

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**NOVEMBER 4, 5, 2002 MINUTES**

**9:09 A.M.** Meeting called to order by Chairman Walter. Also present for session were Commissioner Hunter, Commissioner Hawkins, County Administrator Cathy Mulhall and Deputy Clerk of the Board, Sally Taylor.

**9:15 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter, and carried that the Board approve the October 28, 29, 2002 minutes as corrected.

**9:15 A.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows:  
Vouchers as submitted.

- Payroll changes as follows:
  - a) Mark McCormick, Regional Justice Center, promotion, to S103-6
  - b) Erik Pheasant, Juvenile Detention, new hire, \$9.50 hr
  - c) Ken Ackland, Maintenance, length of service increase, to T11-7
- Claim For Damages, Refer to Prosecuting Attorney
  - a) Claim for Damage #2002-51, filed by Dee Gandy, Alleged Vehicle Damage  
2002C9-91
  - b) Claim for Damage #2002-52, filed by Wesley Martinson, Alleged Violation of  
Constitutional rights 2002C9-92
  - c) Claim for Damage #2002-53, filed by Ann Stewart, Alleged Violation of  
Constitutional rights 2002C9-93

**9:15 A.M. BOARD DISCUSSION:**

- Mike Kaputa here to discuss meeting regarding Washington Environmental Council – Discussed meeting and future plan with Commissioner Hunter to do follow up.
- Regional E911 will be called RiverCom - Commissioner Hawkins elected chair of that Board.
- Chelan County Sheriff transition – Position changes and hires for 2003 as decided by Sheriff and Sheriff Elect
- Chelan area animal control – Cost analysis from City of Chelan higher than current contract price
- Cashmere/Dryden Airport – Discussions with City of Cashmere on transfer of airport ownership

(9:43 A.M. Clerk of Board arrives for session)

- Budget discussions for Monitor Park – Board to set two enterprise funds including beginning fund balance by way of loan
- 2003 Budget – Budget predictions were discussed
- Monitor Park Lease – Contract with State reviewed by Prosecuting Attorney
- Monitor Park Operating Contract – Commissioner Walter has contract with some changes to be made by State

- Fish and Wildlife Fines – Assessor Russ Griffith on conversion from fines paid to property tax basis for payment from Fish and Wildlife anticipated minimum revenue to increase \$2,000.00
- RiverCom Dispatchers – Letter to be written to each dispatch group outlining changes.
- Courthouse Journal – Article regarding development of task force in King County to aid in budget analysis

## ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

### 10:01 A.M. DISCUSSION ITEMS:

1. 2003 Budget
2. Wenatchee River Park/Farm Worker Camp Agreements (to be discussed Tuesday, November 5)
3. Administrative Update
  - Letter of response to Chelan County Sheriff regarding sick leave buyout

**10:25 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board move into five minute executive session pursuant to RCW 42.30.110(g) regarding personnel issue.

**10:34 A.M.** Board resumes regular session. Discussion items continue:

- Board receives note regarding request to hold retirement party at Melanie’s café

**10:37 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following action items, **(adding)** item 4**(a)** letter of response to Chelan County Sheriff regarding sick leave buyout and item 4**(b)** approval of request for retirement party at Melanie’s Courtyard Café with security for Courthouse building provided:

### ACTION ITEMS

#### 1. Budget Transfer

- a) Boating Safety Fund to transfer \$1,473 from Extra Help to Supplies  
2002B4-248

#### 2. Notice of Hearing

- a) \$4,000 Emergency Budget Appropriation for Ohme Gardens due to award of Tourism Mini Grant  
2002H6-57

#### 3. Contracts/Agreements for Signature

- a) Prosecution Service Agreement for the City of Entiat  
2002A5-112
- b) Prosecution Service Agreement for the City of Cashmere  
2002A5-111
- c) Fiscal Agency Agreement for the Chelan Douglas Community Network  
2002A5-113

#### 4. Miscellaneous

- a) **(added)** Letter of response to Chelan County Sheriff regarding sick leave buyout  
2002B4-249

- b) **(added)** Approval of request for retirement party at Melanie's Courtyard Café with security for Courthouse building provided 2002C8-375

