

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**NOVEMBER 15, 16, 2004 MINUTES**

**9:27 A.M.** Meeting called to order by Chairman Walter. Also present for session were Commissioner Hawkins, Commissioner Goehner, County Administrator Cathy Mulhall and Clerk of the Board.

**9:27 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the November 8, 9, 2004 minutes as corrected.

**9:38 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows (**pulling**) item (**a**) and item (**b**) for clarification by the Public Works Director on Tuesday:

- Vouchers as submitted
- Payroll changes as follows:
  - a) (**Pulled**) Siri Fadich, Public Works, Out of Class Pay
  - b) (**Pulled**) Micheal Blaker, Public Works, Out of Class Pay
  - c) Terry Johns, Juvenile Extra Help, Termination
  - d) Beverly Postlethwaite, Assessor, Length of Service Increase
  - e) Jennifer Jerabek, Salmon Recovery Program, Termination of FMLA
  - f) Thomas Michael Thatcher, Maintenance, FMLA Leave
  - g) Ronald Elkins, Regional Justice Center, Length of Service Increase
  - h) Gilbert Lerma, Regional Justice Center, Length of Service Increase
  - i) Aaron Seabright, Regional Justice Center, Length of Service Increase
  - j) Donna Brunz, Regional Justice Center, FMLA
  - k) Phyllis Russell, Regional Justice Center, Promotion to Administrative Corporal
- Donation of Annual Leave
  - a) 52 hours of leave donated to Auditor's Office Employee 2004B4-221

**9:43 A.M. BOARD DISCUSSION:**

- RiverCom Budget Meeting
- RTPO Meeting
- Cavassing Board Re-Count Reappointment
- Fair Board Meeting Update
- Greg Pezoldt Informs Board that Abandoned Cars on Mission Creek Road Right of Way Will Be Towed Beginning Today
- Fair Board Meeting Update (Continues)

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:00 A.M. DISCUSSION ITEMS:**

1. Upper Wenatchee Valley Habitat for Humanity Request for Housing Funds
2. RiverCom Payment Calculations

3. 2005 Budget Issues - Budget Meetings by Department to Continue for Further Discussions
4. Request for Copier Lease for Commissioners' Office
5. City of Leavenworth Prosecution Agreement
6. Write-off of Uncollectible Accounts Receivable – Discussion to Continue with Chief Financial Officer Brad Posenjak

**10:48 A.M. Board Discussion Continues:**

- SkillSource Banquet Update
- Columbia Breaks Interpretive Center Auction
- Letter regarding Pangborn Airport Scope of Work Requesting No Contest on Project

**10:50 A.M. Administrative Agenda Discussion Items Continue:**

- Write-off of Uncollectible Accounts Receivable

**10:57 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following (**pulling**) item **3(b)** Change Order for 316 Building, item **4(b)** Uncollectible Accounts Receivable, and (**adding**) item **3(c)** Xerox Copier Lease:

**1. Budget Request – Capital Outlay**

- a) Mailroom (DIS) to purchase 1 Microplex Solid F24 Continuous Forms Laser Printer cost not to exceed \$3,500 2004B4-222

**2. Budget Transfer**

- a) Facilities Maintenance to transfer \$1017.55 from Extra Help to Overtime 2004B4-223
- b) Building and Planning to transfer \$10,000 from Salaries to Overtime 2004B4-223
- c) Sheriff to transfer \$56,670 from Salaries to Overtime 2004B4-223
- d) Wenatchee River Park to transfer \$5,000 from Supplies to Extra Help
- e) Farm Worker Housing Fund to transfer \$500.00 from Salaries to Overtime 2004B4-223
- f) Fair to transfer \$737.54 from Operating Leases to Inter-fund Interest 2004B4-223

**3. Contracts for Signature**

- a) Prosecution Services Agreement with City of Leavenworth 2004A5-200
- b) (**Pulled**) Change Order for 316 Building
- c) (**Added**) Xerox Copier Lease for Commissioners Office 2004A5-201

**4. Miscellaneous**

- a) Approve funds for Upper Wenatchee Valley Habitat for Humanity to purchase land 2004B4-224
- b) (**Pulled**) Write-off of Uncollectible Accounts Receivable

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:00 A.M. DISCUSSION ITEMS:**

1. Project Prioritization Framework
2. Entiat Watershed Instream Flows
3. Corp of Engineers Complete Stehekin Area Flood Control Work
4. WICO Property Discussions

**11:32 A.M.** Recess

**CHELAN COUNTY SHERIFF**

**Chelan County Chief Criminal Deputy Clyde Foreman,  
UnderSheriff Greg Meinzer, Administrative Assistant Janalyn Brincat**

**1:31 P.M. DISCUSSION ITEMS:**

- Harassment Charges Filed Against Bob Stewart and Subsequent Arrest
- Tow Company Billings for Removal of Abandoned Vehicles Throughout County
- Write-off of Uncollectible Accounts Receivable
- Contracts with Cashmere for Law Enforcement Services and Citation Fees

**1:51 P.M. Board Discussion Continues:**

- Canvassing Board Update
- Hotel/Motel Tax Funds May Be Used for RC&D Advertising
- Manson Mooring Project to be Paid with REET II Funds

**1:59 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board move into 15 minute executive session regarding potential litigation pursuant to RCW 42.30.110(i) with Counsel Gary Riesen present.

