

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**NOVEMBER 29, 30, 2004 MINUTES**

**8:32 A.M. BUDGET WORKSHOP – Auditor’s Office.**

Meeting called to order by Chairman Walter with Commissioner Hawkins, County Administrator Cathy Mulhall and Clerk of the Board present. Also attending workshop are Deputy Auditor Skip Moore and Financial Services Manager Brad Posenjak. Commissioner Goehner excused from session.

**9:45 A.M. Recessed**

**10:01 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the November 22, 23, 2004 minutes as corrected.

**10:02 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Angel Hallman, Planning, Step Increase
  - b) Kerry Mc Daniels, Public Works, Temporary Hire
  - c) Scott Armstrong, Public Works, Temporary Hire
  - d) Erica Horne, Extension, Resignation
  - e) Nick Farline, Extension, Lay off
  - f) Jeffrey Stroup, Extension, Lay off
  - g) Erin Powers, Extension, Lay off
  - h) Mary Kathleen Kennedy, Regional Jail, New Hire
  - i) Fona Sugg, Superior Court, Temporary Monthly Stipend
  - j) Michelle Short, Ohme Gardens, Lay off
  - k) Tamas Sipos, Ohme Gardens, Lay off
  - l) Matthew Nowack, Ohme Gardens, Lay off
  - m) Frank Kiens, Ohme Gardens, Lay off
  - n) Joe Belser, Ohme Gardens, Lay off
  - o) Rachel Jones, District Court, Resignation
  - p) Wendy England, Assessor, Discharge
  - q) Louis Chernak, Prosecuting Attorney, Step Increase
  - r) Joanne Dalinkus, Extension, Resignation
  - s) Amanda Hein, Auditor, FMLA
  - t) Cheryl Riggs, Auditor, FMLA
- Donation of Annual Leave
  - a) Donation of 252 Hours of Vacation Leave to Maintenance Department Employee

2004B4-232

## ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

### 10:04 A.M. DISCUSSION ITEMS:

1. Robert Knowles Meets with Board re: Regional Jail, 316 Building Documents, and Jail Expansion Project
2. District Court Administrator Patty King Present to Discuss Request to Hire
3. Timber Excise Tax Resolution and Agreement
4. Winery Request for Funding from Hotel/Motel Tax Fund
5. Request for Funding from Economic Development District for Website Development
6. Wenatchee World Reporter Dan Wheat Poses Questions regarding Hotel/Motel Tax Fund Distribution

### 10:57 A.M. ACTION ITEMS:

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action items (**pulling**) item **1(b)** for further discussion with Commissioner Goehner:

1. **Budget Request –Personnel**
  - a) Out of Class Pay for Planning Dept Employee 2004B4-233
  - b) (**Pulled**) Request to Hire Vacant Position, District Court
2. **Budget Transfers**
  - a) Assessor to transfer \$718.48 from Office Supplies to Capital Outlay 2004B4-234
  - b) Coroner to transfer \$2,000.00 from Autopsies to Extra Help 2004B4-234
3. **Bid Documents**
  - a) Bid Advertisement for Phase II, Regional Justice Center 60 Bed Addition 2004B1-63
4. **Contracts for Signature**
  - a) Change Order #4, G.G. Richardson regarding 316 Building Remodel 2004A5-205
5. **Notice of Hearing**
  - a) Notice of Hearing to Adopt Final 2005 Budget 2004H6-33
6. **Miscellaneous**
  - a) Approve Write-off of Uncollectible Receivables 2004B4-235
  - b) Approve Request to Solicit Donations of Leave from Juvenile Employees 2004B4-236
  - c) Approve American Express Card for Fairgrounds to Purchase Goods at Costco 2004B4-237
  - d) Referral of 2 Planning Position Questionnaires to the Position Evaluation Team due to office re-organization 2004B4-238

## NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

### 10:58 A.M. DISCUSSION ITEMS:

1. Chelan County Multi-Jurisdiction Natural Hazard Mitigation Plan
2. Entiat Watershed Planning

3. Budget Consideration for Critical Area Planning
4. Lead Entity Discussions in Olympia
5. Lake Chelan Bull Trout Discussions
6. Biological Opinion

**11:23 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following:

**1. Miscellaneous**

- a) Adoption of Chelan County Multi-Jurisdiction Natural Hazard Mitigation Plan dated October 2004 2004A5-206

**11:24 A.M. Board Discussion:**

- Changes in Governor Appointments, process should involve input from Eastern Washington

**11:30 A.M. Recess**

**CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Undersheriff Greg Meinzer, \**  
**Chief Civil Deputy Mark Horaski, Administrative Assistant Janalyn Brincat**

**1:29 P.M. DISCUSSION ITEMS:**

1. Sheriff Receives Conveyance of Stehekin Valley Road from Chelan County to National Park Service (a review of the unresolved issues) Compiled by Jim Bohn
2. Request for Funding by Chelan County Mountain Rescue and Response Letter by Sheriff 2004C8-249
3. Letter from Sheriff to Lake Chelan Snowmobile Club regarding Termination of Past Agreements 2004C8-250
4. 2005 Budget

**1:49 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 25 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**2:18 P.M.** Board resumes regular session.

