

**CHELAN COUNTY COMMISSIONERS
MINUTES OF AUGUST 11, 12, 2008**

MONDAY, AUGUST 11

9:06:53 AM OPENING:

Chairman Hawkins opens session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Michelle McNeil of the Wenatchee World present.

9:07:46 AM APPROVAL OF MINUTES:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the August 4, 5, 2008 minutes as corrected.

9:15:05 AM CONSENT AGENDA:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items:

- Vouchers as submitted and listed
- Payroll changes:
 - a) Joanne Richards, Regional Justice Center, New Hire
 - b) Daniel Zimmerman, Extension, Layoff
 - c) Angelyn Sheppard, Extension, Layoff
 - d) Rusty Gibbs, Extension, Layoff
 - e) 4-H Forestry Ed Participants, Extension, Layoff
 - f) Lori Blanchard, Clerk, Step Increase
 - g) Kristi DeLozier, Community Development, Step Increase
 - h) Margaret Boles, Community Development, Step Increase
 - i) Heidi Bonwell, Community Development, Step Increase
 - j) David Grimes, Community Development, Return from Leave
 - k) Brooke Murray, Community Development, Step Increase
 - l) Teresa Scott, Community Development, Step Increase
 - m) Ernesto Terrazas, Coroner, Layoff
 - n) Sylvia Logan, Coroner, Remove from System
 - o) Mathew Harum, Juvenile, New Hire
 - p) Edgar Arciniega, Juvenile, New Hire
 - q) Christopher Wright, Sheriff, Resignation
 - r) Dominic Mutch, Sheriff, New Hire
 - s) Wade Hilliard, Sheriff, New Hire
 - t) Nancy Harmon, District Court, Salary Increase
 - u) Alicia Nakata, District Court, Salary Increase
 - v) Lenae Winter, Ohme Gardens, Resignation

9:19:26 AM BOARD DISCUSSION:

- Malaga Community Council Meeting Update
 - Road Connectivity
 - Fall Crush Event in October 6-18
- Road Width Standards
- Schroeder/Etherington Project – Certificate of Exemption Questions and Health District Regulations. Addressing the water issue of two buildings with shared water access. It is noted this typically happens during building permit action.
- Emergency Management Interlocal Agreement – Agreement will be pulled by Sheriff’s Department
- Sign Ordinance Changes
- TransPo Meetings Update – Meetings during the week of August 4 were very well prepared, and financial meetings on maintenance funds were very informative
- Reflection Ridge Meeting Information

10:07:38 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Hotel Motel Tax Allocation – Response from Hotel Motel Tax Committee. Resolution wording. It is **consensus** of the Board to pursue a resolution that follows the language of the County proposal with an Interlocal agreement that conforms to that resolution. Commissioner Hawkins will draft a letter that responds to the Hotel Motel Tax Committee. 2008B4-81
2. Veteran’s Advisory Board – It is shared that Chelan County Service Officer Ed Hoover passed away this past week-end. His service to the veterans and citizens of Chelan County will be greatly missed. Veteran’s Advisory Committee public funds decision on use and process for local homeowner request for funds
3. E3-(Escape, Explore, Enjoy) North Central Washington, Three Year Funding Request to promote 2010 Winter Olympics. It is **consensus** to fund one year at \$7500 and to earmark that money for two consecutive years contingent upon the committee raising funds to match the \$7,500 allocation for two years. 2008B4-82
4. Executive Session Regarding Performance of a Public Employee
5. Administrative Issues
 - Budget Hearings Schedule

10:37:21 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**pulling**) item **3(a)**:

1. **Contracts**
 - a) Interlocal Agreement with Port of Chelan County Regarding Airport Matching Funds
2008A5-175
 - b) Construction Agreement with Pipkin Construction for Chelan County Fairgrounds Water Line Revisions
2008A5-176
2. **Notice of Hearing**

- a) Supplemental Budget Appropriation
 - Regional Justice Center Records Fund - \$5,000
 - Trial Court Improvement - \$5,000
 - Commissioners/Historic Preservation - \$8,000
 -

2008H6-22

3. Resolutions

- a) **(Pulled)** Hotel Motel Tax Allocation
- b) Adoption of **Resolution No. 2008 - 121** Cell Phone Stipend

10:40:04 AM EXECUTIVE SESSION

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board move into ten minute executive session pursuant to RCW 42.30.110(g) regarding the performance of a public official.

