

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**DECEMBER 8, 9, 2003 MINUTES**

**9:02 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Hawkins is excused from session.

**9:03 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the December 1, 2, 2003 minutes as corrected.

**9:10 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll Approval for November
- Payroll changes as follows:
  - a. Marlene Sauve, Juvenile Detention, Length of Service
  - b. Michael McRae, Juvenile Detention, Step Increase
  - c. Gale Wick, Regional Justice Center, Interim Assignment
  - d. Pam McGhee, Civil Service, Length of Service
  - e. Larry Soholt, Farm Worker Housing, Layoff
  - f. Neftali Morales, Farm Worker Housing, Layoff
  - g. Andres Busso, Farm Worker Housing, Layoff
  - h. Guadalupe Carpio, Farm Worker Housing, Layoff
  - i. Steven Black, Public Works, Temporary Help
  - j. Debra Nickles, Public Works, Layoff
- Claim for Damages
  - a. Refer to Prosecuting Attorney Claim 2003-65, Wesley Martinson, Alleged Violation of Rights 2003C9-90
  - b. Refer to Prosecuting Attorney Claim 2003-66, Margaret Johnson, Unlawful Arrest 2003C9-91

**9:11 A.M. BOARD DISCUSSION:**

- Wenatchee World Reporter Michelle Partridge Reports on New Endangered Wild Flower Listings
- Commissioner Walter - Power Planning Council Meeting Update
- Organizational Meeting to Focus on Day School for Mental Health Subscribers
- Health Board Meeting Update
- Chelan County Commissioners Met with King County Council Members
- Leavenworth Summer Theater Tourism Funding Request. It was **consensus** of Board to authorize expenditure to Theater with \$2500 in support.
- Current Condition on Cashmere Dryden Airport Hangars Owned by Chelan County
- Firearm Restrictions Requested in Icicle Valley by Leavenworth Residents
- Cautious Optimism Voiced by County Commissioners Regarding Underground Science Lab

## ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

### 10:01 A.M. DISCUSSION ITEMS:

1. Consultant Robert Knowles Meets with Board Regarding Costs Incurred in Capital Improvement Project
2. Dog License Fee Resolution
3. Humane Society Contract
4. Public Defense Contract
5. 2004 Budget
6. Positions, Benefits, Longevity Issues
7. Solicitation of New Name for Juvenile Administration Building
8. Annual Appointments

### 10:47 A.M. ACTION ITEMS:

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items, **(Adding)** item **6(b)**

#### 1. Budget Request – Capital Outlay

- a. Sheriff to purchase Glock 23 gun at a total cost including tax of \$503.71  
2003B4-265

#### 2. Contracts for Signature

- a. Humane Society contract for Animal Control Services 2004-2006  
2003C5-57

#### 3. Resolutions

- a. Adoption of **Resolution No. 2003 – 157** to Enact fee increase for Dog Licensing in the Urban Growth Boundary
- b. Adoption of **Resolution No. 2003 – 158** 2004 Annual Appointments
- c. Adoption of **Resolution No. 2003 – 159** Re-appointment of Patricia Maupin, Larry N. Johnson to the Brae Burn Mosquito Control District

#### 4. Budget Transfer

- a. Auditor to transfer \$2,130 from Salaries to Overtime  
2003B4-266

#### 5. Notice of Hearing

- a. Emergency Budget Appropriation
  - Sheriff - \$30,000
  - District Court - \$6,6002003H6-62

#### 6. Miscellaneous

- a. Request to solicit donations of leave for Jail employee  
2003B4-267
- b. **(Added)** Letter of Approval for Purchases Over \$500 for Fund 303  
2003B4-268

### 10:49 A.M. Recessed

## NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

### 11:02 A.M. DISCUSSION ITEMS:

1. Lake Chelan Subbasin Plan Professional Services Agreement with Laura Berg

2. Hazard Mitigation Planning Personal Services Agreement with Alliance Consulting Group (Lisa Parks and Kris Hansen present for discussion)

