

**CHELAN COUNTY COMMISSIONERS  
MINUTES OF JANUARY 20, 2009**

**MONDAY, JANUARY 19 MARTIN LUTHER KING, JR. HOLIDAY**

**TUESDAY, JANUARY 20**

**9:02:50 AM OPENING:**

Chairman Pro-Tem Keith Goehner opens session with Commissioner England in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board, Janet Merz. Clerk leads in the Pledge of Allegiance. Commissioner Goehner adds this is a historic day with the inauguration of the nation's 44<sup>th</sup> president, Barack Obama. Commissioner Walter is excused from session while on vacation this week.

**9:03:42 AM APPROVAL OF MINUTES:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the January 12, 13, 2009 minutes as corrected.

**9:05:41 AM CONSENT AGENDA:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

- Vouchers as submitted and listed
- Payroll changes:
  - a) Brian Cockrum, Juvenile, Resignation
  - b) Melanie Donithan, Juvenile, Length of Service Increase
  - c) Chelsea Kwast, Prosecuting Attorney, Wage Increase
  - d) Kent Sisson, Sheriff, Longevity Increase
  - e) Michael Bryant, Sheriff, Step Increase
  - f) Kathleen Wilson, Jail, Temporary New Hire
  - g) Buell Hawkins, Commissioner, End of Term
  - h) Doug England, Commissioner, Elected
  - i) Ron Walter, Commissioner, Voluntary Salary Reduction
  - j) Carolyn VanDorien-Early, Regional Jail, New Hire
  - k) Randy Foltz, Sheriff's Dept., Fund Change
  - l) Robert Huddleston, Sheriff's Dept., Fund Change
  - m) Brian Robinson, Regional Jail, Resignation
  - n) Trudy Pullus, Regional Justice Center, Resignation

**9:07:43 AM BOARD DISCUSSION:**

- Uncollectable Accounts Receivable Funds
- Surplus Properties
- Realtor's Governor's Affairs Committee

- Douglas County Rezoning Near Airport
- Chelan County Engineer Approvals on Plats
- Staffing Philosophy
- Trout Unlimited Proposal for Fish and Wildlife to Collect Fee for Fishing in Upper Columbia
- Upper Valley Paths and Trails
- Juvenile Director Phil Jans Present to Discuss Crisis Residential Centers (CRC) Program – This facility is for runaway children in a secure facility to be housed without co-mingling with incarcerated youth. Our facility generally houses local youth. Chelan County receives \$297,000 per Year from State. Administrator Jans has been informed that the State will be cutting this program in less than 30 days. The Children’s Administration (DSHS) has had opposition to secure facilities. These facilities - rather than the private non profit facilities - are the facilities determined to be cut. There is an umbrella policy provision that allows contract dissolution for financial reasons according to Prosecutor Reisen. More information will follow.

**9:49:57 AM ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**DISCUSSION ITEMS:**

1. Expo Center Director Marsha Clute
  - Regarding Small Ice Arena (220X100) – Discussions on large ice arena has changed to possible donation of the small arena building at this time. Possible uses on grounds are discussed. Fair Board feels that this is an opportunity that would require funding prior to gains in increased revenues. Option II follows the studies that have been done for future needs of the grounds. Mike Wolfe of the Chelan County Fair Board speaks to the needs of the fair grounds. Outdoor stalls could be utilized to bring in equestrian activities in this building but the grounds are lacking in stall space. Funding and LOTS Grant funding is discussed. REET II funding has been shifted to road funds so that needs to be taken into consideration prior to using funding. The economic downturn is an issue. Mike Mackey of the Port District shares the Stimulus Package may be an option. County is interested in pursuing acquisition of buildings but must find a funding stream before a decision can be made.
- 20090121C8-1
  - Large PUD Heating Costs Due to Lack of Insulation in Pavilion
2. Project Manager Robert Knowles Regarding Select Capital Projects Contract & Addendums – Agreement has been reviewed by County Prosecutor. Commissioner Goehner is concerned about process. Board needs more time to review list of management service consultants and qualifications.
3. Administrative Issues
  - 2009 Employee Handbook (to be discussed when time permits)

