

CHELAN COUNTY COMMISSIONERS  
MINUTES OF FEBRUARY 5&6, 2018

**Monday, February 5, 2018**

**9:14:17 AM Opening – Pledge of Allegiance**

Chairman Goehner calls the meeting to order. Present for session is Commissioner England, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. Commissioner Overbay is excused from session.

**9:22:51 AM Consent Agenda**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Teresa Venegas, Treasurer, New Hire
  - b) Blanca Zendejas, Prosecuting Attorney, Resignation
  - c) Terri Scott, Community Development, Extra Help Extension
  - d) Karen Peele, Community Development, Extra Help Extension
  - e) Laura Kozma, Sheriff, New Hire

**9:22:57 AM Board Discussion**

- Snow load regulation exemptions
- Planning Commission – District 3 Availability
- Vacation Rental sprinkler requirements
- Upcoming meeting with Governor Inslee Re: Forest Practice
- Commissioner Goehner gives update on Legislative Steering Meeting

**10:01:49 AM County Administrator Cathy Mulhall**

1. Filling Appointment of Facilities Director Position
2. Cancellation of Personal Property Taxes - *Treasurer Dave Griffiths is present*
3. Administrative Update

**10:30:12 AM Executive Session**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**11:35:20 AM Move back to regular session**

**10:36:28 AM Executive Session**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

[11:04:28 AM](#) **Move back to regular session**

[11:04:28 AM](#) **Continued Discussion Re: Lodging Tax Funding**

[11:04:28 AM](#) **Action**

1. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Stehekin Heritage 20180205A2-1
2. Resolution #2018-10 Re: Cancellation of Personal Property Taxes
3. Resolution #2018-11 Re: A Resolution Accepting the Treasurer's List of Property Tax Refunds

[11:09:50 AM](#) **Executive Session**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

[11:13:39 AM](#) **Move back to regular session**

*FTR unavailable*

[11:23:45 AM](#) **Natural Resources Director Mike Kaputa**

**Discussion**

1. Contract Change with Aspect Consulting for Icicle Strategy EIS development
2. Letter Agreement No. 2 with Chelan County PUD for Lake Chelan water quality Quality Assurance Project Plan (QAPP) development
3. Meeting Updates

[12:09:22 PM](#) **Action**

Upon motion and second by Commissioner England and Goehner, the Commission unanimously approves the action items as follows:

1. Contract Change with Aspect Consulting for Icicle Strategy EIS development 20180205A5-1
2. Letter Agreement No. 2 with Chelan County PUD for Lake Chelan water quality Quality Assurance Project Plan (QAPP) development 20180205A5-2

[12:09:43 PM](#) **Recess until Tuesday**

**Tuesday, February 6, 2018**

[9:07:08 AM](#) Chairman Goehner calls the Tuesday meeting to order. Present for session is Commissioner England, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. Commissioner Overbay is excused from session.

**9:08:03 AM IT Director Fred Hart**

- Departmental Update
- Training at time of hire in regards to ransomware and fishing scams

**9:30:13 AM Public Works Director Eric Pierson**

**OPEN BIDS: Crushed Aggregate for Seal Coat Rock**

Bid Opening closed to further bids by Chairman Goehner. Three bids received as follows; Central Manufacturing – Wenatchee Shop \$17.00/\$35,610.78; Chelan Sand and Gravel – Chelan Shop \$24/\$25,968.00, WA State Parks \$28/\$13,996.75, Mud Creek Pit \$29/\$3,137.80, Wenatchee Shop \$29/\$60,747.80; and Premium Rock – Cashmere Shop \$35.32/\$64,967.61, Chelan Shop \$38.16/\$41,289.12, WA State Parks \$38.16/\$19,075.57, Mud Creek Pit \$34.20/\$3,700.44, Leavenworth Shop \$40.66/\$17,597.65, Plain Pit \$36/\$80,455.36, Wenatchee Shop \$34.20/\$71,640.52. Bid documents referred to Public Works Department to ensure bids meet specifications.

**9:37:38 AM Action**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

**9:39:08 AM BID AWARDS: Cold Mix Asphalt**

Two bids were presented on January 30, 2018. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Granite Construction Company as low bidder at \$57,025.73.

Moved by Commissioner England, seconded by Commissioner Goehner and carried, that the Board award of Cold Mix Asphalt bids to Granite Construction at a bid amount of \$57,025.73.  
20180205B1-1

**9:40:26 AM BID AWARD: Hot Mix Asphalt**

Three bids were presented on January 30, 2018. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Granite Construction Company as most economical at \$190,811.78 – *noting this is based on the 18 mile round trip distance between Mitchell Trucking & Paving Plant and Granite Construction Company Plant and was not the lowest bid*

Moved by Commissioner England, seconded by Commissioner Goehner and carried, that the Board award of Hot Mix Asphalt bids to Granite Construction Company at a bid amount of \$190,811.78.  
20180205B1-2

**9:44:08 AM Executive Session Re: Potential Litigation**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 10 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae matters relating to litigation.

