

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER 29, 30, 2003 MINUTES**

**9:05 A.M.** Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

**9:05 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the September 22, 23, 2003 minutes as corrected.

**9:12 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows (**pulling**) item (**n**) for further discussion with Public Works Director:

- Vouchers as submitted
- Payroll changes as follows:
  - a. Alejandro Oropeza, Fair, layoff
  - b. Angel Ortega, Fair, layoff
  - c. Amy Evans, Fair, layoff
  - d. Neftali Morales, Fair, layoff
  - e. Epigmenio Sarabia, Fair, layoff
  - f. Sherry Sarabia, Fair, rehire
  - g. Naila Morneau, Wen River Park, layoff
  - h. Flora Matt, Wen River Park, layoff
  - i. Clarence Swinscoe, Wen River Park, layoff
  - j. Billie Swinscoe, Wen River Park, layoff
  - k. Deanna Harmon, Wen River Park, layoff
  - l. Larry Soholt, Wen River Park, layoff
  - m. Eric Kuntz, Public Works, return from FMLA
  - n. (**Pulled**) James Hancock, Public Works, promotion, T092-4
  - o. Casey Ahrens, Juvenile, FMLA leave
  - p. Rosa Gomez, District Court, length of service, to A071-3
  - q. Gerald Niebuhr, Wen River Park, half time pay for 6 months
- Claim for Damages
  - a. Refer to Prosecuting Attorney Claim 2003-54, Robert Stewart, alleged violation of civil rights 2003C9-78

**BOARD DISCUSSION:**

- Crystal Lake Fire Update
- Determination on Fire Restrictions
- Monitor Park On Site Sewer System Upgrade Proposal and Preliminary Pricing to be Provided to Commissioners from Lakeside Engineering
- Upper Columbia Salmon Recovery Board Budget Discussions
- Funding for Monitor Park On Site Sewer System Upgrade
- Health Board Director Position Screening/Selection Update

- Summary of Chelan County Regional Justice Center Cost Allocation Plan for Review by Jail Partnership
- County Storage Needs During Juvenile Administration Building Remodel
- Juvenile Administration Building Remodel Department Space Allocation Concerns

**9:45 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**10:01 A.M.** Board resumes regular session. **Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board extend executive session pursuant to RCW 42.30.110(g) regarding personnel for an additional 15 minutes.

**10:15 A.M.** Board resumes regular session.

#### **ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:15 A.M. DISCUSSION ITEMS:**

1. Recommendation for County Appointment to the Community Action Center Board
2. WSAC/WACO Joint conference letter of invitation
3. Chelan Douglas Community Network
4. City-County Revenue Sharing Agreement

**11:01 A.M. ACTION ITEMS**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that that the Board approve the following action items (**adding**) item **5(d)** for approval of informal bid for landscape material by Farm Worker Housing Camp:

1. **Budget Transfer**
  - a. Regional Justice Center to transfer \$100,000 from Capital Outlay to Overtime 2003B4-212
2. **Notice of Hearing**
  - a. Emergency Budget Appropriation \$29,000 to Solid Waste Planning 2003H6-50
  - b. Emergency Budget Appropriation \$300,000 to Solid Waste 2003H6-51
3. **Budget Request – Personnel**
  - a. Juvenile request to split out full-time position 2003B4-213
4. **Contracts for Signature**
  - a. DSHS Advance Agreement 2003A5-123
  - b. Citrix Metaframe XP Installation Agreement, Auditor 2003A5-124
  - c. Citrix Support Agreement, Auditor 2003A5-124
  - d. Scope of Services, City-County Revenue-sharing Agreement 2003A5-125
  - e. Interagency Fiscal Agency Agreement 2003A5-126
5. **Miscellaneous**
  - a. Re-appoint Milt DeWitt to Chelan Douglas Community Network 2003C8-363