10:50 A.M. EXTENSION OF EXECUTIVE SESSION:

Board extends executive session pursuant to RCW 42.30.110(g) regarding the performance of a public official for an additional five minutes.

10:55 A.M. REGULAR SESSION:

Board resumes regular session.

10:55 A.M. RECESS

10:58:22 AM FACILITIES MAINTENANCE

Pat DuLac, Director

DISCUSSION ITEMS:

1. Request for Maintenance Specialist T1-10 Factor – Board and Maintenance Director to continue working on the need vs. ability to fund the position
2. Chelan County District Court HVAC System

11:26:07 AM ACTION ITEM:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the Small Works Roster Bid - Chelan County District Court HVAC System as follows:

1. Bid Approval

- a) Approval of Small Works Roster Bid to Wells and Wade Mechanical in the amount of \$11,286.00 and to Whitebird Construction in the amount of \$15,929.00 and disapproving the bid from Blodgett Construction in the amount of \$18,486.00 for Chelan County HVAC Improvements in District Court . 2008B1-59

11:30 A.M. CHELAN COUNTY SHERIFF'S DEPARTMENT

**Sheriff Mike Harum, Undersheriff Greg Meinzer, Emergency Management
Coordinator Sergeant Maria Agnew, Chief Civil Deputy Ron Huff**

DISCUSSION ITEMS:

1. Washington State Region Seven Emergency Management Interlocal Agreement Amendment.. (To be pulled at this time upon Sheriff's Department request)
2. Chief Civil Deputy Salary – Request to return position to previous Step 8 as approved by resolution in 2003. It is **consensus** of the Board to consider this as part of the 2009 budget requests.
3. Mission Creek Property and Road Blocking Concerns
4. Protocol for Disruptive Participant at North County Meeting

12:05:21 PM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board (**pull**) the following action items:

1. Budget Request

- a) (**PULLED**) Chief Civil Deputy Salary

2. Contracts/Agreements

- a) (**PULLED**) Washington State Region Seven Emergency Management Interlocal Agreement (From 8/4/08 Agenda)

12:08:39 PM RECESS

1:35:59 PM PLEDGE OF ALLEGIANCE

1:37:16 PM FARM WORKER HOUSING CAMP

Edmundo Gonzalez, Manager

HOUSING CAMP ISSUES

- OIC Luncheon - Acknowledging and showing appreciation to those providing services to the Farm Workers in area
- Currently 130 Renters at Farm Worker Housing Camp
- Request to Rent 30 Beds to Bin Builders in Area if Space Available
- Closure of Pangborn Farm Worker Housing Camp – Transfer of assets to Chelan County Farm Worker Housing Camp
- No Passenger Van Purchase at This Time. It is **consensus** of Board to allow Farm Worker Housing and Monitor Park Manager to purchase a van at a price not to exceed \$10,000 from dealer or private party after approval by Motor Pool determining it is the best purchase for the needs of the County.

2:00 P.M. WENATCHEE HOUSING AUTHORITY MEETS WITH BOARD

Jon Wheeler of Mountain Meadows Assisted Living Home and Marty Stierlen of the Wenatchee Housing Authority are present to discuss a bond approval for Mountain Meadows for building expansion. Mountain Meadows was initially owned by the Presbyterian Ministry but was experiencing financial losses. Senior Services of America took over the management. As a result the local group took over in 2002 under the control of that local board and earned profitable status in 2006 even with Medicaid patients. Bond issuance

will be for expansion of assisted living and adding dementia residences. There will be no direct financial liability to the County or the Housing Authority. There would be no guarantors on the bond. The bonds are tax exempt bonds so the County would be the umbrella of authority as the Housing Authority is an agency of the County. The Housing Authority will provide compliance for the bond issue. The County will hold this matter over to provide copies of the documents to the prosecuting attorney's office and the treasurer. Mayor of Leavenworth Rob Eaton is present.