9:54:08 AM **Extend Executive Session by 10 minutes** – *Public Notified*

10:04:54 AM **Move back to regular session**

10:04:58 AM **Discussion**

1. Local Agency Agreement with Washington State Department of Transportation for Countywide Striping Improvements
2. Local Agency Federal Aid Prospectus with Washington State Department of Transportation for Countywide Striping Improvements
3. Local Agency Agreement with Washington State Department of Transportation for Countywide Signing Improvements
4. Local Agency Federal Air Prospectus with Washington State Department of Transportation for Countywide Signing Improvements
5. Contract No. 2018-03 with J.R. Miller and Associates, Inc. for Second Tipping Floor at the Dryden Transfer Station
6. Supplement Agreement No. 4 with RH2 Engineering, Inc. for No. 1 Canyon Flood Control Basin
7. Supplement Agreement No. 4 with TranTech Engineering, LLC for West Cashmere Bridge
8. Call for Bids Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703)
9. Cover Sheet for Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703)
10. Events Permit – Gran Fondo Leavenworth Bicycle Ride

10:11:29 AM **Action**

Upon motion and second by Commissioner England and Goehner, the Commission unanimously approves the action items as follows:

1. Local Agency Agreement with Washington State Department of Transportation for Countywide Striping Improvements 20180205A5-3
2. Local Agency Federal Aid Prospectus with Washington State Department of Transportation for Countywide Striping Improvements 20180205R1-1
3. Local Agency Agreement with Washington State Department of Transportation for Countywide Signing Improvements 20180205A5-4
4. Local Agency Federal Air Prospectus with Washington State Department of Transportation for Countywide Signing Improvements 20180205R1-2
5. Contract No. 2018-03 with J.R. Miller and Associates, Inc. for the Dryden Transfer Station 20180205A5-5
6. Supplement Agreement No. 4 with RH2 Engineering, Inc. for No. 1 Canyon Flood Control Basin 20180205A5-6
7. Supplement Agreement No. 4 with TranTech Engineering, LLC for West Cashmere Bridge 20180205A5-7
8. Call for Bids Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703) 20180205B1-2
9. Cover Sheet for Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703) 20180205R1-3

**10:11:55 AM Flood Control Zone District - Administrator Eric Pierson**

**Discussion**

1. Request for Emergency Recovery Reimbursement for Slide Ridge (C00719)

**10:12:28 AM Action**

Upon motion and second by Supervisors England and Goehner, the Board unanimously approves the action items as follows:

1. Request for Emergency Recovery Reimbursement for Slide Ridge (C00719)  
20180205A2-2

**10:13:09 AM Executive Session**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), to consider qualifications of a public employee.

**10:23:01 AM Move back to regular Session**

**10:23:09 AM Community Development Director Hank Lewis**

**Discussion**

1. Review Scriveners Resolution related to Chelan County Code – Chapter 11.100.
2. General department discussion

**10:24:09 AM Action**

Upon motion and second by Commissioner England and Goehner, the Commission unanimously approves the action items as follows:

1. Scriveners Resolution #2018-12 related to Chelan County Code – Chapter 11.100.

**10:24:32 AM Continued Community Development Discussion**

- Modification of Vacation Rental application – *Fire Marshal Bob Plumb and Doug Lewin are present*

**10:49:41 AM Recess**

**12:58:45 PM Sheriff Brian Burnett**

- Emergency Operations Center funding

**1:28:39 PM Recess**

**1:36:57 PM Chelan County Port District Board of Commissioners – *Tim Lovain and Chris Miller with Crossroads Strategies are also present***

- Confluence Technology Center
- TIGRE Grant

***FTR is unavailable***

**2:46 P.M. Executive Session**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), consider qualifications of a public employee.

**2:59 P.M. Move back to regular Session**

**2:30:48 PM Action**

Upon motion and second by Commissioner England and Goehner, the Commission unanimously approves the action items as follows:

- Request to fill Clerk of the Board Position

**3:00 P.M. Executive Session**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), to consider qualification of a public employee.

**3:10 P.M. Move back to regular session**

**3:11 P.M. Adjourn**

Board adjourns until Monday, February 12, 2018.

Weekly Voucher Approval for Payment	20180205B4-1
Current Expense	\$74,821.58
Other Funds	<u>\$177,593.12</u>
Total All Funds	\$252,414.70

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W. GOEHNER, CHAIRMAN

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CARLYE BAITY, Clerk of the Board