

CHELAN COUNTY BOARD OF COMMISSIONERS
DECEMBER 15, 16, 2003 MINUTES

9:01 A.M. Meeting called to order by Chairman Goehner. Also present for session were Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Hawkins is excused and is expected to join the afternoon session.

9:01 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the December 8, 2003 minutes as corrected.

9:05 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows (pulling 16 hours from donation of leave for an approved total of 350 hours):

- Vouchers as submitted
- Payroll changes as follows:
 - a) Olivia Espinoza, P/A, Child Support Div, Discharge
 - b) Joyce Riesen, Clerk, Resignation
 - c) Nissa Shaw, Auditor, Length of Service, A080-3
 - d) Rich Lothian, Treasurer, Retirement
 - e) Shanon Aiken, Sheriff, New Hire
 - f) Joni Brown, District Court, New Hire
- Claim for Damages
 - a) Refer to Prosecuting Attorney Claim 2003-67, Robert Stewart Alleged
Obstruction of Justice 2003C9-92
- Donation of Leave
 - a) Donation of 350 hours of leave to Regional Justice Center Employee
2003B4-270

9:12 A.M. BOARD DISCUSSION:

- Chelan County Fair Sportsplex Issues
- Biodiversity Conservation Initiative
- Discussions on Down-listing Some Stock in Local Salmon Recovery Planning
- Engineering Proposal on Drainfield Replacement for Wenatchee River County Park from Doyle Burke of Lakeside Engineering.
- Cascade Foothills Farmland Association Meeting Update
- Wenatchee Watershed Storage Project Presentation to Wenatchee Reclamation District
- Board Meeting Update for Chelan County Fair
- Judges Decision regarding Ag Spray Buffers Along Salmon Bearing Streams
- Current Conditions of Cashmere/Dryden Airport Hangars

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:00 A.M. DISCUSSION ITEMS:

1. Fairgrounds Issues

11:01 A.M. ACTION ITEMS

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items (**Adding**) items **5(c)** and **5(d)**:

1. Budget Transfer

- a) Treasurer to transfer \$16.00 from Benefits to Salaries 2003B4-271
- b) Sheriff to transfer \$21,000 from Salaries to Overtime 2003B4-272
- c) Noxious Weed to transfer \$2,179.74 from Miscellaneous to Salaries
2003B4-273
- d) Non-Departmental to transfer \$7,130.20 from Carry-over to Maintenance
2003B4-274
- e) Planning, Building and Fire Safety to transfer \$6,000 from Salaries to Overtime
2003B4-275

2. Resolutions

- 1. Adoption of **Resolution No. 2003- 160** Cellular Phone Policy

3. Budget - Personnel

- a) District Court to refill vacant Clerk position 2003B4-276

4. Contracts for Signature

- a) Merchant Patrol Contract for 5th Floor Security 2003C5-58
- b) Merchant Patrol Contract for Migrant Camp Services 2003C5-59

5. Miscellaneous

- a) Position Evaluation Team Recommendation 2003B4-277
- b) Personal Property Cancellation Request for Non-Collection of Taxes
2003B4-278
- c) (**Added**) Proposal from Doyle Burke of Lakeside Engineering regarding
Replacement of Drainfield at Wenatchee River County Park 2003B4-279
- d) (**Added**) Request for Donation of Annual Leave for Auditor's Office Employee
2003B4-280

11:05 A.M. Administrative Discussion Items Continue:

- Position Evaluation Committee Finding - Maintenance Director

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:06 A.M. DISCUSSION ITEMS:

- 1. WRIA 40a Watershed Planning Grant Agreement with Department of Ecology
- 2. Recent Court Decision on Spray Buffers

11:23 A.M. ACTION

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following action item:

1. Contracts/Agreements

- a) WRIA 40a Watershed Planning Grant Agreement with Department of Ecology
2003A5-153

**11:23 A.M. Chelan Douglas Land Trust Board Members Meet with Board regarding
Land Trust Issues** 2003C8-452
(12:03 p.m. Commissioner Hawkins arrives)

12:34 P.M. Recessed

CHELAN COUNTY SHERIFF

**Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer, Chief Civil
Deputy Mark Horaski, Sergeant Joe Herron, Administrative Assistant Janalyn
Brincat**

1:30 P.M. DISCUSSION ITEM:

1. Information regarding Posse and Formation of Citizen Corp. Interested members present. See attendance roster.
2. 2003 Emergency Services Agreement – Leavenworth
3. 2004 Emergency Services Agreement – Leavenworth
4. Chelan Law Enforcement Services Agreement

**PUBLIC HEARING ON CHELAN COUNTY EMERGENCY MANAGEMENT PLAN
AND LEPC PLANS**

1:47 P.M. Hearing opened by Chairman Goehner for public comment. No one from public gives comments on plans. Emergency Management will present resolution on December 29, 2003 for approval.

1:49 P.M. Hearing Closed.

1:50 P.M. Sheriff's Office Agenda Items Continued:

- Sheriff Receives Eligibility List from which Officer Jerry Moore is Promoted to Sergeant
- Automobiles Blocking Roadway on Mission Creek. Some autos removed but now have been replaced by other vehicles blocking roadway.

