

CHELAN COUNTY BOARD OF COMMISSIONERS
NOVEMBER 8, 9 2004 MINUTES

8:31 A.M. Meeting called to order by Chairman Goehner. Also present for session were Commissioner Walter, County Administrator Cathy Mulhall and Deputy Clerk of the Board Sally Taylor. Commissioner Hawkins excused.

8:32 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Nov 1, 2004 minutes as corrected.

8:36 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda, **pulling item (c)** Payroll change notice for Chris Morse man for discussion on Public Works agenda.

- Vouchers as submitted
- Payroll changes as follows:
 - a) Gary Kraus, Public Works, Road Crew Temporary Winter Help
 - b) **(Pulled)** Mark Cunning, Public Works, New Hire
 - c) Chris Morse man, Public Works, Road Crew Temporary Winter Help
 - d) Ron Wilson, Sheriff's Office, Step Increase
 - e) Lori Baril, Juvenile Detention, New Hire Extra Help,
 - f) Thomas Landes, Assessor, Termination of Family Medical Leave
 - g) Jacinda Rublaitus, Auditor's Office, FMLA
- Donation of Annual Leave
 - a. 72 hours of leave donated to Auditor's Office Employee 2004B4-216
- Approval of October Payroll 2004B4-217

8:40 A.M. Moved by Commissioner Walter, according to RCW 36.32.100 Chairmanship shall rotate to Commissioner District #1, seconded by Commissioner Goehner, motion carried.

8:43 A.M. BOARD DISCUSSION:

- Skill Source Meeting
- Washington Counties Risk Pool Resignation of Executive Director- \$73,000 additional assessment next year.
- Upper Valley Habitat for Humanity Request-\$10,000 from housing funds for a building lot.
- WDFW Lands Visioning Meeting- Commissioner Goehner to attend next meeting November 29th at 1 PM in Tumwater.
- Legislative Steering Committee Meeting December 2nd in Olympia- Commissioner Goehner to attend.
- Upper Columbia River Salmon Recovery Board Update
- Regional Support Network Meeting- next cycle of mental health funding discussed.
- Council on Aging Committee Meeting- budget approved for next year.
- Water Conservancy Board Vacancy- Commissioner Walter may have a candidate.

9:14 A.M. CHELAN COUNTY SHERIFF

Chelan County Sheriff Mike Harum, Chief Civil Deputy Mark Horaski, Under Sheriff Greg Meinzer, Administrative Assistant Janalyn Brincat and Emergency Services Specialist Pat Lonergan present.

DISCUSSION ITEMS:

- Pat Lonergan Reports on High Angle Rope Rescue Training- used in high country rescue operations.
- Deputies Crisis Intervention Training Graduation
- Day Wireless Radio- sole provider for Sheriff's radio contract, possibility of putting contract out to bid.
- Update on Sheriff's Contract Negotiations.
- Bonneville Environmental Fund EOC Grant in Conjunction with PUD for Fiber Connection - Sheriff will take lead on grant.
- Vehicle Removal to Begin on Mission Creek Road.

9:42 A.M. ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. VEBA (Voluntary Employees' Beneficiary Account) Plan. Funds will be deposited to employee's individual account. Enrollment scheduled to begin Dec 1st. VEBA Representative will schedule educational seminars.

10:00 A.M. Project Manager Robert Knowles Present to Discuss Fairgrounds Project Agreement. Change order needed for lighting in basement, **Consensus** of Board to include cost with next change order.

