

CHELAN COUNTY COMMISSIONERS
MINUTES OF JULY 16&17, 2018

Monday, July 16, 2018

9:01:44 A.M. Opening – Pledge of Allegiance

Chairman Goehner calls the meeting to order. Present for session are Commissioners Overbay and England, County Administrator Cathy Mulhall and Clerk of the Board Jacinda Rublaitus

9:02:53 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Bill Larson, Regional Justice Center, New Hire
 - b) Jose Chavez, Juvenile Detention, New Hire
 - c) Nicole Klinginsmith, Regional Justice Center, New Hire Extra Help
 - d) Chad VanLith, Juvenile Detention, Move from Extra Help to Full Time
 - e) Julia Schooler, Public Works, Move from Extra Help to Full Time
 - f) Haylee Dickman, District Court, Step Increase
 - g) Heather Klinginsmith, Regional Justice Center, Longevity Increase
 - h) Jacob Smith, Regional Justice Center, Step Increase
 - i) Jeremy Riggan, Regional Justice Center, Step Increase
 - j) Jessie Laya, Information Technology, Rehire
 - k) Bill Lane, Sheriff, Step Correction
 - l) Ed Grant, Public Works, Retro Pay
 - m) Brandy Estes, Public Works, End of Extra Help
 - n) Ronald Elkins, Regional Justice Center, Retirement
 - o) Secundino Cuevas Avila, Community Development, Resignation
 - p) Tanner Spikes, Facilities Maintenance, Resignation
4. Requests to fill positions
 - a) Request to fill one Part Time position, Horticulture Pest
 - b) Request to fill one Extra Help position, Natural Resources
 - c) Request to fill one Full Time position, Facilities – **add on**
5. Joint Commission Letter signed Re: Parkside 20180716C8-1

Board Discussion

9:32:28 A.M. HR Director Katie Batson

Discussion

1. Professional Services Agreement – Moss Adams
2. Request to Fill Positions Process
3. Departmental Update

10:16:46 A.M. Action

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Approve Professional Services Agreement – Moss Adams 20180716A5-1
2. Severance Agreement Curt Lutz – **add on** 20180716A5-2

10:18:13 A.M. BID AWARD: Fair Buildings HVAC Upgrade

One bid was presented on July 10, 2018. After review by Chelan County Expo Center insuring that bid met specifications, it was recommended that the Board accept the bid proposal from North Cascades Heating & Air Conditioning Inc. as low bidder at \$85,925.00

Moved by Commissioner Overbay, seconded by Commissioner England and carried, that the Board award of Fair Building HVAC upgrade to North Cascades Heating & Air Conditioning Inc. at a bid amount of \$85,925.00. 20180716B1-1

10:18:22 A.M. County Administrator Cathy Mulhall

Discussion

1. Farm Worker Housing Update Edmundo Gonzalez
2. Ohme Gardens Director Nena Howell Re: Garden Needs

11:10:55 A.M. Consensus of the Board to allocate \$12,000 to Ohme Gardens for maintenance and improvements.

11:14:41 A.M. Action

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Adopt 2019 Budget Calendar 20180716B4-2
2. Resolution #2018-58 RE: Amendment to 2018 Annual Appointments; Bill Larson as CCRJC Interim Director
3. Attorney Engagement & Contingency Fee Agreement 20180716A5-3

11:15:09 A.M. Natural Resources Director Mike Kaputa

Discussion

1. Amendment No. 2 to agreement with WA Department of Ecology for Wenatchee watershed riparian project
2. Amendment No. 2 to agreement with WA Department of Ecology for Mission Creek flow improvement project
3. Assistance agreement budget increase with US Bureau of Reclamation for Upper White Pine project
4. 2018 Salmon Recovery Funding Board application authorization form
5. Meeting updates

11:45:41 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Amendment No. 2 to agreement with WA Department of Ecology for Wenatchee watershed riparian project 20180716A5-4
2. Amendment No. 2 to agreement with WA Department of Ecology for Mission Creek flow improvement project 20180716A5-5
3. Assistance agreement budget increase with US Bureau of Reclamation for Upper White Pine project 20180716A5-6
4. 2018 Salmon Recovery Funding Board application authorization form 20180716A5-7
5. Natural Resource Department salary adjustment (later rescinded) 20180716B4-3

11:50:34 A.M. **Recess**

1:31:17 P.M. **Jail Director Interim Bill Larson**

1. DOC Inmates

2:07:56 P.M. **Executive Session**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public official.