**10:38:50 AM ACTION ITEMS:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items (**pulling**) items **1(a-d)** and approving the funding requests as submitted:

1. **Contracts/Agreements**

1. **(Pulled)** Agreement for Consulting & Administration Services with Robert Knowles
2. **(Pulled)** Addendum #1 – 414 Douglas Street Demolition
3. **(Pulled)** Addendum #2 – Chelan County Regional Justice Center Mechanical Upgrades
4. **(Pulled)** Addendum #3 – On-Call Services

2. **Funding Request**

- a) Wenatchee Museum & Cultural Center Request for \$8,607 Tourism Promotion Funds  
20090120B4-1
- b) Leavenworth Summer Theatre Request for \$10,000 Tourism Promotion Funds  
20090120B4-2
- c) Lake Chelan Historical Society Request for \$450 Tourism Promotion Funds  
20090120B4-3
- d) Upper Valley Habitat Request for \$10,000 Low Income Housing Funds  
20090120B4-4

**10:39:13 AM NATURAL RESOURCES DEPARTMENT**

**Mike Kaputa, Natural Resources Director**

**DEPARTMENTAL DISCUSSION ITEMS:**

- Conditional Use Permits on Shoreline Rules – Draft Shoreline Master Plan to be completed soon
- Large Woody Debris Workshops and Safety Issues
- Lake Chelan District Ranger Update
- Accounts Receivable Non Collectable Debts

**11:03:20 AM CHELAN COUNTY REGIONAL JAIL**

**Director Phil Stanley**

**DEPARTMENTAL DISCUSSION ITEMS:**

- Contract with Federal Homeland Security for Creative Corrections – Audit of jails to determine if national standards are being met. Results possibly as early as next week.
- Jail Unit 4-I Second Unit for Hard Ceiling Installation Scheduled for Next Week
- Catholic Family Services Contract for Discharge Plan – Contract through RSN may be cut substantially by State but final outcome unknown at this time
- Upcoming Jail Committee Meeting Cancelled – Facilitated meeting on Feb 9
- Current Population is at 337
- Hiring of Replacement Staff

**11:12:50 AM EXECUTIVE SESSION:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board move into ten minute executive session pursuant to RCW 42.30.110(g) regarding the performance of a public employee.

**11:21:31 AM REGULAR SESSION:**

Board resumes regular session.

**11:22:00 AM COMMUNITY DEVELOPMENT DISCUSSION ITEMS CONTINUE:**

- Accounts Receivable Non Collectable Debts

**11:26:56 AM COMMUNITY DEVELOPMENT**

**Interim Director Jack McGee, Interim Assistant Director David Grimes**

**DISCUSSION ITEMS:**

1. Interim Director Jack McGee Injured Arm, Available by Phone Contact
2. Request for Public Hearing Date for Feb 23, 2009 at 2:00 p.m. to Correct Unintended Deletions Amending chapter 11.04 District Use Chart and to Correct Unintended Deletions Amending Title 12 Legal Lot of Record Definition
3. Permit Tracking System LIS (Land Inventory System) – Working hard to get the system working
4. 2009 Budget – Fund balance lower than initially anticipated
5. Kahler Glen – Need to formulate plan for Homeowners' Association
6. Historic Lots of Record
7. Letter from Mr. Kenneth Britt regarding Lake Chelan Property Compliance  
20090120C8-2

**11:56:53 AM ACTION ITEMS:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action item:

1. **Hearing Notices for Approval**
  - a) Request for Public Hearing Date for Feb 23, 2009 at 2:00 p.m. to Correct Unintended Deletions Amending chapter 11.04 District Use Chart and to Correct Unintended Deletions Amending Title 12 Legal Lot of Record Definition  
20090120H6-1

