

CHELAN COUNTY BOARD OF COMMISSIONERS
FEBRUARY 2, 3, 2004 MINUTES

9:05 A.M. Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:05 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the January 26, 27, 2004 minutes as corrected.

9:08 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows **(pulling)** item **(d)** to discuss with Sheriff's Department and **(adding)** item **(f)** for Juvenile Employee:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Dennis Bailey, Parent Education, new hire
 - b) Linda Holwes, Parent Education, new hire
 - c) Lori VanLith, Parent Education, new hire
 - d) **(Pulled)** Bryan Jones, Sheriff, new hire
 - e) Evelyn Arnold, Cell Phone Stipend
 - f) **(Added)** Melanie Donithan, Juvenile Department, Length of Service Increase
- Claim for Damages
 - a) Refer to Prosecuting Attorney Claim 2004-4, Jose Ariel Lozano for alleged Civil Violations 2004C9-5
- Donation of Annual Leave
 - a) 16 hours of leave donated to Auditor's Office Employee 2004B4-27

BOARD DISCUSSION:

- Reprecincting Issue and Maintenance Protocol Needed When Changes Occur in Chelan County Data Bases to Boundary or Input
- Forest Service Land Acquisitions
- Fairgrounds Manager Application Process-Offer Extended to Applicant Subject to Board Approval Declined by Applicant
- Leavenworth Ski Hill Area Road Collector
- Meeting regarding Establishment of Cougar Pilot Tracking Program
- No Shooting/No Hunt/Firearm Restriction Discussion in Icicle Road Area of Leavenworth
- Private Owner Shooting Range-Regulations on Private Lands
- DOC Sexual Offender Placement Public Meeting

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:02 A.M. DISCUSSION ITEMS:

1. Amendment to Chelan County Sheriff's Commissioned Supervisor's Association Contract for 2002-2004 to become effective January 1, 2004
2. RiverCom Interagency Loan

10:10 A.M. ACTION ITEMS

Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action items **pulling** item **2(c)** for Fair Board Appointments

1. Budget Transfers

- a) Sheriff to transfer \$204 between salary line items 2004B4-28
- b) Sheriff to transfer \$7,100 from salary to education incentive
2004B4-28
- c) Commissioners to transfer \$2230 from services to phone stipends 2004B4-29

2. Resolutions

- a) Adoption of **Resolution No. 2004-17** RiverCom Interagency Loan
- b) Adoption of **Resolution No. 2004-18** Cancellation of Warrants
- c) **(Pulled)** Fair Board Appointments

3. Notice of Hearing

- a) Emergency Budget Appropriation for February 2004H6-3
 - Sheriff - \$ 514,477

4. Contracts for Signature

- a) Interlocal Agreement for Bus Repair and Maintenance Services 2004A5-16
- b) Amendment to Chelan County Sheriff's Commissioned Supervisor's Association Contract for 2002-2004, effective January 1, 2004 2004A5-17

10:11 A.M. Administrative Discussion Continues:

- 2004 Goals
 - Hotel Motel Tax Appropriations
 - Risk Management
 - Update County Employee Handbook
 - Contract Management
 - Campus Renovation – Plans for Future Renovations/Development
- Carry Over Funds/Extra Help for One Time Projects
- Retirement of Jail Director Dick Winn
- Economic Development and Stormy Mountain Project

11:08 A.M. Board recessed. (Mike Kaputa of Natural Resources not Available for Session)

NOON

CHELAN COUNTY SHERIFF

**Chelan County Under Sheriff Greg Meinzer, Sergeant Joe Herron,
Chief Civil Deputy Mark Horaski, Administrative Assistant Janalyn Brincat**

1:28 P.M. DISCUSSION ITEMS:

1. Agreement with King County reference Re-Routing 911 Calls in the Stevens Pass Summit Area 2003C8-21
2. Payroll Change Notice for New Hire Bryan Jones
3. Grant Funded Out of State Travel, Deputy John Wisemore to Anniston, Alabama
4. Grant Funded Out of State Travel, Deputy Scott Lawrence, Socorro, NM
5. Grant Funded Out of State Travel, Sgt. Joe Herron/Detective Eric Collier, Socorra, NM
6. EMPG Grant
7. HMEP Grant
8. 2004 City of Chelan Emergency Services Agreement
9. 2004 City of Cashmere Emergency Services Agreement
10. Grant Funded Out of State Travel, EM Specialist Patrick Lonergan to Bend, Oregon

