

CHELAN COUNTY BOARD OF COMMISSIONERS
JUNE 2, 3, 2003 MINUTES

- 8:59 A.M.** Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.
- 8:59 A.M.** Retiring Washington State Housing Assistant Director Ray Price Meets with Board and is presented plaque of appreciation for his service to the Farm Worker Housing issues here in Chelan County as well as the State of Washington. Ernest Baskette, Mary Lee Widener, Bertha Garcia, Mo West, Jim Potts and Patricia Price also present for discussion on civic partnership with Neighborhood Housing Services of America. Board signs letter of support for this Program 2003C8-214
- 9:29 A.M.** Earl Burts and Pat Burnett meet with Board regarding recycling issue and zoning for recycling operation. Board feels this operation is a valuable service to our valley. Shane Martin of Chelan Douglas Health District also present and will investigate possible funding sources for disposal of tires currently on site so compliance can be met for proper zone designation and permit.
- 10:09 A.M.** Prosecutor Gary Riesen meets with Board regarding Memorandum of Defense and Indemnification for Roy Fore (Administrative Agenda item). Board also discusses PUD Fiber Optic Lease Agreement, KittCom Agreement, and Fifth Floor Security issues.
- 10:18 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the minutes as corrected.
- 10:23 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows (**adding**) items **k, l, m,** and **n**:
- Vouchers as submitted
 - Payroll changes as follows:
 - a. Fernando Ponce, Juvenile, length of service, to S060-3
 - b. Joy Gere, Juvenile, length of service, to S060-3
 - c. Kathleen White, Sheriff, transfer to Non-Departmental
 - d. Cynthia Hanan, Sheriff, transfer to A081-4, half time
 - e. Robert McKellar, Sheriff, length of service, to S101-7
 - f. Michael Simmons, Sheriff, length of service, to S101-6
 - g. Jeffrey Dilks, Sheriff, length of service, to S101-6
 - h. Monica Dorsey, Sheriff, length of service, to S061-6
 - i. Tamara Daniel, Sheriff, length of service, to S061-2
 - j. Olivia Espinoza, Support Enforcement, new hire, A080-1

- k. **(added)** Mary Vargas, Superior Court Clerk Collection Assistant, temporary extra help \$14.00 hour
- l. **(added)** Julie Larsen, Superior Court Clerk, new hire A090-3
- m. **(added)** Steve Medrano, Farm Worker Housing Camp, temporary help \$9.50 per hour
- n. **(added)** Jennifer Hohnstein, Superior Court Clerk, temporary extra help \$14.00 per hour
- Claims for Damages
 - a. Claim #2003-26 filed by Jason Froelich, loss of property by Columbia River Drug Task Force 2003C9-46
 - b. Claim #2003-27 filed by Robert Stewart, official misconduct 2003C9-47

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:29 A.M. DISCUSSION ITEMS:

1. Ohme Gardens Entertainment /Waiver Permit
2. American Crown Circus Entertainment Permit
3. Regional Jail Out of State Travel Request

10:51 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following items **adding** item **5(c)** appointment to Wenatchee Heights Reclamation District, and **pulling** item **6(b)** for review by jail partners:

1. **Budget Request – Out-of-State Travel**
 - a. PA Mark Paterson of the Regional Jail to attend Primary Care Conference in Fairmont, Montana June 26-28 costing \$575.00 (Request later withdrawn upon request of PA Paterson) 2003B4-114
2. **Budget Transfer**
 - a. Sheriff to transfer \$210.00 from Sheriff Extra Help to Non-Dept Extra Help 2003B4-114
3. **Notice of Hearing**
 - a. Emergency Budget Appropriation for Sheriff to appropriate reimbursement revenues, \$6308 2003H6-30
4. **Notice of Meeting**
 - a. Emergency Budget Appropriation for 911 Communications to appropriate additional grant funding, \$218,222 2003H6-31
5. **Resolution**
 - a. Adoption of **Resolution No. 2003-71** Re-appointment of Anne Gardner to the Chelan County Board of Equalization for a three-year term
 - b. Adoption of **Resolution No. 2003-72** Canceling Outstanding Warrants Payroll
 - c. Adoption of **Resolution No. 2003-73** appointment of Dennis Berdan to Wenatchee Heights Reclamation District until December 2003 Election
6. **Contracts & Agreements**
 - a. Memorandum of Defense and Indemnification 2003A5-76

