

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**JANUARY 5, 6, 2004 MINUTES**

**9:00 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

**9:01 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the December 29, 30, 2003 minutes as corrected.

**9:14 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Kim Johnston, Treasurer, Promotion
  - b) Theresa Pinneo, Treasurer, Promotion
  - c) Ramona Morseman, Fair, Continuation of Employment
  - d) Keith Goehner, Commissioner, Cell Phone Stipend
  - e) Ron Walter, Commissioner, Cell Phone Stipend
  - f) Buell Hawkins, Commissioner, Cell Phone Stipend
  - g) Heather Covarubias-Anderson, Juvenile, Full-time to Part-time
  - h) Jerry Moore, Sheriff, Longevity Step
  - i) John Fleckenstein, Emergency Management, Longevity Step
- Claim for Damages
  - a) Refer to Prosecuting Attorney Claim 2003-69, Robert Stewart, alleged violation of rights 2003C9-1
- Donation of Annual Leave
  - a) 16 hours of leave donated to Auditor's Office Employee 2004B4-1
- Approve December 2003 Payroll 2004B4-2

**9:17 A.M. BOARD DISCUSSION:**

- Project Engineer Paula Cox and County Engineer Greg Pezoldt present to discuss National Pollutant Discharge Elimination System (NPDES) Draft Document and Tuesday, January 06, 2004 Joint Meeting Discussions
- Sunnyslope Urban Growth Area Joint Revenue Sharing Agreement
- Commissioner Calendar Update
- Proposed Eyman Initiative

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:07 A.M. DISCUSSION ITEMS:**

- Grievance Response Letter
- 2004 Goals and Objectives
  - Three Year Employee Labor Contracts

- Contract Compliance and Oversight Employee
- Archival Functions – O&M Fund Allocations
- Building and Planning Goals – Fee Structures
- Evaluation Process – Goals for Department Heads Incorporated in Evaluations

**10:32 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action items:

**1. Contracts for Signature**

- a) Jail Services Agreement with City of Marysville 2004A5-1
- b) CDBG Public Services Grant Contract 04-64004-002 2004A5-2

**10:33 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding contract negotiations.

**10:48 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board extend executive session for an additional 8 minutes pursuant to RCW 42.30.110(g) regarding contract negotiations.

**10:54 A.M.** Board resumes regular session. Recessed.

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:00 A.M. DISCUSSION ITEMS:**

1. Request for Qualifications for Wenatchee Instream Flow Project
2. Entiat “Draft” Watershed Document Completed
3. Water Quality Meeting
4. Habitat Subcommittee Meeting
5. Comp Plan Amendments as they Pertain to Salmon Issues

**11:16 A.M. Juvenile Administrator Phil Jans Re: Departmental**

- Legislative Issues
- Employee Updates

**11:19 A.M. Board Discussion Continues:**

- Revenue Sharing Projections

**11:58 A.M.** Recess

**CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Chief Civil Deputy Mark Horaski,  
Under Sheriff Greg Meinzer**

**1:35 P.M. DISCUSSION ITEMS:**

- Hiring Update

- City of Chelan Dispatch/RiverCom Update
- Sheriff's Employee Labor Contract

**1:50 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board move into ten minute executive session pursuant to RCW 42.30.110(g) regarding Drug Task Force (Personnel).

**2:00 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board extend executive session pursuant to RCW 42.30.110(g) for an additional ten minutes regarding Drug Task Force (Personnel).

