

**CHELAN COUNTY COMMISSIONERS
MINUTES OF JUNE 15, 16, 2009**

MONDAY, JUNE 15, 2009

8:31:14 AM OPENING – PLEDGE OF ALLEGIANCE:

Chairman Walter opens session with Commissioner England and Commissioner Goehner in attendance. Also present for session is Personnel Analyst Katie Small, Deputy Clerk Sally Taylor, District Court Judges Nakata and Harmon, Court Administrator Patty King and Probation Director Debbie Yonaka. Judge Alicia Nakata leads in the Pledge of Allegiance. Discussion held regarding District Court budget and filling an open position. It is **consensus** of the Board that District Court be allowed to fill the open position.

Mike Mackey, Weed Board Coordinator meets with the Board regarding hiring two new employees. These position are totally grant funded and only for the summer. **Consensus** of the Board that the Weed Coordinator be allowed to hire two temporary grant funded employees.

Solid Waste Coordinator Brenda Harn meets with the Board to request a new employee. Grant funding would provide 50% of the salary for this position. Additional revenue from the cities may be available to fund the position. Coordinator will research other funding options and report back to the Board.

Regional Justice Center Director Phil Stanley meets with the Board regarding hiring a new Deputy Jail Director and a Control Room Deputy. Both positions were in the process of being filled prior to the hiring freeze. **Consensus** of the Board that the Regional Justice Center be allowed to fill the two open positions. Board requests the Director to investigate further cost saving actions in the Jail.

Prosecuting Attorney Gary Riesen meets with the Board regarding filling an open position which was in the hiring process prior to the freeze, and a part time summer position. Grant funding will cover the Deputy Prosecutor position. **Consensus** of the Board that the Prosecutor be allowed to fill the Prosecutor position only.

9:39:18 AM EXECUTIVE SESSION:

Moved by Commissioner Goehner, seconded by Commissioner England, and carried that the Board move into Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Riesen matters relating to potential litigations for five minutes.

9:44:52 AM REGULAR SESSION:

Board resumes regular session.

9:45:23 AM ADDITIONAL BUDGET/HIRING DISCUSSION:

Sheriff Mike Harum, Civil Deputy Ron Hupp, Chief Civil Deputy Middleton, and Administrative Assistant Jan Brincat meet with the Board. Discussion follows regarding reorganization of the Sheriff's Department Administrative Staff and filling of the open Deputy positions in the Sheriff's office. Additional revenue from the State for boating safety and traffic safety will be received this year. Failure to fill the open Deputy positions will result in slower response times from the Sheriff's Department. Grant funding for the Sheriff's Department needs to be studied to determine actual revenue income for 2009. Contract negotiations with the Deputies Association are still in process, additional funding will be required to settle union contract.

10:12:59 AM APPROVAL OF MINUTES:

Moved by Commissioner Goehner, seconded by Commissioner England, and carried that the Board approve the minutes of June 8 & 9, 2009 with corrections.

10:18:55 AM CONSENT AGENDA:

Discussion regarding payroll change notice and timing of start dates. **Moved** by Commissioner England, seconded by Commissioner Goehner, and carried unanimously to approve the consent agenda (**adding**) payroll change notice (**e**):

- Vouchers as submitted and listed
- Payroll changes:
 - a) Jess Small, Ohme Gardens, New Hire Part Time Help
 - b) Cory DeLozier, Juvenile Department, Length of Service Increase
 - c) Maria Arceo-Rosales, Prosecuting Attorney, Length of Service Increase
 - d) Colleen Moore, Prosecuting Attorney, Length of Service Increase
 - e) (**Added**) Rosa Sanchez, New Hire, Farm Worker Housing

10:21:07 AM BOARD DISCUSSION:

- Tourism Fund, Hotel/Motel Tax Distribution
- Request from Village Voices for Tourism Funds, Reduce to \$1,000.