- b. **(Pulled)** Subscriber Agreement – PublicSafetyTesting.com
 - c. Ford Motor Credit Municipal Credit Application 2003A5-77
7. **Miscellaneous**
- a. 2004 Holiday Calendar 2003C8-215
 - b. Ohme Gardens Entertainment Waiver of Requirement for Bond/Permit 2003A1-3
 - c. **(Added)** American Crown Circus Entertainment Permit 2003A1-4

10:54 A.M. Recess

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:02 A.M. DISCUSSION ITEMS:

1. Amendment to RC&D Amendment
2. Peshastin Creek Tour June 6
3. Title III Funds to be used for Hazard Mitigation Plan
4. Selection of Chelan County Wenatchee Watershed as Evaluation Watershed
5. June 10 Workshop Scheduling Conflict

11:14 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following action items:

1. **Contracts/Agreements**

- a) Existing RC&D Services Agreement for Salmon Recovery Work—
Modification 2003A5-78

11:18 A.M. BOARD DISCUSSION

- KittCom Agreement in Review by Deputy Prosecutor. It was **consensus** of Board to allow contract help to begin work if contract has not been returned this week
- PUD Fiber Optic Lease in Review by Deputy Prosecutor
- Eastern Districts WSAC meeting update
- Legislative Steering Committee Membership
- “Yankee” Version of Code of the West
- Fair Board Discussion
- Correspondence from Clarence and Vicki Carr regarding property assessments C-8a

12:10 P.M. Voucher Review

CHELAN COUNTY SHERIFF’S DEPARTMENT

Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer, Chief Civil Deputy Mark Horaski, Sergeant Joe Herron, Sheriff’s Assistant Janalyn Brincat

1:30 P.M. DISCUSSION ITEMS:

1. Emergency 911 Operations Contract Amendment

2. Quest Router Agreement

1:34 P.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following action item:

1. Contracts/Agreements

- a. Quest Router Agreement with Wash St Military #E03-242 2003A5-79

1:35 P.M. Action Items (Continued)

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following:

(Continued) Contracts/Agreements

- b. Emergency 911 Operations Contract Amendment #E03-310 2003A5-80

1:36 P.M. DISCUSSION ITEMS

1. Personnel Changes
2. Sale of Surplus Helicopter/Parts
3. Emergency Management Grant Application
4. Submittal of STOP Grant Application
5. COPS Universal Equipment Grant for Bar Coding and ID System
6. Security for Superior Court Murder Case
7. Retirement of Former Sheriff's Office Employees
8. Police Corp Contract
9. Marine One will be placed in County Auction
10. Update on High Speed Chase Victim
11. June 6 Hearing - Chelan County vs Bob Stewart

DEPARTMENT OF CORRECTIONS

**Regional Justice Center Director Dick Winn, Assistant Director Gale Wick,
PA Mark Patterson**

2:21 P.M. DISCUSSION ITEMS:

1. Jail population and status of bed rentals
2. Jail budget will be in deficit for 2003
3. Marketing of bed rentals to compete with new jail facilities
4. Request for Out of State Travel for Primary Care Conference will be withdrawn
5. Subscriber Agreement pulled from Administrative Agenda is in Jail Budget

2:34 P.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following previously pulled action item:

1. Contracts/Agreements

- Subscriber Agreement – PublicSafetyTesting.com 2003A5-81

2:35 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 25 minute executive session pursuant to **RCW 42.30.110(g)** regarding personnel issues.

3:00 P.M. Board resumes regular session. Recessed.

