

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**APRIL 12, 13, 2004 MINUTES**

**8:33 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board. Chelan County Auditor Evelyn Arnold meets with Board Re: Indirect cost allocation; project accounting; new election format; legal descriptions for new precincts; new licensing legislation; group budgeting. Also present are Elections Director Freeman Moore, Deputy Auditor Dan Chambers, Financial Services Manager Brad Posenjak and Treasurer Dave Griffiths.

**9:35 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the April 5, 6, 2004 minutes as corrected.

**9:38 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows (**Pulling**) Items **h, i, j, k,** and **l** and (**Adding**) Item **q**:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Kenneth Haynes, Maintenance, New Hire
  - b) Victor Maldonado, District Court, Length of Service Increase
  - c) Marisol Brinkman, District Court, Length of Service Increase
  - d) Ronald Wilson, Regional Justice Center, Transfer to Sheriff's Office
  - e) Sean Steinbrech, Regional Justice Center, Length of Service Increase
  - f) Linda Kastel, Regional Justice Center, Length of Service Increase
  - g) Robin Farley, Regional Justice Center, Length of Service Increase
  - h) (**Pulled**) Carol Trunzo, Regional Justice Center, Length of Service Increase, (Effective 10/01/03)
  - i) (**Pulled**) Carol Trunzo, Regional Justice Center, Length of Service Increase
  - j) (**Pulled**) Billye Hope, Regional Justice Center, Return from FMLA
  - k) (**Pulled**) Billye Hope, Regional Justice Center, Length of Service Increase (Effective 03/01/04)
  - l) (**Pulled**) Billye Hope, Regional Justice Center, Length of Service Increase (Effective 09/01/03)
  - m) Gary Owen, Public Works, Reclassification
  - n) Charissa Cruickshank, Commissioners' Office, Temporary Hire
  - o) Larry Soholt, Wenatchee River Park, Layoff
  - p) Larry Soholt, Farmworker Housing Camp, Extra Help
  - q) (**Added**) Irena Uchytel, Public Works, Family Medical Leave
- Donation of 24 hours of Leave to Sheriff's Office Employee 2004B-4a
- Refer to Prosecutor Claim for Damages No. 2004- 13 Bonnie Stearns, Alleged Unlawful Denial of Transfer of Employment 2004-C-9a

**9:42 A.M. BOARD DISCUSSION:**

- Shane and Gina Quinn meet with Board regarding Cashmere Annexation. Chelan County Commissioners are not advocating or opposing annexation but will remain neutral on the issue.

## **ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

### **9:59 A.M. DISCUSSION ITEMS:**

1. Executive Session regarding Personnel

**9:59 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session regarding personnel issues pursuant to RCW 42.30.110(g).

**10:11 A.M.** Board resumes regular session. Recessed.

### **10:17 A.M. Administrative Agenda Continues:**

2. Administrative Update

### **10:30 A.M. ACTION ITEMS**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following **(Pulling)** Item **2(a)** for discussion with Sheriff and correction to Auditor's O&M fund to \$20,000:

1. **Budget Request – Out of State Travel**
  - a) Extension Request for Aaron Hanson to Travel to Regional Conference in Ashland, Or., March 26-28, 2004 2004B-4a
2. **Budget Request – Equipment/Supplies**
  - a) **(Pulled)** Sheriff Request for Uniform Policy Approval for Commissioned and Non-Commissioned Officers
  - b) Sheriff Lease Request for Ricoh 1060 Copier 2004B-4a
3. **Notice of Hearing**
  - a) Emergency Budget Appropriations April 2004H-6a
    - Regional Justice Center \$93,274.00
    - Carryover Incentive Program \$7,293.00
    - Superior Court Clerk for Matching of State Grant for Collections Project \$10,000.00
    - Auditor's O&M Fund \$20,000.00
    - Sheriff Donation Fund \$15,000
  - b) Call for Bid Wenatchee River County Park Wastewater Plant Alteration 2004B-1a
4. **Contracts/Agreements**
  - a) Interlocal Cooperative Agreement with RiverCom Emergency Call Receiving and Dispatch Services 2004A-5a
5. **Miscellaneous**
  - a) Write-Off of Additional Uncollectible Receivables 2004B-4a

**10:39 A.M. Board Discussion Continues:**

- DNR Land Transfer Meeting Update
- GIS User Group Meeting and Addressing Update
- Superior Court Judges Juror Parking Request. County currently pays rent for parking space at Central Christian Church. Board will suggest jurors use church parking spaces.

