

CHELAN COUNTY BOARD OF COMMISSIONERS
DECEMBER 9, 10, 2002 MINUTES

9:04 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Hunter, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:04 A.M. Moved by Commissioner Hunter, seconded by Commissioner Walter, and carried that the Board approve the December 2, 3, 2002 minutes as corrected.

Moved by Commissioner Walter, seconded by Commissioner Hunter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Approve November Payroll 2002B4-292
- Payroll changes:
 - a) Robin Farley, Regional Justice Center, Cook Temporary S062-1 New Hire
 - b) Julie Busk, Regional Justice Center, Registered Nurse, P054-1 Resignation
 - c) Miel VanLith, Regional Justice Center, LPN, P021-1 New Hire
 - d) James Bangs, Regional Justice Center, Instructor, S062-6 to P072-6
 - e) Stephen Byers, Assessor, P030-3 to P030-4 Length of Service Increase
 - f) Michelle Short, Ohme Gardens, Layoff
 - g) Monty Burnam, Ohme Gardens, Layoff
 - h) Jorge Ortiz, Ohme Gardens, Layoff
 - i) Joe Belser, Ohme Gardens, Layoff
 - j) James Belfield, Auditor, A060-3 to A070-3, Promotion
 - k) Amanda Parkins, Auditor, A070-2 to P010-2, Promotion
 - l) James Edlund, Information Services, Resignation
 - m) Catherine Hillis, Information Services, PT05-3 to PT 053-4, Length of Service Increase
 - n) Lyle (Dick) Matson, Cashmere/Dryden Airport, \$340 mo to \$500 mo, Salary Increase
 - o) Brian Burnett, Sheriff Patrol, S101-4 to S101-5, Per Contract
 - p) Jerry Moore, Sheriff Patrol, S101-5 to S101-6, Per Contract
 - q) Marilyn Musson, Sheriff Administration, Retirement
 - r) Mike Hartnett, Sheriff Investigations, S121-7 to S121-8 Per Contract
 - s) Manny Brincat, Sheriff Investigations, S121-7 to S121-8, Per Contract
 - t) Dale England, Sheriff Investigations, S121-6 to S121-8, Per Contract
 - u) Eric Collier, Sheriff Investigations, S121-5 to S121-6, Per Contract
 - v) Jeff Middleton, Sheriff Patrol, S131-6 to S131-7, Per Contract
 - w) Maria Agnew, Sheriff Patrol, S131-5 to S131-6, Per Contract
 - x) Lewis Clark, Jr., Sheriff Patrol, S131-6 to S131-7, Per Contract
 - y) Doug Corulli, Sheriff Patrol, S104-4 to S101-5, Per Contract
 - z) Kent Sisson, Sheriff Patrol, S101-5 to S101-6, Per Contract
 - aa) Steve Goodman, Sheriff Patrol, S101-7 to S101-8, Per Contract
 - bb) Paul Rohrbach, Sheriff Patrol, S101-6 to S101-7, Per Contract

