

CHELAN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 30, OCTOBER 1, 2002 MINUTES

9:03 A.M. Meeting called to order by Chairman Walter. Also present for session were Commissioner Hunter, Commissioner Hawkins, County Administrator Cathy Mulhall, Wenatchee High School students Marben Barrera, Gerry Perez, and Clerk of the Board.

9:03 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that the Board approve the September 23, 24, 2002 minutes as corrected.

9:10 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Freeman L. Moore Jr, Director of Elections, new hire, P040-1
 - b) James W. Belfield, Recording, new hire, A060-3
 - c) Brooke E. Murray, Building Dept, Extra Help, \$10.00 hr
 - d) Daniel Burns, Wenatchee River Park, layoff
 - e) Flora Matt, Wenatchee River Park, layoff
 - f) Deanna Harmon, Wenatchee River Park, layoff
 - g) Nicole Schmitz, Fair, layoff
 - h) Jorge Sarabia, Fair, layoff
 - i) Jasen Hendrickson, Fair, layoff
 - j) Heather Klinginsmith, Regional Justice Center, trans to full time, P021-4
 - k) Gary W. Britt, Forestry Ed/Extension, resignation – end of seasonal program
 - l) Re H. Carlson, Forestry Ed/Extension, resignation – end of seasonal program
 - m) Bradley Telquist, Forestry Ed/Extension, resignation – end of seasonal program
 - n) Lucerito Rosario, Forestry Ed/Extension, resignation – end of seasonal program
 - o) Kari Faulconer, Forestry Ed/Extension, resignation – end of seasonal program
 - p) Alex Campbell, Forestry Ed/Extension, resignation – end of seasonal program
 - q) Terry Dwire, Forestry Ed/Extension, resignation – end of seasonal program
 - r) Adrian Ferrier, Forestry Ed/Extension, resignation – end of seasonal program
 - s) Robbie Garcia, Forestry Ed/Extension, resignation – end of seasonal program
 - t) Emily Harbury, Forestry Ed/Extension, resignation – end of seasonal program
 - u) Justine Hedrick, Forestry Ed/Extension, resignation – end of seasonal program
 - v) Austin Hope, Forestry Ed/Extension, resignation – end of seasonal program
 - w) Daniel Int-Hout, Forestry Ed/Extension, resignation – end of seasonal program
 - x) Kevin Lindblom, Forestry Ed/Extension, resignation – end of seasonal program
 - y) Loren Meloy, Forestry Ed/Extension, resignation – end of seasonal program
 - z) Daniel Mendez, Forestry Ed/Extension, resignation – end of seasonal program
 - aa) Aaron Noble, Forestry Ed/Extension, resignation – end of seasonal program
 - bb) Trevor Powers, Forestry Ed/Extension, resignation – end of seasonal program
 - cc) Jeff Reister, Forestry Ed/Extension, resignation – end of seasonal program
 - dd) Eduardo Romero, Forestry Ed/Extension, resignation – end of seasonal program
 - ee) Adam Seaton, Forestry Ed/Extension, resignation – end of seasonal program

- ff) Erica Horne, Forestry Ed/Extension, resignation – end of seasonal program
- gg) Joshua Gutzwiler, Forestry Ed/Extension, resignation – end of seasonal program
- hh) Luis Tejed, Forestry Ed/Extension, resignation – end of seasonal program
- Claim For Damages, Refer to Prosecuting Attorney
 - a) Claim for Damage #2002-46, filed by Diane Rylah, alleged personal injury
2002C9-83

9:14 A.M. BOARD DISCUSSION

- Monitor Park Debris – Contractor began hauling debris from Monitor Park and appears to have completed project
- WRIA 45 Visioning Meeting – Commissioner Hunter updates Board on topics of discussion
- RSN Symposium – Date for symposium is October 18 from 10a.m. – 3p.m. and details were set to facilitate discussions on what is currently being done and needs assessment
- RSN Clinical Review – Commissioners to attend Wednesday evening meeting
- Ag Tourism Meeting held at Wenatchee Valley College – local growers invited to cooperative extension meeting with Commissioners regarding funding changes

9:25 A.M. Captain Mike Hughes of the Wenatchee Fire Department was presented “Everyday Hero Award” by Chelan County Commissioners. Also present were Wenatchee Fire personnel Rick Buchanan and Evan McCallister.