**10:55 A.M.** Deputy Prosecutor Susan Hinkle, Building and Planning Director Larry Angell, Senior Planner David Grimes Meet with Board for Teleconference with Growth Hearings Board.

**11:35 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 15 minute executive session conference call to Attorney Samuel W. (Billy) Plauche pursuant to RCW 42.30.110(i) regarding potential litigation with Prosecuting Attorney Susan Hinkle present.

**11:51 A.M.** Board resumes regular session.

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:52 A.M. DISCUSSION ITEMS:**

1. Laura Berg Contract Amendment #2 for Entiat Subbasin Plan Services
2. Sleepy Hollow Landowner Issues
3. Miscellaneous

**12:03 A.M. ACTION**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board (**Pull**) the following action item for further discussion and information:

**1. Contracts/Agreements**

- a) (**Pulled**) Laura Berg Contract Amendment #2 for Entiat Subbasin Plan Services

**12:04 P.M. Natural Resources Program Discussion Items Continue:**

- Sleepy Hollow Bank Stabilization Project
- Big Y Project Meeting

**12:27 P.M.** (Tape left running for voucher approval)

**CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer, Chief Civil Deputy Mark Horaski, Administrative Assistant Janalyn Brincat**

**1:30 P.M. DISCUSSION ITEMS:**

- Sheriff Request for Uniform Purchase Policy Approval for Commissioned and Non-Commissioned Officers
- Accreditation for Washington State Police and Sheriff's Association Assessment

- City of Wenatchee and Chelan County Emergency Management/Homeland Security Equipment Needs
- Apple Blossom Law Enforcement Update - Additional Officers from other areas for Apple Blossom in trade for Chelan County Deputies during Memorial Day Week-end
- EBA - Donations for Citizen Corp
- Fourth of July Fireworks Enforcement Concerns
- Emergency Management Update
- Cougar Management Pilot Program

## **DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Interim Director Gale Wick, Sergeant Ron Bonwell**

### **2:16 P.M. DISCUSSION ITEMS:**

1. Population Update
2. Shift Differential Final Report
3. Jail Task Force Update
4. Apple Blossom Overtime & Housing
5. Outside Medical Expense Update
6. Staffing Update
7. Step Increases Pulled from Consent Agenda

### **2:34 P.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following previously pulled consent agenda items:

- Payroll changes as follows:
  - (h) Carol Trunzo, Regional Justice Center, Length of Service Increase, (Effective 10/01/03)
  - (i) Carol Trunzo, Regional Justice Center, Length of Service Increase
  - (j) Billye Hope, Regional Justice Center, Return from FMLA
  - (k) Billye Hope, Regional Justice Center, Length of Service Increase (Effective 03/01/04)
  - (l) Billye Hope, Regional Justice Center, Length of Service Increase (Effective 09/01/03)

### **2:39 P.M. Board Discussion Continues**

- Facilities Maintenance Director Pat DuLac present to discuss Call for Bid Wenatchee River County Park Wastewater Plant Alteration
- Juror Parking Request
- Project Accounting and Capital Item Tracking
- Threshold for Project Allocation Umbrella – Routine Maintenance or Special Project Determination

**3:06 P.M.** Alicia Johnson of Washington Counties Risk Pool Meets with Board regarding Risk Pool Information

**3:15 P.M. Recessed**

**Tuesday, April 13**

**8:00 A.M. Department Head Meeting – Chelan County Auditorium**

**9:29 A.M.** Session opened by Commissioner Goehner. All Commissioners present for Session. Also present are Administrator Cathy Mulhall and Clerk of the Board.

**9:29 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding contract negotiations with Attorney Stan Bastian present.

**9:58 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board extend executive session for an additional 15 pursuant to RCW 42.30.110(g) regarding contract negotiations with Attorney Stan Bastian present.

