

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**MARCH 15,16, 2004 MINUTES**

**8:32 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, County Administrator Cathy Mulhall, District Court Probation Director Deborah Yonaka, District Court Judge Alicia Nakata, District Court Judge Tom Warren, District Court Administrator Patty King, Clerk Siri Woods and Deputy Clerk of the Board, Sally Taylor. Commissioner Walter is excused from session this week.

**8:33 A.M.** District Court Judges meet with the Board to discuss the contract with the City of Chelan to provide court services. District Court will begin accepting cases from Chelan on March 18. **Filed**, letter from District Court requesting an additional Probation Officer. 2004C8-43

**9:15 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the board recess for 10 minutes.

**9.25 A.M.** Board resumes regular session

**9:28 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the minutes as corrected.

**9:33 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner for approval of consent agenda. Discussion held with County Administrator regarding payroll changes.

**9:42 A.M. Motion** carried that the Board approve the Consent Agenda, with the **addition of item (k)**, Payroll Change Notice for Extension:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Christina Katz, Planning, resignation
  - b) Kim Morrison, Clerk's Office, length of service increase
  - c) Pat Phillips, Extension, pay increase
  - d) Genevieve Nordmark, Extension, resignation
  - e) Michael Bailey, Building Dept, length of service increase
  - f) Scott Burchett, Public Works, temp help
  - g) Paula Westman, Reg Justice Center, length of service increase
  - h) Gabriel Smith, Reg Justice Center, length of service increase
  - i) Natalie Thresher, Reg Justice Center, transfer to FMLA
  - j) Timothy Parks, Reg Justice Center, return from FMLA
  - k) Susan Hay, Extension, temp help, **(added)**
- Refer to Prosecuting Attorney Claim for Damage
  - a) Refer to Prosecuting Attorney Claim for Damage #2004-10, Robert Stewart, alleged violations 2004C9-11

- b) Refer to Prosecuting Attorney Claim for Damage #2004-11, Ann Barreth,  
alleged civil rights violations 2004C9-12

**9:49 A.M. BOARD DISCUSSION:**

- Liquor License permits and free passes at Chelan County Fair
- Claims for Damages Procedures

**9:54 A.M.** Project Manager Robert Knowles meets with the board for Capital Facilities Improvements update. The City of Wenatchee requires additional parking spaces for the planned facilities. Agreement with City of Wenatchee will be reviewed by board, to be signed later during session.

**10:05 A.M.** Project Manager Robert Knowles reads Notice of Intent to Award Bid. Blodgett Construction is apparent low bidder, but did not meet pre qualification for Electrical Contractor. Recommendation by Project Manager to issue Notice of Intent to Award Bid to G.G. Richardson, Inc.

**10:10 A.M.** Moved by Commissioner Hawkins, seconded by Commissioner Goehner, to issue Notice of Intent to Award Bid for remodel of 316 Building to G. G. Richardson, Inc.  
2004B1-14

**10:13 A.M.** Prosecuting Attorney Gary Riesen meets with board to discuss The City of Chelan Court contract, which necessitates additional personnel and office space.

**10:27 A.M.** Superior Court Clerk Siri Woods requests time line for remodel in Jury room for additional Prosecuting Attorney Personnel.

**10:30 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(i) regarding possible litigation, Prosecuting Attorney present for discussion.

**10:40 A.M.** Move back to regular session.

**ADMINISTRATIVE AGENDA, County Administrator, Cathy Mulhall**

**10:40 A.M. DISCUSSION ITEMS:**

1. Non-Departmental Copier to be moved from Auditor to Treasurer's Office
2. Administrative Update

**10:47 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that Board approve the following action items, **pulling item (5a)**, Notice of Intent to Award Bid, (*previously approved.*)

**1. Budget Request – Out of State Travel**

- a) Detectives Brincat and Hartnett to attend first responders training in Socorro,  
New Mexico July 27-30 2004B4-54

2. **Budget Request – Personnel**
  - a) Regional Jail to fill vacated Nurse position 2004B4-55
  - b) Commissioners to hire Temporary Extra Help 2004B4-56
3. **Contracts for Signature**
  - a) Maintenance Contract for Tenprinter fingerprinting equipment (Jail) 2004A5-41
  - b) Xerox Copier Lease Agreement (Auditor) 2004A5-42
4. **Budget Transfer**
  - a) Natural Resources Program to transfer \$22,261.34 from Miscellaneous and Salaries to Extra Help 2004B4-58
  - b) Non Departmental to transfer \$4,680 from Copier Charges to Auditor and Treasurer Operating Leases 2004B4-59
5. **Miscellaneous**
  - a) Notice of Intent to Award Bid for 316 Building Remodel, (**approved earlier**)

