

CHELAN COUNTY COMMISSIONERS
MINUTES OF OCTOBER 10&11 2016

Monday, October 10, 2016

8:01:55 AM Budget Hearing: District Court/District Court Probation – Judge Harmon, Judge Fore, Diane Moran and Debbie Johnson

8:49:27 AM Recess

9:09:05 AM Opening – Pledge of Allegiance

Chairman Goehner calls the meeting to order. Present for session are Commissioners England and Walter, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:09:49 AM Consent Agenda

Upon motion and second by Commissioners England and Walter, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Casey Headlee, Community Development, End of Out of Class Pay
 - b) Joanna Alvarado, Juvenile, Resignation

9:12:00 AM Executive Session

Upon motion and second by Commissioners England and Walter, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), to evaluate the qualifications of an applicant for public employment.

9:20:42 AM Move back to regular session

9:26:07 AM Board Discussion

- Meeting Updates

9:27:29 AM Executive Session

Upon motion and second by Commissioners England and Walter, the Commission unanimously approves to move into a 20 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae matters relating to litigation.

9:47:40 AM Extend Executive Session by 30 minutes

10:10:39 AM Move back to regular session

10:11:45 AM County Administrator Cathy Mulhall

Discussion

1. CD Airport Manager Marilee Campbell Re: Consultant Contract

2. Recent visit to County shops regarding benefits

10:27:28 AM Action

Upon motion and second by Commissioner England and Walter, the Commission unanimously approves the action items as follows:

1. Notice of Hearing – Supplemental Appropriation 20161010H6-1
2. Approval of Polygraph Service Agreement with Nielson Polygraph LLC 20161010A5-1

10:27:43 AM Recess

10:37:20 AM Human Resources Director Katie Batson

- Pay grades
- Biometric screening and wellness portal
- Campus tours
- Progressive potluck scheduled for Wednesday, October 19th

10:55:01 AM Recess

11:00:03 AM Natural Resources Director Mike Kaputa

BID OPENING: Upper White Pine Stream Restoration Re-Vegetation Project
Bid Opening closed to further bids by Chairman Goehner. One bid received as follows; Wildlands, Inc. with a bid of \$644,123.72. Engineers estimate is \$150,000.00.

11:04:44 AM Action

Upon motion and second by Commissioners Walter and England, the Commission unanimously approves to accept the bids as presented. Bid documents referred to Natural Resources Department to ensure bids meet specification. Follow up next week on Natural Works time.

11:13:04 AM Discussion

1. Amendment 2 to Grant G1400627 with WA Department of Ecology for Nason Creek Integrated Floodplain Restoration (Upper White Pine)
2. Consultant agreement with Yakama Nation for public outreach (Wenatchee basin)
3. Recent Fish Hatchery Visit
4. Upcoming Meetings

11:38:37 AM Action

Upon motion and second by Commissioner England and Walter, the Commission unanimously approves the action items as follows:

1. Amendment 2 to Grant G1400627 with WA Department of Ecology for Nason Creek Integrated Floodplain Restoration (Upper White Pine) 20161010A2-1
2. Consultant agreement with Yakama Nation for public outreach (Wenatchee basin) 20161010A5-2

[11:39:21 AM](#) **Budget Hearing:** Natural Resources – Mike Kaputa

[12:05:35 PM](#) **Recess**

[1:33:31 PM](#) **Budget Hearing:** Sheriff's Office – Brian Burnett

[2:21:05 PM](#) **Recess**

[2:28:37 PM](#) **Budget Hearing:** Coroner – Wayne Harris

[2:44:08 PM](#) **Recess** – *Commissioner England is excused for BHO Meeting*

[3:01:10 PM](#) **Budget Hearing:** Cooperative Extension – Margaret Viebrock

[3:25:06 PM](#) **Recess**

[3:29:59 PM](#) **Budget Hearing:** Horticulture (Pest) – Will Carpenter

[3:51:12 PM](#) **Budget Hearing:** Wenatchee River County Park – Mike and Marylee Redline

[4:16:27 PM](#) **Board recesses until Tuesday session**

Tuesday, October 11, 2016

8:00 A.M. **Department Head Meeting**

8:45 A.M. **NCW Life Interview with Steve Hair**

[8:55:38 AM](#) Chairman Goehner calls the meeting to order. Present for session are Commissioners England and Walter, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

[8:55:43 AM](#) **Fair/Expo Center Director Karen Welch**

- 2016 Fair update

[9:05:07 AM](#) **Budget Hearing:** Expo Center – Karen Welch

[9:31:56 AM](#) **Public Works Director Eric Pierson**

OPEN BIDS: Chumstick-Beaver Valley Hazardous Tree Removal, Phase II
(Small Works Project)

Bid Opening closed to further bids by Chairman Goehner. One bid received as follows; Altels Logging, Inc. at \$76,745.00. Engineers estimate of \$69,900.00. Bid documents referred to Public Works Department to ensure bids meet specifications.

9:34:00 AM Action

Upon motion and second by Commissioners Walter and England, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:36:23 AM Action

Upon motion and second by Commissioners England and Walter, the Commission unanimously approves to amend the previous motion to reflect the bid award at 4:00pm today.