**2:06 P.M.** Board resumes regular session.

**2:10 P.M. Sheriff's Discussion Items Continue:**

- Chelan Municipal Court Services

**2:12 P.M. Board Discussion Continues:**

- Transportation Issues with Big Y Interchange and Senator George Sellar Bridge Access

## **DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Interim Director Gale Wick**

**2:18 P.M. DISCUSSION ITEMS:**

- Current Inmate Population
- Discussions with Salvation Army Personnel Regarding Possible Rental Space
- Payment for DOC Inmates – DOC Officials Will Meet in Wenatchee to Negotiate Fees

**2:36 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(f) regarding grievances.

**2:46 P.M.** Board resumes regular session.

**2:46 P.M. Jail Discussion Items Continue:**

- Jail Reports One Case of Methicillin Resistant Staphylococcus Aureus (MRSA) Illness. Necessary Precautions Taken by Medical Staff to Deter Spread of Illness

**2:52 P.M. Board Discussion Continues:**

- Comp Plan Amendments
- Email from Building/Planning Director Larry Angell to Scott Merriman of WSAC regarding Ag Farmland Zoning
- Chelan/Douglas County Data for 2003
- Use for New Fairground Arena – Policy Implementation

**3:13 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board recess until Tuesday, January 6. Board recessed.

**Tuesday, January 6**

**8:00 A.M.** National Pollutant Discharge Elimination System (NPDES) Joint Meeting with Douglas County Commissioners, City of Wenatchee and City of East Wenatchee, Senator Linda Evans Parlette, State Representatives Mike Armstrong and Cary Condotta

**PUBLIC WORKS DEPARTMENT  
Public Works Director Greg Pezoldt**

**10:00 A.M. BID OPENINGS**

**10:01 A.M. BID OPENING - Gas and Diesel for 2004**

Bid Opening for Gas and Diesel for 2004 by the Public Works Department. Present for bid opening were Administrative Assistant Penny Goehner, Public Works Director Greg Pezoldt, Dale Michelsen. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with two bids submitted as follows:

Wenatchee Petroleum	\$1.454 Supreme Unleaded	\$1.094 Diesel
North Central Petroleum	\$1.420 Supreme Unleaded	\$1.001 Diesel

**10:04 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bids as submitted. Bid to be awarded on January 13, 2004, at 10:00 a.m. after review by Public Works Department to insure bids meet bid criteria. 2004B1-1

**10:04 A.M. BID OPENING - Seven Police Vehicles**

Bid Opening for Police Vehicles by the Public Works Department. Present for bid opening were Administrative Assistant Penny Goehner, and Public Works Director Greg Pezoldt. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with one bid submitted as follows:

Joe Welty Ford	\$172,816.49 for Seven Vehicles	\$24,688.07 per Vehicle
----------------	---------------------------------	-------------------------

**10:06 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bid as submitted. Bid to be awarded on January 13, 2004, at 10:00 a.m. after review by Public Works Department to insure bid meets bid criteria. 2004B1-2

**10:07 A.M. DISCUSSION ITEMS:**

1. Use of Snowmobiles on County Roads

2. Status of Projects on Union Valley Road, Mountain Home Road, Joe Miller Road
3. National Pollutant Discharge Elimination System (NPDES) Joint Meeting
4. Negative Impacts relating to Proposed Eyman Initiative
5. Road Standards Update

**10:28 A.M. Board Discussion:**

- Restraint Chair Purchase Request by Regional Justice Center and Previously Approved by Jail Partnership

**10:28 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following **(added)** Action Item:

1. **Budget Request**

- a) **(Added)** Restraint Chair Purchase from donated clothing allowance funds in the amount of \$1,400.00  
2004B4-3

**10:28 A.M. Recessed**

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell, Assistant Director Deanna Walter**

**10:45 A.M. DISCUSSION ITEMS**

- NUSEL Meetings
- Whispering Pines GeoHazard Code Modification Discussions
- Limited Areas of More Intensive Rural Development pertaining to Monitor and Malaga Areas (LAMIRD)
- Projected Cost to Archive 2003 Records in Planning - \$5,000.00
- Letter to Scott Merriman from Planning Department regarding GMA Legislative Issues
- Savings on New Cell Phone Contract with Building Department and Verizon Wireless
- Leavenworth SHARE Project Aldea Village and Road Access Issues
- Revenue Sharing Agreement with City of Wenatchee for Sunnyslope Urban Growth Area

