

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER 13, 14, 2004 MINUTES**

**9:05 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

**9:06 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the September 7, 2004 minutes as corrected.

**9:10 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows (**pulling**) item (**a**) and item (**k**):

- Vouchers as submitted
- Payroll changes as follows:
  - a) (**Pulled**) Maria Torres, Auditor, Temporary Extra Help
  - b) Diane Mahugh, Building Dept, Length of Service Increase
  - c) Jenny Couch, Prosecuting Attorney, Length of Service Increase
  - d) Cynthia Kestner, P/A, Support Enforcement, Reclassification
  - e) Kay West, Clerk, Extra Help
  - f) Alice Hildum, Clerk, Reclassification
  - g) Casey Ahrens, Juvenile, Extra Help
  - h) Denny Marchant, Public Works, Transfer
  - i) Kenneth Greene, Public Works, Layoff
  - j) Scott Burchett, Public Works, Layoff
  - k) (**Pulled**) Christopher Brawley, Public Works, Discharge

**9:15 A.M. BOARD DISCUSSION:**

- Timely Submittal of Payroll Change Notices
- GIS Plotter Equipment – Russ Griffith present with request to purchase
- Stellarwood Subdivision Sanitary Sewer Services
- Facilities Planning – Auditorium Remodel
- Change Order Documents on 316 Building Project. Project Manager Robert Knowles present for discussion. It was consensus of Board to allow Project Manager Robert Knowles to continue process with the change order due to addition of the vault for the CT's.
- Tacoma Diesel Motor Replacement Cost Reduction/Payment
- NOAA Fisheries Meeting Tuesday at PUD Auditorium
- Big Y Interchange Meeting

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:05 A.M. DISCUSSION ITEMS:**

1. Auditor Department Payroll Change Notice (Previously pulled from Consent Agenda)
2. Elections Ballot Update
3. Financial Services Manager Brad Posenjak Presents Revisions to Cost Allocation Plan

**10:23 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110(g) regarding potential litigation with Counsel Curt Bromily present.

**10:43 A.M.** Board resumes regular session.

**10:44 A.M. Administrative Discussion Items Continue:**

4. Administrative Update
  - Emergency Budget Appropriations

**10:50 A.M. ACTION ITEMS**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items, changing date of EBA hearing to Monday, September 27 and amount requested by Assessor from \$7474 to \$8300.

1. **Budget Transfer**
  - a) Sheriff to transfer \$81,005 from Severance Pay to Contract Services-RiverCom 2004B4-186
2. **Contracts for Signature**
  - a) Parking Lease Agreement with Cornerstone Christian Church 2004A5-166
3. **Notice of Hearing**
  - a) Emergency Budget Appropriations 2004H6-24
    - Regional Justice Center - \$132,247
    - LLEBG - \$1,091
    - Assessor - \$8,300
    - Sheriff - \$214,419
    - Clerk - \$2,000
4. **Miscellaneous**
  5. Request for Purchase of Office Furniture by Prosecutor's Office 2004B4-187

**10:51 A.M.** Recessed

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**10:58 A.M. DISCUSSION ITEMS:**

1. Election to Receive National Forest-Related Safety-Net Payments under Public Law 106-393 (Title II/III)
2. EES Request for Services #3
3. Consideration of Entiat Watershed Plan Approval. See attendance roster for list of planning unit participants present.
4. Hiring Consultant for Salmon Recovery Work

**11:20 A.M. ACTION**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items moving item 1(a) under contracts to item 2(b) and noting in item 2(b) the thirteen Findings of Fact as well as Sections 1, 2, 3 with unanimous approval by the Chelan County Commissioners of the Entiat WIRA 46 Management Plan signed on May 17, 2004; implementation of the Entiat WIRA 46 Plan is contingent on adequate available funding and resources; implementation of Entiat WIRA 46 Management Plan will require participation on the Entiat Planning Unit:

