

CHELAN COUNTY BOARD OF COMMISSIONERS
JANUARY 20, 2004 MINUTES

9:05 A.M. Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, and Clerk of the Board.

9:05 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the January 12, 13, 2004 minutes as corrected.

9:10 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Augustin Alfonso Pedregon, Clerk's Office, Promotion Extra Help to Full Time
 - b) Tamara Groseclose, District Court, New Hire
 - c) Murray Craig, Jail, Return from FMLA
 - d) Diane Fancher, Jail, Part Time to Full Time Employment
 - e) Billye Hope, Jail, FMLA
 - f) Bruce Blevins, Jail, FMLA
 - g) Jeffrey Aldrich, Jail, Length of Service Increase
 - h) Heidi Webb-Bonwell, Jail, Length of Service Increase
 - i) Tommy VanLith, Jail, Length of Service Increase
 - j) Charles Storlie, Jail, Length of Service Increase
 - k) Kent Williams, Jail, Length of Service Increase
 - l) Janice Sanger, Licensing, Length of Service Increase
 - m) Shelby Torres, Auditor, Length of Service Increase
- Donation of Annual Leave
 - a) 16 hours of leave donated to Auditor's Office Employee 2004B4-15

9:15 A.M. BOARD DISCUSSION:

- Jim Huffman of Mission Ridge PDA (Public Development Authority) meets with Board to present check of unused funds for deposit in the amount of \$165.17. PDA will remain in "hold" status for possible Mission Ridge Expansion at a later date.
- Robert Knowles met with Board regarding 316 Building renovation revised schedule 2004A5-6
- Work Force National Convention
- EDD Meeting Update and Project Criteria
- Leavenworth Summer Theater Advertising
- Airport Overlay/Hangar Setback and Height Issue
- State Land Acquisitions in Chelan County

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall via Phone

9:50 A.M. DISCUSSION ITEMS:

1. 2004 Goals/Projects Discussion to be Delayed
2. Executive Session-Contract Negotiations

9:55 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items **adding** a request for purchase by Prosecutor's Office item 7(a):

1. **Budget Request – Out of State Travel**
 - a) Kevin Powers travel to Educational Conference, November 13-15, 2003 in Vancouver, BC 2004B4-16
2. **Budget Request – Personnel**
 - a) Pat DuLac to refill custodial position 2004B4-17
3. **Budget Request – Informal Bid Approval**
 - a) Regional Jail Recommendation to accept informal bids: 2004B1-6
 - Robinson's Textiles for Coveralls and Sandals
 - Bob Barker for Blankets and Sheets
 - Leslie Scott for Towels
4. **Budget Transfer**
 - a) Civil Service to transfer \$287.46 from Extra Help to Overtime 2004B4-18
5. **Contracts for Signature**
 - a) Data Access Subscription Casual Use Agreement – Clerk 2004A5-7
 - b) Agreement Between Sheriff's Association and Chelan County for Commissioned Deputies 2004-2006 2004A5-8
 - c) Agreement Between Sheriff's Association and Chelan County for Non-Commissioned Sheriff's Personnel 2004-2006 2004A5-9
6. **Resolutions**
 - a) Adoption of **Resolution No. 2004 - 05** A Resolution Accepting the Treasurer's List of Property Tax Refunds
 - b) Adoption of **Resolution No. 2004 - 06** Appointment of John Bryant to represent District #2 on the Housing Authority Board for a 3 year term
7. **Budget Request**
 - a.) **(Added)** Prosecuting Attorney to purchase Office Furniture, \$2,000. 2004B4-19

9:56 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) for contract negotiations.

10:16 A.M. Board resumes regular session. Recessed

10:26 A.M. Board Discussion Continues:

- Commission Calendar Updates
- Dole Property Update
- WSAC Spring Conference Planning

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

10:48 A.M. DISCUSSION ITEMS:

1. Channel Migration Zone Study Update
2. Natural Hazard Mitigation Planning Update
3. Conservation Easement Program Update
4. Tracking of Instream Flow and Adjudication Bills in Olympia
5. Watershed Planning Workshop Scheduled for Feb 6 regarding Salmon Recovery and Shoreline Planning Issues

CHELAN COUNTY SHERIFF

Chelan County Sheriff Mike Harum, Undersheriff Greg Meinzer, Chief Civil Deputy Mark Horaski, Administrative Assistant Janalyn Brincat

11:13 A.M. DISCUSSION ITEMS:

1. Sheriff's Office offers assistance for Jail Staff Tazer Training
2. City of Entiat Law Enforcement Contract
3. House Bill 2379 Law Enforcement Training for Firearms Retention named Saul Gallegos Bill
4. City of Chelan Budget Outline for Law Enforcement Services
5. Request by Reserve Officers for use of Automobile

11:39 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action item:

1. Contracts/Agreements

- a) City of Entiat Law Enforcement Contract Signed 2004A5-10

11:40 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board go into executive session pursuant to RCW 42.30.110(g) regarding personnel employment qualifications

11:51 A.M. Board resumes regular session. Recessed. Tape left running for voucher review.