2:27:01 PM RECESS

2:33:29 PM CITY OF LEAVENWORTH MEETS WITH BOARD

Mayor Rob Eaton and Leavenworth Civic Center Foundation Chair Lyman Boyd are present representing the City of Leavenworth and the Civic Center Foundation requesting funds to purchase and install an elevator for access and use of the second floor which is only able to be used for storage at this time due to lack of ADA approved access. This would allow for more conference and meeting space. The City of Leavenworth has funds slated to make the needed improvements after access to the second floor is completed. This venue is not matched by any other facility in Leavenworth. Commissioner Goehner suggests the funds for the project would be from Hotel Motel Tax Funds.

3:02:43 PM ACTION:

Moved by Commissioner Goehner to approve funding in 2008 for \$37,500 and another \$37,500 in July of 2009, seconded by Commissioner Walter and carried that the Board approve the full \$75,000 request over the two year period. 2008B4-83

3:07:01 PM BOARD DISCUSSION CONTINUES:

- Chelan County Veteran's Loss of Service Officer Ed Hoover
- Larry Hamilton Discusses Valley Hi Concerns

3:12:58 PM RECESS:

Board recesses until Tuesday, August 12.

TUESDAY, AUGUST 12

8:00 A.M. DEPARTMENT HEAD MEETING

- US Military Deployment Operation Iraqi Freedom
 - David Fowler of Chelan County Regional Justice Center
 - David Flick of Chelan County Regional Justice Center
- Return of US Military Deployment of Operation Enduring Freedom
 - MSgt. David Grimes of Chelan County Community Development
- Financial Update/2009 Budget
- Facilities Update
- HR Answers Review

9:08:58 AM OPENING:

Chairman Hawkins opens Tuesday session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator, Clerk of the Board, Roger Clute of the Wenatchee Visitors & Convention Bureau, and Doug England.

9:09:25 AM RISK POOL RECOGNITION:

Commissioner Hawkins shares recognition of Commissioner Goehner representing Chelan County as past President of the Risk Pool for 2007-08 and his hard work and dedication in that important role.

9:09:47 AM CHELAN COUNTY EXPO CENTER & FAIR

Marsha Clute, Director

DISCUSSION ITEMS:

1. Resolution regarding Change Funds for Fair Event
2. Fair Event Ticket Booth Workers
3. Paving Project for Fairgrounds Parking – Board to look into project for spring of 2009 as a possible Public Works Project
4. RV Park Water Hook Up

9:33:31 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items (**adding**) item **2(a)**:

1. Resolution

- a) Adoption of **Resolution No. 2008- 122** Increasing Change Funds for Fair Event
Rescinding Resolution No. 2007-122

2. Contracts/Agreements

- a) (**Added**) Scope of Work on Fire Alarm Upgrades for County Campus and Public Address Upgrades for County Campus and Fairgrounds with Michael Beaman

2008A5-177

9:30 A.M. PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

DISCUSSION ITEMS:

1. Master Bridge Work Agreement – Agreement Number GCA-5759 with Washington State Dept. of Transportation
2. Voluntary Agreement to Mitigate Impacts to County Facilities with Trout-Blue Chelan-Magi, Inc.
3. Resolution to Reduce the Speed Limit on Washington Street in Manson
4. Subdivision Review
5. Shepherd's Staff Building Driveway on Chiwawa Loop Road Temporary Access and Construction Agreement
6. Temporary Bridge on Chiwawa Loop Road

7. Winberg Property in Valley Hi
8. Squilchuck Road Access Concerns
9. Clear Zone Updates
10. Bob Eier Present to Discuss Alternative Route from Manson to Chelan
11. North Road Project
12. Sunnyslope Peter Street Sidewalk Bid Process
13. Manson Q Street Update
14. Temporary Help – Board approves the hire of temporary help for current upcoming project work
15. Development Review Position – The Board authorizes the Public Works Engineer to seek most qualified candidate for position.

