

**CHELAN COUNTY COMMISSIONERS
MINUTES OF SEPTEMBER 22, 23, 2008**

MONDAY, SEPTEMBER 22

9:00:44 AM OPENING – PLEDGE OF ALLEGIANCE:

Chairman Hawkins opens session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Chelan County Prosecutor Gary Reisen is present and leads in the pledge of allegiance.

9:01:36 AM EMPLOYEE RECOGNITION AWARDS:

Chairman Hawkins states that the Chelan County Commissioners, as representatives of the Citizens of Chelan County, are honored in presenting an exemplar of their appreciation for meritorious, exemplary, and dedicated service to the citizens of Chelan County and for upholding the ideals of public service through the years of serving the public, to the following employees:

Susan Hinkle	Prosecutor's Office	20 Years
Kay Vesper	Prosecutor's Office	15 Years
Meg Driscoll	District Court Probation	10 Years

Prosecutor Gary Reisen receives awards for the Prosecuting Attorney staff.

9:05:27 AM APPROVAL OF MINUTES:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the Sept 15, 16, 20078 minutes as corrected. Commissioner Walter on phone and will join session shortly.

9:14:09 AM CONSENT AGENDA:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items:

- Vouchers as submitted and listed
- Payroll changes:
 - a) James Granger, Public Works, Layoff
 - b) Jamie Shaw, Public Works, Layoff
 - c) Debra Reid, Public Works, Layoff
 - d) Daniel McBride, Public Works, Extension of Assignment
 - e) Fona Sugg, Superior Court, Stipend (*See 1:56:59: p.m.*)
 - f) Brian Burnett, Sheriff, Re-hire
 - g) Kathy Leal, Auditor's Office, Resignation
 - h) Kayla Robbins, Auditor's Office, Transfer Position

9:20:24 AM BOARD DISCUSSION:

- Commissioner Hawkins Shares Personal NASCAR Experience in Charlotte, North Carolina
- WSAC Board Meeting Update:
 - Increase in WSAC Dues
 - Actuarial Studies Participation (Jail Medical Insurance Study of Pharmaceuticals, Hospital and Medical Treatment)
- Chumstick Coalition
- WSAC Attendance
- Law and Justice Council

9:43:49 AM RECESS

**9:47:04 AM BID AWARD - Regional Jail Facility Hard Ceiling Remodel
Facilities Maintenance**

BID AWARD

Three bids were presented on September 15, 2008. There were questions by the low bidder regarding the cure time for plaster ceiling. An amended time schedule addendum may be developed. After review by Facilities Maintenance insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Whitebird Construction as low bidder at \$ 309,544.00.

9:48:14 AM BID AWARD:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve bid award to Whitebird construction. 2008B1-70

9:49:10 AM BOARD DISCUSSION CONTINUES:

- Suit Filed by the City of Wenatchee Regarding the Land Use Petition for CPA 2007-011; 2007-012; CPA 2007-017; 2007-018; 2007-019 and 2007-021
2008C8-226
- Transportation Meeting Updates
- Link Service for Employees on Election Day
- Don Senn Retirement Celebration
- Weed Issues on Boetzke Property in Manson Resolved 2008C8-227
- Stemilt Loop Road Condition and Edgemont Road Prior Commitment by Public Works

10:03:37 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Center for Alcohol and Drug Treatment Upgrades - Robert Knowles has contracted with Forte Architects to look at upgrades at the Center for Alcohol and Drug Treatment. Facilities Maintenance Director Pat DuLac, Financial Manager of the Center Gerry Mills,

and the Center Director Loretta Stover present. Kitchen and appliance replacement/remodel is the first concern noted. Electrical upgrades would be needed. Capital Facilities planning will be discussed for this project and other capital projects at year end.

