

CHELAN COUNTY COMMISSIONERS
MINUTES OF JANUARY 16, 2018

Monday, January 16, 2018 – No Session

Tuesday, January 17, 2018

8:15:19 AM Natural Resources Director Mike Kaputa Re: Hirst Bill

Chairman Goehner calls the meeting to order. Present for session are Commissioners Overbay and England, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

8:40:37 AM Recess to attend Chelan County Port Meeting

9:42:39 AM Public Works Director Eric Pierson

PUBLIC HEARING CONTINUED (Nov. 13th): Wheeler Ridge, LLC Franchise
Chairman Goehner opens the public hearing. Michelle Green with JDSA Law and Ben Alworth with Wheeler Ridge LLC are present. Public Comment period is closed.

9:43:17 AM Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

- Continuation of Hearing on February 20th at 9:30am

9:44:26 AM Discussion

1. County Road Administration Board Rural Arterial Program Project No. 0415-01 Agreement for Construction Proposal Amendment No. 1 for Eagle Creek Road
2. Personal Services Contract for Appraisal Services with Pacific Appraisal Associates, PLLC for West Cashmere Bridge Replacement, County Road Project No. 693 (CRP 693)
3. Temporary Permit to Reconnect Driveway – Karl C. Halupka and Jacqueline E. Dawson
4. Temporary Permit to Reconnect Driveway – Lucca Criminale
5. Resolution Amending Res 2011-50 Road Naming and Physical Addressing Code
6. Resolution for Emergency Winter Restrictions
7. Call for Bids – Supplying Cold Mix Asphalt for 2018
8. Call for Bids – Supplying Emulsified Asphalt Products for 2018
9. Call for Bids – Supplying Hot Mix Asphalt for 2018
10. Events Permit – Lake Chelan Winterfest Alefest

9:56:49 AM Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. County Road Administration Board Rural Arterial Program Project No. 0415-01 Agreement for Construction Proposal Amendment No. 1 for Eagle Creek Road, County Road Project No. 703 (CRP 703) 20180116A5-1
2. Personal Services Contract for Appraisal Services with Pacific Appraisal Associates, PLLC for West Cashmere Bridge Replacement, County Road Project No. 693 (CRP 693) 20180116R1-1
3. Temporary Permit to Reconnect Driveway – Karl C. Halupka and Jacqueline E. Dawson – Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703), 20180116R1-2
4. Temporary Permit to Reconnect Driveway – Lucca Criminale – Eagle Creek Road, Phase II, County Road Project No. 703 (CRP 703), 20180116R1-3
5. Resolution #2018-3 Amending Res 2011-50 Road Naming and Physical Addressing Code
6. Resolution #2018-4 for Emergency Winter Restrictions
7. Call for Bids – Supplying Cold Mix Asphalt for 2018 20180116B1-1
8. Call for Bids – Supplying Emulsified Asphalt Products for 2018 20180116B1-2
9. Call for Bids – Supplying Hot Mix Asphalt for 2018 20180116B1-3

9:59:10 AM Recess

10:02:50 AM Executive Session

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 30 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae matters relating to litigation.

10:31:04 AM Extend Executive Session by 10 minutes – *Public notified*

10:42:22 AM Move back to regular session

10:42:53 AM Community Development Director Hank Lewis

Discussion

1. Continued workshop to discuss 2017 proposed amendments to Title 12, Title 11 and Title 14.
2. Review refund request for Certificate of Exemption #2017-260 submitted on behalf of Mr. Jerry James.
3. Review refund request for BP's: 170699, 170702, 170703, 170704, 170705 submitted on behalf of Mill Bay Marine & Storage, LLC.
4. Request for authorization to advertise the vacant Planner 2 position

10:56:18 AM Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Refund request for Certificate of Exemption #2017-260 submitted on behalf of Mr. Jerry James. 20180116B4-2

2. Refund request for BP's: 170699, 170702, 170703, 170704, 170705 submitted on behalf of Mill Bay Marine & Storage, LLC. 20180116B4-3

11:32:55 AM Continued Workshop to discuss 2017 proposed amendments to Title 12, Title 11 and Title 14.

11:45:09 AM Consent Agenda

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Laura Brown, Prosecuting Attorney, Pay Rate Increase
 - b) Sylvia Sanchez, Prosecuting Attorney, Step Increase
 - c) Scott Armstrong, Public Works, Step Increase
 - d) Chance Hawkins, Public Works, Step Increase
 - e) Brandy Estes, Public Works, Promotion
 - f) Terry Lillybridge, Noxious Weed, Termination
 - g) Jackie Day, Treasurer, Retirement
4. Reorganization request and request to fill Survey Crew position(s) – Public Works
5. Request to fill Administrative Assistant/Accountant position – Public Works
6. Request to fill Court Commissioner position – Superior Court Judges
7. Request to fill two Emergency Management positions, a Patrol Deputy position, and an Admin Specialist – Sheriff
8. Request from Sheriff's Office employee to rollover annual leave into 2018.
9. Request to fill Public Records Coordinator position in Commissioners office – **add on**

11:49:27 AM County Administrator Cathy Mulhall

Discussion

1. Auditors personnel request – HR Director Katie Batson
2. Administrative Update

11:55:58 PM *Commissioner Overbay is excused from session to attend offsite meeting*

12:03:26 PM Action

Upon motion and second by Commissioner England and Goehner, the Commission unanimously approves the action items as follows:

1. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Leavenworth Golf Course 20180116A2-1
2. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Leavenworth Summer Theater 20180116A2-2
3. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Cascade Farmlands 20180116A2-3

4. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Manson Apple Blossom 20180116A2-4
5. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Cashmere Community Concerts 20180116A2-5
6. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Chelan County Historical/Cashmere Museum 20180116A2-6
7. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Leavenworth Ski Hill Memorial Project 20180116A2-7
8. Grant Services Agreement Re: 2018 Lodging Tax Funded Activities for Manson Chamber 20180116A2-8
9. Data Access Use Agreement with Talia Butler Law for Superior Court Documents 20180116A5-2
10. Resolution #2018-5 Authorization for Collection of Property Taxes Current Expense (Corrected)

[12:06:43 PM](#) **John and Martha Erickson are present to discuss Development Agreement with the County and City of Wenatchee**

[12:19:22 PM](#) **Recess**

[1:03:56 PM](#) **WSU Extension Director Margaret Viebrock**

1. Commissioner Overbay will be speaking at upcoming Master Gardner meeting
2. Hispanic Chamber of Commerce
3. Colockum Property

[1:33:58 PM](#) **Jail Director Curt Lutz**

1. Jail Chaplain Discussion

[1:45:35 PM](#) **Executive Session**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into 15 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

[2:00:16 PM](#) **Extend Executive Session by 10 minutes**

[2:08:48 PM](#) **Continued Discussion**

2. Douglas County billing review 2013-2017

[2:15:28 PM](#) **Continued Workshop to discuss 2017 proposed amendments to Title 12, Title 11 and Title 14.**

Correspondence: Letter to Chelan County Port District Commissioners Re: Surplus of the Confluence Technology Center (CTC) 20180116C8-1

[2:38:09 PM](#) **Adjourn**

Board adjourns until Monday, January 22, 2018

Weekly Voucher Approval for Payment	20180116B4-1
Current Expense	\$773,116.25
Other Funds	<u>\$491,442.11</u>
Total All Funds	\$1,264,558.36

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W. GOEHNER, CHAIRMAN

CARLYE BAITY, Clerk of the Board