

CHELAN COUNTY COMMISSIONERS  
MINUTES OF OCTOBER 14&15, 2019

**Monday, October 14, 2019**

**9:03:56 A.M. Opening – Pledge of Allegiance**

Chairman Overbay calls the meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

**9:05:02 A.M. Consent Agenda**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Jordan Miller, Superior Court, New Hire Extra Help
  - b) Morgan Mott, Superior Court, Step Increase
  - c) Nora Cortez, District Court Probation, Step Increase
  - d) Haylee Dickman, District Court, Step Increase
  - e) Pamela Gruenberg, District Court, Step Increase
  - f) Michelle Cummings, District Court, Step Increase
  - g) Raul Mendez, Assessors, Step Increase
  - h) MaryJo Sanborn, Natural Resources, Increased Hours
  - i) Jennifer Hadersberger, Natural Resources, Resignation
  - j) Kellie Prey, Regional Justice Center, Resignation
  - k) Marcus Foster, Promotion
  - l) Lee O'Brien, Promotion

**9:06:28 A.M. Executive Session**

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 10 minutes – *Public Notified***

**9:26:55 A.M. Move back to regular session**

**9:27:15 A.M. Board Discussion**

- Nason Ridge
- Tuesday scheduling conflicts

**9:41:12 A.M. Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 5 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**Extend Executive Session by 12 minutes – *Public Notified***

**9:59:09 A.M. Continued Board Discussion**

- Short Term Rentals

**10:03:38 A.M. County Administrator Cathy Mulhall Discussion**

1. Closed Session Re: Union Negotiations
2. CGTA Funding – Substance Abuse Program

**10:07:32 A.M. Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Easement for Underground Utility to Chelan County PUD Re: CD Airport  
20191014E1-1

**10:12:35 A.M. Closed Session**

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves to move into a Close Session pursuant to RCW 42.30.140 (4) to evaluate strategy and/or positions related to collective bargaining negotiations.

**10:31:15 A.M. Move back to regular session**

**10:31:20 A.M. HR Director Rosario Nystrom**

**10:31:50 A.M. Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**Extend Executive Session by 6 minutes – *Public Notified***

**10:47:08 A.M. Move back to regular session**

**10:47:12 A.M. Continued Human Resources Discussion**

- Salary Survey update

**10:57:56 A.M. Recess**

**11:03:27 A.M. Natural Resources Director Mike Kaputa & Natural Resource Specialist Erin McKay**

**Discussion**

1. Resolution to adopt Squilchuck-Stemilt Recreation Plan

**11:09:51 A.M. Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2019-114 to adopt Squilchuck-Stemilt Recreation Plan

**Continued Discussion**

2. Agreement with WA Recreation and Conservation Office for Chumstick culvert replacements
3. Notice of award to LKE Corporation for 2020 Entiat River riparian planting project
4. No-cost time extension with Chelan County Fire Protection District #1 for defensible space and roof replacement project
5. Amendment 2 with Natural Systems Design for Icicle Creek Confluence Design
6. Task Authorization No. 5 with Pacific Engineering for Entiat project bid package development
7. No-cost time extension with Evergreen Mountain Bike Alliance for East Fork Mission Creek trail design
8. Consulting agreement with WA Conservation Science Institute LLC for Stemilt Partnership land exchange evaluation
9. Other

**11:57:17 A.M. Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

2. Agreement with WA Recreation and Conservation Office for Chumstick culvert replacements 20191014A5-1
3. Notice of award to LKE Corporation for 2020 Entiat River riparian planting project 20191014B1-1
4. No-cost time extension with Chelan County Fire Protection District #1 for defensible space and roof replacement project 20191014A5-2
5. Amendment 2 with Natural Systems Design for Icicle Creek Confluence Design 20191014A5-3
6. Task Authorization No. 5 with Pacific Engineering for Entiat project bid package development 20191014A5-4
7. No-cost time extension with Evergreen Mountain Bike Alliance for East Fork Mission Creek trail design 20191014A5-5
8. Consulting agreement with WA Conservation Science Institute LLC for Stemilt Partnership land exchange evaluation 20191014A5-6

**12:01:08 P.M. Recess until 1:30 P.M.**

**1:31:21 P.M. Facilities Maintenance Administrative Secretary Karen Babst**

- Departmental Update
- Facility Maintenance Director Position

**1:45 P.M. Board Discussion Re: Criminal Justice Treatment Account Plan**

1:49:41 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

- Criminal Justice Treatment Account Plan 20191014C8-2

1:50:19 P.M. **Board Discussion**

- Short-Term Rentals

1:59:30 P.M. **Budget Hearing: Public Works/Motor Pool**

3:25:39 P.M. **Recess**

3:25:52 P.M. **Budget Hearing: Flood Control Zone District**  
**\*Opened and Closed\***