2. Meeting with Bond Agent Jack McLaughlin regarding Bond Amortization
3. Resolution Appointing Jolene Gosselin-Campbell as Interim Public Works Director
4. 2008-2010 Agreement Between Chelan County Lieutenants' Association and Chelan County
5. Administrative Issues
 - Civil Service Coordination
 - Request for Payment of Public Address System Rental by Chelan County Fair

10:45:38 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items (**adding**) item **3(a)** budget request:

1. **Contracts**
 - a) 2008-2010 Agreement Between Chelan County Lieutenants' Association and Chelan County 2008A5-207
2. **Resolutions**
 - a) Adoption of **Resolution No. 2008 - 133** Appointing Jolene Gosselin Campbell as Interim Public Works Director
3. **Budget Request**
 - a) (**Added**) Request by Fair Event to Pay Event Contract for PA Sound Equipment Rental for Chelan County Fair to be Paid from Hotel Motel Tax Discretionary Funds in the Amount of \$2,000 (of the \$3000 total rental costs) 2008B4-97

10:47:28 AM ADMINISTRATIVE DISCUSSION ITEMS CONTINUE:

- Maintenance Technical Position

10:55:13 AM BOARD DISCUSSION:

- Toyota Town Center Opening October 5 at 2:30 p.m. 2008C8-228

10:56:51 AM RECESS

11:01:19 AM NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

DISCUSSION ITEMS:

1. Professional Services Agreement with White Shield for Stehekin River Survey
2. Salary and Recruitment for Senior Resource Positions. It is **consensus** of Board to support changes as outlined in memo of September 15, 2008. 2008B4-99
3. Government Affairs Division of Realtors and Natural Resources Sharing Shoreline Master Program

4. Presentation to National Instream Flow Council Conference

11:31:20 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the following action items:

1. Contracts/Agreements

- a) Professional Services Agreement with White Shield for Stehekin River Survey

2008A5-208

11:31:41 AM FARM WORKER HOUSING CAMP

Edmundo Gonzalez, Manager

HOUSING CAMP ISSUES

- Camp is Full Currently. 40 renters have been turned away since September 1.

11:47:25 AM (Tape running for voucher approval)

11:39:59 AM RECESS

NOON

1:31:16 PM CHELAN COUNTY SHERIFF'S DEPARTMENT

Sheriff Mike Harum, Under Sheriff Greg Meinzer,

DISCUSSION ITEMS:

1. Re-Entry Program Update – Commissioner Walter would like to have more community support, **Filed**, Re-Entry Draft Plan 2008C8-229
2. Retirement of Sheriff's K-9 Harley
3. Emergency Management Budget Issues – Request for balanced budget in 2009 by Commissioners. Previous debt must be repaid prior to additional funding. Budget issues must be resolved.

1:56:59 PM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items and **rescinding** the approval of **payroll change notice (e)**:

1. Contracts/Agreements

- a) Lease Agreement for Sheriff on Western Street from Fire District #1 2008A5-209
- b) Contract for Sale of K9 to Deputy Handler 2008A5-210

2. Resolutions

- a) Adoption of **Resolution No. 2008 - 134** Re: Retirement of Sheriff's Canine Harley

3. Payroll Change Notice

- a) Rescind Approval of Payroll Change Notice Item (e) (*See 9:14:09 a.m.*)

1:59:13 P.M. AG TOURISM WORKSHOP

Planning Commission Hearing has taken place. Some members of working group Mike Mrachek, Laura Mrachek, Gordon Goodwin, Hank Manriquez, are present. Shiloh Burgess Representing Linda Evans Parlette, interested party, Michelle Fleming and Steve Hair of KOHO Radio are also present.

Community Development Director John Guenther begins presentation. Members of committee who have participated are noted. The Planning Commission has met on the matter and recommended that the County use the state definition of winery, and also the term “of retail space” be removed. Commissioner Goehner shares that the term winery is also in a state of flux at the State level. The Commissioners feel it may not be appropriate to tie this to the State terminology if that terminology will be changed. The liquor control board is the agency that regulates the issue. Good Neighbor practices are discussed.

4:00:27 PM RECESS

Board recesses until Tuesday, September 23.

TUESDAY, SEPTEMBER 23

8:57:16 AM OPENING:

Chairman Hawkins opens session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. District 3 Candidate Doug England present for session.