10:24:14 AM ADMINISTRATIVE AGENDA ACTION ITEMS:

Moved by Commissioner England, seconded by Commissioner Goehner, and carried unanimously to approve the following action items:

1. Contracts/Agreements

- a) Data Access Subscription Casual Use Agreement Between DCFS and Clerk
20090615A5-1
- b) Data Access Subscription Casual Use Agreement Between CAC and Clerk
20090615A5-2
- c) Juvenile Center Copier Lease with Ikon Office Solutions 20090615A5-3
- d) Services Agreement for Off-Site Trusty Crew Supervisor with Jim Jack of Wildland Home Protection, LLC
20090615A5-4

- e) Request by Leavenworth Village Voices for \$2,000 of Tourism Funds for 2010
Leavenworth Choral Festival, Request Approved for \$1,000.00 20090615B4-1

10:30:03 AM BID OPENING: County Fire Alarm/Public Address System Upgrades

Bid Opening for County Fire Alarm and Public Address System. Present for bid opening are Expo Center Director Marsha Clute and Facilities Director Pat Du Lac. Acceptance of further bids closed by Chairman Walter.

Bid opening proceeds with two bids submitted as follows:

	Amount	Alternate #1	Alternate #2
Advance Electric	\$645,750.00	\$22,950.00	\$3,000.00
McCandlish Electric	\$584,500.00	\$20,000.00	\$3,000.00
			20090615B1-1

10:32:35 AM BID ACCEPTANCE:

Moved by Commissioner Goehner, seconded by Commissioner England, and carried that the Board accept the bids as submitted. Bid to be awarded tomorrow, June 16 at 9 AM after review by Director Du Lac to insure bids meet bid criteria.

10:33:53 AM MW Consulting Presentation:

Present for session are MW Consulting representatives Doug Flaton and Jim Welt, Mayor Dennis Johnson, Regional Justice Center Director Phil Stanley and Pat Du Lac Facilities Director. Discussion regarding the Regional Justice Center building upgrades. Mr. Welt proceeds with a presentation on the scope of work. Remodel will replace heating, cooling and electrical systems which are over 25 years old and are failing. The project will be a challenge to complete as the building will remain occupied and security of inmates must be maintained.

10:59:25 AM NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

Board requests Director Kaputa to contact Jay Manning, Director of the Department of Ecology to discuss his letter regarding the total maximum daily load (TMDL) of phosphorus in the Wenatchee River.

11:01:30 AM NATURAL RESOURCE BID AWARDS:

Moved by Commissioner England, seconded by Commissioner Goehner, and carried that the Board award Natural Resource Bids as follows:

1. Award for the Lower Wenatchee River Cashmere Pond Habitat Project to Columbia Valley Excavation 20090615B1-2
2. Award for the Chumstick Creek Bridge Install-South to Rayfield Brothers 20090615B1-3

3. Award for the Chumstick Creek Bridge Install-Middle to Morgan & Sons
20090615B1-4
4. Award for the Chumstick Creek Bridge Install-North to Pivetta Brothers Construction
Inc. 20090615B1-5

11:02:00 AM DISCUSSION ITEMS:

1. Amendment #5 to Ecology Grant No. G0700224 for Lake Chelan Watershed Planning
2. Amendment #2 to Consulting Services Agreement with Dally Environmental for Phosphorus Regulatory Strategy Facilitation
3. Authorize Agreement with MD Square for Construction Inspection
4. Authorize Agreement with NC Machinery for Front End Loader
5. Authorize Agreement with U-Save Car and Truck Rental for Vehicle Rental
6. Authorize Agreement with Smith Root, Inc. for Electro-Fisher
7. Authorize Agreement with Portland Precision Instruments for Total Station Rental

11:04:25 AM ACTION ITEMS:

Moved by Commissioner England, seconded by Commissioner Goehner, and carried unanimously to approve the following action items:

1. **Contracts/Agreements**
 - a) Amendment No. 5 to Ecology Grant No. G0700224 for Lake Chelan Watershed Planning 20090615A5-5
 - b) Amendment # 2 to Consulting Services Agreement with Dally Environmental for Phosphorus Regulatory Strategy Facilitation 20090615A5-6
 - c) Authorize Agreement with MD Square for Construction Inspection 20090615A5-7
 - d) Authorize Agreement with NC Machinery for Front End Loader 20090615A5-8
 - e) Authorize Agreement with U-Save Car and Truck Rental for Vehicle Rental 20090615A5-9
 - f) Authorize Agreement with Smith Root, Inc. for Electro-Fisher 20090615A5-10
 - g) Authorize Agreement with Portland Precision Instruments for Total Station Rental 20090615A5-11

11:06:36 AM DISCUSSION CONTINUES WITH M.W. CONSULTING

RE: Regional Justice Center Upgrade

Regional Justice Center Upgrade Project IS scheduled to go out to bid in late 2009 and completed by spring 2011. Total cost for design and implementation would be approximately \$8,000,000.00. Funding may be available from Stimulus Grants or PUD energy conservation funds. Pre qualifications of bidders will be established by the project team. Bond counsel will be notified regarding bond application. Reporter Dee Riggs questions the funding source for the project. Chairman Walter explains that funds from the Criminal Justice Sales Tax will be bonded for a portion of the expense.

11:45:53 AM DISCUSSION ITEMS:

- RiverCom 911 Sales Tax Ballot/Cost of August Election. RiverCom Board will meet on Wednesday to determine an election date.
- WVTC Stimulus Funding - Stimulus will cover the cost of the Pipeline Bridge repair and North Road Project, remainder of the funds will be withheld by the State.

12:04:47 PM RECESS

1:28:45 PM CHELAN COUNTY REGIONAL JUSTICE CENTER

Director Phil Stanley and Mental Health Coordinator Leslie Carlson Present

DEPARTMENTAL DISCUSSION:

- Community Foundation Grant Application - Grant to provide cameras for Regional Justice Center. Cameras would be placed in the booking area to monitor inmates on suicide watch.

1:37:25 PM ACTION ITEM:

Moved by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action item:

1. Grant Application

- a) Grant Application to the Community Network for Cameras in the Booking Area
20090615A2-1

1:43:55 PM JAIL DISCUSSIONS CONTINUE:

- State Department of Corrections representative Paul Bird present to discuss the prison re-entry program. The State is proposing a partnership with Chelan County to implement the re-entry program.

2:29:15 PM FURTHER BOARD DISCUSSION:

- McDougall Contract for Parking on County Property
- Water Storage Areas in Chelan County
- Valley Trail between Wenatchee and Leavenworth - Chelan County contributed funds for the study, but no funding to create the trail.

2:36:45 PM RECESS:

Board recesses until Tuesday, June 16, 2009.

TUESDAY, JUNE 16, 2009

9:02:25 AM OPENING:

Chairman Walter begins Tuesday session with all Commissioners attending. Also present are Facilities Maintenance Director Pat Du Lac and Deputy Clerk of the Board, Sally Taylor.

9:02:54 AM BID AWARD RECOMMENDATION:

Campus Fire Alarm/Public Address System

Two bids were presented on June 15, 2009. After review by Facilities Director insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from McCandlish Electric as low bidder for \$584,500.00 and Alternate #1 for \$20,000.00, plus sales tax.

9:04:11 AM BID AWARD:

Moved by Commissioner England, seconded by Commissioner Goehner and carried that the Board award the bid for the Campus Fire Alarm/Public Address System to McCandlish Electric at a bid amount of \$584,500.00 and Alternate #1 at \$20,000.00 plus sales tax. Public Address System for the Fair event will be the first priority on the contract.

20090615B1-6

9:05:14 AM Recess (*Commissioner Goehner excused for Risk Pool Conference Call*).

9:19:28 AM BOARD DISCUSSION:

Ray Faini, WSU Extension Director meets with Commissioners Walter and England regarding Colockum Road research unit. WSU currently leases the property from the State Department of Natural Resources. The property is partially located in Kittitas County. Grazing rights on the 8,841 acres could be transferred to Chelan/Douglas Extension. Land may be utilized as a program development area and possible revenue source. **Consensus** of Commissioners Walter and England for Extension Director to proceed with contract development.

