

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER 27, 2004 MINUTES**

**8:25 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board. (No session will be held on Tuesday, September 28 due to lack of quorum).

**8:27 A.M. BOARD DISCUSSION:**

- Upper Columbia Salmon Recovery Board Meeting Update
- Post Fair Pavilion Clean Up Issues
- Agriculture Caucus Scheduled for October 15. Commissioners will cancel previously scheduled District 2 Road Trip to Attend
- Watershed Public Outreach Concerns
- Commission Concerns regarding Big Y Interchange

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**9:09 A.M. DISCUSSION ITEMS:**

1. Project Manager Robert Knowles present to Discuss Change Orders No. 4 and 5, Amending Agreement with Beaman Architecture for Construction of 316 Building
  2. Emergency Budget Appropriation
- (9:21 a.m. Commissioner Walter leaves session for RC&D Watershed Tour)
3. Bid Award, Jail Transport Van

**9:24 A.M. ACTION ITEMS**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following action items changing the amount on Jail portion of EBA from \$132,247 to \$172,247 and deleting the Clerk's portion of EBA in the amount of \$2,000 for further discussion with Clerk:

**1. Contracts for Signature**

- a) Beaman Architecture, Change Order #4, \$6,000.00 Additional Cost for Furnishings 2004A5-176
- b) Beaman Architecture, Change Order #5, \$600.00 Additional Cost for Structural Brace Frame Revisions 2004A5-176

**2. Resolutions:**

- a) Adoption of **Resolution No. 2004 - 111** Emergency Budget Appropriations
  - Regional Justice Center \$172,247.00
  - Law Enforcement Block Grant \$1,091.00
  - Assessor \$9,116.00
  - Sheriff \$214,419.00

**3. Budget Request/Bid Award**

- a) Authorize Purchase of Regional Justice Center Transport Van from Joe Welty Ford 2004B1-54

**9:27 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the September 20, 21, 2004 minutes as corrected.

**9:30 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows (**Adding**) items **s, t, u, v, w,** and **x** for fairgrounds extra help, as well as items **y, and z** for the Regional Justice Center:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Maria English, Elections Department, Extra Help New Hire
  - b) Shelby Torres, Auditor's Office, FMLA Leave
  - c) Randy Grant, Sheriff's Office, Deputy, New Hire
  - d) Carl Mohns, Sheriff's Office, Deputy, new Hire
  - e) Lisa deVera, Natural Resources Program, Resignation
  - f) Dana Bates, Natural Resources Program, Promotion to Full Time Permanent
  - g) Gabriel Smith, Regional Justice Center, Length of Service Increase
  - h) Jason Krawczyk, Regional Justice Center, Length of Service Increase
  - i) Joe Herron, Sheriff's Office, FMLA Leave
  - j) Thomas Landes, Assessor's Office, FMLA
  - k) Michael Kelly, Juvenile Department, Length of Service Increase
  - l) Jacob Faris, Juvenile Department, Length of Service Increase
  - m) Craig Kent, Juvenile Department, Length of Service Increase
  - n) Constance Head, Juvenile Department, Length of Service Increase
  - o) Casey Ahrens, Juvenile Department, Length of Service Increase
  - p) Christine Spangler, Juvenile Department, Length of Service Increase
  - q) Tina Fleisher, Juvenile Department, Length of Service Increase
  - r) Cindy Ordway, Juvenile Department, Length of Service Increase
  - s) (**Added**) Jon Molina, Fairgrounds, Extra Help
  - t) (**Added**) Rosa Molina, Fairgrounds, Extra Help
  - u) (**Added**) Kristyn Picard, Fairgrounds, Extra Help
  - v) (**Added**) Bruce Mc Kinney, Fairgrounds, Extra Help
  - w) (**Added**) Tim Ledford, Fairgrounds, Extra Help
  - x) (**Added**) Michael Kelly, Fairgrounds, Extra Help
  - y) (**Added**) Mariann Boyd, Regional Justice Center, LPN Part Time Extra Help
  - z) (**Added**) Trudy, Marteeny, Regional Justice Center, Cook, New Hire
- Refer to Prosecuting Attorney Claim for Damage #2004-43 filed by Juan Miranda for Violation of Rights and Wrongful Discharge 2004C9-43
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**9:41 A.M. EMPLOYEE RECOGNITION AWARDS**