8:57:25 AM BOARD DISCUSSION:

- Amortization Schedule for Bond
- 2008 Ending Fund Balance Projection 2008B4-98
- 2009 Current Expense Budget Snapshot

9:00 A.M. FACILITIES MAINTENANCE

Director Pat DuLac

DEPARTMENTAL ISSUES:

- Notice of Intent to Award Bid for Ceiling Renovations in the Law and Justice Center to Whitebird Construction. It is **consensus** to sign the notice of intent to award bid to Whitebird Construction. 2008B1-71
- Market Factor for Maintenance Specialist/High Tech Position. It is **consensus** to advertise for the current salary level along with negotiation of relocation allowance if needed. 2008B4-100
- Parking at 414 Douglas Street Lot – It is **consensus** to look at 12 diagonal compact stalls and five parallel stalls
- Jail Partnership in Reference to Maintenance Staff
- Salary Survey Study Relating to Maintenance Staff

9:32:35 AM BOARD DISCUSSION CONTINUES:

- Superior Court Judges Payroll Change Form Rescinded. Judges will meet with Commissioners next week on Monday at 8:30 a.m.
- Nahahum Canyon Addressing Update

9:30 A.M. PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt, County Engineer Jolene Gosselin-Campbell

DISCUSSION ITEMS:

1. Overhanging Shrubbery on Peters Street to be Taken Care of During Sidewalk Construction Project on Peters Street
2. Local Agency Standard Consultant Agreement with Landau Associates, Inc.
3. Local Agency Standard Consultant Agreement with Cultural Resources Consultants, Inc.
4. Local Agency Standard Consultant Agreement with Hart Crowser-Pentec Environmental
5. Local Agency Standard Consultant Agreement with Erlandsen and Associates, Inc.
6. Call for Bids for Dryden Transfer Station Hauling
7. Request for County Generated Road Vacation on Colockum. It is **consensus** to allow the County Engineer to enter into a process for vacation resulting in a realignment and right of way consistency.
8. Prioritize County Road Projects. It is **consensus** to allow the County Engineer to develop list in engineering and financial priority and bring back to Board for review.
9. Doug England Speaks to Manson Blvd. Concerns at the Boetzke Intersection
10. Eagle Creek Newsletter
11. WSDOT School Street Impact on Easy Street Clearance Issue
12. Recommendation to Move Forward with the Hiring of Development Review Inspector
13. Development Review – Request for Road Closure of Evergreen in Cashmere; Mulberry Lane Project; Kennedy Place Gate Concern; Chumstick Highway Detour Including Beaver Hill – Commissioners will have Commissioner Goehner be point person with DOT on Project Requirements; Spencer Vacation; Jerry James Short Plat
14. Reorganization of Public Works Department
15. Saunders Road Proposed Closure Requested After Oct 10
16. Addressing Protocol
17. Mission Creek Road Short Plat Driveway Approach Issue

10:59:18 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items:

1. **Agreement**
 - a) Local Agency Standard Consultant Agreement between Chelan County and Landau Associates, Inc. for General Engineering Services (On Call)
2008A5-211
 - b) Local Agency Standard Consultant Agreement between Chelan County and Cultural Resource Consultants, Inc. for General Engineering Services (On Call)
2008A5-212

- c) Local Agency Standard Consultant Agreement between Chelan County and Hart Crowser-Pentec Environmental for General Engineering Services (On Call)
2008A5-213
 - d) Local Agency Standard Consultant Agreement between Chelan County and Erlandsen and Associates, Inc. for General Engineering Services (On Call)
2008A5-214
2. **Miscellaneous**
- a) Call for Bids for the Dryden Transfer Station Hauling 2008B1-72

10:59:51 AM RECESS

11:05:38 AM COMMUNITY DEVELOPMENT

John Guenther, Director

DISCUSSION ITEMS:

1. Updates/Discussion
 - a) Sign Permit Fees– Fees have been reduced to more accurately reflect costs incurred by County. Commissioner Hawkins states the County Fire Sign was the poster child for the effort and work to lower the fees. Therefore, some fee refund may be appropriate for the Fire District. **Consensus** to split the difference of the cost of the Fire District sign permits fees and the current sign fee and refund half of that difference.
 - b) Fire Marshal Report - Present are Fire Chief Randy Johnson and Fire Marshall Dick Gormley. Self Inspections, new businesses and switch to a business license program fee for revenue and tracking purposes is discussed. Commissioner Walter and Commissioner Goehner note they are not in favor of the business license proposal. Commissioner Hawkins is in favor if tied to a fee for services.