- cc) Brent Patterson, Sheriff Patrol, S101-6 to S101-7, Per Contract
- dd) Joe Herron, Sheriff Patrol, S131-6 to S131-8, Per Contract
- ee) Randall Lake, Sheriff Patrol, S101-4 to S101-5, Per Contract
- ff) Phyllis Brickert, Sheriff Patrol, S101-6 to S101-7, Per Contract
- gg) Scott Nesary, Sheriff Patrol, S101-4 to S101-5, Per Contract
- hh) Monika Haynes, Sheriff Patrol, S101-4 to S101-5, Per Contract
- ii) Rob Huddleston, Sheriff Patrol, S101-4 to S101-5, Per Contract
- jj) Wendell Holve, Sheriff Patrol, S101-5 to S101-6, Per Contract
- kk) Tim Erwert, Sheriff Patrol, S101-4 to S101-5, Per Contract
- ll) Matt Fields, Sheriff Special Operations, S101-6 to S101-7, Per Contract
- mm) Bud Fritz, Sheriff Communications, S105-7 to S105-8, Per Contract
- nn) Eileen Ervin, Sheriff Communications, S102-6 to S102-7, Per Contract
- oo) Karen Bull, Sheriff Communications, S061-6 to S061-7, Per Contract
- pp) Lynne Mattney, Sheriff Records, A081-6 to A081-7, Per Contract
- qq) Kathy Martin, Sheriff Records, A081-6 to A081-7, Per Contract
- rr) Luanne Raber, Sheriff Records, A081-5 to A081-6, Per Contract
- ss) Janet Middleton, Sheriff Records, A091-6 to A091-7, Per Contract
- tt) Betty Taylor, Sheriff Records, A091-6 to A091-7, Per Contract
- uu) Michelle Akers, Clerk's Office, AS8-3 to AS9-3, Transfer
- vv) Kerry McDaniels, Public Works, Temporary Winter Help, T052-1, New Hire
- ww) Jerry Gosvener, Public Works, Return from Family Leave
- xx) Elizabeth Hayes, Clerk's Office, PT1-5 to PT5-3, Position Evaluation
- yy) Gretchen Butterly, Clerk's Office, AS9-3 to AS9-4, Pre Hire Agreement
- Miscellaneous
 - a) Donation of 110 hours of annual leave to Juvenile Dept Employee 2002B4-293

BOARD DISCUSSION

- Cashmere/Dryden Airport Transfer of Ownership – City of Cashmere to discuss issue further in January 2003
- Mosquito Control District – Board to meet with Leavenworth Mayor January 7, 2003 to discuss and select applicants with hope that selected applicants can attend DOE and State Department of Health Mosquito Control Conference on January 16
- Upper Columbia Salmon Recovery Board Meeting – Discussions included organization and strategy plans for upcoming year
- Farm Worker Housing Camp – Long Term Contract and Lease Agreement signed and returned by State
- Chelan City Jail – Talks continue regarding possible Regional Justice Center Bed Rentals in Chelan for Inmate Worker Crews
- Chelan County Organizational Chart – Changes to be made including addition of Watershed Program
- Chelan County Appointments by Department – Resolution to be signed with addition of Jail Administrator and deletion of Motor Pool Department (now under Public Works)
- Rayfield Zone Issue – Pictures received – forwarded to Prosecuting Attorney
- Letter from City of Wenatchee regarding Levy Shift – Misinformation to be clarified

- 2003 Animal Control Contract – Board has not received information that was requested and was acknowledged to be given to Board. Will request Humane Society attend next week’s meeting
- The Center for Alcohol and Substance Abuse – Update on Air Conditioning Equipment

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:10 A.M. DISCUSSION ITEMS:

1. Indirect Cost Allocation Plan
2. Chelan County Fair EBA Hearing
3. 2003 Tax Levy
4. 2003 Budget
5. Annual Appointment of Department Heads
6. Administrative Update
 - a) Letter from Chelan Fair regarding billing for maintenance of grounds
 - b) Retirement and Reorganization/Retirement issues in Sheriff’s Office

10:48 A.M. Moved by Commissioner Walter, seconded by Commissioner Hunter and carried that the Board move into fifteen minute executive session pursuant to RCW 42.30.110(f) regarding grievances

11:04 A.M. Board resumes regular session.