**10:39 A.M. Board Discussion Continued:**

- Discussion on contract work for hearings examiner - Deputy Prosecuting Attorney wishes to look at this further due to potential conflicts
- Use of Juvenile Administration Building for Building/Planning and Public Works – Possible Transportation and Land Services Building
- Jail Expansion – Board needs to address direction of expansion and needs, i.e. modulars, motor pool
- Jail budget figures – Questions about jail budget figures and breakdowns

**CHELAN COUNTY REGIONAL JUSTICE CENTER**

**Dick Winn, Gale Wick, Department of Corrections**

**10:55 A.M. DISCUSSION ITEMS:**

- Package presentation for Regional Justice Committee
- Contract Negotiations for Jailers
- Volunteer services for inmate workers for snow removal for elderly and handicapped
- Jail population currently at 294
- Courthouse security for 2003
- Emergency radio communications for Support Enforcement Office
- Safety issues for Support Enforcement Office

**11:12 A.M.** Recessed

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:20 A.M. DISCUSSION ITEMS:**

1. Chelan County Fire Marshall Rod Lasher meets with Board regarding grant award for Community Fire Plan
2. Memorandum of Understanding for the Wenatchee Total Maximum Daily Load Plan (TMDL) and Best Management Practice (BMP).

**ACTION ITEMS:**

**11:46 A.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins, and carried that that Board approve the following action items:

**1. Contracts/Agreements**

- a. Memorandum of Understanding for the Wenatchee Total Maximum Daily Load Plan (TMDL) and Best Management Practice (BMP). 2002A5-114

**11:51 A.M.** Recessed

**CHELAN COUNTY SHERIFF'S OFFICE**

**Mike Brickert, Chelan County Sheriff**

**1:36 P.M. DISCUSSION ITEMS:**

1. Authorization to fill Communications deputy position that will be vacated November 11, 2002
2. Authorization to fill drug precursor deputy from Department of Justice grant funds
3. Discuss Emergency Management position
4. Autos obtained through drug seizure
5. Issuance of weapons for reserve officers
6. Chelan County Sheriff Helicopter Rescue Program
7. Sick leave buyout request by Sheriff
8. Sheriff's service recognition set for November 24, 2002 at 1:30 p.m.
9. Documentation regarding 15 minute/half hour increments for payment of time worked
10. Sheriff receives notice of military orders

**ACTION ITEMS:**

**2:13 P.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board approve the following action item (**adding**) item **1(b)** authorization to fill precursor deputy

**1. Budget Requests/Personnel**

- a) Authorization to fill Communications Deputy Position that will be vacated  
November 11, 2002 2002B4-250
- b) (**Added**) Authorization to fill drug precursor deputy from Department of Justice  
Grant Funds 2002B4-251

**2:19 P.M.** Commissioners' Budget Workshop

**2:51 P.M.** Superior Court Clerk here to inquire about 2003 budget

**2:55 P.M.** Farm Worker Housing Camp Director informs board of possible fire in cabin at Monitor Park.

**4:05 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the preliminary 2003 budget with \$21,789,709 estimated revenue, \$23,963,537 estimated expenditures with a current shortfall of <\$29,257.00>. Operating reserve is at \$1.7 million including a capital trial reserve fund of \$500,000. 2002B4-252

**4:08 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the October payroll as presented. 2002B4-253

**4:09 P.M.** 2003 Budget discussions continue

**4:25 P.M.** Board recessed until Tuesday, November 5.

**Tuesday, November 5**

**8:33 A.M.** Board resumes session with meeting regarding mental health issues and reorganization of Regional Support Network. Present for session were Senator Linda Evans Parlette, Representative Mike Armstrong, Douglas County Commissioner Ken Stanton, RSN Interim Director Robin Rommel, Deputy Clerk Sally Taylor, Behavioral Health Board member Gale Wick, Chelan County Commissioners Ron Walter, John Hunter and Buell Hawkins, County Administrator Cathy Mulhall and Clerk of the Board. Interim Director gives insight as to responsibilities and duties of the RSN. Board asks for information regarding establishment and utilization of const control inpatient incentives, oversight of pass through funds, break down of administrative budget and for the mental health portion, timeline for hiring child psychiatrist, expenditures compared to revenue and fund balance per program, process for gauging of needs in community and list of services and possible duplication of services. Group will meet again November 26, 2002 at 8:30 a.m. 2002C8-376