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt, Assistant Engineer Gary Owen**

**10:17 A.M. DISCUSSION ITEMS**

1. Services Agreement For Cleanup Plans and Site Remediation Services at Cashmere/Dryden Airport
2. Local Agency Standard Consultant Agreement for On-Call Consultant Agreement
3. Olds Station Regional Storm Water Facility
4. Personnel Issues
  - Update on Employee on Family Medical Leave
  - Employee Resignation
5. Big Y Intersection Proposal
6. Confusion on Malaga Highway Right Hand Turn to Gravel Pit

**10:53 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following:

**1. Agreement for Signature**

- a) Services Agreement for Cleanup Plans and Site Remediation Services at Cashmere/Dryden Airport between Chelan County and Golder Associates, Inc. 2004A-5a
- b) Local Agency Standard Consultant Agreement for On-Call Consultant Services between Chelan County and Hammond Collier Wide Livingstone 2004A-5a

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell, Assistant Director Deanna Walter**

**10:55 A.M. DISCUSSION ITEMS**

1. Request for approval to advertise for proposals for professional services to conduct a land-use inventory for the Chelan, Cashmere, Leavenworth, Entiat, and Malaga County Census Divisions (CCD's). Consensus of Board to Advertise for RFQ.

2. Pacific Aerospace and Engineering Application for Explosives Processing Site in Malaga
3. Airport request for Waiver of Fees – Will be agenda item next week
4. 1000 Friends of Washington Issue Statement regarding Re-designation
5. Letter to Whispering Pines Land Owners for Commission Approval

**11:24 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following **(Added)** Action Item and authorizing Chair to sign letter outlining proposed regulations:

**1. Hearings/Notices**

- a) **(Added)** Public Hearing Notice regarding Whispering Pines Geologically Hazardous Overlay District 2004H-6a

**2. Correspondence**

- a) Letter to Whispering Pines Residents Notifying Outlining Proposed Regulations 2004C-8a

**11:29 A.M. Recessed**

**CHELAN COUNTY FAIRGROUNDS**

**Manager Steve Gear, Facilities Maintenance Director Pat DuLac**

**1:30 P.M. DISCUSSION ITEM:**

- Fairgrounds Irrigation Issues
- Electrical Upgrades
- Commissioner Walter Updates Board on State Meeting for Emergency Overflow Housing and Lot C Update
- City of Cashmere Annexation
- Fairgrounds Budget and Improvement Approvals
- Fairgrounds Event Security

**2:51 P.M. Board Discussion Continued:**

- Terry Nowka Meets with Board regarding Weed Control Tax Assessments. Board does not favor pursuing tax assessments for weed control at the present time.

**2:59 P.M. Recessed**

**3:37 P.M. Board Discussion Continued:**

- Budget Figures for Additional Restroom at Fairgrounds. Lot A improvements may be more cost effective than Lot C improvements for Emergency Farmworker Housing Overflow.
- Big Y Issues to be Discussed at RTPO Meeting
- Tribal Work on Subbasin Planning
- RiverCom Will Be Responsible for Costs Associated with Positron 911 Call Answering System Training and Out of State Travel to Toronto, Canada

**3:48 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding contract negotiations.

**4:02 P.M.** Board resumes regular session.

**4:02 P.M. Board Discussion Continued:**

- Commission Calendar Updates

**4:28 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, April 19, 2004. Board adjourned.

**Filed Correspondence:**

- Copy of Letter from Washington State Association of Counties Letter to Governor Locke regarding Cougar Control Bill 2004C-8a
- Copy of Letter from Stevens County Commissioners to Governor Locke regarding Cougar Control Bill 2004C-8a
- Letter from Leavenworth Neighborhoods Fire Education and Fuels Reduction Committee 2004C-8a
- City of Wenatchee Letter to Commissioners regarding 316 Building Remodel 2004C-8a
- Copy of Letter from Code Enforcement Officer Ryan Walker to Michael Irrigation 2004C-8a
- Copy of Letter from Code Enforcement Officer Ryan Walker to Perly's Welding and Cedarbrook, Inc. 2004C-8a
- County Road Administration Board Letter to Commissioners regarding Nominations 2004C-8a
- Washington State Department of Natural Resources Letter regarding Cashmere/Arlington Land Exchange 2004C-8a
- Washington State University Letter to Commissioners regarding WSU Extension Budget 2004C-8a
- Letter to Commissioner Hawkins regarding NUSEL Project 2004C-8a

**Vouchers Approved for Payment (Modified 04/13/04)**

Current Expense	\$ 76,400.61
All Other Funds	<u>452,624.99</u>
Total All Funds	\$ 529,025.60

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W GOEHNER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board