

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**JUNE 9, 10, 2003 MINUTES**

**9:01 A.M.** Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, and Clerk of the Board. County Administrator Cathy Mulhall out of office.

**9:01 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the June 2, 3, 2003 minutes as corrected.

**9:12 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows (**Pulling**) item (**e**), (**f**), (**g**) for discussion with County Administrator:

- Vouchers as submitted
- Payroll changes as follows:
  - a. Christy Hill, District Court, length of service, to P040-8
  - b. Terry Shrable, Reg Justice Center, length of service, to S062-3
  - c. Kurt Speerbrecher, Reg Justice Center, length of service, to S062-3
  - d. Timothy Kiele, Reg Justice Center, length of service, to S062-5
  - e. (**Pulled**) Charles Short, Superior Court, promotion, to P050-2
  - f. (**Pulled**) Jerry Yonaka, Sheriffs Office, Retirement
  - g. (**Pulled**) Richard Peterson, Sheriffs Office, Retirement
- Claims for Damages Referred to Prosecuting Attorney
  - a. Claim #2003-28 filed by Michael Mills, alleged false arrest 2003C9-49
  - b. Claim #2003-29 filed by Robert Stewart, alleged assault and battery/kidnapping 2003C9-50
  - c. Claim #2003-30 filed by Wayne Olson, alleged vehicle damage 2003C9-51
- May Payroll Approval 2003B4-125

**9:15 A.M. BOARD DISCUSSION:**

- Fredi Simpson meets with Board to discuss precinct matters. A workshop to determine solutions on this issue will be held on June 23, 2003 at 3:00 p.m.
- Facilities Maintenance Director Pat Dulac meets with Board to discuss Juvenile Administration Building air conditioning repair needs
- Wenatchee River County Park employee accident/work schedule
- Emergency Management Assessment Grant
- Property for sale located near courthouse complex
- Update on Chelan County vs Bob Stewart – Mr. Stewart has filed for bankruptcy protection
- Board of Realtors meeting regarding growth management
- Notice of award of criminal justice money for counties 2003C8-225
- Planning for Commissioners' July 15 round table meeting

**10:14 A.M.** Recess

**10:22 A.M.** **Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 15 minute executive session pursuant to **RCW 42.30.110(g)** regarding personnel issues.

**10:38 A.M.** Chelan County Sportsplex tenants Bud Adams and Mike Osborne meet with Board regarding current terms and future contract potential

**11:11 A.M. Mike Kaputa, Natural Resources Program Coordinator**  
**DISCUSSION ITEMS**

1. Conservation "Banking" Plan by U.S. Fish and Wildlife Service 2003C8-226
2. 5<sup>th</sup> Round SRF Board Lead Entity meeting in July regarding conservation easements
3. Lake Wenatchee Water Storage Feasibility Study Draft Report
4. Peshastin Creek field trip
5. Upper Columbia Salmon Recovery Board meeting

**11:42 A.M. BOARD DISCUSSION**

- Fair Board meeting update
- Manson Fire Chief Arnold Baker informs Board of conflict in address numbering. He will come back with formal universal plan for Board approval to alleviate confusion for emergency services

**11:53 A.M. Recessed**

**CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Chief Civil Deputy Mark Horaski, Chief Criminal Deputy Mark Mann, Sergeant Joe Herron**

**1:30 P.M. DISCUSSION ITEMS:**

- Purchase of automobile from drug enforcement grant funds.
- Sheriff has surplus autos for county auction
- Emergency Management Contract

**1:37 P.M.** Farm Worker Housing Camp Manager Donn Etherington introduces new Camp Host Gualalupe Carpio

**1:39 P.M. Sheriff's Office Discussion Items Continued:**

- Discussion regarding grant awards and applications
- Training for emergency mapping services software will be offered to Sheriff's Department employee and Treasurer's Department employee
- Board request for list of grant applications, awards, and uses
- Emergency dispatch and transition issues
- Marine I being prepared for placement in county auction
- Retirement/sick leave accrual/conversions
- Sale of helicopter/parts