DEPARTMENT OF CORRECTIONS

Sgt Mark McCormick, Sgt Ron Bonwell, Officer Ray Hodson

11:04 A.M. DISCUSSION ITEMS:

- Current Inmate Population at 288
- Proposal for Demolition for Chaplain House for Parking
- Letter of Thanks from RSVP for Inmate Workers at Gift Wrapping Booth
- City of Bothell Contract will be placed on 12/16 agenda
- Department of Corrections Contract will be placed on 12/16 agenda
- Discussion regarding Sick Leave Buy Back Per Jail Employee Contract Terms
- Housing of Regional Justice Center Inmate Workers in Chelan City Jail
- New Formation of Quality Review Team as Communications Tool

ADMINISTRATIVE AGENDA ACTION ITEMS:

11:20 Moved by Commissioner Walter, seconded by Commissioner Hunter, and carried that that Board approve the following action items (**adding**) item **4(a)** request for authorization to hire for Information Services:

ACTION ITEMS

1. **Budget Request – Capital Outlay**
 - a) Commission to purchase Flat Screen Monitor - \$700.00 2002B4-294
2. **Resolution**
 - a) Adoption of **Resolution No. 2002 – 160** 2003 Annual Appointments

- b) Adoption of **Resolution No. 2002 – 161** Chelan County A-87 Cost Allocation Plan – Fiscal Year 2003

3. Notice of Hearing

- a) Emergency Budget Appropriation – Fair Fund 2002H6-68

4. Budget Request/Personnel

- a) **(Added)** Request to fill vacated Programmer Position Information Services Dept 2002B4-295

11:22 A.M. Board Discussion Continued:

- Legislative Steering Committee Update by Commissioner Walter

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:30 A.M. DISCUSSION ITEMS:

- PUD will provide technical assistance on Lake Chelan Water Study Application
- Peshastin Irrigation Update
- Lake Wenatchee Water Storage Meeting Update
- Wenatchee Watershed Planning Meeting discussion of Instream Flows

11:48 A.M. Board Recessed. Commissioner Walter and Commissioner Hunter will not be here for afternoon session so there will be no quorum. No action to be taken.

NOON

CHELAN COUNTY SHERIFF'S OFFICE

Sgt Joe Herron Present for Discussion

1:28 P.M. DISCUSSION ITEMS:

- Sheriff Elect in Olympia for Newly Elected Conference 2002C8-417
- PUD and Sheriff asking for Addendum to PUD Security Pilot Program Agreement
- Wavelength Car Computer System Not Functioning. Sheriff looking at withdrawal of contract and or change in system/vendor

WENATCHEE RIVER COUNTY PARK FARM WORKER HOUSING CAMP

Donn Ethrington, Monitor Park Farm Worker Housing Manager

2:00 P.M. DISCUSSION ITEMS:

1. 2002 Year End Report 2002C8-418
2. 2003 Housing Manager Position
3. Camp Manager will Continue to Pursue Completion of O&M Manuals
4. Location of Tent Still Unknown. County to inform Sheriff's Office
5. Voucher and Payroll Duties to Shift to Manager in 2003

3:11 P.M. Board recessed.

Tuesday, December 10

8:31 A.M. Commissioner Hawkins opens session. Also present for session were Commissioner Walter, County Administrator and Clerk of the Board. Commissioner Hunter not present for session.

8:31 A.M. BOARD DISCUSSION

- Public Defense Contract 2003 – Keith Howard here to discuss contract issues

9:02 A.M. BOARD DISCUSSION

- Legislative Steering Committee Topics
- Chelan County Commission Vehicle/Mileage Expenses
- Concerns raised by City of Leavenworth and City of Wenatchee on Levy Shift
- GOP Women’s Luncheon attended by Commissioner Hawkins and Commissioner Elect Goehner
- Courthouse Security Post Concerns
- Response to Chelan County Superior Court Panic Alarm
- Humane Society Animal Control Contract Renewal
- Farm Worker Housing Camp Year End Report – 2003 Staffing
- E 911 Grant Money and Mobile Communications System
- Melanie’s Café Request to Remain Open After Hours for Youth Christmas Party – It was **consensus** of Board to approve request.