9:37:45 AM Discussion

1. Amendment No. 3 to Agreement GM 1432
2. Permit for Access to Reconnect Driveways for Jacqueline A. Van Assen
3. Industrial Stormwater General Permit Discharge/Sample Point Update
4. Executive Session – Potential Litigation

9:39:52 AM Action

Upon motion and second by Commissioner England and Walter, the Commission unanimously approves the action items as follows:

1. Amendment No. 3 to Agreement GM 1432 between the Washington State Department of Transportation and Chelan County for Traffic Signal/Illumination Addition or Deletion 20161010A5-3
2. Permit for Access to Reconnect Driveways for Jacqueline A. Van Assen for County Road Project No. 675 (CRP 675), Chiwawa Loop Road, Phase III 20161010R1-1
3. Industrial Stormwater General Permit Discharge/Sample Point Update 20161010R1-2

9:40:10 AM Executive Session

Upon motion and second by Commissioners Walter and England, the Commission unanimously approves to move into a 30 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Lou Chernak matters relating to litigation.

10:11:26 AM Move back to regular session

10:12:09 AM Action

Upon motion and second by Commissioner England and Walter, the Commission unanimously approves the action items as follows:

1. K&L Gates LLP - Consent to Joint Representation – **add on** 20161010A5-4

2. Agreement between K&L Gates LLP and Chelan County Re: Washington Department of Fish and Wildlife's Hydraulic Project – **add on** 20161010A5-5
3. MOA Relating to The Washington Hydraulic Project Approval Program – **add on** 20161010A5-6

10:16:43 AM Board Discussion Re: appointment of alternate to LTAC

10:17:52 AM Community Development Director Hank Lewis

PUBLIC HEARING: Continued Hearing for consideration of amendments to the Urban Growth Area regulations for the City of Leavenworth. Proposed amendments include Accessory Dwelling Unit standards within the City of Leavenworth UGA.

Chairman Goehner opens the public hearing. No one from the public is present. Lilith Yanagimachi gives staff report. Public Comment period is closed.

10:21:34 AM Action

Upon motion and second by Commissioner England and Walter, the Commission unanimously approves the action items as follows:

- City of Leavenworth – implementation of amendments to the Urban Growth Area Regulations. *Resolution will be presented for approval next week*

10:24:03 AM Discussion

1. Review refund request for Shoreline Variance 2016-154 & Riparian Variance 2016-155 submitted by Scott Baker in the amount of \$1,900.00
Site address: 2103 Chiwawa Court, Leavenworth; Parcel # 27-18-31-515-115

10:25:08 AM Action

Upon motion and second by Commissioner England and Walter, the Commission unanimously approves the action items as follows:

1. Refund request for Shoreline Variance 2016-154 & Riparian Variance 2016-155 submitted by Scott Baker in the amount of \$1,900.00. Site address: 2103 Chiwawa Court, Leavenworth; Parcel # 27-18-31-515-115 20161010B4-2

10:25:35 AM Community Development Discussion

- I-502 forms and disclosure statement – *Consensus of the Board to maintain form consistent with established marijuana regulations in place*

11:14:22 AM Budget Hearing: Community Development – Hank Lewis

11:55:13 AM Continued Community Development Discussion Re: I-502 permitting forms – Commissioner Walter suggests modifications to the current form. Hank will bring final form back for Board approval.

[12:06:36 PM](#) **Recess**

[1:35:34 PM](#) **Budget Hearing:** Noxious Weed – Mike Mackey

[1:57:05 PM](#) **Budget Hearing:** Assessor – Deanna Walter

[2:03:32 PM](#) **Recess**

[2:31:39 PM](#) **Budget Hearing:** Superior Court Clerk – Kim Morrison

[2:45:18 PM](#) **Board discussion Re: BHO meeting update**

[2:47:37 PM](#) **Budget Hearing:** Information Technology – Fred Hart

[3:09:03 PM](#) **Budget Hearing:** Facility Maintenance – Chris Flick

[3:31:36 PM](#) **BID AWARD:** Chumstick-Beaver Valley Hazardous Tree Removal, Phase II
(Small Works Project)

One bid was presented on October 11, 2016. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Altels Logging, Inc. as low bidder at \$76,745.00.

[3:32:10 PM](#) **Action**

Moved by Commissioner England, seconded by Commissioner Walter and carried, that the Board award of Chumstick-Beaver Valley Hazardous Tree Removal, Phase II (Small Works Project) bids to Altels Logging, Inc. at a bid amount of \$76,745.00. 20161010B1-1

[3:34:37 PM](#) **Recess**

[3:46:58 PM](#) **Executive Session**

Upon motion and second by Commissioners Walter and England, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney April Hare matters relating to enforcement actions.

[3:56:32 PM](#) **Extend Executive Session by 40 minutes**

[4:35:29 PM](#) **Move back to regular session**

[4:35:33 PM](#) **Adjourn**

Board adjourns until Monday October 17, 2016

Weekly Voucher Approval for Payment	20131011B4-1
Current Expense	\$624,416.68
Other Funds	<u>\$456,525.86</u>
Total All Funds	\$1,080,942.54

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W. GOEHNER, CHAIRMAN

CARLYE BAITY, Clerk of the Board