

**CHELAN COUNTY COMMISSIONERS
MINUTES OF NOVEMBER 17, 18, 2008**

MONDAY, NOVEMBER 17

7:57:27 AM SUPERIOR COURT JUDGES RE: BUDGET ISSUES

Chairman Walter opens session with Commissioner Hawkins and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Judge TW Chip Small and Administrative Assistant Fona Sugg present for budget discussion.

8:33:48 AM PLEDGE OF ALLEGIANCE

Clerk of the Board, Janet Merz, leads in the Pledge of Allegiance.

8:34:38 AM APPROVAL OF MINUTES

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the November 10, 2008 minutes as corrected.

8:41:50 AM CONSENT AGENDA:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried unanimously that the Board approve the amended motion on the following action items (**adding**) item (c):

- Vouchers as submitted and listed
- Payroll changes:
 - a) Mary Sanborn, Natural Resources, Increase in Hours
 - b) David Scott, Public Works, New Hire Extra Help
 - c) (**Added**) Marilee Campbell, Cashmere Dryden Airport, Monthly Stipend

8:43:53 AM BOARD DISCUSSION

- Board and Committee Assignments
- Board Meets Jack McGee, Interim Director of Community Development
- Possible Horticulture Pest Services Contract
- Department Notice regarding Expenditures
- Fire Marshall's Meeting
- District 3 Road Trip
- Icicle Station Capital Campaign
- Animal Control Service Options Under Reduced Costs
- Position Cuts Notification
- WSAC Update
 - WSU Cooperative Extension
 - Agritourism
 - Program for Families of Servicemen

20081117C8-1

- Nutritional Education
- Pest Services

(9:00 a.m. Incoming Commissioner Doug England Present)

- Transportation Meetings
- Additional Health District Assessment

10:01:20 AM RECESS

10:07:05 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Project Manager Robert Knowles and Farm Worker Housing Camp Manager Edmundo Gonzalez Regarding Housing Restroom Project
2. Manager Edmundo Gonzalez Offers November Report on Farm Worker Housing Camp
3. Administrative Issues
 - Emergency Declaration as a Result of Flooding
 - Letter to Governor Gregoire regarding Dispute Resolution Center
 - Appointment to North Central Regional Library Board of Trustees
4. Center for Alcohol and Drug Rehabilitation Director Loretta Stover Present regarding 2009 State Budget Cuts
5. 2009 Budget

10:54:57 AM ACTION ITEMS

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the following action item (**pulling**) item **3(b)**:

1. Contracts

- a) Project Management Service Agreement Amendment No. 2 with Robert Knowles for General Facilities Improvements in the Amount of \$1,020
20081117A5-1

2. Resolutions for Signature

- a) Adoption of **Resolution No. 2008 - 161** Emergency Declaration of Flooding signed on November 12, 2008 by Commissioner Walter
- b) Adoption of **Resolution No. 2008 - 162** Re-Appointment of Gary Domonoske and Leonard Maupin to the Brae Burn Mosquito Control District

3. Correspondence for Signature

- a) Letter to Governor Gregoire Supporting Funding for Dispute Resolution Center
20081117C8-2
- b) (**Pulled**) Letter to CTED Supporting the Peshastin Water District Block Grant Application

11:03:58 AM NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

DISCUSSION ITEMS

1. Interfund Loan Discussion with Treasurer Dave Griffiths
2. Harrison Side Channel Project Change Order
3. Letter Re: Trust for Public Lands Efforts to Purchase Longview Fibre Properties

11:48:42 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**adding**) item **2(a)**:

1. Contracts/Agreements

- a) Harrison Side Channel Project Change Order #1 with Solid Rock Contractors
20081117A5-2

2. Correspondence for Signature

- a) (**Added**) Letter to Peter Dykstra Re: Trust for Public Lands Efforts to Purchase Longview Fibre Properties
20081117C8-3

(11:30 a.m. Farm Worker Camp Agenda Previously Addressed, See 10:07 a.m. Item 2)

12:00:05 PM BOARD DISCUSSION:

Commissioners' Community Meetings Assignments. Incoming Commissioner Doug England Also Present

12:23:11 PM RECESS

1:07:51 PM CHELAN COUNTY REGIONAL JUSTICE CENTER

Interim Director, Phil Stanley

DISCUSSION ITEMS:

1. Jail Upgrade Project-Review/Discuss Cost Figures and Project Features, Focus on Scope of the Project with Pat DuLac Attending
2. 2009 Budget –Discuss Proposed Budget, Including Staffing Needs
Ronda McAllister Attending

2:03:05 PM COMMISSIONERS' BUDGET WORKSHOP

All Commissioners present as well as County Administrator and Financial Services Manager

3:23:35 PM RECESS

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board recess until Tuesday, November 18.