PUBLIC WORKS DEPARTMENT

Greg Pezoldt, Public Works Director

10:03.M. DISCUSSION ITEMS

1. On-Call Consulting Services for RH2 Engineering, Inc.
2. Resolution for Road Closure for Lake Wenatchee Recreation Snowmobile Club
3. Fairview Canyon Tire Cleanup Update
4. Code of the West Cover Letter
5. Road/Signage Related Issues
6. Substance Used as De-Icing Agent on Public Roads
7. County Appointments/Departments (Motor Pool)

ACTION ITEMS:

10:32 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items:

1. **Contracts/Agreements**
 - a. Local Agency Standard Consultant Agreement between Chelan County and RH2 Engineering, Inc. for On Call Consulting Services 2002A5-123
2. **Resolution**
 - a. Adoption of **Resolution No. 2002-162** Road Closure for Lake Wenatchee Recreation Snowmobile Club

10:32 A.M. Recessed

BUILDING/PLANNING/FIRE SAFETY

Larry Angell, Planning Director and Ryan Walker Code Enforcement Officer

10:47 A.M. DISCUSSION ITEMS

1. Inert Waste Disposal Meeting
2. Herd District Update
3. Non-Permitted Structures

11:31 A.M. EMERGENCY BUDGET APPROPRIATION HEARINGS

Emergency Budget Appropriation Hearing Regional 911 \$20,000.00

No one present from public for comment.

11:32 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following:

1. **Resolutions**

- a) Adoption of **Resolution No. 2002-163** Emergency Budget Appropriation for Regional 911 for Receipt of East City of Wenatchee Partnership monies in the amount of \$20,000.

Emergency Budget Appropriation Hearing District Court \$16, 714.00

No one from public present for comment.

11:33 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following:

- b) Adoption of **Resolution No. 2002-164** Emergency Budget Appropriation for District Court for fines/fees in the amount of \$16,714.00

11:36 A.M. Board Discussion Continues:

- Non Permitted Structures Discussion Resumes
- Letter to Commission from City of Wenatchee Regarding Levy Shift

11:49 A.M. Recessed

1:31 A.M. PUBLIC HEARING - ADOPTION OF CHELAN COUNTY 2003 BUDGET

Present for Session were Commissioner Walter, Commissioner Hawkins, County Administrator Cathy Mulhall, Deputy Auditor, Dan Chambers, Clerk of the Board, Wenatchee World Reporter Michelle Partridge, and KPQ Radio News Director Steve Hair.

Budget figures read by Commissioner Walter. The Board thanks the Deputy Auditor and County Administrator for their time and effort in this budget process. The Board also thanks the entire staff and departments for their effort to reduce costs but still giving a great level of service to the community.

In reference to the 2003 budget, questions were asked regarding Public Defense Contract, Regional Justice Center Budget, and Capital Murder Defense Costs.

1:58 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the board approve the 2003 Budget with the general fund expenditures at \$26,322,616.00 and county road expenditures at \$15,210,007.00 with other funds at \$35,426,983.00 and expenditures for all county funds are \$76,959,606.00. It is noted that although Commissioner Hunter was not present, he had stated he agreed to this budget as presented. 2002B4-296

2:03 P.M. Board Recessed.

2:28 P.M. Board Discussion Continues:

- Bio Diversity Committee on Senate Bill 6400
- Modular Structures for Regional Justice Center
- Instream Flow Meeting
- Sheriff's Office Retirement/Vacation Issues

2:46 P.M. Board adjourned.

Filed Correspondence:

- Letter to Commissioners from Falun Gong Practitioners in Washington State
2002C8-419
- Correspondence from Under Sheriff regarding Employment Termination Date
2002C8-420
- Correspondence from Washington State Liquor Control Board regarding Establishments with liquor licenses due to expire March 31, 2003.
2002L1-38

Vouchers Approved for Payment

	2002B4-298
Current Expense	\$201,761.96
All Other Funds	<u>118,690.13</u>
Total All Funds	\$320,452.09

Vouchers Approved for Payment

Current Expense	
All Other Funds	<u>\$108,870.00</u>
Total All Funds	\$108,870.00

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board