Extend Executive Session by 3 minutes – *public notified*

2:20:48 P.M. **Moved back to regular session**

2:20:58 P.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Rescind Natural Resource Department salary adjustment

2:21:00 P.M. **County Administrator Cathy Mulhall**

Discussion

3. Departmental Update

2:41:47 P.M. **Board recesses until Tuesday session**

Tuesday, July 17, 2018

Chairman Goehner calls the Tuesday meeting to order. Present for session are Commissioners Overbay and England, and Clerk of the Board Jacinda Rublaitus

9:02:33 A.M. **Facility Maintenance Director Cristen Miller**

1. Historic Grant
2. Dept. of Health
3. Inventory Tracking
4. Slide Ridge

9:26:01 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Letter of support for Forest Collaborative Infrastructure Pilot 20180716C8-2

9:30:00 A.M. **BID OPENING: School Street Mid-Block School Crossing, CRP 711**

Bid Opening closed to further bids by Chairman Goehner. Two bids received as follows; Pennington Construction at \$38,169.80 and Smith Excavation at \$51,258.50

Bid documents referred to Public Works Department to ensure bids meet specifications.

9:31:18 A.M. **Action**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:30:00 A.M. **BID OPENING: #1 Canyon Conveyance Project, SD2015**

Bid Opening closed to further bids by Chairman Goehner. Seven bids received as follows; Hurst Construction at \$193,690.00, DJB Construction, LLC at \$234,469.00, J&K Earthworks at \$196,075.00, KRCI at \$183,204.00, Olin Excavation at \$198,450.00, Pipkin Construction at \$214,980.00, and Smith Excavation at \$249,951.00. Bid documents referred to Public Works Department to ensure bids meet specifications.

9:34:04 A.M. **Action**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:35:14 A.M. **Executive Session**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Robert W. Sealby matters relating to potential litigation.

Extend Executive Session by 15 minutes – *public notified*

10:05:03 A.M. **Moved back to regular session**

10:05:11 A.M. **Public Works Director Eric Pierson**

Discussion

1. Temporary Construction Easement with Kaleva Liikane

2. Resolution to Establish Speed Limit for Cemetery Road
3. Events Permit – Chelan Man July 21 & July 22

10:10:10 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

Action

1. Temporary Construction Easement – Kaleva Liikane – Yodelin Creek Culvert Replacement Project, County Road Project No. 715 (CRP 715) 20180716R1-1
2. Resolution #2018-59 Re: Speed Limit for Cemetery Road

10:15:04 A.M. Community Development Interim Director Mitch Reister

Discussion

1. Refund for Ryan Walker, Grette Associates – AD 2018-185 in the amount of \$600.00
2. Refund for Jose Perez – BP180390 in the amount of \$746.79
3. Refund for Janet West – BP180411 in the amount of \$515.14
4. Department Salary Proposal
5. Departmental Issues

11:01:14 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Approve refund for Ryan Walker, Grette Associates – AD 2018-185 in the amount of \$600.00 20180716B4-4
2. Approve refund for Jose Perez – BP180390 in the amount of \$746.79 20180716B4-5
3. Approve refund for Janet West – BP180411 in the amount of \$515.14 20180716B4-6

11:05:09 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

4. Approve Department Salary Proposal 20180716B4-7

11:06:43 A.M. Wenatchee River County Park Marylee Redline

1. Backhoe
2. Possible increase of rent for extended stay
3. Camphost position

11:14:27 A.M. Bid Award

One bid was presented on July 16, 2018. After review by Wenatchee River County Park insuring that bid met specifications, it was recommended that the Board accept the bid proposal from Bobby J. Stubbs as bidder at \$1,570.00.

Moved by Commissioner England, seconded by Commissioner Overbay and carried, that the Board award of WRCP Equipment to Bobby J. Stubbs at a bid amount of \$1,570.00.

20180716B1-2

11:15:45 A.M. Executive Session

Upon motion and second by Commissioners Overbay and Goehner, the Commission unanimously approves to move into a 45 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Susan Hinkle matters relating to pending litigation.

11:52:18 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Risk Pool Council be allowed to accept service of complaint for pending litigation

11:53:22 A.M. Adjourn

Board adjourns until Monday, July 23, 2018

Weekly Voucher Approval for Payment	20180716B4-1
Current Expense	\$811,610.57
Other Funds	<u>\$509,421.66</u>
Total All Funds	\$1,321,032.23

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W. GOEHNER, CHAIRMAN

JACINDA RUBLAITUS, Clerk of the Board