

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**AUGUST 16, 17, 2004 MINUTES**

**9:05 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

**9:05 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the August 9, 10, 2004 minutes as corrected.

**9:16 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows noting that item **(b)** was removed due to employee still working:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Naila Morneau, Wenatchee River County Park, End of Season Layoff
  - b) **(Removed)** Ronald Koch, Auditor, Extra Help, Layoff
  - c) Donna Alton, Auditor, Extra Help, Layoff
  - d) Nissa Shaw, Auditor, Elections Director, Promotion
  - e) Peggy Gelb, Auditor, Extra Help, Layoff
  - f) Brian Frampton, Building/Planning, Planner II, New Hire
  - g) John Laferty, Building/Planning, Building Inspector, New Hire
  - h) Mark Bash, Jail, PT Cook, New Hire
  - i) Sundria Nelson, Fair, Extra Help, Promotion/Rate Change
  - j) Alicia Nakata, District Court, State Schedule Increase
  - k) Thomas Warren, District Court, State Schedule Increase
  - l) Cynthia Du Lac, District Court, Length of Service Increase
  - m) Alex Reynolds, Extension, Extra Help, Layoff
  - n) Daniel Redli, Extension, Extra Help, Layoff
  - o) Maria Tejada, Extension, Extra Help, Layoff
  - p) Amy Rush, Juvenile, PT Custody Officer, Resignation
  - q) Casey Ahrens, Juvenile, Resigned FT Position, Retained as Extra Help
  - r) David Willett, Public Works, Equipment Operator I, Transfer
  - s) Kathy Bangs, Public Works, Chief Accountant, Length of Service Increase
  - t) Clifford Beardslee, Solid Waste, Station Operator, Discharge
- Refer Claims for Damages to Prosecuting Attorney
  - a) No. 2004-36 for Personal Injury Submitted by Troy Clark 2004C9-37
  - b) No. 2004-37 for Alleged Continuing Violations Submitted by Robert J. Stewart 2004C9-38
  - c) No. 2004-38 for Alleged Continuing Violations Submitted by Robert J. Stewart 2004C9-38

**9:17 A.M. BOARD DISCUSSION:**

- Emergency Road Closure Resolution
- County/PUD Collaborating Issues Meeting

- 911 Commendations
- King County Commissioners Invitation to Chelan County Commissioners for Visit
- RiverCom Meeting Update
- Health Board Meeting Agenda
- Emergency Management Multi-Agency Coordination Meeting

## **ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

### **10:01 A.M. DISCUSSION ITEMS:**

1. WACO/WSAC Visit

*(10:01 A.M. Commissioner Goehner excused from session. Commissioner Walter Chair Pro Tem until return of Commissioner Goehner)*

2. Executive Session Regarding Contract Negotiations

**10:05 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board move into 35 minute executive session pursuant to RCW 42.30.110(g) regarding contract negotiations with Counsel Kirk Bromiley present for discussion.

**10:41 A.M.** Board resumes regular session. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board extend executive session for an additional five minutes pursuant to RCW 42.30.110(g).

**10:47 A.M.** Board resumes regular session.

### **10:47 A.M. Administrative Discussion Items Continue:**

3. Tort Claims Insurance Premiums and Deductibles
4. Step Increase Request Submitted by Juvenile Administrator Phil Jans

### **11:01 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items **(adding)** item **3(a)** for Emergency Road Closure and item **3(b)** Juvenile Department Employee Step Increase:

#### **1. Budget Request – Out of State Travel**

- a) DPA Jim Hershey to attend Domestic Violence Conference in Anaheim, CA on October 30-November 4 2004B4-169
- b) Interim Director Gale Wick and Corporal Sean Steinbrech to Attend Northwest Cooperative Prisoner Shuttle Conference in Boise, Idaho on Sept 19 – 22 2004B4-170

#### **2. Contracts & Agreements**

- a) Jail Service Agreement with DSHS for Juvenile Rehabilitation 2004A5-151

#### **3. Miscellaneous**

- a) **(Added)** Adoption of **Resolution No. 2004 - 94** for Emergency Road Closure Amending Resolution No. 2004-91 (Adding Burch Mountain Road)

- b) **(Added)** Request for Step Increase to Step Four for Juvenile Employee Mickie Leavitt  
2004B4-171

**11:02 A.M. Recess**

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:05 A.M. DISCUSSION ITEMS:**

1. Public Outreach Strategy
2. Comments for Sub Basin Plans Released Last Week
3. Boundary Line Adjustment Request for Entiat Planning Area
4. Completion of Draft CEPA Documents
5. Ag Lands Corridor Study
6. Staffing Changes

