

**CHELAN COUNTY COMMISSIONERS  
MINUTES OF JULY 13, 14, 2009**

**MONDAY, JULY 13**

**9:00:58 AM OPENING – PLEDGE OF ALLEGIANCE:**

Commissioner Goehner, Chairman Pro-Tem, opens session with Commissioner England in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board, Janet Merz. Commissioner Walter is excused from session. The Clerk of the Board leads in the Pledge of Allegiance.

**9:01:32 AM APPROVAL OF MINUTES:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the July 6, 7, 2009 minutes as corrected.

**9:07:55 AM CONSENT AGENDA:**

**Moved** by Commissioner England, seconded by Commissioner Goehner and carried that the Board will approve the following action items **amending** item **(o)** from layoff to reduced hours and **(adding)** items **(p)**, **(q)** with discussions following regarding severance pay (to be addressed in policy manual for 2010):

- Vouchers as submitted and listed
- Payroll changes:
  - a) Selah West, IS, Reduce to Halftime
  - b) Joanne Reeves, Treasurer, Layoff
  - c) Greg Jones, Maintenance, Layoff
  - d) Jose Sanchez, Maintenance, Layoff
  - e) Teresa Coffman, District Court, Transfer From Auditor's Office
  - f) Homer Ramirez, Regional Justice Center, Step Increase
  - g) Shelly Moser, Clerk, Reduce to Halftime
  - h) Melodee Hanson, Extension, Reduced Hours
  - i) Mary Gormley, Extension, Reduced Hours
  - j) Paula Dinius, Extension, Reduced Hours
  - k) Hana Butler, Extension, Reduced Hours
  - l) Darlene Gutzwiler, Extension, Reduced Hours
  - m) Kathy Bangs, Natural Resources, Length of Service Increase
  - n) Kristi DeLozier, Community Development, Layoff (See 1:46:12 p.m.)
  - o) Frank Cone, Community Development, Reduced Hours (Amended)
  - p) **(ADDED)** Laura Trevino, Assessor, Reclassification Reduced Hours
  - q) **(ADDED)** Beverly Postlethwaite, Assessor, Layoff

**9:18:46 AM BOARD DISCUSSION:**

- High Lakes Fishery Hearing July 22, Stehekin Road Hearing July 30
- Public Lands Dialogue
- MPO Meeting Update
- RiverCom Meeting Update – Back Up Call Centers, User Contributions and Budget Concerns
- Sheriff Billings to Contract Cities

**9:43:39 AM IT DEPARTMENT**

**Fred Hart, Director**

**DEPARTMENTAL DISCUSSION:**

1. Bulk Mail Procedures/Process

**10:07:24 AM ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**DISCUSSION ITEMS:**

1. Noxious Weed Coordinator Mike Mackey Present Regarding Tax Assessment – Coordinator requests Chelan County move to a weed assessment through a classification of lands. Assessment information is shared with Commission.
2. Executive Session with Attorney Stan Bastian Regarding Labor Negotiations

**10:34:13 AM ACTION ITEMS**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items (**pulling**) item **1(b)** to discuss at a later time

1. **Contracts**
  - a) Xerox Copier Lease (Commissioners) 20090713A5-1
  - b) (**PULLED**) DSHS Agreement 0963-65165 Regarding Jail Services
2. **Notice of Hearing**
  - a) Notice of Hearing for Noxious Weed Tax Assessment 20090713H6-1

**10:34:57 AM EXECUTIVE SESSION REGARDING LABOR NEGOTIATIONS:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.140(4) regarding collective bargaining with Counsel Stan Bastian present.

**10:58:25 AM REGULAR SESSION:**

Board resumes regular session.

**10:59:13 AM RECESS**

Board recesses and upon their return will move into executive session pursuant to RCW 42.30.140(4) regarding collective bargaining.

**11:04 A.M. EXECUTIVE SESSION:**

Board moves into 15 minute executive session pursuant to RCW 42.30.140(4) regarding collective bargaining.

**11:19:20 AM REGULAR SESSION:**

Board resumes regular session.

