

**PROPOSED AGENDA  
CHELAN COUNTY COMMISSIONERS  
MINUTES OF MARCH 31, APRIL 1, 2008**

**MONDAY, MARCH 31**

**9:04:50 AM OPENING:**

Chairman Hawkins opens session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Wenatchee High School Students present are Victoria Monreal, Kevin Bornemann, and Weston Knudtson.

**9:05:55 AM APPROVAL OF MINUTES:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the March 24, 2008 minutes as corrected.

**9:16:58 AM CONSENT AGENDA:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items (**adding**) park employee payroll change notices (**(e), (f), (g), (h), and (i)**):

- Vouchers as submitted and listed
- Payroll changes:
  - a) Charissa Cruickshank, Prosecuting Attorney, Promotion
  - b) Jorge Perez, Farm Worker Housing, Temp New Hire
  - c) Jill Storlie, Juvenile, Length of Service Increase
  - d) Aurelia Gomez, Juvenile, Step Increase
  - e) (**Added**) Chuck Lenicka, Wenatchee River County Park, Re-Hire
  - f) (**Added**) Carol Swagger, Wenatchee River County Park, Re-Hire
  - g) (**Added**) Alice Niebuhr, Wenatchee River County Park, Re-Hire
  - h) (**Added**) Flora Matt, Wenatchee River County Park, Re-Hire
  - i) (**Added**) Mike Sequin, Wenatchee River County Park, Re-Hire

**9:27:52 AM CORRESPONDENCE:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve signature on letter to Senator Maria Cantwell and Senator Patty Murray regarding support of funding request for the expansion of the Pangborn Memorial Airport Passenger Terminal. 2008C8-58

**9:28:49 AM BOARD DISCUSSION:**

- Natural Resource Specialist Position Opening – Greg Pezoldt is present to address the position and the comparable Public Works position. It is **consensus** of the Board that

the two comparable positions (according to HR Answers) should be paid at equal compensation.

- Harassment Policy Form
- Title 15 Workshop and Subsequent Road Standard Policy Issues
- Risk Management Certification Awarded to County Administrator Cathy Mulhall
- Risk Pool Update
- Funding for Septic System Testing – Testing will be done through grant process; replacement funding will be through loans rather than the grant process.
- Bio Mass Scholarship
- Hands Free Cell Phones in County Vehicles
- Lake Chelan Poker Run
- Car Tab Response – Commissioner Goehner will draft a “Letter to the Editor” for public information regarding the position of the County Commissioners

#### 10:04:26 AM ADMINISTRATIVE AGENDA

**County Administrator, Cathy Mulhall**

##### **DISCUSSION ITEMS:**

1. Auctioneer George Honey Regarding Contract Renewal
2. Historic Document Preservation Funds
3. Dan Stewart Present to Discuss Airport Layout and Comprehensive Plan  
2008C8-59
4. Administrative Update
  - Jail Director Position Update – It is **consensus** of Board to incorporate the Interim Director Hourly Rate in accordance with Director Position Salary
  - Wenatchee River County Park Inmate Work Crew Safety
  - State Auditor Entrance Conference
  - Contract Compliance
  - Sheriff’s Association Mediation Proposal Update
  - Addressing Transportation of Inmates in New Contracts
  - Call for Bids for Cleaning Services at Farm Worker Housing Camp (to be added)
  - Donation of Leave for Juvenile Employee (to be added)
  - Dietician Contract for Jail with CWH (pulled from last week)
  - Equipment Rental GPS Monitor for Home Monitoring of Jail Inmates (pulled from last week)
  - District Court Contract for Services for the City of Chelan (to be added)
  - Administrative Costs of Parking Tickets

#### 11:10:41 AM ACTION ITEMS:

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**adding**) items **2(c)**, **2(d)**, **2(e)**, **3(a)**, **3(b)**, and **4(a)**:

##### **1. Resolutions**

- a) Adoption of **Resolution No. 2008 – 67** Treasurer’s Certificates of Delinquency

## **2. Contracts**

- a) NW Auction Services, Mr. George Honey– Agency Auction Contract for Surplus Goods  
2008A5-59
- b) Interlocal Agreement with the Chelan County Regional Justice Center and the City of Marysville for the Housing of Inmates  
2008A5-60
- c) **(Added)** District Court Interlocal Agreement with the City of Chelan for District Court Services  
2008A5-61
- d) **(Added)** Chelan County Regional Justice Center Agreement with Central Washington Health Services Association (Central Washington Hospital) for General Nutrition and Dietary Consultation Services  
2008A5-62
- e) **(Added)** Equipment Rental and Monitoring Services Agreement between G4S Justice Services and Chelan County Regional Justice Center for Home Monitoring Equipment GPS  
2008A5-63

