

CHELAN COUNTY COMMISSIONERS  
MINUTES OF NOVEMBER 25&26, 2019

**Monday, November 25, 2019**

**9:00:01 A.M. Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Bugert and Overbay, and Clerk of the Board Carlye Baity.

**Employee Recognition**

Mark Cunning                      Public Works                      15 Years of Service

**9:02:11 A.M. Superior Court Judge Ferrera Re: Appointment of Juvenile Court Administrator**

**9:14:47 A.M. Consent Agenda**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Nathan Gapan, Public Works, New Hire
  - b) Travis Collins, Public Works, New Hire Extra Help
  - c) Rubi Flores-Ambrosio, Community Development, New Hire Extra Help
  - d) Michelle Feil, Treasurer, Step Increase
  - e) Bret Lindell, Horticultural Pest & Disease, Extra Help End of Season
  - f) James Walters, Horticultural Pest & Disease Step Increase
  - g) Adrienne Roumasset, Natural Resources, Reduced Hours
  - h) Adam Pfleeger, Noxious Weeds, Reduced Hours
  - i) Gavin McCabe, Wenatchee River County Park, Extra Help End of Season
  - j) Apolonio Rivera, Wenatchee River County Park, Extra Help End of Season
  - k) Tyler Baird, Wenatchee River County Park, Extra Help End of Season
  - l) Mikayla Stoffel, Wenatchee River County Park, Extra Help End of Season
  - m) Bertha Garcia, Treasurer, Resignation
4. 2020 Agreement for Emergency Services with the City of Entiat      20191125A5-1
5. 2020 Agreement for Emergency Services with the City of Wenatchee  
20191125A5-2
6. Prosecution Service Agreement with the City of Entiat      20191125A5-3
7. Local Agency Federal Aid Prospectus and Supplement Agreement for West Cashmere  
Bridge Replacement – **add on**      20191125A5-4

**9:20:32 A.M. Board Discussion**

- Last week’s WSAC conference updates
- Census participation
- Risk Pool Meeting

10:02:27 A.M. **HR Director Rosario Nystrom**

- Evaluation form and Peer review

10:30:25 A.M. **Closed Session**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to move into a Close Session pursuant to RCW 42.30.140 (4) to evaluate strategy and/or positions related to collective bargaining negotiations.

10:44:45 A.M. **Move back to regular session**

10:50:14 A.M. **Recess**

10:57:47 A.M. **District Court Judges Re: Interlocal Agreement for District Court Services**

11:10:21 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Interlocal Agreement for District Court Services with the City of Chelan  
20191125A5-5

11:12:23 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Authorization to advertise and release documents for bid for Entiat River Helicopter Log Delivery and Placement Project
2. Amendment to project agreement with WA Recreation and Conservation Office for Chumstick (Handschke) culvert replacement project
3. Standard agreement with Waterfall Engineering, LLC, for Chumstick Creek culvert designs
4. Change order with Derby Canyon Natives for Entiat River (Bremmer) project
5. Letter of support for Stemilt Partnership DNR Forest Health Capacity Grant
6. Cover letter for Nason Ridge Community Forest Management Plan submittal

11:42:34 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Authorization to advertise and release documents for bid for Entiat River Helicopter Log Delivery and Placement Project  
20191125B1-1
2. Amendment to project agreement with WA Recreation and Conservation Office for Chumstick (Handschke) culvert replacement project  
20191125A5-6
3. Standard agreement with Waterfall Engineering, LLC, for Chumstick Creek culvert designs  
20191125A5-7
4. Change order with Derby Canyon Natives for Entiat River (Bremmer) project  
20191125A5-8

11:46:16 P.M. **Recess** – *Commissioner Bugert is excused from afternoon session*

1:28:31 P.M. **Facility Maintenance Director Brian Travis**

- Departmental Update

1:41:33 P.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

- Award Bid for Replacement of Walk-In Combination Freezer/Fridge to North Cascades Heating & Air 20191125B1-2

1:42:31 P.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

- Award Bid to Schmitt Electric Inc. replacement of Fair Grounds Fire Pump Controller 20191125B1-3

1:45:49 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 10 minutes – *Public Notified***

2:01:05 P.M. **Move back to regular session**

2:03:27 P.M. **Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 20 minutes – *Public Notified***

2:53:42 P.M. **Move back to regular session**

2:54:00 P.M. **Board recesses until Tuesday session.**

**Tuesday, November 26, 2019**

Chairman England calls the Tuesday meeting to order. Present for session are Commissioners Bugert and Overbay, and Clerk of the Board Carlye Baity.

