

**CHELAN COUNTY COMMISSIONERS
MEETINGS OF DECEMBER 22, 23, 2008**

MONDAY, DECEMBER 22

9:00:16 AM OPENING – PLEDGE OF ALLEGIANCE:

Chairman Walter opens session with Commissioner Hawkins and Commissioner Goehner in attendance. Also present for session is the Clerk of the Board. Staff present for Employee Recognition are Ted Bryant, Phil Jans, and Gail Sauvé of the Juvenile Department, and Fred Stehr and Jack Clevenger of the Motor Pool. Assistant Community Development Director David Grimes and reporter Michelle Partridge are also in attendance.

9:01:52 AM EMPLOYEE RECOGNITION AWARDS:

Chairman Walter states that the Chelan County Commissioners, as representatives of the Citizens of Chelan County, are honored in presenting an exemplar of their appreciation for meritorious, exemplary, and dedicated service to the citizens of Chelan County and for upholding the ideals of public service through the years of serving the public, to the following employees:

Jack Clevenger	Motor Pool	20 Years, Present
Gail Sauvé	Juvenile	20 Years, Present
Ryan Rush	Sign Shop	10 Years

9:05:08 AM APPROVAL OF MINUTES:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the December 15, 16, 2008 minutes as corrected.

9:10:12 AM CONSENT AGENDA:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**pulling**) item (a):

- Vouchers as submitted and listed
- Payroll changes:
 - a) (**Pulled**) Jim Peterson, Public Works, New Hire
 - b) Wendy Endaya, Community Development, Resignation
 - c) Kristi DeLozier, Community Development, Correction
 - d) John Guenther, Community Development, Resignation
 - e) Denise Whiteley, Superior Court, Promotion
 - f) Gloria Vasquez, Extension, New Hire
 - g) Marlane Gurnard, Horticulture, Layoff
 - h) Kay Adam, District Court, New Hire
 - i) Lucinda Witt, District Court, Resignation
 - j) Donation of Annual Leave 84 hours to Margaret Driscoll 20081222B4-1

9:14:27 AM BOARD DISCUSSION:

- Jail Partnership Meeting Update
 - Jail Facilitator – List of issues to be discussed
 - Jail Partnership Discussions
 - Request by Douglas County for Average Daily Cap for Douglas County Inmates.
If implemented Douglas County will be responsible for oversight
- Public Works Fuel Contract, Consortium Discussions
- Planning for Meetings with Patrick Walker and Area Growers on Paths and Trails Planning and Funding
- TransPo Discussions on North Wenatchee Avenue Traffic Projects
- WVTC and RTPO

9:30 A.M. EXECUTIVE SESSION: ANNUAL PERFORMANCE REVIEW

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board move into 30 minute Executive Session pursuant to RCW 42.30.110(g) regarding the annual performance review of a public employee.

9:57:17 AM REGULAR SESSION:

Board resumes regular session.

9:57:40 AM BOARD DISCUSSION:

- Discussion with Ohme Garden Manager Mike Short regarding Future Garden Planning

10:02:10 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Facilities Director Pat DuLac regarding Future Capital Projects
 - Project Listing
 - MW Consulting Phone Meeting with Commissioner Walter, County Administrator Cathy Mulhall, Jail Director Phil Stanley and Facilities Maintenance Director Pat DuLac
2. Safety Co-Chair Kristi Delozier presenting Chelan County Safety & Emergency Policies – Consistency in evacuation meeting locations, notification of occupants, drills, committee participation and re-entry are discussed.
3. HR Coordinator Katie Small Regarding Bereavement Leave – It is **consensus** of Board to make this leave benefit of three bereavement days consistent throughout all county employees.
4. Dissolution of Television Reception District #1- Receipt and distribution of remaining funds is discussed. Doug England present for session. It is the Board’s feeling the funds should be spent in the Manson community for community projects.
5. Administrative Issues
 - Lake Chelan Historical Society Funding Request – Board to readdress issue next week