## **3. Miscellaneous**

- a) **(Added)** Donation of Annual Leave for Juvenile Center Employee in the Amount of 32 Hours  
2008B4-32
- b) **(Added)** Request for \$5,000 in Historical Preservation of Documents from the Historical Preservation Funds for Treasurer's Documents  
2008B4-33

## **4. Call for Bids**

- a) **(Added)** Call for Bids for Cleaning Services for Chelan County Farm Worker Housing Camp  
2008B1-27

### **11:11:56 AM 11:00 A.M. NATURAL RESOURCES DEPARTMENT**

**Mike Kaputa, Natural Resources Director**

#### **DISCUSSION ITEMS:**

- Stemilt Partnership, Next Meeting May 7
- Letter of Support for Land Exchanges
- Upper Columbia Salmon Recovery Board Meeting with Bob Lohn of NOAA Fisheries present
- Lake Wenatchee Water Quality Forum
- Upcoming Meeting Dates
- Conservation Easements
- Natural Resource Position Opening

### **11:46:40 AM ADMINISTRATIVE DISCUSSION CONTINUES**

- Veteran's Burial Assistance
- RFP for Third Party Administrator Services for L&I

### **12:06:05 PM RECESS**

### **1:29:57 PM RIVERCOM PRESENTATION**

**Director Millie Tirapelle and Operations Manager Jackie Jones**

#### **DISCUSSION ITEM:**

- Presentation on 911 Operations and Radio System Request for Emergency Communications 1/10 of 1% Sales Tax. It is **consensus** of Board that that any implementation of tax would have to be done by a vote of the citizens. Commissioners also suggest that RiverCom and the Mental Health Stakeholders Sales Tax Subcommittee should join in putting the measures on the ballot as one package for vote.

2008C8-60

### 2:16:32 PM RECESS

Board Recesses until Tuesday, April 1, 2008.

## TUESDAY, APRIL 1

### 9:01:01 AM OPENING:

Chairman Hawkins opens session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Wenatchee High School student Kevin Bornemann present for session.

### 9:01:19 AM FACILITIES MAINTENANCE

**Pat DuLac, Director**

#### DEPARTMENTAL ISSUES:

- Request for Proposals for Engineering Services - One proposal received from MW Mechanical for mechanical engineering services. Board will review proposal and action will be before the Board on April 7
- Update on Hard Ceiling Work in Law and Justice Building
- Historic Restoration of the Courthouse. It is **consensus** of the Board to continue with option "d" as previously discussed
- Groundskeeper position. Director has drafted option for daily groundskeeper position. New position information will be sent to HR Answers with JAQ form for determination.
- Request for Administration Building Outdoor Water Faucet and Hose
- Request by Nancy Warner for Funding of Oral History Project and Request by Brenda Abney for the Museum Apple Industry Exhibit. It is **consensus** of Board to approve Oral History Project in the amount of \$1500 and the Apple Industry Exhibit in the amount of \$4500.

**9:32:20 A.M.** Marty Morris present for session.

### 9:32:20 AM A.M. PUBLIC WORKS DEPARTMENT

**Public Works Director Greg Pezoldt**

**BID AWARD: Crushed Aggregate for Seal Coat (Chip Rock)**

**RECOMMENDATION:** Bids were presented on March 28, 2008. After review by the Public Works Director and the County Engineer insuring that bids meet specifications, it was recommended that the Board award the bid proposals as follows:

Cashmere and Wenatchee Bid Award to Granite Northwest Inc  
Chelan Bid Award to Tunnel Hill Granite  
Leavenworth Bid to Two Rivers Sand and Gravel

**AWARD: Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the recommendation of the Public Works Department as follows:

Cashmere and Wenatchee Bid Award to Granite Northwest Inc  
Chelan Bid Award to Tunnel Hill Granite  
Leavenworth Bid Two Rivers Sand and Gravel  
No bid awarded to Central Washington Concrete or Central Washington Asphalt  
2008B1-28

**9:34:23 AM DISCUSSION ITEMS:**

1. Claim of Lien for Pine Tree Villas LLC. Commissioners request information from Counsel Lou Chernak.

**9:42:06 AM RECESS**

**9:45:35 AM PUBLIC WORKS DISCUSSION CONTINUES:**

2. Valley High Home Mobile Home Now Removed
3. Boodry Street Metal Clean Up Needed
4. Rayfield Brothers Scheduled to Clean Up Nason Creek Bridge Collapse. Existing approaches to be used for foot bridge
5. Chelan County Port Hybrid Car Discussions – Port will work with County on Hybrid Car conversion issues. It is **moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board allow the Public Works Director to move forward with the conversion for plug-in hybrid not to exceed \$3000 in costs to County. Motion carried with a vote in the negative by Commissioner Goehner.
6. Counsel Lou Chernak is present to discuss Claim of Lien for Pine Tree Villas LLC. All of the deed documents are not here as anticipated. This is an incomplete packet of documents. Document will be pulled from action items.

