

**CHELAN COUNTY COMMISSIONERS
MINUTES OF JANUARY 12, 13, 2009**

MONDAY, JANUARY 12

9:09:06 AM OPENING – PLEDGE OF ALLEGIANCE

Chairman Walter opens session with Commissioner England and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Spencer Stone from Wenatchee High School is also in attendance and leads in the Pledge of Allegiance.

9:09:58 AM EMERGENCY DECLARATION – FLOODING (01/07/2009 2:22 P.M.)

Commissioners discuss recent flood and wind damage in area.

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board approve and affirm the following action item previously signed on January 7, 2009 at 2:22 p.m. by Commissioner Goehner at the request of emergency officials.

1. Resolution

- a) Adoption of **Resolution No. 2009-06** Emergency Declaration Flooding

9:12:23 AM APPROVAL OF MINUTES:

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board approve the January 5, 6, 2009 minutes as corrected.

9:16:55 AM CONSENT AGENDA:

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board will approve the following action items.

- Vouchers as submitted and listed
- Payroll changes:
 - a) Darlene Sharar, Public Works, New Hire
 - b) Mathew Schwader, Public Works, Cola
 - c) Debra Reid, Public Works, Cola
 - d) David Johnson, Public Works, Cola
 - e) David Scott, Public Works, Cola
 - f) Clayton West, Public Works, Cola
 - g) Craig Johnson, Public Works, Temporary Help Pay Increase
 - h) Julie Luevano, Auditor, Change to Full Time

9:17:56 AM BOARD DISCUSSION:

(Wenatchee High School student Lee Smith also joins session)

- WDFW Update - Bob Steele informed Commissioner Walter that any help with resources in regards to recent flooding is available by his office. Fish and Wildlife is to

close the Wenatchee office. Board will advocate that Fish and Wildlife maintain that important local position.

- Council on Aging – Membership representative will be Commissioner Walter and designated alternate Commissioner England.
- Email from Bart Vandegrift Informing Board of Legislation regarding Court System
- Attendance at Legislative Rally
- Kris Philippi of the Farm Bureau and Bob Bugert of the Land Trust to Participate in Community Development Director Interview Panel
- Chris Church Contact with Commissioner Walter regarding Run Off Concerns/Grade and Fill Ordinance on Developments
- Wenatchee Valley Transportation Council Meeting Update

9:46:36 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Phil Stanley Regarding Discussion Items for Facilitated Discussion with Jail Partners
 - Transport Van Information – Specs have been changed to allow a broader search for purchase.
2. Facilities Director Pat DuLac regarding Technology Bond Project Update – Additional future projects added to current projects will mean cost savings to County.
3. Housing Fund Requests – Current requests are from Upper Valley Habitat for Humanity and Rental Assistance Requests from Housing Authority
4. Tourism & Promotion Requests
5. Administrative Issues
 - Commission Office 2009 Budget

11:12:12 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board will approve the following action items (**pulling**) items **1(a)** and **1(b)** and (**adding**) item **2(c)**:

1. Budget Transfers (2008)

- a) (**Pulled**) IT to Transfer \$1650 from Benefits & Supplies to Salaries
- b) (**Pulled**) District Court Probation to Transfer \$1965 from Benefits & Travel to Salaries
- c) Sheriff to Transfer \$7,500 from Salaries to Operating Supplies 20090112B4-1

2. Notices

- a) Public Hearing to Consider Adoption of Changes to the Chelan County Animal Control Ordinance 20090112H6-1
- b) 2009 Notice Seeking Qualified Vendors 20090112H6-2
- c) (**Added**) Jail Transport Van Bid Notice 20090112H6-3

3. Resolutions

- a) Adoption of **Resolution No. 2009 – 07** Election by an Elected Official to Receive a Salary Less than Formally Established for the Position

4. Miscellaneous

- a) Approval of 2009 List of Respondents to the RFQ for Architectural and Project Management Services 20090112A5-1

11:13 A.M. NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

DEPARTMENTAL DISCUSSION

- Amendment #1 to the Ecology Grant No. G0800399: No Cost Time Extension for Development of Mission and Chumstick Creeks Metering Plan
- Modification #003 to Bureau of Reclamation Contract for Changes to Sustaining Work Task Order and Site-Specific Task Orders
- National Park Service Mountain Lakes Fishery Management Plan Record of Decision
- Public Lands Dialogue
- Letter of Support for WDFW Funding of Position in Chelan County