2:01 P.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items:

1. Contracts/Agreements

- | | |
|--|------------|
| a) 2003 Emergency Services Agreement – Leavenworth | 2003A5-154 |
| b) 2004 Emergency Services Agreement – Leavenworth | 2003A5-155 |
| c) Chelan Law Enforcement Services Agreement | 2003A5-156 |

2:02 P.M. Recessed

DEPARTMENT OF CORRECTIONS

Regional Justice Center Interim Director Gale Wick

2:20 P.M. DISCUSSION ITEMS:

1. Seattle Times Olympia Bureau Newspaper Article 2003C8-45
2. Inmate Incarceration Payment Withheld by State Until Jail Averages Reach Certain Percentage Determined by State
3. Jail Population Update – November Average 333
4. Current Staffing Shortage
5. Vacation/Sick Leave Benefits for Physician’s Assistant
6. Jail Committee Meeting Agenda

3:05 P.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action item (Commissioner Hawkins abstains from voting due to absence during prior weeks discussion)

1. **Budget Requests/Personnel**
 - a) Natalie Thresher Comp Time request/letter from Local 846 2003B4-281

3:06 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board recess until Tuesday, December 16, 2003. Board recessed.

Tuesday, December 16, 2003

9:03 A.M. BOARD DISCUSSION:

- Bud Adams present to discuss Chelan County Fairgrounds Sportsplex Contract Requirements
- Commissioners District Road Tours
- January Round Table Luncheon Set for January 27, 2004
- Maintenance Director Position Evaluation
- Health Board Chairmanship

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

10:04 A.M. DISCUSSION ITEMS

1. Call for Bids for Gas and Diesel for 2004
2. Call for Bids for Police Vehicles
3. Project Engineer Paula Cox present to Discuss Draft Eastern Washington Stormwater Issues

10:45 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items:

1. **Call for Bids**
 - a) Gas and Diesel for 2004 2003B1-77
 - b) Seven (7) New Four Door Sedan Police Vehicles – Full Size Pursuit 2003B1-77

10:46 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into five minute executive session pursuant to RCW 42.30.110(g) regarding Contract Negotiations.

10:52 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board extend executive session for an additional five minutes pursuant to RCW 42.30.110(g) regarding Contract Negotiations.

10:59 A.M. Board resumes regular session. Recessed

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

11:03 A.M. DISCUSSION ITEMS

1. Request of refunds for building permit fees. Total refund requested is \$4060.50.
2. Professional Services Fee for Sunnyslope UGA Profit Sharing Memorandum of Understanding
3. Workshop/Hearing Dates for Comp Plan Amendments
4. Recent Hearing Examiner Denial of Application for Highway 97A Rock Crushing Project
5. Chelan County Fire Plan Letter Nearly Complete
6. Big Y - DOT Plans for Interchange
7. Recent Court Ruling on Agricultural Spray Buffers

11:31 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action item:

1. Budget Requests/Refunds

- a) Request of refunds for building permit fees pursuant to Resolution No. 2003-129 in the amount of \$4060.50. 2003B4-282

PUBLIC HEARING

FINAL ADOPTION OF 2004 BUDGET

ADOPTION OF COUNTY FINANCIAL POLICIES

11:33 A.M. Hearing Opened for Public Comment by Chairman Goehner.

11:39 A.M. Board recessed to allow Auditor's staff to join session to participate in hearing.

11:44 A.M. Board resumes public hearing to adopt 2004 Budget and County Financial Policies. Auditor staff is not available at this time. Hearing closed for further comment.

11:45 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the Adoption of **Resolution No. 2003 – 161** for Approval of 2004 Final Budget as presented for General Fund and all related

funds and Adoption of **Resolution No. 2003 – 162** for Approval of Revised County Financial Policies

11:45 A.M. Recessed

FACILITIES MAINTENANCE DEPARTMENT

Director Pat DuLac Re: Departmental Issues

1:30 P.M. DISCUSSION ITEMS:

- Maintenance Director Evaluation Team Findings/Compensation for Additional Duties
- Budget Proposal at Chelan County Fairgrounds Maintenance and Repairs/Upgrades 2003C8-454
- Interest Voiced by State for Emergency Overflow Facility for Farmworker Housing
- Fair Manager Schedule of Selection Process/Applicant Packet 2003B4-283

2:20 P.M. Board Discussion Continues:

- Condition of Stehekin Riverbanks after earlier flooding

2:25 P.M. Recessed

2:30 P.M. Ted Beeler and Bill Granger Meets with Board to Share Ideas and Information for Possible Ski Area Development on the Chelan Ridge
(See Attendance Roster)

3:50 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the board adjourn. Board adjourned.

Filed Correspondence:

- Copy of letter to Chelan County Sheriff from Jiri Vanourek expressing thanks to Officer Mitch Matheson for his rescue efforts 2003C8-455
- Memo from Elections Director Skip Moore to Commissioners with concerns regarding reprecincting 2003C8-456
- Copy of letter from Department of Revenue to Assessor Russ Griffith regarding countywide appraisals 2003C8-457
- Chelan County Regional Justice Center letter of notification that Gilbert Lerma successfully completed probationary period 2003C8-458
- Chelan County Regional Justice Center letter of notification that Mark McCormick successfully completed probationary period 2003C8-458
- Chelan County Sheriff's Office letter to Mr. and Mrs. Bruce Germain regarding affiliation with posse 2003C8-459

Vouchers Approved for Payment

2003B4-284

Current Expense	\$	0.00
All Other Funds		<u>26,580.25</u>
Total All Funds	\$	26,580.25

Current Expense	\$	190,927.39
All Other Funds		<u>701,911.41</u>
Total All Funds	\$	892,838.80

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH W GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board