9:30A.M. BOARD DISCUSSION CONTINUED:

- Transportation Improvement Board – Commissioner Hunter explains small towns accumulate funding from this Board for improvements
- WRIA 45 Meeting – Commissioner Hunter attended meeting and spoke with DOE regarding in-stream flows
- Commissioner Hawkins reviews E-911 Meeting Topics:
 - a) Interlocal Agreement is here and is to be on for signature next week.
 - b) Bond schedule prepared.
 - c) City will look at \$1 lease to Regional 911 site.
 - d) Partnership will look at personnel after signature of Interlocal Agreement. City of Wenatchee has agreed to look into some of the aspects of Human Resource issues
 - e) Chelan County will be lead entity
- Commissioner Walter Updates Board on Jail Partnership Meeting
 - a) Main focus was on 2003 budget. Revenue is clear but many questions in regard to expenditures
 - b) Partnership not ready to look at off site expansion. On site modulars will continue to be focus
 - c) Partnership will be supplied with details on cost per bed for entities and maintenance costs

9:50 A.M. Wenatchee River County Park Manager Jerry Niebuhr is thanked by Board for his hard work and dedication to park

9:51 A.M. BOARD DISCUSSION CONTINUED:

- Jail expansion – Building expansion at this location will mean upgrading current kitchen and laundry services
- Jail Administrator reinforces the need to find sentencing alternatives

10:02 A.M. Break

(10:03 A.M. Commissioner Hunter is excused from session)

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:15 A.M. Discussion Items:

1. Administrative Update
 - a) Sheriff Elect Command Staff – County Administrator will set up meeting to discuss proposed positions and salary schedules
 - b) Clarification of Jail Employee Title - Letter from AFSME regarding request for questionnaire for Position Evaluation Team
 - c) Court Reporter Position – Board will discuss the options with Superior Court Judges on Salary Range
 - d) Step II Grievance – Board will write letter to Sheriff detailing their position and further action to be taken. **Consensus** of Board to sign letter upon completion.
 - e) Administrative Agenda hearing notice for Chelan County Regional Justice Center – Board to discuss with Jail Administration

ACTION ITEMS:

10:55 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items:

1. Budget Transfer

- a) Planning to transfer \$500.00 from Salaries to Extra Help 2002B4-226
- b) Commissioners to transfer \$2,400 from Carry over to DIS Contractual Services 2002B4-227

2. Notice of Hearing

- a) Regional Justice Center, Emergency Budget Appropriation \$321,588, Personnel & Supplies 2002H6-47
- b) DIS, Emergency Budget Appropriation \$8,000, Supplies 2002H6-48

10:56 A.M. Discussion Items Continued:

- Commission Walter requests future EBA's describe funding sources and detailed line item expenditures

CHELAN COUNTY REGIONAL JUSTICE CENTER

Dick Winn, Gale Wick, Department of Corrections

11:01 A.M. DISCUSSION ITEMS:

1. Corrections Deputy – Structural Aids for viewing in cells
2. Costs to Partners – Total bill is increasing but not cost per prisoner per day
3. Jail Administration – Chairman shares positive remarks by jail partners on jail administration performance
4. Current Population – current count is at 309
5. 911 Meeting Warrant Officer Placement – E911 Meeting spoke of warrants officers and restraining order information center placement. Possible placement where current dispatch is now housed
6. E911 Benefits – No discussion has taken place regarding cutting employer/employee deductions
7. Testing for Corporals – Possible recognition by Commissioners when results come in
8. RSN Provider – Completion of process for mental health provider in jail
9. Justice Center Instructor – no payroll changes have been authorized and must have Board authorization

ACTION ITEMS:

10:31 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that that Board approve the following action items:

1. **Contracts/Agreements**
 - a. Forensic Image Management System Maintenance Agreement 2002A5-98

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:33 A.M. DISCUSSION ITEMS:

1. Title III activities and public hearing date (Draft only. Not for Action) – Board would like to see tracking methods
2. Sub-basin Planning – Draft work plans to be posted on web site this week
3. Salmon Recovery Funding Board projects – Sift Process will be used for determining project merits
4. Washington Environmental Council – Possible meeting in area on intent to sue issue
5. Upper Columbia Salmon Recovery Board – Discussion regarding clarifying roles of Board Members and model to get public involved

ACTION

12:09 P.M. Moved by Commissioner Hawkins and seconded by Commissioner Walter and carried that the Board pull the following action item for undetermined time for further document review:

1. **Resolutions**
 - a. **(Pulled)** Adopt Title III activities resolution and establish public hearing date of December 30, 2002

12:09 P.M. Recessed

CHELAN COUNTY SHERIFF'S OFFICE

Doug Tangen, Chelan County Under Sheriff

(All Commissioners present for session)

1:33 P.M. DISCUSSION ITEMS:

1. E911 Preliminary Budget – Clarification on request for costs not paid by State
2. Wavelength – Summary of Project.
3. Equipment Update – Spillman update is very costly. There may be different possibilities in order to cost effectively accommodate Wavelength use
4. Wavelength – Request by Under sheriff to investigate and appoint project coordinator to continue this valuable program
5. TOPS Grant – Sheriff's Office did not receive large TOPS Grant.
6. Armored Personnel Carrier – APC and trailer has been returned to County Shop
7. Sheriff's Office Transition – Board requests productive transition from Sheriff and staff to Sheriff Elect
8. Step II Grievance – Board to initiate action to avoid Step III

WENATCHEE FARMWORKER HOUSING CAMP

Donn Ethrington, Housing Manager

2:17 P.M. DISCUSSION ITEMS:

1. Current Occupancy – Residents currently at 59. Possible arrival of more workers
2. Housing Equipment – Location of tent unknown. Director will look into information on possible tent theft
3. Fire Extinguishers – Manager to repair damaged extinguishers and replace those that were stolen
4. Equipment and Storage – All trailer sites will be locked down for security purposes
5. Storage Facility – (Commissioner Hawkins recused himself from discussion). Manager will offer storage at County Park for no cost until long term contract is signed or building has been rented to other source. Possible action to be taken after long term agreement has been signed
6. Housing Conference – October 30-Nov 1. Commissioners to consider sending Farm Worker Housing Manager
7. Equipment Storage – State would like to store appliances in trailer. Damage may be limited if ramps are used for moving equipment
8. Rent a Tent Program – State looking for entity to run program which rents on site tents to local growers. Commissioner question if Fieldman's Association could take on project

2:51 P.M. Recess

3:00 P.M. Paul Parmley/Cooperative Extension Advocacy Group

(Attendance Roster Attached)

Board discusses need for funding changes for Cooperative Extension and reduced dependency on general fund dollars. Many residents spoke in support of program and concerns that grant restrictions may affect services. Letters of support for Extension program filed 2002C8-342

4:43 P.M. Board recessed.

Tuesday, October 1

8:10 A.M. Meeting opened by Chairman Walter.

8:10 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board move into 20 minute executive session regarding personnel issues pursuant to RCW 42.30.110 (g).

8:28 A.M. Board resumes regular session.