**1. Contracts/Agreements**

- a) Consultant Agreement for Salmon Recovery Work, Normandeau Associates, Inc 2004A5-170
- b) EES Contract Request for Services #3, Assess Salmon Habitat 2004A5-171

**2. Resolution**

- a) Adoption of **Resolution No. 2004 – 107** Election to receive National Forest-Related Safety-Net Payments under Public Law 106-393 (Title II/III)
- b) Adoption of **Resolution No. 2004 – 108** Entiat Watershed Plan Approval

**11:20 A.M.** It was **consensus** of Board to designate \$100,000 from the Natural Resources Block Grant identified as the Entiat River Bridge to Bridge Project.

**11:31 A.M.** Recessed

**11:34 A.M. BOARD DISCUSSION ITEMS**

1. EDD Project List Update
2. Chelan County WACERT Process
3. Auditor Payroll Change Notice
4. 9/11 Everyday Hero Award Ceremony
5. Habitat for Humanity Presentation
6. Citizen Concern Voiced regarding Fair

**NOON** (Tape left running for voucher approval)

**CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, UnderSheriff Greg Meinzer, Chief Criminal Deputy Clyde Foreman, Chief Civil Deputy Mark Horaski, Emergency Management Specialist Patrick Lonergan, Public Works Director Greg Pezoldt**

**1:32 P.M. DISCUSSION ITEMS:**

1. Reimbursement of Fire Costs
2. Law Enforcement Services to Cities by Sheriff's Department
3. Sheriff's Department Employee and Citizens' Corp Volunteers Deployment to Aid in Disaster Relief in Florida
4. Transition in Records Department
5. Helicopter Program Budget Tracking
6. Mission Creek Right of Way Infringement
7. Fair Update
8. Search and Rescue on Mount Stewart
9. Designation of Primary Applicant Agent (Patrick Lonergan) for Deep Harbor and Stormy Creek Fires

**1:58 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**2:08 P.M.** Board resumes regular session.

**2:08 P.M. Sheriff's Department Discussion Items Continue:**

- Possible Emergency Management Funding for GIS for Fire Hydrant Mapping

**2:13 P.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following

**1. Miscellaneous**

- a) Letter of Designation of Primary Applicant Agent for Deep Harbor and Stormy Creek Fires
- 2004C8-189

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Interim Director Gale Wick**

**2:14 P.M. DISCUSSION ITEMS:**

- Border Patrol Bed Rentals Down but Contract Bed Rentals Up
- Current Population at 291
- Security Equipment Installation Update
- Tazer Training Continues
- Condition of Prisoner Transport Van Deteriorating
- Restructuring of Control Room and Records Divisions
- Grievance Filed by Jail Workers for Reduction in Pay for Staff Walk Out

**2:43 P.M. Board Discussion Continues:**

- Public Lands Meeting Update

**3:00 P.M. Sue Mickelson and Bing Uylango of Habitat for Humanity**

- Program Overview and Request for Partnership with Chelan County for Elimination of Poverty Housing Problem in Chelan County

**3:28 P.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following **(Added)** action item:

**1. Contracts/Agreements**

- a) Memorandum of Understanding between Chelan County and Habitat for Humanity Outlining Terms and Conditions of Award of \$40,000 for Purchase of Building Lots from Chelan County Housing Authority Funding 2004A5-172

**3:37 P.M. Board Discussion:**

- Department Head Meeting Agenda

**3:48 P.M.** Recess until Tuesday, September 14

**Tuesday, September 14**

**8:00 A.M. Department Head Meeting**

**9:21 A.M.** Commissioner Walter opens session as Chair Pro Tem until return of Commissioner Goehner

**9:21 A.M. BOARD DISCUSSION:**

- Attorney Pat Aylward Discusses Stellarwood SubDivision regarding Sanitary Services

(9:24 a.m. Commissioner Goehner returns)

- Photos Shared of Willow Point Parking and Refuse Concerns
- Big Y Meeting Update

**9:57 A.M.** Recess

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**10:00 A.M. BID OPENINGS**

Bid Openings for School Street Slide Repair, Malaga Highway Project Overlay, and Chumstick Highway Project Phase II by Public Works Department. See attendance Roster for those present for bid opening. Bid Opening Closed to Further Bids by Chairman Goehner.