1:44 P.M. It was **consensus** of Board to authorize Sheriff Harum to sign EMPG and HMEP Grants with Emergency Management as well as Agreement in Routing of 911 calls in Stevens Pass area given that does not pose additional cost to county. 2004A5-19

1:45 P.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items **adding** item **1(d)** travel request for EM Specialist Patrick Longergan and **(adding)** item **3(a)** payroll change notice (*previously pulled Consent Agenda item (d)*):

1. **Budget Requests/Out of State Travel**
 - a) Grant Funded Out of State Travel, Deputy John Wisemore to Anniston, Alabama 2004B4-30
 - b) Grant Funded Out of State Travel, Deputy Scott Lawrence, Socorro, NM 2004 B4-30
 - c) Grant Funded Out of State Travel, Sgt. Joe Herron/Detective Eric Collier, Socorra, NM 2004B4-30
 - d) **(Added)** Grant Funded Out of State Travel, EM Specialist Patrick Lonergan to Bend, Oregon 2004B4-30
2. **Contracts/Agreements**
 - a) 2004 City of Chelan Emergency Services Agreement 2004A5-17
 - b) 2004 City of Cashmere Emergency Services Agreement 2004A5-18
3. **Miscellaneous**
 - a) **(Added)** Bryan Jones, Sheriff, new hire

1:51 P.M. Sheriff's Discussion Items Continued:

- Regulations for Applications of Privately Owned Gun Shooting Range

1:57 P.M. Board Discussion Continues:

- Supreme Court Ruling Allowing Cities More Opportunities for Annexations
2004C8-22
- Federal Funding Workshops
- Lack of Consistency in Local Government Agencies on Medical Insurance Benefits, Premiums and Caps
- Fairgrounds Improvements

DEPARTMENT OF CORRECTIONS

Regional Justice Center Interim Director Gale Wick

2:15 P.M. DISCUSSION ITEMS:

- Current Population 336
- Discussions Continued with DOC regarding Inmate Bed Rentals
- Compilation of Information Obtained from Jail Partnership Retreat

2:19 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(f) regarding grievance issues.

2:30 P.M. Board resumes regular session.

2:30 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(f) for a Step II Grievance.

3:00 P.M. Board resumes regular session.

3:00 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into a 10 minute executive session pursuant to RCW 42.30.110(f) regarding a separate grievance issue.

3:09 P.M. Board resumes regular session with Continued Board Discussion:

- Meeting on February 18 regarding E911 Addressing Issues
- Cashmere/Dryden Airport FAA Regulations/Building Heights, Setbacks
- Commissioners' Round Table Luncheon Follow Up
- NUSEL Discussion
- Fairgrounds Manager Hiring Process Update. Process to continue.

3:44 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board recess until Tuesday, February 3, 2004. Board recessed.

Tuesday, February 3, 2004

9:02 A.M. BOARD DISCUSSION:

- Departmental Charting and Determination of Quantity of Records for Archiving and Record Storage

- Fairgrounds Manager Position Interviews
- 9:20 A.M. Don Booth, Mae Hamilton Meet with Board regarding County Zoning Issues

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

**10:01 A.M. BID OPENING
Wapato Lake Road – CRP 569**

Bid Opening for Wapato Lake Road Project by Public Works Department. Present for bid opening were Public Works Director Greg Pezoldt and Administrative Assistant Penny Goehner. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with four bids submitted as follows:

Pipkin Construction	\$361,852.00
North Central Construction	321,650.50
Scarsella Construction	325,934.50
Basin Construction	342,813.85

Engineer’s Estimate	\$303,943.00	2004B1-7
---------------------	--------------	----------

10:04 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bids as submitted. Bid to be awarded on Tuesday, February 10, 2004 at 10:00 a.m. after review by Public Works Director to insure bids meet bid criteria.

