

CHELAN COUNTY BOARD OF COMMISSIONERS
NOVEMBER 17, 18, 2003 MINUTES

8:03 A.M. Chairman Keith Goehner opens session with all Commissioners present.

8:03 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

8:14 A.M. Board resumes regular session. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board extend executive session for an additional ten minutes pursuant to RCW 42.30.110(g) regarding personnel issues.

8:23 A.M. Board resumes regular session. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board extend executive session for an additional 35 minutes pursuant to RCW 42.30.110(g) regarding personnel review.

8:59 A.M. Board resumes regular session.

9:00 A.M. Commissioner Goehner begins regular agenda. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:01 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the November 10, 2003 minutes as corrected.

9:07 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows (noting 4 H Challenge Coordinator was removed at Department Request) and **(adding)** payroll change notices **(c)** and **(d)**:

- Vouchers as submitted
- Payroll changes as follows:
 - a. **(Removed)** Ben Gilmore, Extension, 4H Challenge Coordinator, New Hire
 - b. Gary Kraus, Public Works, Temporary Help
 - c. **(Added)** Barbra Trandum, County Fair, Layoff
 - d. **(Added)** Ramona Morseman, County Fair, Temporary Part time Hire, not to exceed 1 month.
- Claim for Damages
 - a. Refer to Prosecuting Attorney **Claim 2003-62**, Wayne Rutherford, Lost Property
2003C9-86

9:10 A.M. BOARD DISCUSSION:

- Exempt Well Issue – Present are Bob and Robin Clarke and Virgil McClosky
- Methow Watershed Planning
- Ag Forestry Luncheon

- Dental Society Legislative Dinner – Health Care Benefits
- Link Manager Evaluation Process
- Therapeutic Day School for Mental Health Subscribers
- Urban Growth Area Access Issues
- Sleepy Hollow Bank Restoration Project Begins
- Hotel Motel Tax Proceeds Contribution to Blue Grass Festival
- Upper Valley Parks Meeting
- Fair Board Meeting Update
- Weed Control Assessments
- Gun Club Tree Buffer Update

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:02 A.M. PUBLIC HEARING

Public Hearing opened at 10:02 by Commissioner Goehner regarding CDBG Grant renewal application by Chelan Douglas Community Action. Present are Janice Soder and Bob Soule of the Community Action Council. Also present is Maria Limon, interpreter. Public Hearing closed for further comment.

10:18 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board execute the Community Development Renewal Grant Application:

1. **Contracts/Agreements**

- a. Community Development Renewal Grant Application for Local Services in the
Amount of \$229,603.00 2003A2-15

10:18 A.M. DISCUSSION ITEMS:

1. Community Development Block Grant 2002 Close Out Report 2003C8-415
2. Project Manager Robert Knowles regarding Project Update and Contract for Asbestos and Lead Abatement
3. Evaluation Form for Support Staff

10:33 A.M. Recess

10:38 A.M. Chelan County Administrative Agenda Discussion Items Continue:

4. 2004 Budget Update
5. Law Enforcement Services Contract

11:03 A.M. ACTION ITEMS

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items noting that Commissioner Hawkins (previous Chair) will be signing notice to proceed:

1. **Budget Request – Capital Outlay**

- a. DIS to replace 4 PC's for Court at a cost not to exceed \$5,500 2003B4-252

- b. DIS to replace Network Computing Equipment at a cost not to exceed \$24,000
2003B4-252
- c. DIS to replace Electronic Mail System with Microsoft Exchange Server 2003 at
a cost not to exceed \$29,000
2003B4-252
- 2. **Notice of Hearing**
 - a. Notice of Hearing for Final 2004 Budget Adoption
2003H6-59
 - b. Notice of Hearing to increase License Fees for Dogs
2003H6-60
- 3. **Contract for Signature**
 - a. Contract for Asbestos and Lead Abatement in Juvenile Administration Building
2003C5-55

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:03 A.M. DISCUSSION ITEMS:

- Land Trust Acquisitions
- Lake Chelan Water Quality Study

11:16 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding personnel review.