Chairman Goehner states that the Chelan County Commissioners, as representatives of the Citizens of Chelan County, are honored in presenting an exemplar of their appreciation for meritorious, exemplary, and dedicated service to the citizens of Chelan

County and for upholding the ideals of public service through the years of serving the public, to the following employees:

Jenny Couch	Prosecutor's Office	15 Years (Not Present for Award)
Bruce Long	Sheriff's Department	15 Years (Not Present for Award)

## **DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Interim Director Gale Wick**

### **9:45 A.M. DISCUSSION ITEMS:**

- Safety Valve Letter Reference to Safety Screens on Jail Windows – Commissioner Hawkins notes that approval to install safety screens on windows was made when concerns were raised by jail staff on the issue and far in advance to Commissioners' request for list of other unaddressed safety concerns.
- Current Population at 270
- 23 States Currently Involved in Jail Transport Shuttles
- Slide In Panels for Transport Vans Available

### **10:01 A.M. Board Discussion Continues:**

- Mediation Updates
- MPO and RTPO Working Well with Various Agencies
- Monitor Community Council Meeting Congratulates Monitor Park Managers Jerry and Alice Niebuhr for a Job Well Done
- Pest Concerns with Vacated Orchard on Ski Hill Drive in Leavenworth
- Park Service and Stehekin Land Exchange
- Auditorium Layout
- Leadership Training Update

## **CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer,  
Chief Criminal Deputy Clyde Foreman, Chief Civil Deputy Mark Horaski,  
Administrative Assistant Janalyn Brincat**

### **10:27 A.M. DISCUSSION ITEMS:**

- Sheriff's Association Meeting Update – Association to request that legislators to forward grant monies directly to Local Emergency Management Teams rather than the State for disbursement and an allocation of 33% of funds.
- \$570,000 in Emergency Management Grant Funds Allocated to Chelan County For Equipment
- Disbursement of Sheriff's Cars
- Investigation of Lease Property for Motor Pool
- 2005 Budget will Include Replacement of Marine Four
- Former Sheriff's Office Records Division Room Remodel
- Payroll Change Notice and Travel Requests
- Helicopter Pilot Certification Completed

**10:56 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that that Board approve the following (**Added**) action items:

**1. Budget Request – Out of State Travel**

- a) (**Added**) Out of State Travel Request for Sheriff Harum, Undersheriff Meinzer, and Pilot Gary Shales to Travel to Las Vegas, Nevada and Bakersfield, California and Return with Refurbished Helicopter 2004B4-193
- b) (**Added**) Out of State Travel Request for Mark Horaski and Maria Agnew to Travel to Portland, Oregon for Bureau of Justice Assistance Conference 2004B4-193

**2. Payroll Change Notice**

- a) (**Added**) Cynthia Hanan, Sheriff's Office, Reclassification Spillman Administrator

**10:58 A.M. Board Discussion Continues:**

- Oct 22 Columbia River Initiative Follow Up Meeting Conflict for Commissioners
- Concerns regarding Possible Mold in Juvenile Building
- USFS and Trust for Public Lands Purchase of Schmitten Lands
- Mission Creek Road Right of Way Infringement Issues
- Health Board Meeting Update
- Information Shared on Recent Link Board Meeting

**11:10 A.M. Recess**

(12:46 P.M. Tape Running for Voucher Approval)

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**1:16 P.M. DISCUSSION ITEMS**

