



CHELAN COUNTY BOARD OF EQUALIZATION

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WENATCHEE, WA 98801
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BOARD OF EQUALIZATION (3 Year Term)

Summary

The Chelan County Board of Equalization (BOE) is an independent body comprised of three citizen members. The Board's primary responsibility is to hear appeals of assessment value determinations made by the Assessor. The goal of the Board is to ensure an impartial hearing environment that upholds the due process rights of all parties involved and leads to fair decisions.

Essential Duties

The Board of Equalization convenes on July 15 of each assessment year or within 14 calendar days from the date the assessor certifies the rolls. The Board continues its sessions during regular office hours until all taxpayer appeals are heard or resolved.

Hearings are conducted on an individual basis, adhering to property policies established by law. Typically, residential hearings are scheduled for 30 minutes, allowing 10 minutes for the petitioner, 10 minutes for the Assessor, and 10 minutes for discussion and/or questions.

All hearings take place at the Chelan County Commissioners Chambers, located at 400 Douglas Street, Suite 201, Wenatchee, WA.

Requirements

- Be a resident of Chelan County.
- Attend the Department of Revenue's training seminar within one year of appointment.
- Possess a background in one or more of the following areas of expertise: finance, accounting, real estate valuation, administrative law, property tax administration, mediation, construction, or land use.
- Exhibit objectivity, proficiency, efficiency, and professionalism when reviewing confidential case documents, determining appeal outcomes, and interacting with taxpayers, assessors, and county employees.
- Demonstrate a working knowledge of, or ability to learn, real estate appraisal concepts, relevant assessment and property tax rules and regulations, and relevant Chelan County rules and regulations.

Schedule and Compensation

Board members typically work two to three eight-hour days per week based on availability. They are compensated with a per diem allowance of \$65 for half days and \$130 for full days, as specified in *Resolution #2020-4*. The number of hearing days will depend on the volume of appeals received.

Application Process

If you are interested in applying, please submit your application materials to the following email address: boe@chelan.co.wa.us for further information.

As an equal opportunity employer, the BOE values diversity, equity, and inclusion in the workplace. We recognize that our strength lies in the diverse team of talented professionals, which reflects the rich diversity of our county. We celebrate the contributions of each team member and strive to create an inclusive, collaborative, and equitable work environment.