**10:02 A.M. Small Works Project – School Street Slide Repair**

Bid opening proceeds with four bids submitted as follows:

Pipkin Construction	\$107,644.75
---------------------	--------------

Bremmer Construction	\$ 89,868.00	
Selland Construction	\$ 78,822.00	
J & K Construction	\$101,201.00	2004B1-49

**10:05 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bids as submitted. Bid to be awarded on September 21, 2004 at 10:00 a.m. after review Public Works Engineer to insure bids meet bid criteria.

**10:05 A.M. Malaga/Alcoa Highway Overlay**

Bid opening proceeds with two bids submitted as follows:

Mitchell Trucking and Paving	\$251,721.15	
Basin Paving Company	\$221,852.00	2004B1-50

**10:06 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bids as submitted. Bid to be awarded on September 21, 2004 at 10:00 a.m. after review Public Works Engineer to insure bids meet bid criteria.

**10:07 A.M. Chumstick Highway, Phase II**

Bid opening proceeds with two bids submitted as follows:

Pipkin Construction	\$1,199,023.00	
MRM Construction	\$1,045,644.04	2004B1-51

**10:08 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board accept the bids as submitted. Bid to be awarded on September 21, 2004 at 10:00 a.m. after review Public Works Engineer to insure bids meet bid criteria.

**10:09 A.M. PUBLIC WORKS DISCUSSION ITEMS:**

1. DOT Big Y Meeting with Commissioners Cancelled Due to Public Meeting Held Yesterday at Bluebird
2. Contract with C-Sam Distributing
3. Call for Bids – County Wide Guardrail Project
4. Sign Mylars for County Wide Guardrail Project
5. Previously Pulled Consent Agenda Item (k)

**10:31 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the following action items (**Adding**) item **3(c)** and **3(d)** previously pulled from consent agenda (*consent agenda items (a) and (k)*):

1. **Contract for Signature**
  - a) Contract between Chelan County and C-Sam Distributing for providing snow salt for the calendar year 2004 2004A5-173

2. **Miscellaneous**

- a) Call for Bids for County Wide Guardrail Project 2004B1-52
- b) Sign Mylars for County Wide Guardrail Project
- c) **(Added)** Maria Torres, Auditor, Temporary Extra Help
- d) **(Added)** Christopher Brawley, Public Works, Discharge

**10:34 A.M.** Recess

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

**10:44 A.M. DISCUSSION ITEMS**

- 1. Time Lines for Permit Approval – Mike and Valerie Harnett present for discussion. Commissioners request Building/Planning Department designate one planner to process applications which can be completed within ten hours of staff time  
2004C8-190
- 2. Mike Kaputa present to Discuss Review of 2006 Comprehensive Plan Update Process regarding Integration of Critical Areas/Watershed/Planning/Salmon Recovery.
- 3. Report on Peshastin Dryden Proposal by PUD for Sanitary Service
- 4. Review of requirements for the 2006 Comprehensive Plan update as required by GMA and grant funding.
- 5. Facilitation of Meetings in Chelan and Leavenworth regarding Transient Rentals
- 6. Introduction of New Building/Planning Employees Brian Frampton and Mark Botello
- 7. Boat Dock Permits 2004C8-191
- 8. Request to Set Date for Final Public Hearing on Project Performance for the Community Development Block Grant, Contract #01-64021-068 - Peshastin Water District.
- 9. Set Date for Adoption of Updated/FEMA FIRM Maps.