**11:12 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items:

1. **Contracts/Agreements**

- a. Lake Chelan Subbasin Plan Professional Services Agreement with Laura Berg  
2003A5-151
- b. Hazard Mitigation Planning Personal Services Agreement with Alliance Consulting Group  
2003A5-152

**11:14 A.M. Natural Resources Discussion Items Continued:**

3. Realtors Scott Christie, Dan Acton, John Corning and Land Owner Representative Ludwig Ferche meet with Board regarding Leavenworth Land Trust/Zoning Issues. **Consensus** that Board will not be requesting rezone for one specific property in this matter.

**12:34 P.M. Recessed**

**CHELAN COUNTY SHERIFF**

**Chelan County Chief Criminal Deputy Mark Mann,  
Chief Civil Deputy Mark Horaski**

**1:30 P.M. BID AWARD - "Safe Boat" Engines – Two Yamaha Engines**

Three bids were presented on November 17, 2003. After review by Sheriff's Department insuring that bids meet specifications, and amended to state delivery date no later than December 31, 2003, it was recommended that the Board accept the bid proposal from Bob Feil Boats and Motors, total bid of \$17,575.92 for Two Twin Counter Rotating 115 HP Yamaha Four Stroke Engines with 25" Shaft Motors.

**1:35 P.M. DISCUSSION ITEMS:**

1. Chelan County Prosecutor Susan Hinkle present for discussion regarding Resolution Forming Chelan County Citizen Corp. Flow Chart Provided. Also present are Bill Pratt, Tom Hendrickson, Jeff Stone, and County Treasurer Dave Griffiths. It was **consensus** of Board that more discussion and dialogue between parties involved is needed. 2003C8-433
2. Notice of Public Hearing, CEMP and LEPC Plans. Sergeant Joe Herron and Patrick Lonergan present for questions.

**2:22 P.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried, that the Board award the bid for the Two Twin Counter Rotating 115 HP Yamaha Four Stroke Engines at a bid amount of \$17,575.92 and approve agenda items 1(a) and 1(b) and **(pulling)** item **2(a)** for Discussion with Sheriff 2003B1-74

**1. Notice of Hearing**

- a. Public Hearing Notice on Adoption of Chelan County Comprehensive  
Emergency Management Plan  
2003H6-63
- b. Public Hearing Notice on Adoption of Local Emergency Planning Committee  
Plan  
2003H6-63

**2. Resolution**

- a. **(Pulled)** Adoption of Resolution Forming Chelan County Citizen Corp and  
rescinding resolution #664-E

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Interim Director Gale Wick**

**2:25 P.M. DISCUSSION ITEMS:**

1. Jail Window Repairs
2. Jail Population Update
3. Copy Machine Lease Bids
4. County Vehicles Involved in Tire Slashing/Vandalism
5. Comp Time Request – Letter to be written to AFSME

**2:42 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items **(pulling)** item **1(a)** for further discussions and draft of letter to AFSME:

**1. Budget Requests/Personnel**

- a) **(Pulled)** Thresher Comp Time Request

**2. Contracts/Agreements**

- a) Copy Machine Lease Bids  
2003B1-75

**2:43 P.M. Regional Justice Center Discussion Items Continue:**

- Affects of Leave Issues on Jail Staffing
- Window Sill Repairs Status
- Letter from Dick Winn Informing Board of Retirement
- Jail Storage at Chelan County Fairgrounds

**2:51 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding Personnel Issues

**3:00 P.M.** Board resumes regular session. Recessed

**3:03 P.M. Dick Matson of Cashmere/Dryden Airport Meets with Board**  
**Re: Airport Issues**

**3:37 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board recess until Tuesday, December 9, 2003. **Board recessed.**

**Tuesday, December 9**

**8:00 A.M. Department Head Meeting**

**9:47 A.M. Meeting Opened by Chairman Goehner. BOARD DISCUSSION:**

(Commissioner Hawkins excused from session)

- Fairgrounds and Management Update
- Chelan/Douglas Land Trust Issues in Leavenworth Area

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt, Assistant County Engineer Gary Owen**

**9:59 A.M. BID AWARD - Cab and Chassis**

One bid was presented on December 2, 2003. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Joe Welty Ford as low bidder with the addition of option for fold down side on dump body and for a solid mount combo hitch changing the price per truck to \$50,769.72 and total for three trucks at \$152,309.16.