- Budget/overtime issues
- Five water rescues performed Sunday in six hour time frame
- Department of Justice Civil Response Team training Monday, June 16<sup>th</sup>
- Abandoned car in Chelan Falls area removed
- Tazer use by jailers for jailer/inmate protection
- Bid issues for disposal of Motorola computers

**2:23 P.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items:

**1. Contracts/Agreements**

- a. Grant application for homeland security overtime 2003A2-8
- b. Authorization for Sheriff to sign Washington State Military Contract for emergency management to develop needs list 2003A5-80

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Director Dick Winn,  
Jail Expansion Project Manager Robert Knowles**

**2:28 P.M. DISCUSSION ITEMS:**

- Design Services Contract Change Order – **Consensus** of Board to allow Robert Knowles to draw up letter indicating change order and that Chelan County will be owners of documents through change order process. 2003A5-82
- Parking options for jail expansion. County will proceed with plan for demolition of chaplain house for additional parking and contract with church for lease parking spaces with future plans of demolition of east annex housing Cooperative Extension and Weed Board
- Letter from Pat Rasmussen regarding Knapweed removal workers and supervision issues 2003C8-227

**3:02 P.M.** Recessed

**3:06 P.M.** **Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into five minute executive session pursuant to **RCW 42.30.110(g)** regarding personnel.

**3:09 P.M. Jail Discussion Items Continued:**

- Possible Tazer training classes for jail staff
- Chelan Police Department bed rentals/budget

**3:15 P.M. Board Discussion:**

- Health District meeting update on Earl Burts recycling

**3:22 P.M.** Recessed until Tuesday, June 10

**Tuesday, June 10**

**8:00 A.M. Department Head Meeting**

**9:03 A.M.** Session opened by Commissioner Hawkins. All Commissioners present as well as County Administrator and Clerk of the Board.

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**9:04 A.M. DISCUSSION ITEMS:**

1. Notice of Intent to Vacate Melanie's Courthouse Café and Options for Use of Space  
2003C8-228
2. Disability Board wage issue
3. Appropriation of residual Meth funds to TOGETHER! For Drug Free Youth
4. Request from Lake Chelan Ski Club Re: Tourism Mini Grant Award
5. Loni Rahm - Cascade Loop Association overview of program expenditures made from Hotel-Motel Tax proceeds. Loni Rahm not available for session. Discussion to be rescheduled.
6. Leavenworth Chamber discussion update
7. State Audit Exit Conference scheduled for July 29
8. Citizen proposal for county imposed 3% hotel tax
9. KittCom Interlocal Agreement – Agreement was not amended after May 19, 2003 adoption, as was anticipated. See also May 27, 2003 minutes, June 2, 2003 minutes, and document 2003A5-72
10. Chelan agreement between Chelan County and Chelan County PUD for a fiber optic cabinet node located on a portion of property at the Sunnyslope Shop signed on May 19, 2003 was not approved by PUD. See May 27, 2003 minutes and document 2003A5-73
11. Board to set up meeting with Earl Burts regarding recycling issue
12. Board to set up meeting with Dr. Steve Huffman to discuss jail medical program overview

**9:56 A.M. ACTION ITEMS:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items (**adding**) item **5(d)** approval of wage increase to LEOFF One employees, and (**adding**) item **5(e)** payroll change notice for Charles Short previously pulled from Consent Agenda

1. **Budget Request – Capital Outlay**
  - a. Approve purchase of 12 computers for 911 upgrade at a cost of \$579.00 each plus tax – Awarding informal bid to Universal Computer Systems 2003B4-117
  - b. Approve purchase of 7 Motorola modems for 911 router exchange at a cost of \$583 each plus tax – Award through State Contract Bid 2003B4-118
  - c. Law Library to purchase 2 PC's at an estimated cost of \$2,198.33 2003B4-119
2. **Budget Transfer**
  - a. Planning to transfer \$8,932 from salaries to professional services 2003B4-120

**3. Notice of Hearing**

- a. Emergency Budget Appropriation for the Drug Enforcement Reserve Fund-  
\$25,000 for miscellaneous expenditures 2003H6-32

