Coverage for Administrative Assist. – Board does not approve request 2002B4-223
2. 911 Third Quarter Services bill for \$13,674 – This item was pulled for further information and discussion
3. Claim for Damages No. 2002-45 – Item pulled for further information and discussion
4. Step II Grievance/Overtime – Sheriff states he is awaiting information from Association.
5. Office of Justice Programs Grant Award

### **Action Items:**

2:00 A.M. **Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following action items (**pulling**) item **1(a)** for further information:

#### **1. Budget Requests**

- a) (**Pulled**) 911 Third Quarter Services bill for \$13,674

## **2. Contracts/Agreements**

- a) Office of Justice Programs Grant Award to Encourage Arrest Policies and Enforcement of Protection Orders Program 2002C5-31

### **2:01 P.M. Discussion Items Continue:**

- Sheriff's Office Transition Plans – Sheriff's plan is to wait until November for transition
- 2003 Budget – Commissioners would request that Sheriff Elect be included in 2003 Budget Process
- Squilchuck traffic patrol – Commissioner Walter states this is good timing and placement for traffic safety

### **2:09 P.M. Board Discussion Continues**

1. Grievance Issues

## **MONITOR PARK FARM WORKER HOUSING AGENDA**

**Donn Etherington, Park Manager**

### **2:15 P.M. Discussion Items:**

1. Reservation System – Park Manager needs to speak with State regarding more accurate reservation system
2. Debris Clean-up – Clean up from park up-grades will begin. Bids authorized earlier
3. Park Lawn Care – Lawn needs irrigation of tent location. This will begin now that tents have been removed
4. River Access – Manager will work on fencing and gates to allow river access to residents

### **2:34 P.M. Board Discussion Continues:**

1. Transition in Sheriff's Office/2003 Budget

**2:41 P.M.** Board recessed.

## **Tuesday, September 24**

**8:06 A.M.** Board resumes regular session.

**8:06 A.M.** Superior Court Judges Lesley Allan and John Bridges meet with Board regarding position opening. It is consensus of Board to request that the Position Review Committee forward market factor information on court reporter position to Fred Owen Human Resource Consultant for investigation in the need for increase in market factor.

### **8:24 A.M. BOARD DISCUSSION:**

- Chelan County PUD Parks - Commissioner Walter will be meeting with Chelan County PUD and Ray Fiani of Cooperative Extension in regard to Park Facilities/Grounds Maintenance
- County Office Rental - Board has not received information from Building Maintenance on cost to rent County office space

- Jail Expansion – Board received cost estimates from Consultant Robert Knowles on moving county garage to Juvenile Parking lot area.
- Cooperative Extension Funding – Ray Fiani reviews concerns associated with Tree Fruit Research Center’s funding of one FTE for Cooperative Extension
- County Office Space Rental – Commissioner Walter and Commissioner Hawkins suggest \$11 per square foot for office rental

**8:38 A.M. Board recessed.** Commissioner Walter leaves for PUD Meeting

**PUBLIC WORKS DEPARTMENT AGENDA**

**9:59 A.M. Greg Pezoldt, County Engineer, Gary Owen, Assistant Engineer**

**9:59 A.M. Moved** by Commissioner Hunter, Seconded by Commissioner Hawkins and carried that Commissioner Hawkins will act as Chair Pro Tem until the return of Chairman Walter.

**10:00 A.M. BID OPENING:** Bid Opening for two mowers for Public Works Department. Present for bid opening were Penny Goehner, Burt Paine, and Jim Scammahorn. Bid Submittals Closed to Further Bids by Chairman Hawkins.

**10:01 A.M.** Bid opening proceeds with one bid submitted as follows:

Central Washington Equipment	\$91,895.15	2002B1-69
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Bid to be awarded on October 1, 2002, on Public Works Agenda after review by County Engineer to insure bids meet bid criteria.

**10:02 A.M. BID OPENING:** Maintenance Sand - Leavenworth for Public Works Department. Present for bid opening were Penny Goehner, Burt Paine, and Jim Scammahorn. Bid Submittals Closed to Further Bids by Chairman Hawkins.

**10:03 A.M.** Bid opening proceeds with one bid submitted as follows:

Two Rivers Sand and Gravel	\$13,217.04	2002B1-70
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Bid to be awarded on October 1, 2002, on Public Works Agenda after review by County Engineer to insure bids meet bid criteria.

**10:04 A.M. Discussion Items:**

1. Bid Award - Letter of objection to Bid Award on September 17, 2002 for Triple Axle Tilt Trailers. Assistant Engineer will correspond to Star Rentals regarding the information outlined by this letter 2002C8-332
2. Wenatchee River County Park Debris Clean up – Board discusses possible ways to save tippage fees, i.e. wood chipping
3. MPO Interlocal Agreement – Deputy Prosecutor finds no fatal flaws in agreement
4. Open Item

- a. Burt Paine here to discuss tank removal at Cashmere Dryden Airport – Board will seek legal advice regarding replacement of concrete slab (2 slabs in question)
  - b. 2003 Budget – Commissioner Hawkins would like to discuss budget with Public Works Department
  - c. Public Works Department Office Space Needs – Public Works to do needs assessment for expansion of office space in Juvenile Admin Building
- (10:40 a.m. Commissioner Walter returns to session and resumes chairmanship)
5. Other Issues or Concerns of the Board

**Action Items:**

**10:40 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following action item:

1. **Contracts/Agreements**

- a. Interlocal Cooperation Agreement among Chelan County, Douglas County, City of Wenatchee, City of East Wenatchee, City of Rock Island, Douglas County Port District, Chelan County Port District, Chelan-Douglas Public Transportation Benefit Area (Link Transit) and Washington State Department of Transportation for Establishing Wenatchee Valley Transportation Council  
2002A5-97