DISCUSSION:

1. Final Order of Vacation for Malaga Land Company
2. Resolution Establishing CRP 606 – Chiwawa Loop Overlay
3. MOU Among Douglas County, Chelan County, City of Wenatchee, and City of East Wenatchee for Storm Water Management Planning
4. Whispering Ridge Road
5. Big Y Interchange Project Open House – DOT will do interchange project rather than light project as earlier anticipated
6. Public Works Position Opening and Hiring Procedure

10:33 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following:

1. **Road Vacation**
 - a) Final Order of Vacation between Chelan County and Malaga Land Company for the vacation of platted streets and alleys within the Town of Malaga 2004V1-1
2. **Resolution**

1. Adoption of **Resolution No. 2004-19** Establishing County Road Project No. 606 (CRP 606) for Chiwawa Loop Overlay

3. Miscellaneous

- a) Memorandum of Understanding among Douglas County, Chelan County, City of Wenatchee, and City of East Wenatchee for Storm Water Management Planning
2004A5-20

10:34 A.M. Public Works Discussion Items Continue:

- Farzan Farivar Meets with Board regarding Traffic Issues Near Titus Road In Leavenworth

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

11:05 A.M. DISCUSSION ITEMS

1. Board initiation of text amendments to the Chelan County Zoning Resolution to allow retail sales or commercial activity and uses in the Rural Zone Districts as accessory uses which support and sustain agriculture operations.

11:12 A.M. It was **consensus** of Board to initiate text amendments to the Chelan County Zoning Resolution to allow retail sales or commercial activity and uses in the Rural Zone Districts as accessory uses which support and sustain agriculture operations.

11:21 A.M. Building/Planning Department Discussion Items Continue:

- Legislative Update
- Public Records Request by Gendler and Mann, LLP
- Board of Realtors' Letter to Commissioners
- Appointed Officials Personnel Reviews
- Building/Planning Director Invitation to Realtors' Association Meeting
- Citizen Participation in Chumstick Area Zoning and Lot Sizes

11:49 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following (**Added**) action item:

1. **Budget Request**
 - a) Weekly Voucher Approval by Fund in the amount of \$264.00 for Assessor

11:50 A.M. Recessed

11:54 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel performance and qualifications.

12:05 P.M. Board resumes regular session.

12:05 P.M. Recessed

CHELAN COUNTY FAIR

Interim Manager, Norma Hendrickson,

(Facilities Maintenance Director Pat DuLac also present)

1:30 P.M. DISCUSSION ITEMS:

- Grant Acceptance Document
- Fairgrounds Improvements 2004C8-23

1:40 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following **(added)** action item:

1. Contracts/Agreements

- a. (Added)** State of Washington, Department of Agriculture Fairs Program Grant Award in the Amount of \$6,000.00 2004A5-21

1:54 P.M. Fair Discussion Items Continue:

- Fair Budget - Shortfalls in Revenue Will Not Meet Current Expenditures

1:54 P.M. It was **consensus** of Board to prepare resolution to approve of payment to Fair to Pay February and March Expenditures in the amount of \$25,000.00.

1:57 P.M. Fair Discussion Items Continue:

- Letter to Jeffrey Johnson Department of Health and RH2 Engineering Re: Fairgrounds Water Well System

2:12 P.M. Board Discussion Continues:

- Solid Waste Meeting Discussion on Grass Compost/Natural Waste

INFORMATION SERVICES

Fred Hart Director

2:19 P.M. DISCUSSION ITEMS:

- Departmental Work Summary
- PUD Fiber Now Running in Facilities
- Virus Protection Issues
- RiverCom Project Update
- Sheriff's Mobile Unit Computer System Projects Completed and Being Utilized
- Outbuildings Project Updates
- Employee Evaluations

2:56 P.M. Building/Planning Workshop on Prioritization of Long Range Planning Work Plan. Building and Planning Director Larry Angell and Senior Planner David Grimes present for Workshop

4:37 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, February 9, 2004. Adjourned.

Filed Correspondence:

- Public Records Request Response by Building/Planning to Gendler & Mann 2004C8-24
- Letter from NCW Realtors regarding Planning Department 2004C8-25
- Chelan Douglas Land Trust Letter regarding Planning Fees 2004C8-26

Vouchers Approved for Payment

Current Expense	\$	138,730.77
All Other Funds		<u>354,886.48</u>
Total All Funds	\$	493,617.25

Vouchers Approved for Payment (Added)

2004B4-31

Current Expense	\$	264.00
All Other Funds		<u>0.00</u>
Total All Funds	\$	264.00

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH W GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board