**11:54 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action item:

1. **Miscellaneous**

- a) Set Date of September 27, 2004 at 2:15 for Final Public Hearing on Project Performance for the Community Development Block Grant, Contract #01-64021-068 - Peshastin Water District. 2004H6-25
- b) Set September 27, 2004 at 2:00 for Public Hearing for Adoption of Updated FEMA/FIRM maps 2004H6-25

**11:56 A.M.** Recessed

**NOON**

**FACILITIES MAINTENANCE DEPARTMENT**

**Pat DuLac, Facilities Maintenance Director**

**1:30 P.M. DISCUSSION ITEMS:**

- Payment for Fire Suppression Engine Replacement at Fairgrounds 2004B4-188
- Installation of Security Equipment at Chelan County Regional Justice Center
- Meeting with Pat DuLac and Robert Knowles on Complete Data for Lot A at Fairgrounds
- Capital Improvement Schedule at Fair

**CHELAN COUNTY FAIRGROUNDS**

**Steve Gear, Fairgrounds Manager**

**1:55 P.M. DISCUSSION ITEMS:**

- Fairground Attendance Up 9% from 2003
- Budget Timelines

(1:56 P.M. Fairgrounds Manager to Return for Further Discussion)

**WENATCHEE RIVER COUNTY PARK**

**Jerry Niebuhr, Wenatchee River County Park Manager**

**1:59 P.M. DISCUSSION ITEMS:**

- Commissioners Request Park Manager to Attend Monitor Community Council Meeting
- Breakage of Pipes in Farmworker Housing Camp Area
- Season End Site Preparations

**MONITOR PARK FARM WORKER HOUSING CAMP**

**Donn Etherington, Farm Worker Housing Camp Director**

**2:06 P.M. DISCUSSION ITEMS:**

- Farmworker Housing Camp at Full Capacity for Pear/Apple Harvest
- Destruction of Equipment/Property at Camp – Security and Enforcement of Rules will be Addressed with Merchant Patrol

**2:15 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**2:25 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board extend executive session for an additional five minutes pursuant to RCW 42.30.110(g) regarding personnel.

**2:32 P.M.** Board resumes regular session.

**BUILDING/PLANNING PUBLIC HEARING**

**2:32 P.M Update Planning Fee Schedule**

- Assistant Planning Director Deanna Walter Present for Hearing. No one from public present for comment.



**2:50 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action item, changing effective date to January 1, 2005, repealing 2002-86 in its entirety, and providing that any applications received at present for development regulation changes and comp plan text amendment changes for the 2005 schedule will be applicable under this resolution with fees to be effective on January 1, 2005.

**1. Resolution**

- a) Adoption of **Resolution No. 2004 - 109** for Revision of Fee Schedule for Services and Application Processing Costs for Building/Planning/Fire Safety Department

**3:01 P.M.** Recessed

**3:06 P.M. Chelan County Fairgrounds Manager Steve Gear re: Chelan County Fair Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**3:26 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board extend executive session for an additional five minutes pursuant to RCW 42.30.110(g) regarding personnel issues.

**3:31 P.M.** Board resumes regular session.

**3:32 P.M. Fairgrounds Discussion Items Continue:**

- Defining Roles of Fairgrounds Manager, Fair Board
- Request to Audit All Accounts at Fair

**3:47 P.M.** Recessed

**3:51 P.M. Architect Michael Beaman Re: Auditorium Remodel Planning**  
(4:00 P.M. Commissioner Hawkins leaves for Army Corp of Engineers Meeting)

**4:08 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board adjourn until Monday, September 20, 2004. Board adjourned.

**Filed Correspondence:**

- NCHBA Letter to Commissioners regarding timelines for processing permits 2004C8-192
- Letter from Donna Lee Moore regarding Chelan County Fair issues 2004C8-193

**Vouchers Approved for Payment**

2004B4-189

Current Expense	\$ 196,654.13
All Other Funds	<u>927,577.47</u>
Total All Funds	\$1,124,231.60

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W GOEHNER, CHAIRMAN

---

JANET K. MERZ, Clerk of the Board