**NATURAL RESOURCES PROGRAM, Mike Kaputa Project Coordinator**

**11:04 A.M. DISCUSSION ITEMS:**

1. Wenatchee Watershed Planning grant amendment for additional assessment funds
2. Out-of-state travel request for Mary Jo Sanborn to attend training
3. Peshastin Creek fish bypass grant (FRIMA)

**11:32 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

1. **Contracts/Agreements**
  - a) Wenatchee Watershed Planning grant amendment for additional assessment funds 2004A5-43
2. **Budget Request/Out of State Travel**
  - a) Out-of-state travel request for Mary Jo Sanborn to attend natural resource negotiation training in Ft. Collins, CO, total cost of \$1300.00. 2004B4-57

**11:40 A.M. Additional Board Discussion:**

- Chelan County Fair policies, liquor permits, scheduling issues.

**NOON** Recess

**CHELAN COUNTY SHERIFF**

**Chelan County UnderSheriff Greg Meinzer, Chief Civil Deputy Mark Horaski, and Administrative Assistant Jan Brincat present for session.**

**1:29 P.M. DISCUSSION ITEMS:**

1. Agreement for use of E911 taxes to purchase an uninterruptible power supply system for Rivercom.
2. Agreement for Professional Services for preparation of Regional 911 Program Office. (*Document to be pulled, services to be handled in house.*)
3. Hiring Issues

4. RiverCom pass through funds, payments of invoices

**1:38 P.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve action items, **adding item (1c)**, City of Wenatchee Parking Agreement, (discussed earlier with Robert Knowles), **(2a)**, Out of State Travel, and **pulling item (1b)**, Consultant agreement.

**1. Contracts/Agreements**

- a) Agreement between Chelan County and Rivercom for use of E911 taxes to purchase an uninterruptible power supply system for Rivercom. 2004A5-44
- b) Amendment to agreement for Professional Consultant Services for preparation of Regional 911 Program Office **(Pulled)**
- c) Parking Construction Agreement between Chelan County and City of Wenatchee.**(Added)** 2004A5-45

**2. Budget Request/Out of State Travel**

- a) Travel by Deputy Dale England to Washington D.C. to attend National COPS memorial service. **(Added)** 2004B4-60

**1:56 P.M.** Recess until 2:15 P.M.

**REGIONAL JUSTICE CENTER, Interim Director Gale Wick, Sergeant Parker and Sergeant Bonwell present for board discussion.**

**2:17 P.M. DISCUSSION ITEMS:**

- Population today 341
- Staffing issues
- Tazers now on order
- Weapons confiscated by staff

**2:39 P.M.** Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) personnel issues.

**2:52 P.M.** Moved back to regular session.

**2:53 P.M. Continued Board Discussion**

- Prosecuting Attorney office space, suggestions from Superior Court Judges
- NUSEL Pro process committee meeting, public input to be gathered by lead entity, Port District, *(related web site, <http://int.phys.washington.edu/NUSEL/faq.html>)*
- 911 Addressing meeting, street address standardization for emergency response

**3:30 P.M.** **Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board recess until Tuesday, March 16, 2004. Board recessed.

**Tuesday, March 16, 2004**

**9:45 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Architect Robert Knowles, and Deputy Clerk of the Board.

**9:46 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and passed to approve letter to Blodgett Construction presented by Project Manager Robert Knowles rejecting Blodgett's bid for 316 Building. 2004B1-15

**9:53 A.M.** Dick Wedin, Julie Armbruster, and Ken McNamee of The Department of Natural Resources meet with board regarding DNR transfer of property. Transfer consists of 363 acres of private land in Snohomish County traded for 640 acres of DNR land in Chelan County. Board notes that Chelan County has actively lobbied for this type of transfer of lands back to private ownership to increase Chelan County's tax base.