3:34:25 P.M. **Recess**

3:42:33 P.M. **Budget Hearing: Superior Court Clerk**

4:14:13 P.M. **Board recesses until Tuesday session**

**Tuesday, October 15, 2019**

Chairman Overbay calls the Tuesday meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

8:29:01 A.M. **Budget Hearing: Horticulture/Pest**

9:07:10 A.M. **Sheriff – Undersheriff Jason Mathews**

- Departmental Update

9:32:05 A.M. **Public Works Environmental Affairs Coordinator (EAC) Josh Patrick & Special Projects Coordinator Jill FitzSimmons**

**BID AWARD:** SD2008 Squilchuck Outfall Retrofit, Phase I (Small Works Project)  
Four bids were presented on October 8, 2019. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from J&K Earthworks as low bidder at \$207,853.00.

9:33:25 A.M. **Action**

Moved by Commissioner Bugert, seconded by Commissioner England and carried, that the Board award of SD2008 Squilchuck Outfall Retrofit, Phase I (Small Works Project) bids to J&K Earthworks at a bid amount of \$207,853.00. 20191014B1-2

- Agreement with J&K Earthworks for SD2008 Squilchuck Outfall Retrofit, Phase I (Small Works Project) 20191014A5-7

**Discussion**

1. Agreement with Frontier Contracting and Recycling, LLC for Brush Grinding at Multiple Sites
2. Development Agreement with Tim and Becky Scott on Fairview Canyon Road
3. Order of Examination for Road Vacation of Chelan Avenue Petition for by David Mirabell
4. Order of Examination for Road Vacation of Rock Street Petition for by Marvin Miller

9:38:15 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Agreement with Frontier Contracting and Recycling, LLC for Brush Grinding at Multiple Sites 20191014A5-8
2. Resolution #2019-115 Development Agreement with Tim and Becky Scott on Fairview Canyon Road
3. Order of Examination for Road Vacation of Chelan Avenue Petition for by David Mirabell 20191014V1-1
4. Order of Examination for Road Vacation of Rock Street Petition for by Marvin Miller 20191014V1-2

9:39:44 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

- Letter to Mark Stiffler Re: Project Blue Sky 20191014C8-1

9:40:20 A.M. **Recess**

10:00:03 A.M. **Community Development Director Dave Kuhl**

**WORKSHOP:** The National Flood Insurance Program's (NFIP) Community Rating System (CRS) – Christina Wollman of Pertteet Consulting

10:44:59 A.M. **Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**Extend Executive Session by 5 minutes – Public Notified**

**Extend Executive Session by 5 minutes – Public Notified**

11:00:08 A.M. **Move back to regular session**

**Discussion**

1. Notice of Hearing for Amendments to Chelan County Code Title 3, Building Regulations, Sections 3.04.030 IBC Section 113, IRC Section R112, IMC Section 109, IFC Section 108, ISPSC Section 108—Amended—Board of appeals, 3.04.040 IBC Section 105.5, IRC Section R105.5, ISPSC Section 105—Amended—Permits, 3.24.020 Description of fees, Section 3.24.060 Refund policy, Section 3.24.065 Application fee reimbursement, 3.24.070 Building fee schedule.

**11:03:44 A.M. Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Notice of Hearing for Amendments to Chelan County Code Title 3, Building Regulations, Sections 3.04.030 IBC Section 113, IRC Section R112, IMC Section 109, IFC Section 108, ISPSC Section 108—Amended—Board of appeals, 3.04.040 IBC Section 105.5, IRC Section R105.5, ISPSC Section 105—Amended—Permits, 3.24.020 Description of fees, Section 3.24.060 Refund policy, Section 3.24.065 Application fee reimbursement, 3.24.070 Building fee schedule. 20191014H6-1

**11:05:17 A.M. Recess**

**11:06:50 A.M. Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

**11:12:32 P.M. Move back to regular session**

**11:13:01 P.M. Berg Andonian – Re: Insurance Renewals**

**11:39:35 P.M. IT Director Fred Hart**

- Departmental Update

**11:51:47 P.M. Adjourn**

Board adjourns until Monday, October 21, 2019

Weekly Voucher Approval for Payment	20191014B4-1
Current Expense	\$248,522.54
Other Funds	<u>\$282,723.10</u>
Total All Funds	\$531,245.64

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

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CARLYE BAITY, Clerk of the Board