**10:42 A.M. Discussion Items Continued:**

- Debris Removal at Chelan County River Park – Tipping Fees can be billed to county and reimbursed by County and State. Cooperative Extension has requested any extra chipped material we may have
- Olds Station Traffic Congestion – Board discusses letter regarding traffic congestion in Olds Station area

**BUILDING/PLANNING/FIRE SAFETY**

**Larry Angell, Building and Planning Director, Ryan Walker, Code Enforcement Officer**

**10:45 A.M Discussion Items**

1. PUD meeting with Cooperative Extension –Parks Maintenance issues discussed
2. Refund for Joseph Reichlin BP#020454 in the amount of \$581.00 (receipt #23864).  
Mr. Reichlin withdrew his application.

**Action Items:**

**10:59 A.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board approve the following action items:

1. **Budget Requests/Refunds**

- a) Refund for Joseph Reichlin BP#020454 in the amount of \$581.00 (receipt #23864).  
Mr. Reichlin withdrew his application. 2002B4-224

**11:00 A.M. Discussion Items Continued:**

- Chelan County Building/Planning Meeting with Chelan County Port – Good discussion. Both groups to meet regularly to discuss local issues that affect each entity
- Building Planning Director updates Board on the following meetings/activities:
  - Urban Growth Area Meeting with City of Wenatchee
  - Matthews Appeal
  - North Central Washington Realtors meeting on Geotech Issues
- Proposed Enforcement Violation Penalties – Code Enforcement Officer has completed draft code enforcement civil penalty proposal. Proposal to be brought before Board for approval in near future. The following complaints and construction will be helped by the ability to enforce penalties:
  - Illegal Dump area in Cashmere area. Complaints continue to come in
  - Construction Projects with no permits– Property of concern in Coles Corner area and Mountain Home Road area.
  - Floodway Construction – This type of construction is not permitted. This could place FEMA compliance in question.
- Complaint regarding Malaga Clean up day

**11:43 A.M. EMERGENCY BUDGET APPROPRIATIONS**

Chair elected to postpone hearing time since no one from public was present for comment

\$100,000 Natural Resources Program

153,000 Sheriff’s Department/Emergency Management/Boating Safety

75,000 Non-Departmental Criminal Justice

68,000 Tourist and Convention Funds

Board discussion on \$153,000 Sheriff’s Department/Emergency Management/Boating Safety Fund Emergency Budget Appropriation.

**11:57 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following Emergency Budget Appropriation:

**1. Resolutions**

- a) **Adoption of Resolution No. 2002-130** Emergency Budget Appropriation in the amount of \$100,000 for the Natural Resources Program

**11:57 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board continue the following Emergency Budget Appropriation and defer for two weeks:

**(Pulled)** 153,000 Sheriff’s Department/Emergency Management/Boating Safety

**11:58 A.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board approve the following Emergency Budget Appropriation:

- b) **Adoption of Resolution No. 2002 - 131** Emergency Budget Appropriation in the amount of 75,000 for Non-Departmental Criminal Justice



**11:59 A.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board approve the following Emergency Budget Appropriation:

- c) **Adoption of Resolution No. 2002 - 132** Emergency Budget Appropriation in the amount of 68,000 Tourist and Convention Funds

**11:59 A.M.** Hearing Closed.

**12:00 P.M. Discussion Items Continued:**

- Building/Planning Permit Process – Area builders complaint of time required for building permits

**12:30 P.M.** Commissioners meet with Sheriff Elect, Mike Harum regarding Sheriff's Office transition

**1:18 P.M.** Board Adjourned.

**Filed Correspondence:**

- Washington State Liquor Control Board letter approving liquor license for Eagle Creek Winery 2002L1-31
- Letter from Chelan County Prosecutor to Terri Shearer regarding claim for damages No. 2002-36 2002C9-81
- Letter from Deputy Zimmerman to Chelan County Sheriff regarding overtime issues 2002C8-333
- Letter from Department of Revenue to County Assessor regarding investigation of level of assessment to each county 2002C8-334
- Letter from Brian Behle regarding traffic concern at intersection of Chumstick Hiway and North Peshastin Road 2002C8-335
- US Senator Maria Cantwell's farm disaster relief bill information 2002C8-336
- Wenatchee Valley Humane Society 2<sup>nd</sup> quarter statistics 2002C8-337
- Letter from Jeanette O'Donnell regarding traffic in Olds Station 2002C8-338
- Letter of thanks from Gene Sharratt on nomination of Everyday Hero award 2002C8-339
- Letter from Chelan County Prosecutor to G Nicholas Bergh regarding claim for damages No. 2002-45 2002C9-82
- Certificate of Liability Insurance from Acord for Day Wireless Systems 2002F8-6
- Certificate of Liability Insurance from Acord for Millennium Digital Media 2002F8-7
- Mark Urdahl of Port Commissioners regarding WPPA's recommended legislative packages for 2003 (support) 2002C8-340
- Department of Ecology notice of certification of Water Conservancy Board Training for Pete Fraley 2002C8-341

**Filed Treasurer's Receipts:**

5619	State of WA AR	\$7,030.00	Substance Abuse Fnd
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**Vouchers Approved for Payment**

Current Expense  
All Other Funds

2002B4-225

\$ 141,761.27  
1,088,396.41

Total All Funds \$ 1,230,157.68

BOARD OF CHELAN COUNTY COMMISSIONERS  
RON WALTER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board