11:45 A.M. Board resumes regular session. Recessed

CHELAN COUNTY SHERIFF

**Chelan County Sheriff Mike Harum, Chief Civil Deputy Mark Horaski,
Under Sheriff Greg Meinzer**

1:30 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110(i) regarding potential litigations. Chelan County Prosecuting Attorney Gary Riesen also present for discussions.

1:49 P.M. Board resumes regular session.

DISCUSSION ITEMS:

1. Weed Assessment Issues
2. 2004 Budget Information
3. Contract Update with City of Chelan for Law Enforcement Services
4. Filling of Open Deputy Position
5. Cashmere and Leavenworth Law Enforcement Service and Sheriff's Staffing Levels
6. Sheriff Harum, Undersheriff Meinzer; Out of State Travel, Grant Funded training, Anniston, Alabama
7. EM Specialist Patrick Lonergan, Out of State Travel, Grant Funded training, Anniston, Alabama
8. EM Specialist Position Transfer

2:15 P.M. BID OPENING

Bid Opening for Two Twin Counter-Rotating 115 HP Yamaha 4 Stroke Engines with 25” Shaft Motors for “Safe Boat” for Chelan County Sheriff’s Department. Present for bid opening were Under Sheriff Greg Meinzer, Sheriff Mike Harum, and Chief Civil Deputy Mark Horaski. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with three bids submitted as follows:

Windward Boats	\$17,990 plus tax
Bob Feil Boats	\$17,575.92 Tax Included
Auburn Sports and Marine	\$21,243.20 Tax Included

2:23 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board accept the bids as submitted and forwarded to Sheriff’s Office for review by Sheriff Staff to review bid information and criteria.

2:23 Discussion Items Continued:

- Redemption of Sheriff’s Department Vehicle from County Surplus. It was **consensus** of Board to allow Sheriff’s Department to retain unmarked vehicle from surplus list to use as training vehicle.
- RiverCom Expenditures in 2004 Budget Figures

2:27 P.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items:

1. Budget Request

- a) Out of State Travel, Sheriff Harum, Undersheriff Meinzer, Grant Funded Training Anniston, Alabama 2003B4-253
- b) Out of State Travel, EM Specialist Patrick Lonergan, Grant Funded Training Anniston, Alabama 2003B4-253

DEPARTMENT OF CORRECTIONS

Regional Justice Center Assistant Director Gale Wick

2:29 P.M. DISCUSSION ITEMS:

- Current Inmate Population at 322
- WASPC Conference
- Thurston County Jail Request for Jail Bed Rentals at CCRJC

2:43 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

2:54 P.M. Board resumes regular session.

2:58 P.M. Mike Kaputa, Natural Resources Program Coordinator and Salmon Recovery Coordinator Jennifer Jerabeck Meet with Board regarding Salmon Recovery Grant Agreement Review 2003C8-416

3:26 P.M. Board Discussion Continued:

- Housing Outreach Coordinator Jim Potts Meets with Board regarding Farmworker Housing and Emergency Housing Funds in County

4:00 P.M. Board Recessed.

Tuesday, November 18

8:00 A.M. Department Head Meeting

9:08 A.M. BOARD DISCUSSION:

- Fish and Wildlife Commissioner John Hunter meets with Board regarding Local Fish and Wildlife Issues
- Chelan Recreational Development Discussions
- Commission Calendar Updates
- Skill Source Banquet
- Manson Bay Moorage Project Dedication
- RiverCom Meeting Update
- Wenatchee Valley Transportation Council Meeting

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

10:05 A.M. COMMISSIONERS' PUBLIC HEARING

B & J Timberland, Moonbeam Properties, and William T. Burgess Road Vacation for (Westside Drive) and B & J Timberland and William T. Burgess Road Vacation (Lewis Street). Rich Cram present for hearing.

