

**CHELAN COUNTY COMMISSIONERS
MINUTES OF JULY 28, 29, 2008**

MONDAY, JULY 28

9:01:28 AM OPENING

Chairman Hawkins opens session with Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Ron Walter is excused today for cherry harvest.

9:02:01 AM APPROVAL OF MINUTES:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the July 21, 22, 2008 minutes as corrected.

9:09:19 AM EMPLOYEE RECOGNITION AWARDS

Chairman Hawkins states that the Chelan County Commissioners, as representatives of the Citizens of Chelan County, are honored in presenting an exemplar of their appreciation for meritorious, exemplary, and dedicated service to the citizens of Chelan County and for upholding the ideals of public service through the years of serving the public, to the following employees:

Denise Cavern	Juvenile Department	10 Years, Not Present
Pauline Starkey	Juvenile Department	10 Years, Not Present
Penny Hoiland	Juvenile Department	25 Years, Not Present

Juvenile Department Director Phil Jans present to receive awards on behalf of recognized juvenile staff.

9:10:36 AM CONSENT AGENDA:

- Vouchers as submitted and listed
- Payroll changes:
 - a) Lenae Winter, Ohme Gardens, New Hire Extra Help
 - b) Christina Guerrero, Juvenile, Resignation
 - c) Tina Bowling, Auditor, Step Increase
 - d) Mikaela Elwell, Auditor, New Hire Extra Help
 - e) Nella Barsten, District Court, New Hire

9:11:03 AM BOARD DISCUSSION:

- Board Wishes County Administrator Cathy Mulhall a Happy Birthday.
- Manual Warrant for LEOFF 1 Member Benefits – **Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the manual warrant for LEOFF 1 member. 2008B4-76
- CRAB Hearing on July 24 – Chelan County Commissioners were required to meet with the CRAB Board regarding the repairs to the West Monitor Bridge. The Commissioners

met with the County Road Administration Board on that date to discuss the repair process. It was brought up at that time by the CRAB board that the Chelan County Engineer is mandated by RCW to control projects such as the bridge repair project rather than the Public Works Director. It was noted that authority of the project was given to the Public Works Director by the County Engineer due to history of the project and previous work by the Public Works Director and his previous role as the County Engineer as well. The CRAB Board voted against the recommendation of the CRAB Board Executive Director and staff and determined that Chelan County was in compliance with the West Monitor Bridge and would retain the Good Practice Certificate. Addendum to July 10, 2008 Executive Director's Report Regarding Public Hearing on Certificate of Good Practice Filed. Actions by County Filed as well as Minutes and Record of Meeting also filed. 2008C8-177

- McEldowney West Malaga Road Agreement – This issue needs to be revisited as there appears additional information regarding Commission consensus and sight distance brought before the Board at a later time.
- Title 15 Hearing – Board considers the Title 15 Standards process and if they would be returned to the Planning Commission. Public Works Director Greg Pezoldt clarifies that the Planning Commission remanded the standards to the committee, the Commissioners, and to be before the Planning Commission for further decision.
- Public Works Director/County Engineer Functions and Division of Responsibilities
- Cashmere Daycare – Early Childhood Education Licensing is a separate office from DSHS. County Hearings Examiner decision regarding the location of the daycare in the flight plan of Cashmere/Dryden Airport.
- Invitation to “Salmon-chanted Evening” at Ohme Gardens to Benefit Wenatchee River Salmon Festival on August 5
- RISK Pool Meeting Update

9:55:44 AM EXECUTIVE SESSION – Personnel Matters

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board move into ten minute executive session pursuant to RCW 42.30.110(g) regarding qualifications of a candidate for public employment.

10:05 A.M. EXTENSION OF EXECUTIVE SESSION:

Executive session is extended for an additional 15 minutes pursuant to RCW 42.30.110(g) regarding qualifications of a candidate for public employment.

10:21:16 AM REGULAR SESSION:

Board resumes regular session.

10:22:11 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Marsha Clute of the Expo Center Present Regarding Possible Donation of Property. The tear down and reconstruction of the large building would be approximately \$310,000 with the funds possibly from REET 2 or Distressed County funds. Two buildings have been offered to County. Chelan County has the financial ability, and the interest, but will not make a commitment until some type of feasibility is completed.

10:40:36 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously based upon the report that the County Deputy Prosecutor has reviewed the documents and approved as to form, the Board approve the following action item and (**adding**) the Hurst Construction Agreement item **1(c)**:

1. Contracts

- a) Cashmere-Dryden Airport Improvement Contract with WHPacific 2008A5-167
- b) Change Order Amendment #1 to Airport Improvement Contract with WHPacific
2008A5-168
- c) (**Added**) Hurst Construction Agreement for the Airport AIP Project
No 3-53-0011-001 2008A5-169

2. Resolution

- a) Adoption of **Resolution No. 2008 - 117** Cancelling Outstanding Warrants for Current Expense

10:50:40 AM RECESS

(11:00 A.M. Session with Natural Resources Department Cancelled)

11:02:46 AM EXECUTIVE SESSION:

Commissioner Goehner **moved**, Commissioner Hawkins seconded, and it is carried that the Board move into an Executive Session not to exceed 30 minutes pursuant to RCW 42.30.110(f) regarding the performance of a public official.