3:16 P.M. Board Discussion Continued:

- PUD Wastewater Meeting
- Sunnyslope Urban Growth Area Revenue Sharing Agreement between City of Wenatchee and County
- RiverCom Building Construction Payments

3:35 P.M. Recessed until June 3, 2003

Tuesday, June 3

9:06 A.M. Michael Beaman of Beaman Architects Meets with Board Regarding Facilities Master Plan. Teresa Wendell and Kris Bassett also present for discussion.

PUBLIC WORKS DEPARTMENT

**Greg Pezoldt, Public Works Director,
Penny Goehner, Administrative Assistant**

10:03 A.M. BID OPENING - County Road Overlay Program CRP 594

Bid Opening for CRP by Public Works Department. Present for bid opening were Mike Milliken and Randy Manry of Basin Asphalt. Bid Opening Closed to Further Bids by Chairman Hawkins.

Bid opening proceeds with two bids submitted as follows:

Mitchell Trucking and Paving	\$352,067.53
Basin Asphalt Company	\$357,496.00

Engineer's Estimate	\$393,754.00	2003B1-46
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10:05 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board accept the bids as submitted. Bid to be awarded on June 10, at 10:00 a.m. after review by Public Works Engineer to insure bids meet bid criteria.

10:06 A.M. COMMISSIONERS' PUBLIC HEARING

Petition for Road Vacation filed by Mike Walker. Mike Walker present and comments on petition.

10:16 A.M. Hearing closed to further comment. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that based upon the recommendation of the County Engineer, the Board proceeds with the petition for vacation of a portion of Hollywood Beach Road. 2003V1-24

10:18 A.M. DISCUSSION ITEMS:

1. Order of Intent to Vacate Petition by Bruce Reathaford
2. Establishment of Technology Center Way
3. High Fire Danger Resolution

10:21 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items:

1. Road Vacation

- a) Order of Intent to vacate a portion of Joe Miller Road petition by Bruce Reathaford 2003V1-25

2. Establishments

- a) Establish County Road to be known as Technology Center Way 2003R1-5

10:22 A. M. Discussion Items Continued:

- Potentially Dangerous Open Trench on Pedoi Street in Manson
- Recycling Discussion with Earl Burts

10:23 A.M. Board Discussion:

- Precinct Issue

10:25 A.M. Michael Beaman of Beaman Architects Continues Discussion with Board Regarding Facilities Master Plan. It was **consensus** of Board to request Beaman Architecture to do schematic design on Auditorium for an additional cost of \$3200. Board also will continue with contract for planning remodel of Juvenile Administration Building.

BUILDING/PLANNING/FIRE SAFETY

Director Larry Angell

11:15 A.M. DISCUSSION ITEMS:

1. New Winery (Chateau Faire le Pont) to be located at Olds Station
2. Approval to pay Erlandsen & Associates \$8932.00 for completing the land use inventory for the Wenatchee and Manson CCD.
3. Retro payment (April & May) concerning step increase for Doug Lewin (includes budget transfer)
4. Vacant Planner II Position Interviews
5. Citizen Complaint regarding Single Family Residence Use Which is Not Regulated by County

11:24 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items (**adding**) item **2(a)** budget transfer to accommodate retro payment for step increase:

1. Budget Requests/Personnel

- a) Approval to pay Erlandsen & Associates \$8932.00 for completing the land use inventory for the Wenatchee and Manson CCD. 2003B4-115
- b) Retro payment (April & May) concerning step increase for Doug Lewin. 2003B4-115

2. Budget Request/Budget Transfer

- a) Budget Transfer in the amount of \$8,355.22 to accommodate retro payment 2003B4-115

11:24 A.M. Discussion Items Continue:

- Meeting with Earl Burts and Options regarding legalization of recycling operation. It was **consensus** of Board to proceed to a zoning change with a mitigation plan over a certain amount of time

(11:33 A.M. Commissioner Hawkins leaves for Washington Apple Education Foundation Golf Tourney)

- Process for Certificates of Exemption and Boundary Adjustments. Significant employee time is used for this research and Planning Director suggests this cost should be reflected in charges to the applicants.

11:41 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that Commissioner Walter will act as Chair Pro Tem for the remainder of session.