**12:12 P.M. Recessed**

**CHELAN COUNTY FAIRGROUNDS**

**Norma Hendrickson, Chelan County Fair Interim Manager**

**1:30 P.M. DISCUSSION ITEMS:**

- Norm Gutzwiler, Mike Wolfe and Ramona Morseman also present to discuss budget projections
- Facilities Maintenance Director Pat DuLac discusses fairgrounds upgrades with Board
- Needed Improvement Costs should be Offset by Upcoming Activities at Fairgrounds

- 2004 Budget Request

(2:00 Meeting with Information Services Director Fred Hart Cancelled Due to Schedule Conflict)

**2:14 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried to approve the following **(added)** Action Item:

**1. Budget Request**

- a. **(Added)** Repair and Maintenance of Fairgrounds Copy Machine in the amount of \$2500 to be paid from Current Expense and Lot B Electrical Upgrade in the amount of \$3,000 from REET 2 Funds to Supplement SDA Grant 2004B4-4

**2:16 P.M. Fair Manager Discussion Items Continue:**

- Possible Farmworker Housing Camp Emergency Overflow Housing at Fairgrounds with Fees Paid by State to Pay for Capital Improvements
- Possible Use of Grounds for Emergency Facilities
- Long Term Goals and Planning to Include New Management Team Planning
- Current Cash Flow Needs to be Addressed with New Management

**2:44 P.M. Board Discussion Continues:**

- Payroll Dental Premium Voucher to be Added to Issue

**2:44 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following **(added)** Action Item:

- **Voucher for Approval**

- a) Approval of Payroll Dental Premium Payment Voucher

**2:45 P.M. Recessed**

**2:49 P.M. Development Regulations Workshop**

**Building and Planning Director Larry Angell, Senior Planner David Grimes, Planner II Cliff Wavra, Planner Ann Skinner Present**

- Recommended Development Regulation Text Amendments for the Cities of Leavenworth, Wenatchee, Cashmere and Entiat for the Unincorporated Areas of The Cities Urban Growth Areas. Lisa Parks from City of Cashmere present to discuss Cashmere's Development Regulations
- Citizen or Public Agency Request for the Following Development Regulations Text Amendments:
  - Request by Staff for Development Regulation Text Amendments for Title 11 Zoning Amendments, Title 12 Subdivision Amendments, and Title 14 Development Permit Procedures and Administration

**4:27 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board Adjourn until Monday, January 12, 2004. Board Adjourned.

**Filed Correspondence:**

- News Release - Leavenworth Washington Named A&E's Ultimate HolidayTown USA 2004C8-1
- Liquor License Application for Squilchuck Market 2004L1-1
- Liquor License Application for Big Kmart 2004L1-1
- Liquor License Application for Napeequa Vintners 2004L1-1
- Notice of Liquor License Approval for Mountain Springs Lodge 2004L1-1
- Letter to Pat DuLac from Department of Health on Chelan County Fairgrounds Water System 2004C8-2
- Letter from Larry Sexton, re: ZC 2003-006/CPA 2003-006 2004C8-3
- Letter from 1000 Friends of Washington Re:CPA 2003-005/ZC-6 2004C8-3
- Department of Community Trade and Economic Development Letter regarding CPA 2003-005/ZC 2003-005 2004C8-3
- Information from Dave Pflugrath regarding CPA 2003-005/ZC 2003-005 2004C8-3
- Letter to Board from Representative Mike Armstrong re:NPDES Storm Sewer System Permit Issues 2004C8-4

**Vouchers Approved for Payment**

2004B4-5

Current Expense	\$	38,900.63
All Other Funds		<u>38,176.86</u>
Total All Funds	\$	77,077.49

**Vouchers Approved for Payment**

Current Expense	\$	0.000
All Other Funds		<u>53,648.71</u>
Total All Funds	\$	53,648.71

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W GOEHNER, CHAIRMAN

---

JANET K. MERZ, Clerk of the Board