*(11:22 A.M. Commissioner Goehner Returns)*

7. Public Lands Dialogue with Land Trust

**11:47 A.M. Board Discussion Continues:**

- Risk Pool Discussion Update
- Multi-Agency Coordination (MAC) Meeting Update

**12:00 P. M. Recess**

**CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer,  
Emergency Management Specialist Patrick Lonergan**

**1:30 P.M. DISCUSSION ITEMS:**

- Fire Officials George Marcott, Roland Emetaz, Chris Schulte present with Lake Chelan Area Fire and Fischer Fire Update. Marty Schmoker also present.
- Declaration Placing Chelan County in State of Emergency
- Sheriff's Office Resource Update

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Interim Director Gale Wick**

**2:15 P.M. DISCUSSION ITEMS:**

1. Contract Rental Update
2. Cash Fund Balance
3. Security System Testing/Training
4. Bidding Process for Transport Van Purchase
5. Current Inmate Population at 252
6. Screens for Transport Van
7. Testing/Lateral Positions
8. Security Alarm and Camera System to be Pulled at Department Request

**2:43 P.M. ACTION ITEM:**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board **(pull)** the following action item at the Department request for further information:

1. **(Pulled)** Award Bid to Keyhole Security to Provide Alarm and Camera System

**2:44 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**3:01 P.M.** Board resumes regular session. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board extend executive session pursuant to RCW 42.30.110(g) regarding personnel.

**3:06 P.M.** Board resumes regular session.

**3:06 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board sign the following:

**1. Correspondence**

- a) Commissioners Sign Personnel Letter to Jail Staff Outlining Law regarding Recent Jail Employee Walk Out 2004C8-159

**3:07 P.M. Board Discussion Continues:**

- Legislative Steering Update
- Public Lands Meeting Update

**3:31 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board recess until Tuesday, August 17. Board recessed.

**Tuesday, August 17**

**8:58 A.M.** Session opened by Chairman Goehner. Also present were Commissioner Walter, Commissioner Hawkins, County Administrator Cathy Mulhall and Clerk of the Board.

**9:00 A.M. BOARD DISCUSSION:**

- Mike Kaputa present to Discuss Public Lands Dialogue with Chelan Douglas Land Trust and Transfer of SRFB Funds
- Executive Session with Prosecuting Attorney regarding possible litigation

**9:06 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 45 minute executive session pursuant to RCW 42.30.110(i) regarding potential litigation with Counsel Gary Riesen and Susan Hinkle present.

**9:53 A.M.** Board resumes regular session. Board Discussion Continues:

- Dirty Face Fire/Road Closure and Parking for Emergency Equipment
- Health District Meeting Update
- Clean Up Help Needed for Animals Evacuated to Chelan County Fairgrounds

**PUBLIC WORKS DEPARTMENT**  
**Public Works Director Greg Pezoldt**  
**10:07 A.M. OPEN BIDS FOR SNOW SALT**

Bid Opening for Snow Salt by Public Works Department. No one from public present for bid opening. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with one bid submitted as follows:  
C-Sam Distributing                      \$26,432.77 including freight

**10:08 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board accept the bids as submitted. Bid to be awarded on August 24, 2004 at 10:00 a.m. after review by the Public Works Director to insure bids meet bid criteria. 2004B1-44

**10:08 A.M. DISCUSSION ITEMS:**

1. 24 Hour On Call Listing for Public Works Employees
2. Interlocal Agreement with the Manson Park and Recreation District
3. Coordinated Prevention Agreement with Department of Ecology
4. Resolution for Parking Restriction on Sleepy Hollow Road
5. Resolution for No Parking on Chandler Road
6. Sign Mylar for School Street
7. Road Wash Out on Lower Sunnyslope Road – Resident John Cox present for discussion
8. Peshastin Mill Road Repairs
9. Road Closure for Lake Wenatchee Area for Fire Support

**10:44 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following emergency resolution action item:

1. **Resolutions**
  - a) Adoption of **Resolution No. 2004 - 95** Declaration of Disaster and Request to Governor Locke for Emergency Declaration for Chelan County Due to Fires Presently Burning Known as Dirty Face Fire, Fischer Fire, and Pot Peak-Sisi Ridge Complex Fires. (Sent to Governor)

**Public Works Agenda Continues:**  
**10:49 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items (**Adding**) items **2(c)** Emergency Road Closure and authorization for public works department to waive formal bid process for road repair, and **2(d)** emergency road closures:

1. **Agreement for Signature**

- a) An Interlocal Agreement between Chelan County and Manson Park and Recreation District for Improvements to Pedoi Street in Manson  
2004A5-152
- b) Grant No. G0500019 Coordinated Prevention Agreement between Chelan County and the State of Washington Department of Ecology 2004A5-153

**2. Resolutions**

- a) Adoption of **Resolution No. 2004 - 96** Parking Restriction on Sleepy Hollow Road
- b) Adoption of **Resolution No. 2004 - 97** No Parking on Chandler Road
- c) **(Added)** Adoption of **Resolution No. 2004 - 98** Emergency Road Closure Easy Street Due to Damage by Road Wash Out
- d). **(Added)** Adoption of **Resolution No. 2004 – 99** Emergency Road Closure Wye Connector Road Due to Dirty Face Fire

**3. Signatures**

- a) Mylar for School Street

**10:51 A.M.** Recess

**BUILDING/PLANNING/FIRE SAFETY**

**Assistant Planning Director Deanna Walter**

**10:57 A.M. DISCUSSION ITEMS**

- 1. Board of County Commissioners to Initiate Comprehensive Plan Amendment and Zone Change Application for Lower Chumstick Area.
- 2. Set Date for a Public Hearing for Annual Review of Departmental Land Use Permit Fee Schedule.
- 3. Staffing Update

**11:20 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items:

**1. Miscellaneous**

- a) Initiation of Comprehensive Plan Amendment and Zone Change Application for Lower Chumstick area. 2004P1-9
- b) Hearing Notice Set for September 14, 2004 at 2:30 p.m. for a Public Hearing on Annual Review of Departmental Land Use Permit Fee Schedule.  
2004H6-21

**11:25 A.M. Board Discussion:**

- Mike Kaputa present to discuss Land Trust Issues

**11:41 A.M. Financial Services Manager Brad Posenjak**

**DISCUSSION ITEMS:**

- 1. License Agreement with Eden Systems for Sub-Agency at Health District
- 2. Agreement with Chelan Douglas Health District for Sub-Agency Software

**11:41 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items:

**1. Contracts for Signature**

- a) Amendment to Software License and Use Agreement Between Chelan County and EDEN Systems 2004A5-154
- b) Interlocal Agreement Between Chelan County and Chelan-Douglas Health District for Sub-agency Software Status 2004A5-155

**11:47 A.M. Recess**

*(Commissioner Hawkins Excused for Army Corp of Engineers Meeting)*

**FACILITIES MAINTENANCE DEPARTMENT**

**Facilities Maintenance Director Pat DuLac**

**1:30 P.M. DISCUSSION ITEM:**

- Gale Wick Present to Address Costs for Security Upgrades at Regional Jail
- Chelan County Fairgrounds Improvements

**WENATCHEE RIVER COUNTY PARK**

**Jerry Niebuhr, Wenatchee River County Park Manager**

**2:02 P.M. DISCUSSION ITEMS:**

- New Lawnmower Delivered to Park
- Septic Systems Improvements Complete. Replacement Needed on Automatic Controls for Pump

**MONITOR PARK FARM WORKER HOUSING CAMP**

**Donn Etherington, Farm Worker Housing Camp Director**

**2:17 P.M. DISCUSSION ITEMS:**

- Removal of Tents Delayed Due to Lack of Inmate Worker Crews
- Hauling of Sewage During Peak Rentals
- Camp Housed 7300 Renters in June and 9300 Renters in July
- Current Pear / Apple Rental Population at 100
- Red Cross Representative Mary Jordan Meets with Board Re: Emergency Housing Aid for Fire Victims in Worst Case Scenario

**2:53 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board adjourn until Monday, August 23, 2004. Board adjourned.

**Filed Correspondence:**

- Letter to Commissioner Hawkins from Tim Dodge regarding Fireworks Permit 2004C8-160
- Housing Authority of Chelan County Letter to Commissioner Goehner regarding Affordable Housing 2004C8-161

- Letter from Richard Whitney to Commissioners regarding Featherwind's Farm Proposed Operations 2004C8-162
- Copy of Letter to Nathan Pate from Ronald Saimons regarding Featherwind's Farm Proposed Operations 2004C8-163
- Raymond Wells Letter regarding Chipman Construction Industrial Operations 2004C8-164
- Ray Embree Letter to Commissioners regarding Vacation Rentals 2004C8-165
- Letter from Public Works to Utilities Transportation Commission regarding Petition for Closure of A Street Public Highway Rail Grade Crossing 2004C8-166

**Vouchers Approved for Payment** 2004B4-172

Current Expense	\$ 372,645.74
All Other Funds	<u>898,472.56</u>
Total All Funds	\$1,271,118.30

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W GOEHNER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board