10:20 A.M. Hearing closed for further comment by Commissioner Goehner. **Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that based upon public testimony and the recommendation outlined in the Engineer's Report, the Board accepts the Engineer's Report to moves forward in the road vacation process. (Commissioner Goehner did not participate in voting due to family relationship with petitioner.) 2003V1-42

10:22 A.M. DISCUSSION ITEMS

1. Call for Bids for Cab and Chassis
2. Call for Bids for Crew Cab Pickups
3. Call for Bids for Culvert Rodder
4. Area Flooding on White River Road and Streets of Peshastin
5. Comprehensive Storm Drain Plan for Peshastin

6. Snow Removal at Chelan County Fairgrounds
7. Union Valley Development/Cagel Gulch Road

10:44 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items, **(adding)** item **2(a)** severance and release agreement; and adding item **2 (b)** Voucher for Labor and Industries Payment

1. **Call for Bids**
 - a. Bids for three new Cab and Chassis 2003B1-69
 - b. Bids for five new Crew Cab Pickups 2003B1-69
 - c. Bids for a new Culvert Rodder and Truck 2003B1-69
2. **Miscellaneous:**
 - a. Severance and Release Agreement between Chelan County as Employer and Carla Carey as Employee 2003A5-145
 - b. Voucher Approval for Payment to Labor and Industries in the amount of \$25,278.42 2003B4-254

10:46 A.M. Discussion Items Continued:

1. Fish Passage Project Planning
2. Sleepy Hollow Bridge Project Nearly Completed

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell, Fire Marshall Rod Lasher

10:49 A.M. DISCUSSION ITEMS

- Chelan County Fire Plan Development and Amendment of Interlocal Agreement for Grant Management with Chelan County Conservation District
- Burn Ban Restrictions Clarification on Barbeques
- Stemilt Hill Tent Camp Permit Process
- WSDOT Aerial Photography Project US 2 and US 97
- Interim Ag Regulations Information Request
- Map on Urban Growth Area and Urban Growth Study Area
- Bobs Apple Barrel Site Fire
- Mountain Home Road – Commercial Developments on Primitive Road
- Discussion of FEMA Findings regarding buildings in flood plain.

11:43 A.M. County Road Administration Board Executive Director Jay Webber Meets with Board for CRAB Board Overview

12:22 P.M. Recessed

FACILITIES MAINTENANCE DEPARTMENT

Facilities Maintenance Director Pat DuLac

1:31 P.M. DISCUSSION ITEMS:

1. Chelan County Fairground Maintenance Plan 2003C8-417

2:04 P.M. Erlandson and Associates Presents Software Program for County Re-Precincting.
See Attendance Roster.

3:08 P.M. Board recessed until Wednesday, November 19 at 2:00 P.M.

Wednesday, November 19

2:07 P.M. Budget Workshop. All Commissioners present. Also present are County Administrator Cathy Mulhall, Prosecutor Gary Riesen, and Assessor Russ Griffith.

3:21 P.M. Board Discussion Continues:

- Weed Board/Assessments
- Salmon Habitat and Recovery. WHS Student Nick Riker present for discussion.

3:49 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the board adjourn. Board adjourned.

Filed Correspondence:

- Levy Certification for Cemetery District Number 3 2003C8-418
- Copy of Letter from Prosecuting Attorney to Court Administrator regarding Police Reports 2003C8-419
- WSLCB Listing of Licenses due to expire in unincorporated areas on Feb 29, 2004 2003L1-37
- Letter from Washington State Archivist on County Application for Funding 2003C8-420
- Copy of Letter from Prosecuting Attorney to Robert Stewart regarding Public Disclosure Request and Order Dismissing Amended Petition with Prejudice 2003C8-421
- Letter from Department of Ecology on Certification of Completion of Water Conservancy Board Training by Joel Teeley 2003C8-422
- Letter from Facilities Maintenance to Department of Health regarding Fair Water System 2003C8-422
- Chelan County Prosecutor Letter to Richard Peterson regarding Claim for Damages No 2003-45 filed by Richard Peterson 2003C9-87
- Chelan County Prosecutor Letter to Robert Stewart Public Disclosure Request 2003C8-421
- Letter from Douglas County Commissioners regarding visit by Senator Patty Murray 2003C8-423
- Letter from Mayor Gordon Irle and Mayor Bill Bauer regarding Contract Law Enforcement Services 2003C8-424
- PA Mark Patterson Letter to Jail Director Dick Winn regarding Dr. Butler's Audit Findings 2003C8-425
- March Inc, Certificate of Insurance for Charter Communications 2003F8-10

Vouchers Approved for Payment

Current Expense
All Other Funds

2003B4-255
\$ 156,068.47
254,207.67

Total All Funds \$ 410,276.14

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH W GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board