9:38:28 AM PUBLIC WORKS DEPARTMENT

Public Works Director Jolene Gosselin-Campbell, Mitch Johnson GIS Tech, Administrative Assistant Penny Goehner, Solid Waste Coordinator Brenda Harn

DISCUSSION ITEMS:

1. Indemnification and Hold Harmless Agreement with McDougall and Sons
2. Request for Donation of Leave
3. North Road Project - Flyer has been mailed out to local residents regarding road closure and project update.
4. Data Collection - Mitch Johnson provides information on a Data Collection Van, which would map and image county roads for pavement ratings and right of way data.
(*Commissioner Goehner returns to session*). **Consensus** of the Board for Public Works to proceed with road mapping contract.
5. Update from Director regarding PUD Projects in Conjunction with County Road Projects - Commissioner Walter will discuss with PUD Commissioner.
6. Public Works Position Openings - **Consensus** of the Board to fill open public works positions, any new positions will require Board approval.

10:17:58 AM ACTION ITEMS:

Moved by Commissioner England, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**adding**) item **2(a)** Donation of Leave request:

1. **Agreement**
 - a) Indemnification and Hold Harmless Agreement between Chelan County and McDougall and Sons 20090615A5-12
2. **Budget**
 - a) (**Added**) Donation of Leave Approval for Public Works Employee, Steve Sprauer 20090615B4-2

10:18:46 AM COMMUNITY DEVELOPMENT

Assistant Director David Grimes

DISCUSSION ITEMS:

1. Employee Recognition of Planner Terry Scott. Community Development Staff present.
2. Title 12 Draft - Board request a copy be provided before Workshop is scheduled.
3. Long Range Planning Currently Staffed by Only Two Employees
4. Hearing Schedules - Comp Plan amendment hearings, Planning Commission hearings, and Development Regulations all need to be scheduled before year end.
5. Proposed Text Changes to Development Regulations - Board has a priority to update inconsistencies in the Code to allow streamlining of development process.
6. Access to Prosecuting Attorneys by Community Development Staff.
7. Log Book – Record now used by counter staff to track planning issues.
8. Malaga Well Issue - Realtor Jamie Wallace addresses the Board regarding a project in Malaga which has a well issue. Discussion also regarding an intersection on McEldowney Road and review process by Public Works.
9. Dan Beardsley of Erlandson and Associates discusses the Bill Nettles Short Plat - Board will discuss Short Plat with Community Development Director.

11:24:16 AM EXECUTIVE SESSION:

Moved by Commissioner England, seconded by Commissioner Goehner and carried unanimously that the Board move into Executive Session for five minutes Pursuant to RCW 42.30.110(g) regarding personnel.

11:29:16 AM REGULAR SESSION:

Board resumes regular session.

11:30:47 AM NATURAL RESOURCES DISCUSSION CONTINUES:

Conference call with Natural Resource Director Mike Kaputa and Dept of Ecology Director Jay Manning. Discussion regarding the Wenatchee River Watershed pH and Dissolved Oxygen Total Maximum Daily Load (TMDL) report. The report was approved without the

concurrence of working group. Director Manning assures the Board that the updated language will be incorporated into an amendment of the TMDL report or the Water Quality Improvement Report. 20090615C8-1

12:04:20 PM ADJOURN:

Moved by Commissioner Goehner, seconded by Commissioner England and carried that the Board adjourn until Monday, June 22, 2009. **Board Adjourned.**

FILED CORRESPONDENCE:

- PUD #1 Final Assessment Roll for Monitor Water System LUD #10 20090615C8-2
- Letter to Board from Charter Communications regarding Reorganization Plan from the Bankruptcy Court 20090615C8-3

Vouchers Approved for Payment	20090615B4-3
Current Expense	
	\$ 159,970.71
Other Funds	<u>469,999.58</u>
Total All Funds	\$628,970.29

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

SALLY TAYLOR, Deputy Clerk of the Board