- 1. Construction Easement for School Street Slide Repair
- 2. Intent to Vacate a Portion of County Road Right of Way Petition by Stanley and Inge Watson
- 3. Letter to County Treasurer for Stanley and Inge Watson Requesting Payment
- 4. Resolution for Speed Limit on Camas Creek Road
- 5. Resolution for Sleepy Hollow Heights Subdivision
- 6. Purchase of Brush Cutter Priority for Public Works Department
- 7. Follow Up on Trees/Brush Covering Road Signs in Sunnyslope Area
- 8. Hiring Process for Public Works Opening

**1:42 P.M. ACTION ITEMS:** **Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that that Board approve the following action items submitted by Public Works Department:

**1. Easement for Signature**

- a) Construction Easement between Chelan County and David and Rebecca Dorey for the School Street Slide Repair, CRP 607 2004A5-177

**2. Road Vacations**

- a) Intent to Vacate a Portion of County Road Right of Way Known as Spring Street in the Plat of Cascade Gardens Petition by Stanley and Inge Watson 2004V1-10
- b) Letter to the Chelan County Treasurer Requesting Payment for a Road Vacation that was Petition by Stanley and Inge Watson 2004V1-10

**3. Resolutions**

- a) Adoption of **Resolution No. 2004 - 112** Resolution to Establish a Speed Limit for Camas Creek Road
- b) Adoption of **Resolution No. 2004 - 113** Resolution to Establish a Speed Limit for Sleepy Hollow Subdivision

**1:48 P.M.** Recess

**2:00 P.M. PUBLIC HEARING – Adoption of Revised FEMA Flood Insurance Study**

**2:01 P.M.** Hearing opened by Chairman Goehner. Present for hearing to adopt Revised FEMA Flood Insurance Study are Planning Director Larry Angell and Long Range Planner David Grimes. No one from public present for comment. Upon approval of revised FEMA Maps, County will be in compliance with FEMA Standards and eligible for certification of compliance.

**2:07 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following:

**1. Resolutions:**

- a) Adoption of **Resolution No. 2004 - 114** for Additions and Revisions to the Chelan County Flood Hazard Development Code

**2:09 P.M.** Hearing closed by Chairman Goehner.

**2:09 P.M. Board Discussion Continues:**

- Projected Costs for Implementation of Watershed Plans

**2:15 P.M. PUBLIC HEARING – Project Performance Community Development Block Grant Contract No. 01-64021-068 for Peshastin Water System**

**2:16 P.M.** Hearing opened by Chairman Goehner. Present for hearing on Project Performance Community Development Block Grant are Planning Director Larry Angell and Long Range Planner David Grimes. No one from public was present for comment. David Grimes gives overview of Project and on-sight visit. Information was given on PUD involvement with water source but not the actual water system. Appreciation was conveyed to David Grimes by State, Peshastin Water District and Commissioners for his work on project oversight.

**2:23 P.M.** Hearing Closed.

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

**2:23 P.M. DISCUSSION ITEMS**

1. Request by Michael & Carol Wyant for Issuance of Building Permit in Consideration of an Indemnification and Hold Harmless Agreement.
2. Proposal of Establishment of a Permit Center Division and Departmental Reorganization for Implementation of the Permit Center Division.

**2:40 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into ten minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**2:50 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board extend executive session pursuant to RCW 42.30.110(g) regarding personnel issues for an additional five minutes.

**2:52 P.M.** Board resumes regular session.

**2:52 P.M. Building/Planning Department Discussion Items Continue:**

- Departmental Reorganization for Implementation of the Permit Center Division. It was **consensus** of Board to pull the item to allow Commissioner Walter to participate in discussion.
- Building/Planning Department Senior Planning Office Changes in 316 Building
- Aldea Village Permit Costs to be Paid by County Affordable Housing Funds
- Letter from Richard Weaver regarding Timeliness of Permit Issuance 2004C8-197

**3:00 P.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board take action on the following:

**1. Miscellaneous**

- a) **(Denied)** Request by Michael & Carol Wyant for Issuance of Building Permit in Consideration of an Indemnification and Hold Harmless Agreement. 2004B4-194
- b) **(Pulled)** Establishment of a Permit Center Division and Departmental Reorganization or Implementation of the Permit Center Division.

