

CHELAN COUNTY BOARD OF COMMISSIONERS
AUGUST 30, 31, 2004 MINUTES

9:00 A.M. Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

9:00 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the August 23, 24, 2004 minutes as corrected.

9:07 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows (**pulling**) item (**h**) for discussion with Sheriff's Department:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Patricia Miller, Regional Justice Center, Discharge
 - b) Nick Farline, Extension, Extra Help, Layoff
 - c) Jeffrey Stroup, Extension, Extra Help, Layoff
 - d) Erin Powers, Extension, Extra Help, Layoff
 - e) Mariano Silva, Forestry Education, Performance Stipend
 - f) Michael McRae, Juvenile Detention, FMLA Leave
 - g) Phyllis Brickert, Sheriff's Office, Retirement
 - h) (**Pulled**) Cecil McKinney, Emergency Management, Temp/Extra Help Hire
 - i) Mickie Leavitt, Juvenile Department, Step Increase
- Refer Claim for Damages to Prosecuting Attorney
 - a) 2004-41 for Alleged Continuing Violations Submitted by Robert J. Stewart

2004C9-41

9:14 A.M. BOARD DISCUSSION:

- Revenue Sharing Agreement and PUD/City of Wenatchee Agreement on Sunnyslope Urban Growth Area Services
- DIS Workload and Priorities
- Lower Sunnyslope Easy Street Repair Project
- E-Mail Correspondence regarding Fire Suppression Engine Replacement Costs
- Cougar Pilot Project Planning Meeting Update
- Resignation of Fairgrounds Maintenance Employee

9:49 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

10:00 A.M. Board resumes regular session.

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:01 A.M. DISCUSSION ITEMS:

1. Prosecuting Attorney Gary Riesen Meets with Board regarding Memorandum of Defense
2. Vendor Dispute Resolution (Fire Suppression Engine Replacement)
3. Project Engineer Robert Knowles Meets with Board regarding KMB Agreement (To be Pulled)
4. 316 Building Change Orders
5. Installation of Jail Security Screens

10:26 A.M. Recess

10:34 A.M. Board resumes regular session.

10:34 A.M. Administrative Discussion Items Continue:

6. Position Evaluation Committee Recommendation

10:40 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following action items (**pulling**) item **3(b)** for one to two weeks for Jail Partnership Approval:

1. **Budget Request – Capital Outlay**
 - a) Regional Jail to purchase Exterior Window Security Mesh Panels, \$45,283
2004B4-175
2. **Public Notice**
 - a) Vendor’s List Notice
2004H6-22
3. **Contracts for Signature**
 - a) Memorandum of Defense and Indemnification for Mike Harum, Greg Meinzer, Kent Sissons, Roy Fore (4 documents)
2004A5-158
 - b) (**Pulled**) Amendment #1, Agreement between Chelan County and KMB for Phase II addition of Regional Justice Center
 - c) 316 Building Renovation Change Order #2
2004A5-159
4. **Miscellaneous**
 - a) Approval of Position Evaluation Committee Recommendation
2004B4-176

10:41 A.M. Board Discussion Continues:

- Tazer Training at Chelan County Regional Justice Center

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

10:48 A.M. DISCUSSION ITEMS:

1. Public Hearing and Approval Consideration of Entiat Watershed Plan
2. Lake Chelan Water Quality Committee Meeting Update
3. Support Letter for Corps of Engineers Feasibility Study of Stehekin River
4. Subbasin Planning Meetings
5. Subbasin Planning Budget Compilations

11:11 A.M. ACTION

Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action items:

1. Hearing Notice

- a) Hearing Notice for September 8, 2004, 7:00 PM, Entiat Grange, Entiat, WA for Entiat Watershed Plan and Establish September 13, 2004, 11:00 AM, as Date for Consideration of Approval for Entiat Watershed Plan 2004H6-23

2. Miscellaneous

- a) Support Letter for Corps of Engineers Feasibility Study of Stehekin River 2004C8-179

11:12 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

11:28 A.M. Board resumes regular session. Recessed

NOON

CHELAN COUNTY SHERIFF

**Chelan County Sheriff Mike Harum, Undersheriff Greg Meinzer,
Chief Criminal Deputy Clyde Foreman, Chief Civil Deputy Mark Horaski**

1:32 P.M. DISCUSSION ITEMS:

- Pot Peak and Fischer Fire Cost Analysis
- Antoine Creek Fire Update
- Former E911 Office Space Remodel
- Previously Pulled Payroll Change Notice for Cecil McKinney

(1:43 p.m.) Commissioner Hawkins leaves for PUD Meeting)

- Update on Obstructions on Mission Creek Road Right of Way
- Routing of Cougar Sighting Calls Through E911 to Fish and Wildlife

1:54 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following *previously pulled consent agenda item (h)*:

1. Payroll Change Notice

- a) Cecil McKinney, Emergency Management, Temporary Extra Help Hire

1:57 P.M. Sheriff's Department Discussion Items Continue:

- Accident Protocol
- Forest Service Fire Restrictions During Holiday Week-End

2:03 P.M. Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

2:16 P.M. Board resumes regular session. Recessed

DEPARTMENT OF CORRECTIONS

Regional Justice Center Interim Director Gale Wick

2:20 P.M. DISCUSSION ITEMS:

- Discharge of Nurse in Regional Justice Center
- Current Population at 277
- Inquiry by Town of Oroville for Inmate Bed Rentals
- Update on Installation of Security Equipment

(2:29 P.M. Commissioner Hawkins returns to session)

- Mirror Skin Shielding Window Coverings
- Receipt of Six Months Bed Rental Money from DOC
- August Overtime Hours by Jail Staff

2:35 P.M. Board Discussion Continues:

- Blue Bird Meeting Update
- Letter from Gordon Congdon regarding Purchase of Land Trust Property with Salmon Recovery Funding Board Funds 2004C8-180
- Everyday Hero Recognition Planning
- PUD Commissioners Meeting and Transfer of Ownership of PUD Sewage Treatment Facility

2:42 P.M. Recessed

2:45 P.M. Cascade Loop Association Members Loni Rahm, Lyman Boyd, and Greg Taylor Meets with Board re: Tourist Funding Update

3:42 P.M. Board Discussion Continues:

- Mike Kelly of Chelan County Fairgrounds Introduces Himself to Commissioners

3:43 P.M. Board recesses until Tuesday, August 31, 2004.

Tuesday, August 31

9:33 A.M. BOARD DISCUSSION:

- Payroll Change Notices

9:33 A.M. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following (**Added**) Payroll Change Notices:

- a) Megan Arnold, Auditor's Office Temporary Extra Help
- b) Trev Crawford, Auditor's Office Temporary Extra Help
- c) Jeff Wilson, Sheriff's Office, Provisional Deputy Extra Help
- d) Marcos Sarabia, Fairgrounds, Resignation

9:39 A.M. Board Discussion Continues:

- Commissioner Hawkins Updates Board on Discussion with Information Services Director Fred Hart regarding Department Workload
- Jack Corning Speaks with Board regarding Land Issues
- Commissioners to Consult Prosecutor on Fire Suppression Engine Replacement Costs
- Everyday Hero Recognition Planning
- Audit Exit Conference – County Administrator Cathy Mulhall to Draft Response Letter to State Auditor

PUBLIC WORKS DEPARTMENT

**Public Works Director Greg Pezoldt, Assistant Director Gary Owen,
Deputy Prosecuting Attorney Lou Chernak**

10:04 A.M. DISCUSSION ITEMS

1. Agreement for the Removal and Recycling of Metal from Dryden Transfer Station
2. Agreement for the Removal and Recycling of Metal from Malaga/Entiat Site
3. Resolution for Road Closures for the Chelan County Fair
4. Resolution Amending the 2004 Annual Road Construction Program
5. Resolution Establishing CRP 611 for Easy Street Slide Repair
6. Contract for Hurst Construction
7. Call for Bids for Malaga/Alcoa Highway
8. Prosecuting Attorney Lou Chernak Meets re: Lake Chelan Reclamation District

10:11 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(i) regarding potential litigation with Counsel Lou Chernak present.

10:26 A.M. Board resumes regular session. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board extend executive session for an additional five minutes pursuant to RCW 42.30.110(i) regarding potential litigation with Counsel Lou Chernak present.

10:30 A.M. Board resumes regular session. **Public Works Discussion Items Continue:**

9. Procedures for Emergency Call Outs
10. Road Closures for Pedoi Street and Green Avenue
11. Request by City of Wenatchee for County Letter of Support for Holly and Walnut Street Alignments. It was **consensus** of Board to draw up letter of support for project.
12. School Street Road Repair Project
13. Easy Street Road Repair Update

10:57 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items (**adding**) item **5(b)** Rural Arterial Prospectus Grant Applications:

1. **Agreement for Signature**

- a) Agreement for the Removal and Recycling of Metal from Dryden Transfer Station with Buckley Recycle Center 2004A5-160
- b) Agreement for the Removal and Recycling of Metal from Malaga/Entiat Collection Sites with Buckley Recycle Center 2004A5-161
- 2. **Resolution**
 - a) Adoption of **Resolution No. 2004 - 101** Temporary Road Closure for Wescott Drive and No Parking on Flowery Divide During the 2004 Chelan County Fair
 - b) Adoption of **Resolution No. 2004 - 102** Amending the 2004 Annual Road Construction Program
 - c) Adoption of **Resolution No. 2004 - 103** Establishing CRP 611 for the Easy Street Slide Repair
- 3. **Contract**
 - a) Contract between Chelan County and Hurst Construction, LLC for the Stormy Creek Culvert Replacement, CRP 584 2004A5-162
- 4. **Call For Bids**
 - a) Call for Bids for Malaga/Alcoa Highway 2004B1-48
- 5. **Miscellaneous**
 - a) Sign Mylars for Malaga/Alcoa Highway
 - b) Rural Arterial Prospectus Grant Applications (4 Documents) for Chumstick Highway, Peshastin North Road, Chiwawa Loop Road, and South Lakeshore Road 2004A2-4