10:08 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the following action items:

1) Contracts for Signature

- a) Agreement with Robert Knowles –Architect for Project Management of Fairgrounds Improvements 2004A5-197
- b) Employer Adoption Agreement, VEBA Trust 2004A5-198

2) Budget Transfer

- a) Non-Departmental to Transfer \$90,270 to Severance, Benefits and Airport Clean-Up from Intergovernmental Services 2004B4-218

3) Resolutions

- a) Adoption of **Resolution No. 2004-127**, Authorizing Establishment of Medical Savings Account, VEBA Plan
- b) Adoption of **Resolution No. 2004-128**, Amendment to Hartford Deferred Compensation Plan

4) Notice Of Meetings

- a) Public Meeting Scheduled for November 23 Appropriating Unanticipated USDA Forest Service Grant Funds 2004H6-30

- b) Public Hearing Scheduled for November 23 to Authorize Emergency Budget
Appropriations as follows: 2004H6-31
- Sheriff Donation \$10,000
 - ORV Fund \$19,000
 - Sheriff \$62,566

5) **Miscellaneous**

- a) Approve Results from Position Evaluation Team 2004B4-219

10:11 A.M. Moved by Commissioner Goehner seconded by Commissioner Walter and unanimously carried that the Board move to executive session regarding personnel RCW 42.30.110(g) for 5 minutes.

10:16 A.M. Moved back to regular session.

10:16 A.M. Recess

10:18 A.M. DEPARTMENT OF CORRECTIONS

Regional Justice Center Interim Director Gale Wick

DISCUSSION ITEMS:

- Population of 314 Today
- Window Security Screen Update
- Flu Shots may only be given to those authorized by the Center for Disease Control. Any serum remaining will be returned to the Chelan/Douglas Health District.
- 18 Passenger Van to Transport Inmates- has yet to arrive.

11:00 A.M. NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

DISCUSSION ITEMS:

1. Chelan County Multi-Jurisdiction Natural Hazard Mitigation Plan
2. Independent Contractor Agreement with Lisa DeVera
3. Ag Lease Update
4. Wenatchee Watershed Planning Update
5. WRIA meeting Dec 2nd

11:23 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the following action items:

1. Notice of Hearing

- a) Establish Public Hearing Date for Adoption of Chelan County Multi-Jurisdiction Natural Hazard Mitigation Plan for November 29, 2004

2004H6-32

2. Contracts/Agreements

- a) Independent Contractor Agreement with Lisa DeVera 2004A5-199

11:25 A.M. Moved by Commissioner Goehner seconded by Commissioner Walter and carried that the Board recess until Tuesday, November 9, 2004. Board recessed.

1:00 P.M. Commissioner Walter, Commissioner Goehner, and Farm Worker Housing Director Donn Etherington attend farm worker emergency housing meeting in Brewster.

Tuesday, November 9, 2004

8:00 A.M. Department Head Meeting, Agenda: 2005 Budget, Auditorium

9:09 A.M. Commissioner Walter opens session. Prosecuting Attorney Susan Hinkle present for discussion. **Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(i) regarding potential litigation.

9:39 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board extends executive session for additional 10 minutes.

9:48 A.M. Return to regular session. Board holds workshop with Susan Hinkle regarding Interlocal Cooperative Agreement for Sunnyslope Urban Services.

10:05 A.M. Recess five minutes

10:10 A.M. PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

DISCUSSION ITEMS:

1. Master Industrial Waste and Disposal Services Agreement with Waste Management, **pulled** at department request.
2. Resolution for Snowmobile Access on County Roads. Larry Johnson present to discuss his request to add Braeburn Road. **Consensus** of Board to add Braeburn Road to Resolution.
3. WSAC Sub Committee Study on Additional Road Revenue
4. CRAB Project Funding Update
5. Letter from Port regarding Olds Station Storm Water System 2004C8-236
6. Payroll Change Notice for Mark Cuning
7. Brown Road Stop Sign Request- Greg will respond to request.
8. Guardrail Project Update- will be completed before winter.
9. School Street and Easy Street- now repaired and open to traffic.
10. Port Bridge Project Study- access to Port property in Peshastin.

10:47 A.M. Planning Director Larry Angell arrives, joins discussion regarding meeting with Port District and bridge study in Peshastin.

10:53 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the following action items, **pulling (1a)** Industrial Waste Agreement, **adding** Braeburn Road to Snowmobile Use Resolution, and **adding item (3a)**, Payroll Change from Consent agenda.