**3:01 P.M. Wayne Madsen of Washington State University with WSU Cooperative Extension Program Update**

**3:17 P.M.** Recess

**FACILITIES MAINTENANCE DEPARTMENT**

**Director Pat DuLac**

**3:30 P.M. DISCUSSION ITEMS**

- Update on Progress of Security Screen Installation at Regional Jail
- Security Camera Mounts and Wiring at Regional Jail Completed
- Replacement of Windows in Jail with Security Pane Windows on an “As Replacement Needed” Basis
- Update on Water Reservoir Issues at Fairgrounds
- No Evidence of Mold Found at Juvenile Detention
- Coordination of Remodeling of Sheriff’s Records Room
- 316 Building Remodel Causing Odor in Courthouse Building to be Addressed by Project Manager Robert Knowles

**WENATCHEE RIVER COUNTY PARK**

**Park Manager Jerry Niebuhr**

**3:45 P.M. DISCUSSION ITEMS:**

- Good Sams Member Discussion with Park Manager Regarding Fairgrounds Rental in 2005
- Payroll Changes for Park Layoffs Submitted
- Park Employee will Transfer to FarmWorker Housing Camp
- Preparing for Park Closure

**FARM WORKER HOUSING CAMP**

**Donn Etherington, Director**

**4:00 P.M. DISCUSSION ITEMS:**

- Seeding of Back Lot
- Population Down to 180 Renters
- Camp Meeting Detailing Rules and Behavior Successful in Dealing with Problems
- Northwest Justice Project Emergency Housing Meeting Update

**CHELAN COUNTY FAIRGROUNDS**

**Manager Steve Gear, Treasurer Dave Griffiths Present**

**4:15 P.M. DISCUSSION ITEM:**

- 2004 Fair Spreadsheet of Revenue and Expenses
- Proposed Limit to Number of Various Accounts Associated with Fairgrounds
- 2005 Budget Preparation
- Pavilion Cleaning Nearly Completed
- Horse Barn Needed at Fairgrounds

**4:37 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board adjourn until Monday, October 4, 2004. **Board adjourned.**

**Filed Correspondence:**

- Letter from Holden Village with Thanks for Hard Work and Concern During Recent Fire Season 2004C8-198
- Letter from Gary Smith Concerning Removal of Road Blocks Near Easy Street Land Slide and Response from Commissioner Hawkins 2004C8-199
- Memo from Tony Delgado in Reference to Initiative 655 Making it Unlawful to Hunt Black Bear, Cougar, Bobcat or Lynx with Aid of Dog(s) 2004C8-200
- Department of Revenue Notification of Countywide Appraisals 2004C8-201
- Letter from Carla Eagle of Pioneer Homeowner's Association regarding Hartnett Plat Revision 2004C8-202
- Copy of Code Enforcement Officer Ryan Walter Letter to Ms. Gay McLeod and Violations of Cashmere Municipal Code 2004C8-203
- Letter from James Gotti of NC Recovery and Recycling Inc regarding Cost of Living Increase Request 2004C8-204
- Raymond R Wells Letter to Commissioners regarding Lance Chipman Application for Rezone 2004C8-205
- Bill Paleck E-mail to Commissioner Hawkins re: Land Exchange 2004C8-206

**Vouchers Approved for Payment** 2004B4-195

Current Expense	\$249,033.90
All Other Funds	<u>147,334.23</u>
Total All Funds	\$396,368.13

BOARD OF CHELAN COUNTY COMMISSIONERS  
 KEITH W GOEHNER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board