**11:20:01 AM WENATCHEE RIVER COUNTY PARK**

**Mike and Marylee Redline**

**PARK DISCUSSION ITEMS:**

- Roofing Materials Delivered, Roof Work Begins, L & I Requirements for Inmate Workers
- Long Distance Services for WI-FI Discontinued, New Carrier Contracted
- Park Funds from Farm Worker Housing Moved to General Fund (\$25,000)
- Park Full During Midweek
- Park Employee Resignation – Position may be filled
- Septic Pump Rebuild Needs Payment
- Wiring Repairs to Pedestals Meeting Code - Liability on Modified Equipment
- Septic Use for Tents at Farm Worker Camp

**11:53:48 AM BOARD DISCUSSION:**

- Department Head Meeting Discussion Items:
  - Consideration of Modification of Office Hours
  - Voluntary Buy Back of Vacation
  - Severance Pay

**12:00:20 PM RECESS**

**1:30:55 PM CHELAN COUNTY SHERIFF’S DEPARTMENT**

**Sheriff Mike Harum, Command Staff Jeff Middleton, Ron Hupp, Jerry Moore**

**DISCUSSION ITEMS:**

1. RiverCom Costs Associated with Sheriff’s Office Law Enforcement – Letter to be written by Commissioner Goehner to RiverCom and Cities regarding contract changes for user costs for dispatch service.
2. High Fire Danger Resolution

**1:45:22 PM ACTION ITEM:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

**1. Resolution:**

- a) Adoption of **Resolution No. 2009 - 72** for High Fire Danger Road Restrictions Level II

**1:46:12 PM BOARD DISCUSSION:**

**Moved** by Commissioner England, seconded by Commissioner Goehner and carried that the Board pull and (**reconsider**) the previously approved payroll change notice (**n**) for further discussion on Tuesday during Community Development Agenda:

n) (**Pulled**) Kristi DeLozier, Community Development, Layoff

**1:46:45 PM EXECUTIVE SESSION:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board move into five minute Executive Session Pursuant to RCW 42.30.110(g).

**1:51 P.M. EXTENSION OF EXECUTIVE SESSION:**

Board extends Executive Session for an additional five minutes Pursuant to RCW 42.30.110(g).

**1:55:05 PM REGULAR SESSION:**

Board resumes regular session.

**1:55:42 PM BOARD DISCUSSION CONTINUES:**

- Budget Updates

**1:56:36 PM RECESS:**

Board recesses until Tuesday, July 14.

**TUESDAY, JULY 14**

**8:00 A.M. DEPARTMENT HEAD MEETING**

- 2009-10 Budget

**9:02:17 A.M. OPENING:**

Pro-tem Chairman Goehner opens session with Commissioner England present. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Walter is excused from session.

**9:02:17 AM FACILITIES MAINTENANCE DEPARTMENT**

**Pat DuLac, Director**

**DEPARTMENTAL DISCUSSION:**

1. MJ Neal Associates Proposal to Provide Architectural Services for Office Remodel Third Floor Prosecutor's Office Space
2. MW Consulting Engineers L&J Building Mechanical and Electrical Upgrade Meeting Notes 20090713C8-1
3. 414 Douglas Street Application Approved by City and Project is Proceeding

4. Fairgrounds Sound System – Commissioner Goehner states sound system is priority
5. Jail Sprinkler System Change Complete – Project should come in under bid amount
6. Courthouse Landscaping Ready for Sod

**9:21:47 AM ACTION ITEM:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

**1. Contracts/Agreements**

- a) MJ Neal Associates Proposal to Provide Architectural Services for Office Remodel  
Third Floor Prosecutor’s Office Space                      20090713A5-2

**9:24:55 AM BOARD DISCUSSION:**

- Emergency Management Documents for Purchase of Truck
- Sheriff’s Media Release Re: Budget Analysis    20090713C8-2

**9:32:20 AM PUBLIC WORKS DEPARTMENT**

**Public Works Director Jolene Gosselin-Campbell**

**DISCUSSION ITEMS:**

**9:33:22 AM BID RECOMMENDATION: Asphalt Concrete Class “G” Granite Northwest**

Three bids were presented on July 7, 2009 at 9:30 a.m. After review by the Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Granite Northwest as low bidder at \$413,910.00.