11:05:25 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approve the following action item (**pulling**) item **2(d)** and (**adding**) item **4(a)** letter to Jim Cline:

1. **Contracts**

- a) County Program Agreement with State of Washington JRA to Provide Custody Services for Youth over 18 20081222A5-1
- b) Interlocal Agreement with the City of Entiat for the Housing of Inmates 20081222A5-2
- c) Interlocal Agreement with the City of Cashmere for the Housing of Inmates 20081222A5-3
- d) Interlocal Agreement with the City of Chelan for the Housing of Inmates 20081222A5-4
- e) Interlocal Agreement with the City of East Wenatchee for the Housing of Inmates 20081222A5-5

2. **Resolutions**

- a) Adoption of **Resolution No. 2008 - 177**, 2009 Chelan County Appointments
- b) Adoption of **Resolution No. 2008 - 178**, Closing Jail ER&R Fund
- c) Adoption of **Resolution No. 2008 - 179**, Closing Jail Safety Fund
- d) (**Pulled**) Dissolution of Television Reception District #1

3. **Budget Transfer**

- a) District Court to Transfer \$22,482.00 from Special Legal Services to Extra Help 20081222B4-2

4. **Miscellaneous**

- a) (**Added**) Letter to Chelan County Deputy Sheriff's Association Attorney Jim Cline regarding a Grievance Decision 20081222C8-1

11:08:58 AM NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

DISCUSSION ITEMS:

- 1. Agreement for Consulting Services with Water Quality Engineering, Inc., for Lake Wenatchee Assessment Services
- 2. Intergovernmental Contract Amendment with Bonneville Power Administration for Contract 200708600: Wenatchee Riparian
- 3. Services Agreement with Project Groundwork for Stemilt Facilities Shoreline Restoration
- 4. Contract for Services with Inter-Fluve, Inc. for Survey Work for Foreman Side Channel Project
- 5. Other

11:29:38 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items:

1. Contracts/Agreements

- a) Agreement for Consulting Services with Water Quality Engineering, Inc., for Lake Wenatchee Assessment Services 20081222A5-6
- b) Intergovernmental Contract Amendment with Bonneville Power Administration for Contract 200708600: Wenatchee Riparian 20081222A5-7
- c) Services Agreement with Project Groundwork for Stemilt Facilities Shoreline Restoration 20081222A5-8
- d) Contract for Services with Inter-Fluve, Inc. for Survey Work for Foreman Side Channel Project 20081222A5-9

11:30:36 AM RECESS

NOON

1:33:57 PM CHELAN COUNTY SHERIFF'S DEPARTMENT

Undersheriff Greg Meinzer, Chief Criminal Deputy Jeff Middleton

DEPARTMENTAL DISCUSSION

- Access to Site in Manson for Communication Equipment
- Request of Reinstatement of Accrued Sick Leave Balance by Brian Burnett 20081222C8-2

1:49:05 PM ACTION:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board deny the request for the reinstatement of accrued sick leave balance by Brian Burnett.

2:00 P.M. EXECUTIVE SESSION: GRIEVANCE HEARING (Cancelled)

1:57:15 PM BOARD DISCUSSION:

- Jail Ceiling Contract Work Delayed Due to Disruption to Courts – Present is Jail Staff Sean Larsen, Patrick DuLac
- Stimulus Project Priority Listing by WVTC 20081222C8-3
- Continued Discussion Re: Jail Ceiling Contract Work Disruption to Courts
- Office of Public Defense Letter regarding Funding
- Commissioners and Non Departmental Budget Reduction
- Humane Society Contract Re: Fines
- Big Y Access
- North Road Trail
- Detillian Road Easement

- It is Noted TV District Funds Must Return to General Fund, Disbursement is at Commissioners Discretion
- City of Chelan Historical Society Request for Sign Funds at Lady of Lake Pilot House in Riverwalk Park – Board to address issue at a later date.20081222C8-4

2:51:33 PM RECESS

Board recesses until Tuesday, December 23, 2008.