**4. Contracts**

- a. City of Lynnwood – Addendum #1 to contract for housing of inmates in Chelan  
County Regional Jail 2003C5-19
- b. Washington Counties Risk Pool Interlocal Agreement First Amendment  
2003A5-83

**5. Miscellaneous**

- a. Approval of request to appropriate residual Meth funds to TOGETHER! For  
Drug Free Youth 2003B4-122
- b. Approval for Fair to surplus tractor 2003B4-123
- c. Approval of Lake Chelan Ski Club Tourism Mini Grant Revision 2003B4-124
- d. **(Added)** Approval of wage increase for LEOFF I employees while on disability  
2003B4-
- e. **(Added)** Charles Short, Superior Court, promotion, to P050-2

**9:59 A.M. Board Discussion Continues:**

- National Housing Alliance will investigate on site housing for farm workers as well as homeownership
- **Consensus** of Board to allow maintenance to install four single cooling units for Juvenile Administration air conditioning repairs

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**10:07 A.M. BID AWARD FOR COUNTY ROAD PROJECT 594-ROAD OVERLAY**

Two bids were presented on June 3, 2003. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Mitchell Trucking as low bidder at \$ 352,067.53.

**10:08 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board award the bid for the Chumstick Phase Four Overlay CRP 594 to Mitchell Trucking at a bid amount of \$ 352,067.53 2003B1-47

**10:12 A.M. DISCUSSION ITEMS:**

1. Chumstick Overlay Project under Engineer’s estimate – Commissioner Hawkins suggested three projects to be included for 2003, with remaining funds.
2. Order of Intent to Vacate petition by Mike Walker
3. Letter to Treasurer for costs of Mike Walker’s Road Vacation
4. Forest Development Road Project Addendum for Blewett Road #7320
5. Forest Development Road Project Addendum for Icicle Creek Road #76 and Entiat Valley # 51

6. Agreements for the Acquisition of Right of Way to purchase property on Chumstick Highway, Phase II, CRP 525
7. Intergovernmental Agreement with Lewis County (to be pulled at Public Works Director's request)
8. Board request for copy of Thurston County Road Standards
9. Resolution for High Fire Danger Areas, County Road Restrictions and County Road Closures
10. Use of West Malaga Road for local fruit operations
11. June 9 rain storm damages
12. Kathy Emerick present for Realtors' meeting update with Public Works regarding Growth Management and road standards

**10:55 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following items **pulling** item **3(i)** to await arrival of document, and item **4(a)** to wait for approval by Forest Service:

**1. Road Vacation**

- a. Order of Intent to Vacate a portion of Hollywood Beach petition by Mike Walker 2003V1-26
- b. Letter to Treasurer for costs of Mike Walker's road vacation 2003V1-26

**2. Addendum's for Signature**

- a. Forest Development Road Project Addendum # 108 between Chelan County and USDA, Forest Service for striping Blewett Road #7320 2003R1-6
- b. Forest Development Road Project Addendum # 109 between Chelan County and USDA, Forest Service for striping Icicle Creek Road #76 and Entiat Valley Road # 51. 2003R1-6

**3. Agreements for Signature**

- a. Agreement for the Acquisition of Right of Way between Chelan County and Richard L. Clay for Chumstick Highway, Phase II, CRP 525
- b. Agreement for the Acquisition of Right of Way between Chelan County and Anna L. Mayer for Chumstick Highway, Phase II, CRP 525
- c. Agreement for the Acquisition of Right of Way between Chelan County and David J. and Ruth W. McIntyre for Chumstick Highway, Phase II, CRP 525
- d. Agreement for the Acquisition of Right of Way between Chelan County and Oscar and Marilyn Pearson for Chumstick Highway, Phase II, CRP 525
- e. Agreement for the Acquisition of Right of Way between Chelan County and Ronald M. Raines for Chumstick Highway, Phase II, CRP 525
- f. Agreement for the Acquisition of Right of Way between Chelan County and Lance A. and Mary I. Luczynski for Chumstick Highway, Phase II, CRP 525
- g. Agreement for the Acquisition of Right of Way between Chelan County and Robert J. Stutesman for Chumstick Highway, Phase II, CRP 525