**9:39:08 AM BID AWARD:**

**Moved** by Commissioner England, seconded by Commissioner Goehner and carried that the Board award the bid for the Asphalt Concrete Class “g” at a bid amount of \$413,910.00 to Granite Northwest.    20090713B1-1

**DISCUSSION ITEMS:**

1. Emergency Management Purchase of Truck
2. Local Agency Standard Consultant Agreement with Hammond Collier Wade Livingstone
3. Agreement for the Acquisition of Right of Way with Patrick and Lucille Green
4. Agreement for the Acquisition of Permanent Easement with Patrick and Lucille Green
5. Easement Deed with Patrick and Lucille Green
6. Warranty Deed with Patrick and Lucille Green
7. Resolution for Bridge Weight Restrictions
8. Resolution for Six Year Transportation Plan 2010 to 2015
9. Intent to Vacate a Portion of Saunders Road and Doghouse Road Right of Way Petition for by Howard Bumgarner
10. Eagle Creek Road Project Notices of Eminent Domain

11. CTED Grant Available for Recycling (PUD has Applied) Possible Use for Recycling for Transfer Station
12. Emergency Management Purchase of Truck – Chief Financial Deputy Ron Hupp and Under Sheriff Jerry Moore present. Commissioners were not aware of purchase prior to this date. Further documentation of process is requested.

**10:15:05 AM ACTION ITEMS:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

1. **Agreement**
  - a) Local Agency Standard Consultant Agreement between Chelan County and Hammond Collier Wade Livingstone for the Dryden Transfer Station Scale House  
20090713A5-3
  - b) Agreement for the Acquisition of Right of Way between Chelan County and Patrick and Lucille Green for Eagle Creek Road Improvement, County Road Project No. 612 (CRP 612)  
20090713A5-4
  - c) Agreement for the Acquisition of Permanent Easement between Chelan County and Patrick and Lucille Green for Eagle Creek Road Improvement, County Road Project No. 612 (CRP 612)  
20090713A5-5
  - d) Easement Deed between Chelan County and Patrick and Lucille Green for Eagle Creek Road Improvement, County Road Project No. 612 (CRP 612)  
20090713A5-6
  - e) Warranty Deed between Chelan County and Patrick and Lucille Green for Eagle Creek Road Improvement, County Road Project No. 612 (CRP 612)  
20090713A5-7
2. **Resolutions for Signature**
  - a) Adoption of **Resolution No. 2009 - 73** Chickamon and West Monitor Bridge Weight Restrictions
  - b) Adoption of **Resolution No. 2009 - 74** Six Year Transportation Program 2010 to 2015
3. **Miscellaneous**
  - a) Intent to Vacate a Portion of County Road Right of Way Known as Saunders Road and Doghouse Road Petition for by Howard Bumgarner 20090714V1-1

**10:15:47 AM COMMUNITY DEVELOPMENT**

**Director Bill Bailey, Assistant Director David Grimes**

**DISCUSSION ITEMS:**

1. Discussion of Chelan County Code Update Process and Calendar – Graham Simon present. Commissioners request comp plan workshops prior to the Planning Commission Hearing.
2. Discussion of Mylar Sign-off for SP2006-0146 Eunice Williams

**10:43:27 AM ACTION ITEMS:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

a) **Miscellaneous**

- a) Mylar Sign-off for SP2006-0146 Eunice Williams

**10:44:57 AM COMMUNITY DEVELOPMENT DISCUSSIONS CONTINUE:**

Dan Beardslee is present to discuss a two lot short plat development approval qualification for the cluster development criteria.