**2:16 P.M. Deputy Auditor Skip Moore Meet with Board Re: Departmental Issues**

- Closure of Sub Agency Joe Welty Ford. It was **consensus** of Board to allow Licensing Department to hire employee to fill licensing needs of public due to sub agency closure with hours of licensing department to be increased to be open for full day and retain the licensing revenue to pay for position salary.
- Voter Certifications

**2:43 P.M. Board Discussion Continues:**

- Proposed Solid Waste Position Hire

**2:47 P.M.** Recess until Tuesday, November 16, 2004

**Tuesday, November 16**

**9:04 A.M. BOARD DISCUSSION:**

- Commissioners Wish Deputy Clerk Sally Taylor a Happy Birthday
- Malaga Water Issues – Watershed Planning needs to be addressed as to water quantity in area
- PUD Newsletter to Include Health District Information on Area Mental Health Issues
- Hotel/Motel Tax Update
- Solid Waste Meeting Update – It was consensus of Solid Waste Board not to recommend a new additional employee at this time.
- Health Board Budget Meeting Update
- Revenue Sharing Agreement Update Provided to Mayor of Wenatchee
- Budget Discussions to Include Commissioner Workshop
- Letter from WSAC Director Bill Vogler to Juli Wilkerson and Response from Commissioners 2004C8-237
- Rough Draft Jail Partnership Agreement

**10:00 A.M. PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt, Assistant Director Gary Owens**

**PUBLIC HEARING:**

**Six Year Transportation Program 2005-10, Annual Construction Program 2005**

**10:02 A. M.** Hearing opened by Chairman Walter. No one from public is present for comment. Discussion by Public Works Director, Assistant Director and Commissioners.

**10:25 A.M.** Chairman Walter closes hearing.

**10:25 A.M. DISCUSSION ITEMS:**

1. Washington State Parks Snowmobile and Winter Recreation Programs Agreement
2. Budget Sustainability Levels
3. Payroll Changes Previously Pulled from Consent Agenda
4. Write-off of Uncollectible Accounts Receivable. It was **consensus** of Board to have property owner pay bill for refuse removal and to keep the action item of write off of uncollectible accounts receivable as pulled action item for further clarification of jail accounts receivable that are uncollected at this time.
5. Daily Ice Purchase Voucher
6. Road Project Updates

**10:59 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following (**adding**) item **2(a)** *the previously pulled consent agenda items:*

1. **Agreement for Signature**

- a) Snowmobile and Winter Recreation Programs Cooperative/Collection Agreement between Chelan County and State of Washington Parks and Recreation Commission  
2004A5-202

2. **Miscellaneous**

- a) **(Added)** Siri Fadich, Public Works, Out of Class Pay
- b) **(Added)** Micheal Blaker, Public Works, Out of Class Pay

**BUILDING/PLANNING/FIRE SAFETY**

**Planner Deanna Walter**

**11:04 A.M. DISCUSSION ITEMS**

- Zoning in Floodway and Flood Plain Areas
- Mixed Use Designation Developments
- Manson Area Retirement Development
- Legislation Needed for Expansion of Services in Rural Areas
- Revenue Sharing Agreement Between Chelan County and City of Wenatchee for Urban Growth Area

**11:14 A.M. Recess**

**11:30 A.M. OPEN HOUSE**

Recognizing Employees of Chelan County Called to Serve our Nation

- David Grimes, Planning Department
- Shaun Hayes, Regional Justice Center
- Steve Corter, Regional Justice Center
- Steve Funderburk, Prosecutor's Office

**1:31 P.M. Board Discussion Continues:**

- Maintenance Director Pat DuLac Meets with Board regarding 316 Building and Planning Office Area Concerns
- Budget Discussions with Maintenance Department
- Chief Financial Officer Brad Posenjak Submits Changes to Preliminary Budget to Board

**3:09 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board adjourn until Monday, November 22. Board Adjourned.

**Filed Correspondence:**

- Letter from Prosecutor Susan Hinkle to Attorney Kirk Bromiley regarding Cascade Helicopter Sale of Real Property 2004C8-238
- Letter from District Ranger Glenn Hoffman regarding Mission Creek Road Concerns 2004C8-239
- Certificate of Insurance Marsh USA 2004F8-12

- Packet of Letter and Information by Mary Ellen Wenger on Moratorium on Gravel Extraction Sites and Other Signers 2004P1-19
- Memo from Brenda Harn to Keith Goehner regarding Mobile Home Demolition 2004C8-241
- Letters to Everett Riker regarding Code Violations 2004C8-240
- Letter from Washington Counties Risk Pool in Reference to Risk Pool Leadership 2004C8-242

**Vouchers Approved for Payment** 2004B4-225

Current Expense	\$239,317.72
All Other Funds	<u>735,461.79</u>
Total All Funds	\$974,779.51

BOARD OF CHELAN COUNTY COMMISSIONERS  
 RON WALTER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board