- h. Agreement for the Acquisition of Right of Way between Chelan County and Richard T. and Rose Schroeder, William Burgess, Jack Burgess, and Barbara Craig for Chumstick Highway, Phase II, CRP 525 2003A5-84
  - i. **(Pulled)** Intergovernmental Agreement between Chelan County and Lewis County to purchase traffic paint off of our bid
4. **Resolution**
- a. **(Pulled)** High Fire Danger Areas, County Road Restrictions, and County Road Closures

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

**10:56 A.M. DISCUSSION ITEMS**

- Realtors' Meeting update regarding Growth Management, rural zones, critical areas, ag tourism
- Citizen concern regarding construction conflict with set back requirement for private road
- Inert waste stockpiling issue
- Self's Motel hearing later this month, code violations issue
- Notice to Vacate/Relocate - Safety Standards must be met in pre 1976 Mobile Homes prior to movement unless it is forced move
- Leavenworth area SHARE project to go to hearing in July
- Mill Bay Beach subdivision in Manson

**11:40 A.M. Emergency Budget Appropriation Hearings**

Forestry Education \$31,836.30  
 Sheriff's Office \$1,000.00  
 Sheriff's Office \$102,182.00

**11:42 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items, and **adding** item **(1d)** Farm Worker Housing Resolution Transfer:

1. **Resolutions**
  - a. Adoption of **Resolution No. 2003 -74** Emergency Budget Appropriation for Forestry Education \$31,836.30
  - b. Adoption of **Resolution No. 2003 -75**, Emergency Budget Appropriation for Sheriff's Office \$1,000.00, WSP grant for marijuana eradication
  - c. Adoption of **Resolution No. 2003 -76** Emergency Budget Appropriation for Sheriff's Office \$102,182.00, Wavelength project
  - d. **(Added)** Adoption of **Resolution No. 2003 -77** for Advance of Fund Balance in the amount of \$20,000 from General Fund to Farm Worker Housing Fund to be reimbursed by the State of Washington
2. **Vouchers for Approval**
  - a. **(Added)** Vouchers for Farmworker Housing in the amount of \$2,386.24 B-4a

**11:42 A.M. Building/Planning Discussion Items Continued:**

- Rejection of District Two short plat due to need for construction of water main
- Smallwood Farms liquor license application
- Construction and sale of Olds Station office building

**11:48 A.M. Board Discussion Continues:**

- Development plans on Wapato Lake area and boating regulation questions
- Precinct issue and ideas for restructure
- Wenatchi Indians meeting to be held June 12

**11:56 A.M. Board recessed.**

**Wednesday, June 11**

**9:00 A.M. Conservation Easement Workshop. Commissioners Walter and Goehner present.**

**9:01 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that Commissioner Goehner will act as Chair Pro-tem for the remainder of session. See attendance sheet.

**10:32 A.M. Board Discussion**

- Jerry Yonaka meets with Board regarding Sick Leave Conversion

**10:36 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board move into ten minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**10:49 A.M.** Board resumes regular session. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board adjourn until June 16, 2003. Board adjourns.

**Filed Correspondence:**

- Notice of Liquor License Application for St Laurent Winery 2003L1-23
- Notice of Liquor License Application for Monitor HandiMart 2003L1-23
- Notice of Liquor License Application for Chelan Rustlers 2003L1-23
- COPS Universal Hiring Program Grant Application 2003A2-
- WSLCB Notice of Licensed Establishments due for Expiration 9/30 2003L1-23
- Meeting Notes by Beaman Architecture for Facilities Master Plan 2003C8-

**Vouchers Approved for Payment** 2003B4-121

Current Expense	\$ 86,782.20
All Other Funds	<u>163,032.02</u>
Total All Funds	\$249,814.22

BOARD OF CHELAN COUNTY COMMISSIONERS  
 BUELL HAWKINS, CHAIRMAN



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JANET K. MERZ, Clerk of the Board