**11:57:49 AM RECESS**

**1:20:09 PM PUBLIC WORKS DEPARTMENT**

**Public Works Interim Director Jolene Gosselin-Campbell**

**DISCUSSION ITEMS:**

1. Historic Monument Damage Off Eels Road 20090120C8-3
2. Local Agency Standard Consultant Agreement with Sargent Engineers, Inc.
3. Local Agency Standard Consultant Agreement with Forsgren Associates, Inc.
4. Voluntary Agreement to Mitigate Impacts to County Facilities with Princess Properties
5. Local Agency Agreement for West Monitor Bridge Rehabilitation Project

**1:30:14 PM BID OPENING**

Bid Opening for Gasoline and Diesel for 2009 by the Public Works Department. Present for bid opening is Administrative Assistant Penny Goehner and Mark Vanderschalie of Coleman Oil. Receipt of bids is closed by Commissioner Goehner.

Bid opening proceeds with three bids submitted as follows:

	Estimated Gallons	Premium Unleaded Per Gallon	Total	Estimated Gallons	Dyed Diesel #2 Per Gallon	Total
Coleman Oil	55,000	\$1.7227	\$94,748.50	150,000	\$1.7272	\$259,080
Wenatchee Pet.	55,000	\$2.0800	\$114,400	150,000	\$1.74	\$261,000

A third bid was also received via fax by Associated Petroleum to the Public Works Department. It was not accepted as a conforming bid according to bid specifications.

20090120B1-1

6. Discussion on Oil Price Information Service (OPIS) and the bid process.

**1:32:17 PM ACTION**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board accept bids and forward to Public Works for further review to be awarded next Tuesday, January 27, 2009.

**1:38:52 PM PUBLIC WORKS DISCUSSION ITEMS CONTINUE:**

7. Resolution for Emergency Winter Restrictions – Commissioner England questions if this is necessary each year
8. Clear Zone News Flyer
9. Development Review
10. Possible Location of Property for Solid Waste Materials
11. Monitor Community Council Meeting regarding Monitor Bridge Tonight
12. Peshastin Interchange Under Crossing
13. Development Review Position
14. County Engineer Analysis and Process for Signature on Project Design

**2:38:28 PM ACTION ITEMS:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

1. **Agreement**
  - a) Local Agency Standard Consultant Agreement between Chelan County and Sargent Engineers, Inc. for General Engineering Consulting Services 20090120A5-1

- b) Local Agency Standard Consultant Agreement between Chelan County and Forsgren Associates, Inc. for General Engineering Consulting Services (*Replacing Document Signed on January 6, 2009*) 20090120A5-2
- c) Local Agency Agreement between Chelan County and Washington State Dept. of Transportation for the West Monitor Bridge Rehabilitation Project 20090120A5-3
- d) Voluntary Agreement to Mitigate Impacts to County Facilities between Chelan County and Princess Properties Wenatchee LLC for Penny Road 20090120A5-4

2. **Resolution**

- a) Adoption of **Resolution No. 2009 - 11** Emergency Winter Restrictions

**2:38:55 PM BOARD DISCUSSION:**

- Employee Handbook – Changes noted are added category of seasonal full time, longevity bonus, sick leave to VEBA, added EAP Program, change to cell phone program administrative fee, payroll change notices for acknowledgment form, mileage and meal rates, bereavement leave, and policies of District Court. This item will be on for action next week.

**3:00:41 PM ADJOURN**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board adjourn until Monday, January 26, 2009.

<b>Vouchers Approved for Payment (2008 Budget)</b>	20090120B4-5
Current Expense	\$ 132,742.21
Other Funds	<u>665,918.14</u>
Total All Funds	\$798,660.35

<b>Vouchers Approved for Payment (2009Budget)</b>	20090120B4-6
Current Expense	\$ 231,052.26
Other Funds	<u>99,584.40</u>
Total All Funds	\$330,636.66

BOARD OF CHELAN COUNTY COMMISSIONERS

RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board