**10:03 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried, that the Board award the bid for the Cab and Chassis to Joe Welty Ford at a bid amount of \$152,309.16 for three trucks with added options 2003B1-76

**10:04 A.M. BID AWARD - Crew Cab Pickups**

One bid was presented on December 2, 2003. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Joe Welty Ford as low bidder at \$ 62,753.01 per truck including tax.

**10:04 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried, that the Board award the bid for the three Crew Cab Pickups to Joe Welty Ford at a bid amount of \$ \$62,753.01 per truck 2003B1-76

**10:04 A.M. BID AWARD – Culvert Rodder Truck**

One bid was presented on December 2, 2003. After review by Public Works Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Kentworth Northwest as low bidder at \$ 149,472.00.

**10:04 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried, that the Board award the bid for the Culvert Rodder Truck to Kenworth Northwest at a bid amount of \$ \$149,472.00 2003B1-76

**10:05 A.M. DISCUSSION ITEMS:**

1. Intent to Vacate a Portion of Westside Drive

2. Intent to Vacate a Portion of Lewis Street
3. Treasurer's Costs for Road Vacation of Old Joe Miller Road
4. Treasurer's Costs for Road Vacation of Westside Drive
5. Treasurer's Costs Road Vacation for Lewis Street
6. Road Standards
7. Final Order of Vacation filed by Bruce Reathaford for Portion of Old Joe Miller Road

**10:06 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following action items, **(adding)** item **(f)** for Final Order of Vacation for a Portion of Joe Miller Road:

1. **Road Vacations**

- a. Intent to vacate a portion of Westside Drive petition by B & J Timberland, Moonbeam Properties, and William Burgess 2003V1-44
- b. Intent to vacate a portion of Lewis Street petition by B & J Timberland and William Burgess 2003V1-44
- c. Letter to the Treasurer for costs incurred on the road vacation petition by Bruce Reathaford for that portion of Old Joe Miller Road 2003V1-44
- d. Letter to the Treasurer for costs incurred on the road vacation petition by B & J Timberland, Moonbeam Properties, and William Burgess for that portion of Westside Drive 2003V1-44
- e. Letter to the Treasurer for costs incurred on the road vacation petition by B & J Timberland and William Burgess for that portion of Lewis Street 2003V1-44
- f. **(Added)** Final Order of Vacation filed by Bruce Reathaford for Portion of Old Joe Miller Road. Bruce Reathaford present for discussion. 2003V1-44

**10:07 A.M. Public Works Discussion Items Continued:**

- County Road Standards. Realtors Kathy Emerick and Karie Rolen present for discussion. Letter filed by Realtors' Association 2003C8-444

**10:20 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 25 minute executive session pursuant to RCW 42.30.110(i) potential litigation with County Prosecutor Gary Riesen present for discussion.

**10:41 A.M.** Board resumes regular session.

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

**10:45 A.M. DISCUSSION ITEMS**

1. Chelan/Douglas Land Trust Issues in Leavenworth Area
2. Injury of Planning Department Employee
3. Lake Chelan Subdivision in Area of Cove

4. Washington Association of Counties / Working Group: GMA AG Land Flexibility Issue Paper from the counties.

**11:31 ACTION ITEMS:**

It was **consensus** of Board to approve preliminary GMA Ag Land Flexibility Issue from Washington Association of Counties 2003C8-445

**11:32 A.M. Recessed**

**1:30 P.M. PUBLIC HEARING – ADOPTION OF FINAL 2004 ANNUAL BUDGET**

Hearing opened by Commissioner Goehner. Assessor Russ Griffith and Treasurer Dave Griffiths present for hearing. It was **consensus** of Board to add extra help on part time status for Assessor's Office for Map Storage. County Administrator recommends to the Board that the Public Hearing for Adoption of 2004 Annual Budget be continued. 2003H6-64

**1:39 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board continue the 2004 Public Hearing for Adoption of 2004 Annual Budget until Tuesday, December 16 at 11:30 a.m.