**11:05:56 AM PAYROLL CHANGE NOTICE:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following amended payroll change notice previously pulled on 07/13/09 addressing severance:

- n) **(Added)** Kristi DeLozier, Community Development, Layoff, Amended

**11:07:17 AM NATURAL RESOURCES DEPARTMENT**

**Mike Kaputa, Natural Resources Director**

**DISCUSSION ITEMS**

1. Contract Amendment with Water Quality Engineering, Inc., for Lake Wenatchee Water Quality Sampling and Analysis
2. Execute Agreement for the Lower Wenatchee River Cashmere Pond Habitat Project with Columbia Valley Excavation
3. Peshastin Irrigation Monthly Board Meeting re: Funding
4. Meeting Updates

**11:19:47 AM ACTION ITEMS:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items **(adding)** item (c) to withdrawal and replace previously signed document correcting errors of non significance signed on June 29, 2009 and approve the resubmitted document:

1. **Contracts/Agreements**

- a) Contract Amendment with Water Quality Engineering, Inc., for Lake Wenatchee Water Quality Sampling and Analysis 20090713A5-8
- b) Execute Agreement for the Lower Wenatchee River Cashmere Pond Habitat Project with Columbia Valley Excavation 20090713A5-9
- c) **(Added)** Amended Short Form Agreement with HDR Engineering, Inc., for Wenatchee River TMDL Implementation Planning - Project Contract to **Replace** the Previously Approved Contract on June 29, 2009 (Document Number 20090629A5-1) 20090713A5-10

**11:20:40 AM SHORELINE MASTER PROGRAM WORKSHOP**

**11:54:50 AM SHERIFF'S DISCUSSION ITEMS CONTINUE:**

- Emergency Management Purchase of Truck – Under Sheriff Jerry Moore and Maria Agnew present. Process is discussed with Emergency Management. Additional documentation on purchase from State Contract is needed. A contract rate must be made for maintenance as no replacement funds will be made. (*SBA Hearing to be held at completion of the discussion*). This change has been noted in the voucher approval.

**12:10:10 PM SUPPLEMENTAL BUDGET APPROPRIATION – Mid Year 2009 Budget**

Present are Prosecutor Gary Reisen, Jail Director Phil Stanley, Coroner Wayne Harris, and Financial Services Director Brad Posenjak.

**12:11:03 PM ACTION ITEMS:** listen

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

1. **Resolution**
  - a) Adoption of **Resolution No. 2009 – 75** for Mid Year Supplemental 2009 Budget Appropriation

**12:11:25 PM BUDGET TRANSFER – Adjustment of Expenditures**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board approve the following action item:

1. **Budget Request/Transfer**
  - a) Budget Transfer for the Chelan County Clerk and Chelan County Prosecutor in the amount of \$32,442.00 20090713B4-1

**12:12:54 PM EXECUTIVE SESSION – Potential Litigation**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(i) regarding potential litigation with Counsel Gary Reisen present.

**12:42:58 PM REGULAR SESSION:**

Board resumes regular session.

**12:42 P.M. JAIL DISCUSSION ITEMS:**

**12:48:32 PM ACTION ITEM:**

**Moved** by Commissioner England, seconded by Commissioner Goehner, and carried that the Board replace previously pulled action item for approval:

- a. **Contracts/Agreements**
  - a) DSHS Agreement 0963-65165 Regarding Jail Services (Previously Pulled) 20090714A5-11

**12:48:46 PM BOARD DISCUSSION:**



Owen Adcock present to discuss concerns with the Community Development Department and upcoming court issues.

**12:58:43 PM ADJOURN:**

Moved by Commissioner England, seconded by Commissioner Goehner and carried that the Board adjourn until Monday, July 20, 2009. **Board adjourned.**

**Filed Correspondence:**

- Campus Security Statistics for May, 2009 20090713C8-3
- Letter from Douglas County Commissioners re: Interlocal Agreement for Housing of Inmates 20090713C8-4

<b>Vouchers Approved for Payment (2009 Budget)</b>		20090713B4-2
Current Expense		
		\$311,986.49
Other Funds	(including EM vehicle purchase of \$28,826.99)	<u>508,212.17</u>
	Total All Funds	\$820,198.66

BOARD OF CHELAN COUNTY COMMISSIONERS

RON WALTER, CHAIRMAN

---

JANET K. MERZ, Clerk of the Board