11:34:54 AM REGULAR SESSION:

Board resumes regular session.

11:34 A.M. RECESSED

NOON

2:05:24 PM FARM WORKER HOUSING CAMP

Edmundo Gonzalez, Manager

HOUSING CAMP ISSUES

- Number of Camp Renters Declining - Currently 251
- Request to Sheriff's Department for Extra Patrols During Apple and Pear Season
- New Building Warranty Issues with Water Draining from Showers

- Bid Opening Next Week for Transport Van

2:13:31 PM WENATCHEE RIVER COUNTY PARK

Mike and Marylee Redline, Managers

PARK ISSUES

- Request to Increase Cash Fund from \$200 to \$300 – Increase due to requests for quarters for new laundry facilities
- Wi-Fi Service
- Credit Card Machine Programs
- Park Internet Web Page Coming Soon
- Bathroom Sink Faucet Changes
- Electrical Issues at Park
- Irrigation Issues Have Been Resolved

2:33:33 PM ACTION:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the following (**added**) action item:

1. Resolution

- a) (**Added**) Adoption of **Resolution No. 2008 - 118** to Increase the Cash Fund from \$200 to \$300

2:36:17 PM CHELAN COUNTY SHERIFF'S DEPARTMENT

Sheriff Mike Harum, Under Sheriff Greg Meinzer,

Chief Civil Deputy Ron Hupp

DEPARTMENTAL ISSUES

- Sheriff Harum Now Serving Office of WACo Vice President
- Department of Corrections Re-Entry Process Funding Meeting August 28
- Sex Offender Program Update – WebNet Registration and Notification Program
- Letter to City of Wenatchee regarding Emergency Management Funding
- Loss of Three Deputies to City of Wenatchee
- Request for Extra Patrols in Lake Wenatchee
- Request for Extra Patrols to Farm Worker Housing Camp During Apple and Pear Harvests
- Safety Concerns for Courage Classic Bicycle Ride Coming Through Area on Chumstick Highway
- CRAB Meeting Observations and Remarks by Sheriff Harum

3:08:03 PM CONTINUED BOARD DISCUSSION:

- Fire Chief's Meeting

- Voluntary Fire Inspection Update
- Fire Marshall Concerns regarding Official Duties
- Fire District I and City of Wenatchee Meeting
- Mutual Aid Discussions
- Leavenworth Meeting on Land Use and Urban Interface, Transportation Plan for City of Leavenworth and Urban Growth Area Future Road Systems
- Safety Grant Chumstick Clear Zone – Complaints regarding tree marking
- Campbell Storm Water Sytem/Mitigation Credits

3:19:19 PM EXECUTIVE SESSION

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board move into 20 minute executive session pursuant to RCW 42.30.110(g) regarding the performance of a public employee.

3:39 P.M. EXTENSION OF EXECUTIVE SESSION:

Executive session is extended for an additional 10 minutes pursuant to RCW 42.30.110(g) regarding the performance of a public employee.

3:47:20 PM REGULAR SESSION:

Board resumes regular session.

3:47 P.M. RECESS

Board recesses until Tuesday, July 29, at 9:00 a.m.

TUESDAY, JULY 29

9:00:30 AM OPENING:

Chairman Hawkins opens session with Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Walter is excused from session for cherry harvest.

9:01:12 AM FACILITIES MAINTENANCE

Pat DuLac, Director

DISCUSSION ITEMS:

1. Michael Beaman of Beaman Architecture Present for Discussion on Demolition of 414 Douglas Street Property and Future Parking Design Elements. Plan design and possession of property is discussed.
2. Campus Fire Alarm Systems and Campus and Courtroom Sound Systems. It is **consensus** to draw up bid documents in segmented fashion. System designs have been completed so the bid documents and administration documents will be now be completed. This would be under an electrical contractor's purview.

3. Dan Durbin of Crosby Restoration for the Courthouse Masonry Restoration Project is present. Work may be completed before the original timeline. Michael Beaman shares he is very pleased with the quality of work.
4. Personnel Issue – Maintenance opening is unable to be filled under current budget constraints for quality employee. Contract work may need to be implemented.
5. Removal of Outside Mailboxes from Courthouse Breezeway – Post Office would like to move postal drop boxes to Washington Street. The Commissioners are in **consensus** for permanent change of location.
6. Tree at Juvenile Courtyard Planted
7. Fairgrounds Domestic Water at Expo Center Lot A Approved by DOH.
8. Courthouse Window Project Update Soon

9:33:55 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the following action item:

1. **Contracts/Agreements**

- a) Proposal Acceptance and Agreement Between Beaman Architecture and Chelan County for the Demolition of 414 Douglas Street and Parking Design
2008A5-170

9:36:30 AM PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

OPEN BIDS - Quetilquasoon Road – CRP 616

Bids acceptance was closed at 9:30. Bids are opened as follows:

Strider Construction	\$618,577.00
Columbia Valley Excavation	\$369,930.50
SI Construction	\$542,635.00

Engineer's Estimate	\$367,182.00
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9:39:43 AM BID ACCEPTANCE:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board accept the bids and forward the documents to the Public Works Department for document inspection to insure that the bids meet requirements and to be awarded on Aug 5, 2008 on Public Works Agenda. 2008B1-57

9:41:50 AM DISCUSSION ITEMS:

1. Jamie Wallace/Dan Beardslee - Request to revisit offsite mitigation proposal between County and Applicant. Commissioners have invited applicants to session on Monday, August 4 at 9:30 to discuss this issue.