TUESDAY, NOVEMBER 18

8:00 A.M. DEPARTMENT HEAD MEETING

- Public Works Projects

- 2009 Budget
- Emergency & Safety Policies and Procedures

(Cascadia Conservation District Rescheduled)

9:35:45 AM PUBLIC WORKS DEPARTMENT

Public Works Interim Director Jolene Gosselin-Campbell

DISCUSSION ITEMS:

1. Local Agency Standard Consultant with Landau Associates, Inc.
2. Local Agency Standard Consultant with Tierra Right of Way Services, LTD
3. Local Agency Standard Consultant with ESM Consulting Engineers, LLC
4. Agreement for Gooch Roofing for the Sunnyslope Shop Roof Repair – Roofing Company unable to obtain bond. Basic repairs will be done until next spring when entire project can be completed with more favorable weather.
5. Resolution for No Parking on Wapato Point Parkway
6. Paths and Trails Money for the North Road Trail with the City of Leavenworth
7. Development Review – Majestic/American Fruit Road Development
8. Cedar Brae Road Snow Removal
9. Joint Agreements between Chelan County and the Forest Service
10. Agreement with DOT regarding Repair of Beaver Valley Road
11. Gravel Placed on Side of Knowles Road
12. Ribbon Cutting for Peshastin Interchange
13. Dec 10 District III Road Trip
14. District III Road Maintenance Requests
15. West Monitor Bridge Project Funding
16. Request for \$8000 for Aerial Photo Flyover – **Consensus** to approve expenditure
17. Mobile Speed Control Units

10:48:27 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action item (**pulling**) item **1(d)** and (**adding**) item **3(a)** a letter on 2009 budget cuts:

1. **Agreement**
 - a) Local Agency Standard Consultant Agreement between Chelan County and Landau Associates, Inc. for General Engineering 20081117A5-3
 - b) Local Agency Standard Consultant Agreement between Chelan County and Tierra Right of Way Services, Ltd 20081117A5-4
 - c) Local Agency Standard Consultant Agreement between Chelan County and ESM Consulting Engineers, LLC 20081117A5-5
 - d) (**Pulled**) Agreement between Chelan County and Gooch Roofing for the Sunnyslope Shop Roof Repair

2. **Resolution**

- a) Adoption of **Resolution No. 2008 - 163** To Implement No Parking on Wapato Point Parkway

3. Correspondence

- a) (**Added**) Letter to County Department Heads regarding 2009 Budget Cuts
20081117C8-4

10:55:33 AM RECESS

11:04:43 AM COMMUNITY DEVELOPMENT

Interim Assistant Director David Grimes and Interim Director Jack McGee

DISCUSSION ITEMS:

1. Introduction of Interim Director Jack McGee
2. Restructuring Plan for Community Development
3. Resolution - Draft of Resolution Adopting Revised Fee Schedule for Services and Application Processing Costs for Community Development.

11:42:36 AM ACTION ITEMS

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the following action item:

1. Miscellaneous

- a. Approval of New Organizational Chart for Community Development
20081117B4-1

11:45:01 AM RECESS

1:33:55 PM 12th District Legislators Meet with Board and Elected/Appointed County Officials Regarding 2009 Legislative Session. (See Sign-In Sheet)

2:55:40 PM RECESS

3:02:28 PM BOARD DISCUSSION CONTINUES:

Bond Agent Jack McLaughlin of DA Davidson Meets with Board to Discuss Bond Rating and Funds.

(3:16:23 PM Commissioner Hawkins excused from session)

3:27:21 PM RECESS

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items: Board recesses until Wednesday, 11:45 a.m. for a Budget Workshop

WEDNESDAY, NOVEMBER 19

11:50 A.M. COMMISSIONERS' BUDGET WORKSHOP

Cathy Mulhall, Brad Posenjak, Deputy Clerk Sally Taylor. It is **consensus** of Board to establish a 2.5% line item in each department to allow time to reduce budget for 2009. It is also **consensus** to send the Elected and Department Heads a letter explaining this decision and invited them to a special Department Head Meeting on November 25, 2008 at 8:00 a.m.

12:54:32 PM ADJOURNED

Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried unanimously that the Board adjourn until Monday, November 24, 2008. Board adjourned.

Filed Correspondence:

- Washington State Dept of Transportation Invitation to US 2/97 Interchange Ribbon Cutting
20081117C8-5
- US Dept of Interior Letter BLM Letter Notification of Lands in Federal Register Notice
20081117C8-6
- Upper Valley Regional Trails Plan Fact Sheet
20081117C8-7
- Washington State Noxious Weed Control Board Letter to Commissioners Biennial Report
(Filed) 20081117C8-8
- Allen Media Letter to Prosecuting Attorney regarding Permit for Harley Davidson Motorcycle
Dealership Near Country Side Veterinary Clinic 20081117C8-9
- City of Wenatchee Prehearing Order Re 08-1-0015 Chelan County 20081117C8-10
- Letter from Harriet Ott regarding Virgil McClosky Rezone 20081117C8-11
- Letter from William Winburg regarding Code Enforcement Issue 20081117C8-12
- Dept of Interior BLM Letter regarding Land Conveyance from Federal to Private Ownership
20081117C8-13
- Bob and Barb Alexander Letter regarding CUP for Whirlwind Ministries
20081117C8-14
- Third Quarter Report by Wenatchee Valley Humane Society 20081117C8-15
- Dept of Revenue Letter to Assessor Russ Griffith regarding County Assessment Study
20081117C8-16
- Habitat for Humanity Letter Thanking Chelan County for Its Support 20081117C8-17
- First Issue of Northwest Passage Provided by US Dept of Interior 20081117C8-18
- Letter from Fona Sugg regarding Language Assistance Plans 20081117C8-19
- Initial Order Denying Petition by Burlington Northern 20081117C8-20
- Donald Jones Letter to Commissioner Walter regarding Malaga Metal Collection
20081117C8-21
- Letter from Jim Pritchard regarding the Mission Ridge Squilchuck Road Project
20081117C8-22
- Robert Stewart Notice of Billing for Sept 2008 20081117C8-23

Vouchers Approved for Payment (2008 Budget)

20081117B4-2

Current Expense		\$ 469,042.11
All Other Funds		<u>915,550.96</u>
	Total All Funds	\$1,384,593.07

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board