11:30:47 AM SUPPLEMENTAL BUDGET APPROPRIATION

Commissioner Hawkins opens hearing for the September Supplemental Budget Appropriation. No one from the public is present for comment of the following items:

- \$ 14,288 - Extension – Eco Stewardship Program
- \$ 310,000 - Tort Claims & Insurance
- \$ 200,000 – REET 2
- \$1,000,000 - Community Development – CTED Grant

11:30:56 AM ACTION:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items:

1. Resolution

- a) Adoption of **Resolution No. 2008 - 135** for Supplemental Budget Appropriation in the Total Amount of \$1,524,288

11:31:51 COMMUNITY DEVELOPMENT DISCUSSION CONTINUES:

- b) Discussion on Self Inspections, new businesses and switch to a business license program fee for revenue and tracking purposes continues.
2. Contracts/Agreements
 - a) Addendum to the Permit Tracking Contract Adding Web Based Modules to the Technology Bond - \$36,000
3. Refunds
 - a) Building Permit Refund to Patrick Echelbarger for \$1097.46.
 - b) Navarre Shores - For clarification, Mr. Reynolds, Attorney for Navarre Shores owner, Pat Wood stated that every time we have a waiver of fees we note that on the agenda. That is not correct. What we have had on the agenda is refund of fees already collected. Community Development Director also notes that Commissioner Walter questioned in a two prong question if the Community Development had denied the waiver of fees. Pat Wood stated she did apply for the waiver of fees in writing, but the Community Development has never seen an application request for waiver of fees. But Community Development did deny the application by the very fact that Community Development had stated that Ms. Wood had to pay the fees by August 18, in a letter that was generated in June.
4. Notices
 - a) Rescission Notice Withdrawing Resolution 2008-027 for that Portion that Adopts CPA 2007-034 for V. McClosky
5. Updates/Discussion (Continued)
 - a) Development Regulations Discussion
 - b) Land Use (Next Steps)
 - c) Manson Sub Area Plan Update
 - d) Revenue/Expenditure Status
 - e) Leavenworth Joint Meeting Agenda

11:41:41 AM ACTION ITEMS:

Moved by Commissioner Walter, and seconded by Commissioner Hawkins, that the Board approve the following action items (**adding**) item **1(b)** and also directing the Community Development Director to issue a Certificate of Exemption for the Church of God Application on Icicle Road. Discussion continues - Commissioner Goehner does not see where the criteria has been met for that application and Certificate of Exemption – Community Development Director does not feel he has the legal authority to issue a Certificate of Exemption on a lot that cannot exist – Community Development Director is asked to bring forward a legal opinion supporting his concern. Commissioner Goehner votes in the negative due to the portion of the Certificate of Exemption motion. Motion carries with a vote in the affirmative by Commissioner Hawkins and Commissioner Walter:

1. Contracts/Agreements

- a) Permit Tracking Contract with Engineering Mapping Solutions for Web Based Module, funded from the Technology Bond - \$36,000 2008A5-215
- b) **(Added)** Studio Cascade Contract Amendment for the Manson Plan in the Amount of \$3200 2008A5-216

2. Budget Request - Refunds

- a) Building Permit Refund to Patrick Echelbarger for \$1097.46 2008B4-101

3. Notices

- a) Adoption of **Resolution No. 2008 - 136** Rescission Notice Withdrawing Resolution 2008-027 for that Portion that Adopts CPA 2007-034 for V. McClosky

(Commissioner Goehner Taking Phone Call)

11:44:48 A.M. COMMUNITY DEVELOPMENT DISCUSSION ITEMS CONTINUE:

- a) Development Regulations Discussion
- a) Land Use (Next Steps)
- b) Manson Sub Area Plan Update
- c) Revenue/Expenditure Status
- d) Leavenworth Joint Meeting Agenda (Meeting Cancelled)
- e) Forest Contract Person from CTED Vicky McNaughton regarding Urban Forestry

12:13:58 PM EXECUTIVE SESSION:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding the performance of a public employee.

12:23 P.M. EXTENSION OF EXECUTIVE SESSION:

Board extends executive session for an additional fifteen minutes pursuant to RCW 42.30.110(g)

12:39:58 PM REGULAR SESSION:

Board resumes Regular Session.

12:41:02 PM ADJOURN:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board adjourn until Monday, September 29, 2008.

Vouchers Approved for Payment

	2008B4-102
Current Expense	\$450,607.91
All Other Funds	<u>400,959.94</u>
Total All Funds	\$ 851,567.85

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board