- b. Approve letter of request from Regional Justice Center to solicit donation of leave for Regional Jail Employee 2003B4-214
- c. WSAC/WACO Joint Conference 2006 Invitation 2003C8-364
- d. Approval of Informal Bid for Farm Worker Housing Camp to Purchase Trees to Complete Landscaping Project 2003B1-60

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:10 A.M. DISCUSSION ITEMS:**

- 1. Title II/III Projects Resolution and Notice of Hearing
- 2. Lake Wenatchee Water Storage Study Public Comments
- 3. Employee FMLA update
- 4. Request by Cities of Leavenworth, Cashmere, and Pateros for Participation on Upper Columbia Salmon Recovery Board
- 5. Department Space Allocation Concerns in Juvenile Administration Building Remodel Project
- 6. Water Conservancy Board Nomination

**11:51 A.M. ACTION**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items:

**1. Notice of Hearing**

- a. Title II/III Projects Resolution and Notice of Hearing to be Held on December 1, 2003 2003H6-52

**11:55 A.M.** Recessed

**NOON**

**CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Chief Criminal Deputy Mark Mann, Chief Civil Deputy Mark Horaski, Under Sheriff Greg Meinzer, Sheriff Administrative Assistant Janalyn Brincat**

**1:33 P.M.** **Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issue.

**1:44 P.M.** Board resumes regular session. **Moved** by Commissioner Walter, seconded Commissioner Goehner and carried that the Board extend executive session for an additional 4 minutes pursuant to RCW 42.30.110(g) regarding personnel issue.

**1:50 P.M.** Board resumes regular session.

**1:50 P.M. DISCUSSION ITEMS:**

- 1. Emergency Operations Center Funding Grant

2. COPS Universal Hiring Grant
3. Discussions re: Contract for Law Enforcement Services City of Chelan
4. Bid Process for Boat Engines. Consensus of Board to begin Bid Process.
5. Warrants Drug Deputy
6. Planning of Stehekin Town Meeting
7. Emergency Services contract, City of Cashmere
8. Payroll Change Notices (Add on)
9. Petition for East Leavenworth No Shoot Zone

**2:19 P.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items, **(adding)** item **2(a)(b)(c)** payroll change notices:

**1. Contracts/Agreements**

- a. Emergency Services Contract Between County and City of Cashmere  
2003C5-42

**2. Miscellaneous ((added) payroll changes as follows):**

- a. Lew Clark, Sergeant, Sheriff's Office, retirement
- b. Leigh Ferguson, Sheriff's Office, Deputy S101-4, New Hire
- c. Gary Loth, Sheriff's Office, Deputy S101-4, New Hire

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Director Dick Winn, Assistant Director Gale Wick**

**2:20 P.M. DISCUSSION ITEMS:**

1. Treasurer Dave Griffiths meets with Board to discuss interest bearing account status for jail
2. Regional Justice Center Informational Brochures
3. Immigration and Naturalization Service (INS) Contract Prisoners
4. Commissioners to Write Letter Authorizing CCSO Chief Civil Deputy Mark Horaski to Assist in Preparation of Financial Analysis for Budget Projections for Jail  
2003C8-365

**2:48 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 12 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**2:57 P.M.** Board resumes regular session. Department of Corrections Discussion Items Continued

- Custody Officer Edwin Frazier Receives Forensic Artist Certification
- Jail Medical Audit

**2:59 P.M. Recessed until Tuesday, September 30, 2003.**

**Tuesday, September 30, 2003**

**9:00 A.M. BOARD DISCUSSION:**

- Occasional RV Parking Offered by Leavenworth Area Resident, Cot Rice
- County Assessment of Robert Stewart Property at \$41,335.00
- Health Board Packet Information regarding Rafting Group Food Preparations
- Washington Association of Realtors Legislative Priorities
- City of Wenatchee Housing Rehabilitation Loan Program
- Farm Worker Housing Camp Informal Bids for Storage Units – It was **consensus** of Board to approve informal bid by Mobile Storage in the amount of \$2250.00.  
2003B1-61
- Nason Creek Tour Update
- Economic Development District Meeting Update
- No Awards of Emergency Operations Center Grants to Washington State
- Fire Safety Issues for Road Standards
- Better Government League News Article on Chelan County Flag Pavilion
- Preliminary Information regarding Possible Transfer of Chelan Manson Highway to County
- Possible Grade and Fill Permit Implementation