DEPARTMENT OF CORRECTIONS

Regional Justice Center Interim Director Gale Wick, Sergeant Ron Bonwell

1:15 P.M. DISCUSSION ITEMS:

1. Population Update, 297 as of 1/16/2004
2. DOC Contract Update, negotiations are continuing
3. Lateral Testing, two applicants tested last week
4. Link Interlocal Update, contract forwarded to Link board
5. Instructor Training - Tazer & Weapons Retention, two employees attended training

1:35 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried to move into a ten minute executive session under RCW 42.30.110(g) regarding personnel.

1:45 P.M. Moved back to regular session.

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

1:45 P.M. DISCUSSION ITEMS

1. Certification of 2004 Road Levy, hold over until next week
2. Letter to Terminate Chumstick Creek Barrier Removal, hold over until next week for possible reallocation of funds
3. Road Trip Update

1:56 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) for Contract Negotiations

2:11 P.M. Board resumes regular session.

2:11 P.M. Discussion Items Continue:

- Auto Travel Count at Makai Road in Manson. Action items will be held over to the January 27 session.

2:15 P.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried to pull the following action items:

1. Miscellaneous
 - a) Certification of 2004 Road Levy, (**pulled**)
 - b) Letter to the Salmon Recovery Funding Board Requesting Termination of Agreement for Chumstick Creek Barrier Removal – CRP 541, (**pulled**)

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

2:15 P.M. DISCUSSION ITEMS

1. NUSEL Project Meeting Update
2. Development of public participation regarding 2006 Comprehensive Plan updates (postponed).
3. Long Range Planning scope of work 2004-2006 (postponed).
4. Long Range Planning work program 2004 (postponed).
5. Authorization to initiate requests for proposals (RFP) process regarding consultant services for the completion of Land Use inventories funded by GMA Grant.
6. Chelan County Community Fire Plan Reimbursement Agreement with Chelan County Conservation District (**pulled**). Consensus of board to have contract reviewed by outside legal counsel.
7. Monitor community-visioning process.
8. Dept. of Building/Fire Safety & Planning and Natural Resource Program coordination regarding Watershed Planning and Salmon Recovery.

9. NUSEL project meeting with Port District, Larry attended with Commissioner Goehner.
10. County Fire Plan Reimbursement Agreement (to be pulled)

2:32 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried to move into a 13 minute executive session under RCW 42.30.110(g) regarding personnel grievance issues.

2:46 P.M. Moved back to regular session.

2:46 P.M. Discussion Items Continue:

- NUSEL Meeting Update Continues

2:50 P.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following action item **pulling** item **1(b)**:

1. Miscellaneous

- a) Authorization to initiate requests for proposals (RFP) process regarding consultant services for the completion of Land Use inventories funded by GMA Grant.
2004P1-1
- b) **(Pulled)** Chelan County Community Fire Plan Reimbursement Agreement with Chelan County Conservation District

CHELAN COUNTY FAIR

Interim Director Norma Hendrickson

2:52 P.M. DISCUSSION ITEM:

- Copy machine purchase, requests for informal bids to be submitted.
- Projected income figures, income running behind expenses. 2004C8-15
- Farmworker housing at Fair, Parking lot C a possible use for emergency overflow housing, would need restrooms constructed.
- Roof leaks on two exhibit buildings
- Long range plan for Fair grounds
- Interviews for Fair Manager

3:23 P.M. Continued Board Discussion:

- Commissioner Walter reports on UCSRB meeting
- Commissioner Hawkins report on Featherwinds Bed and Breakfast compliance with Health District regulations 2004C8-16
- Commissioner Hawkins provides RiverCom Update, Directors position offered to Terri Thornberry
- Commissioner Goehner discusses NUSEL project meeting with Port District.

3:46 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board adjourn until Monday, January 26, 2004. Board adjourned.

Filed Correspondence:

- Public Disclosure Request by Robert Stewart and response by Clerk of Board
2004C8-17

Vouchers Approved for Payment 2003 Budget 2004B4-20

Current Expense	\$ 61,781.91
All Other Funds	<u>552,575.07</u>
Total All Funds	\$614,356.98

Vouchers Approved for Payment 2004 Budget

Current Expense	\$
All Other Funds	<u>5,776.55</u>
Total All Funds	\$5,776.55

Vouchers Approved for Payment

Current Expense	\$311,021.83
All Other Funds	<u>213,064.30</u>
Total All Funds	\$524,086.13

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH W GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board