**9:37 A.M.** Board recessed.

**9:49 A.M. BOARD DISCUSSION:**

- Monitor Park Operations Agreement – Board reviews changes

**PUBLIC WORKS DEPARTMENT**

**Greg Pezoldt, Public Works Director**

**10:04 A.M. Bid Award – Tire Cleanup**

Three bids were presented on October 29, 2002. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Northwest Tire and Recycling as low bidder at \$ 90.00 per ton not including tax.

**10:08 A.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins and carried, that the Board award the bid for the Fairview Canyon tire clean up to the low bidder of **Northwest Tire and Recycling at a bid amount of \$ 90.00 per ton**

2002B1-80

**DISCUSSION ITEMS**

(Clerk leaves session - covered by Deputy Clerk)

1. Call for Bids for Brush Chippers
2. Chelan County Fire Marshall Rod Lasher present to discuss road closure procedures and Resolution for High Fire Danger Areas
3. Local Agency Standard Consultant Agreement – Hammond Collier Wade Livingstone
4. Local Agency Standard Consultant Agreement – Nicholls Engineering, Inc.
5. Letter of Agreement with the Chelan County PUD #1 for snow removal
6. Code of the West

7. Snowmobile travel on some County Roads

**ACTION ITEMS:**

**10:48 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board accept the action items as follows:

1. **Call for Bids**
  - a. Call for bids for purchase of two new brush chippers 2002B1-81
2. **Agreements**
  - a. Local Agency Standard Consultant Agreement between Chelan County and Hammond Collier Wade Livingstone for On Call Consulting Services 2002A5-115
  - b. Local Agency Standard Consultant Agreement between Chelan County and Nicholls Engineering, Inc. for On Call Consulting Services 2002A5-116
  - c. Letter of Agreement between Chelan County and Chelan County PUD #1 for snow removal along Hawley Street 2002A5-117

**10:52 A.M. Board Discussion Continued:**

- Clean up of Mission Creek road right of way
- Cashmere/Dryden Airport Clean up

**BUILDING/PLANNING/FIRE SAFETY DEPARTMENT**

**Larry Angell, Director of Building/Planning Department**

**10:56 A.M. DISCUSSION ITEMS**

(Clerk returns to session)

1. Lake Chelan Nordic Ski Club requests the County to waive County building permit fees.
2. Population allocation and Sunnyslope urban growth area
3. Grazing area issue in Antoine Creek
4. Meeting with Chelan County Deputy Prosecutor and Whispering Pines Subdivision community representative on November 14.
5. Compliance date for Rayfield Brothers zoning issues
6. Letter from Sharon Gurnard Snitily regarding Brae Burn Subdivision 2002C8-377

**ACTION ITEMS:**

**11:35 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board **pull** the action item as submitted:

1. **Miscellaneous**
  - a) **(Pulled)** Lake Chelan Nordic Ski Club request to waive to County building permit fees.

**11:37 A.M. Emergency Budget Appropriation Hearings**

**Emergency Budget Appropriation – Chelan County Sheriff’s Office \$200,463.00  
(revised revenue and expenditure total)**

**11:45 A.M. Moved** by Commissioner Hawkins, seconded Commissioner Hunter, and carried that the Board approve the following:

**1). Resolution**

- a) Adoption of **Resolution No. 2002-145** Emergency Budget Appropriation for the Chelan County Sheriff's Office in the amount of \$200,463.00