TUESDAY, DECEMBER 23

9:04:55 AM FACILITIES MAINTENANCE DEPARTMENT

Pat DuLac, Director

DEPARTMENTAL DISCUSSION ITEMS

- Intercom System and Emergency Procedure Document
- Request for Technology Bond Update
- Facility Maintenance Budget

9:18 AM BOARD DISCUSSION:

- Voucher Approvals
- Closures of Stehekin Landing Resort During Winter Months. The owner has requested the closure due to limited boat runs and the profitability during the winter months.

9:28:52 AM PUBLIC WORKS DEPARTMENT

Public Works Interim Director Jolene Gosselin-Campbell

DISCUSSION ITEMS:

1. Big Y Peshastin Interchange Discussion with Farzan Farivar, Eric Pierson of the Washington State Department of Transportation, property owner Howard Bumgarner and Jay Patrick of the Wenatchee World. Access issues from new interchange are discussed. Non Exclusive Easement for the Irrigation District has been set in place. Gate and road improvements are the continuing issues for slow moving farm vehicles to get off highway and access the undercrossing.

20081222C8-5

2. Application for Federal Assistance with U.S. Department of Agriculture
3. Local Agency Standard Consultant Agreement with Nicholls Engineering
4. Chelan County Expo Center Outstanding Accounts Receivable
5. Consultant Form Development Review
6. Payroll Change Form Previously Pulled
7. Detillian Road Issue/Request to Redraw Documents at County Expense in the Amount of \$500 and \$500 of Attorney Fees. It is **consensus** of Board to approve County expenditure of \$1,000 for road alignment.
8. Monitor Bridge Repair Funding
9. Stimulus Package Projects

10. Christmas Tree Recycling
11. Draft Transportation Plan Workshop Possible in January
12. Cedar Brae No Parking Resolution Scheduled Before Board Next Week
13. Snow Plow Program and Protocol
14. Spring Street Drainage Issue
15. Performance Evaluations to be Completed with Public Works Staff
16. MPO Classification Review

10:50:39 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**adding**) the previously pulled Payroll Change Notice for James Peterson as transfer from Community Development to Public Works:

1. **Agreement**
 - a) Application for Federal Assistance between Chelan County and U.S. Department of Agriculture for Chipping Grant 20081222A5-5
 - b) Local Agency Standard Consultant Agreement between Chelan County and Nicholls Engineering for Structural Engineering 20081222A5-9
2. **Payroll Change Notice**
 - a) James Peterson, Public Works Department, Transfer

10:51:42 AM RECESS

11:10:38 AM COMMUNITY DEVELOPMENT

Interim Director Jack McGee, Assistant Director David Grimes

1. PUBLIC HEARING – REVISED FEE SCHEDULE

11:11:54 AM PUBLIC HEARING

Commissioner Walter opens the public hearing to consider the adoption of revised fee schedule for services and application processing cost for the Chelan County Community Development Department.

Assistant Director Grimes notes changes in fee schedule.

(11:30 a.m. Supplemental Budget Appropriation Hearing to be held at Conclusion of this Hearing)

Dan Beardslee speaks on the fee schedule. In his business he sees the impact of the fee schedule. Boundary adjustments are the easiest work to do. He is concerned about the fees that are placed on that work. He suggests making it a flat fee for those boundary line

adjustments. Fees for the plat process for planned development and certificates of exemption are also discussed.

Deanna Walter speaks on previous discussions on cost recovery analysis process being done prior to an increase of fees. She also addresses the appropriateness of the planned development fees.

11:46:26 AM PUBLIC HEARING CONTINUATION:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board continue this public hearing until Tuesday, December 30, at 11:00 a.m. for presentation of a final fee schedule. Public testimony will not be taken at that continued hearing. Hearing continued to December 30, 2008 at 11 a.m.