- Cooperative Extension – Board reviews September 30 meeting
- Malaga Clean up project – Landowner request to build fencing on highway access
- Rent a Tent Program – Commissioners will contact Fieldsman's' Association President regarding Rent a Tent Program
- Open Grazing Area – Concern from Chelan area residents on abuse of grazing area by area cattle ranch
- Geo Hazard Areas – Several local builders have contacted Commissioners regarding Geo Hazard Area restrictions
- Step II Grievance – Some confusion as to agreement on overtime increment issue
- Monitor Park Budget – Commissioners will need to work on park budget when long term contract is signed
- Council of Governments Meeting – Board prepares agenda
- Chelan County Policy Manual – Prosecutor, Auditor and Deputy Clerk to over areas that need amending or clarification for policy book
- Mental Health Symposium – Board will sign letter of invitation 2002C8-343
- WSAC/WACO Conference – Commissioner Walter will welcome participants to conference
- RSN Governing Board – Board discusses possible changes and transition in Governing Board

9:11 A.M. Board Recessed. Commissioners to WSAC/WACO Conference

10:02 A.M. Board resumes regular session

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt, Assistant Director Gary Owens, Solid Waste Coordinator Brenda Harn, and Captain Jerry Yonaka present for discussion

**10:02 A.M. PUBLIC HEARING – VACATION OF PORTION OF ALLEY OFF
USTAH STREET**

Public hearing opened to discuss proposed final order of vacation of portion of alley off Ustah Street. No comment from public. Director of Public Works recommends the vacation of portion of alley.

10:04 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board approve the vacation of a portion of alley off Ustah Street in Chelan. Hearing Closed. 2002V1-38

DISCUSSION ITEMS:

1. Emergency Fire Restrictions on County Roads (with Sheriff's Office) – Board discusses history of fire restriction notices (resolutions) and uniform resolution for future use. Public works will draft resolution for approval by all departments. Sheriff's office will bring updated resolution to Board for signature next year, then Board will instruct public works to put signage in place
2. Local Agency Federal Aid Project Prospectus and Agreement for Chumstick Highway
3. Manson Drift Fence Agreement with State Department of Fish and Wildlife
4. Consultant Agreement with Forsgren & Associates regarding removal of underground storage tanks
5. Board receives petition for vacation of county road filed by Brad Selland of Malaga Land Company 2002V1-39

BID AWARDS

Maintenance Sand
Mowers

BID AWARD Maintenance Sand

One bid was presented on September 24, 2002. After review by County Engineer insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Two Rivers Sand and Gravel at a bid of \$ 13,217.04.

10:36 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried, that the Board award the bid for the Maintenance Sand to Two Rivers Sand and Gravel at a bid amount of \$ 13,217.04
2002B1-71

BID AWARD Two Shoulder Mowers

One bid was presented on September 24, 2002. After review by County Engineer insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Central Washington Equipment at a bid of \$ 91,895.15.

10:37 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried, that the Board award the bid for the Two Shoulder Mowers to Central Washington Equipment at a bid amount of \$ 91,895.15 2002B1a-72

ACTION ITEMS

10:38 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board will approve the following action items:

1. Contracts/Agreements:

- a. Local Agency Federal Aid Project Prospectus and Agreement between Chelan County and Washington State Department of Transportation for Chumstick Highway Phase II, CRP 525 2002A5-99
- b. Manson Drift Fence Agreement between Chelan County and Washington State Department of Fish and Wildlife 2002A5-100
- c. Consultant Agreement between Chelan County and Forsgren & Associates for UST Removal at Cashmere/Dryden Airport 2002A5-101

10:39 A.M. Board Discussion Continued:

- o Wenatchee River Park Cleanup Status
- o North Chelan County Transfer Station Operation Proposal
- o Monitor Tire Cleanup

BUILDING/PLANNING/FIRE SAFETY

Larry Angell, Building Planning Director

10:54 A.M. DISCUSSION ITEMS

- 1. Set a date for public hearing for October 16, 2002 1:00 to 2:00 P.M. to consider an emergency ordinance amending Chapter 11.86 of Chelan County Code entitled Geologically Hazardous Areas Overlay District.

ACTION ITEMS:

10:57 A.M. Moved by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board approve the following:

1. Notice of Hearing

- a) Set a date for public hearing for October 16, 2002, 1:00 to 2:00 P.M. to consider an emergency ordinance amending Chapter 11.86 of the Chelan County Code entitled Geologically Hazardous Areas Overlay District. 2002H6-49

10:59 A.M. Discussion Items Continue:

- o Population Projections for GMA
- (11:14 Commissioner Hunter excused from session)
- o Cashmere landfill issue – Building and Planning will correspond with property owner
 - o Leavenworth subdivision – Issue with builder and water access

11:49 A.M. Public Hearings – Emergency Budget Appropriations.