8:58:45 A.M. **WSU Extension Director Margaret Viebrock**

- Douglas County Extension Educator Dale Whaley Re: Ag & Natural Specialist Programs/Services

*Commissioner England is excused for Canvassing Board Meeting*

9:30:02 A.M. **Public Works Director Eric Pierson**

**OPEN BIDS:** West Malaga Road Intersection Project, CRP 647

Bid Opening closed to further bids by Commissioner Bugert. Three bids received as follows; DW Excavating at \$704,818.50; Hurst Construction at \$478,010.77; J&K Earthworks at \$548,310.00; Pipkin Construction at \$510,419.75; Selland Construction, Inc. at \$529,123.50; Smith Excavation at \$459,284.00; Agostino Construction at \$569,561.00; and Matia Contractors at \$499,419.75. Engineers estimate is \$464,130.00.

Bid documents referred to Public Works Department to ensure bids meet specifications.

9:34:32 A.M. **Action**

Upon motion and second by Commissioners Overbay and Bugert, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:35:16 A.M. **PUBLIC HEARING:** 2020 Annual Construction Program

Commissioner Bugert opens the public hearing acting as Chairman Pro-Tem. No one from the public is present. Public Comment period is closed

9:46:59 A.M. **Discussion**

1. Supplemental Agreement No. 2 to Contract 2018-03 with J.R. Miller and Associates, Inc., for Services Related to Second Tipping Floor at the Dryden Transfer Station
2. Temporary Permit to Reconnect Driveway with Brian K. Kelley for West Cashmere Bridge Replacement, County Road Project 693, CRP 693
3. Construction Stormwater Notice of Intent for West Cashmere Bridge Replacement, County Road Project 693, CRP 693

9:49:15 A.M. *Commissioner England returns to session*

9:49:41 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Supplemental Agreement No. 2 to Contract 2018-03 with J.R. Miller and Associates, Inc., for Services Related to Second Tipping Floor at the Dryden Transfer Station  
20191125A5-9
2. Temporary Permit to Reconnect Driveway with Brian K. Kelley for West Cashmere Bridge Replacement, County Road Project 693, CRP 693  
20191125R1-1
3. Construction Stormwater Notice of Intent for West Cashmere Bridge Replacement, County Road Project 693, CRP 693  
20191125R1-2
4. Resolution #2019-122 Annual Construction Program for 2020

9:50:18 A.M. **Flood Control Zone District – Administrator Eric Pierson**

**Discussion**

1. Commissioners Notice of Hearing for Flood Control Zone District 2020 Budget

9:51:40 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Commissioners Notice of Hearing for Flood Control Zone District 2020 Budget  
20191125H6-2

10:04:15 A.M. **Board Discussion**

- Change in Commissioner appointed to serve on the Canvassing Board

10:08:13 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. Letter of support for Stemilt Partnership DNR Forest Health Capacity Grant  
20191125C8-1
2. Letter for Nason Ridge Community Forest Management Plan submittal  
20191125C8-2
3. Letter Re: Chumstick Wildfire Stewardship Coalition proposal to Building Forest Partnerships Competitive Grant Program  
20191125C8-3

10:08:44 A.M. **Continued Board Discussion**

1. Economic Development Director Blake Baldwin Re: Legislative Priorities

10:13:51 A.M. **Community Development Director Dave Kuhl**

**Discussion**

1. Notice of Hearing for ZTA 19-004 - Text Amendments to Title 11 and Title 14 in regards to Short-term Rentals
2. Moratorium on implementation of Resolution 2019-85
3. Executive Session Re: potential litigation – Deputy Prosecuting Attorney Susan Hinkle

10:23:30 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

1. Notice of Hearing for ZTA 19-004 – Text Amendments to Title 11 and Title 14 in regards to Short-term Rentals  
20191125H6-3

10:24:35 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 8 minutes – Public Notified**

10:47:20 A.M. **Move back to regular session**

10:51:14 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Resolution #2019-123 Enacting a Moratorium on Implementation of Res. 2019-85

**Continued Board Discussion Re: Catholic Charities**

11:02:41 A.M. **Recess**

11:30:29 A.M. **PUBLIC HEARING:** SBA Hearing –Various  
Chairman England opens the public hearing. No one from the public is present. Public Comment period is closed.

11:30:53 A.M. **Action**

Upon motion and second by Commissioner Overbay and Bugert, the Commission unanimously approves the action items as follows:

- Resolution #2019-123 Re: SBA Various

11:31:45 A.M. **PUBLIC HEARING:** Horticulture Pest and Disease Board Assessment  
Chairman England opens the public hearing. Entiat resident Randy Whitehall speaks against the proposed assessment. Public Comment period is closed.

11:45:13 A.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

- Resolution #2019-124 RE: Horticulture Pest and Disease Board Assessment

11:46:13 A.M. **Recess**

1:00 P.M. **Tri-Commission Meeting, Confluence Technology Center**

3:00 P.M. **Adjourn**

Board adjourns until Monday, December 2, 2019

Weekly Voucher Approval for Payment	20191125B4-1
Current Expense	\$576,517.77
Other Funds	<u>\$586,312.20</u>
Total All Funds	\$1,162,829.97

BOARD OF CHELAN COUNTY COMMISSIONERS  
DOUG ENGLAND, CHAIRMAN

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CARLYE BAITY, Clerk of the Board