**10:01:18 AM ACTION ITEMS:**

It is **Consensus** of Board to pull the action item to obtain further documents:

1. **Claim of Lien**
  - a) **(Pulled)** Claim of Lien between Chelan County and Pine Tree Villas, LLC for Lot 27 of the Final Plat of Sienna

## **10:11:18 AM COMMUNITY DEVELOPMENT**

**John Guenther, Director**

### **DISCUSSION ITEMS:**

- Malaga Community Council Meeting to Hear Development Issues
- New Staff Introductions of Planners Lilith Yanagimachi, Stacy Smith and Fire Marshall Dick Gormley
- Resolution
  - Amending the Chelan County Comprehensive Plan to Revise the Capital Facilities and Transportation Element of the Plan to Incorporate the Updated Capital Financing Plan and Related Projects.
- City of Wenatchee/Chelan County UGA Fire Planning
- Contract
  - For Alliance Consulting to Develop a County Wide Public Participation Plan.
- Additional Updates
  - Wenatchee Foothills Study Presentation – April 15. Commissioner Walter shares his view for lack of public participation planning in City scope of work.
  - Community Foundation Update
  - Mineral Resource Lands and Uses Update
  - Public Presentation – Land Use to Building
  - Tri-Commission Draft Agenda
  - Kahler Glen Slide Scope of Work
  - Accessory Dwelling Unit Administrative Interpretation for Mobile Homes
  - Proposal to Send Letter to City of Leavenworth regarding the UGA

## **11:22:33 AM ACTION ITEMS:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items (**pulling**) item **2(a)**:

### **1. Resolutions:**

- a) Adoption of **Resolution No. 2008 – 68** Amending the Chelan County Comprehensive Plan to Revise the Capital Facilities and Transportation Element of the Plan to Incorporate the Updated Capital Financing Plan and Related Projects.

### **2. Contract**

- a) (**Pulled**) For Alliance Consulting to Develop a County Wide Public Participation Plan.

## **11:15 A.M. OHME GARDENS**

**Mike Short, Manager (Roger Clute present for Discussion)**

### **GARDEN UPDATES:**

- Approval by State for Kiosk Sign – It is **consensus** to approve moving forward with sign
- Employee Sales Commissions
- Staffing Needs
- Advertising Releases

**11:42:39 AM BOARD DISCUSSION:**

- City of Chelan Annexation of Cemetery District #4 Area
- Suggestions for Letter to City of Leavenworth regarding the UGA
- Mediation Update

**11:54:02 AM EXECUTIVE SESSION:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve move into 10 minute executive session pursuant to RCW 42.30.140(4) regarding contract negotiations.

**11:59:04 AM REGULAR SESSION**

Board resumes regular session. RECESS

**1:32:46 PM ROAD STANDARDS HEARING (Continued from March 10)**

Commissioner Hawkins shares that a request has been made to continue the hearing until May 6, 2008 at 1:30 p.m.

**1:34 P.M. ACTION:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board continue the hearing until May 6 at 1:30 p.m.

**1:34:23 PM BOARD DISCUSSION:**

- Conservation Easement with Port of Chelan County and Charles Reppas and Chelan County. **Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board authorize Commissioner Hawkins to sign the Conservation Easement upon approval by Prosecuting Attorney.
1. **Contracts/Agreements**
- a) Agreement to Enter Into Conservation Easement with Port of Chelan County and Charles Reppas and Chelan County. Easement to be signed at a later date  
2008A5-64
  - Calendars
  - Conservation Easement with Gary Riesen present.
  - Water Rights at Cashmere Fairgrounds

**2:10:13 PM ADJOURN**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board adjourn until Monday, April 6, 2008.

**Filed Correspondence:**

- Letter from Lewis County Commissioners regarding Rules for Gold Mining and Fish Panning  
2008C8-61

- Letter from Darren Borrer of the Manson Business Association regarding Fourth of July Celebration 2008C8-62
- Letter from Kingsley Berg regarding Valley Hi Road Maintenance 2008C8-63
- Letter of Declination from Ronald Harling for the Position of Regional Justice Center Director 2008C8-64
- Don Bottoms Letter to Rob Clark of the Cascade School District and Property at Beaver Valley School 2008C8-65

<b>Vouchers Approved for Payment (2008 Budget)</b>	2008B4-34
Current Expense	\$332,666.84
All Other Funds	<u>378,547.20</u>
Total All Funds	\$711,214.04

BOARD OF CHELAN COUNTY COMMISSIONERS  
 BUELL HAWKINS, CHAIRMAN

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JANET K. MERZ, Clerk of the Board