No one from public present for hearings.

Emergency Budget Appropriation Hearing Auditor - \$7552.00

Emergency Budget Appropriation Hearing Financial Management \$7,552.00

11:50 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following Emergency Budget Appropriations:

1. Resolutions:

- a) Adoption of **Resolution No. 2002-133** for an Emergency Budget Appropriation Hearing Auditor - \$7552.00
- b) Adoption of **Resolution No. 2002-134** for an Emergency Budget Appropriation Hearing Auditor Financial Management - \$7552.00

10:59 A.M. Discussion Items Continue:

- Open Range Application – Board inquires as to action to date on Chelan Area resident’s Open Range Application
- Building/Planning Office Space – County hopes to move forward next year for a “one stop shopping” permit office with Public Works and Building and Planning

11:57 A.M. Board Recessed

1:30 P.M. Ray Faini, Kevin Powers, Cooperative Extension Forestry Education Presentation. Forestry Education participants Jeff Reister, Emily Harbury, Ray Carlson and Juan Rodriguez presented Board with program highlights.

FACILITIES MAINTENANCE DEPARTMENT

Pat DuLac, Facilities Director

2:16 P.M. Discussion Items:

- Monitor Park – Winterization of park has begun. Park is currently at self-pay system. Park upgrades will be postponed until long term contract is signed.
- County Office Space – Commissioners hope to try to alleviate overcrowding beginning in 2003 with remodeling former juvenile administration building
- Sheriff’s office dispatch will change late 4th quarter of 2003 to clerical staff as current dispatch will be relocated to new Regional 911 facility
- Auditorium Rental – Maintenance has gotten preliminary information on rental of office space
- Park Rental Fees – Maintenance will collect money from park and deposit with Treasurer
- Chelan area grower and fire suppression water – Bear Mountain request to draw water from lake for fire suppression instead of building a storage tank as requested by Fire Marshall.
- Fair Board Meeting – Commissioner Hawkins will attend meeting

2:45 P.M. Board adjourned.

Filed Correspondence:

- o Letter from Wenatchee World regarding format 2002C8-344
- o Copy of letter from Planning Department to Mr. Bart Clennon regarding First Addition Preliminary Plat Application 2002C8-345
- o Copy of Letter from Planning Department to Mr. Carl Rinker regarding landfill issue 2002C8-346
- o Copy of letter from Chelan County Prosecutor to Crystal Pierce regarding claim for damages No. 2002-35 2002C9-84
- o Clerk files Hotel/Motel Tax Mini Grant Application Agreements from the following recipients: Leavenworth Summer Theater, Wenatchee Valley Convention and Visitors Bureau, Ohme Gardens County Park, Lake Chelan Bach Fest, Cascade Foothills Farmland Association, Lake Chelan Nordic Ski Club, Mission Ridge Foundation, Lake Chelan Ski Club, Wenatchee Valley Museum and Cultural Center, Lake Chelan Grape Growers Association, 2002A5-103

Filed Treasurer's Receipts:

5647	Migrant Housing Camp	\$ 326.00	Current Expense
5687	Migrant Housing Camp	244.00	Current Expense
5795	Migrant Housing Camp	885.00	Current Expense
5805	State of Washington	395,638.08	Current Expense
5807	State of Washington - County	48,904.24	Juv Bldg Finance Fnd
5809	State of Washington – Cities	49,910.70	Juv Bldg Finance Fnd
5810	State of Washington – County	39,828.75	Distressed Cnty Tax
5811	State of Washington – Port	39,828.75	Distressed Cnty Tax

Vouchers Approved for Payment

	2002B4-228
Current Expense	\$102,745.71
All Other Funds	<u>104,610.10</u>
Total All Funds	\$207,355.81

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board