2. Storm Water Utility Service Charge Credit. Revised information before the Board including map. For the industrial property in UGA along 97a and Columbia River will automatically receive credit of up to 75% credit by prior action. Concerns are voiced by Commissioner Hawkins regarding the need for engineer site assessment requirement.
3. Administrative Guideline-Minimum Off-Site Width for ADT < 400
4. DOE Solid Waste Grant – This document was submitted to the DOE and it was returned acknowledged of receipt. It was requested that since it was acknowledged, the document was returned to be signed by Commissioners. Commissioner Hawkins previously signed the document and it is before the Board for validation action.
5. Clear Zone and Recovery Project – This was a safety grant project. The illumination projects on West Malaga Road, Delineator Projects Squilchuck Road, Beaver Valley Road, Stines Hill Road, and Chumstick Roads were completed. Tree removal designation and mailbox placement review has begun and the marked trees have numbered more than anticipated. Further study is to be done. Public Works has received many complaints. Under the grant we are not required to remove the trees. However, the County needs to expend the funds. It has been requested of Public Works to change the program for tree removal to guard rail project funding in some areas. Commissioners request a prioritization be completed and brought back before the Board. Commissioner Goehner will inform Plain residents that only safety issues on tree removal will be addressed.
6. Heather Court in Sunnyslope French Drain Overflow Issue – Drain has been cleaned but problems will still occur during large storm events. An additional drain will be installed before winter.
7. Manson Blvd Issues
8. Subdivision and Administrative Guideline Review
9. Courage Classic Bicycle Ride This Week End – 700 Bicycles Involved
10. West Monitor Bridge Ramp Will Remain Closed Until Additional repairs and signage is in place.
11. Haul Route Agreement/Gravel Pit Use and Destruction of County Road by Hauler.
Further recommendations to come before the Board
12. Title 15 to be Before the Planning Commission on August 18

11:07:28 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the following action item (**adding**) item **4(a)** a payroll change form for the Sheriff's Department:

1. **Agreement for Signature**
 - a) DOE Solid Waste Grant 2008A5-171
2. **Administrative Guidelines**
 - a) Minimum Off-Site Width for ADT < 400 2008R1-9
3. **Approvals**
 - a) Storm-Water Utility Service Charge Credit 2008A5-172
4. **Miscellaneous**

- a) (**Added**) Payroll Change Notice for Jacob Thune, Sheriff's Department, New Hire

11:08:26 AM RECESS

11:10:57 AM COMMUNITY DEVELOPMENT

John Guenther, Director

DISCUSSION ITEMS

1. Updates and Discussion
 - a) Kahler Glen Evaluation and Next Steps – Glen Week of Kahler Glen and Marty Schmoker of DOT Avalanche Control present. It is possible to have a hazard evaluation performed. It is **consensus** to prepare a scope of work for area. A short term mitigation project can be obtained in 2008 with a long term plan in process for 2009.
 - b) Development Regulation Scoping
 - c) Chelan Regional Plan Discussion
 - Scope of Work – Sub Area Planning
 - Timetable
 - d) Urban Growth Area in Chelan
 - Concerns Regarding Commercial Agricultural Interests
 - e) Ag Tourism and Land Use Working Group Direction
 - Regulatory and Policy Development
 - Time Frame for Public Hearings
 - Ag Tourism Advisory Committee – It is **consensus** to move forward to develop a seven member advisory group
 - f) Planning Staff
2. Budget Requests - Refund
 - a) To Chumstick LLC for a Land Use Application in the Amount of \$1330.00

12:01:02 PM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the following action item:

1. **Budget Requests - Refund**
 - a) To Chumstick LLC for a Land Use Application in the Amount of \$1330.00
2008B4-77

12:03:22 PM DISCUSSION ITEMS CONTINUE:

- Letter from DOH regarding the approval of Group A TNC Water System Approval Package is read into record. Commissioner Goehner will continue to look into the amount of connections currently noted in the letter as 146. 2008C8-178
- Peshastin Home Fire Monday, July 28, No injuries reported.
- Two Washington State Firefighters Lost in California Fires
- Peshastin UGA Adopted by Planning Commission July 28

12:07:51 PM ADJOURN:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried unanimously that the Board adjourn until Monday, August 4, 2008. Adjourned.

FILED CORRESPONDENCE:

- Note from Donna Lee Moore regarding State Patrol Microwave Tech 2008C8-179

Vouchers Approved for Payment

2008B4-178

Current Expense

\$288,579.69

All Other Funds

780,984.09

Total All Funds

\$1,069,563.78

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board