**9:43 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues

**10:00 A.M.** Board resumes regular session.

**PUBLIC WORKS DEPARTMENT**  
**Public Works Director Greg Pezoldt**

**10:01 A.M. BID OPENING**

Bid Opening for Sleepy Hollow Bank Repair Project by Public Works Department. See attendance roster. Bid Opening Closed to Further Bids by Chairman Buell Hawkins.

Bid opening proceeds with two bids submitted as follows:

J&K Earthworks	\$72,468.00
Rayfield Brothers Excavation	\$65,361.60

Engineers Estimate \$67,284.00

**10:03 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board accept the bids as submitted. Bid to be awarded today, September 30 at 11:30 a.m. after review by Public Works Engineer to insure bids meet bid criteria.  
2003B1-62

**Continuation of Commissioners' Public Hearing from Sept 23, for Blue Bird, Inc. petition for road vacation**

**10:04 A.M.** Continued Public Hearing opened by Chairman Hawkins. Present for session topic is Jeff Kraus representing Blue Bird, Inc. It was recommended by Public Works Director Greg Pezoldt that the Board approve the proposed vacation with easements to Chelan County PUD and Verizon to allow access to facilities with a “no build” clause in effect.

**10:08 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the vacation of a portion of Mill Road with the easements in place for the PUD and Verizon.  
2003V1-34

### **Commissioners’ Public Hearing for Joe Wiggs petition for road vacation**

**10:10 A.M.** Hearing opened by Chairman Hawkins. Present for session topic is Kay Cochran and Joe Wiggs. It was recommended by the Public Works Director Greg Pezoldt, that only a portion of the roadway be vacated but the portion of the roadway that accesses property owned by Kay Cochran not be vacated or easements be placed on that portion for access.

**10:29 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board continue the vacation hearing to allow landowners to look at alternate access to property. Commissioner Walter offered to meet with property owners.

### **10:33 A.M. Bid Award - Chiwawa River Bridge**

Two bids were presented on September 23, 2003. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from KLM as low bidder at \$38,250.00.

**10:34 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried, that the Board award the bid for the Chiwawa River Bridge Project to KLM Construction at a bid amount of \$38,250.00  
2003B1-63

**10:35 A.M.** Recess

### **10:42 A.M. DISCUSSION ITEMS**

1. County Sponsored Hazardous Household Waste Collection Saturday, October 4
2. Evaluations of Rate Schedules by Contractors for Manson Blvd Project
3. Agreement for the Acquisition of right of way from Al and Betty Lockhart
4. Temporary Agreement for Access and Construction Easement from Al and Betty Lockhart
5. Temporary Agreement for Access, Construction and Maintenance Easement with William C. and Julie W. Nichols

6. Application for Coordinated Prevention Grant
7. Consultant Engineer Costs
8. Preliminary Information regarding Possible Transfer of Chelan Manson Highway to County

**10:54 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items:

1. **Agreement for Signature**
  - a. For the Acquisition for right of way between Chelan County and Al and Betty Lockhart for the Chumstick Highway Project, Phase II 2003A5-127
  - b. Temporary Agreement for Access and Construction Easement between Chelan County and Al and Betty Lockhart for the Chumstick Highway Project, Phase II 2003A5-127
  - c. Temporary Agreement for Access and Construction and Maintenance Easement between Chelan County and William C. and Julie W. Nichols for Sleepy Hollow Bank Repair 2003A5-128
  - d. Application for Coordinated Prevention Grant with the Department of Ecology for January 1, 2004 to December 31, 2005 2003A2-13