11:31:29 AM ACTION:

Moved by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

1. Contracts/Agreements

- a) Amendment #1 to the Ecology Grant No. G0800399: No Cost time extension for development of Mission and Chumstick Creeks Metering Plan 20090112A5-2
- b) Modification #003 to Bureau of Reclamation Contract for Changes to Sustaining Work Task Order and Site-Specific Task Orders 20090112A5-3

11:32:12 AM COMMUNITY DEVELOPMENT BLOCK GRANT

Monitor Water Project Public Hearing - Close Out

Commissioner Walter opens the public hearing. This public hearing is a requirement of the Washington State Department of Community, Trade and Economic Development to close out the \$1 million Community Development Block Grant for the Monitor Water System Project. Chelan County was the grant recipient and Chelan County PUD administered the grant through a sub-recipient agreement that was effective August 27, 2007.

Mr. Jeff Smith, PUD Manager of Community and Intergovernmental Relations offers three original copies of CTED's Grantee Closeout Performance Report for signature. Extending water to the Monitor area dates back to 1994 although the most recent effort began March 30, 2005 with the first meeting of a multi-agency task force, including Chelan County, which worked tirelessly to bring this longstanding dream to reality. Installation of the system by project contractor Bruno Construction of Snohomish officially began January 21, 2008.

Members of the project team are introduced as follows: Community Relations Administrator Jackie Tupling, Project Engineer John Goodwill, Treasury Analyst Heather Irelan and Brian Karcutski of Accounting.

Engineer John Goodwill offers a report on the construction process including total feet of pipe installed in project as well as locations and challenges in the construction process. However, even with the challenges faced in construction the project came in under the proposed budget.

Community Relations Administrator Jackie Tupling shares the project details of service. She reports 87 meters will be activated in the system and 129 meters will be activated at a later date. The pipeline, water services and fire hydrants have been tested and accepted by the PUD. Customers are now installing service lines to connect their homes and businesses to the system.

Accounting Analyst Brian Karcutski adds the original 2007 \$6.5 million budget was reduced in March of 2008 after internal administrative costs came in lower than expected and the construction bid was under estimates. He shares the seven different funding sources for the project:

- \$ 500,000 Water System Acquisition Rehabilitation Program Grant
 - \$ 573,000 State and Tribal Assistance Grant
 - \$ 800,000 Legislative Appropriation Grant,
 - \$1,000,000 Community Investment Fund Grant,
 - \$ 483,134 Commitment Chelan County PUD,
 - \$ 200,000 Chelan County Grant
 - \$1,717,640 Drinking Water State Revolving Fund Loan
- \$5,273,774. Funding Total

Treasury Analyst Heather Irelan presents her report on the LUD process. The \$1.7 million loan will be repaid by property owners within the Local Utility District which was formed by the PUD Commissioners in July of 2007. Property assessments won't be finalized until construction costs have been tallied. Assessments will be calculated and the final LUD hearing before the PUD Commissioners will hear customer concerns and appeals. Annual assessments will be over a 20 year period with the option to pay monthly or, annually with a low cost interest rate. PUD commission will hear additional comment for LUD customers. The average payment for customers have been revised from the updated budget of \$28 per month and now due is a monthly amount of \$22 per customer.

Commissioner Goehner appreciates the coordination and work by the PUD as a satellite provider. Feedback from the community has been positive. Predictable water has been an enhancement for the community.

Mr. Jim Bailey from the Monitor Community Council adds that the process and system are great and it offers the fire protection that has been needed.

Jack Pusel shared that there was a lot of community misconceptions, but this has been a great project. He spoke with Bruno often and they did a great job.

Commissioner Walter is pleased to see this project come in under budget and the cost to users being less than anticipated. This shows good job management and oversight.

11:53:12 AM ACTION:

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board authorizes the Chairman to sign the close out documents on the Community Development Block Grant for the Monitor Water Project.

1. **Contracts/Agreements**

- a) State of Washington Department of Community, Trade and Economic Development Block Grant Grantee Closeout Performance Report 20090122A5-4

11:55:51 AM RECESS

NOON

1:34:19 PM 1:30 P.M. CHELAN COUNTY SHERIFF'S DEPARTMENT

Sheriff Mike Harum

DEPARTMENTAL DISCUSSION:

- Officer Doug Ward, Eric Oswald and David Volsen of the Washington State Department of Wildlife requesting closure of Oklahoma Gulch Wildlife Area as a winter road restriction due to increased incidents of poaching, and motor vehicle/deer collisions. Sheriff Harum feels this is a safety issue for both the deer and motorists. Discussion will continue until Tuesday, Public Works Agenda.
- Re-Entry Program Update
- Upcoming Meetings regarding Legislative Issues
- Commissioners Protocol regarding Emergency Procedures

2:04:30 PM DEPARTMENT OF ECOLOGY – Derek Sandison, Tom Tebb

- Tom Tebb Introduced as Area Regional Director Replacing Derek Sandison at DOE. Collaboration issues are discussed.