1. Agreement for Signature

- a) **(Pulled)** Master Industrial Waste and Disposal Services Agreement between Chelan County and Waste Management for the Cashmere/Dryden Airport

2. Resolution

- a) Adoption of **Resolution No. 2004 - 129** A Resolution to Allow Snowmobile use of Certain County Roads.

3. Payroll Change Notice

- a) **(added)** Mark Cuning, Public Works, New Hire

10:54 A.M. BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell and Senior Planner David Grimes

DISCUSSION ITEMS

- Mission Creek Road- removal of vehicles necessary
- Possible Road Improvement District in Malaga
- Permitting Process for Overnight Rentals, Correspondence from Karen Rise regarding issue 2004C8-232

10:58 A.M. Planner David Grimes informs Board of Service Order to report for active duty on Nov. 22. Board thanks Mr. Grimes for his service to our Country, his position will be held until he returns.

11:12 A.M. Planning Discussion Continues:

- Wright Property Development- tribal issues will have to be resolved before excavation.
- Land Trust Update
- Planning Commissioner Hearings scheduled- legal counsel needed at hearings.
- Planning Commission Board Members- quorum needed for scheduled hearings.
- Leavenworth Sewer System Extension to Aldea Village Sewer System-to be completed by winter.
- Planning Director to Meet with PUD Bi-Monthly- to discuss shared projects.
- Planning Director to Review Sunnyslope Wastewater Agreement with City of Wenatchee.
- Planning Director to Attend Builders Association meeting
- Proposed Permit Center- Yakima County Permit Center Discussed.
- Building Fee Hearing- need to set a date.
- 2005 Budget for Building/Planning Department

11:46 A.M. Clerk Siri Woods present to discuss levy options which would affect 2005 Budget. Michelle Haugen from WACO has agreed to assist Chelan County.

11:48 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

11:58 A.M. Back to regular session.

NOON RECESS

1:40 P.M. FACILITIES MAINTENANCE DEPARTMENT

Facilities Maintenance Director Pat Du Lac

DISCUSSION ITEMS:

- 316 Building Remodel- restroom accommodations may need adjustment.
- Winterization Work- completed for County Campus.
- Window Security Screens on Justice Center- to be completed by end of week.
- Status of County Campus Buildings- heating and cooling cost saving measures.
- Vehicle Parking Spaces- additional required due to 316 remodel.

2:03 P.M. CHELAN COUNTY FAIRGROUNDS

Manager Steve Gear

DISCUSSION ITEM:

- Budget Update
- Fair Board Update
- Staffing Issues for Fairgrounds

2:16 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

2:36 P.M. Back to regular session. Further discussion regarding Fair issues. Commissioner Walter would like to see action plan for Fair Administration that outlines chain of command and responsibilities of each position.

3:54 P.M. Russ Griffith meets with Board. **Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

4:13 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board extend Executive session for an additional 10 minutes.

4:23 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board extend Executive session for an additional 10 minutes.

4:29 P.M. Back to regular session. Realtors' Association member Pat Scofield present to invite Board to Association meeting next Monday at noon.

4:35 P.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, November 15. Board adjourned.

Friday, November 12

District One Road Trip Cancelled Due to Scheduling Conflicts.

Filed Correspondence:

- Copy of letter from Chelan/Douglas Regional Support Network Governing Board to Karl Brimmer, Director of DSHS regarding repayment request to State of \$215,000. 2004C8-233
 - Letter from Beaman Architecture regarding added costs for fan coil units. 2004C8-234
 - Copy of letter from Superior Court Judge Lesley Allan regarding 2004 Election process. 2004C8-235
- Vouchers Approved for Payment** 2004B4-220

Current Expense	\$	192,878.58
All Other Funds		<u>755,071.85</u>
Total All Funds	\$	947,950.43

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

SALLY J. TAYLOR, Deputy Clerk of the Board