**10:55 A.M. Recess**

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

**11:02 A.M. DISCUSSION ITEMS**

- Excavation Issues on Rocky Point Property
- Possible Grade and Fill Permit Structure
- Abandoned Property in Chapman Road Area and Code Violations for Junk Accumulation
- Festival Parking on Leavenworth Area Residence
- Mill Bay/Deer Meadows Land Sales – No permits will be issued until all compliance for subdivisions have been met

(EBA will be delayed until conclusion of B/P Agenda)

- City of Wenatchee and Chelan County Interlocal Agreement regarding Sunnyslope Urban Growth Area

**11:39 A.M. Emergency Budget Appropriation Hearing  
EBA Pest Control Internship Fund \$250.00**

**11:41 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following Emergency Budget Appropriation:

1. **Resolutions**
  - a. Adoption of **Resolution No. 2003-130** for an Emergency Budget Appropriation for Pest Control in the amount of \$250.00

**11:43 A.M. BID AWARD Sleepy Hollow Bank Restoration Project**

Two bids were presented on this date, September 30, 2003. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Rayfield Brothers, Inc. as low bidder at \$65,361.60.

**11:44 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried, that the Board award the bid for the Sleepy Hollow Bank Restoration Project to Rayfield Brothers, Inc. at a bid amount of \$65,361.00 2003B1-64

**11:44 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues

**12:18 P.M.** Board resumes session. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board extend executive session for an additional 10 minutes session pursuant to RCW 42.30.110(g) regarding personnel issues.

**12:28 A.M. Recess**

**1:31 P.M. Carla Carey Manager, Chelan County Fair**

**DISCUSSION ITEMS:**

1. Electrical Repairs for Fire Alarm Control Panel and Enclosure for Electrical Control Panel
2. Revenues and Expenditures to September 30, 2003

**2:26 P.M. Board Discussion Continues:**

- Letter from DOT regarding SR 150

**2:28 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the board adjourn until Monday, October 6, 2003. Board adjourned.

**Filed Correspondence:**

- Letter from Judge Alicia Nakata regarding reference to meeting discussion court services and response from Commissioner Hawkins 2003C8-366
- Wenatchee Valley Humane Society 2003 first and second quarter report on Chelan County animal control services 2003C8-367
- Letter and billing from Leavenworth Auto Care regarding towing charges. 2003C8-368
- Senator Linda Evans Parlette letter to Robert Lohn Regional Administrator of National Fisheries Service regarding a possible Entiat River Fishery 2003C8-369



- Letter to Don Senn of DOT from State Representatives Mike Armstrong and Cary Condotta requesting release of Environmental Impact Statement for SR 28  
2003C8-370
- Letter from Marti Ames on behalf of Paul Hart regarding Northwest Forest Plan implementation monitoring review  
2003C8-371
- E mail from Mayor Bill Bauer regarding County General Fund Levy Collection Assessments  
2003C8-372
- Notice of Liquor License Application for Chelan Ridge  
2003L1-32
- Washington State Liquor Control Board notice of license approval for Troy's Pizza  
2003L1-32
- Washington State Liquor Control Board notice of license approval for Morrison's Dock at the Bay  
2003L1-32

<b>Vouchers Approved for Payment</b>	2003B4-215
Current Expense	\$ 509.88
All Other Funds	<u>0.00</u>
Total All Funds	\$509.88

<b>Vouchers Approved for Payment</b>	2003B4-a
Current Expense	\$ 91,455.21
All Other Funds	<u>575,651.93</u>
Total All Funds	\$667,097.14

BOARD OF CHELAN COUNTY COMMISSIONERS  
 BUELL HAWKINS, CHAIRMAN

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JANET K. MERZ, Clerk of the Board