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Interim Director Gale Wick**

**2:18 P.M. DISCUSSION ITEMS:**

- Current Inmate Population at 299

**2:24 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**2:39 P.M.** Board resumes regular session.

**2:40 P.M.** Recess

**3:02 P.M. BUDGET WORKSHOP – Clerk’s Office**

Present with Board for Workshop are Clerk Siri Woods and Legal Clerk Kim Morrison.

**3:40 P.M. Board Discussion:**

- Legislative Budget Issues

**3:51 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board recess until Tuesday, November 30. Board recessed.

**Tuesday, November 30**

**8:04 A.M.** Session begins with all Commissioners present.

**8:04 A.M. BUDGET WORKSHOP – Building/Planning**

**Planning Director Larry Angell present. Watershed Coordinator Mike Kaputa also present (Critical Areas)**

**9:07 A.M. Recess**

**9:21 A.M. BOARD DISCUSSION:**

- Payroll Change Notices for Election and Licensing Departments
- 2005 Budget Summary of Changes To Date

**9:31 A.M. ACTION ITEMS**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following **(added)** action payroll change notices:

**1. Payroll Change Notices:**

- a) **(Added)** Kristina Ward, Auditor Licensing, Transfer
- b) **(Added)** Kristina Ward, Auditor Elections, Part Time Temporary Help
- c) **(Added)** Gezienna Watson, Auditor Elections, Part Time Temporary Help
- d) **(Added)** Ruth Falk, Auditor Elections, Part Time Temporary Help
- e) **(Added)** Ronald Koch, Auditor, Salary Increase

**9:39 A.M. Board Discussion Continues:**

- Prosecutor Gary Riesen Present to Discuss Draft Jail Partnership Agreement

**9:55 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board moved into five minute executive session pursuant to RCW 42.30.110(i) regarding potential litigation with Counsel Gary Riesen present.

**10:00 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board extend executive session pursuant to RCW 42.30.110(i) regarding potential litigation for an additional five minutes.

**10:04 A.M.** Board resumes regular session.

## **PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

### **10:04 A.M. DISCUSSION ITEMS**

1. Local Agency Participating Agreement with the Washington State Dept. of Transportation
2. Call for Bids – Force Feed Loader
3. Call for Bids – Fork Lift
4. Proposed Reduction of Fleet in Motor Pool
5. Proposed Detour Agreement for DOT Project adjacent to Sunnyslope Public Works Building
6. Requirements for Towing of Abandoned Vehicles
7. Wenatchee Valley Transportation Council Discussion on Long Term Solution Costs and Revenues for Transportation Issues

### **10:47 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following **(adding)** item **1(b)** Agreement and letter with Waste Management for Cashmere Dryden Airport Cleanup

1. **Agreement for Signature**
  - a) Local Agency Participating Agreement between Chelan County and the Washington State Department of Transportation for the installation of carrier pipes for utility crossings on SR 97A, Chelan Vicinity Paving project 2004A5-207
  - b) **(Added)** Industrial Waste and Disposal Services Agreement with Waste Management for Cashmere Dryden Airport Cleanup 2004A5-208
2. **Call for Bids**
  - a) Force Feed Loader 2004B1-64
  - b) Fork Lift 2004B1-64

## **BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

### **10:49 A.M. DISCUSSION ITEMS**

- Code Enforcement Officer Ryan Walker Present to Discuss Towing and Removal of Abandoned Cars in County and Mission Creek Area
- Planning Department Office Furnishings in 316 Building
- Community Economic Revitalization Board
- Permitting Process Planning and Coordination
- PUD Partnership Opportunity Meetings
- New Standards and Certification for Water Service Plans
- Extra Contract or Temporary Help During Employee Absences

**11:30 A.M. Board Discussion Continued:**

- Process for Reimbursement of Fire Suppression Engine Due to Failure
- Land Visioning Meeting in Olympia Attended by Commissioner Goehner and Department of Fish and Wildlife
- District Court Request to Fill Vacant Position. It is **consensus** of Board to allow District Court to hire as temporary position and revisit issue in the first quarter of 2005
- Fairgrounds Budget
- Fair Board Executive Committee Meeting with Commissioners

**11:59 A.M. Recess**

**2:42 A.M. Board Discussion Continues:**

- Budget Recap
- Fisher Fire Salvage
- Department Head Evaluations
- Legislative Issues regarding County Funding of Mandated Services

**3:00 P.M. Chelan County Fair Executive Committee Meets with Board**

Present are Executive Committee Members Rick Dueman (upcoming president) Norm Gutzwiler (current president), Mike Wolf (past president) and Fairgrounds Director Steve Gear.

(4:21 Commissioner Walter excused from session to attend Mental Health meeting)

**4:46 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, December 6, 2004. Board adjourned.

**Correspondence:**

- Letter from Commissioners to Susan Lemek in Office of the Interagency Committee recommending Don Weeks to serve on National Recreational Trails Program Advisory Committee on Motorized Trail Recreation 2004C8-251

**Vouchers Approved for Payment**

2004B4-239

Current Expense	\$ 81,463.44
All Other Funds	<u>151,596.73</u>
Total All Funds	\$233,060.17

BOARD OF CHELAN COUNTY COMMISSIONERS  
RON WALTER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board