11:41 A.M. Recessed

FACILITIES MAINTENANCE DEPARTMENT

Facilities Maintenance Director Pat DuLac

1:30 P.M. DISCUSSION ITEM:

- Repairs needed for Jail Freezer
- Courthouse Roof Repair Update
- Juvenile Parking Lot Due for Resurfacing
- MW Mechanical will do work for Law and Justice Building
- Flag Pole Placement Update
- Farmworker Housing Camp Irrigation may go to phone bids. It was **consensus** of Board that Donn will hire a crew to complete irrigation project with payroll change notices to follow due to the time constraints

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Wenatchee River County Park Manager

1:43 P.M. DISCUSSION ITEMS:

- Flatbed Truck Replacement
- Park Evaluation “Points” for Trailer Life Magazine Increased Due to Improvements. It was **consensus** of Board to advertise this year in Trailer Life Magazine for a cost of \$400
- Information from Charter Cable regarding Cable and Internet Services to Park
- Painting Projects on Schedule

MONITOR PARK FARM WORKER HOUSING CAMP

Donn Etherington, Farm Worker Housing Camp Director

1:55 P.M. DISCUSSION ITEMS:

- Health Department gave Camp permit approval. Changes at Camp to address capacity concerns
- New Camp Host has pursued position outside of County
- Tennant cots have been ordered
- Cook tops need to be installed

2:05 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the following (added) Health Department Permit:

1. Permits for Signature

- a) Facilities and Services Licensing for Farm Worker Housing Camp 2003A1-5

2:07 P.M. Board Discussion Continues:

- Disability Pay Increases
- Property for Sale Near Courthouse Complex
- 30 Day Notice to Vacate Received from Melanie's Courtyard Café

2:13 P.M. Recess

2:31 P.M. . Sue Baker Meets with Board Regarding CASA/GAL Program

Also present are Board members Joan Wright, Keith Thrapp, Alicia Finn, Mike Harum, and Phil Jans requesting continued support from County

3:08 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board adjourn until Monday, June 9, 2003. **Board adjourned.**

Filed Correspondence:

- Certificate of Insurance for Marsh USA under Charter Communications 2003F8-6
- Liquor Control Board regarding license operation permit for 59er Diner 2003L1-21
- Memo to Accounting Department regarding Payment for Inmate Meals
2003C8-
- Superior Court Order on Proceedings in the Bob Stewart Matter 2003C8-217
- Fact Sheet, Wenatchee Valley North-South Corridor Improvements 2003C8-218
- Dept of Fish and Wildlife letter regarding Lands Advisory Council 2003C8-219
- Letter from Senator Linda Evans Parlette regarding WRIA 40 Division 2003C8-220
- City of Leavenworth letter following up conversation on Knapweed removal
2003C8-221
- Wenatchee Reclamation District letter regarding Knapweed control 2003C8221
- Eastmont Recreation Service letter regarding Knapweed control 2003C8-221

- Letter to Airport Manager Dick Matson regarding claims for damages 2003C8-222
- Letter from Dr. James Brown requesting increase of speed on Crestview American Fruit Road 2003C8-223
- Washington State Technology Transfer Publication (filed in library) C-8a
- Washington State Liquor Control Board listing establishments due to expire 2003L1-22
- Application for Liquor License from Horan Estates Winery 2003L1-22
- Application for Liquor License from Troy's Pizza 2003L1-22
- Letter from Prosecuting Attorney regarding Claim for Damages No 2003-17 2003C9-48
- Letter from Prosecuting Attorney regarding Claim for Damages No 2003-25 2003C9-48
- Letter from Prosecuting Attorney regarding Claim for Damages No 2003-11 2003C9-48
- Letter from Prosecuting Attorney regarding Contract with City of Cashmere for Emergency Management Services 2003C8-224

Vouchers Approved for Payment

		2003B4-116
Current Expense	\$	68,123.39
All Other Funds		<u>296,454.61</u>
Total All Funds	\$	364,578.00

BOARD OF CHELAN COUNTY COMMISSIONERS
 BUELL HAWKINS, CHAIRMAN

 JANET K. MERZ, Clerk of the Board