2:44:19 PM Marge Littrel Present to Discuss Re-Entry Program

Consultant for WSPIC Studying Feasibility of Proposals for Program

- Possible Services and Facility Needs are Outlined. Commissioner Goehner and Commissioner Walter share the financial constraints of the County and the concerns of funding the program or site.

3:57:17 PM RECESS:

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board recess until Tuesday, January 13, 2009.

TUESDAY, JANUARY 13

8:00 A.M. DEPARTMENT HEAD MEETING

- Recognition of Regional Justice Center Staff for Life Saving Actions
- 2009 Budget Reductions
- Cell Phone Policy
- Elected Official's Voluntary Salary Reduction Resolution
- Safety Committee Update

9:11:34 AM OPENING:

Commissioner Walter opens session with all Commissioners present.

9:11:50 AM ADDED ACTION:

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board will approve the following (**added**) action items.

1. Budget Request

- a) (**Added**) Approval of Manual Warrant for Industrial Insurance in the Amount of \$26,101.64 20090112B4-2

9:12:12 AM FACILITIES MAINTENANCE DEPARTMENT

Pat DuLac, Director

DEPARTMENTAL DISCUSSION:

- Construction Agreement with MW Consultants – Contractor has agreed to lower the professional service fees from 12% down to 11%. 20090112C8-1
- Possible PUD Conservation Costs Savings
- Changes in Upcoming Projects to Cut Remodel Costs 20090112C8-2
- Project Management of Remodel

9:36:37 AM PUBLIC WORKS DEPARTMENT

Public Works Interim Director Jolene Gosselin-Campbell

DISCUSSION ITEMS:

- Darlene Sharar is introduced as the Newly Hired Development Review Manager
- Development Standards Review Committee Openings

DISCUSSION ITEMS:

1. AWARD BID: Freon, Compressor Oil, and Door Removal from Refrigeration Units
2. Request to Add the Application for Community Litter Control Clean Up with DOE
3. Local Agency Standard Consultant Agreement with Forsgren Associates
4. Resolution to Establish County Road Project No. 641 (CRP 641) West Monitor Bridge Rehabilitation
5. Resolution for Waiver from Competitive Bidding Process Services Provided by EnviroTech Services, Inc.
6. North Road Project Discussion Lead by Paula Cox
7. Development Review
8. Oklahoma Gulch Road Closure Request Due to Protection of Mule Deer Herd

4. Tuscan Village Update

12:01:53 PM RECESS

1:31:06 PM Economic Development District Presentation – Jennifer Korfiatis

Gail Howe, Chairman of EDD and Mayor of City of Pateros. Commissioner Ken Stanton, City Administrator Allison Williams, and Jamie Wallace of the Realtors Association are also present.

EDD is the federally designated EDD for the region for Central Washington. Small business development and retention is discussed. Local projects and funding of those recent projects are discussed. Commissioners find time involved is limited and this is difficult as a Chelan County commitment. The EDD members urge the County Commissioners to participate.

2:27:20 PM ADJOURN:

Moved by Commissioner England, seconded by Commissioner Goehner, and carried that the Board adjourn until Tuesday, January 20, 2009.

Filed Correspondence:

- Letter from Jason Swank regarding the Actions of Sheriff’s Deputy 20090112C8-3
- Ron Walter E Mail Correspondence to Aging and Adult Care Representation by Commissioner Walter as Designee and Commissioner England as Alternate 20090112C8-4

Vouchers Approved for Payment (2008 Budget)	20090112B4-3
Current Expense	\$ 63,722.46
Other Funds	<u>829,633.21</u>
Total All Funds	\$893,355.67

Vouchers Approved for Payment (2009Budget)	20090112B4-4
Current Expense	\$ 525,253.07
Other Funds	<u>8,991.99</u>
Total All Funds	\$534,245.06

BOARD OF CHELAN COUNTY COMMISSIONERS

RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board