10:57:32 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**adding**) item **1(c)** Agreement for Shepherds Staff:

1. **Agreement for Signature**
 - a) Master Bridge Work Agreement Number GCA-5759 between Chelan County and Washington State Department of Transportation 2008A5-178
 - b) Voluntary Agreement to Mitigate Impacts to County Facilities - Chelan County and Trout-Blue Chelan-Magi, Inc. for Anderson Road – Building Permit #080354 2008A5-179
 - c) (**ADDED**) Shepherd’s Staff Driveway on Chiwawa Loop Road Temporary Access and Construction Agreement 2008A5-180
2. **Resolution**
 - a) Adoption of **Resolution No. 2008 – 123** Reduce the Speed Limit on Washington Street from Manson Boulevard to Ford Street

10:58:59 AM COMMUNITY DEVELOPMENT

Community Development Acting Director Karen Peele

DISCUSSION ITEMS:

1. Hulk Clean-Up Program for Malaga – Future
2. Code Compliance Request
3. Irrigation District Non Compliance of Payments
4. Refund Request
5. Notice of Hearing
6. Updates and Discussion
 - a) Kahler Glen Contract Formulation

11:16:22 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items:

1. Budget Request/Refund

- a) Partial Refund for Paul Ware Variance for \$772.50 2008B4-84

2. Notice of Hearing

- a) Hearing Notice for Peshastin Sub Area Plan on September 8, 2008 2008H6-23

11:16:49 AM BOARD DISCUSSION CONTINUES:

- a. Navarre Shores Issue – Letters to and from Pat Wood and additional letter from Andrea Duffy. It is **consensus** of Board that deadline date of one week from Aug 16 to Aug 23 extension is granted to the original 14 unit project. 2008C8-193
- b. County Right of Way on Cherry Lane in Wenatchee Heights

11:39:21 AM EXECUTIVE SESSION:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board move into 15 minute executive session pursuant to RCW 42.20.110(g) regarding the performance of a public official.

11:55 A.M. EXTENSION OF EXECUTIVE SESSION:

Board extends executive session pursuant for an additional five minutes pursuant to RCW 42.20.110(g) regarding the performance of a public official.

12:00:34 PM REGULAR SESSION

Regular Session Resumes.

12:02:38 PM RECESS.

12:37:34 PM BOARD DISCUSSION CONTINUES:

- Entiat Watershed Tour with Senator Murray's Staff and the US Bureau of Reclamation Staff to discuss Watershed Items
- August 21 Sign and Pool Permit Process Workshop

12:49:31 PM HR ANSWERS MEETS WITH BOARD - Re: Salary Survey Report

Judy Clark of HR Answers is present with report. Study objectives are reviewed and discussed. Activities and methodology of the process are shared. Recommendations on the survey conclusions are given to the Board in documents. Concerns on the length of process and outcomes are voiced by Commissioner Hawkins with concurrence by the Commissioners. 2008C8-195

2:11:22 PM RECESS

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board adjourn until Monday, August 18, 2008. Board adjourned.

Correspondence Filed:

- Department of Ecology Request for Date for Columbia River Basin Water Supply Inventory 2008C8-196
- Letter from Jim Pritchard regarding Squilchuck Creek Culvert 2008C8-197
- Letter from Alicia McRae of the Housing Authority regarding Mountain Meadows Issuance of Bond 2008C8-198
- Letter from WFOA Informing Chelan County of Professional Finance Officer Award to Cathy Mulhall 2008C8-199
- CRAB Board letter to Clerk regarding Public Records Request 2008C8-200
- Growth Management Hearings Board Cove Heights Condominium Prehearing Order 2008C8-201
- Growth Management Hearings Board Cove Heights Amended Prehearing Order 2008C8-201
- Growth Management Hearings Board Order Granting Stipulated Motion for Dismissal 2008C8-202
- Washington State Natural Resources Renaming Board 2008C8-203
- Letter from John and Susan Marker regarding Lack of Notice for Public Input in the Chelan UGA Planning Process 2008C8-204
- Chelan County 2nd Quarter Report from Humane Society 2008C8-205
- Cove Heights Condominium Association vs. Chelan County Amended Petition for Review 2008C8-206
- Broadstripe Notice of Name Change from Millennium Digital 2008C8-207
- Letter from Public Works to Manson Business Association regarding monitoring Equipment 2008C8-208
- Notice of Billing from Bob Stewart 2008C8-209
- Malaga Water District Concerns regarding Proposed Vacation of County Road 12 Also Known as Old Upper Malaga Road 2008C8-210
- **Vouchers Approved for Payment (2008 Budget)** 2008B4-85

Current Expense	\$149,531.90
All Other Funds	<u>314,506.41</u>
Total All Funds	\$464,038.31

BOARD OF CHELAN COUNTY COMMISSIONERS
 BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board