11:47:15 AM SUPPLEMENTAL BUDGET APPROPRIATION:

- \$23,178 Sheriff
- \$49,155 ORV Education & Enforcement
- \$55,736 Facilities Maintenance
- \$300,000 Non-Departmental
- \$18,000 Jail Safety Fund
- \$9,000 Emergency Management

11:48:42 AM PUBLIC HEARING:

Commissioner Walter opens the public hearing. No public comment is given. It is **moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried unanimously that the Board approves the following action item:

1. Resolution

- a) Adoption of **Resolution No. 2008 – 180** for the following funds
 - b) \$23,178 Sheriff
 - c) \$49,155 ORV Education & Enforcement
 - d) \$55,736 Facilities Maintenance
 - e) \$300,000 Non-Departmental
 - f) \$18,000 Jail Safety Fund
 - g) \$9,000 Emergency Management

11:49:07 AM DISCUSSION ITEMS

1. Resolutions
 - a) Revise the fee schedule for the Chelan County Community Development Department (to be pulled)
 - b) CPA 2008-001 – Proposal to Change from RR-20 to RR-10
 - c) CPA 2008-002 – Proposal to Change from RR-20 to RR-10
 - d) CPA 2008-003 – Proposal to Change from RR-10 to RR-5 to RR-2.5
 - e) CPA 2008-006 – Proposal to Change from RR-10 to RR-5
 - f) CPA 2008-007 – Proposal to Change from RR-20 and RR-10 to RR-5 to RR-2.5

2. Record of Decisions

- a) Approve/Deny Record of Decision for Denial of Application for CPA 2008-005, Proposal to Change from RR-10 to RR-2.5 to RRR

11:52:47 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**pulling**) item **1(a)**

1. Resolution

- a) (**Pulled**) Approve/Deny Revised Fee Schedule for Services and Application Processing Cost for the Chelan County Community Development Department

2. Resolution for Signature *(20081222P1-1 Staff Report and Correspondence)*

- a) Adoption of **Resolution No. 2008 - 181**, CPA 2008-001 – Proposal to Change from RR-20 to RR-10 Submitted by Mike Barry
- b) Adoption of **Resolution No. 2008 - 182**, CPA 2008-002 – Proposal to Change from RR-20 to RR-10 Submitted by Forrest Young
- c) Adoption of **Resolution No. 2008 - 183**, CPA 2008-003 – Proposal to Change from RR-10 to RR-5 to RR-2.5 Submitted by Bear Mountain Holdings
- d) Adoption of **Resolution No. 2008 - 184**, CPA 2008-006 – Proposal to Change from RR-10 to RR-5 Submitted by Marvin Rowe
- e) Adoption of **Resolution No. 2008 - 185**, CPA 2008-007 – Proposal to Change from RR-20 and RR-10 to RR-5 to RR-2.5 Submitted by Kevin Gates
- f) Adoption of **Resolution No. 2008 - 186**, CPA 2008-008 – Proposal to Change from RR-5 to RR-2.5 Submitted by Jorge Espinoza

3. Record of Decisions

- a) Request to approve **Record of Decision No. 20081223P1-2** for **Denial of Application for CPA 2008-005**, Proposal to Change from RR-10 to RR-2.5 to RRR Submitted by WICO LLC

11:53:34 AM Community Development Discussion Items Continue:

- Graham Simon Brings up the Discussion on Rural Village Zoning. Discussion will continue December 30.
- Manson Community Council Meeting

12:00:51 PM ADJOURN:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board adjourn until Monday, December 29, 2008. Board adjourned.

1:00 COMMISSIONERS COURTHOUSE CAROLLING

THURSDAY, DECEMBER 25 CHRISTMAS HOLIDAY – Merry Christmas

Filed Correspondence:

- Order on Motions Before Growth Management Hearings Board 20081222C8-6
- Chelan Douglas Hort Pest Year End Report 200812228C-8
- Washington State Association of Counties Letter re: Dues 200812228C-9
- Letter from Steve Johnston Voicing Concerns with Blewett Interchange 200812228C8-10

Vouchers Approved for Payment (2008 Budget) 20081222B4-3

Current Expense	\$123,893.81
Other Funds	<u>568,407.92</u>
Total All Funds	\$692,301.73

BOARD OF CHELAN COUNTY COMMISSIONERS

RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board