**11:46 A.M.** Recessed

**1:10 P.M.** Board resumes session with Esther Stefaniw Memorial Dedication in breezeway of Law and Justice Building and County Courthouse. Commissioner Walter began dedication with fond memories of Esther's zest and vitality. She was an inspiration not only in life but also in her death. Cathy Mulhall shares how Esther had a way of making each part of her work very interesting and her honesty and boldness made her stand out as commissioner. Sally Taylor speaks of Esther's class in the manner that she held herself, and her style and humor in appearance. Commissioner Hunter also remembers her energy and passion for her work. Commissioner Hawkins supported her re-election campaign. Interestingly enough, Commissioner Hawkins received many comments from constituents on one side of an issue that Esther would have supported their feelings, as well as constituents on the other side of the issue that Esther would have supported their feelings. He realized he had followed a Commissioner that was respected by all. Commissioner Walter states the last time that we all met as a group was the day she interviewed Janet Merz for Clerk of the Board. Janet Merz recalls the interview well, realizing that of all the questions asked by the Commissioners, she had to think carefully before answering Esther's questions as they carried a little "zip" to them. Dan Roach, Arborist, will continue to enhance the memorial to Esther Stefaniw with a design that will continue on with touches of her creativity and sense of flair.

Esther Stefaniw January 15, 1948-May 11, 2001. Missed by all.....

**1:33 P.M.** Jack McLaughlin of DA Davidson meets with Board regarding Bond Issue and rates for RiverCom Regional E911 Center. **FILED** bond information 2002A1-

**2:20 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Hunter and carried that the Board approve the following item:

**Resolution**

- a) Adoption of **Resolution No. 2002-146** authorization for issuance of sale of bonds for RiverCom Regional E911 Center with the addition of Part F of page 12 indicating the principal amount of bond issue not to exceed \$2.6 million.

**2:20 P.M. Moved** by Commissioner Hunter, seconded by Commissioner Hawkins and carried that the Board sign a letter to City of Cashmere, regarding transfer of ownership of Cashmere/Dryden Airport. 2002C8-378

2:24 P.M. Board recessed.

**FACILITIES MAINTENANCE DEPARTMENT**

**Pat DuLac, Facilities Maintenance Director**

**2:31 P.M. Discussion Items:**

- Law and Justice Building upgrade information
- Monitor Park cabin upgrade costs

**2:47 P.M. Board Discussion Continues:**

- Mike Kaputa, Natural Resources Program Coordinator meets with Board regarding authorization for signature in absence of coordinator
- Invoice for production of informational packets

**3:02 P.M. Board Adjourns**

**Filed Correspondence:**

- Letter from North Central Educational Services District with 2003 levy certifications from Wenatchee School District 2002C8-379
- Chelan County Cemetery District NO 1 regarding Cemetery increase in property tax revenue 2002C8-380
- Letter from Donna Crosby regarding Sun Ray Shores 2002C8-381
- Letter from Ginger Ewing regarding intersection of Banks Avenue and Washington Street, Manson, WA 2002C8-382
  - Letter and response from Robert Stewart regarding Freedom of Information Act 2002C8-383
- Chelan Police Department Animal Control Services Draft Agreement and response 2002C8-384
- Chelan and Douglas County letter and questionnaire regarding Mental Health Symposium 2002C8385

**Filed Treasurer's Receipts:**

6509	State of Washington AR	\$24,562.47	Current Expense
6536	Wright Wapato, Inc	144,752.30	Current Expense
6548	Migrant Housing Camp	337.00	Current Expense
6556	Bardin Farms Corp	9.00	Current Expense
6443	State of Washington AR	1,695.00	Substance Abuse Fnd
6469	State of Washington AR	50,337.00	Substance Abuse Fnd
6478	State of Washington	508,314.56	Current Expense
6479	State of Washington	15,223.45	Veterans Relief
6480	State of Washington County	48,410.15	Juv Bldg Finance Fnd
6484	State of Washington AR	80.13	Veterans Relief
6485	State of Washington City	49,406.44	Juv Bldg Finance Fnd
6486	State of Washington County	39,452.82	Distressed Cnty Tax



6487	State of Washington Port	39,452.81	Distressed Cnty Tax
6489	Claims WT	270.00	Industrial Ins Fnd
6490	Claims WT	180.00	Industrial Ins Fnd

**Vouchers Approved for Payment**

			2002B4-254
Current Expense		241,662.40	
All Other Funds		<u>47,412.58</u>	
	Total All Funds	\$289,074.98	

BOARD OF CHELAN COUNTY COMMISSIONERS  
 RON WALTER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board