**PUBLIC WORKS DEPARTMENT, Public Works Director Greg Pezoldt**

**10:10 A.M. DISCUSSION ITEMS:**

1. Resolution for Waiver from Competitive Bidding Process for Broom Cores
2. Resolution for Equipment Rental Rates
3. Contract with Basin Asphalt Company
4. Contract with Central Washington Asphalt
5. Agreement with Rowe's Towing Service, recycling issues
6. Skyline Drive view point, Discussion to be held with City of Wenatchee
7. Entertainment/Music Festival Permit process
8. Transport of heavy equipment to Oregon
9. Transportation permits for commercial orchard chemical deliveries

**10:49 A.M. ACTION ITEMS**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following items:

**1. Resolution**

- a) Adoption of **Resolution No. 2004-30**, Establishing a Waiver from Competitive Bidding Process for the purchase of Mobile Broom Cores from Ben KO Matic
- b) Adoption of **Resolution No. 2004-31**, Establishing Equipment Rental Rates for the Equipment Rental and Revolving Fund

**2. Agreements/Contracts for Signature**

- a) Contract between Chelan County and Basin Asphalt Company for purchase of Class "A" and Class "G" Asphalt for 2004 2004A5-46
- b) Contract between Chelan County and Central Washington Asphalt, Inc. for purchase of cold mix for 2004 2004A5-47
- c) Agreement between Chelan County and Rowe's Towing Service for the disposal of scrap metal and household appliances 2004A5-48

**10:50 A.M. Larry Angell, Building/Planning/Fire Safety Director and David Grimes Senior Planner, meet with the Board**

**DISCUSSION ITEMS:**

1. Request approval of Contract Agreement for Mapping Services
2. Request approval for CDBG grant funds for Peshastin Water District.
3. Boundary Line Adjustments, Dryden resident Jeff Kinzel present for discussion

4. Annual report on department activity and request for supplemental staff.

**11:20 P.M.** Recess for five minutes

**11:25 P.M.** Further Board discussion with Planning Director regarding staffing issues.

**11:57 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 5-minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**12:03 P.M.** Move back to regular session

**12:05 P.M. ACTION ITEMS**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following item, pulling item **(1a)**

**1. Budget Requests/Personnel**

- a) Annual report on department activity and request for supplemental staff,  
(pulled)

**2. Contracts for Signature**

- a) Approval of Contract Agreement for Professional Services to perform digital mapping services between Chelan County Planning and Peter Dauer 2004A5-49
- b) Approval to extend contract for the CDBG grant funds for the upgrade of the existing water system for the Peshastin Water District. 2004A5-50

**12:10 P.M.** Recess for lunch.

**1:35 P.M. Chelan County Fairgrounds Manager Steve Gear, Maintenance Director Pat Du Lac meet with board regarding Chelan County Fairgrounds**

- RV parking, reorganization of electrical services
- Restroom proposal and placement
- Electrical upgrades, identify priorities
- Time line of projects, Funding may be possible from REET 2 funds for RV park
- Irrigation water to be used in place of domestic water for irrigation cost savings
- Marketing Plan needs to be developed
- Web sites in the process of being updated
- Liquor/Banquet service events at Fair
- Staffing Issues

**2:21 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**2:31 P.M.** Moved back to regular session.

**2:32 P.M.** Board discusses correspondence from Safety Committee. **Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve request from Safety Committee to conduct self-defense demonstrations. 2004C8-44

**2:39 P.M.** Further Board Discussion

- Self’s Motel, Health District issued order of failed system, owners working toward system compliance, July is deadline for removal of housing in excess of permitted capacity.
- Health District moving toward regulations that do not exceed Federal and State rules
- Health District Staffing update
- Health District recipient of Homeland Security Grant for stockpiling of medical supplies.
- Rivercom 911 meeting, state funding received for start up expenses. Challenges still exist to bring all entities into agreement on infrastructure.
- RiverCom staffing issues
- Sunnyslope wastewater agreement, public meeting to be held on March 31
- District 3 Road Trip scheduling

**3:12 P.M.** Robert Stewart addresses board regarding claims against Chelan County.

**3:31 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board adjourn until Monday, March 22, 2004. Board adjourned.

**Filed Correspondence:**

- Certificate of Insurance from K&K Insurance for Omnium Stage Bicycle Race 2004P1-4
- Letter to Board from Blodgett Construction lodging a formal protest regarding the bid award for 316 Building 2004B1-16
- Letter to Board from G.G. Richardson, Inc regarding the bid award for 316 Building, stating that Blodgett Construction bid did not meet bid specifications 2004B1-17

**Vouchers Approved for Payment**

		2004B4-61
Current Expense	\$	196,904.53
All Other Funds		<u>292,347.13</u>
Total All Funds	\$	489,251.66

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W GOEHNER, CHAIRMAN

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SALLY J. TAYLOR, Deputy, Clerk of the Board