10:58 A.M. Recess

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

11:04 A.M. DISCUSSION ITEMS

- 1. Request of signatures for “Notice, Acknowledgement, Waiver, Release and Indemnification” for Lot 60, Plat of Whispering Pines for Martin & Deborah Adams and Thomas & Heather McFadden for a building permit for a garage.
- 2. Letter of Agreement with Upstream Northwest to Provide “Staff Development Training Sessions” for the Department.
- 3. Request from City of Wenatchee to Extend the Deadline for Submittal of Comprehensive Plan Amendments.
- 4. Development Agreement/Aldea Village.
- 5. Chelan Area Comp Plan Amendment and Zone Change at Intersection of Highway 97a and South Lakeshore Road
- 6. Deer Meadows Project Update
- 7. Update on New Planning Staff Arrivals
- 8. Building Permit Completion Time
- 9. Proposed Increase in Plan Review

11:36 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action items **(adding)** item **1(d)** for

acknowledgement and agreement and statement of consent and waiver of claims and item 1(e) Commissioner Signature on Voucher Edit Listing:

1. Miscellaneous

- a) Request of signatures for “Notice, Acknowledgement, Waiver, Release and Indemnification” for Lot 60, Plat of Whispering Pines. 2004P1-12
- b) Approval of Letter of Agreement with Upstream Northwest to provide “Staff Development Training Sessions” for the department. 2004A5-164
- c) Approval to extend deadline for submittal of City Comprehensive Plan Amendments to September 15, 2004. 2004P1-13
- d) **(Added)** Acknowledgement and Agreement and Statement of Consent and Waiver of Claims Aldea Village Building Permits 2004A5-163
- e) **(Added)** Commissioner Signature on Voucher Edit Listing to Replenish Diminished Funds for Veteran’s Relief Account in the amount of \$863.00 2004B4-177

11:40 A.M. Board Discussion Continues:

- Payroll Change Notice - Stipend for Forestry Ed Employee

11:40 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following **(Added)** action items:

1. Payroll Change Notice:

- a) **(Added)** Mariano Silva, Forestry Ed Extra Help, Stipend

11:41 A.M. Recess

1:32 P.M. Board Discussion Continues:

- Payroll Change Deadline Notification

FACILITIES MAINTENANCE DEPARTMENT

Facilities Maintenance Director Pat DuLac

1:35 P.M. DISCUSSION ITEM:

- Kyle Rumble, Martin Davy, Mark Neal and Brian Zuesmer Meet with Board regarding Fairgrounds Infrastructure Project Proposal
- Preparations for Installation of Jail Security Screens, Additional Lighting and Camera Monitoring Systems

2:22 P.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following **(Added)** action items:

1. Payroll Change Notices

- a) Kris Kraus, Regional Justice Center, Discharge
- b) Mickie Leavitt, Juvenile Detention Center, Change in Step Increase Effective Date to 09/01/04

MONITOR PARK FARM WORKER HOUSING CAMP

Donn Etherington, Farm Worker Housing Camp Director

2:24 P.M. DISCUSSION ITEMS:

- Department of Health Meeting regarding Requirements at Farm Worker Housing Camp 2004C8-181
- Current Occupancy at Camp 150 for Pear/Apple Harvest

2:33 P.M. Board Leaves for Commissioners' Annual Tour of Center for Alcohol and Drug Treatment

3:50 P.M. Board returns to Commission Chambers. **Board Discussion Continues:**

- Audit Conference
 - Proposed Buy/Sell Agreement at Farm Worker Housing Camp in Reference to Finding from State Auditor in Receipt of Farm Worker Housing Fund and Portion of Payments to General Fund.
 - Chelan County Only County or Municipality in Region Compliant with GASBY 34 Requirements
- Receipt of \$100,000 RiverCom Revolving Loan Repayment

3:58 P.M. Architect Michael Beaman Meets with Board regarding Auditorium Renovation Planning and Design

4:44 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board adjourn until Tuesday, September 7, 2004. Board adjourned.

Filed Correspondence:

- Letter to Commissioner Hawkins from Residents of "A" Street in Chelan Falls regarding Plowing on Right of Way in Area 2004C8-182
- Certificate of Liability Insurance for Millennium Digital Media 2004F8-7
- Copy of Letter from County Engineer Greg Pezoldt supporting the City of Wenatchee receiving grant funding from Transportation Improvement Board. 2004C8-183

Vouchers Approved for Payment 2004B4-178

Current Expense	\$ 28,793.35
All Other Funds	<u>516,490.30</u>
Total All Funds	\$545,283.65

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH W GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board