**CHELAN COUNTY FAIR**

**Fairgrounds Interim Manager Norma Hendrickson**

**1:42 P.M. DISCUSSION ITEMS:**

- Storage Contracts for Storage at Fair
- Inmate Worker Items/Inmate Labor
- Sportsplex Rent
- Reimbursement for Netting Hooks in Sportsplex. It was **consensus** of Board that the cost of Netting Hooks should be responsibility of renter.
- Well Repairs on Fairgrounds
- Snow Plowing on Fair Property by Public Works Department
- Working Draft of Manager Job Description.
- Fair Employees Comp Time Issues and Records
- Severance Payment Schedule – Funding Source Tort Fund

**2:00 P.M. Commissioners Workshop – Comp Plan Amendments**

Building and Planning Director Larry Angell, Senior Planner David Grimes, Planner II Cliff Wavra, Long Range Planner Ann Skinner Present for Workshop. 2003P1-18

**I. Comp Plan Text Amendments to the Capital Facilities and Transportation Elements of Plan**

**II. Comp Plan Amendments for the Cities of Leavenworth, Wenatchee and Cashmere.**

**III. Information Material Addressing the Designation Criteria for Agriculture Lands of Long Term Commercial Significance, LAMIRDS, and Rural Lands**

**3:15 P.M. Board Discussion Continues:**

- Builders Association Members Marc Straub and Randy Gold, and Realtor Scott Christie present to Discuss Land Trust and Zoning Issues and LAMIRDS.

**3:49 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the board adjourn. Board adjourned.

**Filed Correspondence:**

- Memo from Prosecutor Gary Riesen regarding Auditor’s Document Preservation Account 2003C8-446
- November 13 letter from City of Cashmere and City of Leavenworth regarding Law Enforcement Services 2003C8-447
- Memorandum by Chelan City Hall regarding Contract Services 2003C8-447
- Request from Jim Busey of Lake Chelan Chamber of Commerce regarding Commission Agenda and Minutes 2003C8-449
- 2003 Annual Report of the Chelan County Land Use Hearing Examiner 2003C8-448
- Letter from Jon Skoglun regarding Management Opening at Chelan County Fair C-8a
- Al and Bernie Langton letter regarding Law Enforcement Services 2003C8-447
- Correspondence from Les and Loraine Kyle regarding Gravel Pit Proposed along Hiway 97A 2003C8-449
- David and Betty Pettit regarding Manson Bay Moorage Site Plan 2003C8-449
- Letter from Senator Linda Evans Parlette regarding request for Fisheries on Entiat and Methow Rivers by Mr. Jacob Franklin 2003C8-451
- Letter from Cordell, Neher and Company regarding Port District Budgets 2003C8-449
- Humane Society 3<sup>rd</sup> Quarter Report by Wenatchee Valley Humane Society 2003C8-449
- Letter from Douglas County Commissioners Announcing Visit by Senator Patty Murray 2003C8-451
- Memo from Lakeside Engineering regarding Site Evaluations Letter from State regarding Monitor Park Test Holes 2003C8-451
- WSLCB notice of Licensed Establishments Due to Expire 03/31/2004 2003L1-38

**Vouchers Approved for Payment**

	2003B4-269
Current Expense	\$ 91,462.69
All Other Funds	<u>266,707.06</u>
Total All Funds	\$ 358,169.75

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W GOEHNER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board